

City of Sand Point Council Meeting



Meeting: Thursday, August 19, 2021 – 7:00 p.m.

CALL TO ORDER

ROLL CALL

CITY OF SAND POINT

(Packet will be available on website August 6, 2021
www.sandpointak.com)



MAYOR

Mayor James Smith - Office Exp. 2023

COUNCIL MEMBERS

Danny Cumberlidge	Seat A - Exp. 2022
Allan Starnes	Seat B - Exp. 2023
Shirley Brown	Seat C - Exp. 2022
Jack Foster Jr.	Seat D - Exp. 2023
Marita Gundersen	Seat E - Exp. 2021
Emil Mobeck	Seat F - Exp. 2021

SAND POINT CITY COUNCIL MEETING AGENDA CITY CHAMBERS

Regular Meeting

Thursday, August 19, 2021 7:00 pm

**CALL TO ORDER
ROLL CALL
APPROVAL OF AGENDA**

CONSENT AGENDA:

- Minutes: Minutes of Regular Meeting on July 12, 2021

REPORTS:

- Finance Officer
- Administrator
- Police Chief
- EMS Chief
- Fire Chief
- Acting Public Works Director
- Water / Sewer Supervisor
- Harbormaster

HEARINGS, ORDINANCES AND RESOLUTIONS:

- Resolution 21-07: ANTHC Grant

OLD BUSINESS:

- ARPA Funds

NEW BUSINESS:

- Donation Request: Silver Salmon Derby
- ANTHC PER – Johnson Avenue
- Executive Session – Personnel

**PUBLIC COMMENTS
EXECUTIVE SESSION
COUNCIL COMMENTS
ADJOURNMENT**

Note: Due to concerns about the COVID-19 virus and to follow best practices in order to prevent the spread of the virus, the meeting will also be held telephonically. Please call 1-800-315-6338 and use the passcode 26961 followed by the # key.

THERE IS NO WORKSHOP FOR THIS MEETING.

POSTED: 08/04/21
REPOSTED: 08/12/21

CALL TO ORDER:

The regular meeting of the Sand Point City Council was held Friday, July 12, 2021 in the City Chambers and telephonically. Mayor James Smith called the meeting to order at 7:04 p.m.

ROLL CALL:

James Smith	Mayor	Present
Danny Cumberlidge	Seat A	Present
Allan Starnes	Seat B	Present via telephonically
Shirley Brown	Seat C	Present
Jack Foster Jr.	Seat D	Present
Marita Gundersen	Seat E	Present
Emil Mobeck	Seat F	Present

A quorum was established.

Staff in attendance:

- Jordan Keeler, Administrator
- Shannon Sommer, City Clerk via telephonically
- Kurtis Gundersen, Finance Officer
- David Anderson, Chief of Police
- Julius Karlsen, Acting Public Works Director
- Dylan Jacobsen, Water & Sewer Supervisor
- Douglas Holmberg, Harbor Master

APPROVAL OF AGENDA:

Mayor James Smith requested a motion to approve the agenda.

MOTION: Councilperson Emil Mobeck made a motion to approve the agenda.

SECOND: Councilperson Marita Gundersen seconded the motion.

VOTE: Motion passed unanimously.

CONSENT AGENDA:

Mayor James Smith requested a motion to approve the consent agenda.

MOTION: Councilperson Shirley Brown made a motion to approve the Regular Meeting Minutes of June 4, 2021.

SECOND: Councilperson Marita Gundersen seconded the motion.

VOTE: Motion passed unanimously.

REPORTS:

Finance Officer – Kurtis Gundersen

Finance Officer Kurtis Gundersen reported for the month of May 2021 Raw Fish Tax was \$15,943.63 and Sales Tax was \$47,260.30.

Administrator – Jordan Keeler

Administrator Keeler reported he completed the last of the bond, liability and health insurance paperwork. He is awaiting ARP information from the State.

Police Chief – Dave Anderson

Police Chief Dave Anderson reported there was statistical information included in his report. There will be a new Police Officer joining the department September 1, 2021. He wanted to remind the public of the ATV laws to be in compliance driving on City roads. A driver of an ATV should have a State of Alaska license and be 16 years of age,

be at least 14 years of age and have a State of Alaska drivers permit or under the direct supervision of a legal guardian or parent. Operators under the age of 18 must wear protective equipment and passengers of adults must wear head gear and eye protection.

EMS Chief – Carmen Holmberg

EMS Chief Carmen Holmberg's reported for the month of May 2021 Rescue 1 had a total of seven calls, three tone outs, two medevacs and two fire standbys. An EMS appreciation potluck was held. There was an ETT class held the first week of May, with eight attendees: Dave Anderson, Richard Lowery, Marcy DeCosta, Michael Knudsen, Lindsey Holmberg, Alexia Holmberg, Jason Bjornstad and Evelyn Porcincula Foster. For the month of June 2021 Rescue 1 had a total of eight received calls, four tone outs, three medevacs and one fire standby. She successfully completed an ETT course and is in the process of becoming a certified ETT teacher with the State of Alaska. EMS is in the process of ordering an AutoPulse and eight new radios. Logan Thompson completed an EMERGE class and is now an EMT. EMS attended a fire training and completed cross training. She expressed her thanks for and to the EMS team.

Fire Chief – Jason Bjornstad

No report given at this time.

Acting Public Works Director – Julius Karlsen

Acting Public Works Director Julius Karlsen reported they fixed a sewer leak. They fixed a problem with a police vehicle. They sent the dump truck back to Cold Bay for sand. They ordered parts and keeping busy.

Water & Sewer Supervisor – Dylan Jacobsen

Water & Sewer Supervisor Dylan Jacobsen reported he fixed a sewer leak with the help from the public works crew. He pumped a lift station and porta potties at the school. Alaska Native Tribal Health Consortium will be arriving here in Sand Point soon. He drained the Kelly Avenue sewage pond.

Councilperson Mobeck asked Water & Sewer Supervisor Jacobsen how the Kelly Avenue outfall line has weathered over the past winter. Water & Sewer Supervisor Jacobsen replied they took a video of the outfall line and it is doing good so far.

Harbormaster – Douglas Holmberg

Harbor Master Douglas Holmberg reported a Kendrick Equipment technician inspected the IMO 150 Travel Lift and made twenty-one suggestions how to fix or repair the current Travel Lift. They continue to make needed repairs on the Grove. The inspector passed the dock crane but did not pass the Grove because a bearing needed to be replaced. The harbor crew has been busy and they are doing a great job.

Councilperson Mobeck asked Harbor Master Holmberg if the Grove will be salvageable until the City can get a new one. Harbor Master Holmberg replied the front left bearing needs to be replaced. Councilperson Mobeck also asked if they are making more building blocks. Harbor Master Holmberg replied they are repairing and making more blocks.

HEARINGS, ORDINANCES, AND RESOLUTIONS:

1. Resolution 21-06: ARPA Accepting Funds

Administrator Keeler stated this resolution is one of the many steps to receiving ARPA funds, authorizing the act.

MOTION: Councilperson Shirley Brown made a motion to adopt Resolution 21-06: ARPA Accepting Funds.

SECOND: Councilperson Emil Mobeck seconded the motion.

VOTE: Motion passed unanimously.

OLD BUSINESS: None.

NEW BUSINESS:

- 1. Donation Request: QTT Environmental Teen Group

MOTION: Councilperson Shirley Brown made a motion to donate \$500 to QTT Environmental Teen Group.

SECOND: Councilperson Jack Foster Jr. seconded the motion.

VOTE: Motion passed unanimously.

- 2. Building Permit: Amy Eubank

MOTION: Councilperson Jack Foster Jr. made a motion to accept the Building Permit: Amy Eubank.

SECOND: Councilperson Danny Cumberlidge seconded the motion.

VOTE: Motion passed unanimously.

- 3. VIP Taxes & Consulting, LLC Contract Proposal

MOTION: Councilperson Emil Mobeck made a motion to accept the VIP Taxes & Consulting, LLC contract proposal.

SECOND: Councilperson Shirley Brown seconded the motion.

VOTE: Motion passed unanimously.

PUBLIC COMMENTS: None.

EXECUTIVE SESSION:

MOTION: Councilperson Danny Cumberlidge made a motion to go into Executive Session at 7:37pm.

SECOND: Councilperson Emil Mobeck seconded the motion.

VOTE: Motion passed unanimously.

MOTION: Councilperson Marita Gundersen made a motion to go out of Executive Session at 8:04pm with no action taken.

SECOND: Councilperson Shirley Brown seconded the motion.

VOTE: Motion passed unanimously.

COUNCIL COMMENTS:

Councilperson Starnes
Councilperson Brown
Councilperson Mobeck

ADJOURNMENT:

MOTION: Councilperson Marita Gundersen made a motion to adjourn.

SECOND: Councilperson Jack Foster Jr. seconded the motion.

The meeting adjourned at 8:36 p.m.

James Smith, Mayor

ATTEST:

Shannon Sommer, City Clerk

REPORTS

FINANCE OFFICER

**City of Sand Point
Raw Fish Tax Revenue**

	<u>FY16</u>	<u>FY17</u>	<u>FY18</u>	<u>FY19</u>	<u>FY20</u>	<u>FY21</u>
July	110,509.71	129,882.77	142,500.10	83,040.24	81,992.40	51,221.78
August	94,822.69	42,576.34	139,542.35	48,290.30	88,100.71	27,115.98
September	62,297.79	63,622.18	37,427.07	49,496.61	65,893.27	24,635.83
October	76,878.70	59,854.60	32,201.69	46,261.99	51,476.42	18,438.92
November	3,770.50	6,757.09	10,083.69	4,963.48	3,495.99	1,111.79
December	735.79	-	515.28	74.67		
January	21,798.52	8,015.18	3,836.52	12,558.77		2,616.57
February	47,098.16	47,058.04	27,529.30	24,948.95		37,744.95
March	69,354.74	95,569.42	45,022.21	82,916.26	13,306.96	38,681.59
April	23,493.50	5,984.43	58,469.24	13,561.22	13,500.37	30,237.38
May	16,091.74	20,790.33	24,240.36	8,025.95	8,261.04	15,943.63
June	78,884.08	109,955.05	58,431.26	89,711.60	16,659.69	121,562.18
Total	605,735.92	590,065.43	579,799.07	463,850.04	342,686.85	369,310.60

Sales Tax Revenue

	<u>FY16</u>	<u>FY17</u>	<u>FY18</u>	<u>FY19</u>	<u>FY20</u>	<u>FY21</u>
July	88,780.27	75,255.42	79,691.25	92,628.52	88,102.92	61,022.60
August	92,491.15	64,147.25	77,015.98	65,979.46	102,628.84	62,489.92
September	95,569.47	80,332.82	66,935.45	71,697.10	86,603.67	65,441.59
October	71,821.64	62,727.84	34,186.58	58,219.29	75,277.68	50,576.22
November	35,841.10	36,741.45	49,870.42	46,835.09	42,723.86	35,912.73
December	48,357.80	37,647.73	31,235.26	39,642.29	50,112.63	44,715.17
January	60,942.89	58,373.49	39,387.33	44,528.74	34,118.45	39,231.36
February	60,702.43	59,618.34	45,302.69	41,619.24	35,316.83	49,311.31
March	81,364.98	77,700.11	81,890.02	75,803.84	48,712.31	67,978.55
April	53,394.08	52,535.54	45,633.53	49,639.45	33,711.29	47,933.84
May	44,528.77	45,569.00	46,470.55	61,719.51	47,729.27	47,260.30
June	80,350.37	78,996.36	81,316.23	93,332.26	71,991.16	82,115.58
Total	814,144.95	729,645.35	678,935.29	741,644.79	717,028.91	653,989.17

City of Sand Point
Bank Balance

Date

		Balance	
Bank	End of June		Date
			8/6/2021
Key Bank	3,037,665.48		
Key Bank / CARES	32,677.53	0.00	
Wells Fargo - General	597,211.97	464,023.94	
Wells Fargo - Bingo Fund	132,013.73	133,011.71	
Wells Fargo - Silver Salmon Fund	32,872.43	32,872.43	
Wells Fargo - PD Forfeiture	593.67	593.67	
Wells Fargo - PD Forfeiture	6,666.61	6,666.61	
Charles Schwab	650,711.38		

CITY OF SAND POINT
***Expenditure Guideline-No Enc Sum©**

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Current Period: JUNE 20-21

	20-21 YTD Budget	20-21 YTD Amt	JUNE MTD Amt	20-21 YTD Balance	% of YTD
GENERAL FUND					
LEGISLATIVE	\$89,200.00	\$83,750.90	\$6,023.12	\$5,449.10	93.89%
ADMINISTRATION	\$1,889,472.34	\$1,651,895.64	\$55,370.11	\$237,576.70	87.43%
PARKS AND RECREATION	\$23,000.00	\$1,240.70	\$913.76	\$21,759.30	5.39%
PUBLIC SAFETY	\$813,565.93	\$710,679.46	\$70,756.39	\$102,886.47	87.35%
PUBLIC WORKS	\$548,202.00	\$438,238.82	\$32,830.06	\$109,963.18	79.94%
FACILITIES	\$279,623.00	\$199,933.06	\$18,272.73	\$79,689.94	71.50%
<i>Total GENERAL FUND</i>	<u>\$3,643,063.27</u>	<u>\$3,085,738.58</u>	<u>\$184,166.17</u>	<u>\$557,324.69</u>	84.70%
BINGO FUND					
ADMINISTRATION	\$418,800.00	\$559,567.26	\$46,461.60	-\$140,767.26	133.61%
<i>Total BINGO FUND</i>	<u>\$418,800.00</u>	<u>\$559,567.26</u>	<u>\$46,461.60</u>	<u>-\$140,767.26</u>	133.61%
SILVER SALMON DERBY					
FIRE	\$0.00	\$5,124.76	\$0.00	-\$5,124.76	0.00%
<i>Total SILVER SALMON DERBY</i>	<u>\$0.00</u>	<u>\$5,124.76</u>	<u>\$0.00</u>	<u>-\$5,124.76</u>	0.00%
CLINIC OPERATIONS/MAINTENANCE					
ADMINISTRATION	\$62,412.00	\$2,961.13	\$0.00	\$59,450.87	4.74%
<i>Total CLINIC OPERATIONS/MAINTENANCE</i>	<u>\$62,412.00</u>	<u>\$2,961.13</u>	<u>\$0.00</u>	<u>\$59,450.87</u>	4.74%
WATER/SEWER OPERATIONS					
WATER/SEWER	\$307,403.00	\$284,445.38	\$23,604.07	\$22,957.62	92.53%
<i>Total WATER/SEWER OPERATIONS</i>	<u>\$307,403.00</u>	<u>\$284,445.38</u>	<u>\$23,604.07</u>	<u>\$22,957.62</u>	92.53%
HARBOR/PORT OPERATIONS					
HARBOR	\$638,871.67	\$1,349,997.16	\$746,699.25	-\$711,125.49	211.31%
<i>Total HARBOR/PORT OPERATIONS</i>	<u>\$638,871.67</u>	<u>\$1,349,997.16</u>	<u>\$746,699.25</u>	<u>-\$711,125.49</u>	211.31%
SOA DOCK					
HARBOR	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
<i>Total SOA DOCK</i>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	0.00%
REFUSE COLLECTION					
PUBLIC WORKS	\$156,701.60	\$130,535.46	\$10,042.09	\$26,166.14	83.30%
<i>Total REFUSE COLLECTION</i>	<u>\$156,701.60</u>	<u>\$130,535.46</u>	<u>\$10,042.09</u>	<u>\$26,166.14</u>	83.30%
Report Total	\$5,227,251.54	\$5,418,369.73	\$1,010,973.18	-\$191,118.19	103.66%

CITY OF SAND POINT
***Revenue Guideline-Alt Code©**

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Current Period: JUNE 20-21

		20-21	20-21	JUNE	20-21	% of
		YTD Budget	YTD Amt	MTD Amt	YTD Balance	YTD
GENERAL FUND						
Active	R 01-200 CAPITAL GAIN / LOSS	\$0.00	\$109,939.31	\$0.00	-\$109,939.31	0.00%
Active	R 01-201 INTEREST INCOME	\$10,000.00	\$8,029.03	\$23.56	\$1,970.97	80.29%
Active	R 01-202 FINES AND PENALTYS	\$1,500.00	\$2,285.46	\$0.00	-\$785.46	152.36%
Active	R 01-203 OTHER REVENUE	\$2,500.00	\$100,746.88	\$0.00	-\$98,246.88	4029.88%
Active	R 01-205 4% SALES TAX	\$525,000.00	\$643,864.75	\$47,260.30	-\$118,864.75	122.64%
Active	R 01-208 CARES INTEREST	\$37.60	\$57.15	\$0.31	-\$19.55	151.99%
Active	R 01-213 RAW FISH TAX	\$225,000.00	\$264,408.11	\$15,943.63	-\$39,408.11	117.51%
Active	R 01-214 FINE-LATE SALES TAX	\$250.00	\$161.59	\$0.00	\$88.41	64.64%
Active	R 01-217 7% B & B Tax	\$3,000.00	\$4,586.98	\$1,861.41	-\$1,586.98	152.90%
Active	R 01-225 PAYMENT IN LIEU OF TAX	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 01-230 DONATIONS	\$76,668.51	\$0.00	\$0.00	\$76,668.51	0.00%
Active	R 01-232 FIRE MISC REVENUE	\$0.00	\$10,000.00	\$0.00	-\$10,000.00	0.00%
Active	R 01-233 BUSINESS LIC. FEE	\$4,000.00	\$2,725.00	\$175.00	\$1,275.00	68.13%
Active	R 01-234 SB 46 PERS RELIEF	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 01-238 ANCHORAGE OFFICE	\$5,000.00	\$0.00	\$0.00	\$5,000.00	0.00%
Active	R 01-250 STATE REVENUE SHARIN	\$87,901.00	\$75,301.77	\$0.00	\$12,599.23	85.67%
Active	R 01-256 REVENUE--STATE OF ALA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 01-257 REVENUE--FEDERAL GOV	\$1,117,742.00	\$607,876.50	\$0.00	\$509,865.50	54.38%
Active	R 01-260 STATE LIQUOR SHARE TA	\$2,500.00	\$0.00	\$0.00	\$2,500.00	0.00%
Active	R 01-265 SOA DOCCEDED SHARED FIS	\$28,000.00	\$7,096.16	\$0.00	\$20,903.84	25.34%
Active	R 01-266 SOA DOR FISH BUS SHAR	\$225,000.00	\$186,485.55	\$0.00	\$38,514.45	82.88%
Active	R 01-285 EQUIPMENT RENTAL	\$35,000.00	\$7,708.74	\$0.22	\$27,291.26	22.02%
Active	R 01-290 AK HIDTA PROGRAM	\$9,000.00	\$3,482.58	\$0.00	\$5,517.42	38.70%
Active	R 01-291 BUILDING RENTALS	\$110,000.00	\$115,177.84	\$11,892.25	-\$5,177.84	104.71%
Active	R 01-293 LIBRARY GRANT	\$7,000.00	\$7,000.00	\$0.00	\$0.00	100.00%
Active	R 01-296 PD FORFEITURES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 01-297 POLICE MISC REVENUE	\$165,000.00	\$225,708.45	\$24,546.78	-\$60,708.45	136.79%
Active	R 01-298 EMS MISC REVENUE	\$45,000.00	\$44,144.00	\$0.00	\$856.00	98.10%
	Total	<u>\$2,685,099.11</u>	<u>\$2,426,785.85</u>	<u>\$101,703.46</u>	<u>\$258,313.26</u>	<u>90.38%</u>
	Total GENERAL FUND	\$2,685,099.11	\$2,426,785.85	\$101,703.46	\$258,313.26	90.38%
BINGO FUND						
Active	R 02-294 BINGO REVENUE	\$20,000.00	\$31,594.00	\$3,041.00	-\$11,594.00	157.97%
Active	R 02-295 PULL TAB REVENUE	\$430,000.00	\$595,901.00	\$47,240.00	-\$165,901.00	138.58%
	Total	<u>\$450,000.00</u>	<u>\$627,495.00</u>	<u>\$50,281.00</u>	<u>-\$177,495.00</u>	<u>139.44%</u>
	Total BINGO FUND	\$450,000.00	\$627,495.00	\$50,281.00	-\$177,495.00	139.44%
SILVER SALMON DERBY						
Active	R 03-230 DONATIONS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 03-292 SILVER SALMON DERBY	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	Total	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>0.00%</u>
	Total SILVER SALMON DERBY	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
CLINIC OPERATIONS/MAINTENANCE						
Active	R 10-257 REVENUE--FEDERAL GOV	\$729,548.00	\$1,035,707.28	\$306,159.28	-\$306,159.28	141.97%
Active	R 10-291 BUILDING RENTALS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	Total	<u>\$729,548.00</u>	<u>\$1,035,707.28</u>	<u>\$306,159.28</u>	<u>-\$306,159.28</u>	<u>141.97%</u>
	Total CLINIC OPERATIONS/MAINTENANCE	\$729,548.00	\$1,035,707.28	\$306,159.28	-\$306,159.28	141.97%
WATER/SEWER OPERATIONS						

CITY OF SAND POINT
***Revenue Guideline-Alt Code©**

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Current Period: JUNE 20-21

		20-21	20-21	JUNE	20-21	% of
		YTD Budget	YTD Amt	MTD Amt	YTD Balance	YTD
Active	R 61-202 FINES AND PENALTYS	\$1,500.00	\$750.61	\$40.42	\$749.39	50.04%
Active	R 61-206 WATER/SEWER REVENUE	\$220,000.00	\$228,251.87	\$15,247.34	-\$8,251.87	103.75%
Active	R 61-234 SB 46 PERS RELIEF	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 61-235 TRANSFER IN	\$60,500.00	\$0.00	\$0.00	\$60,500.00	0.00%
Active	R 61-270 ON BEHALF REVENUE PE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total		\$282,000.00	\$229,002.48	\$15,287.76	\$52,997.52	81.21%
Total WATER/SEWER OPERATIONS		\$282,000.00	\$229,002.48	\$15,287.76	\$52,997.52	81.21%
HARBOR/PORT OPERATIONS						
Active	R 62-201 INTEREST INCOME	\$5,000.00	\$4,335.49	\$331.70	\$664.51	86.71%
Active	R 62-203 OTHER REVENUE	\$0.00	\$5,765.91	\$0.00	-\$5,765.91	0.00%
Active	R 62-210 HARBOR/MOORAGE	\$250,000.00	\$164,173.51	\$2,966.75	\$85,826.49	65.67%
Active	R 62-211 HARBOR/TRAVELLIFT	\$110,000.00	\$75,854.69	\$6,562.86	\$34,145.31	68.96%
Active	R 62-212 BOAT HARBOR/RENTS	\$85,000.00	\$163,965.18	\$12,877.04	-\$78,965.18	192.90%
Active	R 62-215 HARBOR/WHARFAGE	\$0.00	\$20,810.03	\$0.00	-\$20,810.03	0.00%
Active	R 62-219 HARBOR ELEC SERVICE F	\$10,000.00	\$8,330.04	\$556.42	\$1,669.96	83.30%
Active	R 62-220 HARBOR/ELEC DEPOSIT	\$500.00	\$400.00	\$0.00	\$100.00	80.00%
Active	R 62-221 HARBOR/VAN STORAGE	\$20,000.00	\$16,667.28	\$0.00	\$3,332.72	83.34%
Active	R 62-222 HARBOR/STALL ELECTRIC	\$40,000.00	\$32,210.48	\$2,539.34	\$7,789.52	80.53%
Active	R 62-223 HARBOR/ELECTRICITY	\$4,000.00	\$2,616.75	\$849.61	\$1,383.25	65.42%
Active	R 62-224 GEARSHED LOCKER RENT	\$15,000.00	\$14,874.99	\$0.00	\$125.01	99.17%
Active	R 62-234 SB 46 PERS RELIEF	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 62-237 HARBOR STORAGE	\$2,000.00	\$300.00	\$0.00	\$1,700.00	15.00%
Active	R 62-270 ON BEHALF REVENUE PE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 62-285 EQUIPMENT RENTAL	\$30,000.00	\$5,409.49	\$1,131.56	\$24,590.51	18.03%
Active	R 62-299 GAIN/LOSS DISPOSITION	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total		\$571,500.00	\$515,713.84	\$27,815.28	\$55,786.16	90.24%
Total HARBOR/PORT OPERATIONS		\$571,500.00	\$515,713.84	\$27,815.28	\$55,786.16	90.24%
SOA DOCK						
Active	R 63-215 HARBOR/WHARFAGE	\$65,000.00	\$1,151.85	\$0.00	\$63,848.15	1.77%
Active	R 63-245 CONTRIBUTIONS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total		\$65,000.00	\$1,151.85	\$0.00	\$63,848.15	1.77%
Total SOA DOCK		\$65,000.00	\$1,151.85	\$0.00	\$63,848.15	1.77%
REFUSE COLLECTION						
Active	R 65-202 FINES AND PENALTYS	\$1,500.00	\$292.79	\$22.89	\$1,207.21	19.52%
Active	R 65-204 REFUSE COLLECTION	\$146,000.00	\$170,743.69	\$11,821.00	-\$24,743.69	116.95%
Active	R 65-234 SB 46 PERS RELIEF	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 65-235 TRANSFER IN	\$12,150.00	\$0.00	\$0.00	\$12,150.00	0.00%
Active	R 65-270 ON BEHALF REVENUE PE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total		\$159,650.00	\$171,036.48	\$11,843.89	-\$11,386.48	107.13%
Total REFUSE COLLECTION		\$159,650.00	\$171,036.48	\$11,843.89	-\$11,386.48	107.13%
Report Total		\$4,942,797.11	\$5,006,892.78	\$513,090.67	-\$64,095.67	101.30%

CITY OF SAND POINT

08/06/21 11:50 AM

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***Fund Summary -
Budget to Actual©**

JUNE 20-21

	20-21 YTD Budget	JUNE MTD Amount	20-21 YTD Amount	20-21 YTD Balance	20-21 % YTD Budget
FUND 01 GENERAL FUND					
Revenue	\$2,685,099.11	\$101,703.46	\$2,426,785.85	\$258,313.26	90.38%
Expenditure	\$3,643,063.27	\$184,166.17	\$3,085,738.58	\$557,324.69	84.70%
		-\$82,462.71	-\$658,952.73		
FUND 02 BINGO FUND					
Revenue	\$450,000.00	\$50,281.00	\$627,495.00	-\$177,495.00	139.44%
Expenditure	\$418,800.00	\$46,461.60	\$559,567.26	-\$140,767.26	133.61%
		\$3,819.40	\$67,927.74		
FUND 03 SILVER SALMON DERBY					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$5,124.76	-\$5,124.76	0.00%
		\$0.00	-\$5,124.76		
FUND 10 CLINIC OPERATIONS/MAINTENANCE					
Revenue	\$729,548.00	\$306,159.28	\$1,035,707.28	-\$306,159.28	141.97%
Expenditure	\$62,412.00	\$0.00	\$2,961.13	\$59,450.87	4.74%
		\$306,159.28	\$1,032,746.15		
FUND 61 WATER/SEWER OPERATIONS					
Revenue	\$282,000.00	\$15,287.76	\$229,002.48	\$52,997.52	81.21%
Expenditure	\$307,403.00	\$23,604.07	\$284,445.38	\$22,957.62	92.53%
		-\$8,316.31	-\$55,442.90		
FUND 62 HARBOR/PORT OPERATIONS					
Revenue	\$571,500.00	\$27,815.28	\$515,713.84	\$55,786.16	90.24%
Expenditure	\$638,871.67	\$746,699.25	\$1,349,997.16	-\$711,125.49	211.31%
		-\$718,883.97	-\$834,283.32		
FUND 63 SOA DOCK					
Revenue	\$65,000.00	\$0.00	\$1,151.85	\$63,848.15	1.77%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$1,151.85		
FUND 65 REFUSE COLLECTION					
Revenue	\$159,650.00	\$11,843.89	\$171,036.48	-\$11,386.48	107.13%
Expenditure	\$156,701.60	\$10,042.09	\$130,535.46	\$26,166.14	83.30%
		\$1,801.80	\$40,501.02		
Report Total		-\$497,882.51	-\$411,476.95		

TO: Mayor Smith
City Council Members

FROM: Jordan Keeler
City Administrator

DATE: August 2, 2021

SUBJ: Monthly Report for August 2021



Here is a summary of items since our July meeting.

- Joined the PCE lawsuit against the State on behalf of the City and provided testimony on the negative economic impact it will have on residents and the City's finances. Oral arguments will take place on August 6th and a decision to at least temporarily continue PCE could be made shortly thereafter. I should have more to report when we meet.
- Followed up with our attorney on our other legal matter.
- Finalized all the paperwork for the ARPA funds and executed the agreement with the State. See the memo later on in the packet for more information.
- Spent time on personnel matters.
- Responded to the July 28th quake and the aftermath with staff and the State Emergency Operations Center. Thank you VERY MUCH to everyone responded and was out making checks to see if there was any damage. Thank you again to Chief Anderson and Officer Lowery for discovering the cause of the failure of the siren to activate automatically.
- Took some time off to act as a tour guide for out of state family members.



SAND POINT POLICE DEPARTMENT

Post Office Box 423
Sand Point, Alaska 99661



MEMORANDUM

To: Honorable Jim Smith, Mayor, City of Sand Point
Mr. Jordan Keeler, City Administrator, City of Sand Point
Mr. Danny Cumberlidge, City Councilperson, City of Sand Point
Mr. Allan Starnes, City Councilperson, City of Sand Point
Ms. Shirley Brown, City Councilperson, City of Sand Point
Mr. Jack Foster Jr, City Councilperson, City of Sand Point
Ms. Marita Gundersen, City Councilperson, City of Sand Point
Mr. Emil Mobeck, City Councilperson, City of Sand Point

From: Denise Mobeck, Administrative Assistant

Date: August 3, 2021

Ref: Police Department's Monthly Report for July

Police Department

- Dave Anderson, Chief of Police
- Brent Nierman, Police Sergeant
- Justin Cash, Investigator
- Richard Lowery, Police Officer

Administrative Assistant

- Denise Mobeck

Dispatchers

- Anne Christine Nielsen, 911 Dispatcher
- Alfred 'Jesse' Pesterkoff, 911 Dispatcher

Police Activity

JULY 2021

2 persons were jailed

- 1 Assault 4* domestic violence
- 1 Probation Violation arrest warrant

63 calls to 911

- 22 misdial/pocket dial
- 12 MOC requests
- 4 ambulance requests (2 for same incident)
- 1 motor vehicle accident into building
- 1 REDDI report
- 3 noise complaint
- 2 domestic violence assault
- 3 miscellaneous officer needed
- 1 drug intel
- 2 assaults
- 1 vicious dog complaint
- 3 drunken disturbances
- 2 security alarm activated at AC store
- 1 minor consuming alcohol
- 1 trespass from Trident
- 1 animal control issue
- 1 dog bite
- 2 missing person and a locate during tsunami (same incident)

Activity/Calls for service not on 911 line

- Vicious dog complaint
- Damage/vandalism
- Public assist with eviction from housing
- Death investigation
- Domestic disturbance
- 2 REDDI reports
- Assist with animal control issue
- 2 Assist with ATV accident
- Civil issue regarding vehicle
- Arrest on warrant
- Juveniles on 4-wheeler on main roadway
- Report of person violating third party conditions of release
- Response to earthquake and patrolling to advise people to go to higher ground

Note from Chief Anderson

A reminder to everyone that there is a lot more activity on the island, with that comes an increase in hazardous activity. Please call 911 to report any dangerous activity, you can remain anonymous if you choose to. Please DO NOT drink and drive.

On July 28th at 10:16 pm our region experienced an 8.3 magnitude earthquake. The tsunami warning system was activated 8 minutes later and the town evacuated to high ground. After receiving notice from NOAA that a tsunami warning was issued, we attempted to activate the system remotely via portable radio, however it did not function, so it had to be activated manually at the clinic, which is where the system is based. The warning system has to be ongoing until NOAA downgrades to an advisory status. In the following days, the problem was identified and resolved, and is functioning normally. A big thank you to Denise Mobeck, Officer Richard Lowery and Harbormaster Douglas Holmberg for responding to and resolving the issues. In normal status, the system will automatically test on Fridays at noon.

I have spoken with the mayor in reference to chronic leaky ceilings within the police department that has been unresolved for years that is beyond a maintenance issue. As a result of this problem, it is causing damage to the ceilings, walls and floors as well as creating a rotten musty smell creating an unhealthy environment in which to work. The mayor has informed me that a contractor is scheduled to address issues at the clinic and has made arrangements for them to assess the issues at the police department. We do not have hard dates as of yet, but we eagerly await that time.

July 2021 EMS Report

- Rescue 1 received 8 calls - 4 medevacs and 4 tone outs.
- We received the Zoll Autopulse. I will be setting up training to get my EMS and clinic comfortable to use it in the future.
- I was certified as an ETT instructor by the State of Alaska, and will begin to start lesson plans.
- Rescue 1 joined in with Pink Rain Champagne's Pink Walk and the 4th of July parade.
- We had an incident with the garage door, and Ken was able to get it working again.

July 2021 Fire Report

- Everything has been good.
- Fire Dept. needs new radios. I am told the Police Department will be forced to replace their radios soon. I plan on obtaining their radios at this time.

July 2021 Public Works Report

Shop

- Swept roads and gear shed
- Hauled 1 abandoned vehicles to shop, and 1 to landfill
- Clean waste oil burner heaters in shop
- Graded roads
- AHA mud bay backfill
- Put old set of tracks on Bobcat 325 excavator, new set on the way
- Sent Mack Dump truck to cold bay for sand, 1 more trips upcoming
- Three graves dug
- Rented out Bobcat 325 excavator
- Hitachi 200 excavator to harbor metal site, waiting for hoses to start hauling
- Moved 2 20' connex to QTT Rec Center for Culture Camp
- Hauled rock to apt. hill
- Located water and sewer stubouts for Amy Eubank
- Public works crew assisted Harbormaster for two weeks with freight boats and hauling boats due to COVID
- Hauled oil from Harbor to Public Works
- New tires on trash truck

Landfill

- Welded on skid steer bucket
- Gave a tour of the landfill to ANTHC
- Blew John Deere 792 excavator hydraulic hose for bucket and awaiting for replacement
- Picked up around dumpsters
- Serviced garbage truck
- Cleaned out incinerator

Water Sewer City Council Report

July 2021

- Located and dug up the connections in Donnie Eubanks yard.
- Set up my Water Distribution level 2 class with NTL Alaska in Anchorage. Will be during the week of December 6th. Might be out there a few extra days depending on RAVN Air's flight schedule.
- ANTHC visited the water plant from July 21st-July 23rd. A new polymer dosing pump and 2 new turbidimeters were installed. Learned how to calibrate them and do some routine maintenance/cleaning. We went over a list of other items needed in the project to install upgrades in the water plant including the remaining 2 turbidimeters. Fixing the underdrains and installing new filter media is still tentatively on for next year. Same with the Mud Bay and Jumps lift stations.
- Set up porta potty in the Harbor for the Pink Rain Champagne event.
- Went with ANTHC to Johnson Avenue to get a better sense of the layout/population. There are some concerns over the woodstave project scope and funding. Will be in contact with them regarding this project.
- So far we have no reported leaks from the 8.2 earthquake. No damage to report from any of the water/sewer facilities either.
- Started some cross training with Brandon for if/when I am gone for any reason.
- Turned the water on for a couple houses.
- Routine maintenance/Water samples/reports done as needed.

July 2021

7/01/2021

Things kind slow.

7/20 2021

The night watchmen came up positive with the virus and my two day guys has to isolated until there tests come back from the lab. Shut harbor house down to the public today. Green entrance light is out to the harbor called coast guard reported it.

I was told the ladders on the wall needs to be replace there breaking will look at them.

7/28/2021

With the 8.2 last night went and checked every thing out no damage to anything in the harbor.

I keep on forgetting from last years earthquakes our cement pad settled a bit in the center of it.

HEARINGS, ORDINANCES AND RESOLUTIONS

OLD BUSINESS

ARPA FUNDS

Memo

To: Mayor Smith
From: Jordan Keeler, Administrator
cc: City Council
Date: August 2, 2021
Re: ARPA Funds

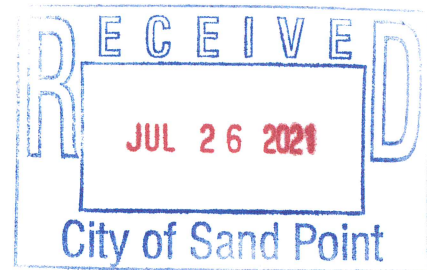
The City has signed and executed the American Recovery Plan Act (ARPA) with the State to access the \$256,841.35 of funding set aside for the City. This is about \$16,000 more than the initial estimate, so that is a nice bonus that we will certainly not turn down. The first tranche of funding, roughly \$128,000 will soon be hitting our bank account and we should start to plan on how to use the funds. I would suggest to Council that the City take advantage of looser regulations in ARPA than CARES and use the funds under the “Lost Revenue” rule. This provision allows the City to show revenue loss by comparing FY 19 revenue to CY 20 and the City can take the funds up to the full difference and stash it in the General Fund. Given that stashing the money in the General Fund is legal as well as the fact that the City has a legitimate argument that there was a bona fide drop in fish price due to COVID-19, I think this is the best course of action. This will allow the City to spend the money as it see fits and not have to cater to very specific uses. If the City chooses to go down this path, I believe that a new generator for the water plant in case of power outages is a good use of funds, as well as repairing the City building so that it doesn’t leak and addressing the foundation issue. If City Council agrees, then staff will proceed to purchase the generator and get quotes on fixing the issues with the City building and select the best bid.

NEW BUSINESS

Rayette McGlashan, Chairperson
Sand Point Silver Salmon Derby
C/O City of Sand Point
PO Box 249
Sand Point, AK 99661

July 26, 2021

Mayor Smith
City of Sand Point
PO Box 249
Sand Point, AK 99661



RE: Donation Request

Dear Mayor Smith and Council Members:

Our 15th Annual Sand Point Silver Salmon is just around the corner! Sand Point Silver Salmon Derby continues to be one of the biggest fundraising events of the year for the community, which will take place in the Sand Point Boat Harbor over Labor Day weekend, September 3-6, 2021.

The residents of Sand Point not only benefit from the derby activities but also from the programs it raises funding for, including Culture Camp which serves children and adults of the Aleutians East Borough, Volunteer Sand Point Emergency Medical Services, Sand Point-Boys and Girls Club, and Sand Point Teen Center.

We are asking that City please consider donating \$1000 as you have in the past. The support from businesses like yours has been key to the success of our widely anticipated event! Please visit our Facebook page-Sand Point Silver Salmon Derby to see our photos and highlights.

Thank you for your thoughtful consideration of this request. If you have any questions, please contact me at (907) 306-9001.

Sincerely,

A handwritten signature in blue ink that reads "Rayette McGlashan". The signature is fluid and cursive, with a long horizontal line extending to the right.

Rayette McGlashan
Chairperson

ANTHC PER – JOHNSON
AVENUE

Memo

To: Mayor Smith
From: Jordan Keeler, Administrator
cc: City Council
Date: August 2, 2021
Re: Johnson Avenue/PER

Staff from Alaska Native Tribal Health Consortium (ANTHC) completed a site visit to Sand Point last month and part of that was taking a closer look at the Johnson Avenue water/wastewater set up. Redoing the infrastructure on Johnson Avenue has been a priority for sometime now, but the project has not scored well because ANTHC believed that the homes on street are mostly non-Native; the percentage of Native populations that a project will serve is a key component on the project scoring matrix. Dylan Jacobsen was able to show ANTHC staff that their data was incorrect and Johnson Avenue has a large proportion of Native residents, so the staff reworked the formula and was able to get the project rated higher. Unfortunately, their visit also revealed that there is very little known about the actual placement of the existing infrastructure and a lot of ‘unknown unknowns’, which has significantly driven up the price of the project. They came up with an alternative solution, but it would be extremely complicated and very expensive for the City to maintain and operate, so that idea was scrapped.

Before the project to replace the infrastructure on Johnson Ave, ANTHC must produce what is called the Preliminary Engineering Report (PER), which is a fairly complex document that outlines the existing infrastructure and develops a 30% or so design for the replacement. The PER, like most everything else with water/wastewater, is expensive and time consuming. ANTHC thinks it will run to about \$100,000 and then once it is complete, ANTHC can apply for construction funding. ANTHC thinks it can get the PER funding next year and then apply for funding in the FY24 cycle. However, they believe that if the City footed the bill for a privately funded PER, then they could apply for funds in the FY23 cycle and shave a year off the replacement timeline.

I am proposing to Council that the City ask QTT for assistance in funding the PER to shave a year off the project time. QTT recently received a large amount of funds from the ARPA and given that the vast majority of the project beneficiaries are enrolled in QTT, I think this makes

sense. The City could offer around \$20,000 our ARPA funds and this would be an authorized use of funds. If Council believes this to be the best course of action, staff will work with ANTHC to draft a letter to QTT outlining costs and time.

EXECUTIVE SESSION - PERSONNEL

PUBLIC COMMENTS

EXECUTIVE SESSION

COUNCIL COMMENTS

ADJOURNMENT

FYI