

CALL TO ORDER:

The regular meeting of the Sand Point City Council was held Thursday, August 19, 2021 in the City Chambers and telephonically. Mayor James Smith called the meeting to order at 7:08 p.m.

ROLL CALL:

James Smith	Mayor	Present
Danny Cumberlidge	Seat A	Present - excused
Allan Starnes	Seat B	Present via telephonically
Shirley Brown	Seat C	Present
Jack Foster Jr.	Seat D	Present - excused
Marita Gundersen	Seat E	Present
Emil Mobeck	Seat F	Present via telephonically

A quorum was established.

Staff in attendance:

- Jordan Keeler, Administrator
- Shannon Sommer, City Clerk
- Kurtis Gundersen, Finance Officer
- Brent Nierman, Police Sergeant
- Julius Karlsen, Acting Public Works Director
- Dylan Jacobsen, Water & Sewer Supervisor
- Douglas Holmberg, Harbor Master

APPROVAL OF AGENDA:

Mayor James Smith requested a motion to approve the agenda.

MOTION: Councilperson Marita Gundersen made a motion to approve the agenda with the addition of Resolution 21-07: ANTHC Grant and deletion of Executive Session.

SECOND: Councilperson Shirley Brown seconded the motion.

VOTE: Motion passed unanimously.

CONSENT AGENDA:

Mayor James Smith requested a motion to approve the consent agenda.

MOTION: Councilperson Shirley Brown made a motion to approve the Regular Meeting Minutes of July 12, 2021.

SECOND: Councilperson Marita Gundersen seconded the motion.

VOTE: Motion passed unanimously.

REPORTS:

Finance Officer – Kurtis Gundersen

Finance Officer Kurtis Gundersen reported for the month of June 2021 Sales Tax was \$82,115.58 and Raw Fish Tax was \$121,562.18. He was currently working with Ms. Morozova on audit prep.

Administrator – Jordan Keeler

Administrator Keeler reported he joined the PCE lawsuit against the State on behalf of the City and provided testimony

on the negative economic impact, it will have on residents and the City's finances. Followed up with the attorney on personnel matters. He thanked City staff for their response to the July 28, 2021 earthquake.

Councilperson Emil Mobeck asked Administrator Jordan Keeler if the EAT inspector arrived in Sand Point to look at the City building. Administrator Keeler replied no, EAT decided to cancel the trip due to the recent increase COVID-19 outbreaks. Councilperson Mobeck asked Administrator Keeler what is the status of the Acting Public Works Director Julius Karlsen and the open harbor positions. Administrator Keeler replied Mayor Smith spoke with Interim Public Works Director David Stokes and the plan is for Interim Public Works Director to finish his contract and help Acting Public Works Director Karlsen transition to be the Public Works Director, and the harbor position will be posted that week. Mayor Smith stated Interim Public Works Director Stokes will help Acting Public Works Director Karlsen transition to be Public Works Director and the harbor positions are posted. Councilperson Allan Starnes asked what is the status of home addressing system. Administrator Keeler stated once the office is open to the public, we will hold a public informational meeting before introducing the new system. Councilperson Brown asked Administrator Keeler if there needs to be an Ordinance for the new system. Administrator Keeler replied he will double check if there needs to be one or not.

Police Sergeant – Brent Nierman

Police Chief Dave Anderson reported there was statistical information included in his report. He read Police Chief David Anderson's report, and asked people please do not drink and drive. When there is a tsunami warning, they need to activate it manually, a big thank you to Administrative Assistant Denise Mobeck, Police Officer Richard Lowery and Harbor Master Douglas Holmberg. He spoke with Mayor Smith about the health issue the City building has and a contractor is scheduled to address issues at the clinic and has made arrangements for him to assess the City building issues, but a date has not been set yet.

Mayor Smith stated he is working with Administrator Keeler about the issue and funding for the contractor.

EMS Chief – Carmen Holmberg

EMS Chief Carmen Holmberg's reported for the month of July 2021 Rescue 1 received 8 calls - 4 medevacs and 4 tone outs. We received the Zoll Autopulse. I will be setting up training to get my EMS and clinic comfortable to use it in the future. She was certified as an ETT instructor by the State of Alaska, and will begin to start lesson plans. Rescue 1 joined in with Pink Rain Champagne's Pink Walk and the 4th of July parade. There was an incident with the garage door, and Building Maintenance Kenneth Spjut was able to get it working again. She was currently in quarantine and Marcella DeCosta was taking over lead while she is out.

Fire Chief – Jason Bjornstad

Fire Chief Jason Bjornstad reported what is included in his report is all he had for that time.

Councilperson Mobeck asked Fire Chief Bjornstad if he had looked at the fire hydrants, fire suits and the fire boat. Fire Chift Bjornstad he would be working with Public Works about the hydrants, it is not recommended to use old fire suits and he had some volunteers to work on the fire boat and he will speak with the Mayor in the next few days. Harbor Master Holmberg stated the fire boat pontoon is continuously leaking and the matter needs to be addressed.

Acting Public Works Director – Julius Karlsen

Acting Public Works Director Julius Karlsen reported they have been doing routine activities.

Water & Sewer Supervisor – Dylan Jacobsen

Water & Sewer Supervisor Dylan Jacobsen reported he assisted ANTHC when they were here about Johnson Avenue and they helped him with turbidimeters, Mud Bay and lift stations. There were no reports of water leaks from the earthquake, Solid Waster Operator Brandon Gundersen had been cross-training with him if he is gone for any reason.

Harbor Master – Douglas Holmberg

Harbor Master Douglas Holmberg reported Night Watchman Marcus Adams had to quarantine, and harbor maintenance employees Allen Kuchenoff Jr. and Robert Johansen had to quarantine. He reported to the Coast Guard there is a green light out in the harbor. The harbor ladders need to be replaced on the east wall. The harbor employees need hazard pay and continues to ask Trident Seafoods Corporation for help to disinfect the harbor house.

Councilperson Brown asked Harbor Master Holmberg how many night watchman are there currently and how many there are supposed to be as well as a day crew. Harbor Master Holmberg replied there is currently one night watchman and there needs to be two, the day crew is down to two people. Councilperson Brown asked Harbor Master Holmberg with is the next ferry schedule and how COVID-19 will affect it. Harbor Master Holmberg replied he can call the State about it. Councilperson Mobeck stated the school has disinfectants and to contact the school and what is the status of the bilge blocks. Harbor Master Holmberg replied the matter needs to be addressed, the Grove is still broke down and the funding we will receive should be used to buy disinfectants for the harbor house and city building. Councilperson Starnes stated it sounded like the harbor is getting help from Trident Seafoods and there are hand-held disinfectants and if the Grove was closed up. Harbor Master Holmberg state they have parts for the Grove and will call Trident Seafoods for help with disinfecting the harbor house. Mayor Smith stated he would like the harbor house closed to the public and to post a sign and phone number to call if fisherman need help. Harbor Master Holmberg stated the harbor house is closed to the public and a sign with a phone number is posted.

HEARINGS, ORDINANCES, AND RESOLUTIONS:

1. Resolution 21-07: ANTHC Grant

Administrator Keeler stated the Resolution was presented after the packet went out. If the resolution is passed by Council and Qagan Tayagungin Tribe pass the resolution, it does not guarantee funding, but would like with the application process.

MOTION: Councilperson Shirley Brown made a motion to adopt Resolution 21-07: ANTHC Grant.

SECOND: Councilperson Marita Gundersen seconded the motion.

VOTE: Motion passed unanimously.

OLD BUSINESS:

1. ARPA Funds

Administrator Keeler stated communities who receiving the funding, can have the option to the “Lost Revenue” rule. He recommended to spend the funds to fix the city building, purchase a generator to the water plant and to use the monies for disinfectants. Direction from Council was to use the monies on the three subjects.

Councilperson Brown asked if there was a generator at the water plant, the city Building issues needs to be addressed before an employee gets sick and a suggestion would like to be made for employees working in hazardous conditions. Councilperson Mobeck stated he would like the city building issues need to be addressed and if we have the funding for it, it needs to be used. Administrator Keeler stated he will put a bid package together for the city building issues and proceed from there. Harbor Master Holmberg made a suggestion to buy a generator.

NEW BUSINESS:

1. Donation Request: Silver Salmon Derby

Rayette McGlashan stated Silver Salmon Derby 2021 will practice safe distancing, food will be to-go, but they are not encouraging public to gather and they will be there to sell raffle tickets, fish packets and sweatshirts. Also, life jackets need to be replaced, she tried to fill out an application for the Kids Don't Float program and maybe it is a possibility for the shop class to make new life jacket boxes. Mrs. McGlashan also recommended to purchase a water and vinegar machine as well as a water and bleach machine. She explained the monies in the bank account is used to do a start up every year and local donations.

MOTION: Councilperson Emil Mobeck made a motion to donate \$1,000 to Donation Request: Silver Salmon Derby.

SECOND: Councilperson Marita Gundersen seconded the motion.

VOTE: Motion passed unanimously.

2. ANTHC PER – Johnson Avenue

Administrator Keeler stated ANTHC just completed their visit to Sand Point and to score for the water & wastewater infrastructure, Water & Sewer Supervisor Jacobsen helped them with the native and non-native population to correct the score to receive funding. It is roughly \$100,000 for the PER. He recommended the City pay the \$100,000 to move ahead with the project or work with local tribes to help pay for the project. Direction was given to Administrator Keeler to draft a letter to ask local tribes with help for funding.

Councilperson Mobeck asked if the City moved forward to pay the whole amount if we can ask for reimbursements from local tribes. Administrator Keeler replied no reimbursement would be available.

PUBLIC COMMENTS:

Harbor Maintenance Kuchenoff asked Council if he was able to level up after turning in certificates. Mayor Smith stated Harbor Maintenance Kuchenoff had been taking classes and will be leveled up.

COUNCIL COMMENTS:

Councilperson Gundersen asked when the pay scale was supposed to be on the agenda. Administrator Keeler stated he thought September agenda would be good. Councilperson Gundersen stated she has requested COVID-19 be on the agenda. Mayor Smith stated it will be under Old Business on future agendas. Councilperson Brown asked what is the status with the recycle center. Mayor Smith replied Pauloff Harbor Tribes has been recycling aluminum and glass continues to go to the landfill. Mayor Smith reminded the public the City office is closed to the public and continue to mail in payments or call with a credit card, also Gaming is closed and the harbor house is closed. Councilperson Gundersen commented that the school to let parents know about the upcoming school year, they have a lot of questions of the schedules.

ADJOURNMENT:

MOTION: Councilperson Marita Gundersen made a motion to adjourn.

SECOND: Councilperson. Shirley Brown seconded the motion.

The meeting adjourned at 8:46p.m.

James Smith, Mayor

ATTEST:

Shannon Sommer, City Clerk