

City of Sand Point Council Meeting



Workshop: Wednesday, July 12, 2017 – 2:00 p.m.

Meeting: Wednesday, July 12, 2017 – 7:00 p.m.

CALL TO ORDER

ROLL CALL

CITY OF SAND POINT

(packet will be available on website July 7, 2017
www.sandpointak.com)



MAYOR

Mayor Glen Gardner Jr. - Office Exp. 2017

COUNCIL MEMBERS

Danny Cumberlidge	Seat A - Exp. 2019
Allan Starnes	Seat B - Exp. 2017
Shirley Brown	Seat C - Exp. 2019
Jack Foster Jr.	Seat D - Exp. 2017
Marita Gundersen	Seat E - Exp. 2018
Emil Mobeck	Seat F - Exp. 2018

SAND POINT CITY COUNCIL MEETING AGENDA CITY CHAMBERS

Regular Meeting

Wednesday, July 12, 2017 7:00 pm

**CALL TO ORDER
ROLL CALL
APPROVAL OF AGENDA**

CONSENT AGENDA:

1. Minutes: Minutes of Regular Meeting on June 5, 2017

REPORTS:

1. Finance Officer
2. Administrator
3. DPS Director
4. Fire Chief
5. Public Works Director
6. Harbor Master

HEARINGS, ORDINANCES AND RESOLUTIONS:

1. Ordinance 2017-05: Permanent Fund Reserve Account Contribution – 2nd Reading

OLD BUSINESS:

NEW BUSINESS:

**PUBLIC COMMENTS
COUNCIL COMMENTS
ADJOURNMENT**

THERE IS A WORKSHOP FOR THIS MEETING AT 2 P.M. – SAME DAY IN CITY CHAMBERS

POSTED: 07/05/17

CALL TO ORDER:

The regular meeting of the Sand Point City Council was held Tuesday, June 5, 2017 in the Sand Point Council Chambers. Mayor Glen Gardner, Jr. called the meeting to order at 7:00 p.m.

ROLL CALL:

Glen Gardner, Jr.	Mayor	Present
Danny Cumberlidge	Seat A	Present
Allan Starnes	Seat B	Present
Shirley Brown	Seat C	Present
Jack Foster, Jr.	Seat D	Present
Marita Gundersen	Seat E	Present
Emil Mobeck	Seat F	Present

A quorum was established.

Staff in attendance:

- Andy Varner, Administrator
- Shannon Sommer, City Clerk
- Krista Galvin, Finance Officer
- Richard Kochuten, Sr., Harbor Master
- David Stokes, Public Works Director
- Roger Bacon, Jr., Chief of Police

APPROVAL OF AGENDA:

- Mayor Glen Gardner, Jr. requested a motion to approve the agenda.
- MOTION: Councilperson Marita Gundersen made a motion to approve the agenda.
- SECOND: Councilperson Jack Foster Jr. seconded the motion.
- VOTE: Motion passed unanimously.

APPROVAL OF CONSENT AGENDA:

- 1. Minutes of the May 9, 2017, 2017 Regular Meeting.
- Mayor Glen Gardner, Jr. requested a motion to approve the consent agenda.
- MOTION: Councilperson Jack Foster Jr. made a motion to adopt the consent agenda with a deletion on page 2.
- SECOND: Councilperson Danny Cumberlidge seconded the motion.
- VOTE: Motion passed unanimously.

REPORTS:

Finance Officer- Krista Galvin

No report at this time.

Administrator - Andy Varner

Administrator Andy Varner reported DOT is working on a MOA between the City, Pen Air and their department. He is working with EAT's Jennifer Harrison for a new lease arrangement at the clinic, where the City could potentially charge EAT for rent, and be reimbursed for a "full cost" basis which includes Building Maintenance Kenneth Spjut, supplies, etc. The service agreement is in place with Frontline Construction for a price to not exceed \$122,700 for the Sand Storage Shed project, the project should begin in late June. The AEB and City worked with Moffat & Nichol engineers for the New Harbor Floats project. The Dock Replacement project is moving along as scheduled.

Department of Public Safety - Chief Roger Bacon, Jr.

Police Chief Roger Bacon Jr. reported the department will start enforcing the animal control ordinance beginning of July, the department will also hire a summer intern. Police Chief Roger Bacon Jr. will go to training for 4 days in Palmer, AK.

Public Works Director – David Stokes

Public Works Director David Stokes reported they sealed the cracks on the roads. They worked on the service truck, rewired a harness on the Skid-steer. They swept and graded roads. They fueled all buildings. They changed and repair street signs. They fixed brakes on the little Flatbed. They cleaned up the landfill and brought the 200 Excavator into the shop. They changed the fuse box on the blue Flatbed. They hauled rock for AHA. They worked on the shop heater. They changed a kingpin on the Mack dump truck and changed a tire on the Mack Truck. They fixed the tires on the Forklift.

Landfill

They cleaned up around dumpsters. They had a landfill inspection.

Recycling

Recycling center is running fine. They added oil to the building.

Water and Sewer

Water/Sewer Supervisor Allen Hill's report included in packet.

Harbor Master - Richard Kochuten, Sr.

Harbor Master Richard Kochuten, Sr. reported they have been busy moving boats. They've made dump runs, delivered used oils to Public Works and serviced the equipment. The Travelift inspection will be the week of June 19th.

HEARINGS, ORDINANCES, AND RESOLUTIONS:

1. Ordinance 2017-03: Minor Offenses & Fee Schedule – 2nd Reading

MOTION: Councilperson Emil Mobeck made a motion to put Ordinance 2017-03: Minor Offenses on the floor for 2nd reading.

SECOND: Councilperson Danny Cumberlidge seconded the motion.

VOTE: Motion passed unanimously.

MOTION: Councilperson Jack Foster Jr. made a motion to approve Ordinance 2017-03: Minor Offenses.

SECOND: Councilperson Emil Mobeck seconded the motion.

VOTE: Motion passed unanimously.

2. Ordinance 2017-04: FY18 Budget – 2nd Reading

MOTION: Councilperson Shirley Brown made a motion to put Ordinance 2017-04: FY18 Budget on the floor for 2nd reading.

SECOND: Councilperson Marita Gundersen seconded the motion.

VOTE: Motion passed unanimously.

MOTION: Councilperson Marita Gundersen made a motion to approve Ordinance 2017-04: FY18 Budget.

SECOND: Councilperson Allan Starnes seconded the motion.

VOTE: Motion passed unanimously.

3. Ordinance 2017-05: Permanent Fund Reserve Account Contribution – 1st Reading

MOTION: Councilperson Jack Foster Jr. made a motion to put Ordinance 2017-05: Permanent Fund Reserve Account Contribution on the floor for 1st reading.
SECOND: Councilperson Allan Starnes seconded the motion.
VOTE: Motion passed unanimously.

OLD BUSINESS: None.

NEW BUSINESS:

1. Teen Center Donation Request

MOTION: Councilperson Shirley Brown made a motion to donate \$3,000 to the Teen Center.
SECOND: Councilperson Danny Cumberlidge seconded the motion.
VOTE: Motion passed unanimously.

2. 2018 Close-up Donation Request

MOTION: Councilperson Jack Foster Jr. made a motion to donate \$2,580 for 4 round trip tickets to the 2018 Close-up group.
SECOND: Councilperson Allan Starnes seconded the motion.
VOTE: Motion passed unanimously.

3. KSDP Donation Request

MOTION: Councilperson Shirley Brown made a motion to donate \$1,000 to KSDP for 4th of July.
SECOND: Councilperson Marita Gundersen seconded the motion.
VOTE: Motion passed unanimously.

4. QTT Culture Camp Donation Request

MOTION: Councilperson Emil Mobeck made a motion to donate \$3,000 to QTT Culture Camp.
SECOND: Councilperson Allan Starnes seconded the motion.
VOTE: Motion passed unanimously.

5. QTT Graveyard Clean-up Donation Request

MOTION: Councilperson Emil Mobeck made a motion to donate 4 - \$50 gift cards to the QTT Graveyard Clean-up.
SECOND: Councilperson Shirley Brown seconded the motion.
VOTE: Motion passed unanimously.

6. VIP Taxes Accounting Assistance Proposal

MOTION: Councilperson Jack Foster Jr. made a motion to approve the VIP Taxes Accounting Assistance Proposal.
SECOND: Councilperson Danny Cumberlidge seconded the motion.
VOTE: Motion passed unanimously.

7. SOA DOT Airport Lease 08760 & 08761 Approval

MOTION: Councilperson Jack Foster Jr. made a motion to approve the SOA DOT Airport Lease #s 08760 & 08761.
SECOND: Councilperson Danny Cumberlidge. seconded the motion.
VOTE: Motion passed unanimously.

PUBLIC COMMENTS: None.

COUNCIL COMMENTS:

ADJOURNMENT:

MOTION: Councilperson Marita Gundersen made a motion to adjourn.

SECOND: Councilperson Jack Foster Jr. seconded the motion.

The meeting adjourned at 7:38 PM.

Glen Gardner, Jr., Mayor

ATTEST:

Shannon Sommer, City Clerk

REPORTS

FINANCE OFFICER

APRIL 2017 FINANCE REPORTS

**City of Sand Point
Raw Fish Tax Revenue**

	<u>FY12</u>		<u>FY13</u>	<u>FY14</u>	<u>FY15</u>	<u>FY16</u>	<u>FY17</u>
June	217,340.55	July	98,195.23	156,655.84	121,976.31	110,509.71	129,882.77
July	139,818.08	August	68,242.04	137,107.36	48,575.15	94,822.69	42,576.34
August	117,033.81	September	71,393.24	53,307.44	64,362.76	62,297.79	63,622.18
September	79,043.91	October	74,240.08	41,610.64	32,213.32	76,878.70	59,854.60
October	74,929.24	November	5,675.98	22,386.53	7,214.11	3,770.50	6,757.09
November	10,518.19	December	1,305.30	5,337.01	372.97	735.79	-
December	92.61	January	39,379.85	43,650.07	25,670.23	21,798.52	8,015.18
January	61,025.94	February	33,190.81	53,363.98	37,309.68	47,098.16	47,058.04
February	80,458.14	March	78,691.30	65,073.23	88,220.14	69,354.74	95,569.42
March	103,148.90	April	24,930.11	36,514.38	15,613.35	23,493.50	5,984.43
April	29,908.61	May	16,846.94	21,292.12	25,246.23	16,091.74	19,805.98
May	26,019.65	June	129,015.93	64,462.43	68,319.25	78,884.08	-
	939,337.63	Total	641,106.81	700,761.03	535,093.50	605,735.92	479,126.03

Sales Tax Revenue

	<u>FY12</u>		<u>FY13</u>	<u>FY14</u>	<u>FY15</u>	<u>FY16</u>	<u>FY17</u>
June	96,304.83	July	101,206.98	82,934.73	104,201.30	88,780.27	75,255.42
July	98,121.00	August	76,571.79	73,136.15	88,102.34	92,491.15	64,147.25
August	77,436.07	September	194,900.07	75,647.72	116,436.20	95,569.47	80,332.82
September	89,882.29	October	85,720.47	69,251.83	81,510.79	71,821.64	62,727.84
October	93,787.49	November	90,575.50	46,816.20	43,535.59	35,841.10	36,741.45
November	34,431.36	December	44,723.29	52,116.25	44,980.97	48,357.80	37,647.73
December	59,315.91	January	62,428.48	80,977.40	66,575.33	60,942.89	58,373.49
January	72,690.48	February	57,547.22	84,035.36	69,895.86	60,702.43	59,618.34
February	68,392.21	March	75,307.36	126,325.95	105,731.28	81,364.98	77,700.11
March	83,181.02	April	65,117.67	86,407.71	58,562.79	53,394.08	52,535.54
April	72,659.25	May	58,775.64	70,189.92	52,976.00	44,528.77	25,693.65
May	56,084.05	June	80,381.46	98,758.26	96,824.06	80,350.37	-
	902,285.96	Total	993,255.93	946,597.48	929,332.51	814,144.95	630,773.64
				TDX Fines	(150,000.00)		
					779,332.51		

City of Sand Point
Bank Balance

Date

Balance

Date

Bank

End of APRIL

Key Bank	2,281,240.12
Wells Fargo - General	404,618.85
Wells Fargo - Bingo Fund	107,690.61
Wells Fargo - Silver Salmon Fund	37,185.53
AlaskaUsa Federal Credit Union CD	404,986.27

CITY OF SAND POINT
***Expenditure Guideline-No Enc Sum©**

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Current Period: APRIL 16-17

	16-17 YTD Budget	16-17 YTD Amt	APRIL MTD Amt	16-17 YTD Balance	% of YTD
GENERAL FUND					
LEGISLATIVE	\$131,800.00	\$119,301.67	\$9,875.61	\$12,498.33	90.52%
ADMINISTRATION	\$973,560.00	\$775,767.57	\$44,487.58	\$197,792.43	79.68%
PARKS AND RECREATION	\$25,500.00	\$18,152.55	\$1,690.28	\$7,347.45	71.19%
PUBLIC SAFETY	\$528,000.00	\$428,427.58	\$52,987.99	\$99,572.42	81.14%
PUBLIC WORKS	\$614,600.00	\$389,389.58	\$31,396.83	\$225,210.42	63.36%
FACILITIES	\$326,350.00	\$154,797.57	\$17,743.93	\$171,552.43	47.43%
<i>Total GENERAL FUND</i>	\$2,599,810.00	\$1,885,836.52	\$158,182.22	\$713,973.48	72.54%
BINGO FUND					
ADMINISTRATION	\$513,600.00	\$484,590.63	\$35,496.17	\$29,009.37	94.35%
<i>Total BINGO FUND</i>	\$513,600.00	\$484,590.63	\$35,496.17	\$29,009.37	94.35%
SILVER SALMON DERBY					
FIRE	\$18,750.00	\$28,333.35	\$0.00	-\$9,583.35	151.11%
<i>Total SILVER SALMON DERBY</i>	\$18,750.00	\$28,333.35	\$0.00	-\$9,583.35	151.11%
CLINIC OPERATIONS/MAINTENANCE					
ADMINISTRATION	\$32,777.00	\$0.00	\$0.00	\$32,777.00	0.00%
<i>Total CLINIC OPERATIONS/MAINTENANCE</i>	\$32,777.00	\$0.00	\$0.00	\$32,777.00	0.00%
ROCK CRUSHER ENTERPRISE FUND					
PUBLIC WORKS	\$0.00	\$6,989.79	\$6,391.00	-\$6,989.79	0.00%
<i>Total ROCK CRUSHER ENTERPRISE FUND</i>	\$0.00	\$6,989.79	\$6,391.00	-\$6,989.79	0.00%
WATER/SEWER OPERATIONS					
WATER/SEWER	\$284,000.00	\$207,485.40	\$19,050.88	\$76,514.60	73.06%
<i>Total WATER/SEWER OPERATIONS</i>	\$284,000.00	\$207,485.40	\$19,050.88	\$76,514.60	73.06%
HARBOR/PORT OPERATIONS					
HARBOR	\$556,750.00	\$436,481.60	\$62,162.04	\$120,268.40	78.40%
<i>Total HARBOR/PORT OPERATIONS</i>	\$556,750.00	\$436,481.60	\$62,162.04	\$120,268.40	78.40%
REFUSE COLLECTION					
PUBLIC WORKS	\$145,850.00	\$111,983.42	\$11,346.21	\$33,866.58	76.78%
<i>Total REFUSE COLLECTION</i>	\$145,850.00	\$111,983.42	\$11,346.21	\$33,866.58	76.78%
Report Total	\$4,151,537.00	\$3,161,700.71	\$292,628.52	\$989,836.29	76.16%

CITY OF SAND POINT
***Revenue Guideline-Alt Code©**

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Current Period: APRIL 16-17

		16-17	16-17	APRIL	16-17	% of
		YTD Budget	YTD Amt	MTD Amt	YTD Balance	YTD
GENERAL FUND						
Active	R 01-201 INTEREST INCOME	\$4,500.00	\$12,012.70	\$1,715.10	-\$7,512.70	266.95%
Active	R 01-202 FINES AND PENALTYS	\$0.00	\$1,732.46	\$858.11	-\$1,732.46	0.00%
Active	R 01-203 OTHER REVENUE	\$45,000.00	\$32,151.05	\$2,461.18	\$12,848.95	71.45%
Active	R 01-205 4% SALES TAX	\$850,000.00	\$632,580.33	\$77,700.11	\$217,419.67	74.42%
Active	R 01-213 RAW FISH TAX	\$620,000.00	\$532,219.70	\$95,569.42	\$87,780.30	85.84%
Active	R 01-214 FINE-LATE SALES TAX	\$1,000.00	\$247.24	\$0.00	\$752.76	24.72%
Active	R 01-217 7% B & B Tax	\$16,500.00	\$7,966.68	\$313.23	\$8,533.32	48.28%
Active	R 01-225 PAYMENT IN LIEU OF TAX	\$150,000.00	\$0.00	\$0.00	\$150,000.00	0.00%
Active	R 01-226 EVENT COSTS	\$4,500.00	\$0.00	\$0.00	\$4,500.00	0.00%
Active	R 01-229 EASTER EGG HUNT DONA	\$0.00	\$1,000.00	\$1,000.00	-\$1,000.00	0.00%
Active	R 01-230 DONATIONS	\$0.00	\$3,400.00	\$800.00	-\$3,400.00	0.00%
Active	R 01-231 INSURANCE REFUND	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 01-233 BUSINESS LIC. FEE	\$4,000.00	\$1,800.00	\$25.00	\$2,200.00	45.00%
Active	R 01-234 SB 46 PERS RELIEF	\$30,000.00	\$0.00	\$0.00	\$30,000.00	0.00%
Active	R 01-238 ANCHORAGE OFFICE	\$20,000.00	\$0.00	\$0.00	\$20,000.00	0.00%
Active	R 01-250 STATE REVENUE SHARIN	\$87,060.00	\$89,751.00	\$0.00	-\$2,691.00	103.09%
Active	R 01-256 REVENUE--STATE OF ALA	\$7,500.00	\$0.00	\$0.00	\$7,500.00	0.00%
Active	R 01-257 REVENUE--FEDERAL GOV	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 01-260 STATE BUSINESS LICENS	\$3,500.00	\$0.00	\$0.00	\$3,500.00	0.00%
Active	R 01-265 STATE PROCESSORS TAX	\$35,000.00	\$35,222.12	\$0.00	-\$222.12	100.63%
Active	R 01-266 ExT FISH TAX SHARING	\$250,000.00	\$239,247.65	\$38,826.75	\$10,752.35	95.70%
Active	R 01-285 EQUIPMENT RENTAL	\$15,000.00	\$17,083.64	\$0.00	-\$2,083.64	113.89%
Active	R 01-291 BUILDING RENTALS	\$135,000.00	\$145,638.16	\$16,398.50	-\$10,638.16	107.88%
Active	R 01-293 LIBRARY GRANT	\$4,200.00	\$0.00	\$0.00	\$4,200.00	0.00%
Active	R 01-297 POLICE MISC REVENUE	\$60,000.00	\$78,865.47	\$73,915.47	-\$18,865.47	131.44%
Active	R 01-298 EMS MISC REVENUE	\$500.00	\$5,759.00	\$0.00	-\$5,259.00	1151.80%
Active	R 01-990 F/V DESTINATION SWEAT	\$0.00	\$686.55	\$686.55	-\$686.55	0.00%
	Total	\$2,343,260.00	\$1,837,363.75	\$310,269.42	\$505,896.25	78.41%
	Total GENERAL FUND	\$2,343,260.00	\$1,837,363.75	\$310,269.42	\$505,896.25	78.41%
BINGO FUND						
Active	R 02-203 OTHER REVENUE	\$0.00	\$6,014.00	\$0.00	-\$6,014.00	0.00%
Active	R 02-294 BINGO REVENUE	\$45,000.00	\$34,541.75	\$1,965.00	\$10,458.25	76.76%
Active	R 02-295 PULL TAB REVENUE	\$500,000.00	\$514,024.20	\$37,091.00	-\$14,024.20	102.80%
	Total	\$545,000.00	\$554,579.95	\$39,056.00	-\$9,579.95	101.76%
	Total BINGO FUND	\$545,000.00	\$554,579.95	\$39,056.00	-\$9,579.95	101.76%
SILVER SALMON DERBY						
Active	R 03-230 DONATIONS	\$500.00	\$3,550.00	\$0.00	-\$3,050.00	710.00%
Active	R 03-292 SILVER SALMON DERBY	\$22,000.00	\$29,370.18	\$0.00	-\$7,370.18	133.50%
	Total	\$22,500.00	\$32,920.18	\$0.00	-\$10,420.18	146.31%
	Total SILVER SALMON DERBY	\$22,500.00	\$32,920.18	\$0.00	-\$10,420.18	146.31%
CLINIC OPERATIONS/MAINTENANCE						
Active	R 10-257 REVENUE--FEDERAL GOV	\$32,777.00	\$30,041.17	\$2,731.39	\$2,735.83	91.65%
	Total	\$32,777.00	\$30,041.17	\$2,731.39	\$2,735.83	91.65%
	Total CLINIC OPERATIONS/MAINTENANCE	\$32,777.00	\$30,041.17	\$2,731.39	\$2,735.83	91.65%
ROCK CRUSHER ENTERPRISE FUND						

CITY OF SAND POINT
***Revenue Guideline-Alt Code©**

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Current Period: APRIL 16-17

		16-17	16-17	APRIL	16-17	% of
		YTD Budget	YTD Amt	MTD Amt	YTD Balance	YTD
Active	R 58-207 GRAVEL SALES	\$0.00	\$32,947.50	\$0.00	-\$32,947.50	0.00%
Total		\$0.00	\$32,947.50	\$0.00	-\$32,947.50	0.00%
Total ROCK CRUSHER ENTERPRISE FUND		\$0.00	\$32,947.50	\$0.00	-\$32,947.50	0.00%
WATER/SEWER OPERATIONS						
Active	R 61-202 FINES AND PENALTYS	\$2,500.00	\$987.52	\$110.52	\$1,512.48	39.50%
Active	R 61-206 WATER/SEWER REVENUE	\$180,000.00	\$166,135.89	\$15,817.18	\$13,864.11	92.30%
Active	R 61-235 TRANSFER IN	\$52,500.00	\$0.00	\$0.00	\$52,500.00	0.00%
Active	R 61-243 USDA GRANT REVENUE	\$49,000.00	\$23,734.00	\$0.00	\$25,266.00	48.44%
Total		\$284,000.00	\$190,857.41	\$15,927.70	\$93,142.59	67.20%
Total WATER/SEWER OPERATIONS		\$284,000.00	\$190,857.41	\$15,927.70	\$93,142.59	67.20%
HARBOR/PORT OPERATIONS						
Active	R 62-201 INTEREST INCOME	\$4,000.00	\$3,105.27	\$162.15	\$894.73	77.63%
Active	R 62-203 OTHER REVENUE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 62-210 HARBOR/MOORAGE	\$210,000.00	\$183,275.55	\$2,658.40	\$26,724.45	87.27%
Active	R 62-211 HARBOR/TRAVELLIFT	\$90,000.00	\$71,587.67	\$2,691.94	\$18,412.33	79.54%
Active	R 62-212 BOAT HARBOR/RENTS	\$100,000.00	\$54,263.46	\$15,756.46	\$45,736.54	54.26%
Active	R 62-215 HARBOR/WHARFAGE	\$65,000.00	\$184,253.17	\$3,257.16	-\$119,253.17	283.47%
Active	R 62-219 HARBOR ELEC SERVICE F	\$8,000.00	\$7,121.24	\$453.72	\$878.76	89.02%
Active	R 62-220 HARBOR/ELEC DEPOSIT	\$2,000.00	\$158.72	\$58.34	\$1,841.28	7.94%
Active	R 62-221 HARBOR/VAN STORAGE	\$20,000.00	\$16,150.00	\$0.00	\$3,850.00	80.75%
Active	R 62-222 HARBOR/STALL ELECTRIC	\$35,000.00	\$24,490.52	\$1,636.91	\$10,509.48	69.97%
Active	R 62-223 HARBOR/ELECTRICITY	\$4,000.00	\$2,852.88	\$242.66	\$1,147.12	71.32%
Active	R 62-224 GEARSHED LOCKER REN	\$15,000.00	\$12,750.00	\$1,350.00	\$2,250.00	85.00%
Active	R 62-235 TRANSFER IN	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 62-237 HARBOR STORAGE	\$5,000.00	\$2,428.36	\$113.40	\$2,571.64	48.57%
Active	R 62-285 EQUIPMENT RENTAL	\$25,000.00	\$21,054.72	\$656.43	\$3,945.28	84.22%
Total		\$583,000.00	\$583,491.56	\$29,037.57	-\$491.56	100.08%
Total HARBOR/PORT OPERATIONS		\$583,000.00	\$583,491.56	\$29,037.57	-\$491.56	100.08%
REFUSE COLLECTION						
Active	R 65-202 FINES AND PENALTYS	\$1,500.00	\$577.82	\$76.35	\$922.18	38.52%
Active	R 65-204 REFUSE COLLECTION	\$145,000.00	\$126,781.23	\$11,979.01	\$18,218.77	87.44%
Active	R 65-235 TRANSFER IN	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total		\$146,500.00	\$127,359.05	\$12,055.36	\$19,140.95	86.93%
Total REFUSE COLLECTION		\$146,500.00	\$127,359.05	\$12,055.36	\$19,140.95	86.93%
Report Total		\$3,957,037.00	\$3,389,560.57	\$409,077.44	\$567,476.43	85.66%

CITY OF SAND POINT

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***Fund Summary -
Budget to Actual©**

APRIL 16-17

	16-17	APRIL	16-17	16-17	16-17
	YTD Budget	MTD Amount	YTD Amount	YTD Balance	% YTD Budget
FUND 01 GENERAL FUND					
Revenue	\$2,343,260.00	\$310,269.42	\$1,837,363.75	\$505,896.25	78.41%
Expenditure	\$2,599,810.00	\$158,182.22	\$1,885,836.52	\$713,973.48	72.54%
		\$152,087.20	-\$48,472.77		
FUND 02 BINGO FUND					
Revenue	\$545,000.00	\$39,056.00	\$554,579.95	-\$9,579.95	101.76%
Expenditure	\$513,600.00	\$35,496.17	\$484,590.63	\$29,009.37	94.35%
		\$3,559.83	\$69,989.32		
FUND 03 SILVER SALMON DERBY					
Revenue	\$22,500.00	\$0.00	\$32,920.18	-\$10,420.18	146.31%
Expenditure	\$18,750.00	\$0.00	\$28,333.35	-\$9,583.35	151.11%
		\$0.00	\$4,586.83		
FUND 10 CLINIC OPERATIONS/MAINTENANCE					
Revenue	\$32,777.00	\$2,731.39	\$30,041.17	\$2,735.83	91.65%
Expenditure	\$32,777.00	\$0.00	\$0.00	\$32,777.00	0.00%
		\$2,731.39	\$30,041.17		
FUND 61 WATER/SEWER OPERATIONS					
Revenue	\$284,000.00	\$15,927.70	\$190,857.41	\$93,142.59	67.20%
Expenditure	\$284,000.00	\$19,050.88	\$207,485.40	\$76,514.60	73.06%
		-\$3,123.18	-\$16,627.99		
FUND 62 HARBOR/PORT OPERATIONS					
Revenue	\$583,000.00	\$29,037.57	\$583,491.56	-\$491.56	100.08%
Expenditure	\$556,750.00	\$62,162.04	\$436,481.60	\$120,268.40	78.40%
		-\$33,124.47	\$147,009.96		
FUND 65 REFUSE COLLECTION					
Revenue	\$146,500.00	\$12,055.36	\$127,359.05	\$19,140.95	86.93%
Expenditure	\$145,850.00	\$11,346.21	\$111,983.42	\$33,866.58	76.78%
		\$709.15	\$15,375.63		
Report Total		\$122,839.92	\$201,902.15		

MAY 2017 FINANCE REPORTS

**City of Sand Point
Raw Fish Tax Revenue**

	<u>FY12</u>		<u>FY13</u>	<u>FY14</u>	<u>FY15</u>	<u>FY16</u>	<u>FY17</u>
June	217,340.55	July	98,195.23	156,655.84	121,976.31	110,509.71	129,882.77
July	139,818.08	August	68,242.04	137,107.36	48,575.15	94,822.69	42,576.34
August	117,033.81	September	71,393.24	53,307.44	64,362.76	62,297.79	63,622.18
September	79,043.91	October	74,240.08	41,610.64	32,213.32	76,878.70	59,854.60
October	74,929.24	November	5,675.98	22,386.53	7,214.11	3,770.50	6,757.09
November	10,518.19	December	1,305.30	5,337.01	372.97	735.79	-
December	92.61	January	39,379.85	43,650.07	25,670.23	21,798.52	8,015.18
January	61,025.94	February	33,190.81	53,363.98	37,309.68	47,098.16	47,058.04
February	80,458.14	March	78,691.30	65,073.23	88,220.14	69,354.74	95,569.42
March	103,148.90	April	24,930.11	36,514.38	15,613.35	23,493.50	5,984.43
April	29,908.61	May	16,846.94	21,292.12	25,246.23	16,091.74	19,805.98
May	26,019.65	June	129,015.93	64,462.43	68,319.25	78,884.08	-
	939,337.63	Total	641,106.81	700,761.03	535,093.50	605,735.92	479,126.03

Sales Tax Revenue

	<u>FY12</u>		<u>FY13</u>	<u>FY14</u>	<u>FY15</u>	<u>FY16</u>	<u>FY17</u>
June	96,304.83	July	101,206.98	82,934.73	104,201.30	88,780.27	75,255.42
July	98,121.00	August	76,571.79	73,136.15	88,102.34	92,491.15	64,147.25
August	77,436.07	September	194,900.07	75,647.72	116,436.20	95,569.47	80,332.82
September	89,882.29	October	85,720.47	69,251.83	81,510.79	71,821.64	62,727.84
October	93,787.49	November	90,575.50	46,816.20	43,535.59	35,841.10	36,741.45
November	34,431.36	December	44,723.29	52,116.25	44,980.97	48,357.80	37,647.73
December	59,315.91	January	62,428.48	80,977.40	66,575.33	60,942.89	58,373.49
January	72,690.48	February	57,547.22	84,035.36	69,895.86	60,702.43	59,618.34
February	68,392.21	March	75,307.36	126,325.95	105,731.28	81,364.98	77,700.11
March	83,181.02	April	65,117.67	86,407.71	58,562.79	53,394.08	52,535.54
April	72,659.25	May	58,775.64	70,189.92	52,976.00	44,528.77	25,693.65
May	56,084.05	June	80,381.46	98,758.26	96,824.06	80,350.37	-
	902,285.96	Total	993,255.93	946,597.48	929,332.51	814,144.95	630,773.64
				TDX Fines	(150,000.00)		
					779,332.51		

City of Sand Point
Bank Balance

Date

Balance

Date

Bank

End of MAY

Key Bank	2,282,678.08
Wells Fargo - General	379,869.53
Wells Fargo - Bingo Fund	107,159.45
Wells Fargo - Silver Salmon Fund	29,685.53
AlaskaUsa Federal Credit Union CD	405,294.11

CITY OF SAND POINT
***Expenditure Guideline-No Enc Sum©**

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Current Period: MAY 16-17

	16-17 YTD Budget	16-17 YTD Amt	MAY MTD Amt	16-17 YTD Balance	% of YTD
GENERAL FUND					
LEGISLATIVE	\$131,800.00	\$129,171.25	\$9,869.58	\$2,628.75	98.01%
ADMINISTRATION	\$973,560.00	\$841,077.89	\$65,310.32	\$132,482.11	86.39%
PARKS AND RECREATION	\$25,500.00	\$19,490.33	\$1,337.78	\$6,009.67	76.43%
PUBLIC SAFETY	\$528,000.00	\$476,631.52	\$48,203.94	\$51,368.48	90.27%
PUBLIC WORKS	\$614,600.00	\$435,581.85	\$46,192.27	\$179,018.15	70.87%
FACILITIES	\$326,350.00	\$171,248.39	\$16,450.82	\$155,101.61	52.47%
<i>Total GENERAL FUND</i>	<u>\$2,599,810.00</u>	<u>\$2,073,201.23</u>	<u>\$187,364.71</u>	<u>\$526,608.77</u>	79.74%
BINGO FUND					
ADMINISTRATION	\$513,600.00	\$511,339.19	\$26,748.56	\$2,260.81	99.56%
<i>Total BINGO FUND</i>	<u>\$513,600.00</u>	<u>\$511,339.19</u>	<u>\$26,748.56</u>	<u>\$2,260.81</u>	99.56%
SILVER SALMON DERBY					
FIRE	\$18,750.00	\$38,333.35	\$10,000.00	-\$19,583.35	204.44%
<i>Total SILVER SALMON DERBY</i>	<u>\$18,750.00</u>	<u>\$38,333.35</u>	<u>\$10,000.00</u>	<u>-\$19,583.35</u>	204.44%
CLINIC OPERATIONS/MAINTENANCE					
ADMINISTRATION	\$32,777.00	\$0.00	\$0.00	\$32,777.00	0.00%
<i>Total CLINIC OPERATIONS/MAINTENANCE</i>	<u>\$32,777.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$32,777.00</u>	0.00%
ROCK CRUSHER ENTERPRISE FUND					
PUBLIC WORKS	\$0.00	\$6,989.79	\$0.00	-\$6,989.79	0.00%
<i>Total ROCK CRUSHER ENTERPRISE FUND</i>	<u>\$0.00</u>	<u>\$6,989.79</u>	<u>\$0.00</u>	<u>-\$6,989.79</u>	0.00%
WATER/SEWER OPERATIONS					
WATER/SEWER	\$284,000.00	\$232,776.58	\$25,291.18	\$51,223.42	81.96%
<i>Total WATER/SEWER OPERATIONS</i>	<u>\$284,000.00</u>	<u>\$232,776.58</u>	<u>\$25,291.18</u>	<u>\$51,223.42</u>	81.96%
HARBOR/PORT OPERATIONS					
HARBOR	\$556,750.00	\$479,961.00	\$43,479.40	\$76,789.00	86.21%
<i>Total HARBOR/PORT OPERATIONS</i>	<u>\$556,750.00</u>	<u>\$479,961.00</u>	<u>\$43,479.40</u>	<u>\$76,789.00</u>	86.21%
REFUSE COLLECTION					
PUBLIC WORKS	\$145,850.00	\$122,577.57	\$10,594.15	\$23,272.43	84.04%
<i>Total REFUSE COLLECTION</i>	<u>\$145,850.00</u>	<u>\$122,577.57</u>	<u>\$10,594.15</u>	<u>\$23,272.43</u>	84.04%
Report Total	\$4,151,537.00	\$3,465,178.71	\$303,478.00	\$686,358.29	83.47%

CITY OF SAND POINT
***Revenue Guideline-Alt Code©**

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Current Period: MAY 16-17

		16-17	16-17	MAY	16-17	% of
		YTD Budget	YTD Amt	MTD Amt	YTD Balance	YTD
GENERAL FUND						
Active	R 01-201 INTEREST INCOME	\$4,500.00	\$13,758.50	\$1,745.80	-\$9,258.50	305.74%
Active	R 01-202 FINES AND PENALTYS	\$0.00	\$1,732.46	\$0.00	-\$1,732.46	0.00%
Active	R 01-203 OTHER REVENUE	\$45,000.00	\$31,337.05	(\$814.00)	\$13,662.95	69.64%
Active	R 01-205 4% SALES TAX	\$850,000.00	\$685,115.87	\$52,535.54	\$164,884.13	80.60%
Active	R 01-213 RAW FISH TAX	\$620,000.00	\$538,204.13	\$5,984.43	\$81,795.87	86.81%
Active	R 01-214 FINE-LATE SALES TAX	\$1,000.00	\$247.24	\$0.00	\$752.76	24.72%
Active	R 01-217 7% B & B Tax	\$16,500.00	\$8,170.59	\$203.91	\$8,329.41	49.52%
Active	R 01-225 PAYMENT IN LIEU OF TAX	\$150,000.00	\$0.00	\$0.00	\$150,000.00	0.00%
Active	R 01-226 EVENT COSTS	\$4,500.00	\$0.00	\$0.00	\$4,500.00	0.00%
Active	R 01-229 EASTER EGG HUNT DONA	\$0.00	\$1,000.00	\$0.00	-\$1,000.00	0.00%
Active	R 01-230 DONATIONS	\$0.00	\$4,650.00	\$1,250.00	-\$4,650.00	0.00%
Active	R 01-231 INSURANCE REFUND	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 01-233 BUSINESS LIC. FEE	\$4,000.00	\$1,800.00	\$0.00	\$2,200.00	45.00%
Active	R 01-234 SB 46 PERS RELIEF	\$30,000.00	\$0.00	\$0.00	\$30,000.00	0.00%
Active	R 01-238 ANCHORAGE OFFICE	\$20,000.00	\$0.00	\$0.00	\$20,000.00	0.00%
Active	R 01-250 STATE REVENUE SHARIN	\$87,060.00	\$89,751.00	\$0.00	-\$2,691.00	103.09%
Active	R 01-256 REVENUE--STATE OF ALA	\$7,500.00	\$0.00	\$0.00	\$7,500.00	0.00%
Active	R 01-257 REVENUE--FEDERAL GOV	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 01-260 STATE BUSINESS LICENS	\$3,500.00	\$0.00	\$0.00	\$3,500.00	0.00%
Active	R 01-265 STATE PROCESSORS TAX	\$35,000.00	\$35,222.12	\$0.00	-\$222.12	100.63%
Active	R 01-266 ExT FISH TAX SHARING	\$250,000.00	\$239,247.65	\$0.00	\$10,752.35	95.70%
Active	R 01-285 EQUIPMENT RENTAL	\$15,000.00	\$17,083.64	\$0.00	-\$2,083.64	113.89%
Active	R 01-291 BUILDING RENTALS	\$135,000.00	\$154,482.79	\$8,844.63	-\$19,482.79	114.43%
Active	R 01-293 LIBRARY GRANT	\$4,200.00	\$0.00	\$0.00	\$4,200.00	0.00%
Active	R 01-297 POLICE MISC REVENUE	\$60,000.00	\$78,975.47	\$110.00	-\$18,975.47	131.63%
Active	R 01-298 EMS MISC REVENUE	\$500.00	\$10,403.00	\$4,644.00	-\$9,903.00	2080.60%
Active	R 01-990 F/V DESTINATION SWEAT	\$0.00	\$503.60	(\$182.95)	-\$503.60	0.00%
	Total	\$2,343,260.00	\$1,911,685.11	\$74,321.36	\$431,574.89	81.58%
	Total GENERAL FUND	\$2,343,260.00	\$1,911,685.11	\$74,321.36	\$431,574.89	81.58%
BINGO FUND						
Active	R 02-203 OTHER REVENUE	\$0.00	\$6,014.00	\$0.00	-\$6,014.00	0.00%
Active	R 02-294 BINGO REVENUE	\$45,000.00	\$36,427.75	\$1,886.00	\$8,572.25	80.95%
Active	R 02-295 PULL TAB REVENUE	\$500,000.00	\$538,472.20	\$24,448.00	-\$38,472.20	107.69%
	Total	\$545,000.00	\$580,913.95	\$26,334.00	-\$35,913.95	106.59%
	Total BINGO FUND	\$545,000.00	\$580,913.95	\$26,334.00	-\$35,913.95	106.59%
SILVER SALMON DERBY						
Active	R 03-230 DONATIONS	\$500.00	\$3,550.00	\$0.00	-\$3,050.00	710.00%
Active	R 03-292 SILVER SALMON DERBY	\$22,000.00	\$29,370.18	\$0.00	-\$7,370.18	133.50%
	Total	\$22,500.00	\$32,920.18	\$0.00	-\$10,420.18	146.31%
	Total SILVER SALMON DERBY	\$22,500.00	\$32,920.18	\$0.00	-\$10,420.18	146.31%
CLINIC OPERATIONS/MAINTENANCE						
Active	R 10-257 REVENUE--FEDERAL GOV	\$32,777.00	\$35,466.50	\$5,425.33	-\$2,689.50	108.21%
	Total	\$32,777.00	\$35,466.50	\$5,425.33	-\$2,689.50	108.21%
	Total CLINIC OPERATIONS/MAINTENANCE	\$32,777.00	\$35,466.50	\$5,425.33	-\$2,689.50	108.21%
ROCK CRUSHER ENTERPRISE FUND						

CITY OF SAND POINT
***Revenue Guideline-Alt Code©**

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Current Period: MAY 16-17

		16-17	16-17	MAY	16-17	% of
		YTD Budget	YTD Amt	MTD Amt	YTD Balance	YTD
Active	R 58-207 GRAVEL SALES	\$0.00	\$32,947.50	\$0.00	-\$32,947.50	0.00%
Total		\$0.00	\$32,947.50	\$0.00	-\$32,947.50	0.00%
Total ROCK CRUSHER ENTERPRISE FUND		\$0.00	\$32,947.50	\$0.00	-\$32,947.50	0.00%
WATER/SEWER OPERATIONS						
Active	R 61-202 FINES AND PENALTYS	\$2,500.00	\$1,100.40	\$112.88	\$1,399.60	44.02%
Active	R 61-206 WATER/SEWER REVENUE	\$180,000.00	\$188,994.09	\$22,858.20	-\$8,994.09	105.00%
Active	R 61-235 TRANSFER IN	\$52,500.00	\$0.00	\$0.00	\$52,500.00	0.00%
Active	R 61-243 USDA GRANT REVENUE	\$49,000.00	\$23,734.00	\$0.00	\$25,266.00	48.44%
Total		\$284,000.00	\$213,828.49	\$22,971.08	\$70,171.51	75.29%
Total WATER/SEWER OPERATIONS		\$284,000.00	\$213,828.49	\$22,971.08	\$70,171.51	75.29%
HARBOR/PORT OPERATIONS						
Active	R 62-201 INTEREST INCOME	\$4,000.00	\$4,665.41	\$1,560.14	-\$665.41	116.64%
Active	R 62-203 OTHER REVENUE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 62-210 HARBOR/MOORAGE	\$210,000.00	\$195,347.77	\$12,072.22	\$14,652.23	93.02%
Active	R 62-211 HARBOR/TRAVELLIFT	\$90,000.00	\$80,549.67	\$8,962.00	\$9,450.33	89.50%
Active	R 62-212 BOAT HARBOR/RENTS	\$100,000.00	\$54,854.16	\$590.70	\$45,145.84	54.85%
Active	R 62-215 HARBOR/WHARFAGE	\$65,000.00	\$207,888.24	\$23,635.07	-\$142,888.24	319.83%
Active	R 62-219 HARBOR ELEC SERVICE F	\$8,000.00	\$8,260.87	\$1,139.63	-\$260.87	103.26%
Active	R 62-220 HARBOR/ELEC DEPOSIT	\$2,000.00	\$200.38	\$41.66	\$1,799.62	10.02%
Active	R 62-221 HARBOR/VAN STORAGE	\$20,000.00	\$16,150.00	\$0.00	\$3,850.00	80.75%
Active	R 62-222 HARBOR/STALL ELECTRIC	\$35,000.00	\$30,706.29	\$6,215.77	\$4,293.71	87.73%
Active	R 62-223 HARBOR/ELECTRICITY	\$4,000.00	\$3,720.98	\$868.10	\$279.02	93.02%
Active	R 62-224 GEARSHED LOCKER REN	\$15,000.00	\$13,472.00	\$722.00	\$1,528.00	89.81%
Active	R 62-235 TRANSFER IN	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 62-237 HARBOR STORAGE	\$5,000.00	\$2,921.81	\$493.45	\$2,078.19	58.44%
Active	R 62-285 EQUIPMENT RENTAL	\$25,000.00	\$22,807.10	\$1,752.38	\$2,192.90	91.23%
Total		\$583,000.00	\$641,544.68	\$58,053.12	-\$58,544.68	110.04%
Total HARBOR/PORT OPERATIONS		\$583,000.00	\$641,544.68	\$58,053.12	-\$58,544.68	110.04%
REFUSE COLLECTION						
Active	R 65-202 FINES AND PENALTYS	\$1,500.00	\$642.93	\$65.11	\$857.07	42.86%
Active	R 65-204 REFUSE COLLECTION	\$145,000.00	\$145,737.76	\$18,956.53	-\$737.76	100.51%
Active	R 65-235 TRANSFER IN	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total		\$146,500.00	\$146,380.69	\$19,021.64	\$119.31	99.92%
Total REFUSE COLLECTION		\$146,500.00	\$146,380.69	\$19,021.64	\$119.31	99.92%
Report Total		\$3,957,037.00	\$3,595,687.10	\$206,126.53	\$361,349.90	90.87%

CITY OF SAND POINT

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***Fund Summary -
Budget to Actual©**

MAY 16-17

	16-17 YTD Budget	MAY MTD Amount	16-17 YTD Amount	16-17 YTD Balance	16-17 % YTD Budget
FUND 01 GENERAL FUND					
Revenue	\$2,343,260.00	\$74,321.36	\$1,911,685.11	\$431,574.89	81.58%
Expenditure	\$2,599,810.00	\$187,364.71	\$2,073,201.23	\$526,608.77	79.74%
		<u>-\$113,043.35</u>	<u>-\$161,516.12</u>		
FUND 02 BINGO FUND					
Revenue	\$545,000.00	\$26,334.00	\$580,913.95	-\$35,913.95	106.59%
Expenditure	\$513,600.00	\$26,748.56	\$511,339.19	\$2,260.81	99.56%
		<u>-\$414.56</u>	<u>\$69,574.76</u>		
FUND 03 SILVER SALMON DERBY					
Revenue	\$22,500.00	\$0.00	\$32,920.18	-\$10,420.18	146.31%
Expenditure	\$18,750.00	\$10,000.00	\$38,333.35	-\$19,583.35	204.44%
		<u>-\$10,000.00</u>	<u>-\$5,413.17</u>		
FUND 10 CLINIC OPERATIONS/MAINTENANCE					
Revenue	\$32,777.00	\$5,425.33	\$35,466.50	-\$2,689.50	108.21%
Expenditure	\$32,777.00	\$0.00	\$0.00	\$32,777.00	0.00%
		<u>\$5,425.33</u>	<u>\$35,466.50</u>		
FUND 61 WATER/SEWER OPERATIONS					
Revenue	\$284,000.00	\$22,971.08	\$213,828.49	\$70,171.51	75.29%
Expenditure	\$284,000.00	\$25,291.18	\$232,776.58	\$51,223.42	81.96%
		<u>-\$2,320.10</u>	<u>-\$18,948.09</u>		
FUND 62 HARBOR/PORT OPERATIONS					
Revenue	\$583,000.00	\$58,053.12	\$641,544.68	-\$58,544.68	110.04%
Expenditure	\$556,750.00	\$43,479.40	\$479,961.00	\$76,789.00	86.21%
		<u>\$14,573.72</u>	<u>\$161,583.68</u>		
FUND 65 REFUSE COLLECTION					
Revenue	\$146,500.00	\$19,021.64	\$146,380.69	\$119.31	99.92%
Expenditure	\$145,850.00	\$10,594.15	\$122,577.57	\$23,272.43	84.04%
		<u>\$8,427.49</u>	<u>\$23,803.12</u>		
Report Total		<u>-\$97,351.47</u>	<u>\$104,550.68</u>		

TO: Mayor Gardner
City Council Members

FROM: Andy Varner
City Administrator

DATE: July 5, 2017

SUBJ: Monthly Report for July 2017



Here is a brief list of items we've been working on since the last report.

DOCK REPLACEMENT

- NMFS finally issued the Incidental Harassment Authorization permit and it is now out for public comment until August 7. After that, DOT will proceed with an Endangered Species Act consultation regarding marine mammals. At this point, the delay in the environmental documentation process has already occurred. We are looking to obligate this project in October which will still allow us to proceed with construction during the Summer/Fall 2018 timeframe.

INSURANCE

- We are going back to AMLJIA as our provider for general liability and property insurance. Their quote was about \$10,000 less than APEI's this year.

NEW HARBOR FLOATS

- AEB and Moffat & Nichol engineers signed a contract to finish the design work for floats in the new harbor. The Scope of Work is included under FYI if interested. The project schedule calls for an installation contract to be produced in about 4 months. The only remaining issue is to find funding! I submitted the project to the Governor's office for their transmittal for Federal funding.

AIRPORT

- DOT is currently working on the MOU between the Dept/City/PenAir. Nothing new to report since last month, they are dragging their feet. Danny Seybert and I have made multiple attempts to meet with them and move things along.

SAND STORAGE SHED

- We have the service agreement in place with Frontline Construction for a Not To Exceed price of \$122,700 as quoted (including construction bond). He has ordered the materials and should start the work in July, after finishing up with the AC store. We received \$100,000 from AEB in their FY18 budget for the project.

CLINIC HEAT SYSTEM

- TDX contractors finished installing the wind/heat boiler system in the clinic last week, and according to Ken the first reports are good. He relayed that the fuel boilers are basically not running during windy days, and it the electric easily keeps water hot enough for space heat and domestic hot water before the other boilers are called on.



Roger Bacon, JR
CHIEF OF POLICE

SAND POINT DEPARTMENT of PUBLIC SAFETY

Post Office Box 423
Sand Point, Alaska 99661
EMAIL: sppd@arctic.net



TEL: (907)383-3700
FAX:(907)383-5496

MEMORANDUM

To: Honorable Glen Gardner, Mayor, City of Sand Point
Mr. Andy Varner, City Administrator, City of Sand Point
Mr. Danny Cumberlidge, City Councilperson, City of Sand Point
Mr. Allan Starnes, City Councilperson, City of Sand Point
Ms. Shirley Brown, City Councilperson, City of Sand Point
Mr. Jack Foster Jr, City Councilperson, City of Sand Point
Ms. Marita Gundersen, City Councilperson, City of Sand Point
Mr. Emil Mobeck, City Councilperson, City of Sand Point

From: Roger Bacon, Chief of Police

Date: July 5, 2017

Ref: Department of Public Safety's Monthly Report for June 2017

Police Department

Chief of Police

- Roger Bacon

Police Officers

- Steven Bentz, Police Officer
- Aaron D'Mize, Police Officer
- Amy Reyes, Police Officer

Administrative Assistant

- Denise Mobeck/Day Dispatcher

Dispatchers

- Christine Nielsen, 911 Dispatcher
- Alfred 'Jesse' Pesterkoff, 911 Dispatcher

Police Division Activity

JUNE 2017

8 cases were generated

- 1 Domestic violence assault 2*, unlawful contact, tamper with evidence
- 1 Burglary, theft, unlawful contact
- 1 VCOR
- 4 DUI
- 1 Title 47 hold

There were 7 persons jailed

- 1 Domestic violence assault 2*, unlawful contact
- 1 Burglary, theft, unlawful contact
- 1 Violating Conditions of Release
- 1 DUI
- 3 Title 47 hold
(2 released on own recognizance per bail schedule)

There were 59 calls to 911

- 7 MOC/clinic needed
- 7 ambulances needed
- 16 mis-dial or hang ups
- 4 domestic violence calls
- 4 officer needed calls
- 1 controlled fire
- 1 burglary/violating conditions of release
- 1 single motor vehicle accident
- 2 REDDI report
- 1 violating conditions of release
- 4 drunken persons removal
- 4 miscellaneous information for officers
- 3 drunken disturbances
- 1 locked out of car and need assistance
- 3 information from clinicians for officers

Other Officer Activity

- Bar checks
- Paper service
- Teen center check
- Welfare checks
- Several courtesy transports for drunken person
- Dog bite
- Vehicle in ditch
- Officer standby

7 traffic stops

- 3 DUI
- 4 verbal warning for equipment violation

EMS Division

Chief of EMS Division:

- Denise Mobeck, EMS Chief

EMS Activity: 10 runs

Rescue1 transported 8 patients to clinic

Rescue1 arrived and 1 patient refused treatment

Rescue1 transported 1 patient to airport for medevac

If anyone is interested in becoming an ambulance driver, please call Denise at 383-3700. Drivers must be at least 21 years of age.

Fire Division

Chief of Fire Division:

- Vacant, administrative duties being fulfilled by police administrative assistant.

Fire Activity:

- Recruitment efforts continue as the department seeks to fill the vacant fire chief position.
- All monthly incident reports were filed with the State Fire Marshal's Office meeting obligations and maintaining agency certification.

June 2017 Public Works Report

Shop

- Hauled three vehicles to the landfill
- Cleaned the Mack trucks bed
- Changed three water lines down in Russian town
- Eliminated 300ft of galvanized pipe
- Sweep roads
- Fuel buildings
- Assisted water department with changing lift station pump at trident
- Assisted changing a fire hydrant at AHA house
- Move crashed truck to Amy Eubanks house
- Removed alders around state sand building
- Removed alders around street signs and fire hydrants
- Clutch changed on the Mack dump truck
- Put in a new shut off valve in at John Henrys house
- Grade roads
- Work on Skidsteer

Landfill

- Clean up around dumpsters
- Clean up landfill
- Serviced Trash truck

Recycling

- Recycling center is running fine
- Dropped off oil drums to recycle center

June 2017 work list

- Fixed major leak near Bruce Foster's house; was about 50,000 gallons per day by Dave's estimate
- Ran three new water lines from the water main to Wilbur, Glen's mother and their other neighbor
- Dug up valve further up the hill on the same 6" line as Wilbur; valve wouldn't turn without digging it up and putting a pipe wrench on it to close it
- Installed Trident lift station pump. Fixed bugs in the multismart panel to get it to run again
- Changed out Mud Bay lift station pump
- Posted shutoff notices/shut off some who didn't pay
- Routine maintenance, such as pumping septic at public works shop, pumping out Russian town sewer plant, backwashing, etc.
- Someone drove into a fire hydrant, that we then repaired.

HARBOR MASTER

No report given at this time.

HEARINGS, ORDINANCES AND RESOLUTIONS

ORDINANCE 2017-05:
PERMANENT FUND
RESERVE ACCOUNT
CONTRIBUTION – 2ND
READING

Memo

To: Mayor Gardner
From: Andy Varner, Administrator
cc: City Council
Date: July 7, 2017
Re: Permanent Fund Deposit- 2nd Reading

Sand Point City Code calls for an ordinance from the Council in order to contribute to the PF reserve account, which the Council recently decided to establish with Alaska Permanent Capital Management. The initial deposit will be for \$500,000, and when the next Alaska USA CD rolls over this December we can decide what to do with that \$200,000.

City of Sand Point



ORDINANCE 2017-05

AN ORDINANCE OF THE CITY OF SAND POINT, ALASKA, APPROVING A DEPOSIT IN THE AMOUNT OF \$500,000 INTO THE CITY PERMANENT FUND RESERVE ACCOUNT.

BE IT ORDAINED BY THE SAND POINT CITY COUNCIL:

SECTION 1. Classification: This is a non-code ordinance.

SECTION 2. Effective Date: This Ordinance becomes effective upon adoption.

SECTION 3. Severability: The terms, provisions and sections of this ordinance are severable.

SECTION 4. Content: SPCO § 5.70.020(d) states that contributions made to the City's Permanent Fund Reserve Account must be done so by City Council Ordinance. The Sand Point City Council approves an appropriation in the amount of \$500,000 into the City Permanent Fund Account.

**PASSED AND ADOPTED BY A DULY CONSTITUTED QUORUM OF
THE SAND POINT CITY COUNCIL THIS __ DAY OF JULY, 2017.**

ATTEST:

Glen Gardner, Jr., Mayor

Shannon Sommer, City Clerk

1st Reading and Introduction June 5, 2017
2nd Reading and Adoption July 12, 2017

OLD BUSINESS

None at this time.

NEW BUSINESS

None at this time.

PUBLIC COMMENTS

COUNCIL COMMENTS

ADJOURNMENT

FYI



P.O. Box 196613 • Anchorage, Alaska 99519 • www.alaskausa.org

STATEMENT OF ACCOUNT

ACCOUNT
 STATEMENT PERIOD
 FROM 06-01-17
 THROUGH 06-30-17
 PAGE 1

CITY OF SAND POINT, ALASKA
 PO BOX 249
 SAND POINT AK 99661-0249

Fee Change Notification

Effective August 1, 2017,
 Alaska USA's Courtesy Pay/Overdraft Service Fee
 will include a new tier:
 \$25.00 fee for overdrafts of \$25.01 or more

NSF Fee and NSF ACH Bill Payment Fees will increase:
 From \$20.00 per item to \$25.00 per item

ACCOUNT SUMMARY

SHARE ACCOUNTS		DIVIDENDS YEAR-TO-DATE	WITHHOLDING YEAR-TO-DATE	PREVIOUS BALANCE	NEW BALANCE
10	SHARE SAV	0.00	0.00	0.00	0.00
80	CERTIFICATE	901.80	0.00	203,565.98	203,715.73
83	CERTIFICATE	893.64	0.00	201,728.13	201,876.52
TOTAL SHARE ACCOUNTS					405,592.25

SHARE SAV - 10

Effective	Posted	TRANSACTION DESCRIPTION	AMOUNT	BALANCE	EXPANDED TRANSACTION DESCRIPTION
		PREVIOUS BALANCE		0.00	
		NEW BALANCE		0.00	
		DIVIDEND YEAR TO DATE	0.00		

CERTIFICATE - 80 (MATURITY DATE 06-11-2018) DIV RATE 0.895%

Effective	Posted	TRANSACTION DESCRIPTION	AMOUNT	BALANCE	EXPANDED TRANSACTION DESCRIPTION
		PREVIOUS BALANCE		203565.98	
06-30	06-30	DEPOSIT DIVIDEND 0.895%	149.75	203715.73	ANNUAL PERCENTAGE YIELD EARNED 0.90% FROM 06/01/17 THROUGH 06/30/17 BASED ON AVERAGE DAILY BALANCE OF 203,565.98
		NEW BALANCE		203715.73	
		DIVIDEND YEAR TO DATE	901.80		

CERTIFICATE - 83 (MATURITY DATE 12-15-2017) DIV RATE 0.895%

Effective	Posted	TRANSACTION DESCRIPTION	AMOUNT	BALANCE	EXPANDED TRANSACTION DESCRIPTION
		PREVIOUS BALANCE		201728.13	
06-30	06-30	DEPOSIT DIVIDEND 0.895%	148.39	201876.52	ANNUAL PERCENTAGE YIELD EARNED 0.90% FROM 06/01/17 THROUGH 06/30/17 BASED ON AVERAGE DAILY BALANCE OF 201,728.13
		NEW BALANCE		201876.52	
		DIVIDEND YEAR TO DATE	893.64		

END OF STATEMENT

Sand Point

From: govombfedrequest@alaska.gov
Sent: Tuesday, June 27, 2017 4:19 PM
To: avarner@sandpointak.org
Cc: govombfedrequest@alaska.gov
Subject: Community Project Request: Sand Point A Float- Big Boat Harbor

The following request has been submitted to the Office Of Management and Budget:

Coordinating Organization

- Organization Name: City of Sand Point
- Federal Tax ID: 92-0038128

Direct Project Contact

- First Name: Andy
- Last Name: Varner
- Position Title: City Administrator
- E-mail: avarner@sandpointak.org
- Phone: 907-274-7561

Total Project Costs

- Total Cost: \$6,525,000.00
- This Federal Request and Amount: Federal Infrastructure Initiative (\$5,500,000.00)
- Is this project qualified for other federal funding?: Yes
- Other Federal Funding: Economic Development Administration (EDA)
- Secured Sources:
 - Secured Federal Funding Sources and Amount: (\$0.00)
 - Secured State Funding Sources and Amount: (\$0.00)
 - Secured Other Funding Sources and Amount: Aleutians East Borough (AEB), City of Sand Point (\$225,000.00)
- Remaining Need:
 - Additional Federal Funding Sources and Amount: EDA (\$500,000.00)
 - Additional State Funding Sources and Amount: (\$0.00)
 - Additional Other Funding Sources and Amount: City and AEB (\$300,000.00)

Project Summary

- Project Title: Sand Point A Float- Big Boat Harbor
- Rank: 1
- Federal Goals:
 - Federal Justification: The new float system will bring in more boats, fishermen, product, and tax revenue for the community of Sand Point. Larger vessels (primarily tied to the Trident Seafoods company) will be able to home port in Sand Point instead to traveling from other communities,

farther away from the fishing grounds and the Trident shore plant. That will save them money and allow them to invest in other areas, leading to more jobs. Sand Point Harbor is a naturally safe harbor for fishing vessels and crews, but the existing float system cannot accommodate the larger vessels. The float system would have the ability to moor approximately 15 vessels and provide a safe refuge for them.

- Promote American jobs and economic growth: Yes
- Improve the balance of international trade: No
- Promote American energy security: No
- Rebuild existing failing critical public infrastructure: No
- Meet an immediate life/safety concern not readily addressable by other means: Yes
- Current Status: Fully designed a shovel ready by August 2017
- Detailed Project Description and Justification: The Big Boat Harbor in Sand Point was constructed in 2007 by the US Army Corps of Engineers. It is owned by the Aleutians East Borough, and operated and maintained by the City of Sand Point. The City and AEB have been trying to secure funding for the complete float system ever since the harbor was constructed a decade ago. Doing so would allow the harbor, and the community, to live up to its full economic potential. Trident Seafoods and the fishing fleet of Sand Point and the borough are 100% behind this project. The City and Borough are currently working with a professional engineering firm to bring the design up to 100%, and to secure all necessary permits and environmental documentation to make the project shovel ready by late summer. The design package will produce bid documents and provide a smooth transition to award and construction.
- Project Timeline: 100% design and permitting complete in fall 2017, ready for bid documents in December 2017. Award in January 2018 and construction ready for summer/fall 2018.
- Entity Responsible for Ongoing Operation and Maintenance: City of Sand Point
- Project Website: <http://www.sandpointak.com/new-harbor.html>
- Has this project been through a public review process at the local level and is it a community priority?
Yes
- Is this project shovel-ready? Yes

PROJECT BACKGROUND

The Aleutians East Borough (AEB), in coordination with the City of Sand Point (City), has requested Moffatt & Nichol (M&N) to provide design and permitting for the installation of “A” Float in the new large boat harbor at Sand Point. Additional Services (not included in this Exhibit) may include bid support and services during fabrication and installation. The project consists of design of a new heavy-duty timber float system approximately 10-feet wide by 1,053-feet long to serve the commercial fishing fleet. The project includes a timber approach trestle, aluminum gangway, steel piling, potable water, fire protection, electrical systems, cathodic protection, safety ladders, and miscellaneous appurtenances.

In 2010, a prescriptive design for the float system was prepared by URS Alaska and advanced to a 65-percent level of design development for the structural and civil components of the project. AEB wishes to bring the project to “shovel-ready” status, and thereafter to obtain project construction funding. M&N will use these 65-percent design drawings as guidance for the preparation of “bid-ready” contract documents for a two-part procurement process: (1) a fabrication/supply contract with performance-based and prescriptive design for major elements of the project to be procured from a qualified float manufacturer and “owner-supplied” to a qualified marine contractor; and (2) an installation contract project comprising prescriptive design for the installation of owner-supplied materials and fabrications and for the construction of structural elements and the installation of utilities and appurtenances.

M&N proposes to undertake the work in two phases, as follows:

- Phase 1: Design and Permitting. Design development to 100-percent; preparation of bid-ready documents for the fabrication/supply and installation contracts; an Opinion of Probable Construction Cost (OPCC) for each contract; the preparation and submission of required environmental permit applications; and negotiation with regulatory agencies to obtain the necessary permits for the work.
- Phase 2: Bid and Construction Services (Additional Services not included in this proposal: for reference only.) Assistance to AEB in bidding the fabrication/supply and installation contracts; periodic inspection services by M&N’s Seattle, Washington office during fabrication and oversight of the load-out for delivery of owner-supplied fabrications and materials to Sand Point; a recommendation for award of both contracts; coordination between the fabrication/supply and installation contracts; and resident inspection services in Sand Point during installation for construction administration and oversight.

M&N will manage the project from their Anchorage office, performing structural, civil and electrical design, environmental permitting, and cost estimating using in-house personnel. Qualified personnel from M&N’s Seattle, Washington office may be engaged for fabrication inspection (during phase 2) in the Puget Sound area, and for the load-out of fabrications and materials for delivery to Sand Point. M&N will retain the following subconsultants:

- Shannon & Wilson (S&W) of Anchorage: geotechnical interpretation and design support.
- Taku Engineering (Taku) of Anchorage: corrosion protection design.

SCOPE OF WORK

Task 1: Project Management, Administration and Data Gathering, and Quality Control

Project management. M&N will provide the required level of contracting, oversight, accounting, invoicing and clerical support to manage the project from design and permitting. Shaun McFarlane, PE will serve as Project Manager and as AEB's principal contact with M&N for the duration of the project. Project management will include but not be limited to: M&N team coordination, meeting scheduling and coordination as needed, progress communications at regular intervals during the design process, change management, and scheduling support.

Data Gathering. M&N will work with AEB to obtain all pertinent design information required to execute the project.

Quality Control. Quality control has been scheduled and budgeted for each of the design tasks and all work products produced by M&N and our subconsultants will be reviewed by qualified Professional Engineers. Subconsultants will be required to perform their own in-house QA/QC consistent with industry standard practices.

All work will be performed consistent with M&N's corporate Quality Manual. QA/QC will include checking and reviewing M&N's work for consistency with that of other members of the team to deliver a coordinated set of construction documents. Typical QA/QC tasks include but are not limited to: integrity checks, plan checks, and constructability checks.

Task 2: Environmental Permitting

M&N will review site-and project-specific data and the proposed design to develop a concise permit strategy for the project. M&N will gather and compile available information from existing data provided by AEB and City (e.g. existing or past permits and/or applications), design details completed to 65-percent, and coordination and communication with the resource agencies, such as the U.S. Army Corps of Engineers (USACE), Alaska Department of Fish and Game (ADF&G) if deemed necessary, the National Marine Fisheries Service (NMFS), and the U.S. Fish and Wildlife Service (USFWS). M&N will be designated as AEB's agent and representative in communications with permitting agencies, towards the timely processing of the required permits for the work.

M&N will prepare and submit the required in-water permit application documents for the project. It is anticipated that a Section 10 permit will be required from the USACE. The potential for adverse impacts from the proposed project, both short-term (construction) and long-term (operational) will be assessed within the permit application and includes assessment of likely in-water noise impacts on ESA-listed species and marine mammals.

The USACE permit application process is anticipated to consist of: an initial application, including a Biological Evaluation (BE) and Essential Fish Habitat (EFH) Assessment; a review by the USACE; and a re-submittal to address any review comments. This permit application will also serve to notify ADEC whether a Section 401 Water Quality Certification (WQC) is required. Coordination with the USACE is expected to consist of a pre-project teleconference and up to two (2) additional teleconferences throughout the permitting process. Email correspondence and short follow-up calls with the USACE and other agencies (e.g., NMFS, USFWS, etc. if necessary), and timely response to agency comments,

will be employed towards a streamlined permitting process. A non-controversial, straightforward permitting process is anticipated.

Deliverables:

- Draft USACE permit application.
- Final USACE permit application.

Task 3: Design – Fabrication/Supply Contract

M&N will prepare bid-ready plans, technical specifications, up-front bid documents (using AEB “boilerplate”) and an Opinion of Probable Construction Cost (OPCC) for the procurement of timber floats, piling, prefabricated gangway, and other long-lead fabrications and appurtenances (e.g., light fixtures, shore power pedestals, other appurtenances). The design documents will be sealed by a Professional Engineer licensed in the State of Alaska. The design for the fabrication/supply contract will include the following major elements:

Float System. M&N will prepare performance specifications and plans establishing the static and dynamic criteria and required features of the harbor floats. Design criteria will include: overall dimensions and layout, loading criteria, freeboard requirements, appurtenance locations and configurations, components and materials, and other detailed design requirements. The floats will be detailed to generally match the layout, dimensions, and features of the existing 65-percent design. Changes to the float system layout or dimensions are not anticipated. Galvanized steel guide piling may be procured and owner-supplied to the fabrication/supply contract, or alternatively included in the installation contract, depending on the recommendations of the geotechnical analysis. The successful float manufacturer will provide: detailed float assembly drawings; a suitable performance warranty for the float system; a selection of spare piling, connections, wear parts and flotation billets; an Operation and Maintenance (O&M) Manual; and on-site participation and service to the installation contractor during installation, fit-up and balancing of the float system.

Pile Design. M&N will prepare a pile design suitable for providing global stability to the float system. The pile design is intentionally conservative in nature in order to represent an upset limit for number of piling for permitting purposes, and will guide the float manufacturer’s final pile design and layout, which often represents a reduced number of piles. S&W will provide geotechnical support to M&N for the subsurface pile design. To maintain industry standards, they will generally adhere to the most current Alaska Department of Transportation and Public Facilities (ADOT&PF) Geotechnical Procedures Manual, adjusting the approach as necessary to meet the needs of the project and any special provisions or standards established by AEB. Shannon & Wilson envisions that the work will include a review of existing information to evaluate baseline information. Upon completion of the review of existing subsurface information, S&W will develop a geotechnical report referencing and summarizing the results of the data review. The report will provide geotechnical recommendations as needed for the project, to be appended to the fabrication/supply and installation contracts. Recommendations may include support for float anchor systems, including tensioned anchors in rock and/or soil, passive resistance, or piles in soil and/or rock.

Gangway. M&N will prepare performance specifications and plans for an ADA-accessible 6-foot by 80-foot (nominal) covered aluminum gangway. The design criteria will include overall dimensions, materials, ADA accessibility requirements, utilities mounting, loading, and deflection criteria. The

gangway will be designed to support pedestrian loading, environmental loads, and to support utilities routed from the uplands to the float.

Electrical components. M&N will design a suitable harbor power and lighting system for the harbor. Major components, including shore power pedestals, lighting and transformers will be sized and specified for procurement. Note that unlike the structural elements of the project, electrical design was not advanced to a level of 65-percent design development. M&N electrical designers will work with AEB and City to recommend and confirm the capacity, sizing and spacing of float power pedestals and lighting, including an interim design submittal for review.

Appurtenances and Utilities. The appurtenances and utilities including fire extinguisher cabinets, life ring cabinets, potable water, fire protection, and safety ladders will be designed to a level of detail sufficient for their procurement by the float manufacturer. The float manufacturer will be required to provide accommodations such as removable decking, pedestal bases, chase ways, and utility hanger mounting locations, integral and incidental to their approved float system design.

Deliverables:

- Electrical plans at approximately 50-percent level of design development.
- Preliminary drawing package at approximately 90-percent level of design development.
- Bid-ready set of plans, specifications and OPCC.

Task 4: Design – Installation Contract

M&N will prepare bid ready plans, technical specifications and OPCC for the installation of owner-supplied items described in the fabrication/supply contract, and for the construction of non-owner-supplied components, including: approach trestle, water system, cathodic protection system and other elements, as described below:

Approach Trestle. A timber decked, steel pile supported access trestle will be designed by M&N to provide access from near the top of the bulkhead, to the aluminum gangway. The design will include structural elements, railings, appurtenances and gangway mounting provisions. The trestle will be designed to support pedestrian and H2O vehicle loading, as well as site-specific environmental and seismic loads.

Potable water system. M&N will design a potable water system similar in nature to that detailed in the 65-percent design drawings. The water system will provide seasonal water to vessels at regular intervals along the dock. The risers will be supplied by submerged HDPE piping mounted to the float and connected to the City's waterline in the uplands.

Fire Protection System. M&N will design a dry standpipe fire suppression system to serve the float system. The system will include standpipes spaced along the floats in accordance with National Fire Protection Association (NFPA) requirements. A submerged High Density Polyethylene (HDPE) fused pipe will connect the standpipes on the floats to a charging standpipe in the uplands.

Power and Lighting System. M&N will prepare plans and specifications for the installation of the owner-supplied electrical and lighting fabrications onto the floats, trestle, and in the uplands. The design will comply with current State of Alaska and National Electric Code (NEC) standards and will include coordination with the local utility, and connection to the existing upland electrical system.

Cathodic Protection System. Taku will design a cathodic protection (CP) system based on the preliminary pile design. The CP system design effort will include a calculation of wetted pile surface area, determination of the necessary current density, anode life calculations for several readily available anode sizes & configurations, design drawings, design details, material spec drawing sheet, and an internal peer review.

Float System. M&N will prepare plans and specifications suitable for the installation contractor to install the owner supplied float system in accordance with the manufacturer's requirements and industry practices. The M&N plans and specifications will reference detailed float assembly drawings to be provided by the float manufacturer, who will participate in support of the installation contractor during installation, fit-up and balancing of the float system.

Deliverables:

- Preliminary drawing package at approximately 90-percent level of design development.
- Bid-ready set of plans, specifications and OPCC.

COMPENSATION

For Tasks 1 through 4 above, M&N will be compensated a fixed fee of **\$205,226.00 (Two Hundred Five Thousand Two Hundred Twenty Six Dollars)** as summarized in the attached Exhibit B: Fee Breakdown.

Additional Services may be requested by AEB, payable at the hourly rates set forth in Exhibit C.

PROJECT SCHEDULE

M&N will undertake the work with due expediency considering the needs of the project. The following deliverable schedule is proposed:

- Notice to Proceed (NTP): June 30, 2017
- USACE Permit Application (Draft): Four (4) weeks from NTP
- USACE Permit Application (Final): One (1) week following Draft review comments from AEB
- Electrical Drawings (50-percent): Six (6) weeks from NTP
- Fabrication/Supply Contract Documents (90-percent): Fourteen (14) weeks from NTP
- Fabrication/Supply Contract Documents (Bid-ready): Two (2) weeks following Draft review comments from AEB
- Installation Contract Drawings (90-percent): Sixteen (16) weeks from NTP
- Installation Contract (Final): Two (2) weeks following Draft review comments from AEB

ASSUMPTIONS AND LIMITATIONS

1. AEB will provide electronic scanned (PDF or native format) files of all available maps, plans, reports, product literature and other documentation associated with the existing Sand Point Harbor basin, structures and adjacent upland environs. AEB will provide electronic CAD files, design notes and

reference documents (e.g., geotechnical or other reports) for the 65-percent design of “A” Float (URS Alaska, circa 2010), the Sand Point Waterline Project (URS Alaska, circa 2011), the most recent bathymetric survey (USACE, circa 2005), and other relevant projects conducted by AEB and/or the City of Sand Point in and around the harbor basin. M&N will consider these documents, together to represent the complete extant record of available reference documents for the project.

2. S&W will review publicly available sources of subsurface information which will largely consist of information supplied by AEB for recent work completed in the project area. M&N assumes available information will include logs from explorations around the harbor and construction records for pile supported structures (including pile driving records) that have been built within the project area.
3. It is assumed that additional subsurface information will not be required to support project design. However, if after review of the available information it is evident that additional subsurface information may benefit the project, S&W will work with M&N and AEB to communicate data needs are and the approximate costs and benefits associated with collecting the additional information, as additional services to the contract.
4. AEB will provide M&N with preferred up-front contract bid documents (a.k.a. “boilerplate”) in native (MSWord) format for modification to suit the fabrication/supply and installation contracts.
5. The project will be designed to generally conform to the layout and details shown in the 65-percent design by URS Alaska. M&N does not anticipate directing significant changes to the project layout, dimensions, or features beyond that which is shown on the 65-percent design drawings. If AEB desires to make changes to the layout, features or other elements of the design as illustrated, M&N requests that these be communicated in writing by AEB within two weeks of the project kickoff meeting.
6. All engineered components of the project will be designed based on current code requirements. In the event that the project is archived for an extended duration and a code change occurs during this time, the design may need to be updated to comply with the new code requirements. Such revisions would likely be minor on nature, and would be considered as additional services to the contract.
7. M&N requests that AEB and the City provide a comprehensive, coordinated set of comments from all reviewers in a single, annotated electronic file, for each draft deliverable submitted for review. A design review meeting may be scheduled in Anchorage for the verbal communication of all requested modifications, at AEB’s preference request, in lieu of written review comments. The proposed deliverable assumes that AEB will complete their review of draft documents within two (2) weeks of issue by M&N.
8. A National Environmental Policy Act (NEPA) Environmental Assessment (EA) or Environmental Impact Statement (EIS) is not anticipated. If, during preliminary design and coordination with the resource agencies, a need is identified for NEPA evaluation, additional scope and fee may be required and the environmental permitting schedule may be impacted.
9. Supporting field surveys (e.g., eelgrass or benthic surveys) and archaeological surveys, which could be required to support permitting and the BE/EFHA for the project, are not anticipated and will be authorized separately if required.
10. “Formal consultation” with the Services (USFWS and NMFS) and an Incidental Harassment Authorization (IHA) is not anticipated and will be authorized separately if required.

11. Technical memoranda or studies, land-owner approvals or lease revisions, and any tribal coordination and negotiations required by agencies, beyond the level of effort identified herein, are not anticipated or included in the scope of work.
12. Development of complex environmental mitigation measures (i.e., beyond the use of in-water Best Management Practices; BMPs) is not included in the scope of work.
13. It is anticipated that this project will be considered noncontroversial and will not require biological or archaeological field investigations, mitigation, or remediation. An Incidental Harassment Authorization (IHA) may be deemed necessary following further preliminary design and can take up to 18 months to obtain. An IHA application, and effort for marine mammal monitoring (including a marine mammal monitoring plan) during construction, has not been included in the scope and fee at this time.
14. ADEC will not accept a permit application for operation of a potable water system until accompanied by bid-ready plans. As such, the entire ADEC permit application and permit consultation process has been deferred to Phase 2 (Bid and Construction Services), and not included in this exhibit.
15. Any identified permit application or processing fees are not included in the scope of work and will be paid directly by AEB, as required. M&N will be designated AEB's agent for securing the required environmental permits. Completed permit applications will be signed and submitted by AEB.
16. M&N will demonstrate cooperation, collaboration, professionalism and respectful communication in all interactions with permitting authorities; a philosophy and practice that generally results in a more efficient, streamlined permitting process.
17. M&N will make a good faith effort to secure the required permits for the project. However, as environmental permitting is dependent on authorities outside of the influence and control of AEB, its consultants and contractors, M&N offers no guarantee as to the schedule, mitigation requirements, restrictions, or ultimately the reward of any permit for the proposed project.



EXHIBIT C

RATE SCHEDULE FOR PROFESSIONAL SERVICES

Effective May 1, 2017 Until Revised

	<u>CLASSIFICATION</u>	<u>HOURLY RATES</u>
PROFESSIONALS	Supervisory Engineer/Scientist	\$ 221.00
	Senior Engineer/Scientist	\$ 193.00
	Engineer/Scientist III	\$ 180.00
	Engineer/Scientist II	\$ 155.00
	Engineer/Scientist I	\$ 136.00
	Staff Engineer/Scientist	\$ 107.00
TECHNICIANS	Senior Technician	\$ 138.00
	Designer	\$ 123.00
	CADD II	\$ 105.00
	CADD I	\$ 83.00
CLERICAL	Word Processing	\$ 94.00
	General Clerical	\$ 78.00
SPECIAL	Principal Engineer/Scientist	\$ 239.00
	Deposition & Trial Testimony	\$ 296.00

REIMBURSABLE EXPENSES (Unless Otherwise Provided in Written Agreement)

Subcontracts or Outside Services		Cost +10%
Reproductions	Outside Reproduction	Cost +10%
Travel	Company Auto	Prevailing IRS
	Rental Vehicle	Cost + 10%
	Airfare	Cost + 10%
	Meals and Lodging	Cost + 10%