

City of Sand Point Council Meeting



Workshop: Tuesday, April 12, 2021 – 2:00 p.m.

Meeting: Tuesday, April 12, 2021 – 7:00 p.m.

CALL TO ORDER

ROLL CALL

CITY OF SAND POINT

(Packet will be available on website April 8, 2022
www.sandpointak.com)



MAYOR

Mayor James Smith - Office Exp. 2023

COUNCIL MEMBERS

Danny Cumberlidge	Seat A - Exp. 2022
Allan Starnes	Seat B - Exp. 2023
Shirley Brown	Seat C - Exp. 2022
Jack Foster Jr.	Seat D - Exp. 2023
Marita Gundersen	Seat E - Exp. 2024
Arlene Gundersen	Seat F - Exp. 2024

SAND POINT CITY COUNCIL MEETING AGENDA CITY CHAMBERS

Regular Meeting

April 12, 2022 7:00 pm

CALL TO ORDER ROLL CALL APPROVAL OF AGENDA

CONSENT AGENDA:

- Minutes: Minutes of Regular Meeting February 8, 2022
Minutes of Regular Meeting March 8, 2022

REPORTS:

- Finance Officer
- Administrator
- Police Chief
- EMS Director
- Fire Chief
- Public Works Director
- Water / Sewer Supervisor
- Harbor Master
- Student Representative

HEARINGS, ORDINANCES AND RESOLUTIONS:

- Ordinance 2022-01: Address Mapping System – 2nd Reading
- Resolution 22-02: AEB SDP Harbor Floating Docks Letter of Support

OLD BUSINESS:

NEW BUSINESS:

- Donation Request: Janice Shuravloff Memorial Easter Egg Hunt
- Donation Request: QTT Earth Day Fair
- City Municipal Building Assessment Report

PUBLIC COMMENTS COUNCIL COMMENTS ADJOURNMENT

Note: Due to concerns about the COVID-19 virus and to follow best practices in order to prevent the spread of the virus, the meeting will also be held telephonically. Please call 1-800-315-6338 and use the passcode 26961 followed by the # key.

CALL TO ORDER:

The regular meeting of the Sand Point City Council was held Tuesday, February 8, 2022 in the City Chambers and telephonically. Mayor James Smith called the meeting to order at 7:03 p.m.

ROLL CALL:

James Smith	Mayor	Present
Danny Cumberlidge	Seat A	Present via telephonically
Allan Starnes	Seat B	Present via telephonically
Shirley Brown	Seat C	Present
Jack Foster Jr.	Seat D	Absent
Marita Gundersen	Seat E	Present via telephonically
Arlene Gundersen	Seat F	Present

A quorum was established.

Staff in attendance:

- Jordan Keeler, Administrator
- Kurtis Gundersen, Finance Officer
- Dave Anderson, Police Chief
- Julius Karlsen, Public Works Director
- Dylan Jacobsen, Water & Sewer Supervisor
- Allen Kuchenoff Jr., Harbor Master
- Carmen Holmberg, EMS Director
- Robert Gdadotti, Fire Chief

APPROVAL OF AGENDA:

Mayor James Smith requested a motion to approve the agenda, with addition of New Item of SWAMC travel and corrections.

MOTION: Councilmember Marita Gundersen made a motion to approve the agenda.

SECOND: Councilmember Arlene Gundersen seconded the motion.

VOTE: Motion passed unanimously.

CONSENT AGENDA:

Mayor James Smith requested a motion to approve the consent agenda.

MOTION: Councilmember A. Gundersen made a motion to approve the Regular Meeting Minutes of January 11, 2022 as amended.

SECOND: Councilmember Marita Gundersen seconded the motion.

VOTE: Motion passed unanimously.

REPORTS:

Finance Officer – Kurtis Gundersen

Finance Officer Kurtis Gundersen reported for the month of December 2021 Raw Fish Tax was \$480.71 and Sales Tax was \$83,784.18.

Councilmember A. Gundersen asked Finance Officer Gundersen if he had an answer on a line and he asked if she could stop by tomorrow to explain and she agreed.

Administrator – Jordan Keeler

Administrator Keeler reported the engineers and architects would be out this weekend to survey the building. Worked with Trident Seafoods Corporation and Water & Sewer Supervisor Dylan Jacobsen on the possibility of taking over water production for their bunkhouses and production line. He stated that he submitted a CAPSIS project for funding for a new incinerator. He stated he asked EAT for funding for the drug task force position and that it is externally funded and he should have an answer before the next week. The Travelift is slated to ship on April 5, 2022 and stated that there will be a downtime when the old one is being dismantled and new one is constructed, the City needs to send out a notice that they cannot move boats at that time. Administrator Keeler said shipping has gone up in price and the options are to pay \$15,000 to get it shipped on time or wait until the fall. Administrator Keeler asked for a motion to approve the additional cost. Councilperson Brown asked if polling as a good way to do it. Administrator Keeler polled all the council and they approved to pay the extra \$15,000 for the Travelift shipping.

Administrator Keeler stated that the dam/reservoir inspection had revealed damage from seismic activity and the insurance and DHS + EM would not assist. He did state that the Aleutians East Borough admin thought it would be an allowable use of funds for the repair. Administrator Keeler stated that the airline in his report was Aleutian Airways. Administrator Keeler, when asked by Councilperson Gundersen about the recommendations, stated that they were being followed.

Police Chief – David Anderson

Chief Andersen reported there was statistical information included in his report. He stated that tomorrow a new Police Officer Dwayne Korthuis-Smith will join the department and gave a background on him. He also pointed out the AAIT report from Investigator Lowery's report and that Merrill Field is an active focus.

EMS Director– Carmen Holmberg

EMS Director Carmen Holmberg gave her report for the month of January 2022 and indicated they received 8 new radios.

Fire Chief – Robert Gadotti

Fire Chief Robert Gadotti introduced himself and is looking forward to working with EMS Director Holmberg and volunteers.

Councilperson Brown welcomed Fire Chief Gadotti as the new Fire Chief.

Public Works Director – Julius Karlsen

Public Works Director Karlsen said he had been absent most of the month. In his absence, Shop Foreman / Mechanic John Jacobsen mainly single-handedly continued road maintenance and taking care of the shop. He read the report and stated that they were low on sand.

Councilperson A. Gundersen asked where does Public Works get sand from. Public Works Director Karlsen replied that they send over two dump trucks each summer to Cold Bay.

Water & Sewer Supervisor – Dylan Jacobsen

Water & Sewer Supervisor Dylan Jacobsen reported that he passed his Water Distribution Level 2 test and still needs some field time for certification. He gave a summary of his report including taking over production for Trident Seafoods Corporation.

Councilpersons A. Gundersen and Starnes congratulated Water & Sewer Supervisor Jacobsen on his test.

Harbor Master – Allen Kuchenoff Jr.

Harbor Master Allen Kuchenoff Jr. recapped his report including launching boats, cleaning up the wall, equipment maintenance, oil bin and got batteries ready to ship out.

Councilperson A. Gundersen asked about haul out fees. Finance Officer Gundersen asked Harbor Master Kuchenoff if he had any bills to send out and he stated that he did and some were overdue to go out.

Student Representative – Ashton Gundersen

Student Representative Gundersen not in attendance.

HEARINGS, ORDINANCES, AND RESOLUTIONS:

1. Ordinance 2022-01: Address Mapping System – 1st Reading

Administrator Keeler stated the addressing system would help with 911 consolidation, records keeping and Real ID. He stated that billing and mail wouldn't change.

Councilperson A. Gundersen expressed concern on the fine amounts and replacements. Councilperson Brown noted that this was the 1st reading and the fines could be changed before adopting. Councilperson Starnes was concerned about the color and suggested a tiered fine system for violators. Chief Anderson stated that some examples were already up.

MOTION: Councilmember Marita Gundersen made a motion to put Ordinance 2022-01: Address Mapping System on the floor for the 1st reading.

SECOND: Councilmember Shirley Brown seconded the motion.

VOTE: Motion passed unanimously.

OLD BUSINESS:

1. Resolution 22-02: Remote Sales Tax ordinance

Administrator Keeler asked council to take a look at how other communities have exemptions for ideas on how it could be done.

No action was taken and tabled until a further date.

NEW BUSINESS:

1. 2022 SWAMC

Administrator Keeler stated the City was a member of the Southwest Alaska Municipal Conference (SWAMC) and explained they have an annual conference for the constituent members. He stated that legislators would be there depending on schedule and he asked for City Council members to attend and noted that he and the Mayor would be in attendance. Mayor Smith asked for interest and Administrator Keeler noted that officials and councils from other areas would be there as well.

Councilpersons indicated they would have to check their schedules but were interested in going.

2. 2022 Board of Fish Meeting

Mr. Keeler stated that City had contributed to the Area M effort including travel to the 2019 cycle and noted the effectiveness of in-person testimony and the City was contributing again including to the war room. He said this was an extremely important meeting and asked for volunteers. Administrator Keeler deferred to Councilperson Danny Cumberlandidge on the exact dates of the meeting and he said it would start March 23, 2022 but the times for testimony was not set yet. There was a discussion of the agenda contents for the meeting. Mayor Smith asked for volunteers to attend.

3. FY23 AEB Community Budget Request

Administrator Keeler explained the program and what the City had requested in the past and what type of projects the Borough was looking to fund. He stated that he spoke with the Borough Administrator and she was open to funding the dam repair as part of this request. Council gave direction to Administrator Keeler to apply for funding for the dam.

PUBLIC COMMENTS:

Administrator Keeler thanked the EMS volunteers for their efforts as well as staff working through unforeseen shortages.

COUNCIL COMMENTS:

Councilperson Brown echoed Administrator Keeler and acknowledged the hard work and positive feedback she sees from community members.

ADJOURNMENT:

MOTION: Councilperson A. Gundersen made a motion to adjourn.

SECOND: Councilperson Shirley Brown seconded the motion.

The meeting adjourned at 7:50 p.m.

James Smith, Mayor

ATTEST:

Shannon Sommer, City Clerk

CALL TO ORDER:

The regular meeting of the Sand Point City Council was held Tuesday, March 8, 2022 in the City Chambers and telephonically. Mayor James Smith called the meeting to order at 7:02 p.m.

ROLL CALL:

James Smith	Mayor	Present
Danny Cumberlidge	Seat A	Absent - excused
Allan Starnes	Seat B	Present via telephonically
Shirley Brown	Seat C	Present
Jack Foster Jr.	Seat D	Present via telephonically
Marita Gundersen	Seat E	Present
Arlene Gundersen	Seat F	Present

A quorum was established.

Staff in attendance:

- Jordan Keeler, Administrator
- Shannon Sommer, City Clerk
- Kurtis Gundersen, Finance Officer
- Dave Anderson, Police Chief
- Dylan Jacobsen, Water & Sewer Supervisor
- Allen Kuchenoff Jr., Harbor Master
- Carmen Holmberg, EMS Director
- Robert Gdadotti, Fire Chief

APPROVAL OF AGENDA:

Mayor James Smith requested a motion to approve the agenda.

MOTION: Councilmember Marita Gundersen made a motion to approve the agenda.

SECOND: Councilmember Arlene Gundersen seconded the motion.

VOTE: Motion passed unanimously.

CONSENT AGENDA:

The consent agenda of the Regular Meeting of February 8, 2022 tabled until the April 2022 meeting.

REPORTS:

Finance Officer – Kurtis Gundersen

Finance Officer Kurtis Gundersen reported he did not have the numbers for his reports but had been busy working with the Auditors and IRS.

Administrator – Jordan Keeler

Administrator Keeler reported engineers and architects made a site visit to inspect the City Municipal building February 21-22, 2022. He continued communication with Trident Seafoods Corporation and Water & Sewer Supervisor Dylan Jacobsen for the City to become sole provider of Trident Seafoods water. The City received \$404,000 from the State of Alaska’s Local Government Lost Revenue Program. He attended the Alaska Municipal League Winter Conference and met with the City’s Lobbyist and Representative Edgmon and Senator Hoffman where he pitched the City’s CAPSIS funding request for a new incinerator. He hoped

ANTHC would visit Sand Point at the same time he arrives for the April 2022 meeting for guidance about the reservoir. The City received \$11,000 for the 2018 Gulf of Alaska Pacific Cod disaster. He stated Eastern Aleutian Tribes will support the AAIT Drug Task Force position in Anchorage for the next 2 years. The City received a large amount of CARES ACT funding which triggered a single federal audit where he dug up some old documents. Mayor Smith and himself attended the March 2022 Annual Economic Summit and Membership Meeting. The Travelift was tentatively due to arrive in Sand Point the 1st week of April 2022.

Mayor Smith asked Administrator Keeler if the funds given from EAT would cover some of EMS and Fire Departments budget. Administrator Keeler replied EAT Chief Executive Officer Paul Mueller stated that would probably be covered at their next board meeting.

Police Chief – David Anderson

Chief Andersen reported there was statistical information included in the report along with WAANT Drug Task Investigator Richard Lowery’s activity. He thanked EAT, Administrator Keeler and Investigator Lowery who worked together for funding for the Investigator position.

EMS Director– Carmen Holmberg

EMS Chief Carmen Holmberg gave her report for the month of February 2022 which Rescue 1 had received 1 call, 0 tone outs and 2 medevacs. She will be moving into an office in the City Municipal building and asked council what is the policy for EMS during this COVID-19 pandemic and they are still in the process of their May 2022 event planning.

Fire Chief – Robert Gaddotti

Fire Chief Robert Gadotti reported they had 1 non-fire call. He continued to work with EMS Director Holmberg and will have a final recruitment list of volunteers to call during an emergency.

Public Works Director – Julius Karlsen

Public Works Director Karlsen report included in the packet.

Water & Sewer Supervisor – Dylan Jacobsen

Water & Sewer Supervisor Dylan Jacobsen reported he had communicated with Trident Seafoods Corporation, DEC, representatives at ANTHC about the water plant at the City being the sole provider of water for Trident Seafood Corporation. He monitored the school water supply due to the swimming pool had a water leak. He submitted water samples and reports as needed. He located a water connection and dug it up in Balboa Court as requested.

Harbor Master – Allen Kuchenoff Jr.

Harbor Master Allen Kuchenoff Jr. reported they hauled and launched boats. They brought used oils to the Public Works shop and burned some waste oil. They continue to service and maintain equipment. They received some lumber to repair the East wall and had made bilge blocks and wedges.

Student Representative – Ashton Gundersen

Student Representative Ashton Gundersen reported the boys and girls’ basketball team played against King Cove. They held a dance. Both Sand Point basketball teams will soon be traveling to regionals. Both Junior and Senior classes will be leaving for Close Up 2022 April 6, 2022.

HEARINGS, ORDINANCES, AND RESOLUTIONS:

The 2nd reading of Ordinance 2022-01: Address Mapping System tabled until the April 2022 meeting with the needed corrections.

OLD BUSINESS: None.

NEW BUSINESS: None.

PUBLIC COMMENTS:

Robert Gadotti asked Council to replace the needed street lights for the safety of the school children and public.

COUNCIL COMMENTS:

Councilperson A. Gundersen wished the traveling basketball teams good luck. Councilperson Starnes commented the EMS team to respond to calls in a professional manner when answering 911 emergencies. Councilperson Brown thanked City employees for their work.

ADJOURNMENT:

MOTION: Councilperson A. Gundersen made a motion to adjourn.

SECOND: Councilperson Marita Gundersen seconded the motion.

The meeting adjourned at 8:01 p.m.

James Smith, Mayor

ATTEST:

Shannon Sommer, City Clerk

REPORTS

FINANCE OFFICER

No report given at this time.

TO: Mayor Smith
City Council Members

FROM: Jordan Keeler
City Administrator

DATE: April 6, 2022

SUBJ: Monthly Report for April 2022



Here is a summary of items since our March 8th meeting.

- Attended the Board of Fish meetings at the Egan Center and provided testimony regarding the impact of reduced commercial fishing on the City's finances.
- Met with ECI, the firm that inspected the building, and I have their report and recommendations later on in the agenda.
- Started work on the FY23 budget
- Did some things for the Alaska Municipal Managers Association
- Created an account for the American Rescue Plan Act reporting portal and started on the first required report. It's much more complex than the CARES Act reporting and done at the federal level through the Treasury instead of through the state.
- Received a year of funding for the AIIT and we will get the other year's funding on October 1 when EAT begins their new federal fiscal year.
- Revised our liability insurance paperwork and submitted it. An AML/JIA representative will be in town on Tuesday to survey our assets and she will give a short presentation during the workshop.
- Note that the winter AML meeting has been moved to the Dena'ina Center and will now be held December 5-9.
- The travel lift construction will start by the time you see this and should be done a day or two after our meeting.
- Laid low for a few days due to a positive COVID-19 test but did not have any major illness.

Police Division Activity

March 2022

3 persons were jailed

Assault

Fraud/Forgery

There were 25 calls to 911

911 calls not resulting in an incident

3 hang up/mis-dials

9 not emergency calls

6 MOC

3 ambulances needed

2 trespasses

1 public assist

1 littering

1 verbal warning ATV on dock

Incidents generated

3 traffic stops

1 public assist

1 felony assault

1 felony forgery

2 assaults 4 DV

2 theft

1 noise complaint

1 fraud/forgery

1 dog bite/animal is no more

1 harassment

1 traffic collision

2 vandalism

2 verbal domestic

3 civil issues

2 suspicious calls

4 EMS assists

1 Court order assist

March was a bit busier than usual. Currently we are down one officer position and we have two applicants going through the vetting process. Investigator Lowery has been busy in Anchorage and his activity report and correspondence are attached at the end of this report.

It is with genuine sadness that we are mourning the loss of our senior dispatcher Christine Neilsen. Christine was a very sweet lady and a wonderful soul. Christine was much more than her job title in so many ways we will miss her very much.

We welcome Cathy Adams as the new Administrative Assistant at the police department. She and I have gotten acquainted over the past week and I believe she will do just fine in this position.

Jessie Pesterkof continues as our only full time dispatcher 24/7. The police department is assisting on an ad hoc basis until a more permanent arrangement is made.

Thanks,

David E. Anderson

Chief of Police

Sand Point Police Department

P.O. Box 423 Sand Point AK, 99661

P. (907) 383-3700

F. (907) 383-5496

**Sand Point Police Department
Police Department**

MEMORANDUM

TO: Chief Anderson
FROM: TFO Richard Lowery
DATE: March 21, 2022
SUBJECT: March 2022 – ANC Airport Interdiction Team (AAIT) Supplement

New Cases:

AK22017623

On 02/22/2022 AAIT seized approximately \$121,000 in U.S. Currency from a local cargo carrier at the Anchorage International Airport.

AK22018213

On 02/23/2022 AAIT working in conjunction with NSBPD in Barrow seized 13 – 750ml bottles of distilled spirits and 32.2 grams of methamphetamine from a passenger travelling to Barrow, AK.

AK22019894

On 02/28/2022 AAIT seized 29.1 grams of methamphetamine and 22 grams of fentanyl from cargo at a Merrill Field carrier.

AK22019897

On 02/28/2022 AAIT seized 10 Xanax pills from cargo at a Merrill Field carrier.

AK22020236

On 03/01/2022 AAIT seized 14 – 750ml bottles of distilled spirits from a passenger at the Anchorage International Airport.

AK22020499

On 03/02/2022 AAIT seized 10.4 grams of methamphetamine and 15 grams of heroin from a passenger at a Merrill Field carrier.

AK22020598

On 03/02/2022 AAIT seized approximately 1142 grams of marijuana and 873 grams of THC concentrate from a passenger at the Anchorage International Airport travelling to Barrow, AK.

AK22020625

On 03/02/2022 AAIT seized 12 – 750ml bottles and 2 – 1.75L bottles of distilled spirits from a passenger at the Anchorage International Airport.

AK22021124

On 03/03/2022 AAIT seized 369 grams of methamphetamine, 25 – M30 pills, 32 gross grams of commercial marijuana product, 10 – 750ml bottles of distilled spirits, and 3 – 1.5 liter bottles of wine from a passenger at the Anchorage International Airport who was attempting to travel to Barrow, AK.

AK22022633

On 03/08/2022 AAIT seized 28 grams of methamphetamine from a passenger at the Anchorage International Airport who was attempting to travel to Barrow, AK.

AK22022792

On 03/08/2022 AAIT seized 24 – 750ml bottles of distilled spirits from cargo at a Merrill Field carrier.

AK22022970

On 03/09/2022 AAIT seized 6.2 grams of methamphetamine, 7.6 grams of heroin, and 21.9 grams of fentanyl from a passenger at a Merrill Field carrier.

AK22023362

On 03/10/2022 AAIT seized 526.6 grams of marijuana from passengers at a Merrill Field carrier.

AK22023442

On 03/10/2022 AAIT seized 4 – 750ml bottles of distilled spirits and 12 – 11.2oz bottles of malt beverage from a passenger at the Anchorage International Airport who was travelling to Barrow, AK.

AK22025108

On 03/15/2022 AAIT seized 12 – 750ml bottles of distilled spirits and 12 – 11.2oz bottles of malt beverage from a passenger at the Anchorage International Airport who was attempting to travel to Barrow, AK.

K9 Deployments:

None

Total Seizures:

75 – 750ml bottles distilled spirits
2 – 1.75L bottles distilled spirits
3 – 1.5L bottles wine
24 – 11.2oz bottles malt beverage
\$121,000 U.S. Currency
1,700 grams of marijuana
873 grams of marijuana concentrate
10 Xanax pills
475 grams of methamphetamine
44 grams of fentanyl
25 – M30 counterfeit fentanyl pills
22.6 grams of heroin

March 2022 EMS Director Report

Rescue 1 received 5 calls: 3 tone outs and 2 medevacs.

-EMS held a meeting to finalize details for the upcoming event.

-EMS vehicle is in the works and we should have it this month.

Carmen Holmberg

EMS Director

March 2022 Fire Chief Report

- 0 fire calls in the month of March.
- Continued maintenance on FD vehicles and equipment.
- Training on fire hydrants with city employees.

Robert Gadotti
Fire Chief

City of Sand Point Public Works Department

Monthly Report March 2022

Shop

- Plow snow and slush
- Grade Harbor road and City Dock road
- Haul 40 yards of D1 rock for Facility Contractors
- Haul 2 truckloads of alders to landfill
- Repaired Tire chains
- Sand Roads
- Installed new bobcat tracks
- Fix exhaust leak on lowboy tractor
- Ditched Balboa Ct.
- Maintain shop used oil heaters
- Fill waste oil burners/ haul drums of waste oil
- Fuel buildings/ fill truck
- Fix ladder and fan motor on Cat Grader
- Fill water tanks at city shop
- Fixed transmission lines on Chevy Truck
- Worked on soft spots in roads
- Sweep city dock
- Put swing motor back in Hitachi 200 excavator
- Tow school bus
- Fix water main behind old water plant
- Scrape pit floor for more sand

Water/Sewer City Council Report

March 2022

Dylan Jacobsen

- With assistance from shop crew, we fixed a major leak on a 6-inch main behind the old water plant.
- Fixed a sewer leak in the trailer court with assistance from shop crew.
- Sewer line going across the footbridge in the harbor from the harbor lift station froze.
- Pumped out the harbor lift station a few times while the line on the footbridge was frozen.
- Printer died, hooked up new printer.
- Reports and water samples completed on time.
- Shut off a few houses while they worked on their leaks/frozen lines.
- Routine maintenance.

Robert E. Galovin Small Boat Harbor March 2022 Report

- Burned some waste oil.
- Picked up trash on East wall.
- Cleaned South warehouse.
- Took a couple loads of trash to dump.
- One day crew guy transferred to night watchman.
- Put totes out for used batteries to get them off of pallets.
- Preparing for the arrival of new Travelift.

Allen Kuchenoff Jr.
Harbor Master

STUDENT REPRESENTATIVE

HEARINGS, ORDINANCES AND RESOLUTIONS

ORDINANCE 2022-01:
ADDRESS MAPPING
SYSTEM – 2ND READING

Memo

To: Mayor Smith
From: Jordan Keeler, Administrator
cc: City Council
Date: April 5, 2022
Re: Ordinance 2022-01 – Establishing an Addressing System

The proposed resolution for Council’s consideration will establish a uniform addressing system for each property located within the City. This proposal has been discussed for well over a year now and the language needed to adopt the addressing system is contained within the language of the proposed ordinance. The Sand Point Police Department originally proposed the addressing system as part of a plan to shift 911 dispatching to an outside entity; however, that proved to be technologically unfeasible due to a lack of reliable telecom service to the City. Regardless, moving forward with this provides three key benefits:

1. **Futureproofing:** The State is moving towards a consolidating dispatch service for smaller communities and the Troopers. When this becomes a reality, both politically and technologically, the City will be ready to participate. By having fully trained dispatchers with access recorded lines, our residents will be able to receive a higher level of service than the City can currently offer. This is not to disparage our current dispatchers, but the level of technology at a consolidated call center is something the City cannot afford or operate.
2. **Records Management:** All incidents are logged by the Police Department in a statewide database managed by the State. By having official addresses, reports can meet state standards and provide future police officers uniform files to reference.
3. **Real ID:** The proposed addressing system will be adopted by the United States Postal Service and residents can use the new address as their physical address to meet the looming Real ID requirements on driver licenses, TWIC cards and other sundry federal IDs.

It is important to note that adopting a street address system does not change anyone's existing mailing address for bills like credit cards or utility bills. Nor does it have any impact on mortgage documents; property deeds use lot and block numbers. Note that if you currently have a Real ID, it would not require you to change your existing ID over to a new address.

Also, this version of the Ordinance for your consideration has lowered the penalties for non-compliances and removed a redundant reference to another part of code.

Given the above, I ask the Council to adopt Ordinance 2022-01 to take effect on July 1, 2022.

City of Sand Point



ORDINANCE 2022-01

AN ORDINANCE AMENDING TITLE 12 OF THE SAND POINT MUNICIPAL CODE TO ESTABLISH AND ADDRESSING SYSTEM AND ESTABLISHING PENALTIES FOR FAILURE TO COMPLY WITH REQUIREMENTS AND FOR TAMPERING WITH POSTED ADDRESS NUMBERS AND AMENDING THE MINOR OFFENSE FINE SCHEDULE

Section 1. Legislative Findings. A uniform system of parcel identification numbers will improve the City 911 communication system and will provide a uniform City-wide addressing system with respect to street or house numbers assigned to all residence and principal buildings and businesses within the City of Sand Point. This will assist fire and rescue companies, law enforcement agencies, the United States Postal Service, parcel delivery companies, utility companies, tax appraisal, public works, planning and the general public in the timely and efficient provision of services to residents and businesses in the City.

Section 2. Classification. This is a Code of Ordinance.

Section 3. Amendment of Title 12. Title 12 of the Sand Point Municipal Code is hereby amended by adding a new chapter 7 titled, Assigned Street Addresses, to read as follows:

§ 12.70.010 ASSIGNED ADDRESSES.

The City Clerk's office shall maintain maps of assigned 911 address numbers for each building or improved parcel in the city. The maps shall be updated as necessary, in consultation with the Chief of Police. The City Clerks or designee, upon request, will make the maps available for inspection and will provide 911 address numbers based on property descriptions.

§ 12.70.020 DISPLAY REQUIRED.

Every improved parcel or location within the city shall display its assigned 911 address number so that it is visible from the public roadway. Mobile home parks and apartment complexes, including duple dwelling structures, shall also be required to have each individual

pad, lot number or apartment number displayed in a readily visible manner and in compliance unless directional signs are provided for numbers not in sequence.

§ 12.70.020 METHOD OF DISPLAY.

Assigned 911 address numbers may be fixed to the house, apartment, business or other location itself, provide that such house, apartment, business or other location is not more than 60 feet from the centerline of the roadway or the road or street in front of such location, and the number must be readily visible from the street or road by persons traveling along the street or road in each direction. 911 address numbers may also be placed on mailboxes or signs located on the premises in front of the location, as long as the mailboxes or signs are on the same side of the road as the house, apartment, business or other building or location. If the addresses or numbers are displayed on signs, such signs must be of a durable type, and must be located not more than 60 feet from the centerline of the street or road in front of the property. The numbers on such signs shall be readily visible from the street by persons traveling along the street in each direction. If not on signs or mailboxes, the address must be located within 10 feet of the access from the public road. If the road in front of the location is unpaved, said sign should be located not more than 45 feet from the edge of the road nearest the location.

If the house, apartment, business or other building or location to be numbered is more than 60 feet from the centerline of the street or roadway in front of the property, or if from the street or roadway by persons traveling along the street or roadway in direction, then the 911 address numbers shall be displayed on a sign or mailbox on the premises next to the public roadway in front of the structure, and comply with the requirements of this sections.

§ 12.70.040 NUMBER REQUIREMENTS.

Assigned 911 address numbers or characters shall be a minimum of 3 inches in height and 1 inch in width. The address numbers or characters shall be reflective white on a contrasting background of blue so as to be clearly visible, uniform or unmistakable.

§ 12.70.050 MAINTENANCE OF NUMBERS.

It shall be responsibility of each property owner to properly maintain their address numbers or sign. Tall grass or bushes are to be kept cut or trimmed so as not to obstruct address sign. Faded or missing numbers or characters shall be replaced so the location may be located easily at all times by emergency personnel.

§ 12.70.060 DUTY OF OWNER OR CUSTODIAN.

The obligation of complying with the provisions of this article shall be upon both the owner and custodian of the property. Custodian, as that term is used in this section, shall be construed broadly and includes any person or entity exercising lawful control or possession of a property.

Failure to comply shall constitute a violation of this chapter. Upon such violation, notice shall be given to the owner or custodian of the property, or his agent, specifying the nature of such violations, and requiring that such violation be remedied and brought into compliance within 30 days of the notice.

§ 12.70.070 REMOVAL OR DAMAGE OF SIGNS OR NUMBERS.

It shall be unlawful for any person to remove, damage, alter or deface any posted address sign or numbers.

§ 12.70.080 PENALTIES AND ENFORCEMENT.

Any person violating any provision of this chapter shall be guilty of a minor offense punishable by a fine as provided in § [1.10.085](#), or if no fine is there established, a fine not to exceed \$500.

Section 4. Amendment of Section 1.10.085. The Minor Offense Fine Schedule in Section 1.10.085 is hereby amended to include the following offenses. New entries shall be added to the existing fine schedule in chronological order by subsection number.

Code Section	Offense Description	Fine Amount
12.70.020	Failure to display assigned Number.	\$100
12.70.050	Failure to maintain address Number or sign.	\$100
12.70.070	Removal or damage of address signs or numbers.	\$100

Section 5. Effective Date. This Ordinance is effective July 1, 2022.

**PASSED AND ADOPTED BY A DULY CONSTITUTED QUORUM OF
THE SAND POINT CITY COUNCIL THIS 12th DAY OF APRIL, 2022.**

ATTEST:

James Smith, Mayor

Shannon Sommer, City Clerk

Introduction and 1st Reading September 14, 2021
2nd Reading and Adoption April 12, 2022

**RESOLUTION 22-02: AEB
SDP HARBOR FLOATING
DOCKS LETTER OF
SUPPORT**

Memo

To: Mayor Smith
From: Jordan Keeler, Administrator
cc: City Council
Date: April 5, 2022
Re: Resolution 22-02

The resolution for Council's consideration offers support for the Aleutians East Borough's efforts to obtain funding for the New Harbor from the federal DOT. AEB has applied several times through different programs and has come up short in their efforts, but is trying again with the New Harbor as a stand-alone project versus being lumped in with the Akutan Harbor project. As part of the application, the AEB has requested that we submit a resolution of support and I believe that the Council is in support of the application and the resolution would confirm this.

I ask Council to approve this resolution.

City of Sand Point



RESOLUTION 22-02

A RESOLUTION OF THE ALEUTIANS EAST BOROUGH ASSEMBLY SUPPORTING THE COMPLETION OF THE SAND POINT HARBOR FLOATING DOCKS PROJECT

WHEREAS, economic development and diversification is a priority of the Assembly; and

WHEREAS, the Sand Point Harbor is an economic asset for the community of Sand Point and the Aleutians East Borough; and

WHEREAS, the Sand Point Boat Harbor mooring basin, breakwater, Float B, and wharf have been completed;

WHEREAS, completing the float system is necessary for the harbor to function as intended, meet the needs of the community, and realize their potential as a key harbor for the fishing industry and the North Pacific fishing fleets; and

WHEREAS, these projects are a center point of investment already made by the Borough, Army Corps of Engineers, the City of Sand Point and for business opportunities planned in the future; and

WHEREAS, the Assembly recognizes the importance of having operational harbors within the Borough and supports the Borough's effort to provide its communities with functional harbor infrastructure; and

WHEREAS, the US Department of Transportation has grant opportunities available to assist in funding the harbor float system in Sand Point.

NOW THEREFORE BE IT RESOLVED that the Aleutians East Borough Assembly supports the completion of the Sand Point Harbor Floating Dock Project.

NOW THEREFORE BE IT FURTHER RESOLVED that the Aleutians East Borough Assembly supports the Borough's Port Infrastructure Development Grant to complete the harbor float system.

PASSED AND APPROVED BY A DULY CONSTITUTED QUORUM OF THE CITY COUNCIL FOR THE CITY OF SAND POINT ON THIS 12th DAY OF APRIL, 2022.

CITY OF SAND POINT

James Smith, Mayor

ATTEST:

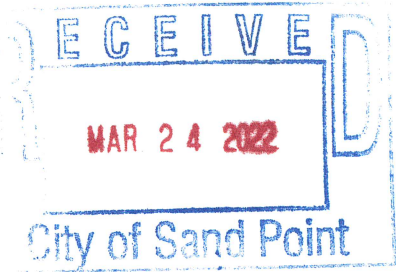
Shannon Sommer, City Clerk

DRAFT

OLD BUSINESS

NEW BUSINESS

Jade Gundersen
PO Box 314
Sand Point, AK 99661



March 23, 2022

Mayor and City Council
City of Sand Point
PO Box 249
Sand Point, AK 99661

RE: Janice Shuravloff Memorial Easter Egg Hunt Donation Request

Dear Honorable Mayor and Council Members:

The annual Janice Shuravloff Memorial Easter Egg Hunt is just around the corner! This year, it will be held on Saturday, April 16, 2022. Prior to this event, we will have an egg coloring activity at the City Gym for the kids. We will have egg hunts for ages 0 up to 6th grade with easter baskets as prizes and plan to have a scavenger hunt for 7th-12th grade.

This event relies on volunteers, donations, and fundraising. Donations and fundraising will be used to pay for the baskets, egg coloring supplies, candy bags provided to all participants, and prizes for teens.

We are asking for a donation to help with the cost of this event. We appreciate your support in the past and hope you will continue doing so this year. Last year, the City donated \$300 to this event, but any amount would be greatly appreciated. If you have any questions or need more information, please call me at (907)386-6165.

Thank you for your consideration of this request.

Sincerely,


Jade Gundersen

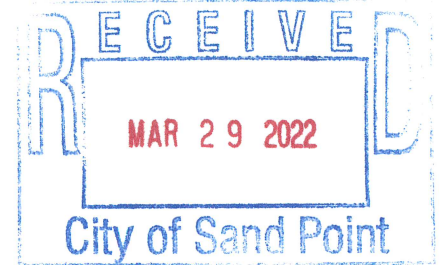




QAGAN TAYAGUNGIN TRIBE
P.O BOX 447
SAND POINT, ALASKA 99661
PHONE: (907)383-5616

City of Sand Point
P.O. Box 249
Sand Point, AK 99661

March 22, 2022



Dear Mr. Mayor Jim Smith & Council;

I am writing on behalf of Qagan Tayagungin Tribe and the Environmental Department would like to ask if you can provide a \$300.00 donation, or any support for the Annual 14th Earth Day Fair. This year, we are a little short handed with staff, but definitely would like to try to make this year's Earth Day Fair happen! We are planning on having the Earth Day Fair on April 30th at the City Gym from 1:00 p.m. – 3 p.m.

All donations will go to the Earth Day Fair for supplies and prizes. The Environmental Department is working hard to achieve this beneficial event for our community. Many community members look forward to this annual event.

Children are our future and having activities for both youth and adults will help our community better understand ways to live a more sustainable life and support a clean, healthy, prosperous environment.

So please consider donating to this very good cause, it would be most appreciated.

Thank you for your time.

Sincerely,

A handwritten signature in blue ink that reads "Ivy-Jane Ann Jacobsen".

Ivy-Jane Ann Jacobsen
Environmental Coordinator
Qagan Tayagungin Tribe

A handwritten signature or set of initials in blue ink, appearing to be "JS".

**CITY MUNICIPAL
BUILDING ASSESSMENT
REPORT**

Memo

To: Mayor Smith
From: Jordan Keeler, Administrator
cc: City Council
Date: April 5, 2022
Re: Building Repair

The City Building survey is attached for your review; the document was generated as a result of the site visit by ECI earlier this year. The report is pretty straight forward about the condition of the building and the timelines for the needed repairs. The most pressing repair needed is the foundation and the water management issue that has exacerbated the foundation situation. The report states that the foundation repair needs to be done this summer and should be done in conjunction with fixing the drainage around the building. The report also has some other recommendations but those are not nearly as pressing.

The proposal to generate the construction documentation is attached. The price is high but of the full quote, \$30,000 is fixed-fee and the rest is bidding and construction support and that portion is subject to change. If the City does not need a lot of help to issue a bid document, review the bids, select the contractor and manage the project, then the overall cost will not rise much above the fixed-fee portion of the bid price. I spoke with ECI about this specifically and they don't think we will need much support. After reviewing the report and speaking to the authors, they are confident that City workers can handle the drainage issue by installing new gutters and installing a "French Drain" around the City building. By doing this in-house, the City can save a lot of money on the project. I asked them to for a quote for all of the design and construction documents so it can be done correctly. I also asked them to include documents needed for a contractor to successfully bid on and complete the foundation repair; I believe the importance of the foundation and the state of disrepair, it would be best to contract out the work this summer.

Given the above, I am asking the council to make a motion to authorize the Mayor to sign a contract for the work listed in the attached letter dated March 29th. We can use the ARPA funds towards this project and not have to take any money out of the general fund and I would suggest the same funding source be applied to whatever contractor wins the foundation repair bid.



CITY OF SAND POINT

SAND POINT CITY HALL

CONDITION ASSESSEMENT REPORT

Site Visit :: February 25 & 26, 2022
Report :: March 8, 2022



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03 :: ALTERATIONS FROM ORIGINAL DESIGN & CURRENT USE	10
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CLIENT – CITY OF SAND POINT

Jordan Keeler, City Administrator
3380 C Street, Suite 205
Anchorage, Alaska 99503
Email: jkeeler@sandpointak.org | Phone: 907.274.7561

FACILITY

City of Sand Point
249 Main Street
Sand Point, AK 99661
Phone: 907.383.2696

ARCHITECTURAL - ECI

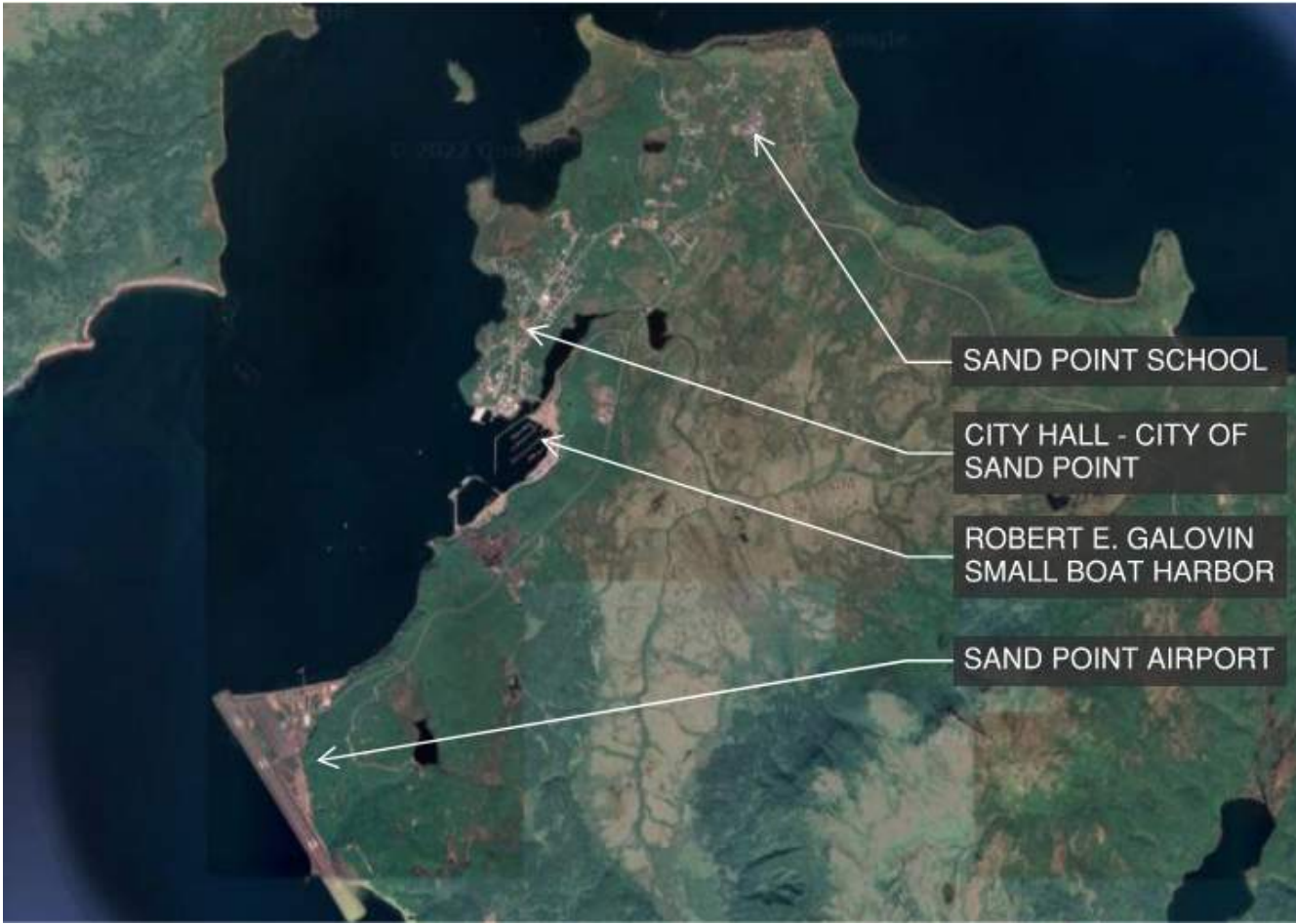
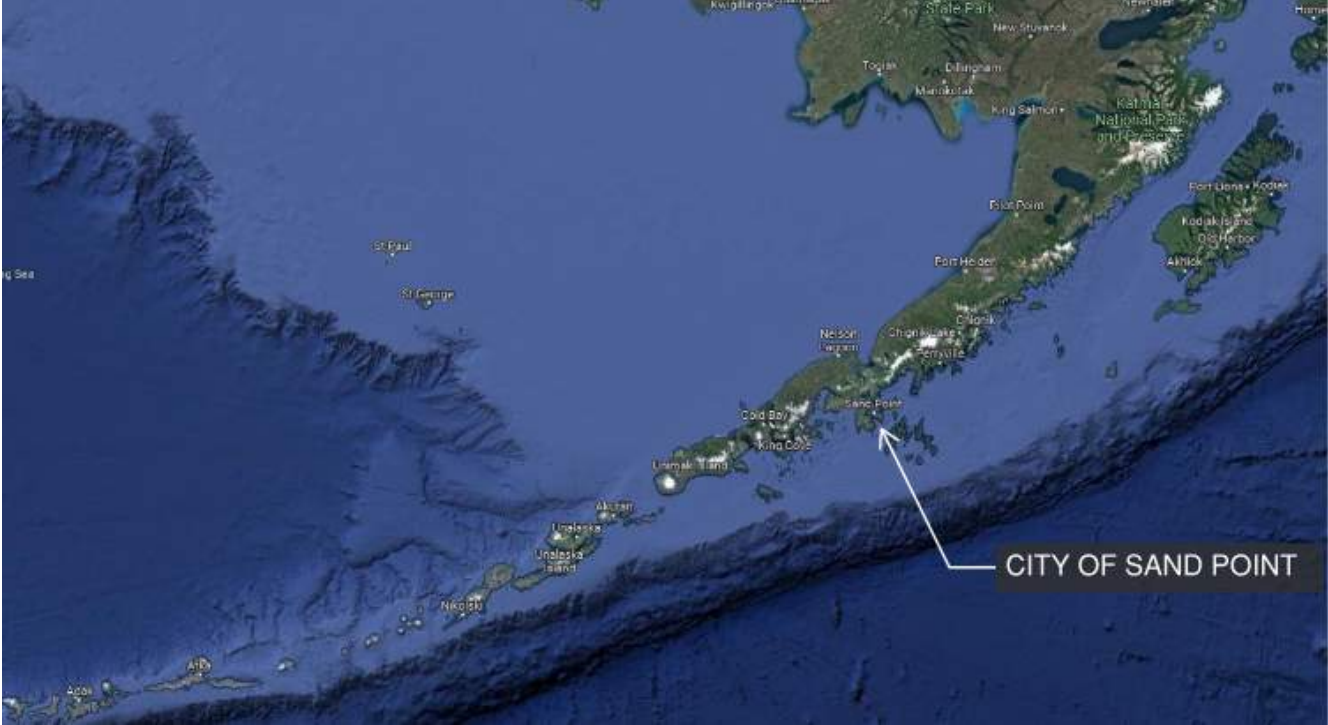
3909 Arctic Boulevard, Suite 100
Anchorage, Alaska 99503
Jason Swift, Principal
Email: jasons@ecialaska.com | Phone: 907.561.5543

STRUCTURAL - BBFM

510 L Street Suite 200
Anchorage, AK 99501
Troy Feller, Principal
Email: tfeller@bbfm.com | Phone: 907.274.2236

SITE VISIT TEAM

Ken Spjut , City of Sand Point Maintenance
Jason Swift, ECI
Troy Feller, BBFM



SECTION 01 :: EXECUTIVE SUMMARY

On March 25th and 26th, 2022, a team of two building professionals performed an on-site condition assessment of the Sand Point City Hall in Sand Point, Alaska. This report documents our observations and recommendations to address structural deficiencies and deferred maintenance. The initial concern by the City of Sand Point that initiated the site visit was an acceleration of building settling as evident in the interior doors not properly functioning and standing water in the crawl space. Measures had been put in place to pump out the standing water and the doors have been a constant maintenance issue. In addition, it was noted that water intrusion was occurring at the roof in select locations.

The building is a two story structure with a partial crawlspace and is predominately wood framed. It was originally designed in 1951 as the Sand Point School and constructed in 1954. A one story gymnasium was added to the northwest (date unknown) and a two story addition was constructed in 1975 to the north of the original school and east of gym that tied all three buildings together.

During the site visit various drawings were found in the attic space. A fairly complete set of drawings for the original 1954 school building, the 1971 Industrial Arts building and the 1975 addition were found. No drawings for the gymnasium or the roof over-framing projects were found.

The building is currently occupied by the City of Sand Point and serves as the City Hall. In addition to the city offices, the main building also houses the City of Sand Point Police, gymnasium and radio station. The 1971 Industrial Arts addition is being used as indoor firetruck and ambulance parking as well as a first responder training and storage area.

SUMMARY OF OBSERVATIONS

STRUCTURAL: The building's structural systems, framing, and materials, looked to be in good condition considering the age and location of building with one critical exception. The crawl space under the 1975 addition was flooded with water and mud and the two wood stud pony walls in the crawl space have advanced rot in the studs and plywood and are failing.

CIVIL & SITE: The driver for the water and mud intrusion was the adjacent steep hill leading up to the road along the 1975 addition and the area between the base of the hill and the building was saturated with water. The adjacent grade has risen over the years and now exceeds the level of the crawl space vents, which freely allow water and mud to enter the crawl space. The studs and plywood under the east corridor bearing wall have rotted as a result and are being crushed by the weight of the building.

ROOF & ENVELOPE: The existing metal over framed roof was in moderate condition. The interior vented space was damp and had very limited free area cross ventilation. Fasteners are rusting and condensation staining was observed at the plywood at each attachment. In addition, transitions between roof geometries are allowing water intrusion as evident by the internal buckets and ceiling staining. The gutter system is in poor condition and places the water directly adjacent to the building, contributing further to the crawl space water intrusion. The siding consists of a mix of lap vinyl, plywood and cement board and is overall in poor condition. Gaps are present and portions are missing. Windows were in moderate to poor condition, but generally operational. Exterior doors were in poor condition, but operational.

EXTERIOR LANDINGS AND SIDEWALKS: Sidewalks were in poor condition and the concrete steps between the 1971 Industrial Arts building and Gymnasium showed significant signs of disrepair. Some of the exterior doors have small landings and stairs down to grade. These were in poor condition and did not meet ADA or guardrail dimensional requirements. On the 1971 Industrial Arts addition, the exterior posts were rotten at the bases and in some places, almost no wood remained.

INTERIOR DOORS & INTERIOR FINISHES: Interior doors were in moderate condition, but due to the building settling, their operation was in poor condition in the 1975 addition. The interior floor and wall finishes were good condition with the exception of the cracking at the 1975 addition. Ceilings were typically acoustic ceiling tile and in moderate condition. Evidence of water leaks were present, especially in the 1975 addition.

SUMMARY OF RECOMMENDATIONS – IMMEDIATE 2022

STRUCTURAL: The two wood stud walls in the crawl space under the 1975 addition need to be replaced with pressure treated stud walls and the floors these walls support need to be re-leveled. One of these walls is the east corridor bearing wall and the other an east-west shear wall in the middle of the crawl space just south of the crawl space entrance pit. The east corridor wall line needs to be jacked up to re-level the floors. This wall is in very poor condition and the bearing studs are in an advanced state of decay and the wall needs to be replaced not later than the summer of 2022. It is not safe to let this situation persist for another year. The existing concrete footings can be re-used but the mud must be removed so the top of footings are exposed as they are currently covered by up to 4" of mud.

CIVIL & SITE: In addition to the structural repairs, the site needs to be regraded adjacent to the 1975 building for proper drainage. It is anticipated that a French drain system that ties into perimeter drains will be required. During the regrading, foundation waterproofing should be installed and the overall grade lowered to dimensions indicated in the original construction drawings. It is also recommended that the crawl space vapor barrier be replaced, the mud removed and the perimeter vents be filled in with PT framing. A mechanical crawl space ventilation system should be installed.

GUTTERS: It is recommended to remove the existing gutters completely and then repair and repaint all attachment and underlying surfaces. New gutters should be installed and tied directly into a perimeter drain system to carry the water away from the structure. Overflows should be installed to help monitor when a drain pipe is clogged.

SUMMARY OF RECOMMENDATIONS – LONG TERM

ROOF STRUCTURE: The over-framing supporting the gable metal roofing did not appear to be adequately tied down to the supporting framework and original roof framing to adequately resist wind loading. It should be evaluated further for potential upgrades.

ROOF: Due to the overall condition of the roof, it is anticipated that a new roof will be required in the next 5 to 10 years. The new roof should follow all SMACNA and roofing standards and a concealed fastener metal roof with a heat resistant ice & water shield membrane system is recommended.

SIDING & ENVELOPE: The siding is near the end of its operational lifespan and due to the large number of compromised areas, it is recommended for a full replacement with a rainscreen siding system.

GLAZING: While the glazing is still operational, they should be replaced during any residing projects to allow for proper weatherproofing of the openings into the rainscreen siding system.

EXTERIOR DOORS: Any exterior door that is no-longer operational should be replaced. Doors would also be ideally replaced during any residing project for proper integration into the exterior siding rainscreen system.

EXTERIOR LANDINGS AND SIDEWALKS: Site sidewalks between the 1971 Industrial Arts building and Gymnasium should be replaced as well as the two exterior landings serving those portions of the building. On the 1971 Industrial Arts addition, the exterior posts are in need of replacement due to the rot at the base.

INTERIOR DOORS & INTERIOR FINISHES: After the building is leveled, the doors and finishes in the 1975 addition will need to be adjusted and patched.

RECOMMENDED NEXT STEPS

It is anticipated that design documents will need to be generated for Civil Engineering, Structural Engineering, Architectural detailing and Mechanical Engineering for the ventilation. These should be initiated during the spring of 2022 to allow for building repairs to occur during the 2022 summer season.

EXCLUSIONS

The condition assessment site observation was non-destructive and visual in nature. The following summarizes exclusions that should be assessed for future evaluations:

- Finishes and building systems were not removed to evaluate underlying systems and finishes with the exception of ceilings where ACT could be temporarily removed to evaluate concealed ceiling areas.
- Areas that were not visible from normally accessible walking surfaces.
- Geotechnical, civil and landscape evaluations were not completed.
- American Society of Civil Engineers (ASCE) 41-13 "Seismic Evaluation and Retrofit of Existing Buildings" Tier 1 screening was not performed.
- A formal ADA survey was not completed.
- **HAZARDOUS MATERIALS:** No site inspection or survey was done for this project. Based on the construction date, it can be assumed that some materials will contain asbestos, as well as other potentially hazardous materials. A detailed hazmat report should be conducted to support any proposed scope of work or site modifications.

SECTION 02 :: SITE & BUILDING HISTORY

The original Sand Point School was designed by Manley & Mayer Architects of Anchorage, Alaska and dated December 10, 1951. It was a two story school with a slab on grade foundation and shed roof. It included a playroom, library, laundry, restrooms, two classrooms and a 2 bedroom living unit.



ORIGINAL SAND POINT SCHOOL

A gymnasium was added to the north at an unknown date and no drawings were found. It included additional restrooms, lockers and a mezzanine area above. It appears to have a perimeter foundation and joists, but we were unable to determine from the site observations. The next building addition was the Industrial Arts Building dated August 16, 1971 and designed by Ronald A. Raasch of Anchorage, Alaska. It was not connected to the internal circulation system, but the roof structures did connect. This addition created a semi enclosed courtyard that is still present today.



SECTION 02 :: SITE & BUILDING HISTORY

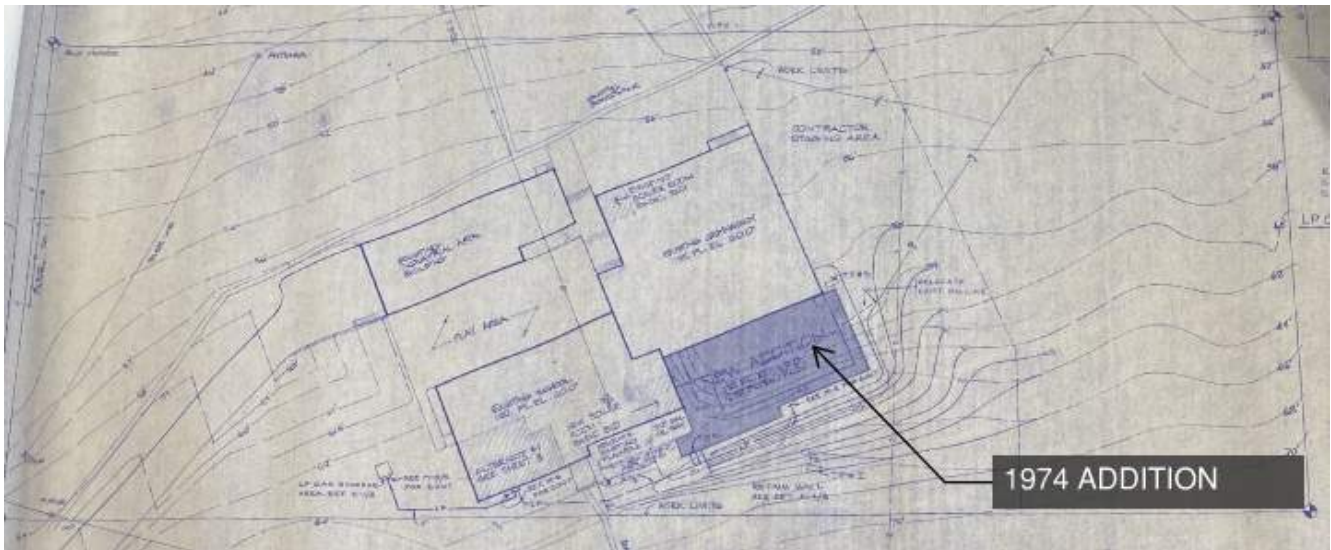
An addition to the northwest of the school and gymnasium was dated September 16, 1975 by Jenkins and Bridges of Anchorage, Alaska. This addition is the primary focus of the field observation report due to the water intrusion at the foundation and subsequent building movement. The building code information on the addition indicates the following:

- Occupancy: C-3
- Construction Type: V-1 Hour
- Fire Zone: 3
- Seismic Zone: 3
- Area: New Addition 4,155 SF



PHOTO OF THE 1975 ADDITION AT THE MAIN LOCATION OF WATER ENTRY INTO THE CRAWL SPACE

Structurally, all of the material properties and design loads shown on the drawings reviewed appear to meet the requirements of building codes and standards that were in effect at the time the structures were built. Seismic and wind loads and other design requirements have changed substantially as building codes have been modernized and it is very likely that the buildings would not meet current code requirements. Structural design calculations and seismic evaluations of the existing building are beyond the scope of this condition survey.



DRAWING OF THE 1975 ADDITION SITE PLAN – NOTE THE ADJACENT GRADES THAT DIRECT SITE WATER TOWARDS THE ADDITION

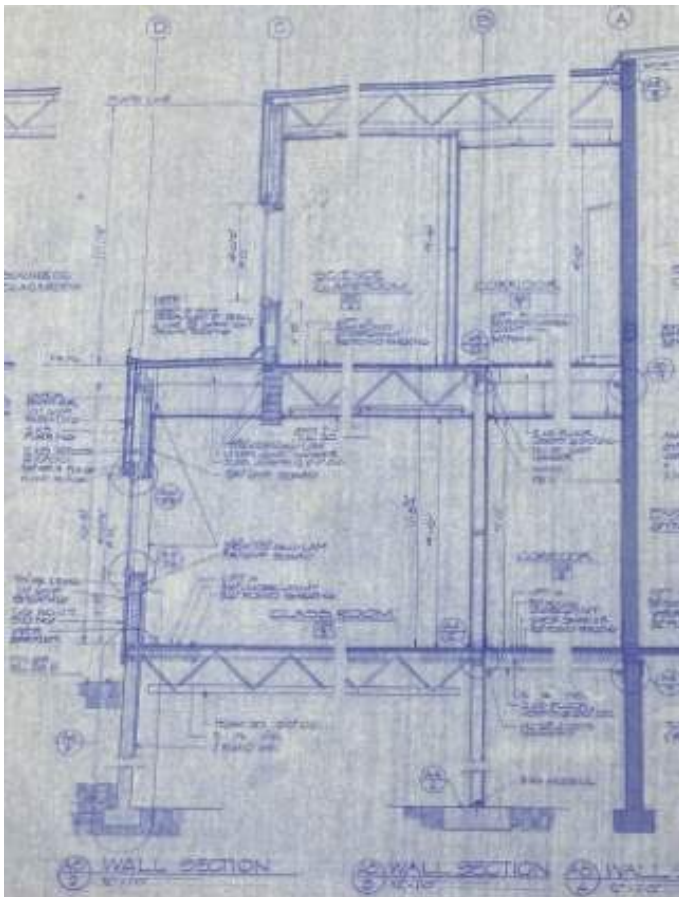
BUILDING STRUCTURAL SYSTEMS

1954 ORIGINAL SCHOOL BUILDING: Roof sheathing is ½” plywood supported by 2x14 wood joists spaced at 12” on center. Roof joists span east-west to exterior wood stud bearing walls and the two interior corridor wood stud bearing walls.

Second floor sheathing is 5/8” plywood supported by 2x14 wood joists spaced at 12” on center. Floor joists span east-west to exterior wood stud bearing walls and the two interior corridor wood stud bearing walls.

The first floor is a 4” concrete slab on grade. Foundations are concrete strip footing under all exterior walls and the corridor bearing walls.

Lateral loads, including wind and seismic, are resisted by plywood shear walls.



WALL SECTION OF THE 1975 ADDITION

1975 ADDITION: Roof sheathing is 5/8” plywood supported by tapered trusses spaced at 4’ on center. The trusses have wood top and bottom chords and tubular steel diagonal webbing. They span east-west and are 27 ¾” deep at the west end and 20” deep at the east. The trusses are supported by a wood ledger on east side of the gymnasium wall, on an interior bearing wall on the east side of the central corridor, and the exterior bearing wall along the east side of the building.

The second floor is 5/8” plywood supported by 2x8 wood joists spanning east-west over the central corridor and trusses between the corridor wall and exterior wall. The trusses are 20” deep and have wood top and bottom chords and tubular steel diagonal webbing. They span east-west and are 20” deep. The trusses are supported by the interior bearing wall on the east side of the central corridor, and the exterior bearing wall along the east side of the building.

The first floor is framed similar to the second floor with some of the longer span trusses in the south half being 28” deep rather than 20”.

The 1975 addition has a crawl space with foundations around the perimeter that are 6” concrete walls supported on concrete strip footings. The east corridor bearing wall is supported by a wood stud pony wall on a concrete strip footing. There is an east-west plywood shear wall that is also supported by a wood stud and plywood crawlspace wall and a concrete strip footing.

Lateral loads, including wind and seismic, are resisted by plywood shear walls.

SECTION 03 :: ALTERATIONS FROM ORIGINAL DESIGN & CURRENT USE

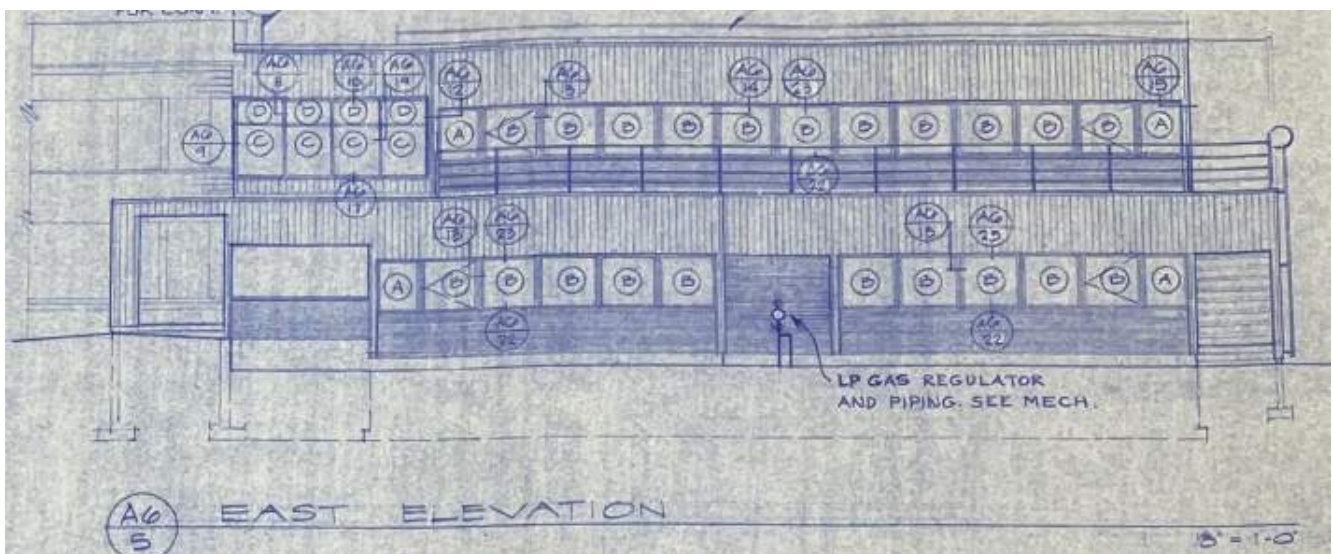
Alterations were made to the overall facility based on a comparison of the original construction drawings and the current building. The original design of the school and gymnasium were a shed roof systems and the 1975 addition was a low slope roof system. At some point in time, the entire building was over framed with a new roof and a surface fastened sloped metal roof system was installed. The original low slope and shed roofs are still present under the over framing and accessible from the break room on the second level. The over framed roof is considered a vented roof system as the existing insulation is still assumed to be present under the exposed original roof membrane. There are two small vents at each end wall to vent the roof area.



OVERALL VIEW FROM THE ADJACENT ROADWAY

There are also significant variations in the glazing amounts and locations and many of the windows were infilled and the building was resided. The siding is a mix of lap cement boards, plywood and vinyl. The other two areas that vary from the original drawings are the connection between the original school and 1975 addition, which contained a stairwell lit with sloped glazing and a rooftop deck. This area has been infilled and is now a radio station and the railing of the roof deck is no longer present. The exterior stairwell of the 1975 addition was covered, but open to the exterior. It has been filled in with siding and the bottom enclosed with a door. The final noted revision is a small addition at the end of the 1975 addition which houses the Sant Point Police holding cells. It is connected to the interior with a ramped section as the interior floor levels do not align.

The building is currently occupied by the City of Sant Point and serves as the City Hall. In addition to the city offices, the main building also houses the City of Sand Point Police, gymnasium and radio station. The 1971 Industrial Arts addition is being used as indoor firetruck and ambulance parking as well as a first responder training and storage area.



ELEVATION DRAWING OF THE 1975 ADDITION – NOTE THE CHANGES IN GLAZING LOCATIONS IN COMPARISON TO CURRENT

SECTION 04 :: OBSERVATIONS

STRUCTURAL: The building's structural systems, framing, and materials, looked to be in good condition considering the age and location of building with one critical exception. The crawl space under the 1975 addition was flooded with water and mud and the two wood stud pony walls in the crawl space have advanced rot in the studs and plywood and are failing. See Photos S1 and S2 that show the extremely wet conditions in the crawl space and the decay and rot in the wood stud bearing walls.

As shown in Photo S1 there is standing water and mud in the crawl space. At the time of our site visit there was up to 6" of water and 6" of mud over top of the visquene vapor barrier that was the original crawl space ground surface. Water was actively flowing into the crawl space along the east side of the building.

As shown in Photo S2 the studs and plywood under the east corridor bearing wall have rotted and are being crushed by the weight of the building. This wall supports loads from the roof

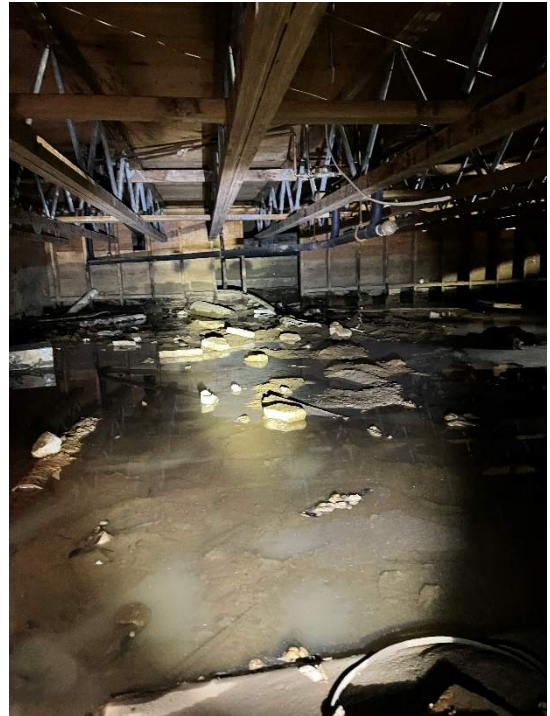


PHOTO S1 - WATER AND MUD IN CRAWL SPACE UNDER 1975 ADDITION

and both floors.

The drawings do not indicate these studs are pressure treated and they did not appear to be during our inspections. The crawl space water has caused these untreated studs and plywood to rot to the point where they can no longer support the weight of the building.

A laser level survey was completed to measure floor elevations. The east corridor wall has settled by up to 2 ½". This is very noticeable in the central corridor which is just over 7' wide and is up to 2 ½" lower along the east side than the west side (the west side of corridor is the east gymnasium wall).

SITE: There is a steep hill leading up to the road along this side and the area between the base of the hill and the building was saturated with water. This area has also filled in with organics and soil over the years to bring the ground elevation up to the first floor level. The ground elevation at time of construction was 15" below floor level according to the drawings. There are numerous crawl space vents just below floor level and as the ground level has risen, water and mud have been entering the crawl space through these vents for what appears to be many



Photo S2- Wood studs and plywood in crawl space under east corridor bearing wall.

years. The crawl space sump pump was not working and probably failed years ago. Building maintenance had set up a temporary sump pump just prior to our site visit which had temporarily drawn down the water level. It



SIDEWALKS AT 1971 ADDITION



VENTED ROOF ATTIC SPACE WITH ORIGINAL ROOF BELOW

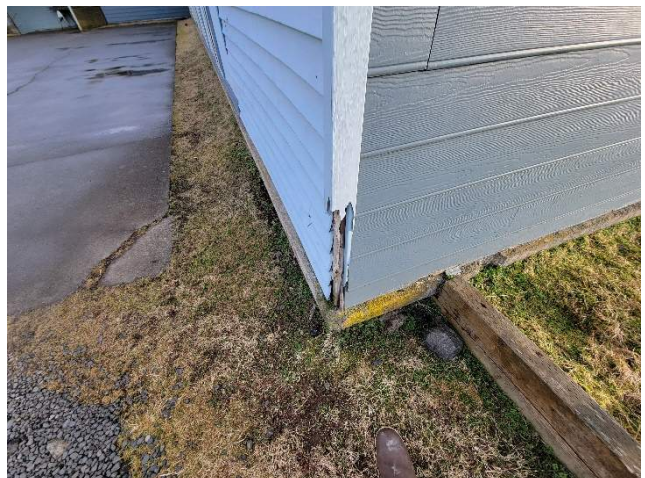
was also noted that the fire hydrant that is uphill from the building may be leaking water as shown by the area of green grass directly adjacent.

ROOF: The roof system was noted to historically be quite leaky, which resulted in the over framing and installation of a new roof over the entire building. Most of the observed water intrusion is from transition points between flashings and building geometry. Sand Point maintenance has slowly been repairing these connections and leaks are now limited to the single story extension of the 1975 addition. Internal gutters direct the water to buckets to help control the impact to the building occupants. The original roof systems are still present in the attic space and it is assumed that the original roof insulation is intact and functional. The vented roof cavity created by the over framed roof was quite humid and a general lack of ventilation was observed. The actual roof is a surfaced fastened standing seam metal and the fasteners are rusting. Neoprene washers were in poor condition and evidence of both condensation and leaking through the fasteners was present on the underside of the plywood.

GUTTERS: A system of plastic sectional gutters are present but many of the connections to the downspouts are missing. Downspouts direct water onto grade directly adjacent to the building and contribute to the foundation



EXISTING GUTTERS AND ROOF SYSTEM



EXISTING SIDING

water intrusion. For reference, approximately one-half of the facility roof area drains towards the 1975 addition and is a contributing factor to the overall large volume of water present on site.

SIDING & ENVELOPE: The building siding is a mix of vinyl, plywood and cement board lap siding. The field areas are in moderate to poor condition, but the edge and corner conditions are generally poor. Building plywood is visible in multiple locations and the presence of an exterior infiltration barrier is not fully known. There are many areas where glazing was removed and infilled with siding. These areas and the transition to the surrounding siding show signs of water intrusion and degradation.

GLAZING: The glazing is in fair condition. Windows that were directly operated opened and insulated glass units did not appear to be fogged.

EXTERIOR DOORS: Exterior doors were generally in moderate to poor condition. Doors were typically operational but showed signs of significant rusting and degradation. It was also noted that not all the doors in the gymnasium were present and one was blocked by a high bay lift. A more detailed code review of the gymnasium and its current use would need to be conducted to identify if any building code egress issues are present, but the lift should be moved to a different location at a minimum.

EXTERIOR LANDINGS AND SIDEWALKS: Sidewalks were in poor condition and the concrete steps between the 1971 Industrial Arts building and Gymnasium showed significant signs of disrepair. Some of the exterior doors have small landings and stairs down to grade. These were in poor condition and did not meet ADA or guardrail dimensional requirements. On the 1971 Industrial Arts addition, the exterior posts were rotten at the bases and in some places, almost no wood remained.

INTERIOR DOORS: Interior doors were in moderate condition, but due to the building settling, their operation was in poor condition, especially in the 1975 addition. Fire ratings were not checked, but any door replacement should reference back to the original construction drawings and subsequent building code occupancy changes to ensure that any required ADA and fire rating requirements are met.

INTERIORS FINISHES: The interior floor finishes were a mix of carpet and resilient flooring. All appeared to be in moderate condition. The walls were typically painted gyp. bd. and in good condition with the exception of the cracking at the 1975 addition. Ceilings were typically acoustic ceiling tile and in moderate to poor condition. Evidence of water leaks were present, especially in the 1975 addition.



VIEW OF THE EXTERIOR EGRESS LANDINGS



VIEW OF THE EXISTING ROOF DECK AT THE 1975 ADDITION

SECTION 05 :: RECOMMENDATIONS

STRUCTURAL & CRAWL SPACE: The two wood stud walls in the crawl space under 1975 addition need to be replaced with pressure treated stud walls and the floors these walls support need to be re-leveled. One of these walls is the east corridor bearing wall and the other an east-west shear wall in the middle of the crawl space just south of the crawl space entrance pit. The east corridor wall line needs to be jacked up to re-level the floors. This wall is in very poor condition and the bearing studs are in an advanced state of decay and the wall needs to be replaced not later than the summer of 2022. It is not safe to let this situation persist for another year. The existing concrete footings can be re-used but the mud must be removed so the top of footings are exposed as they are currently covered by up to 4" of mud.

BBFM could provide construction details and jacking procedure recommendations for this work if desired.



SITE CONDITION AT THE 1975 ADDITION

SITE: Other non-structural recommendations are that grading and drainage along the east side of the building needs to be re-configured to prevent water from entering the crawl space. Crawl space vents should be infilled to prevent water infiltration. The exterior of perimeter foundation walls along the east and north sides of crawlspace should be water proofed and have a French Drain installed to drain away water during the peak wet seasons and rain events. Mud and debris need to be removed from the crawlspace and a new visquene vapor barrier installed. Crawl space sump pump needs to be replaced and re-worked so it is operational and reliable. This may involve multiple sump pumps and possibly mechanical crawl space ventilation.



EXISTING SIDING AT THE TRANSITION OF THE ORIGINAL SCHOOL AND GYMNASIUM

ROOF STRUCTURE: Another item noted during the site visit was the over-framing supporting the gable metal roofing did not appear to be adequately tied down to the supporting framework and original roof framing to adequately resist wind loading.

ROOF: Due to the overall condition of the roof, it is anticipated that a new roof will be required in the next 5 to 10 years. This assumes that the localized leaking can be controlled and the gutters are replaced as recommended. The flashing should be checked, repaired and replaced as required within the next year to limit further damage to the siding and building finishes. The new roof should follow all SMACNA and roofing standards and a concealed fastener metal roof

with a full heat resistant ice & water shield membrane system is recommended. Inspect and replace any compromised plywood during the reroof.

The humidity in the ventilated roof cavity also needs to be addressed by installing mechanical ventilation in the current roof. During the design of the new roof system, the ventilation requirements should be addressed ideally through natural ventilation means.

GUTTERS: It is recommended to remove the existing gutters completely and then repair and repaint all attachment and underlying surfaces. Repair any rotten trim or compromised building elements. New gutters should be installed with proper sized piping to accommodate the design rain loads. The new gutter downspouts should be tied directly into a perimeter drain system to carry the water away from the structure. Overflows should be installed to help monitor when a drain pipe is clogged. Gutter work should be done at the same time as any site and structural upgrades as they are a contributing factor to the crawl space water intrusion.



EXTERIOR POST ROT AT THE 1971 BUILDING

SIDING & ENVELOPE: The siding is near the end of its operational lifespan and due to the large number of compromised areas, it is recommended for a full replacement. The underlying building plywood should be inspected and any rotten boards replaced during the work. A new rainscreen siding system should be installed with proper ventilation at the top and bottom of the wall. Material choices could include metal or composite siding.

GLAZING: While the glazing is still operational, they should be replaced during any residing projects to allow for proper weatherproofing of the openings into the rainscreen siding system. Fiberglass windows are recommended due to their material strength.



EXTERIOR DOOR FRAME AND TRANSITION

EXTERIOR DOORS: Any exterior door that is no-longer operational should be replaced. The recommended door system would be a fiberglass framed, aluminum & fiberglass composite door system. All hardware should be stainless steel. Doors would also be ideally replaced during any residing project for proper integration into the exterior siding and membrane system.

EXTERIOR LANDINGS AND SIDEWALKS: Site sidewalks between the 1971 Industrial Arts building and Gymnasium should be replaced as well as the two exterior landings serving those portions of the building. On the 1971 Industrial Arts addition, the exterior posts are in need of replacement due to the rot at the base.

SECTION 05 :: RECOMMENDATIONS



VIEW OF THE CORRIDOR AT THE 1975 ADDITION



VIEW OF A TYPICAL DOOR AT THE 1975 ADDITION – NOTE THE GAP DUE TO BUILDING SETTLING

INTERIOR DOORS & INTERIOR FINISHES: After building is leveled, the doors and finishes in the 1975 addition will need to be adjusted and patched. It is anticipated that repainting of approximately 25% of the walls will be needed. To avoid the visual appearance of a patch and assuming a matching color can be determined, the painting should occur from corner to corner on any affected wall. Doors will need to be checked for operation and adjusted as needed.

SECTION 06 :: APPENDIX

IR Images	27
Original Drawings of 1951 – Under Separate Cover	
Original Drawings of 1975 Addition – Under Separate Cover	

Jordan Keeler
City Administrator
City of Sand Point
3380 C Street, Suite 205
Anchorage, Alaska 99503

March 29, 2022

RE: City of Sand Point – Construction Documents

Dear Mr. Keeler:

We appreciate the opportunity to provide a fee proposal for assisting The City of Sand Point with the repair documents for the City Hall located in Sand Point. We have outlined below the following tasks to be completed by our proposed team to develop construction documents, provide bidding support and construction administration to address the current water intrusion and structural concerns. The project will be a traditional design-bid-build delivery, but earthwork/site portions of the scope may be self-performed by the City of Sand Point.

Project Tasks and Scope:

- Task 200: Schematic Design
 - Review original documents and condition survey.
 - Create base files for site and building. Information provided by the City of Sand Point as needed for storm drain location/elevations.
 - Deliverables:
 - Site Plan – layout and grading
 - Crawl Space Plan
 - Floor Plan
 - Roof Plan
 - Schematic Narrative
- Task 300: Construction Documents
 - Deliverables:
 - Civil Site Plan – layout and grading
 - General Construction Notes
 - Storm Drain Plan
 - Civil Details
 - Crawl Space Plan
 - Floor Plan
 - Roof Plan
 - Primary Building Elevation
 - Building Section

- Details – Roof Eave / Foundation
- Sheet Specifications / Basis of Design Products
- Task 400 Permitting / Bidding / Construction Administration
 - Permitting support
 - Bidding support
 - Construction support, including RFI, ASI, pay application review

Design Team:

- Architecture – ECI
- Structural – BBFM Engineers
- Civil - DOWL

Schedule:

- Anticipated timeline from notice to proceed:
 - Task 200 Schematic Design – 6 week
 - Task 300 Construction Documents – 3 weeks from receipt of review comments
 - Task 400 – TBD

Fee Proposal:

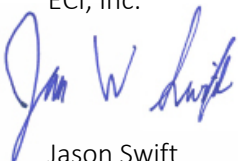
- See attached
 - Terms - Task 200 & 300 are presented as Fixed Fee.
 - Terms - Task 400 is presented as T&E with an anticipated allowance.
- Site visits are optional and not anticipated. If requested, site visits will be billed at 8hr/day plus expenses. See attached.

Exclusions:

- Permit Fees
- Cost Estimate
- See BBFM & DOWL proposals for additional details

Feel free to contact us should you have any questions or comments. If the proposal is acceptable, we will prepare a standard AIA short form construction contract. We look forward to working with you on this project.

Sincerely,
ECI, Inc.



Jason Swift
Principal



ECI Architecture | Planning | Interiors
 3909 Arctic Blvd., Suite 100
 Anchorage, Alaska 99503
 907.561.5543 t

Client: City of Sand Point
Project: City Hall - Construction Documents - Repair Foundation & Site
Terms: See Task Terms/Comments
Revision: 03.29.2022

Task	Task Description	Direct Labor					Fee	Labor	Expenses	Subtotal	Comments
		ECI									
		Architecture/Interiors ECI	Structural BBFM	Civil & Survey DOWL	Mechanical & Electrical & Hazmat NIC	Cost Estimating NIC	10.00%	DIRECT LABOR + FEE (2) (4)	EXPENSES (2) (3)		Terms
100	Condition Survey - Completed under prior contract						\$ -			\$ -	
200	Schematic Design	\$ 2,520.00		\$ 7,470.00			\$ 747.00	\$ 10,737.00	\$ -	\$ 10,737.00	Fixed Fee
300	Construction Documents	\$ 5,600.00	\$ 2,820.00	\$ 9,070.00			\$ 1,189.00	\$ 18,679.00	\$ -	\$ 18,679.00	Fixed Fee
400	Permitting / Bidding / Construction Administration (4)	\$ 6,460.00	\$ 1,170.00	\$ 2,460.00			\$ 363.00	\$ 10,453.00	\$ -	\$ 10,453.00	T&E Allowance
	SUBTOTALS	\$ 14,580.00					\$ 2,299.00	\$ 39,869.00	\$ -		
DESIGN FEE GRAND TOTAL										\$ 39,869.00	

EXP (1) (3) (4)	Indirect Costs included in Expense column above	
	Mileage, Airline, Parking, Taxi, Per Diem, Housing (Per Person)	\$ 1,705.00

Notes

1	Flight ANC to Sand Point	\$ 1,200.00
	Per Diem (Meals)	\$ 120.00
	Hotel (per day) - Overnight in Sand Point	\$ 200.00
	Taxi or Car rental	\$ 30.00
	Printing (Assume 1 hour of time per set)	\$ -
2	Weather days will be billed at 8 hours x 2022 billing rate + expenses.	
3	10% Expenses markup	
4	Site visits are not anticipated. If requested, site visits will be billed at 8 hours x 2022 billing rate + expense.	



March 28, 2022

Mr. Jason Swift
ECI
3909 Arctic Blvd., Suite 100
Anchorage, AK 99503

**Subject: Sand Point City Hall Repairs
Proposal for Civil Engineering Services**

Dear Mr. Swift:

DOWL appreciates the opportunity to submit this fee proposal for professional civil engineering services in support of the Sand Point City Hall Repairs project. The work includes grading and drainage improvements to address water and soil infiltration into the building crawlspace. This fee proposal illustrates our understanding of the scope of work and outlines key assumptions.

SCOPE OF SERVICES

This project will be a traditional design-bid-build project, but the earthwork portion of the work may be performed by City staff. DOWL will provide professional civil engineering services. Our services will be split into phases as described here:

Phase 1- Schematic Design

- We will review the available original construction drawings and site photos.
- DOWL will prepare a site basemap from the historic construction drawings and storm drain location/elevation information provided by the City.
- We will prepare a schematic site plan showing schematic level site layout and grading information.

Phase 2- Construction Documents

- Using a title block provided by ECI, we will prepare Construction Documents as follows:
 - Civil Site Plan
 - Drainage and site grading
 - General and construction notes
 - Storm Drain Plan
 - Footing drain connection
 - Storm drain routing and connection to the existing infrastructure or to an outfall location
 - Details
 - Trench details and typical sections
 - Miscellaneous other details
- Construction Documents will be sealed and ready for construction.

Phase 3- Construction Support

- DOWL will answer construction questions related to the civil design.
- We will issue Design Clarifications and Verifications on the civil portion of the design work.

DELIVERABLES

- Schematic Design (35% Plans)
- Construction Documents (100% Plans)

SCHEDULE

It is our understanding the owner wishes to begin construction in 2022. We are prepared to start on this work immediately and project the following time requirements for completion of the design.

Table 1: Proposed Schedule

Schematic Design	3 Weeks from Notice to Proceed and Receipt of Existing Storm Drain Data
Final Construction Documents	2 Weeks from Receipt of Review Comments

ASSUMPTIONS

- Topographic survey with survey control will not be available for this project. The basemap will be developed from historical design information and may not exactly represent the current conditions.
- The owner will provide information (location and elevation) for the nearest available storm drain connection or outfall.
- Project specifications will not be required.
- Geotechnical investigations will not be required.
- Structural, including foundation design, will be completed by others.
- No ROW or easement services are included in this fee proposal.
- No Archeological clearance or any other field work will be required.
- No environmental permitting is included in this fee proposal.
- No site visit is required.
- DOWL CAD drawing format will be used, but ECI will provide a title block.
- A SWPPP will not be required.

FEE PROPOSAL

DOWL proposed the following fees for these services. All are proposed as Lump Sum except Phase 3: Construction Support, which is proposed as Time and Materials (T&M).

Table 2: Proposed Fee

Task	PROPOSED FEE
Phase 1: Schematic Design	\$7,470
Phase 2: Construction Documents	\$9,070
Phase 3: Construction Support (T&M)	\$2,460
	\$19,000

A monthly statement will be provided showing the approximate percentage completion of each of these phases. Payment will be expected within 30 days. Any portion of an invoice not paid within 30 days of the billing date will be considered delinquent and will bear a delinquency charge of one percent per month of the unpaid invoice amount.

TERMS

All changes and/or termination of service are to be made in writing and signed by each of the parties. Any change in the specific work program described above will result in an adjustment of the conditions and fees. Each written change order must specify these adjustments.

The fee and timing quoted above is valid for a period of 30 days from the date of this contract.

We understand ECI will provide Standard Terms and Conditions which will be subject to our review and approval. If the terms of this proposal are acceptable to you, please execute below in the space provided and return the original signed copy to me.

We trust this provides adequate information for evaluating our proposal. We look forward to working with you on this project and will be pleased to answer any additional questions you may have.

Sincerely,
DOWL



Brad Doggett, PE
Senior Civil Engineer

Attachments:
Detailed Estimate

This proposal/agreement is accepted, and DOWL is authorized to proceed with the work.

Signature

Date

**DOWL
ESTIMATE FOR PROFESSIONAL SERVICES**

PROJECT: Sand Point City Hall Repairs

WO# D01100
DATE: 28-Mar-22
PREPARED BY: BSD

CLIENT: ECI

PROJECT SUMMARY	
Phase 1 - Schematic Design	TOTAL = \$7,470.00
Phase 2 - Construction Documents	TOTAL = \$9,070.00
Phase 3 - Engineering Support During Construction (T&M)	TOTAL = \$2,460.00
TOTAL ESTIMATED FEES FOR PROFESSIONAL SERVICES	TOTAL = \$19,000.00

DOWL
ESTIMATE FOR PROFESSIONAL SERVICES

PROJECT: Sand Point City Hall Repairs

WO# D01100
DATE: 28-Mar-22
PREPARED BY: BSD

CLIENT: ECI

Labor Category	Dept. Manager	Project Manager	Project Engineer	CAD Technician	Admin Asst.	Expenses	TOTALS
Hourly Rate	\$195.00	\$140.00	\$125.00	\$100.00	\$95.00	15% Markup	
Hours							
Phase 3 - Engineering Support During Construction (T&M)							
Project Management	2						2
Answer Questions re: Plans and Specifications		4					4
Review and Stamp Shop Drawings and Submittals	2	4					6
Issue Clarifications		4					4
Subtotal - Hours	4	12	0	0	0		16
Subtotal - Costs	\$780.00	\$1,680.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,460.00
TOTAL HOURS	22	44	6	78	0		150
TOTAL COST	\$4,290.00	\$6,160.00	\$750.00	\$7,800.00	\$0.00	\$0.00	\$19,000.00

Sand Point City Hall Repairs

CLIENT: ECI Attn: Jason Swift

PREPARED BY: Troy Feller

DATE: March 29, 2022

BBFM Engineers, Inc.
Structural Fee Proposal

COMMENTS:

- Maximum Not To Exceed fee that will be billed against at standard hourly rates
- Provide drawings and details of structural repair of crawlspace wood stud walls
- This proposal covers the structural repair of 2 crawlspace wood stud walls only and does not include site drainage design

TASKS	Senior Principal	Principal	Associate	Sr Project Engineer	Project Engineer	Structural Designer	CAD Tech	Office Manager	Clerical
Design Repairs	0	7	0	0	0	0	0	0	0
Drawings	0	4	0	0	0	0	5	0	0
TOTAL HOURS	0	11	0	0	0	0	5	0	0
RATE	\$245.00	\$195.00	\$170.00	\$145.00	\$130.00	\$115.00	\$135.00	\$175.00	\$60.00
HOURS * RATE	\$0	\$2,145	\$0	\$0	\$0	\$0	\$675	\$0	\$0
TOTAL LABOR	\$2,820								
EXPENSES									
Food	\$0								
Lodging	\$0								
Auto	\$0								
Parking	\$0								
Reproduction	\$0								
Delivery	\$0								
TOTAL EXPENSES	\$0								
TOTAL FEE	\$2,820								

PUBLIC COMMENTS

COUNCIL COMMENTS

ADJOURNMENT

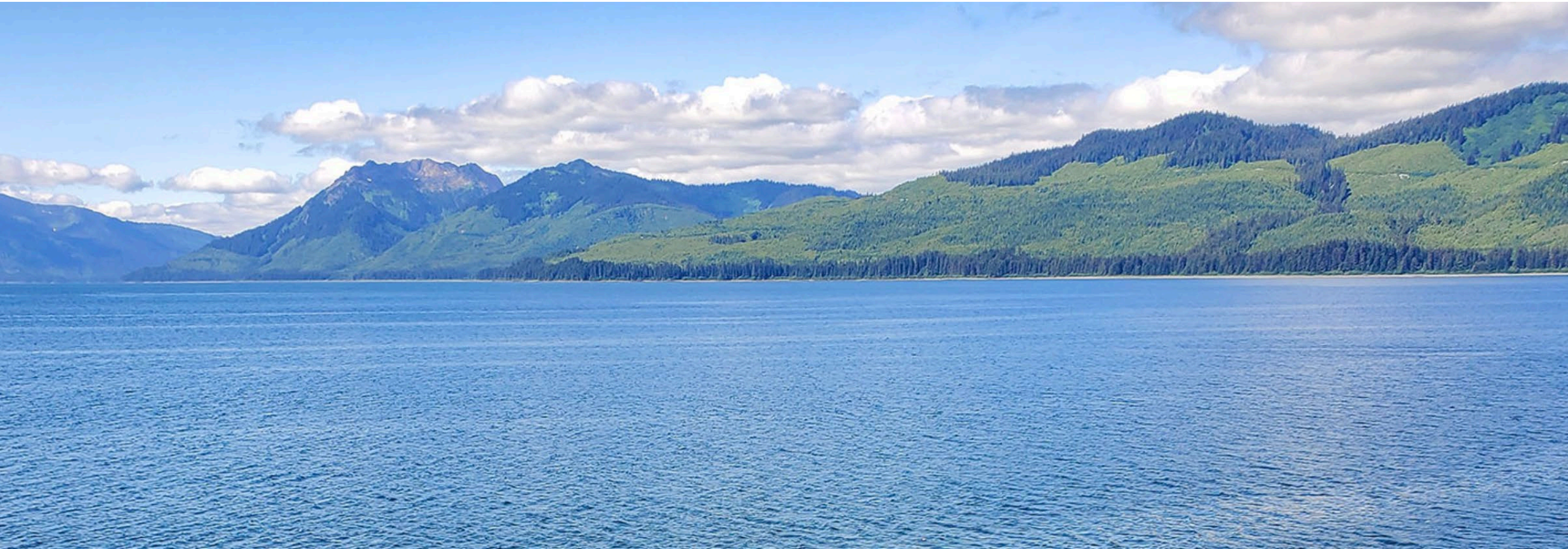
FYI

WORKSHOP – AMLJIA PRESENTATION



AMLJIA SITE VISIT

City of Sand Point



Agenda



Introduction & Services

- Loss Control Incentive Program
- Monthly Safety Teleconferences
- Safety Savings Account
- Human Resources
- Police Professional
- Member Website Login & Online training
- Claims Filing Process
- Risk Control Specialist



The AMLJIA is a member-driven dedicated to providing stable, cost-effective risk coverage and loss control services for local governments and school districts.

- A nonprofit established on July 1, 1988.
- Not an insurance company or agency, rather a self-insurance pool owned entirely by participating members.
- Dedicated to providing stable, cost-effective risk financing and quality claims and loss control services.
- Serves over 150 cities, boroughs and school districts.
- Governed by a Board of Trustees who represent the Members needs.
- Provides customized services to mitigate risk and provide guidance.

Loss Control Incentive Program (LCIP)

Participants can earn up to 5% credit on their annual contribution!

- Monthly Safety Meetings
 - AMLJIA Safety Teleconferences
- Model Safety Programs
 - Preventing Slips, Trips & Falls
 - Back Safety
 - Ergonomics
 - Personal Protective Equipment
 - Return to Work (Administrative Policy)
- Facility Inspections
 - Fall and Spring

EARN 2% CREDIT	Hold 6 monthly safety meetings. (Minimum participation level)	GOOD
EARN 3.1% CREDIT	Hold 6 monthly safety meetings <i>and</i> inspect facilities once annually <i>and</i> train employees on 1 model safety program.	BETTER
EARN 5% CREDIT	Hold 12 monthly safety meetings <i>and</i> inspect facilities twice annually <i>and</i> train on all 4 model safety programs + Return-to-Work policy.	BEST!



Monthly Safety Teleconferences

When:

- Every second Tuesday of each month at 10 AM
- Dial toll-free conference number, 1-855-257-8693
When prompted, enter participant code 3008007
- Submit safety meeting notes and attendance sheets for LCIP credit!

Upcoming Teleconferences:

- April 12, 2022- Ladders & Fall Protection
- May 10, 2022- Noise Exposure

Safety Savings Account

City of Sand Point available balance: \$1250.00

- The Safety Savings Account Program is fully funded, held and administered by the AMLJIA.
- Each entity's allocated amount is based on its annual contribution.
- The program was designed to help you provide your employees with the safety equipment they need to protect themselves from on-the-job injuries.
- This money is to be used for purchasing safety related products.
- All current members receive a minimum of \$250 in their account at the beginning of each fiscal year.
- Any money remaining in a member's account at the end of the fiscal year rolls over to the next year, provided membership with the AMLJIA is continued.
- An AMLJIA Loss Control Specialist will review each order for program compliance.

Human Resources

Kim Dunn, HR Attorney – hotline@amljia.org
Employee Hotline (877)4AMLJIA (877-426-5542)

30 free minutes of legal consultation per issue.

- **Required attorney consultation prior to**
- **employee termination**
- Staffing issues
- Policies and Procedures
- Employee Handbooks
- Job Descriptions
- Training
- General Feedback
- Counseling





Police Professional

Greg Russell, Police Professional Consultant
(907)260-9555 or police@amljia.org

Provides members with advice and education concerning law enforcement practices, along with support and mentoring for elected or appointed law enforcement CEO's including:

- Technical assistance concerning police practices
- On-site field visits
- Police practices training
- Personal history background checks
- Ballistic Vest Reimbursement Program

Risk Control Services

Kirsten Vesel – Kirstenv@amljia.org or (907)258-2625

General Risk Management Assistance & Guidance

- Contract & Waiver Review
- Current Risk Management Issues

Site Review:

- Loss Control Inspections
- Property Appraisals
- Trainings



Member Website Login & Online Training

Sharon Tunnell, Member Service Representative – sharont@amljia.org

Website: www.amljia.org – (800)337-3682

- Online safety training available to all members (requires password)
- Customized tracking for administrators
- Training can be assigned to all employees or specific departments
- Online documentation of attendance
- Can customize training deadlines
- Can contribute towards Loss Control Incentive Program credit



How to File a Claim

Timely filing is critical! Contact for claims Assistance at (907)258-2625

File on our website:

- Workers' Compensation:
<https://www.amljia.org/claims/workers-compensation/>
- Auto:
<https://www.amljia.org/claims/auto-coverage-claim/>
- General Liability:
<https://www.amljia.org/claims/general-liability/>
- Crime Coverage:
<https://amljia.org/claims/>
- Student Accident:
<https://www.amljia.org/claims/student-accident/>



Claims Tips



We are here to help you file your claim as quickly as possible!

ALWAYS

- Call AMLJIA immediately
- Take pictures of the damage
- Take pictures of the incident site
- Complete an incident report
- List witnesses and parties involved
- File a police report (if necessary)
- File a “Report of Occupational Injury/Illness”

NEVER

- Admit liability
- Pay for a claim directly
- Put off filing a claim
- Disturb/alter the incident site
- Discuss confidential claims
- Make promises to claimants
- Forget to file required forms
- Take threats of claims lightly

Reminders & Updates



- Renewal questionnaire's were mailed in March: It is very important that you complete these questionnaire's to ensure the City's coverage.
 - Update property, auto, and mobile equipment; add/remove
 - Supplemental Coverages; add/remove
- Upcoming Monthly Safety Meeting Teleconference- May 10th @ 10:00 a.m.- Noise Exposure & Hearing
- Spring/Fall facility inspections

Thank you for your time!



LEGISLATIVE REPORT #22-05

Don Young, Dean of the House, Dies at Age 88

- Following 49 years of service in office, **U.S. Representative Don Young died unexpectedly on March 18th while traveling home to Alaska.** His wife, Anne, was with him.
- In the days since Representative Young's passing, his larger than life persona and legacy are remembered by countless Alaskans and colleagues in [social](#) media posts and other tributes across the country. Tom Kizzia eloquently captured Young's storied life [here](#).
- Young will lie in state in the U.S. Capitol on March 29. Memorial services will also be held next week at St. Francis Episcopal Church in Great Falls, Virginia, and at Anchorage Baptist Temple. More details can be found [here](#).

Special Election to Temporarily Fill Vacant Congressional Seat

- **The Division of Elections announced the details of the special election to temporarily fill Representative Young's vacant seat until the permanent candidate takes office in January.** Voter-approved [Ballot Measure 2](#) will apply to the special election, making it the first ranked choice election in Alaska.
- **The special primary election will be held on June 11.** It will be an open, non-partisan primary. Voters will select one candidate only. The top four candidates will advance to the special election. **The special primary election will be conducted by mail; however, voters may also vote in person at select locations starting two weeks before June 11.**
- **The special election will be held on August 16, the same day as the regular primary election.** Voters will rank the four options in order of preference, first to last. The candidate who receives 50% +1 votes wins and will serve for the remainder of the vacant term. **This will be on the same ballot as the regular primary election, which will include the regular primary to choose who will serve a full two-year term beginning in 2023.** Additional information can be found [here](#).

House FY 2023 Operating Budget Advances to House Floor

- After five days of considering numerous amendments, the House Finance Committee approved its [version](#) of the FY 2023 operating budget on March 25th. Floor action by the House is expected to occur during the upcoming week. This version includes all elements listed in previous Legislative Report #22-04, plus the following additions.
- **An additional \$7 million in one-time money for K-12. The total increase in the House budget equals another \$223 in BSA.** Total increase from the additional funding in FY 2023 is \$194,000 for the Aleutians East Borough, \$1.2 million for the Kodiak Island Borough, and \$361,000 for the Lake & Peninsula Borough.
- **Includes \$1.2 billion in funds to forward fund K-12 public education for FY 2024.**
- **Appropriates funds in the current fiscal year to fully fund school debt reimbursement.** This equals another 58% of the total, coupled with the 42% already appropriated this year.
- **Adds \$7.1 million for more community assistance payments in current year, coupled with two \$30 million increases returning annual distributions to \$30 million starting in FY 2023.**
- **Includes municipal debt reimbursement in FY 2023 for approved harbor projects.**

Department of Health and Social Services to Split

- **Governor Dunleavy's [Executive Order 121](#) to divide the Department of Health and Social Services, the state's largest department, into two new agencies, automatically was approved** when a joint session deadline to disapprove the order passed on March 19th. The reorganization becomes law as of July 1, 2022.
- Though House members "[urged caution](#)" on proceeding with the executive order, and an [analysis by a legislative attorney](#) concluded that the executive order exceeded the "length and scope of prior executive orders [and] contains a number of drafting errors, introduces ambiguity into the Alaska Statutes, and it amends statutes in a manner that may be considered as substantive," the Senate declined to participate in the required joint hearing and many expressed support for the plan.
- **The proposed departments will have different [missions, tasks, and priorities](#):**
 - **The Department of Health (DOH)** "will have oversight of health care services, payment, and public health," and will include the Divisions of Public Health, Public Assistance, Behavioral Health, Healthcare Services, and Senior and Disabilities Services.
 - **The Department of Family and Community Services (DFCS)** "will focus on supporting the child welfare system and 24/7 facilities providing direct services to Alaskans" and will include the Division of Juvenile Justice, Alaska Psychiatric Institute, Alaska Pioneer Homes, and the Office of Children's Services.

Spring Revenue Forecast

- **The Alaska Department of Revenue recently [published its Spring 2022 Revenue Forecast](#).** The department projects that in the next two years the state will get approximately \$3.6 billion more than previously projected in December, creating a multibillion-dollar budget surplus. The difference is attributed to recent surges in oil prices. The department projects an average of \$91.68 per barrel this year and \$101 per barrel next year. **While the surplus is good news, some lawmakers, Revenue Commissioner Lucinda Mahoney, and [Legislative Finance](#), suggest a conservative approach given the volatility and unpredictability of the market, and geopolitical events.**

Other Capitol News

- **House Passes Campaign Contributions Limits Bill:** [House Bill No. 234](#) by Rep. Calvin Schrage (*I-Anchorage*) passed the House by a vote of 21-18. **The current version of the bill proposes a \$2,000 limit for candidates from individuals, \$5,000 for groups or political parties from individuals, and \$4,000 to a joint campaign for governor and lieutenant governor from individuals.** Some limits apply yearly and others to 2-year elections cycles and would be adjusted for inflation every 10 years. Out-of-state contributions are limited to 25% of a candidate's total donations during a campaign period. The bill is now pending in Senate State Affairs.
- The Alaska Department of Transportation & Public Facilities **recently issued a [Request for Proposals](#) to enter a construction management/general contractor agreement for the construction of a "modern, efficient, ocean-class ferry" to replace the *M/V Tustumena*.** Design parameters will require the new vessel can dock at all current ports receiving service by the existing vessel. **The department estimates the cost will be between \$200 to \$250 million and is expected to begin service in 2027.**

Summary of State Legislation



Below is a list of legislative measures of interest, divided into six main topics: fiscal measures, general municipal issues, education measures, fishery & resource issues, energy matters, and election & voting issues. House measures are described first, followed by Senate measures. Companion bills (measures in both bodies) are listed together. **The current list has been reduced to bills on the move or are viewed as still in play this year. New bills will be added as well.** More information about these measures can be found at [Alaska Municipal League Legislative Tracker](#) or [Alaska State Legislature](#).

Check out what your legislators are doing. **New bills are in BLUE, change in status in RED, and passed bills in GREEN.**

Fiscal Measures

Measure	Summary	Status
HB 37 by Wool	Proposes an 80/20 distribution of permanent fund (PF) earnings between general fund and dividends. Reimposes a state income tax.	Pending Finance
HB 104 by Josephson	New Finance version is limited to an increase in the fuel surcharge from \$.0095 to \$.015 per gallon. Adding a one-year suspension of all motor fuel taxes is likely.	Pending Rules
HB 165 by Kreiss-Tomkins	Proposes a special appropriation of \$4.35 billion from the Earnings Reserve Account to the PF corpus.	Pending Finance
HB 189 by House Ways & Means	Reinstates state education head tax starting at \$50 per person up to a maximum of \$500 per head. Projected to generate \$60 million per year.	Pending Finance
HB 202 by Merrick	Replaces current PFD formula with use of 30% of all royalties and mineral leases.	Pending Finance
HB 259 by Spohnholz	Proposes 75/25 split of ERA PF draw with 75% for government services and 25% for PFD. Proposes use of 50% of government service piece to fund K-12.	Pending Finance
HB 260 by Snyder	Proposes adjustments to PFD formula to reduce 50% PFD amount for disasters or inflation impacts.	Scheduled but not heard W&M 3/15
HB 322 by House Transportation	Moves the AMHS Vessel Replacement Fund into a separate fund to insulate it from future budget sweeps.	Scheduled Finance 3/28
HB 350 by Drummond	Removes moratorium on school debt reimbursement program as of July 1, 2022. Changes match rates back to 70% (state)/30% (local) and 60%/40%.	Passed Education 3/23
HB 395/SB 226 by governor	Separates both AMHS System and Vessel Replacement Funds from the general fund (like HB 322 & SB 224). Gives DOT/PF commissioner broad powers to spend funds without further legislative action.	HB 395 heard/held House FIN 3/15 SB 226 heard/held S TRA 3/15

Measure	Summary	Status
SB 162 by governor HB 281 by governor	FY 2023 Operating Budget: Provides flat funding for K-12 and pupil transportation. School debt reimbursement funded at 100%. Provides full funding for PCE. Latest CS includes \$57M in one-time money allocated under BSA formula and K-12 forward funding for FY 2024.	SB 162 pending Senate FIN HB 281 passed House Finance 3/25
SB 199 by Senate Finance	Modified version of Senate Finance CSSB 53. Proposes 50% PFD/50% government services split contingent on \$700 million in new taxes.	Pending Finance
SB 200 by Senate Finance	Alternative approach to SB 199, proposing a 25% PFD/75% government services split for use of earnings from the Alaska Permanent Fund.	Pending Finance
SB 224 by Senate Finance	Moves AMHS system fund and higher education investment fund into separate funds to insulate them from future budget sweeps.	Pending Finance

General Municipal Issues

Measure	Summary	Status
HB 17 by Josephson; SB 149 by Gray-Jackson	Expands duties of State Commission for Human Rights to prohibit discrimination based on sexual orientation or gender identity. Applies to political subdivisions.	HB 17 sched. H JUD 3/28 SB 149 pending Senate State Affairs
HB 55 by Josephson	Allows firefighters and peace officers to join a defined benefit retirement plan. Establishes medical benefits eligibility requirements and payment for past service.	Pending Senate L&C
HB 113/SB 93 by governor	Establishes an all-payer health claims database (APCD) collecting health care claims data from a variety of health care payers, including insurers and providers.	HB 113 pending House L&C SB 93 pending Senate FIN
HB 123 by Zulkosky SB 108 by Olson	Proposes state law formally acknowledging federally recognized tribes in Alaska. If enacted, the proposed initiative would not appear on the fall ballot.	HB 123 heard/held S STA 3/17, scheduled 3/31 SB 108 pending Senate STA
HB 127 by LeBon	Prohibits the Alaska Municipal Bond Bank Authority from assisting the University of Alaska (UA) to fund heating or energy projects, while increasing maximum bonding amounts for other UA or regional health entity projects.	Pending Senate Finance
HB 220 by Hopkins	Proposes new defined benefit retirement system for PERS and TRS members. Gives existing DC members a choice between DC or DB plan.	Pending Finance
HB 309 by Kreiss-Tomkins	Exempts municipal candidates and officeholders in municipalities with a population of 15,000 or less from state financial/business interest reporting requirements.	Passed CRA 3/10, heard & held STA 3/15, 3/22
HB 363 by Edgmon	Establishes the office of broadband in the Dept. of Commerce, Community, & Econ. Development, the broadband parity adjustment fund, and the Statewide Broadband Advisory Board.	Passed L&C 3/16, sched. Finance 3/30

Measure	Summary	Status
SJR 12 by Wielechowski	Resolution urging Congress to repeal the Windfall Elimination Provision and the Government Pension Offset of the Social Security Act.	Passed House Labor & Commerce 3/23
SB 9 by Micciche	Omnibus bill relating to the manufacture, distribution, licensing, possession, and the sale of alcoholic beverages. Provides only the ABC Board may issue, renew, transfer, relocate, suspend, or revoke a license.	Heard/held House FIN 3/18, scheduled 3/30
SB 26 by Wilson	Repeals the certificate of need (CON) program for health care facilities.	Heard & held Finance 3/16
SB 41 by Hughes	Omnibus health insurance reform bill that includes provision to preempt municipalities from regulating disclosure and reporting of health care information.	Heard & held Labor & Commerce 3/14
SB 81 by Olson HB 313 by Zulkosky	Requires background checks for Village Public Safety Officers (VPSO) and rewrites the VPSO statute.	SB 81 passed S FIN 3/23 HB 313 pending H FIN
SB 136 by Myers HB 179 by Tilton	Significantly limits state or municipal regulation of firearms during a disaster declaration.	SB 136 passed Senate 3/16 HB 179 pending H CRA
SB 148 by Holland	Amends boating safety education course requirements and adds age and safety education requirements for boat operators of a certain age.	Pending Finance
SB 152 by Shower	Proposes locating the first regular legislative session in Juneau and the second regular session in Anchorage.	Pending State Affairs
SB 166 by governor HB 285 by governor	Proposes \$325 million in general obligations bonds for numerous transportation and infrastructure projects.	SB 166 pending S TRA HB 285 pending House FIN
SB 170 by Senate Transportation	Establishes a public corporation to manage AMHS using a seven-member board.	Heard/held TRA 3/23, 3/24; scheduled 3/29, 3/31

Education Measures

Measure	Summary	Status
HB 19 by Kreiss-Tompkins	Expands scope for teachers fluent in an Alaska Native or foreign language to allow teaching other subject matter if done in Native or foreign language.	Passed Senate L&C 3/21, referred Senate Finance
HB 47 by Story SB 109 by Olson	Renames Alaska Native Language Preservation and Advisory Council and adds two seats.	HB 47 pending Senate STA SB 109 pending Senate STA
HB 48 by Story	Expands eligibility requirements for the Alaska performance scholarship program.	Passed EDC 3/16, referred Finance
HB 53 by McCarty	Requires school districts to consider children of active-duty military/National Guard as district residents.	Pending Senate Rules
HB 60 by Claman SB 80 by Gray-Jackson	Directs Board of Education & Early Development to develop guidelines for instruction in mental health in consultation with the HSS department.	HB 60 sched. H FIN 3/30 SB 80 3 rd reading, S floor 3/28
HB 108 by McCarty	Allows public secondary school students, over 14 years of age, to participate in concurrent vocational education, training, and on-the-job trade programs.	Passed Education 3/23, sched. L&C 3/28

Measure	Summary	Status
HB 114/SB 94 by governor	Amends education and supplemental loan programs by clarifying residency eligibility requirements, eliminating loan maximums, and allowing for early repayment of consolidated loans.	HB 114 pending H Rules SB 94 heard/held Senate FIN 3/23
HB 132 by House Labor & Commerce	Enacts new proposal titled the "Alaska Apprenticeship Expansion Act". Establishes new concurrent vocational education, training, and on-the-job trade experience programs for secondary school students.	Pending Senate Education
HB 147 by Zulkosky	Expands teacher education loan forgiveness program to any rural community not connected by road or rail to Anchorage or Fairbanks.	Pending Education
HB 173 by Tarr	Establishes the "School Climate and School Connectedness Improvement Committee" as an advisory committee in DEED. Requires school districts to develop a plan related to these topics.	Passed Education 3/18, referred Finance
HB 272 by Story	Proposes \$223 increase in BSA for FY 2023, and another \$55 increase in FY 2024.	Scheduled Finance 4/1
HB 273 by Story	Adds automatic inflation adjustment component to the BSA starting in FY 2025.	Scheduled Finance 4/1
SB 20 by Stevens	Amends teacher certification reciprocity provisions for out-of-state teachers. Finance CS requires these teachers to complete specified training requirements within 90 days. Still get 2 yrs. for 2 required courses.	Pending House Finance
SB 32 by Stevens	Establishes new middle college program for public school students at U of A.	Pending House Rules
SB 34 by Stevens HB 351 by Zulkosky	Allows establishment of public schools through state-tribal compacts. Latest version authorizes a five-year demonstration for not more than 5 schools. Additional legislation will be needed before implementation.	SB 34 passed S EDC 3/17, sched. Senate JUD 3/28 HB 351 pending House EDC
SB 72 by Stevens	Adds civics exam requirement to graduate from secondary school. CS removes requirement to achieve a passing grade.	Pending House Education
SB 111 by Senate Education HB 164 by Tuck	Omnibus education reform bill titled the "Alaska Academic Improvement and Modernization Act." Creates early education & K-3 reading programs.	SB 111 pending Senate FIN HB 164 pending House EDC
SB 140 by Hughes HB 230 by McKay	Requires school districts to designate sports team as male, female or co-ed and bars transgender girls from participating in female sports.	SB 140 pending S EDC HB 230 pending H EDC
SB 174 by Wilson HB 312 by Tarr	Prohibits school districts from adopting a dress code prohibiting hairstyles associated with race.	SB 174 passed S L&C 3/23 HB 312 passed H EDC 3/23
SB 196 by Reinbold	Requires public schools to publish info about all teaching materials and curriculum. Prohibits all forms of compelled speech for students.	Heard & held Education 3/25
SB 225 by Senate Education	Omnibus training and apprenticeship legislation creating a teaching residency program, amending teacher certification requirements, and proposing a new teacher registered apprenticeship program.	Heard & held Education 3/14 - 3/23; scheduled 3/30
SB 236 by Senate Education	Amends the foundation formula to exclude charter schools in certain communities from definition of what constitutes a school facility. Affects school size factor adjustment for those districts.	Heard & held Education 3/25, scheduled 3/30

Fishery & Resources Issues

Measure	Summary	Status
HB 26 by House Fisheries	Allows members of the Board of Game or Fisheries to deliberate and participate on matters if they or a family member have a personal or financial interest.	Pending Rules
HB 28 by House Fisheries	Exempts commercial fishing vessels with valid licenses from numbering and registration provisions.	Pending Senate Finance
HB 41 by Ortiz SB 64 by Stevens	Relates to management of enhanced stocks of shellfish, authorizes certain nonprofits to engage in shellfish enhancement projects, and increases salmon hatchery permit fees from \$100 to \$1000.	HB 41 pending Senate RLS SB 64 pending Senate Rules
HB 64 by Stutes	Proposes regional associations to encourage new fisheries, modeled after SE AK Regional Dive Fisheries Association. Members self-assess tax to fund surveys.	Pending Rules
HB 120 by governor SB 97 by governor	Allows an Alaskan to nominate up to 20 acres of state land to be used for commercial purposes. Lands must be within federally designated Qualified Opportunity Zones or determined as appropriate for commercial use.	HB 120 pending House RES SB 97 pending Senate FIN
HB 365 by Kreiss-Tomkins	Makes setting of the optimum number of commercial fishing entry permits for a fishery discretionary. Ties the buy-back program to setting an optimum number.	Pending Fisheries
SB 29 by Micciche	Establishes Cook Inlet buy-back program for set net entry permits and provides for a vote by permit holders whether to be included. Broadens CFEC authority to establish management areas.	Pending Finance
SB 33 by Stevens HB 188 by Stutes	Add pollock and cod to the product development tax credit up to 50% of the taxpayer's tax liability. Extends date to take credit for property first placed into service by Dec. 31, 2025.	SB 33 scheduled House Finance 3/29 HB 188 pending House Finance
SB 204 by Revak	Expands competitive auctions or raffles for hunting permits and big game tags. Adds harvest permits for emperor geese.	Passed Resources 3/16, scheduled 3/30
SB 219 by Micciche	Allows for the transfer or modification of personal use cabin permits on state land under certain circumstances.	Heard & held Resources 3/14
SB 227 by governor	Expands state law related to state's ownership of submerged lands and authority over navigable waters. Focus is on water bodies within/adjacent to federal lands.	Pending Resources
SB 228 by governor	Specifies a Tier III water designation as an "Outstanding Natural Resource Water" can only be done by statute.	Pending Resources
SB 230 by Senate Resources	Sets fee to construct or use a trapping cabin on state land at \$25 and exempts permittees for such use from additional land use fees.	Heard & held Resources 3/23

Energy Matters

Measure	Summary	Status
HB 135 by governor SB 104 by governor	Expands the jurisdiction and authority of the Oil & Gas Conservation Commission (AOGCC) over geothermal resources, currently held by the Dept. of Natural Resources.	HB 135 pending House FIN SB 104 pending Senate FIN
HB 170 by governor SB 123 by governor	Creates new “Alaska Energy Independence Fund” at AIDEA to make loans and provide other forms of financing for sustainable energy development.	HB 170 pending House FIN SB 123 pending Senate FIN
HB 223 by Kaufman	Proposes repeal of numerous funds including the fuel emergency fund, rural electrification revolving loan fund, and the Alaska affordable energy fund.	Pending Ways & Means
HB 227 by Schrage	Expands Property Assessed Clean Energy (PACE) program by allowing new construction financing, resiliency projects, C-PACE refinancing, and considering market values rather than assessed values.	Scheduled 3 rd reading, House floor 3/28; sched. Senate CRA 3/29
HB 247 by Thompson	Amends formula for distribution of excess earnings from the power cost equalization fund to increase funding for renewable energy projects. Protects priority for distribution of up to \$30 million to community assistance.	Pending Energy
HB 358 by Edgmon SB 202 by Revak	Extends authorization of the Renewable Energy Grant Fund and Recommendation Program setting a new sunset date of June 30, 2033.	HB 358 pending House FIN SB 202 heard/held Senate FIN 3/17
SB 17 by Begich	Provides funding to conduct energy audits, improve energy efficiency in public buildings (including public schools), and creates a “rapid economic recovery office” to oversee related audits and projects.	Pending Finance

Election & Voting Issues

Measure	Summary	Status
HB 66 by Tuck	Omnibus voting bill allowing same-day registration, ballot curing, increased pay for poll workers and earlier absentee ballot counting.	Pending State Affairs
HB 138 by Kreiss- Tomkins	Omnibus voting bill requiring voting by mail for all state and local elections and establishing an online ballot tracking and registration verification system. Includes several additional elections provisions.	Pending Judiciary
HB 157 by Rasmussen	Requires identification of individual, groups and nongroup entities expending money for state referendums or recall elections.	Scheduled Senate Judiciary 3/28
HB 234 by Schrage	Establishes higher campaign contribution limits in response to court action striking down current limits. HB 234 allows individual contributions of \$2,000 and group contributions of \$4,000 or more per year.	Pending Senate State Affairs

Measure	Summary	Status
SB 23 by Revak HB 174 by Merrick	Requires any court change to language in a ballot initiative to trigger restarting signature gathering.	SB 23 pending Senate JUD HB 174 pending House JUD
SB 39 by Shower HB 196 by Vance	New CS removes attempt to amend PFD voter registration process, changes limits on voting-by-mail by municipalities, allows ballot curing and proposes optional voter ID system. Contains several other changes.	SB 39 pending Senate JUD HB 196 pending House JUD
SB 43 by Hughes	Prohibits anonymous donations to ballot measure campaigns and amends process to assist completion of an absentee ballot.	Pending Judiciary
SB 82 by governor HB 95 by governor	Adds new authority for Attorney General to investigate alleged election violations as a civil matter and allows fines up to \$25,000 per violation.	SB 82 pending Senate STA HB 95 pending House STA
SB 83 by governor HB 96 by governor	Omnibus elections bill to limit vote by mail to smaller communities (750 or less) and increase voter verification for absentee ballots. Includes many features contained in <i>HB 23</i> , <i>SB 39</i> and introduced version of <i>SB 43</i> .	SB 83 pending Senate STA HB 96 pending House STA
SB 129 by Myers	Broadens type of information included in the Alaska Official Election Pamphlet related to judge retention.	Passed State Affairs 3/24, referred Rules
SB 142 by Shower	Adds new provision asserting state sovereignty to not conduct elections for federal officials if federal law requires actions in conflict with state provisions.	Passed State Affairs 3/22, referred Rules
SB 167 by governor HB 286 by governor	New omnibus "elections integrity" bill with numerous changes. Eliminates automatic registration for PFD applicants, allows ballot curing and amends process to maintain voter rolls.	SB 167 pending Senate STA HB 286 pending House State Affairs



Senate awaiting House operating budget!