

CALL TO ORDER:

The regular meeting of the Sand Point City Council was held Tuesday, February 14, 2023 in the City Chambers and telephonically. Mayor James Smith called the meeting to order at 7:05 p.m.

ROLL CALL:

James Smith	Mayor	Present
Austin Roof	Seat A	Present
Allan Starnes	Seat B	Present – Telephonically
Amy Eubank	Seat C	Present
Jack Foster Jr.	Seat D	Present – Telephonically
Marita Gundersen	Seat E	Present
Arlene Gundersen	Seat F	Present

A quorum was established.

Staff in attendance:

Jordan Keeler, Administrator
 Kurtis Gundersen, Finance Officer – Telephonically
 Jade Gundersen, City Clerk
 Dave Anderson, Police Chief
 Julius Karlsen, Public Works Director
 Dylan Jacobsen, Water & Sewer Supervisor
 Allen Kuchenoff Jr., Harbormaster

APPROVAL OF AGENDA:

Mayor James Smith requested a motion to approve the agenda.

MOTION: Council Member Amy Eubank made a motion to approve the agenda with the amendment of moving New Business items 1 and 2 to follow the Consent Agenda.

SECOND: Council Member Austin Roof seconded the motion.

VOTE: Motion passed unanimously.

PUBLIC COMMENT ON AGENDA ITEMS: None

CONSENT AGENDA:

MOTION: Council Member Marita Gundersen made a motion to approve the Regular Meeting Minutes of January 6, 2023.

SECOND: Council Member Amy Eubank seconded the motion.

VOTE: Motion passed unanimously.

NEW BUSINESS:

1. Donation Request: Seniors

Austin Roof spoke on behalf of the senior class regarding their trip to Seattle, Washington from April 7-17, 2023.

MOTION: Council Member Amy Eubank made a motion to donate \$1000 to the Sand Point Senior Class.

SECOND: Council Member Marita Gundersen seconded the motion.

VOTE: Motion passed unanimously.

2. Donation Request: Close-Up

Close-Up Advisor Steven Schwing spoke on behalf of the Close-Up class regarding their donation request to go to Washington D.C and New York in April.

MOTION: Council Member Austin Roof made a motion to donate \$5000 to the Sand Point Close-Up group.

SECOND: Council Member Arlene Gundersen seconded the motion.

VOTE: Motion passed unanimously.

At the pleasure of the council, guests in the audience in town for the Superintendent Search introduced themselves. This included the two candidates, Helen Cheek and Michael Franklin, and Joann Henderson from the Alaska Association of School Boards.

REPORTS:

Finance Officer – Kurtis Gundersen

Finance Officer Kurtis Gundersen's report was included in the packet. He reported that \$2,762.41 was received in December for Raw Fish Tax, and \$79,385.83 was received in Sales Tax.

Council Member Arlene Gundersen asked for a clarification of the amount of Raw Fish Tax reported because it did not match the Revenue report. The Raw Fish Tax totaled \$177,568.80 and the Revenue Guideline showed \$247,585.19. Finance Officer Kurtis Gundersen stated that he believed that the Revenue Guideline included January's amount, which isn't included on the Raw Fish Tax report.

Administrator – Jordan Keeler

Administrator Jordan Keeler's read his report included in the packet. He added that he finished the preliminary draft for the harbor bridge grant application and foot bridge and have sent them off to the AML grant writers and submitted written testimony on behalf of the City of Sand Point to the Board of Fish for the upcoming meeting that he will be attending. He has been in contact with the lobbyist in Juneau to see if there are any updates that may have an impact on the City, send him the CAPSIS application for the incinerator and the CTP and STP grant applications. Senator Murkowski's office is now accepting earmark applications, due March 10, and he will check on the requirements and apply for a grader and a rear-loading trash truck. He worked with department heads to identify phone lines that are no longer needed.

Police Chief – David Anderson

Police Chief David Anderson's read his and Officer Lowery's reports included in the packet. He added that they have been working with the Dewberry Company's Geospatial, Mapping, and Surveying Services out of Anchorage on the 911 Addressing System and it is coming along.

EMS Director – Logan Thompson

EMS Director Logan Thompson's report was included in the packet.

Fire Chief- Robert Gadotti

Fire Chief Robert Gadotti's report was included in the packet.

Public Works Director – Julius Karlsen

Public Works Director Julius Karlsen read his report included in the packet.

Water & Sewer Supervisor – Dylan Jacobsen

Water Sewer Supervisor Dylan Jacobsen read his report included in the packet.

Harbor Master – Allen Kuchenoff Jr.

Harbor Master Allen Kuchenoff Jr. read his report included in the packet.

HEARINGS, ORDINANCES, AND RESOLUTIONS:

1. Ordinance 2023-01: FY23 Budget Amendment—2nd Reading

Administrator Jordan Keeler explained the proposed budget amendments.

MOTION: Council Member Marita Gundersen made a motion to put Ordinance 2023-01: FY 23 Budget Amendment on the floor for second reading.

SECOND: Council Member Arlene Gundersen seconded the motion.

DISCUSSION: None

MOTION: Council Member Austin Roof made a motion to adopt Ordinance 2023-01: FY 23 Budget Amendment.

SECOND: Council Member Arlene Gundersen seconded the motion.

VOTE: Motion passed unanimously.

2. Resolution 23-02: Participation in the Alaska Community Transportation Program

Administrator Jordan Keeler explained the program and expressed that this resolution is for the vehicle bridge.

MOTION: Council Member Arlene Gundersen made a motion to adopt Resolution 23-02: Participation in the Alaska Community Transportation Program.

SECOND: Council Member Amy Eubank seconded the motion.

VOTE: Motion passed unanimously.

3. Resolution 23-03: Participation in the Alaska Transportation Alternative Program

Administrator Jordan Keeler explained the program and expressed that this resolution is for the foot bridge.

MOTION: Council Member Austin Roof made a motion to adopt Resolution 23-03: Participation in the Alaska Transportation Alternative Program.

SECOND: Council Member Amy Eubank seconded the motion.

VOTE: Motion passed unanimously.

4. Resolution 23-04: Supporting Current South Alaska Peninsula Management Plan and Opposing Certain Proposal Before the Board of Fish

MOTION: Council Member Austin Roof made a motion to adopt Resolution 23-04: Supporting Current South Alaska Pacific Salmon Management Plan and Opposing Certain Proposals Before the Board of Fish

SECOND: Council Member Amy Eubank seconded the motion.

VOTE: Motion passed unanimously.

OLD BUSINESS: None

NEW BUSINESS:

3. Harbor Electricity Plus PCE

Administrator Jordan Keeler explained the changes in PCE from TDX due to the most recent reduction in the City of Sand Point's census population estimate change and that the City has had to back bill to the harbor users because TDX made corrections to their bills months later. To get the population estimate amended, it would require a door-to-door census and a passed resolution contesting the count. He also recommends reviewing the harbor billing methods.

4. FY24 Aleutians East Borough Community Budget Request

The council gave direction to Administration to submit a budget request from the City of Sand Point for \$100,000 to use as a match for a new incinerator, and if other funding is received for that, to use as matching funds for the CTP and STP grants.

5. GCI Building Permit Application

This item was tabled until the next meeting for Administration to get more information on GCI's clean up plans and make sure there is a clear understanding of both the City and GCI's roles and responsibilities of the project.

PUBLIC COMMENTS: None

COUNCIL COMMENTS:

Council Member Amy Eubank asked that the Budget Workshop on March 13, 2023 start at 4:00 pm.

Council Member Austin Roof thanked Jordan for bringing all the infrastructure grants to the meeting and appreciates the work he put into it.

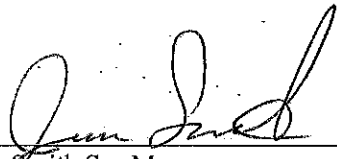
Council Member Amy Eubank thanked City Clerk Jade Gundersen for coming in on Saturday after getting off the plane to get her job done.

ADJOURNMENT:

MOTION: Council Member Austin Roof made a motion to adjourn.

SECOND: Council Member Marita Gundersen seconded the motion.

The meeting adjourned at 8:46 pm.



James Smith Sr., Mayor

ATTEST:



Jade Gundersen, City Clerk