

CALL TO ORDER:

The regular meeting of the Sand Point City Council was held Tuesday, May 10, 2022 in the City Chambers and telephonically. Mayor James Smith called the meeting to order at 7:00 p.m.

ROLL CALL:

James Smith	Mayor	Present
Danny Cumberlidge	Seat A	Present via telephonically
Allan Starnes	Seat B	Absent - excused
Shirley Brown	Seat C	Present via telephonically
Jack Foster Jr.	Seat D	Present
Marita Gundersen	Seat E	Present
Arlene Gundersen	Seat F	Present

A quorum was established.

Staff in attendance:

- Jordan Keeler, Administrator
- Kurtis Gundersen, Finance Officer
- Dave Anderson, Police Chief
- Carmen Holmberg, EMS Director
- Robert Gadotti, Fire Chief
- Julius Karlsen, Public Works Director via telephonically
- Dylan Jacobsen, Water & Sewer Supervisor
- Allen Kuchenoff Jr., Harbor Master

APPROVAL OF AGENDA:

Mayor James Smith requested a motion to approve the agenda.

MOTION: Councilperson Marita Gundersen made a motion to approve the agenda.

SECOND: Councilperson Arlene Gundersen seconded the motion.

VOTE: Motion passed unanimously.

CONSENT AGENDA:

Mayor James Smith requested a motion to approve the consent agendas.

MOTION: Councilperson Marita Gundersen made a motion to approve the Regular Meeting Minutes of April 12, 2022.

SECOND: Councilperson Arlene Gundersen seconded the motion.

VOTE: Motion passed unanimously.

REPORTS:

Finance Officer – Kurtis Gundersen

Finance Officer Kurtis Gundersen reported for the month of March 2022 Raw Fish Tax was \$524.88 and Sales Tax was \$65,376.73. The FY21 Audit will be finished soon.

Administrator – Jordan Keeler

Administrator Jordan Keeler reported he followed up with Alaska Municipal League Joint Insurance staff after their site visit, the follow up to her report is due May 26, 2022 about issues addressed. He did not receive a general liability quote from AMLJIA yet; rates will be higher FY23. He filed documentations for ARPA funds. At the next meeting he should have two quote options for the FY23 health insurance renewals. He spent quite a bit of time working on the budget. He met with Mayor Smith to discuss municipal affairs. Alaska Native Tribal Health Consortium representatives will in Sand Point May 9-11, 2022 to inspect the water system, reservoir and a first look at the operation here in the community. He thanked the Harbor crew for their help with the delivery of Eastern Aleutian Tribes food boxes. He also reminded Council to keep in mind the June Council meeting date.

Police Chief – David Anderson

Chief Andersen reported there was statistical information included in his report and Investigator Richard Lowery's activity report. Currently the budget was budgeted for 5 Officers included the Investigator position and his position, he would like to take the existing budget for 3 Officers and take the 4th position to spread it across for the other Officers which would help increase longevity for Officers and would not increase the budget, he asked Council for their support.

Administrator Keeler stated that he and Chief Anderson will work on the budget together and reminded Council the Investigator position is being paid for by outside funding.

EMS Director-- Carmen Holmberg

EMS Director Carmen Holmberg gave her report for the month of April 2022 which Rescue 1 had received 2 calls, 1 tone out and 1 medevac. EMS participated in a Mock Mass Casualty training with the airport. She is preparing for the EMS BBQ which is scheduled for May 14, 2022, there will be prizes, EAT CEO Paul Mueller and Guardian staff in attendance. She is currently waiting for internet and office supplies for the EMS office.

Fire Chief – Robert Gaddotti

Fire Chief Robert Gadotti reported there were 0 calls for the month of April 2022. Fire department volunteers and himself participated in the airport training. He was recruiting more volunteers, at that time, there were 8 new volunteers. He finished inventory and made equipment ready. He worked on the fire boat and utilized knowledge from other volunteers to help maintain and keep the fire boat ready.

Public Works Director – Julius Karlsen

Public Works Director Julius Karlsen reported they maintained the roads. They maintained the shop used oil heaters and filled waste oil burners and hauled drums of waste oil. They fueled buildings. They demoed shed for Done Right REO. They helped with a sewer blockage at the Ridgecrest apartments and assembled and installed a new tire changing machine at the Public Works Shop.

Mayor Smith stated he spoke with Winter Road Maintenance David Stokes about the rock crushers, both need new radiators and one worked. Councilperson Shirley Brown asked Mayor Smith if the City needed an agreement with the Shumagin Corporation, he replied yes.

Water & Sewer Supervisor – Dylan Jacobsen

Water & Sewer Supervisor Dylan Jacobsen reported a section of Apartment hill sewer had been backed up, he used the jetter and sewer camera. He was out of town for a week. He did general maintenance around the water plant.

Harbor Master – Allen Kuchenoff Jr.

Harbor Master Allen Kuchenoff Jr. reported they prepped for the arrival of the new Travelift, constructed it and took apart the old Travelift. They hauled boats. They worked on bilge blocks. They did some maintenance on the little Travelift and ordered new cables. He had 1 new day shift employee and the Night Watchman put in his 2-week notice.

Councilperson Brown asked if the harbor crew maintained the street lights and if they could order new LED replacements. She stated it is the City's responsibility to maintain the street lights. Harbor Master Kuchenoff stated he will order 25 new light replacements. Mayor Smith stated for Harbor Master Kuchenoff to notify boat owners who would like their boats hauled that they would need to pay their City harbor bills and he would like to see a Harbor list on the June 2022 agenda.

HEARINGS, ORDINANCES, AND RESOLUTIONS:

1. Resolution 22-03: In Recognition of Anne Christine Nielsen

Administrator Keeler expressed the loss of Anne Christine Nielsen.

MOTION: Councilperson Arlene Gundersen made a motion to adopt Resolution 22-03: In Recognition of Anne Christine Nielsen.

SECOND: Councilperson Marita Gundersen seconded the motion.

VOTE: Motion passed unanimously.

2. Ordinance 2022-02: FY23 Budget – 1st Reading

Administrator Keeler stated the General Fund consists of Raw Fish and Sales Tax and explained the prices of fuel which coincide with fishing and stated there is still the issue of remote sales eroding the sales tax base. The expenditure side, the general fund looked somewhat better than the last fiscal year. The ability to refinance the City's general obligation bond will save the City about \$20,000 in the current year and for years to come. The Bingo Fund is an enterprise fund and can only be used on community uses. The Silver Salmon Derby fund acts as a fund manager, he recommended the City step away from this role. The ARPA and LGLR Fund needed to be used by a certain date. The Clinic Fund is funded from the Indian Health Service. The Water/Wastewater Fund is budgeted based on 'business as normal' revenues and expenses and the City will take over Trident Seafoods Corporation water system production, which will mean a change later on. The Harbor Fund had 2 major changes with the purchase of the new Travelift, spending untold dollars repairing the old one and keeping boat lifts local. The Solid Waste Fund will not have that much of an impact the next fiscal year on salaries and operation costs.

Councilperson A. Gundersen asked Administrator Keeler about the Parks & Recreation salaries, why it was cut in half and if the Library and Open Gym positions will be available. Administrator Keeler replied the positions will be available if they can be filled.

MOTION: Councilperson Marita Gundersen made a motion to put Ordinance 2022-02: FY23 Budget on the floor for 1st Reading.

SECOND: Councilperson Arlene Gundersen seconded the motion.

VOTE: Motion passed unanimously.

3. Ordinance 2022-03: Amending City Manager to City Administrator – 1st Reading
Administrator Keeler stated this Ordinance is a clean up code from City Manager to City Administrator and the only minor change is City Administrator will need to fill out an Annual Financial Disclosure Statement by April 15th of each year.

MOTION: Councilperson Arlene Gundersen made a motion to put Ordinance 2022-03: Amending City Manager to City Administrator on the floor for 1st Reading.

SECOND: Councilperson Marita Gundersen seconded the motion.

OLD BUSINESS: None.

NEW BUSINESS:

1. Donation Request: QTT Culture Camp

MOTION: Councilperson Arlene Gundersen made a motion to donate \$5,000 to Donation Request: QTT Culture Camp.

SECOND: Councilperson Shirley Brown seconded the motion.

VOTE: Motion passed unanimously.

2. Donation Request: Pink Rain Champagne

MOTION: Councilperson Arlene Gundersen made a motion to donate \$2,000 to the Donation Request: Pink Rain Champagne.

SECOND: Councilperson Marita Gundersen seconded the motion.

VOTE: Motion passed unanimously.

3. Building Permit: TelAlaska, Inc.

MOTION: Councilperson Marita Gundersen made a motion to approve Building Permit: TelAlaska, Inc.

SECOND: Councilperson Arlene Gundersen seconded the motion.

VOTE: Motion passed unanimously.

PUBLIC COMMENTS:

Dick Jacobsen commented about the Annual Financial Disclosure Statement, Administrator and Manager positions. Administrator Keeler explained the code under Title 29. Edith Jacobsen commented to Council if the dump hours can be posted and if garbage could be hauled more around dumpsters and expressed her opinion about the new Travelift. Mayor Smith stated signs can be posted. Robert Barnett commented about the new Address Mapping System and how will they be appeared at homes, businesses, etc. Police Chief Anderson replied the Council had passed an Ordinance for the new address mapping system. Councilperson Brown stated if anyone had any questions about the Postal Service and the new address system to ask the Postmaster. Dennis McGlashan Jr. gave his opinion about the City taking over the Trident Seafoods Corporation water system and is available for knowledge about the plant. Dick Jacobsen expressed his opinion about the City taking over the water system. Mayor Smith stated by the end of summer the City will have specifics about the Trident Seafoods Corporation water system.

COUNCIL COMMENTS:

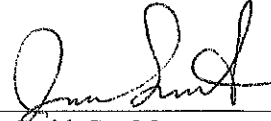
Councilperson Gundersen thanked Mr. McGlashan for his knowledge about the water system. Councilperson Jack Foster Jr. commented the City needs a new phone system for comments. Mayor Smith stated the next council meeting will be June 3, 2022.

ADJOURNMENT:

MOTION: Councilperson Marita Gundersen made a motion to adjourn.

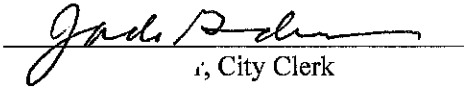
SECOND: Councilperson Arlene Gundersen seconded the motion.

The meeting adjourned at 8:04 p.m.



James Smith Sr., Mayor

ATTEST:



, City Clerk