

CITY OF SAND POINT COUNCIL MEETING



Wednesday, November 9, 2022

Workshop : 2:00 pm

Meeting: 7:00 pm

CALL TO ORDER

ROLL CALL

APPROVAL OF AGENDA

CITY OF SAND POINT

(Packet will be available on website November 4, 2022) www.sandpointak.com



MAYOR

Mayor James Smith - Office Exp. 2023

COUNCIL MEMBERS

Austin Roof	Seat A - Exp. 2025
Allan Starnes	Seat B - Exp. 2023
Amy Eubank	Seat C - Exp. 2025
Jack Foster Jr.	Seat D - Exp. 2023
Marita Gundersen	Seat E - Exp. 2024
Arlene Gundersen	Seat F - Exp. 2024

SAND POINT CITY COUNCIL MEETING AGENDA CITY CHAMBERS

Regular Meeting

November 9, 2022 7:00 pm

There will be a workshop at 2:00 pm.

CALL TO ORDER ROLL CALL APPROVAL OF AGENDA

CONSENT AGENDA:

1. Minutes: Minutes of Regular Meeting October 11, 2022
2. Minutes: Minutes of Special Meeting October 13, 2022

REPORTS:

1. Finance Officer
2. Administrator
3. Police Chief
4. EMS Director
5. Fire Chief
6. Public Works Director
7. Water / Sewer Supervisor
8. Harbor Master

HEARINGS, ORDINANCES AND RESOLUTIONS:

1. Resolution 22-08: Honoring Sand Point Veterans

OLD BUSINESS:

2. City Hall Repair Bid
3. Personnel Policies and Procedures Manual- Pre-Employment Marijuana Screening

NEW BUSINESS

1. 2023 Leases
2. Alaska Municipal League

PUBLIC COMMENTS COUNCIL COMMENTS EXECUTIVE SESSION

1. Legal Matters
2. Interview Police Chief Candidate

ADJOURNMENT

To participate telephonically, please call 1-800-315- 6338 and use the passcode 26961 followed by the # key.

POSTED: 11/4/22

CONSENT AGENDA

CALL TO ORDER:

The regular meeting of the Sand Point City Council was held Tuesday, October 11, 2022 in the City Chambers and telephonically. Mayor James Smith called the meeting to order at 7:00 p.m.

ROLL CALL:

James Smith	Mayor	Present
Danny Cumberlidge	Seat A	Present – Telephonically
Allan Starnes	Seat B	Present
Shirley Brown	Seat C	Present
Jack Foster Jr.	Seat D	Present
Marita Gundersen	Seat E	Present
Arlene Gundersen	Seat F	Present

A quorum was established.

Staff in attendance:

- Jordan Keeler, Administrator – Telephonically
- Kurtis Gundersen, Finance Officer – Telephonically
- Jade Gundersen, City Clerk
- Dave Anderson, Police Chief
- Carmen Holmberg, EMS Director
- Julius Karlsen, Public Works Director
- Dylan Jacobsen, Water & Sewer Supervisor – Telephonically
- Allen Kuchenoff Jr., Harbormaster

APPROVAL OF AGENDA:

Mayor James Smith requested a motion to approve the agenda.

MOTION: Council Member Marita Gundersen made a motion to approve the agenda.

SECOND: Council Member Shirley Brown seconded the motion.

VOTE: Motion passed unanimously.

CERTIFICATION OF ELECTION/OATH OF OFFICE

MOTION: Council Member Jack Foster Jr. made a motion to approve the agenda.

SECOND: Council Member Marita Gundersen seconded the motion.

VOTE: Motion passed unanimously.

Council Member Austin Roof swore in for Seat A.

Council Member Amy Eubank swore in for Seat C.

CONSENT AGENDA:

MOTION: Council Member Marita Gundersen made a motion to approve the Regular Meeting Minutes of August 9, 2022 and September 13, 2022 with one correction.

SECOND: Council Member Arlene Gundersen seconded the motion.

VOTE: Motion passed unanimously.

REPORTS:

Finance Officer – Kurtis Gundersen

Finance Officer Kurtis Gundersen reported that the City received \$28,749.51 in Raw Fish Tax Revenue and \$95,558.85 in Sales Tax Revenue.

Administrator – Jordan Keeler

Administrator Jordan Keeler added to his written report that the City will be signing the letter for BDO for the FY22 audit. Heliostar will be visiting Sand Point the week of November 7th for a community meeting. The 2022 State Election will be held November 8, 2022 on the City council meeting day. It would be in the City’s best interest to move the meeting to November 9th. He has a call coming up this week with DOT regarding grant funds for infrastructure in communities, specifically for roads.

Police Chief – David Anderson

Chief David Anderson reported that they had 37 calls for service generated through 911 and had several calls to assist EMS. Since there is no bus in the morning and more traffic as a result of that, they are cautioning everyone to be careful in the morning as it’s dark and there is more foot traffic going to school. Officer Lowery has been busy with the task force in Anchorage and there is no report.

Public Works Director – Julius Karlsen

Public Works Director Julius Karlsen reported that for September they kept up maintenance on the roads, fueled the city buildings, hauled rock for Trident, and hauled rock for a driveway. They dug, located and repaired a water shut off on the main road. They pumped used oil to storage tanks. The backhaul project got underway, and they assisted with that. A brush cutter for the mini excavator and skid steer bucket have been ordered.

Council Member Arlene Gundersen asked if there is a date for when the backhaul will be complete. Julius added that there was no end date that he knew of.

Water & Sewer Supervisor – Dylan Jacobsen

Water & Sewer Supervisor Dylan Jacobsen reported that water samples and reports were completed. They dug up and located a shut off valve for a house on the main road. They located the shut off valve in the Shumagin Corporation area and assisted their maintenance with fixing a leak. They had someone here from ANTHC for a few days who inspected the work done on the new lift stations, programmed the new pumps, and worked on a flow meter at the water plant. Contractors that were coming back to work on the lift station were delayed, they should be back soon. They discussed future project with their project manager at ANTHC. Screens on the reservoir intake were pulled out and cleaned, and routine maintenance was done around the water plant.

Harbor Master – Allen Kuchenoff Jr.

Harbormaster Allen Kuchenoff Jr. report that Ted Morehouse has been fixing up the wall, they hauled and stored boats, and the recycle guys are working on the cars and batteries in the new harbor. If you have any batteries, feel free to bring them right down to the harbor.

Councilperson Arlene Gundersen asked if household batteries were included with the batteries and had heard that they didn’t want to take them, and whether Allen knew what kind they were. Allen mentioned that they had stacks of big D batteries in totes, that maybe someone threw other batteries in the totes with them.

HEARINGS, ORDINANCES, AND RESOLUTIONS:

1. Hearing: Community Block Development Grant

Administrator Jordan Keeler explained that the hearing is a required step in the CDBG (Community Block Development Grant) process, and that the history of the program is to provide low-to-moderate income communities funding to address one of the following categories: community development, planning, and special economic development. There is an emphasis on long-term self sufficiency that eliminates health and safety issues in a community with local support in addition to CDBG funding. This year the state anticipates awarding \$2.5 million from federal government funds. This is a competitive grant and eligible applicants for this grant consist of any municipal government as defined by Title 29 of State Statutes. He added that the program requires public notice which has been posted throughout the community and online inviting the public to comment on the grant proposal and submission. There were no comments received to date, but there is opportunity for the public to comment at this meeting. The grant application shows that the city has selected to apply for a new incinerator in the amount of \$200,000 and estimated shipping of \$50,000 for a total amount of \$250,000. The grant does require a 25% local match, so the City's portion would be \$50,000. If the City is awarded the grant and it ends up being below the amount, our contribution will be reduced. The resolution to follow is a requirement of the grant. If the council is in support of this, he asks for them to pass the resolution. The application will then be completed and is due December 2.

An opportunity for the public to comment was provided. There were no comments.

Council Member Austin Roof asked the Administrator what he thought the likelihood of success for the grant is. Administrator Jordan Keeler stated that it is a low-ticket item and a straight forward project requiring no permitting that would be a small portion of the CDBG funds, but that without knowing who else is participating, it is hard to say.

Council Member Arlene Gundersen asked whether a letter of support from the tribes would enhance the application. Administrator Jordan Keeler did not believe so based on the grant checklist but will double check.

2. Resolution 22-05: Authorizing Participating in the Community Block Development Grant Program

MOTION: Council Member Jack Foster Jr. made a motion to adopt Resolution 22-05: Authorizing Participating in the Community Block Development Grant Program.

SECOND: Council Member Allan Starnes seconded the motion.

VOTE: Motion passed unanimously.

3. Resolution 22-06: Honoring Shirley Brown For Her Many Years of Service to the City of Sand Point.

Administrator Jordan Keeler read Resolution 22-06. The Council thanked Shirley Brown for her service to the community and congratulated her on her retirement.

Shirley Brown stated that it has been an honor to serve on the council and that it takes a lot of dedication, research, and hours, but she has enjoyed it.

MOTION: Council Member Marita Gundersen made a motion to adopt Resolution 22-06: Honoring Shirley Brown for her many years of service to the City of Sand Point.

SECOND: Council Member Arlene Gundersen seconded the motion.

VOTE: Motion passed unanimously.

4. Resolution 22-07: Honoring Danny Cumberlidge For His Many Years of Service to the City of Sand Point.

Administrator Jordan Keeler read Resolution 22-07. The council thanked Danny Cumberlidge for his years of service.

MOTION: Council Member Arlene Gundersen made a motion to adopt Resolution 22-07: Honoring Danny Cumberlidge for his many years of service to the City of Sand Point.

SECOND: Council Member Amy Eubank seconded the motion.

VOTE: Motion passed unanimously.

OLD BUSINESS:

1. City Hall Repair Bid

Administrator Jordan Keeler reported that he just received the revised bid from Kuchar and the numbers are still high. He sent it to Jade to print, but considering the council has not had time to look at it, he suggests not taking action on it now and having a workshop to give council time to review it and have any follow up questions.

Council Member Amy Eubank asked if this was the only proposal the City received. Mayor James Smith stated that it was.

Direction was given by council to set up a special meeting on October 13 at 7:00 pm to continue discussion on the City Hall Repair Bid.

2. Personnel Policies and Procedures Manual

Administrator Jordan Keeler stated that there are four proposed changes to manual. The first is adding 3 Medical Travel Days for an employee to use each year for medical travel for themselves or family, as defined in the handbook. The days would not accumulate and they would not be able to be cashed out. The second is increasing the cap of annual leave from 240 to 280 hours. The third is changing the rate of accrual of annual leave from 48 months to 24 months for the 12 hours per month accrual, and 96 months to 48 months for the 16 hours per month accrual. The fourth is changing the amount of annual leave an employee can cash out from 80 hours annually to 120 hours annually up to twice a year.

Council Member Amy Eubank asked how many full-time employees the City has. City Clerk Jade Gundersen estimated 18 current full-time employees.

MOTION: Council Member Austin Roof made a motion to approve the proposal changes to the personnel manual.

SECOND: Council Member Marita Gundersen seconded the motion.

VOTE: Motion passed unanimously.

Administrator Jordan Keeler added that he will do some research regarding employment prescreening testing for Marijuana to bring back to the council at the November meeting for them to consider.

NEW BUSINESS: None

PUBLIC COMMENTS: None

COUNCIL COMMENTS:

Council Member Allan Starnes thanked Shirley Brown for her wonderful years of service.

Council Member Arlene Gundersen thanked Shirley Brown for her service and added that she has enjoyed working with her.

Council Member Jack Foster Jr. thanked Shirley Brown and told her to enjoy her retirement.

Council Member Arlene Gundersen asked Administrator Jordan Keeler if the City is applying for a grant for the generator for the water plant. Administrator Jordan Keeler stated that the plan was to use ARPA funds, somewhere between \$18,000-\$22,000.

Council Member Amy Eubank asked why the police officers are considered full-time if they are only here half of a month. Administrator Jordan Keeler explained that the police contracts are based on a 2080 hour per year, which is how the City calculates salary, therefore they are full-time. Council Member Amy Eubank requested that the contract information be sent to her.

ADJOURNMENT:

MOTION: Council Member Arlene Gundersen made a motion to adjourn.

SECOND: Council Member Marita Gundersen seconded the motion.

The meeting adjourned at 7:52 pm.

James Smith Sr., Mayor

ATTEST:

Jade Gundersen, City Clerk

CALL TO ORDER:

The special meeting of the Sand Point City Council was held Thursday, October 13, 2022 in the City Chambers and telephonically. Mayor James Smith called the meeting to order at 7:09 p.m.

ROLL CALL:

James Smith	Mayor	Present
Austin Roof	Seat A	Present
Allan Starnes	Seat B	Present @ 7:15 pm
Amy Eubank	Seat C	Present
Jack Foster Jr.	Seat D	Present – Telephonically
Marita Gundersen	Seat E	Present @ 7:13 pm
Arlene Gundersen	Seat F	Present

A quorum was established.

Staff in attendance:

- Jordan Keeler, Administrator – Telephonically
- Jade Gundersen, City Clerk
- Julius Karlsen, Public Works Director – Telephonically
- Ken Spjut, Building Maintenance

APPROVAL OF AGENDA:

Mayor James Smith requested a motion to approve the agenda.

MOTION: Council Member Austin Roof made a motion to approve the agenda.

SECOND: Council Member Arlene Gundersen seconded the motion.

VOTE: Motion passed unanimously.

OLD BUSINESS:

1. City Hall Repair Bid

Administrator Jordan Keeler explained three recommendations from the building surveyor, which included the interior wall and foundation, fascia of the building, and trenching and drainage. The City received one bid submission from Kuchar for \$851,000. After the September City Council Meeting, Kuchar and City staff had a teleconference and discussed how the bid was higher than anticipated and went through the proposal step by step to eliminate what wasn't needed or could be handled inhouse. As it stands right now, the lawn is higher than the foundation and water comes into the building from both the hill and the roof. Kuchar's recommendation is to do the three parts subsequently. Following that discussing, with the removal of some things that can be handled in-house, the revised bid came in at \$697,000. Kuchar recommended to have two employees come back out to Sand Point to get better measurements, get soil measurements, locate certain things on the design that they are unsure about, and have a better estimation of time for distance of hauling materials or the amount of \$11,000. If they are able to do that, they can come back with a tighter proposal with fewer unknowns. Other options include not proceeding with this because of cost or doing just a portion of the work.

There was a discussion about questions and concerns regarding how to move forward with the building repair bid.

MOTION: Council Member Marita Gundersen made a motion to bring Kuchar Construction LLC out for a site visit not to exceed the cost of \$12,000 for a proposal revision.
SECOND: Council Member Austin Roof seconded the motion.
VOTE: Motion Passed Unanimously.

NEW BUSINESS:

1. Police Chief Candidate Search Update

Administrator Jordan Keeler explained that Chief Anderson announced that he will be retiring this coming winter but has agreed to stay on a little longer to help out with the transition and state police academy training requirements. The position was posted and 6 applications were received. They were then narrowed down to two candidates. The plan is to bring the two candidates to Sand Point during the November meeting, tour the community, meet the residents, and hold interviews in executive session or in public, at the interviewees discretion, and council could discuss who would be the best fit for the community. He added that the Mayor, as head of HR, has the authority to hire and fire the Chief of Police.

There was discussion about the chief candidate search and position.

No action taken.

PUBLIC COMMENTS: None

COUNCIL COMMENTS: None

ADJOURNMENT:

MOTION: Council Member Arlene Gundersen made a motion to adjourn.
SECOND: Council Member Amy Eubank seconded the motion.

The meeting adjourned at 8:11 pm.

James Smith Sr., Mayor

ATTEST:

Jade Gundersen, City Clerk

REPORTS

FINANCE OFFICER

**City of Sand Point
Raw Fish Tax Revenue**

	<u>FY18</u>	<u>FY19</u>	<u>FY20</u>	<u>FY21</u>	<u>FY22</u>	<u>FY23</u>
July	142,500.10	83,040.24	81,992.40	51,221.78	113,532.23	75,441.44
August	139,542.35	48,290.30	88,100.71	27,115.98	138,608.76	28,749.51
September	37,427.07	49,496.61	65,893.27	24,635.83	50,718.35	2,507.75
October	32,201.69	46,261.99	51,476.42	18,438.92	54,051.75	
November	10,083.69	4,963.48	3,495.99	1,111.79	1,794.82	
December	515.28	74.67			480.71	
January	3,836.52	12,558.77		2,616.57	19,887.44	
February	27,529.30	24,948.95		37,744.95	0.38	
March	45,022.21	82,916.26	13,306.96	38,681.59	524.88	
April	58,469.24	13,561.22	13,500.37	30,237.38	51,631.27	
May	24,240.36	8,025.95	8,261.04	15,943.63	23,111.00	
June	58,431.26	89,711.60	16,659.69	121,562.18	72,778.80	
Total	579,799.07	463,850.04	342,686.85	369,310.60	527,120.39	106,698.70

Sales Tax Revenue

	<u>FY18</u>	<u>FY19</u>	<u>FY20</u>	<u>FY21</u>	<u>FY22</u>	<u>FY23</u>
July	79,691.25	92,628.52	88,102.92	61,022.60	70,786.04	89,695.85
August	77,015.98	65,979.46	102,628.84	62,489.92	74,541.89	95,558.85
September	66,935.45	71,697.10	86,603.67	65,441.59	102,222.37	34,113.37
October	34,186.58	58,219.29	75,277.68	50,576.22	71,318.24	
November	49,870.42	46,835.09	42,723.86	35,912.73	51,328.38	
December	31,235.26	39,642.29	50,112.63	44,715.17	83,784.18	
January	39,387.33	44,528.74	34,118.45	39,231.36	47,846.93	
February	45,302.69	41,619.24	35,316.83	49,311.31	50,102.23	
March	81,890.02	75,803.84	48,712.31	67,978.55	65,376.73	
April	45,633.53	49,639.45	33,711.29	47,933.84	45,696.71	
May	46,470.55	61,719.51	47,729.27	47,260.30	52,776.83	
June	81,316.23	93,332.26	71,991.16	82,115.58	102,952.69	
Total	678,935.29	741,644.79	717,028.91	653,989.17	818,733.22	219,368.07

City of Sand Point

Bank Balance

Date

	Balance	
		Date
Bank	End of September	11/2/2022
Key Bank	3,050,483.99	3,063,631.19
Wells Fargo - General	754,579.89	784,637.84
Wells Fargo - Bingo Fund	151,315.59	147,491.93
Wells Fargo - Silver Salmon Fund	36,478.53	36,444.58
Wells Fargo - PD Federal Forfeiture	593.67	593.67
Wells Fargo - PD State Forfeiture	6,666.61	6,666.61
Charles Schwab	554,279.14	566,698.96

CITY OF SAND POINT
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Current Period: SEPTEMBER 22-23

	22-23 YTD Budget	22-23 YTD Amt	SEPTEMBER MTD Amt	22-23 YTD Balance	% of YTD
Total	\$147,000.00	\$39,182.91	\$12,549.25	\$107,817.09	26.66%
Total REFUSE COLLECTION	\$147,000.00	\$39,182.91	\$12,549.25	\$107,817.09	26.66%
Report Total	\$4,532,854.51	\$1,089,595.18	\$296,257.23	\$3,443,259.33	24.04%

CITY OF SAND POINT
***Revenue Guideline-Alt Code©**

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Current Period: SEPTEMBER 22-23

		22-23	22-23	SEPTEMBER	22-23	% of
		YTD Budget	YTD Amt	MTD Amt	YTD Balance	YTD
Total ARPA LOCAL GOVT LOST REV		\$0.00	\$128,766.13	\$0.00	-\$128,766.13	0.00%
CLINIC OPERATIONS/MAINTENANCE						
Active	R 10-257 REVENUE--FEDERAL GOV	\$307,410.00	\$0.00	\$0.00	\$307,410.00	0.00%
Active	R 10-291 BUILDING RENTALS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total		\$307,410.00	\$0.00	\$0.00	\$307,410.00	0.00%
Total CLINIC OPERATIONS/MAINTENANCE		\$307,410.00	\$0.00	\$0.00	\$307,410.00	0.00%
WATER/SEWER OPERATIONS						
Active	R 61-202 FINES AND PENALTIES	\$1,000.00	\$45.31	\$9.02	\$954.69	4.53%
Active	R 61-203 OTHER REVENUE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 61-206 WATER/SEWER REVENUE	\$225,000.00	\$52,672.48	\$16,404.10	\$172,327.52	23.41%
Active	R 61-234 SB 46 PERS RELIEF	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 61-235 TRANSFER IN	\$35,450.00	\$0.00	\$0.00	\$35,450.00	0.00%
Active	R 61-270 ON BEHALF REVENUE PE	\$0.00	\$27.57	\$0.00	-\$27.57	0.00%
Total		\$261,450.00	\$52,745.36	\$16,413.12	\$208,704.64	20.17%
Total WATER/SEWER OPERATIONS		\$261,450.00	\$52,745.36	\$16,413.12	\$208,704.64	20.17%
HARBOR/PORT OPERATIONS						
Active	R 62-201 INTEREST INCOME	\$5,500.00	\$720.77	\$112.28	\$4,779.23	13.10%
Active	R 62-203 OTHER REVENUE	\$5,000.00	\$0.00	\$0.00	\$5,000.00	0.00%
Active	R 62-210 HARBOR/MOORAGE	\$315,000.00	\$135,784.15	\$79,439.87	\$179,215.85	43.11%
Active	R 62-211 HARBOR/TRAVELLIFT	\$150,000.00	\$26,935.08	\$11,572.18	\$123,064.92	17.96%
Active	R 62-212 BOAT HARBOR/RENTS	\$138,268.00	\$24,818.58	\$12,113.94	\$113,449.42	17.95%
Active	R 62-215 HARBOR/WHARFAGE	\$45,000.00	\$4,453.35	\$0.00	\$40,546.65	9.90%
Active	R 62-219 HARBOR ELEC SERVICE F	\$10,000.00	\$2,063.09	\$1,274.66	\$7,936.91	20.63%
Active	R 62-220 HARBOR/ELEC DEPOSIT	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
Active	R 62-221 HARBOR/VAN STORAGE	\$20,000.00	\$0.00	\$0.00	\$20,000.00	0.00%
Active	R 62-222 HARBOR/STALL ELECTRIC	\$40,000.00	\$10,703.10	\$6,561.75	\$29,296.90	26.76%
Active	R 62-223 HARBOR/ELECTRICITY	\$4,000.00	\$1,171.49	\$580.48	\$2,828.51	29.29%
Active	R 62-224 GEARSHED LOCKER RENT	\$15,000.00	\$600.00	\$300.00	\$14,400.00	4.00%
Active	R 62-234 SB 46 PERS RELIEF	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 62-237 HARBOR STORAGE	\$2,000.00	\$2,293.17	\$0.00	-\$293.17	114.66%
Active	R 62-270 ON BEHALF REVENUE PE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 62-285 EQUIPMENT RENTAL	\$20,000.00	\$14,628.32	\$2,493.23	\$5,371.68	73.14%
Active	R 62-299 GAIN/LOSS DISPOSITION	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total		\$770,268.00	\$224,171.10	\$114,448.39	\$546,096.90	29.10%
Total HARBOR/PORT OPERATIONS		\$770,268.00	\$224,171.10	\$114,448.39	\$546,096.90	29.10%
SOA DOCK						
Active	R 63-215 HARBOR/WHARFAGE	\$35,000.00	\$0.00	\$0.00	\$35,000.00	0.00%
Active	R 63-245 CONTRIBUTIONS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total		\$35,000.00	\$0.00	\$0.00	\$35,000.00	0.00%
Total SOA DOCK		\$35,000.00	\$0.00	\$0.00	\$35,000.00	0.00%
REFUSE COLLECTION						
Active	R 65-202 FINES AND PENALTIES	\$1,000.00	\$28.76	\$5.31	\$971.24	2.88%
Active	R 65-204 REFUSE COLLECTION	\$146,000.00	\$39,154.15	\$12,543.94	\$106,845.85	26.82%
Active	R 65-234 SB 46 PERS RELIEF	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 65-235 TRANSFER IN	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 65-270 ON BEHALF REVENUE PE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

CITY OF SAND POINT
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Current Period: SEPTEMBER 22-23

		22-23	22-23	SEPTEMBER	22-23	% of
		YTD Budget	YTD Amt	MTD Amt	YTD Balance	YTD
GENERAL FUND						
Active	R 01-002 GENERAL FUND/WELLS F	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 01-200 CAPITAL GAIN / LOSS	\$0.00	-\$34,152.76	(\$40,862.94)	\$34,152.76	0.00%
Active	R 01-201 INTEREST INCOME	\$8,000.00	\$13,986.17	\$6,216.24	-\$5,986.17	174.83%
Active	R 01-202 FINES AND PENALTIES	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
Active	R 01-203 OTHER REVENUE	\$2,500.00	\$480.00	\$80.00	\$2,020.00	19.20%
Active	R 01-205 4% SALES TAX	\$650,000.00	\$290,013.98	\$95,826.51	\$359,986.02	44.62%
Active	R 01-208 CARES INTEREST	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 01-213 RAW FISH TAX	\$500,000.00	\$176,969.75	\$28,749.51	\$323,030.25	35.39%
Active	R 01-214 FINE-LATE SALES TAX	\$250.00	\$414.83	\$65.00	-\$164.83	165.93%
Active	R 01-217 7% B & B Tax	\$7,500.00	\$2,430.84	\$847.74	\$5,069.16	32.41%
Active	R 01-225 PAYMENT IN LIEU OF TAX	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 01-230 DONATIONS	\$76,668.51	\$0.00	\$0.00	\$76,668.51	0.00%
Active	R 01-232 FIRE MISC REVENUE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 01-233 BUSINESS LIC. FEE	\$2,000.00	\$300.00	\$25.00	\$1,700.00	15.00%
Active	R 01-234 SB 46 PERS RELIEF	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 01-238 ANCHORAGE OFFICE	\$40,000.00	\$40,000.00	\$0.00	\$0.00	100.00%
Active	R 01-250 STATE REVENUE SHARIN	\$73,072.00	\$0.00	\$0.00	\$73,072.00	0.00%
Active	R 01-256 REVENUE--STATE OF ALA	\$158,350.00	\$0.00	\$0.00	\$158,350.00	0.00%
Active	R 01-257 REVENUE--FEDERAL GOV	\$256,841.00	\$0.00	\$0.00	\$256,841.00	0.00%
Active	R 01-258 REVENUE--ALEUTIANS EA	\$404,470.00	\$0.00	\$0.00	\$404,470.00	0.00%
Active	R 01-260 STATE LIQUOR SHARE TA	\$2,500.00	\$0.00	\$0.00	\$2,500.00	0.00%
Active	R 01-265 SOA DOCCEDED SHARED FI	\$35,000.00	\$0.00	\$0.00	\$35,000.00	0.00%
Active	R 01-266 SOA DOR FISH BUS SHAR	\$158,000.00	\$0.00	\$0.00	\$158,000.00	0.00%
Active	R 01-285 EQUIPMENT RENTAL	\$35,000.00	\$107.50	\$0.00	\$34,892.50	0.31%
Active	R 01-290 AK HIDTA PROGRAM	\$15,000.00	\$0.00	\$0.00	\$15,000.00	0.00%
Active	R 01-291 BUILDING RENTALS	\$110,000.00	\$40,303.86	\$7,497.90	\$69,696.14	36.64%
Active	R 01-293 LIBRARY GRANT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 01-296 PD FORFEITURES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 01-297 POLICE MISC REVENUE	\$0.00	\$100.00	\$0.00	-\$100.00	0.00%
Active	R 01-298 EMS MISC REVENUE	\$45,000.00	\$0.00	\$0.00	\$45,000.00	0.00%
	Total	\$2,581,651.51	\$530,954.17	\$98,444.96	\$2,050,697.34	20.57%
	Total GENERAL FUND	\$2,581,651.51	\$530,954.17	\$98,444.96	\$2,050,697.34	20.57%
BINGO FUND						
Active	R 02-294 BINGO REVENUE	\$15,000.00	\$4,608.00	\$489.00	\$10,392.00	30.72%
Active	R 02-295 PULL TAB REVENUE	\$375,000.00	\$77,577.00	\$22,322.00	\$297,423.00	20.69%
	Total	\$390,000.00	\$82,185.00	\$22,811.00	\$307,815.00	21.07%
	Total BINGO FUND	\$390,000.00	\$82,185.00	\$22,811.00	\$307,815.00	21.07%
SILVER SALMON DERBY						
Active	R 03-230 DONATIONS	\$0.00	\$3,150.00	\$3,150.00	-\$3,150.00	0.00%
Active	R 03-292 SILVER SALMON DERBY	\$40,075.00	\$28,440.51	\$28,440.51	\$11,634.49	70.97%
	Total	\$40,075.00	\$31,590.51	\$31,590.51	\$8,484.49	78.83%
	Total SILVER SALMON DERBY	\$40,075.00	\$31,590.51	\$31,590.51	\$8,484.49	78.83%
ARPA LOCAL GOVT LOST REV						
Active	R 09-256 REVENUE--STATE OF ALA	\$0.00	\$128,766.13	\$0.00	-\$128,766.13	0.00%
Active	R 09-257 REVENUE--FEDERAL GOV	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	Total	\$0.00	\$128,766.13	\$0.00	-\$128,766.13	0.00%

CITY OF SAND POINT

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*Fund Summary -
Budget to Actual©

SEPTEMBER 22-23

	22-23 YTD Budget	SEPTEMBER MTD Amount	22-23 YTD Amount	22-23 YTD Balance	22-23 % YTD Budget
FUND 01 GENERAL FUND					
Revenue	\$2,581,651.51	\$98,444.96	\$530,954.17	\$2,050,697.34	20.57%
Expenditure	\$2,706,364.41	\$237,084.77	\$582,332.76	\$2,124,031.65	21.52%
		<u>-\$138,639.81</u>	<u>-\$51,378.59</u>		
FUND 02 BINGO FUND					
Revenue	\$390,000.00	\$22,811.00	\$82,185.00	\$307,815.00	21.07%
Expenditure	\$388,688.00	\$20,091.87	\$74,366.14	\$314,321.86	19.13%
		<u>\$2,719.13</u>	<u>\$7,818.86</u>		
FUND 03 SILVER SALMON DERBY					
Revenue	\$40,075.00	\$31,590.51	\$31,590.51	\$8,484.49	78.83%
Expenditure	\$27,274.00	\$7,498.54	\$18,885.22	\$8,388.78	69.24%
		<u>\$24,091.97</u>	<u>\$12,705.29</u>		
FUND 09 ARPA LOCAL GOVT LOST REV					
Revenue	\$0.00	\$0.00	\$128,766.13	-\$128,766.13	0.00%
		<u>\$0.00</u>	<u>\$128,766.13</u>		
FUND 10 CLINIC OPERATIONS/MAINTENANCE					
Revenue	\$307,410.00	\$0.00	\$0.00	\$307,410.00	0.00%
Expenditure	\$62,412.00	\$0.00	\$0.00	\$62,412.00	0.00%
		<u>\$0.00</u>	<u>\$0.00</u>		
FUND 61 WATER/SEWER OPERATIONS					
Revenue	\$261,450.00	\$16,413.12	\$52,745.36	\$208,704.64	20.17%
Expenditure	\$250,500.00	\$13,690.68	\$39,092.69	\$211,407.31	15.61%
		<u>\$2,722.44</u>	<u>\$13,652.67</u>		
FUND 62 HARBOR/PORT OPERATIONS					
Revenue	\$770,268.00	\$114,448.39	\$224,171.10	\$546,096.90	29.10%
Expenditure	\$410,100.00	\$31,785.21	\$117,230.37	\$292,869.63	28.59%
		<u>\$82,663.18</u>	<u>\$106,940.73</u>		
FUND 63 SOA DOCK					
Revenue	\$35,000.00	\$0.00	\$0.00	\$35,000.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		<u>\$0.00</u>	<u>\$0.00</u>		
FUND 65 REFUSE COLLECTION					
Revenue	\$147,000.00	\$12,549.25	\$39,182.91	\$107,817.09	26.66%
Expenditure	\$143,150.00	\$8,834.21	\$20,088.19	\$123,061.81	14.03%
		<u>\$3,715.04</u>	<u>\$19,094.72</u>		
Report Total		<u>-\$22,728.05</u>	<u>\$237,599.81</u>		

CITY OF SAND POINT
***Expenditure Guideline-No Enc Sum©**

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Current Period: SEPTEMBER 22-23

	22-23 YTD Budget	22-23 YTD Amt	SEPTEMBER MTD Amt	22-23 YTD Balance	% of YTD
GENERAL FUND					
LEGISLATIVE	\$100,100.00	\$19,976.18	\$8,131.80	\$80,123.82	19.96%
ADMINISTRATION	\$1,057,102.41	\$182,890.81	\$57,079.35	\$874,211.60	17.30%
PARKS AND RECREATION	\$13,000.00	\$8,112.66	\$3,545.57	\$4,887.34	62.41%
PUBLIC SAFETY	\$778,214.00	\$204,619.93	\$77,899.09	\$573,594.07	26.29%
PUBLIC WORKS	\$476,625.00	\$84,188.62	\$51,621.86	\$392,436.38	17.66%
FACILITIES	\$281,323.00	\$82,544.56	\$38,807.10	\$198,778.44	29.34%
<i>Total GENERAL FUND</i>	<u>\$2,706,364.41</u>	<u>\$582,332.76</u>	<u>\$237,084.77</u>	<u>\$2,124,031.65</u>	<u>21.52%</u>
BINGO FUND					
ADMINISTRATION	\$388,688.00	\$74,366.14	\$20,091.87	\$314,321.86	19.13%
<i>Total BINGO FUND</i>	<u>\$388,688.00</u>	<u>\$74,366.14</u>	<u>\$20,091.87</u>	<u>\$314,321.86</u>	<u>19.13%</u>
SILVER SALMON DERBY					
FIRE	\$27,274.00	\$18,885.22	\$7,498.54	\$8,388.78	69.24%
<i>Total SILVER SALMON DERBY</i>	<u>\$27,274.00</u>	<u>\$18,885.22</u>	<u>\$7,498.54</u>	<u>\$8,388.78</u>	<u>69.24%</u>
CLINIC OPERATIONS/MAINTENANCE					
ADMINISTRATION	\$62,412.00	\$0.00	\$0.00	\$62,412.00	0.00%
<i>Total CLINIC OPERATIONS/MAINTENANCE</i>	<u>\$62,412.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$62,412.00</u>	<u>0.00%</u>
ROCK CRUSHER ENTERPRISE FUND					
PUBLIC WORKS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
<i>Total ROCK CRUSHER ENTERPRISE FUND</i>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>0.00%</u>
WATER/SEWER OPERATIONS					
WATER/SEWER	\$250,500.00	\$39,092.69	\$13,690.68	\$211,407.31	15.61%
<i>Total WATER/SEWER OPERATIONS</i>	<u>\$250,500.00</u>	<u>\$39,092.69</u>	<u>\$13,690.68</u>	<u>\$211,407.31</u>	<u>15.61%</u>
HARBOR/PORT OPERATIONS					
HARBOR	\$410,100.00	\$117,230.37	\$31,785.21	\$292,869.63	28.59%
<i>Total HARBOR/PORT OPERATIONS</i>	<u>\$410,100.00</u>	<u>\$117,230.37</u>	<u>\$31,785.21</u>	<u>\$292,869.63</u>	<u>28.59%</u>
SOA DOCK					
HARBOR	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
<i>Total SOA DOCK</i>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>0.00%</u>
REFUSE COLLECTION					
PUBLIC WORKS	\$143,150.00	\$20,088.19	\$8,834.21	\$123,061.81	14.03%
<i>Total REFUSE COLLECTION</i>	<u>\$143,150.00</u>	<u>\$20,088.19</u>	<u>\$8,834.21</u>	<u>\$123,061.81</u>	<u>14.03%</u>
Report Total	<u>\$3,988,488.41</u>	<u>\$851,995.37</u>	<u>\$318,985.28</u>	<u>\$3,136,493.04</u>	<u>21.36%</u>

ADMINISTRATOR

TO: Mayor Smith
City Council Members

FROM: Jordan Keeler
City Administrator

DATE: November 2, 2022

SUBJ: Monthly Report for November 2022



Here is a summary of items since our October 13th special meeting:

- Submitted three Notice of Intent to Apply: Community Transportation Project (CTP) for maintenance work on the bridge in the harbor, Transportation Alternative Program (TAP) for maintenance work on the foot bridge in the harbor and one to replace the culverts on the reservoir. I have a follow up call with DOT+PF and AML on the CTP and TAP applications the day after the Council meeting.
- Worked with Kuchar on a site visit so they can further narrow down their scope of work on their bid for building repair. They are in town this week and after getting weathered out last week. It remains to be seen if we will have a revised proposal in time for our meeting.
- The City received funding from Pauloff Harbor Tribe to put towards a new generator for the water plant as well as towards a new burn box, should the burn box application be successful.
- The new harbor improvements will see construction in 2024. This is a Borough-led project, but still this is a big win for the City.
- Heliostar will be in town November 9th for a community meeting and then the next day the Mayor and I will be meeting with them the following morning.
- The Alaska Municipal League is offering online New Elected Officials training on October 30th. It's a good introduction and refresher for anyone who has not taken it or it's been a few years. If you cannot attend the online presentation live, it will be recorded for later viewing, but you must sign up ahead of time.

POLICE CHIEF



David E Anderson
CHIEF OF POLICE

SAND POINT DEPARTMENT of PUBLIC SAFETY

Post Office Box 423
Sand Point, Alaska 99661
EMAIL: sppd@arctic.net



TEL: (907)383-3700
FAX:(907)383-5496

MEMORANDUM

To: Honorable Jim Smith, Mayor, City of Sand Point
Mr. Jordan Keeler, City Administrator, City of Sand Point
Mr. Danny Cumberlidge, City Councilperson, City of Sand Point
Mr. Allan Starnes, City Councilperson, City of Sand Point
Ms. Shirley Brown, City Councilperson, City of Sand Point
Mr. Jack Foster Jr. City Councilperson, City of Sand Point
Ms. Marita Gundersen, City Councilperson, City of Sand Point
Ms. Arlene Gundersen, City Councilperson, City of Sand Point

From: Cathy Adams, Administrative Assistant

Date: November 3, 2022

Ref: Police department's Monthly Report for October

Police Department

- Dave Anderson, Chief of Police
- John Young, Police Officer
- Richard Lowery, Police Officer

Administrative Assistant

- Cathy Adams

Dispatcher

- Alfred 'Jesse' Pesterkoff, 911 Dispatcher

Police Activity

October 2022

2 persons were jailed

Domestic assault

Assault

23 calls to 911

1 hang up

2 numbers not shown

911 down-Tel-Ak working on it

8 MOC

6 EMS

1 Ambulance

1 Medivac

2 civil checks

1 officer assist

5 noise complaints

2 animal problems

2 disturbances

Incidents Generated

3 public assists

2 animal problems

2 trespasses

2 vandalisms

1 abandoned vehicle

3 welfare checks

4 disturbances

2 agency assists

2 civil issues

1 EMS assist

1 domestic assault

EMS DIRECTOR

FIRE CHIEF

**Fire Department
October 2022 Report**

- 0 Fire Calls
- Conducted routine truck and equipment maintenance.
- Cleaning up training room for the upcoming veterinarian use in November.
- Scheduling training for myself and one other fire fighter.

Rob Gadotti
Fire Chief

PUBLIC WORKS
DIRECTOR

City of Sand Point Public Works Department

Monthly Report October 2022

Shop

- Grade Harbor and City Dock road
- Serviced brakes on Honda Ridgeline
- Hauled and spread 100 yds rock in harbor
- Hauled and spread 10 yds rock for UTI
- Filled sand shed
- Fueled City Buildings
- Ditch work on some side roads
- Serviced Police vehicles
- Hauled and spread gravel for 2 driveways
- Cleaned and serviced shop heater
- Acquired 1.5 yd sand spreader
- New starter in Ford flatbed
- Plowed snow and sanded roads
- Hauled some vehicles to shop

Water/Sewer City Council Report

October 2022

Dylan Jacobsen

- Water samples/reports done.
- Replaced the Tee sewer connection to a trailer with a Wye and put in a cleanout.
- Attended ARWA in Anchorage.
- The new lift stations the contractors are working on are almost complete.
- Excavated a water shut off on the main road.
- Winterized our vaults at the school and old water storage tank.
- Drained the Kelly Avenue sewage lagoon.
- Cleaned Turbidimeters and flow meters.
- Other routine maintenance around the water plant.



HARBOR MASTER

Robert E. Galovin
Small Boat Harbor Report
October 2022

- Hauled and stored boats
- Did some maintenance on big travel lift
- Changed 5 street lights
- Ted Morehouse is still working on the wall assisting as needed
- 1 night guy turned in his keys and have a temporary hire to fill position
- New Laborer I hired
- cleaning harbor
- Shut water off and closed bathrooms

HEARINGS, ORDINANCES AND RESOLUTIONS

City of Sand Point



RESOLUTION 22-08

A RESOLUTION OF THE CITY OF SAND POINT RECOGNIZING AND HONORING THE VETERANS OF THE SAND POINT

WHEREAS, Veterans Day is a federal holiday in the United States observed annually on November 11th for honoring military veterans; and

WHEREAS, Alaska joins the rest of our nation in recognizing our soldiers, sailors, airmen, marines, and coast guardsmen who have valiantly defended American values through our country's history; and

WHEREAS, we remember all who have given their lives in defense of freedom, and we promise to honor their memory, never taking our freedoms for granted; and

WHEREAS, we thank our active-duty military, reserve, and Alaska National Guard service members who serve or have served to defend our nation's founding ideas; and

WHEREAS, today, we take the opportunity to show gratitude to our veterans and their family members who call Sand Point home, as well as the men and women still serving in the armed forces; and

WHEREAS, the City of Sand Point wishes to honor all those brave men and women who have served and are currently serving in the United States military,

NOW THEREFORE, BE IT RESOLVED THAT: the City of Sand Point, by this resolution, honors the veterans of Sand Point for their sacrifice, dedication, and commitment to the United States of America.

**PASSED AND APPROVED BY A DULY CONSTITUTED QUORUM OF THE CITY
COUNCIL FOR THE CITY OF SAND POINT ON THIS 9th DAY OF NOVEMBER,
2022.**

CITY OF SAND POINT

James Smith, Mayor

ATTEST:

Jade Gundersen, City Clerk

OLD BUSINESS

Memo

To: Mayor Smith
From: Jordan Keeler, Administrator
cc: City Council
Date: November 2, 2022
Re: City Hall Repair Bid Update

Kuchar was unable to make to Sand Point the week of October 24th due to weather and flights. They are in town right now doing the work they need to eliminate uncertainty from their bids. I should have a revised number by the meeting. I apologize for the delay.

Memo

To: Mayor Smith
From: Jordan Keeler, Administrator
cc: City Council
Date: November 9, 2022
Re: Marijuana Usage and the Personnel Procedures and Policy Manual

As part of the periodic review of the Personnel Procedures and Policy Manual (PPPM), the issue of pre-employment screening for marijuana and marijuana-related products arose. Based on the discussion at the last meeting, I surveyed some governments in the region to find their policy as it relates to pre-employment screening for marijuana usage:

- Bristol Bay Borough, Unalaska and the City of Kodiak screen for marijuana
- King Cove and Lake and Peninsula Borough do not conduct any pre-employment screening
- Aleutians East Borough may require screening for Schedule I-IV drugs, which includes marijuana
- Kenai and Dillingham only require it for public safety and federally regulated DOT positions
- Kodiak Island Borough is a Drug Free Workplace, but does not screen applicants
- State of Alaska screens for public safety, certain other roles such as medical and federally regulated DOT positions

There does not seem to be a consensus that has developed across municipalities since the legalization of marijuana at the state level in February 2015. The City, however, at that time revamped the PPPM to explicitly prohibit the consumption of marijuana by employees and continued to screen applicants for marijuana usage. The City, and private businesses, retain that state-level power to this day and federally regulated positions, like a CDL or the ferry system, remain subject to the federal proscription against marijuana.

Arguments can be made for and against a change to the PPPM to remove marijuana for pre-screened substances. Advocates for dropping the test can point to a person's right to privacy during non-work hours, legalization at the state level, the City has no similar policy to alcohol when not on the job, and the inability of an employer to ascertain when any marijuana was consumed due to its fat-soluble nature.

Those in favor of keeping the prohibition can argue that one cannot accurately assess the time of the last marijuana consumption or quantify impairment unlike a Breathalyzer, safety concerns of an impaired person around heavy machinery, federal laws against marijuana, the fact the City has the legal right to screen applicants and employees as well as the City's desire to maintain a healthy workforce.

Rather than making a decision at this meeting, which of course is an option, an alternative would be to hold a public hearing on the topic where community members, council and employees could offer their thoughts on the matter. If after the meeting the sentiment is in favor of dropping the screening requirement then Council could change policy on a limited basis, say 3-6 months, to see if there is any impact on operations without a pre-employment screening. Council could reevaluate the policy at the end of the test and either revert to the current testing regiment or make the trial policy permanent.

NEW BUSINESS

Memo

To: Mayor Smith
From: Jordan Keeler, Administrator
cc: City Council
Date: November 3, 2022
Re: Rent Increases for CY 2023

Sand Point rents out building space on a calendar year basis and the contracts for existing leases will expire on December 31, 2022. Rental rates are determined by council before the expiration of the leases so that the paperwork can be updated and signed before the start of the new year.

This year, I am proposing that council increase rental rates by 10%; rates have not been increased since 2012 but our costs, mainly utilities, have increased over that period as well as the labor costs to maintain the buildings. We do value those who rent from us and do not wish to exploit anyone or entity. This increase is not mean to be punitive or take advantage of renters, but it is intended to reflect the costs by the City to provide the rentals. Therefore, I ask Council to approve the 10% rate hike on building leases for CY 2023.

2022 Current City of Sand Point Leases

	Sq. Ft	Price	Total	Frequency
AIRPORT LEASES				
		(Sq. Ft)		
Paul Gundersen III	?		\$400.00	Monthly
CopperBank	2475	\$0.10	\$247.50	Monthly
			\$647.50	
OFFICE LEASES				
Alaska Court System-State of Alaska	644		\$978.02	Monthly
Aleutian Pribilof Island Association	270	\$1.50	\$ 405.00	Monthly
KSDP	693	\$0.38	\$ 260.00	Monthly
Pauloff Harbor Tribe	1035.5	\$1.50	\$ 1,553.25	Monthly
Women's Club	269	\$0.00	\$ -	Monthly
Qagan Tayagungin Tribe	1023.5	\$1.50	\$ 1,535.25	Monthly
(EMS)	286	\$1.50	\$ -	Monthly
Pauloff Harbor Tribe	88	\$1.50	\$ 132.00	Monthly
Pauloff Harbor Tribe (1A)	80	\$1.50	\$120.00	Monthly
			\$4,983.52	
OLD CLINIC LEASES				
The Shop	579	\$1.50	\$868.50	Monthly
Agate Pull Tabs- QTT	170		\$350.00	Monthly
<i>Vacant</i>	120		\$225.00	Monthly
<i>Vacant</i>	120		\$225.00	Monthly
<i>Vacant</i>	120		\$225.00	Monthly
Aleutia, Inc.	?		\$400.00	Monthly
<i>Vacant</i>	120		\$225.00	Monthly
			\$2,518.50	
OTHER				
General Dynamics AIS	1800		\$5,400.00	Yearly
Teen Center	120	\$0.00	\$1.00	Yearly
			\$5,401.00	
HARBOR LOT LEASES				
<i>Vacant</i>	2500	\$0.10	\$ 250.00	Monthly
Fleetwelding Service	5907	\$0.10	\$ 590.70	Monthly
Harbor Café	2516	\$0.10	\$ 251.60	Monthly
Silver Bay Seafoods	41694	\$0.11	\$ 4,586.34	Monthly
Trident Seafoods	67300	\$0.11	\$7,700.00	Monthly
			\$40,479.68	
RESIDENTIAL LEASES				
		LOCATION	AMOUNT	Monthly
<i>Vacant</i>		Main St. House	\$0.00	Monthly

Police Officers		Mudbay House	\$0.00	Monthly
Eastern Aleutian Tribes		4-plex #1 & #3	\$1,700.00	Monthly
Brandon Gundersen		4-plex #2	\$800.00	Monthly
Sadie Newton		4-plex #4	\$800.00	Monthly
			\$3,300.00	

Alaska Municipal League 72nd Annual Local Government Conference

Wednesday, November 30 - VIRTUAL

9:00am Newly Elected Officials Training via Zoom

- **Roles and Responsibilities of Municipal Officials**
- **Parliamentary Procedure**

Noon Break for lunch

1:00pm Newly Elected Officials Training via Zoom

- **Ethics and Conflict of Interest**
- **Open Meetings Act**
- **Quasi-Judicial Role and Ex Parte Contact**

4:30pm Adjourn

Monday, December 5

Affiliate Sessions

- AMMA – Managers
- AAMC – Clerks
- AMAA – Attorneys
- AAAO – Assessors

Ballroom E/F
Ballroom C/D
Ballroom B
Kahtnu 1

Newly Elected Officials

Ballroom A

8:30am Welcome and Introductions

9:00am **Reviewing the Fundamentals of Elected Office**

- **Introduction to Title 29 or Title 29 for Experts**
- **Local Taxation**

Noon Lunch

1:00pm **Reviewing the Fundamentals of Elected Office**

- **Budgets and Government Accounting**
- **Lobbying Effectively**

3:00pm **Q&A and Discussion**

4:30pm Adjourn

5:30pm **ACoM – President’s Legislative Reception**
First-time Attendees, Newly Elected Officials, Mayors + Legislators

Tuesday, December 6

Affiliate Sessions

- AMMA – Managers Ballroom E/F
- AAMC – Clerks Ballroom C/D
- AMAA – Attorneys Ballroom B
- AAAO – Assessors Kahtnu 1
- ARSSTC Annual Meeting Kahtnu 2

Alaska Conference of Mayors

Ballroom A

8:00am Breakfast

9:00am **Outcome of State Elections and Planning for 33rd Legislature**

10:30am **Infrastructure Report Card – Maximizing the Benefit to Alaska Communities**

Noon Lunch

1:00pm **Approaching the Constitutional Convention**
Pending results of the general election and vote on this question. Focus on discussion will be on next steps if yes vote, or to identify ways to address some of the arguments and concerns if a no vote.

2:00pm **State Fiscal Analysis and Policy Discussion**

3:00pm **ACoM Annual Business Meeting**
ACoM President - Mayor **Bryce Ward**, Fairbanks North Star Borough

- Guidelines
- Potential Policy Statements
- Election of Officers

4:30pm Adjourn

5:00pm **Alaska Municipal Health Trust Annual Meeting**
Attended by current plan participants for annual business meeting of Trustees; open to everyone. Light appetizers provided.

6:00pm **Alaska Municipal Clerks - Annual Banquet**

Wednesday, December 7

7:00 am Registration open

7:30 am **Breakfast**

8:00 am **Opening Session**

- **Welcome**
- Land Acknowledgement
- Pledge of Allegiance
- **Members of the Congressional Delegation**

- **Sen. Lisa Murkowski**, U.S. Senate (*invited*)
- **Sen. Dan Sullivan**, U.S. Senate (*invited*)
- **Rep. Mary Peltola**, U.S. House (*invited*)

9:00 am **State of the State**

10:00 am Break

10:15 am **Getting Ready for the 33rd Legislature**

- Governor-Elect – invitation extended to winner of general election
- Meet your Legislature – invitations extended to legislators-elect

11:45 am **Lunch and Keynote Speaker**

1:15 pm Break

Foyer

1:30 pm Concurrent Sessions

- **Broadband Planning and Implementation**
- **Managing Bingo or Gaming Revenues**
- **Local Government Strategic Planning**
- **Public Safety Resources**
- **Best Practices – Budgets**

2:45 pm Networking Break

Exhibit Hall

3:00 pm Concurrent Sessions

- **Grid Resilience, PCE, and Bulk Fuel Costs**
- **Conflict with Conversation**
- **Managing Effectively through Community Growth**
- **Working within Alaska’s Comprehensive Economic Development Strategy**
- **Best Practices – Financial Reports**

4:15 pm **Exhibitor Showcase**

4:30 pm **Committee Meetings**

The AML Legislative and Resolutions Committee will conduct this formal meeting to develop and approve the final position statement and resolutions for the Annual Business Meeting.

- **Legislative Committee**
- **Resolutions Committee**

5:30 pm **Nominating Committee**

The AML Nominating Committee will conduct this formal meeting to develop and approve the final candidate slate for the AML board of directors.

6:00 pm **Community Block Party and Silent Auction**

7:30 pm Adjourn Day One

Thursday, December 8

7:30 am Registration

7:30 am **Breakfast and AML-JIA Business Meeting**

8:30 am Announcements

ARDORs Annual Meeting *(by invitation only)*

8:45 am Concurrent Sessions

- **Tackling the Affordable Housing Crisis**
- **Transportation Funding Opportunities Resource Hub**
- **Increasing Predictability for School Districts**
- **“Workshield” for Human Resource Management**
- **Best Practices - Meetings**

10:15 am Networking Break

10:30 am Concurrent Sessions

- **Grant Qualifiers and Equitable Infrastructure Development**
- **Land Use Policy and Economic Development**
- **Municipal and Tribal Collaboration**
- **Short Term Rentals - Demo**
- **Best Practices – Utility Rate Setting**

11:45 am Break

12:00 pm **Annual Awards Luncheon**

- Elected Official of the Year
- Municipal Employee of the Year
- Vic Fischer Lifetime Service Award
- Emerging Municipal Leader Award
- Municipal Innovation Awards

1:00 pm **AML Membership Announcements**

- **Legislative Position Committee** – update to members on 2022 Position Statement
- **Resolution Committee** – update to members on 2022 resolutions submitted
- **Nominating Committee** – update to members on the slate of AML Board candidates
- **Board Candidates** – candidate one-minute intros

1:30 pm Concurrent Sessions – Regional Infrastructure Planning

Attendees will divide into five rooms by district:

- *District 1 – Southeast, and Anchorage*
- *District 2 and 9 – Prince William Sound, Kodiak, Bristol Bay, and the Aleutians*
- *District 3 and 4 – Kenai and the Mat Su*

- *District 5 and 6 – Interior and North*
- *District 7 and 8 – West and Yukon*

The first planning session will be led in collaboration with the Office of Broadband, Rasmuson Foundation, and DHS&EM to focus on:

- **Broadband Deployment**
- **Digital Equity**
- **Cybersecurity**

2:45 pm Ice Cream Social and Exhibitor Drawing

3:15 pm Concurrent Sessions – Regional Planning
Attendees will remain with their region and the second session will be led in collaboration with the Alaska Energy Authority and DOT&PF to focus on:

- **Energy, EV, and Grid Resilience**
- **Community Transportation**

4:30 pm Afternoon Break and Sidebar Conversations

- **Coastal Caucus**
- **Cities of Opportunity**

6:00 pm **Trivia Night**

8:00 pm Adjourn Day Two

Friday, December 9

7:30 am Breakfast

8:00 am **AMLIP Annual Meeting**
Jointly with the Alaska Government Finance Officers Association
 Investment Outlook - Key Bank

- Alaska Permanent Capital Management
- AMLIP Board Elections

9:00 am **Alaska Municipal League Annual Business Meeting Elections**
Vote for new board members and officers;
Members take actions on:

- Policy Statement
- Resolutions

Election Results

11:30 am **Adjourn Annual Conference**

Noon **AML Board of Directors – onboarding and meeting**

PUBLIC COMMENTS

COUNCIL COMMENTS

ADJOURNMENT

FYI

Pauloff Harbor Tribe

P.O. Box 97
Sand Point, AK 99661

Phone: (907)383-6075
Fax: (907)383-6094

October 25, 2022

Jim Smith, Mayor
City of Sand Point
P.O. Box 249
Sand Point, AK 99661

RE: Assistance To Purchase A Generator For Backup Power for the Water Treatment Plant

Dear Mayor Smith:

The Pauloff Harbor Tribal council authorized the tribe to assist the City of Sand Point with the purchase of a new backup power Generator for Water Treatment Plant. The generator is needed for maintaining power to the water treatment plant to prevent the spread of covid and to improve public health and safety of the community.

At the council meeting, October 26, 2022, the tribal council authorized up to \$5,000 towards the cost of purchasing/shipping a needed backup power generator. Please provide a copy of the invoice for the backup power generator.

Let us know if you have any questions.

Sincerely,



George P. Gundersen
President

Pauloff Harbor Tribe

P.O. Box 97
Sand Point, AK 99661

Phone: (907)383-6075
Fax: (907)383-6094

October 25, 2022

Jim Smith, Mayor
City of Sand Point
P.O. Box 249
Sand Point, AK 99661

RE: Assistance To Purchase Incinerator

Dear Mayor Smith:

The Pauloff Harbor Tribal council authorized the tribe to assist with the purchase of a new incinerator for the community of Sand Point. The incinerator is needed to dispose of unhealthy trash to prevent the spread of covid and to improve public health and safety of the community.

At the council meeting, October 26, 2022, the tribal council authorized to pay the shipping for the incinerator up to \$25,000.

When you received an invoice for the shipping, please provide it to tribe for payment.

Please let us know if you have any questions.

Sincerely,



George P. Gundersen
President