

City of Sand Point Council Meeting



Workshop: Tuesday, December 8, 2020 – 2:00 p.m.

Meeting: Tuesday, December 8, 2020 – 7:00 p.m.

CALL TO ORDER

ROLL CALL

APPROVAL OF AGENDA

CITY OF SAND POINT

(packet will be available on website December 4, 2020) www.sandpointak.com



MAYOR

Mayor James Smith - Office Exp. 2023

COUNCIL MEMBERS

| | |
|-------------------|--------------------|
| Danny Cumberlidge | Seat A - Exp. 2022 |
| Allan Starnes | Seat B - Exp. 2023 |
| Shirley Brown | Seat C - Exp. 2022 |
| Jack Foster Jr. | Seat D - Exp. 2023 |
| Marita Gundersen | Seat E - Exp. 2021 |
| Emil Mobeck | Seat F - Exp. 2021 |

SAND POINT CITY COUNCIL MEETING AGENDA TELECONFERENCE

Regular Meeting

Tuesday, December 8, 2020 7:00 pm

CALL TO ORDER ROLL CALL APPROVAL OF AGENDA

CONSENT AGENDA:

1. Minutes: Minutes of Regular Meeting on November 10, 2020

REPORTS:

1. Finance Officer
2. Paul Mueller-EAT
3. Patrick Mayer-AEBSD
4. Administrator
5. DPS Police Chief
6. Public Works Director
7. Harbor Master
8. Student Representative

HEARINGS, ORDINANCES AND RESOLUTIONS:

1. Ordinance 2020:02: FY21 Amended Budget-2nd Reading
2. Resolution 20-12: FY21 Shared Fisheries Business Tax Allocation Program
3. Resolution 20-13: Emergency Declaration

OLD BUSINESS:

1. Donation Request: Close Up 2021

NEW BUSINESS:

1. 2021 Leases
2. 2021 Hickey & Associates Contract
3. ANTHC W/S Update

PUBLIC COMMENTS COUNCIL COMMENTS ADJOURNMENT

Note: Due to concerns about the COVID-19 virus and to follow best practices in order to prevent the spread of the virus, the meeting will be held telephonically. Please call 1-800-315-6338 and use the passcode 26961 followed by the # key.

POSTED: 12/03/2020

CONSENT AGENDA

CALL TO ORDER:

The regular meeting of the Sand Point City Council was held Tuesday, November 10, 2020 in the Sand Point Council Chambers and telephonically. Mayor James Smith called the meeting to order at 7:00 p.m.

ROLL CALL:

| | | |
|-------------------|--------|---------|
| James Smith | Mayor | Present |
| Danny Cumberlidge | Seat A | Present |
| Allan Starnes | Seat B | Present |
| Shirley Brown | Seat C | Present |
| Jack Foster Jr. | Seat D | Present |
| Marita Gundersen | Seat E | Present |
| Emil Mobeck | Seat F | Present |

A quorum was established.

Staff in attendance:

- Jordan Keeler, Administrator
- Jade Gundersen, Acting City Clerk
- Dave Anderson, Police Chief
- Douglas Holmberg, Harbor Master

APPROVAL OF AGENDA:

Mayor James Smith requested a motion to approve the agenda with the addition under Old Business 2. Travel Lift.

MOTION: Councilperson Marita Gundersen made a motion to adopt the agenda with the addition under Old Business 2. Travel Lift.

SECOND: Councilperson Shirley Brown seconded the motion.

VOTE: Motion passed unanimously.

CONSENT AGENDA:

Mayor James Smith requested a motion to adopt the consent agenda.

MOTION: Councilperson Emil Mobeck made a motion to approve the consent agenda.

SECOND: Councilperson Jack Foster Jr. seconded the motion.

VOTE: Motion passed unanimously.

REPORTS:

Finance Officer – Krista Galvin

The Finance Report was included in the packet. Jordan stated that Raw Fish Tax for September was \$24,635.93, Sales Tax was \$65,441.59, both down from year’s passed.

Administrator-Jordan Keeler

Administrator Jordan Keeler reported that the City did receive the engineer report from PND for the damage done to the Old Dock during the July earthquake and determined most of the damage to the dock was preexisting and would not be covered under the July event. The Alaska Marine Highway System Reshaping Working Group are recommending two sailings a year at this point, one at each end of the season. Working with Lobbyist Mark Hickey to share our story on the importance of the ferry run to our region. The Borough has unspent Cares Act funding and are considering covering resident’s utility bills and pass through funds to the municipalities within Aleutians East Borough. He is working with the Mayor on a letter to support that.

Police Officer – Dave Anderson

Chief Dave Anderson's reported that they are not confident in the 911 system with Valdez, so are continuing the local 911 system. Using Valdez for radio checks and other operations.

Chief Anderson included price quotes for house addressing system plates and need approval to go ahead with purchase, which would cost about \$1100 for the whole town. The police would work with landowners to get the plates installed. They have received two applications for the Fire/EMS Chief positions. The council directed the Mayor to work with staff to go forward with filling the Fire & EMS positions.

Public Works Director - Vacant

Harbor Master – Douglas Holmberg

Harbor Master Douglas Holmberg updated the council on the status of the damage from the earthquake and harbor activities. In addition, they had a power outage due to wind damage, and the light pole off the foot bridge blew down. He thanked Ken for repairing the handrails so it could be opened again. The generator connected by the old dock is ready to fall off the old dock, it needs to be moved by the new warehouse.

HEARINGS, ORDINANCES, AND RESOLUTIONS:

1. Ordinance 2021-01: FY21 Budget Amendment

Mayor James Smith requests a motion to put Ordinance 2021-01 on the floor for first reading.

MOTION: Councilperson Marita Gundersen made a motion to put Ordinance 2021-01: FY21 Budget Amendment on the floor for first reading.

SECOND: Councilperson Danny Cumberlidge seconded the motion.

VOTE: Motion passed unanimously.

OLD BUSINESS:

1. Crane Replacement Options

The council and administration discussed crane replacement options and direction was given to see what repairs would cost to the old crane.

2. Travel Lift

There was a discussion regarding the travel lift and direction was given to table the item to the next meeting.

NEW BUSINESS:

1. Donation Request: 2021 Close-Up

MOTION: Councilperson Jack Foster Jr. made a motion to table the Donation Request until the next meeting.

SECOND: Councilperson Emil Mobeck seconded the motion.

VOTE: Motion passed unanimously.

2. Donation Request: Pauloff Harbor Tribe Marine Debris Grant

MOTION: Councilperson Jack Foster Jr. made a motion to direct Administrator Jordan Keeler to work with Pauloff Harbor on their needs to provide a letter of support.

SECOND: Councilperson Allan Starnes seconded the motion.

VOTE: Motion passed unanimously.

PUBLIC COMMENTS: None.

COUNCIL COMMENTS:

Councilperson Marita Gundersen requested that Covid-19 be added to future agendas until further notice.

Councilperson Allan Starnes stated that he hoped future meetings can be in person.

Councilperson Jack Foster Jr. stated that everyone is doing a good job and agreed with Marita.

Councilperson Emil Mobeck Jr. reminded everyone to be safe.

ADJOURNMENT:

MOTION: Councilperson Marita Gundersen made a motion to adjourn.

SECOND: Councilperson Emil Mobeck seconded the motion.

The meeting adjourned at 8:09 p.m.

James Smith, Mayor

ATTEST:

Jade Gundersen, Acting City Clerk

REPORTS

FINANCE OFFICER

**City of Sand Point
Raw Fish Tax Revenue**

| | <u>FY16</u> | <u>FY17</u> | <u>FY18</u> | <u>FY19</u> | <u>FY20</u> | <u>FY21</u> |
|--------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| July | 110,509.71 | 129,882.77 | 142,500.10 | 83,040.24 | 81,992.40 | 51,221.78 |
| August | 94,822.69 | 42,576.34 | 139,542.35 | 48,290.30 | 88,100.71 | 27,115.98 |
| September | 62,297.79 | 63,622.18 | 37,427.07 | 49,496.61 | 65,893.27 | 24,635.83 |
| October | 76,878.70 | 59,854.60 | 32,201.69 | 46,261.99 | 51,476.42 | 18,438.92 |
| November | 3,770.50 | 6,757.09 | 10,083.69 | 4,963.48 | 3,495.99 | |
| December | 735.79 | - | 515.28 | 74.67 | | |
| January | 21,798.52 | 8,015.18 | 3,836.52 | 12,558.77 | | |
| February | 47,098.16 | 47,058.04 | 27,529.30 | 24,948.95 | | |
| March | 69,354.74 | 95,569.42 | 45,022.21 | 82,916.26 | 13,306.96 | |
| April | 23,493.50 | 5,984.43 | 58,469.24 | 13,561.22 | 13,500.37 | |
| May | 16,091.74 | 20,790.33 | 24,240.36 | 8,025.95 | 8,261.04 | |
| June | 78,884.08 | 109,955.05 | 58,431.26 | 89,711.60 | 16,659.69 | - |
| Total | 605,735.92 | 605,735.92 | 590,065.43 | 579,799.07 | 463,850.04 | 121,412.51 |

Sales Tax Revenue

| | <u>FY16</u> | <u>FY17</u> | <u>FY18</u> | <u>FY19</u> | <u>FY20</u> | <u>FY21</u> |
|--------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| July | 88,780.27 | 75,255.42 | 79,691.25 | 92,628.52 | 88,102.92 | 61,022.60 |
| August | 92,491.15 | 64,147.25 | 77,015.98 | 65,979.46 | 102,628.84 | 62,489.92 |
| September | 95,569.47 | 80,332.82 | 66,935.45 | 71,697.10 | 86,603.67 | 65,441.59 |
| October | 71,821.64 | 62,727.84 | 34,186.58 | 58,219.29 | 75,277.68 | 50,576.22 |
| November | 35,841.10 | 36,741.45 | 49,870.42 | 46,835.09 | 42,723.86 | |
| December | 48,357.80 | 37,647.73 | 31,235.26 | 39,642.29 | 50,112.63 | |
| January | 60,942.89 | 58,373.49 | 39,387.33 | 44,528.74 | 34,118.45 | |
| February | 60,702.43 | 59,618.34 | 45,302.69 | 41,619.24 | 35,316.83 | |
| March | 81,364.98 | 77,700.11 | 81,890.02 | 75,803.84 | 48,712.31 | |
| April | 53,394.08 | 52,535.54 | 45,633.53 | 49,639.45 | 33,711.29 | |
| May | 44,528.77 | 45,569.00 | 46,470.55 | 61,719.51 | 47,729.27 | |
| June | 80,350.37 | 78,996.36 | 81,316.23 | 93,332.26 | 71,991.16 | - |
| Total | 814,144.95 | 814,144.95 | 729,645.35 | 678,935.29 | 741,644.79 | 239,530.33 |

City of Sand Point
Bank Balance

Date

| | Balance | |
|----------------------------------|----------------|--------------|
| | | Date |
| Bank | End of October | 12/2/2020 |
| Key Bank | 2,181,582.79 | 2,181,619.36 |
| Key Bank / CARES | 403,016.03 | 403,022.77 |
| Wells Fargo - General | 1,035,899.89 | 855,988.76 |
| Wells Fargo - Bingo Fund | 73,577.59 | 80,878.92 |
| Wells Fargo - Silver Salmon Fund | 37,997.19 | 37,997.19 |
| Wells Fargo - PD Forfeiture | 593.67 | 593.67 |
| Wells Fargo - PD Forfeiture | 10,496.21 | 10,496.21 |
| Charles Schwab | 553,539.01 | 594,175.19 |

CITY OF SAND POINT

12/02/20 12:02 PM

Page 1

***Fund Summary -
Budget to Actual©**

OCTOBER 20-21

| | 20-21 YTD Budget | OCTOBER MTD Amount | 20-21 YTD Amount | 20-21 YTD Balance | 20-21 % YTD Budget |
|--|---------------------|-----------------------|---------------------|----------------------|--------------------------|
| FUND 01 GENERAL FUND | | | | | |
| Revenue | \$1,861,013.00 | \$570,961.28 | \$940,739.43 | \$920,273.57 | 50.55% |
| Expenditure | \$2,729,661.00 | \$642,718.59 | \$1,266,566.39 | \$1,463,094.61 | 46.40% |
| | | -\$71,757.31 | -\$325,826.96 | | |
| FUND 02 BINGO FUND | | | | | |
| Revenue | \$635,000.00 | \$15,715.50 | \$116,088.00 | \$518,912.00 | 18.28% |
| Expenditure | \$600,405.00 | \$16,959.50 | \$109,886.64 | \$490,518.36 | 18.30% |
| | | -\$1,244.00 | \$6,201.36 | | |
| FUND 03 SILVER SALMON DERBY | | | | | |
| Revenue | \$35,700.00 | \$0.00 | \$0.00 | \$35,700.00 | 0.00% |
| Expenditure | \$37,500.00 | \$0.00 | \$0.00 | \$37,500.00 | 0.00% |
| | | \$0.00 | \$0.00 | | |
| FUND 10 CLINIC OPERATIONS/MAINTENANCE | | | | | |
| Revenue | \$307,410.00 | \$0.00 | \$729,548.00 | -\$422,138.00 | 237.32% |
| Expenditure | \$62,412.00 | \$78.88 | \$78.88 | \$62,333.12 | 0.13% |
| | | -\$78.88 | \$729,469.12 | | |
| FUND 61 WATER/SEWER OPERATIONS | | | | | |
| Revenue | \$282,500.00 | \$48,528.18 | \$104,984.50 | \$177,515.50 | 37.16% |
| Expenditure | \$306,095.00 | \$30,640.71 | \$83,697.29 | \$222,397.71 | 27.34% |
| | | \$17,887.47 | \$21,287.21 | | |
| FUND 62 HARBOR/PORT OPERATIONS | | | | | |
| Revenue | \$641,500.00 | \$68,463.02 | \$213,750.23 | \$427,749.77 | 33.32% |
| Expenditure | \$519,600.00 | \$164,498.47 | \$276,174.81 | \$243,425.19 | 53.15% |
| | | -\$96,035.45 | -\$62,424.58 | | |
| FUND 63 SOA DOCK | | | | | |
| Revenue | \$0.00 | \$1,151.85 | \$1,151.85 | -\$1,151.85 | 0.00% |
| Expenditure | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% |
| | | \$1,151.85 | \$1,151.85 | | |
| FUND 65 REFUSE COLLECTION | | | | | |
| Revenue | \$159,650.00 | \$29,898.93 | \$74,930.26 | \$84,719.74 | 46.93% |
| Expenditure | \$154,370.00 | \$13,186.67 | \$42,155.98 | \$112,214.02 | 27.31% |
| | | \$16,712.26 | \$32,774.28 | | |
| Report Total | | -\$133,364.06 | \$402,632.28 | | |

CITY OF SAND POINT
***Expenditure Guideline-No Enc Sum©**

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Page 1

Current Period: OCTOBER 20-21

| | 20-21 YTD Budget | 20-21 YTD Amt | OCTOBER MTD Amt | 20-21 YTD Balance | % of YTD |
|--|-----------------------|-----------------------|---------------------|-----------------------|---------------|
| GENERAL FUND | | | | | |
| LEGISLATIVE | \$107,000.00 | \$27,772.83 | \$8,490.47 | \$79,227.17 | 25.96% |
| ADMINISTRATION | \$1,062,330.00 | \$834,280.32 | \$499,561.26 | \$228,049.68 | 78.53% |
| PARKS AND RECREATION | \$23,000.00 | \$0.00 | \$0.00 | \$23,000.00 | 0.00% |
| PUBLIC SAFETY | \$681,221.00 | \$217,144.57 | \$63,071.93 | \$464,076.43 | 31.88% |
| PUBLIC WORKS | \$578,180.00 | \$125,834.27 | \$50,381.93 | \$452,345.73 | 21.76% |
| FACILITIES | \$277,930.00 | \$61,534.40 | \$21,213.00 | \$216,395.60 | 22.14% |
| Total GENERAL FUND | \$2,729,661.00 | \$1,266,566.39 | \$642,718.59 | \$1,463,094.61 | 46.40% |
| BINGO FUND | | | | | |
| ADMINISTRATION | \$600,405.00 | \$109,886.64 | \$16,959.50 | \$490,518.36 | 18.30% |
| Total BINGO FUND | \$600,405.00 | \$109,886.64 | \$16,959.50 | \$490,518.36 | 18.30% |
| SILVER SALMON DERBY | | | | | |
| FIRE | \$37,500.00 | \$0.00 | \$0.00 | \$37,500.00 | 0.00% |
| Total SILVER SALMON DERBY | \$37,500.00 | \$0.00 | \$0.00 | \$37,500.00 | 0.00% |
| CLINIC OPERATIONS/MAINTENANCE | | | | | |
| ADMINISTRATION | \$62,412.00 | \$78.88 | \$78.88 | \$62,333.12 | 0.13% |
| Total CLINIC OPERATIONS/MAINTENANCE | \$62,412.00 | \$78.88 | \$78.88 | \$62,333.12 | 0.13% |
| ROCK CRUSHER ENTERPRISE FUND | | | | | |
| PUBLIC WORKS | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% |
| Total ROCK CRUSHER ENTERPRISE FUND | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% |
| WATER/SEWER OPERATIONS | | | | | |
| WATER/SEWER | \$306,095.00 | \$83,697.29 | \$30,640.71 | \$222,397.71 | 27.34% |
| Total WATER/SEWER OPERATIONS | \$306,095.00 | \$83,697.29 | \$30,640.71 | \$222,397.71 | 27.34% |
| HARBOR/PORT OPERATIONS | | | | | |
| HARBOR | \$519,600.00 | \$276,174.81 | \$164,498.47 | \$243,425.19 | 53.15% |
| Total HARBOR/PORT OPERATIONS | \$519,600.00 | \$276,174.81 | \$164,498.47 | \$243,425.19 | 53.15% |
| SOA DOCK | | | | | |
| HARBOR | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% |
| Total SOA DOCK | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% |
| REFUSE COLLECTION | | | | | |
| PUBLIC WORKS | \$154,370.00 | \$42,155.98 | \$13,186.67 | \$112,214.02 | 27.31% |
| Total REFUSE COLLECTION | \$154,370.00 | \$42,155.98 | \$13,186.67 | \$112,214.02 | 27.31% |
| Report Total | \$4,410,043.00 | \$1,778,559.99 | \$868,082.82 | \$2,631,483.01 | 40.33% |

CITY OF SAND POINT
***Revenue Guideline-Alt Code©**

12/02/20 12:00 PM

Page 1

Current Period: OCTOBER 20-21

| | | 20-21 | 20-21 | OCTOBER | 20-21 | % of |
|--------------------------------------|--|-----------------------|---------------------|---------------------|----------------------|----------------|
| | | YTD Budget | YTD Amt | MTD Amt | YTD Balance | YTD |
| GENERAL FUND | | | | | | |
| Active | R 01-200 CAPITAL GAIN / LOSS | \$0.00 | \$14,625.70 | (\$5,280.07) | -\$14,625.70 | 0.00% |
| Active | R 01-201 INTEREST INCOME | \$60,000.00 | \$2,456.22 | \$1,077.59 | \$57,543.78 | 4.09% |
| Active | R 01-202 FINES AND PENALTYS | \$1,000.00 | \$1,335.68 | \$0.00 | -\$335.68 | 133.57% |
| Active | R 01-203 OTHER REVENUE | \$5,000.00 | \$746.83 | \$746.83 | \$4,253.17 | 14.94% |
| Active | R 01-205 4% SALES TAX | \$550,000.00 | \$260,945.27 | \$65,441.59 | \$289,054.73 | 47.44% |
| Active | R 01-208 CARES INTEREST | \$0.00 | \$42.90 | \$5.30 | -\$42.90 | 0.00% |
| Active | R 01-213 RAW FISH TAX | \$450,000.00 | \$119,633.28 | \$24,635.83 | \$330,366.72 | 26.59% |
| Active | R 01-214 FINE-LATE SALES TAX | \$5,000.00 | \$0.00 | \$0.00 | \$5,000.00 | 0.00% |
| Active | R 01-217 7% B & B Tax | \$10,000.00 | \$644.65 | \$297.19 | \$9,355.35 | 6.45% |
| Active | R 01-225 PAYMENT IN LIEU OF TAX | \$150,000.00 | \$0.00 | \$0.00 | \$150,000.00 | 0.00% |
| Active | R 01-230 DONATIONS | \$43,612.00 | \$0.00 | \$0.00 | \$43,612.00 | 0.00% |
| Active | R 01-233 BUSINESS LIC. FEE | \$4,000.00 | \$225.00 | \$0.00 | \$3,775.00 | 5.63% |
| Active | R 01-234 SB 46 PERS RELIEF | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% |
| Active | R 01-238 ANCHORAGE OFFICE | \$5,000.00 | \$0.00 | \$0.00 | \$5,000.00 | 0.00% |
| Active | R 01-250 STATE REVENUE SHARIN | \$87,901.00 | \$0.00 | \$0.00 | \$87,901.00 | 0.00% |
| Active | R 01-256 REVENUE--STATE OF ALA | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% |
| Active | R 01-257 REVENUE--FEDERAL GOV | \$0.00 | \$303,938.25 | \$303,938.25 | -\$303,938.25 | 0.00% |
| Active | R 01-260 STATE LIQUOR SHARE TA | \$2,500.00 | \$0.00 | \$0.00 | \$2,500.00 | 0.00% |
| Active | R 01-265 SOA DOCCED SHARED FIS | \$30,000.00 | \$0.00 | \$0.00 | \$30,000.00 | 0.00% |
| Active | R 01-266 SOA DOR FISH BUS SHAR | \$250,000.00 | \$0.00 | \$0.00 | \$250,000.00 | 0.00% |
| Active | R 01-285 EQUIPMENT RENTAL | \$47,000.00 | \$4,437.77 | \$2,364.14 | \$42,562.23 | 9.44% |
| Active | R 01-290 AK HIDTA PROGRAM | \$18,000.00 | \$0.00 | \$0.00 | \$18,000.00 | 0.00% |
| Active | R 01-291 BUILDING RENTALS | \$100,000.00 | \$35,672.55 | \$10,584.63 | \$64,327.45 | 35.67% |
| Active | R 01-293 LIBRARY GRANT | \$7,000.00 | \$7,000.00 | \$0.00 | \$0.00 | 100.00% |
| Active | R 01-296 PD FORFEITURES | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% |
| Active | R 01-297 POLICE MISC REVENUE | \$20,000.00 | \$154,891.33 | \$135,150.00 | -\$134,891.33 | 774.46% |
| Active | R 01-298 EMS MISC REVENUE | \$15,000.00 | \$34,144.00 | \$32,000.00 | -\$19,144.00 | 227.63% |
| | Total | <u>\$1,861,013.00</u> | <u>\$940,739.43</u> | <u>\$570,961.28</u> | <u>\$920,273.57</u> | <u>50.55%</u> |
| | Total GENERAL FUND | \$1,861,013.00 | \$940,739.43 | \$570,961.28 | \$920,273.57 | 50.55% |
| BINGO FUND | | | | | | |
| Active | R 02-294 BINGO REVENUE | \$35,000.00 | \$8,196.00 | \$1,584.00 | \$26,804.00 | 23.42% |
| Active | R 02-295 PULL TAB REVENUE | \$600,000.00 | \$107,892.00 | \$14,131.50 | \$492,108.00 | 17.98% |
| | Total | <u>\$635,000.00</u> | <u>\$116,088.00</u> | <u>\$15,715.50</u> | <u>\$518,912.00</u> | <u>18.28%</u> |
| | Total BINGO FUND | \$635,000.00 | \$116,088.00 | \$15,715.50 | \$518,912.00 | 18.28% |
| SILVER SALMON DERBY | | | | | | |
| Active | R 03-230 DONATIONS | \$3,700.00 | \$0.00 | \$0.00 | \$3,700.00 | 0.00% |
| Active | R 03-292 SILVER SALMON DERBY | \$32,000.00 | \$0.00 | \$0.00 | \$32,000.00 | 0.00% |
| | Total | <u>\$35,700.00</u> | <u>\$0.00</u> | <u>\$0.00</u> | <u>\$35,700.00</u> | <u>0.00%</u> |
| | Total SILVER SALMON DERBY | \$35,700.00 | \$0.00 | \$0.00 | \$35,700.00 | 0.00% |
| CLINIC OPERATIONS/MAINTENANCE | | | | | | |
| Active | R 10-257 REVENUE--FEDERAL GOV | \$307,410.00 | \$729,548.00 | \$0.00 | -\$422,138.00 | 237.32% |
| Active | R 10-291 BUILDING RENTALS | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% |
| | Total | <u>\$307,410.00</u> | <u>\$729,548.00</u> | <u>\$0.00</u> | <u>-\$422,138.00</u> | <u>237.32%</u> |
| | Total CLINIC OPERATIONS/MAINTENANCE | \$307,410.00 | \$729,548.00 | \$0.00 | -\$422,138.00 | 237.32% |
| WATER/SEWER OPERATIONS | | | | | | |

CITY OF SAND POINT
***Revenue Guideline-Alt Code©**

12/02/20 12:00 PM

Page 2

Current Period: OCTOBER 20-21

| | | 20-21 | 20-21 | OCTOBER | 20-21 | % of |
|-------------------------------|-------------------------------------|-----------------------|-----------------------|---------------------|-----------------------|---------------|
| | | YTD Budget | YTD Amt | MTD Amt | YTD Balance | YTD |
| Active | R 61-202 FINES AND PENALTYS | \$2,000.00 | \$521.51 | \$111.91 | \$1,478.49 | 26.08% |
| Active | R 61-206 WATER/SEWER REVENUE | \$220,000.00 | \$104,462.99 | \$48,416.27 | \$115,537.01 | 47.48% |
| Active | R 61-234 SB 46 PERS RELIEF | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% |
| Active | R 61-235 TRANSFER IN | \$60,500.00 | \$0.00 | \$0.00 | \$60,500.00 | 0.00% |
| Active | R 61-270 ON BEHALF REVENUE PE | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% |
| | Total | \$282,500.00 | \$104,984.50 | \$48,528.18 | \$177,515.50 | 37.16% |
| | Total WATER/SEWER OPERATIONS | \$282,500.00 | \$104,984.50 | \$48,528.18 | \$177,515.50 | 37.16% |
| HARBOR/PORT OPERATIONS | | | | | | |
| Active | R 62-201 INTEREST INCOME | \$5,000.00 | \$734.82 | \$470.21 | \$4,265.18 | 14.70% |
| Active | R 62-203 OTHER REVENUE | \$5,000.00 | \$0.00 | \$0.00 | \$5,000.00 | 0.00% |
| Active | R 62-210 HARBOR/MOORAGE | \$250,000.00 | \$105,369.15 | \$29,326.98 | \$144,630.85 | 42.15% |
| Active | R 62-211 HARBOR/TRAVELLIFT | \$110,000.00 | \$30,673.02 | \$20,733.14 | \$79,326.98 | 27.88% |
| Active | R 62-212 BOAT HARBOR/RENTS | \$85,000.00 | \$42,634.90 | \$9,472.10 | \$42,365.10 | 50.16% |
| Active | R 62-215 HARBOR/WHARFAGE | \$65,000.00 | \$4,799.73 | \$732.25 | \$60,200.27 | 7.38% |
| Active | R 62-219 HARBOR ELEC SERVICE F | \$10,000.00 | \$3,265.03 | \$783.73 | \$6,734.97 | 32.65% |
| Active | R 62-220 HARBOR/ELEC DEPOSIT | \$500.00 | \$400.00 | \$9.66 | \$100.00 | 80.00% |
| Active | R 62-221 HARBOR/VAN STORAGE | \$20,000.00 | \$15,042.27 | \$4,326.07 | \$4,957.73 | 75.21% |
| Active | R 62-222 HARBOR/STALL ELECTRIC | \$40,000.00 | \$8,857.32 | \$2,268.46 | \$31,142.68 | 22.14% |
| Active | R 62-223 HARBOR/ELECTRICITY | \$4,000.00 | \$166.36 | \$16.66 | \$3,833.64 | 4.16% |
| Active | R 62-224 GEARSHED LOCKER RENT | \$15,000.00 | \$300.00 | \$0.00 | \$14,700.00 | 2.00% |
| Active | R 62-234 SB 46 PERS RELIEF | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% |
| Active | R 62-237 HARBOR STORAGE | \$2,000.00 | \$0.00 | \$0.00 | \$2,000.00 | 0.00% |
| Active | R 62-270 ON BEHALF REVENUE PE | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% |
| Active | R 62-285 EQUIPMENT RENTAL | \$30,000.00 | \$1,507.63 | \$323.76 | \$28,492.37 | 5.03% |
| | Total | \$641,500.00 | \$213,750.23 | \$68,463.02 | \$427,749.77 | 33.32% |
| | Total HARBOR/PORT OPERATIONS | \$641,500.00 | \$213,750.23 | \$68,463.02 | \$427,749.77 | 33.32% |
| SOA DOCK | | | | | | |
| Active | R 63-215 HARBOR/WHARFAGE | \$0.00 | \$1,151.85 | \$1,151.85 | -\$1,151.85 | 0.00% |
| Active | R 63-245 CONTRIBUTIONS | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% |
| | Total | \$0.00 | \$1,151.85 | \$1,151.85 | -\$1,151.85 | 0.00% |
| | Total SOA DOCK | \$0.00 | \$1,151.85 | \$1,151.85 | -\$1,151.85 | 0.00% |
| REFUSE COLLECTION | | | | | | |
| Active | R 65-202 FINES AND PENALTYS | \$1,500.00 | \$146.97 | \$40.60 | \$1,353.03 | 9.80% |
| Active | R 65-204 REFUSE COLLECTION | \$146,000.00 | \$74,783.29 | \$29,858.33 | \$71,216.71 | 51.22% |
| Active | R 65-234 SB 46 PERS RELIEF | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% |
| Active | R 65-235 TRANSFER IN | \$12,150.00 | \$0.00 | \$0.00 | \$12,150.00 | 0.00% |
| Active | R 65-270 ON BEHALF REVENUE PE | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% |
| | Total | \$159,650.00 | \$74,930.26 | \$29,898.93 | \$84,719.74 | 46.93% |
| | Total REFUSE COLLECTION | \$159,650.00 | \$74,930.26 | \$29,898.93 | \$84,719.74 | 46.93% |
| | Report Total | \$3,922,773.00 | \$2,181,192.27 | \$734,718.76 | \$1,741,580.73 | 55.60% |

ADMINISTRATOR

TO: Mayor Smith
City Council Members

FROM: Jordan Keeler
City Administrator

DATE: December 2, 2020

SUBJ: Monthly Report for December 2020



Here is a summary of items since our November 10 meeting.

- Continued work on getting financing for the travel lift.
- Submitted the required monthly report for our CARES Act funding. We are on track to expend all of our funding by the still-current December 30 deadline. Non-profit funding should go out in the middle of the month once we get our last portion of funding.
- Met with Mayor Smith throughout his stay here and had several productive meetings.
- Attended the annual Alaska Municipal League meeting and the associated Alaska Municipal Managers meetings. Despite the online format, the meetings were largely well done and. I ended up on the board for the AMMA.
- Began the work with the State to get funding to repair the new dock. I can explain more during the meeting, but it will not be a fast process and has to be done by their rules. However, they have the money so they make the rules.
- The AMHS Reshaping Working Group produced their report to the public in late October. The relevant take away for the SW Alaska route communities is the recommendation to reduce service to twice a year, one spring and one fall run.
- Worked on some other odds and ends and enjoyed a quiet Thanksgiving.

DPS POLICE CHIEF



SAND POINT DEPARTMENT of PUBLIC SAFETY

Post Office Box 423
Sand Point, Alaska 99661



MEMORANDUM

To: Honorable Jim Smith, Mayor, City of Sand Point
Mr. Jordan Keeler, City Administrator, City of Sand Point
Mr. Danny Cumberlidge, City Councilperson, City of Sand Point
Mr. Allan Starnes, City Councilperson, City of Sand Point
Ms. Shirley Brown, City Councilperson, City of Sand Point
Mr. Jack Foster Jr, City Councilperson, City of Sand Point
Ms. Marita Gundersen, City Councilperson, City of Sand Point
Mr. Emil Mobeck, City Councilperson, City of Sand Point

From: Denise Mobeck, Administrative Assistant

Date: December 2, 2020

Ref: Department of Public Safety's Monthly Report for November 2020

Police Department

- Dave Anderson, Chief of Police
- Brent Nierman, Police Sergeant
- Frank Farr, Police Officer
- Richard Lowery, Police Officer
- Justin Cash, Investigator

Administrative Assistant

- Denise Mobeck

Dispatchers

- Anne Christine Nielsen, 911 Dispatcher
- Alfred 'Jesse' Pesterkoff, 911 Dispatcher

Police Division Activity

November 2020

3 person were jailed

FTA Bench Warrant
Probation Violation Warrant
Remand to serve time

45 calls to 911

16 hang up/mis-dials
10 MOC request- all calls are referred to the clinic after-hours nurse hotline
3 ambulance requests
1 assault DV
1 noise complaint
2 miscellaneous information for officer
2 transformer sparking
1 company reporting burglar alarm in Kenai
1 damage to property not 911 related
2 house fire (same incident)
2 building alarm set off due to power outage
2 family disturbance (same incident)
1 unwanted person at house
1 Drunken person removal

Calls for service not on 911 line

Traffic stop verbal warning for speed
Assist on several medical calls
Traffic stop citation given for DWLS and excessive speed on 4-wheeler
Civil issue complaints
Trespass
Notification of death
Harassment complaint
Report of solicitation of prostitution
Paper service
Welfare check on child
Probation assist with parolee
Assist with civil standby
Arrest warrant served
Warning for DWLR

Note from Chief Anderson,

The Sand Point Police Department is now fully staffed and our new officers, all veterans, with many years of experience are doing well.

Investigator Cash with the Anchorage Airport Interdiction Team reports they have been very active working cases and most recently made the arrest of one individual attempting to deliver 300 Fentanyl pills.

Carmen Holmberg has accepted the position of EMS Director. A contract for the Fire Chief is in the works.

Thank you to the community members that responded to the recent house fire- You are appreciated!

The clinic requests that when a community member requests a med on call, they call the after-hours nurse hotline number, which is the clinic phone number. If an ambulance is needed then our 911 dispatch will request for that.

EMS Division

Chief of EMS Division: Carmen Holmberg

EMS Activity: 3 runs

Rescue1 transported 1 patient to airport for medevac

Rescue1 transported 1 patient to clinic

Rescue1 standby for house fire

Fire Division

Chief of Fire Division: Vacant

FIRE Activity: 1 house fire

PUBLIC WORKS
DIRECTOR

HARBOR MASTER

November 2020

Harbormaster

Travel lift

It lifted a documented 88 ton vessel and on December 2nd we tried to lift a documented 99 ton vessel and we was unsuccessful on doing so the time is of the essence on getting a new one.

Slow month earthquake damage to east wall pad were the cracks was some settling to the asphalt at the end of the wall.

Started trouble shooting on the grove will be pulling the planetary off to see what's wrong on the inside of there the swing motor checked out fine just going thru the steps from the crane tech from Anchorage to diagnose the problem with the grove.

New Gehl is here sure nice to have it with the extra lifting power Thanks to Trident for their help on getting it here.

HEARINGS, ORDINANCES AND RESOLUTIONS

Memo

To: Mayor Smith
From: Jordan Keeler, Administrator
cc: City Council
Date: December 2, 2020
Re: Ordinance 2020-02

Presented for your consideration and review is the amended FY 21 for the City of Sand Point. The mid-year budget amendment is a bit earlier than usual, but this year has been anything but normal. On the revenue front, there are several key changes, namely CARES Act funding, raw fish tax and the PILT with Trident. CARES Act funding adds roughly 1.2 million dollars to the bottom revenue line, but this money is also on the expenditure line as it is a dollar in - dollar out proposition. Still, by assigning the costs for public safety and half of my salary to CARES Act funding, we are not having to draw on the general fund to pay these expenses. This will save us approximately \$311,000 that would have had to come out of the general fund.

The next big change in revenue is the sharp drop in raw fish tax as a result of a poor return and suppressed fish prices due to the global pandemic. The City received roughly 35% of the usual summer salmon season raw fish tax, although this includes the June returns. Given that raw fish tax is the largest or second largest source of general fund revenue, along with sales tax, this is a major blow to the budget. Furthermore, the lack of biomass surveys done this year means that we will likely see a severely reduced winter fishery like last year, which works out to a loss of ~\$150,000 in raw fish tax based on what we saw last year. It's possible that a great June could help out a bit, but not nearly enough to offset these losses.

The payment in lieu of taxes (PILT) from Trident has expired and they have indicated they will not be renewing the agreement. This represents a loss of \$150,000 to the general fund, which goes towards public safety, administration, and public works. It possible that an agreement could be hammered out for this fiscal year, but that is up to council and Trident. Another alternative, if council wants to explore it, is a business fisheries tax similar to the one recently enacted in the Bristol Bay Borough that taxes processors.

On the expenditure side, things are somewhat better than the revenue front. Reduced staffing, now resolved, with public safety did reduce the expenses since the vacancies took effect July 1st. While we could have used CARES Act funds to pay for the positions if they were fully staffed, it would have meant less money to go out as part of our grant programs to community members. The airport investigator position was also vacant for a few months, but that merely pushes the expenses down the road because the costs are delayed, however, position

is fully funded by outside entities, so it's a wash on that front. The clinic will need to be repainted this summer, so that will be represent a significant cost to the City. The 105(I) lease funding we get through EAT will more than cover this, but it's a reminder that we have an expensive asset that will require costly maintenance in order to preserve it. The CARES Act funding also represents a major uptick in expenses, but, again, these are balanced against revenue so the massive jump in expenses is mostly on paper and does not represent a hit to the general fund. Still, we are able to capture some funds by shifting expenses from the general funds to the CARES Act fund.

In summary, the City is facing a lean winter and spring, even with the general fund backstop provided by CARES Act funding. Limited fishing last winter, poor fishing this summer, limited fishing again this winter along with the loss of a PILT is serious blow to our budget. I ask that the City hold a thorough budget review in March or April with staff, department heads and Council to reevaluate the entire budget for the upcoming year. We are facing an extra payment each year for a new travel lift, so now it is more important than ever to develop a budget that is realistic, within our limits, and enables the City to provide service in an efficient manner to the residents and visitors to Sand Point. The City is staring down some hard choices moving forward and we all need to be on the same page moving forward.



ORDINANCE 2020-02

AN ORDINANCE OF THE CITY OF SAND POINT, ALASKA, AMENDING THE OPERATING BUDGET FOR FY21.
BE IT ORDAINED BY THE CITY COUNCIL:

SECTION 1. Classification: This is a non-code ordinance.

SECTION 2. Effective Date: This Ordinance becomes effective upon adoption

SECTION 3. Severability: The terms, provisions and sections of this ordinance are severable

SECTION 4. Content: The operating budget of the Sand Point City Council is adapted as follows:

Budget Summary:

| | FY 21 | FY 21 | | |
|--------------------|--------------------|--------------------|--|---------------------|
| | Adopted | Amended | | Difference |
| REVENUE | | | | |
| General Fund | \$1,861,013 | \$1,567,357 | | \$ (293,656) |
| Bingo Fund | \$ 635,000 | \$ 450,000 | | \$ (185,000) |
| Silver Salmon Fund | \$ 35,700 | \$ - | | \$ (35,700) |
| CARES Act Fund | \$ - | \$1,117,742 | | \$ 1,117,742 |
| Clinic Fund | \$ 307,410 | \$ 729,548 | | \$ 422,138 |
| Water Sewer Fund | \$ 282,500 | \$ 282,000 | | \$ (500) |
| Harbor Fund | \$ 641,500 | \$ 636,500 | | \$ (5,000) |
| Solid Waste Fund | \$ 159,650 | \$ 159,650 | | \$ - |
| | | | | \$ - |
| Total | \$3,922,773 | \$4,942,797 | | \$ 1,020,024 |
| | | | | |
| | | | | |
| EXPENSES | | | | |
| General Fund | \$2,729,661 | \$2,528,954 | | \$ (200,707) |
| Bingo Fund | \$ 600,405 | \$ 418,800 | | \$ (181,605) |
| Silver Salmon Fund | \$ 37,500 | \$ - | | \$ (37,500) |
| CARES Act Fund | \$ - | \$1,117,742 | | \$ 1,117,742 |

| | | | | |
|------------------|--------------------|--------------------|--|-------------------|
| Clinic Fund | \$ 62,412 | \$ 62,412 | | \$ - |
| Water Sewer Fund | \$ 306,095 | \$ 307,403 | | \$ 1,308 |
| Harbor Fund | \$ 519,600 | \$ 623,416 | | \$ 103,816 |
| Solid Waste Fund | \$ 154,370 | \$ 156,702 | | \$ 2,332 |
| | | | | |
| Total | \$4,410,043 | \$5,215,429 | | \$ 805,386 |

| | | | | |
|---------------------|--------------------|--------------------|--|---------------------|
| | Revenue | Expense | | Difference |
| Final Budget | \$4,942,797 | \$5,215,429 | | \$ (272,631) |
| | | | | |

PASSED AND ADOPTED BY A DULY CONSTITUED QUORUM OF THE SAND POINT CITY COUNCIL ON THIS 8th DAY OF DECEMBER, 2020.

ATTEST:

James Smith, Mayor

Shannon Sommer, City Clerk

Introduction and 1st Reading: November 5, 2020
2nd Reading and Adoption: December 8, 2020

Memo

To: Mayor Smith
From: Jordan Keeler, Administrator
cc: City Council
Date: December 8, 2020
Re: Shared Fisheries Business Tax Application

The Shared Fisheries Business Tax Program exists to provide a portion of fish tax revenue from outside of municipal boundaries to municipalities who can demonstrate that commercial fishing activities outside of a municipality has impacts within the municipality. There is a long, complex process with a lot of assumptions and guesses to determine the exact amount that these activities have on our City. Given this, the City and other municipalities in the Borough and those in the Lake and Peninsula Borough in our FMA submit a yearly Alternative Method to calculate the amount of tax due. In order to receive the funds, the City must pass a resolution approving the Alternative Method. The amount this year is lower than years past, but this is a reflection of subpar 2019 season in our area instead of any formula changes. Also note that this funding is not guaranteed and subject to a veto or reallocation from the Governor.

I recommend approval.



RESOLUTION 20-12

A RESOLUTION OF THE CITY OF SAND POINT ADOPTING THE ALTERNATIVE ALLOCATION METHOD FOR THE FY21 SHARED FISHERIES BUSINESS TAX PROGRAM AND CERTIFYING THAT THIS ALLOCATION METHOD FAIRLY REPRESENTS THE DISTRIBUTION OF SIGNIFICANT EFFECTS OF FISHERIES BUSINESS ACTIVITY IN THE ALASKA PENINSULA FISHERIES MANAGEMENT AREA (FMA 3)

WHEREAS, AS 29.60.450 requires that for a municipality to participate in the FY21 Shared Fisheries Business Tax Program, the municipality must demonstrate to the Department of Commerce, Community and Economic Development that the municipality suffered significant effects during the calendar year 2019 from fisheries business activities; and,

WHEREAS, 3 AAC 134.060 provides for the allocation of available program funding to eligible municipalities located within fisheries management areas specified by the Department of Commerce, Community and Economic Development; and,

WHEREAS, 3 AAC 134.070 provides for the use, at the discretion of the Department of Commerce, Community and Economic Development, of alternative allocation methods which may be used within fisheries management areas if all eligible municipalities within the area agree to use the method, and the method incorporates some measure of the relative significant effect of fisheries business activity on the respective municipalities in the area; and,

WHEREAS, the City of Sand Point proposes to use an alternative allocation method for allocation of the FY21 funding available within the FMA3: Alaska Peninsula Fisheries Management Area in agreement with all other municipalities in this area participating in the FY21 Shared Fisheries Business Tax Program;

NOW THEREFORE, BE IT RESOLVED THAT: the City of Sand Point, by this resolution, certifies that the following alternative allocation method fairly represents the distribution of significant effects during 2019 fisheries business activity in the FMA 3: Alaska Peninsula Fisheries Management Area.

ALTERNATIVE ALLOCATION METHOD: All municipalities share equally 40% of the allocation; the remaining 60% of the funding is shared among the communities on a per capita basis. Whereby the Aleutians East Borough population is reduced by the population of the cities

of Cold Bay, False Pass, King Cove, Sand Point and Akutan and with the mutually agreed upon population count for the Lake and Peninsula Borough (100).

PASSED AND APPROVED BY A DULY CONSTITUTED QUORUM OF THE CITY COUNCIL FOR THE CITY OF SAND POINT ON THIS 8th DAY OF DECEMBER 2020.

James Smith., Mayor

ATTEST:

Shannon Sommer, City Clerk



RESOLUTION 20-13

A RESOLUTION OF THE SAND POINT CITY COUNCIL AUTHORIZING THE MAYOR TO DECLARE A LOCAL EMERGENCY AND AUTHORIZING THE MAYOR TO TAKE NECESSARY ACTIONS TO REDUCE THE IMPACT AND SPREAD OF THE CORONAVIRUS KNOWN AS COVID-19 THROUGHOUT THE CITY OF SAND POINT

WHEREAS, the United States Center for Disease Control and Prevention has identified the COVID-19 virus as a new strain of coronavirus not previously identified in humans, causing respiratory disease that can result in serious illness or death and which poses a significant public health risk; and

WHEREAS, a proactive approach taken by individuals and communities to slow the rate of infection will reduce the negative impact on our health care system; and

WHEREAS, on March 11, 2020, the World Health Organization declared a pandemic related to COVID-19; and

WHEREAS, on March 11, 2020, Governor Mike Dunleavy declared a Public Health Disaster Emergency in the State of Alaska; and

WHEREAS, on March 13, 2020, President Donald Trump declared a National Emergency.

WHEREAS, on March 23, 2020, by Mayoral Decree, the Honorable Glen Gardner, Jr. declared a local emergency as a result of these circumstances.

THEREFORE, IT IS HEREBY RESOLVED BY THE SAND POINT CITY COUNCIL that the coronavirus known as COVID-19 has created a local public health emergency; and

BE IT FURTHER RESOLVED that the Mayor or his designee is authorized to take necessary actions to prepare and position our resources in order to reduce the impact and spread of the coronavirus throughout the City of Sand Point and

BE IT FURTHER RESOLVED that this declaration a local emergency shall remain in effect for so long as the declaration of a Public Health Disaster Emergency in the State of Alaska remains in effect.

PASSED AND ADOPTED by a duly constituted quorum of the Sand Point City Council on December 8, 2020.

James Smith
Mayor

ATTEST:

City Clerk

OLD BUSINESS

Sand Point School
P.O. Box 269
Sand Point, AK 99661

October 12, 2020

City of Sand Point
Sand Point, AK 99661

Dear City of Sand Point,

The Junior Class is planning to go to Washington DC for the Close-Up Program. This year is different for us in planning and fundraising because of Covid-19. The plans that we have been able to make so far are that the trip is scheduled for April 18, 2021 and if it is still unsafe to travel at that time, then we will plan to go the following year as seniors before graduation.

This educational trip is very important to us. Some of the activities that will be participating in include attending educational workshops within the Close-Up Program, visiting the Capitol Building, visiting the National Monuments, and exploring the Smithsonian Museums. This trip also includes going to New York City where we will have the opportunity to visit the 911 Memorial, Staten Island, the Statue of Liberty, Wall Street, the Metropolitan Museum of Art, and a Broadway show. The experiences and knowledge that we will gain will last a lifetime for us.

The Junior Class is requesting a donation to help support the students in being able to pay for this trip. The cost for us is approximately \$5,000 per student. We have been able to fundraise some over the past few years, but this year fundraising is more challenging because of Covid-19. Your donation is greatly appreciated to help us reach our goal. Thank you for your consideration.



Sincerely,

Croncalor Griffith

The Junior Class



Joshua S.



RECEIVED

OCT 14 2020

City of Sand Point

NEW BUSINESS

2021 City of Sand Point Leases

| | Sq. Ft | Price | Total | Frequency |
|--------------------------------|--------|----------|--------------------|-----------|
| AIRPORT LEASES | | | | |
| | | (Sq. Ft) | | |
| Paul Gundersen III | ? | | \$400.00 | Monthly |
| CopperBank | 2475 | \$0.10 | \$247.50 | Monthly |
| | | | \$647.50 | |
| OFFICE LEASES | | | | |
| Alaska Court System-State of | 644 | | \$978.02 | Monthly |
| Aleutian Pribilof Island Assoc | 270 | \$1.50 | \$ 405.00 | Monthly |
| KSDP | 693 | \$0.38 | \$ 260.00 | Monthly |
| Pauloff Harbor Tribe | 1035.5 | \$1.50 | \$ 1,553.25 | Monthly |
| <i>Vacant</i> | 269 | \$0.00 | - | Monthly |
| Qagan Tayagungin Tribe | 1023.5 | \$1.50 | \$ 1,535.25 | Monthly |
| Woman's Club | 286 | \$0.00 | \$1.00 | Monthly |
| <i>Vacant</i> | 88 | \$0.00 | | Monthly |
| Pauloff Harbor Tribe (1A) | 80 | \$1.50 | \$120.00 | Monthly |
| | | | \$4,852.52 | |
| OLD CLINIC LEASES | | | | |
| <i>Vacant</i> | 579 | \$1.50 | \$868.50 | Monthly |
| Agate Pull Tabs- QTT | 170 | | \$350.00 | Monthly |
| <i>Vacant</i> | 120 | | \$225.00 | Monthly |
| <i>Vacant</i> | 120 | | \$225.00 | Monthly |
| <i>Vacant</i> | 120 | | \$225.00 | Monthly |
| Aleutia, Inc. | ? | | \$400.00 | Monthly |
| <i>Vacant</i> | 120 | | \$225.00 | Monthly |
| | | | \$750.00 | |
| OTHER | | | | |
| General Dynamics AIS | 1800 | | \$5,400.00 | Yearly |
| Teen Center | 120 | \$0.00 | \$1.00 | Yearly |
| | | | \$5,401.00 | |

| HARBOR LOT LEASES | | | | |
|--------------------------|------------|--------|--------------------|---------|
| <i>Vacant</i> | 2500 | \$0.10 | \$250.00 | Monthly |
| Bravo Boat Shop | 1400 | \$0.25 | \$350.00 | Monthly |
| Fleetwelding Service | 5907 | \$0.10 | \$590.70 | Monthly |
| Harbor Café | 2516 | \$0.10 | \$251.60 | Monthly |
| Silver Bay Seafoods | 0.96 acres | \$0.11 | \$4,753.12 | Monthly |
| Trident Seafoods | 2.31 acres | \$0.11 | \$7,700.00 | Monthly |
| | | | \$13,645.42 | |

| RESIDENTIAL LEASES | LOCATION | AMOUNT | |
|---------------------------|-----------------|---------------|---------|
| <i>Vacant</i> | Main St. House | \$0.00 | Monthly |

| | | | | |
|-------------------------|--|----------------|-------------------|---------|
| Police Officers | | Mudbay House | \$0.00 | Monthly |
| Eastern Aleutian Tribes | | 4-plex #1 & #3 | \$1,700.00 | Monthly |
| Daniel Emanuelson | | 4-plex #2 | \$800.00 | Monthly |
| <i>Vacant</i> | | 4-plex #4 | \$800.00 | Monthly |
| | | | \$3,300.00 | |

Memo

To: Mayor Smith
From: Jordan Keeler, Administrator
cc: City Council
Date: December 2, 2020
Re: Mark Hickey 2021 Lobbying Contract

Mark Hickey has submitted a contract proposal to be the City's lobbyist for CY 2021. His fee would be \$6,000 for the year. This is the same amount as the current calendar year.

Mark has been helpful over the years navigating the various bureaucracies that the City has to deal with from time to time. The budget outlook doesn't look that promising from the State's perspective, however, Mark was excellent in the past session in alerting us to bills that would have a negative impact on the City's finances and operations, allowing the City the chance to provide on-the-record input.

If the City considers it useful to have a lobbyist then I recommend retaining Mark Hickey.

**CONTRACT AGREEMENT #SP-015
BETWEEN CITY OF SAND POINT
AND HICKEY & ASSOCIATES**

This is a contract for professional lobbying services between Hickey & Associates, hereinafter "Contractor", and the City of Sand Point, hereinafter "Client".

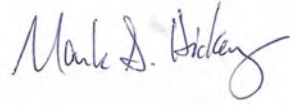
Terms and Conditions

1. The Contractor will provide general lobbying services as requested for the Client. One of the principal tasks is to help secure funding for transportation and infrastructure projects in Sand Point. The Contractor will perform other lobbying services as directed by the Client's contact person. Mr. Jordan Keeler, City Manager, or his designee, will serve as the Client's contact person.
2. The Contractor will provide a written monthly status report during session. Other written reports will be provided as needed.
3. The Contractor will be paid a fixed fee of \$8,000 for these services. Monthly payments of \$2,000 each will be provided on or about the first day of each of the first four months during calendar year 2021.
4. The term of this contract commences on January 1, 2021 and terminates on December 31, 2021. The contract is subject to renewal by agreement of both parties.
5. The Contractor will cover all normal office overhead expenses. The Client will reimburse the Contractor for the 2021 \$250 APOC registration fee. The Contractor will be reimbursed for any extraordinary out-of-pocket expenses through the duration of this contract. Extraordinary out-of-pocket expenses are defined as all direct travel, hotel and meal expenses for any requested trip. All extraordinary expenses must have the prior approval of the Client's contact person.

This agreement constitutes the full agreement between the parties.

City of Sand Point

Date



Hickey & Associates

November 30, 2020
Date



November 25, 2020

Mayor Jim Smith
City of Sand Point
PO Box 249
Sand Point, Alaska 99661

RE: ANTHC Project AN 20-T97 – Sand Point - Grant Award Documents
United States Department of Agriculture (USDA) Rural Development (RD)
Rural Alaska Village Grant (RAVG) Program and the State of Alaska (SOA) Division of
Environmental Conservation (DEC) Village Safe Water (VSW)

Dear Mayor Smith:

Congratulations! The Alaska Native Tribal Health Consortium (ANTHC) Division of Environmental Health and Engineering (DEHE) was awarded a grant from the USDA RD RAVG program to benefit Sand Point in the amount of \$224,625 (75%); The State of Alaska, Div. of Environmental Conservation, Village Safe Water (VSW) will be providing 25% match of \$74,875; for a total project amount of \$299,500.

The proposed project will: (1) Complete an updated business plan; (2) Remove and dispose of the existing filter material and underdrain laterals; (3) furnish and install new filter lights, filter media, and underdrain laterals; (4) Replace the existing polymer solution pump; (5) install new stream current detector (SCD); (6) furnish and install new influent and effluent flow meters; (7) furnish and install new turbidimeters and SC 200 display screens; and (8) update the control system.

In order for ANTHC to move forward with the project, three of the enclosed forms and documents are required to be signed and returned to ANTHC. The other documents are to be retained for your records:

- **USDA RD RAVG Grant Agreement:** The grant agreement has already been signed by the ANTHC Chairman & President. Please sign the signature page 7 and return by email or fax. An example of how to fill out the signature page is attached for reference. A final signed copy of the grant agreement will be sent back to you for your records, after it is signed by the RAVG program official.
- **Public Notice:** Please sign and have it date stamped by the Postmaster and post it on the U.S. Post Office notice board for at least five (5) days. After five days, please have the Postmaster stamp it again to note the date taken down, and return it with the signed Grant Agreement. A second copy of the notice is provided for your records.
- **Cooperative Project Agreement (CPA):** Please sign the signature page and return it with the final signed/stamped Public Notice and signed Grant Agreement.

- USDA RD Letter of Conditions. The Letter of Conditions describes the provisions ANTHC and the recipient community will need to know and meet for the RAVG program grant conditions. Please review and keep for your grant files.
- ANTHC RAVG Annual Assurances letter and attachments – please read and keep with your grant files.

For more information about the USDA RD RAVG Program visit:

<https://www.rd.usda.gov/programs-services/grants-rural-and-native-alaskan-villages>

ANTHC is currently waiting for the VSW 25% matching funds for your project. For ANTHC to officially execute the Cooperative Project Agreement and start working on the project, the project must meet both funding agencies' grant requirements and ANTHC must receive the VSW 25% matching funds. Nicole Yount, your Project Manager, will be in contact with you if there are grant requirements that need to be met prior to ANTHC beginning work on the project.

Please return all three required documents via email or fax no later than December 31, 2020 to:

Lakeisha McCann, Program Associate
Email: lmccann@anthc.org | Fax: (907) 729-4047

ANTHC is committed to working with you on this project. If you have any questions regarding these forms and other grant requirements, please do not hesitate to call Nicole Yount direct at (907) 729-3523 or Toll Free 1-800-560-8637.

Sincerely,

Charissa Williar

Charissa Williar
Sanitation Facilities Program Manager
Division of Environmental Health & Engineering

enclosures: as stated

cc: Nicole Yount, ANTHC DEHE, Anchorage
Hansel Mathlaw, ANTHC Finance, Anchorage
Suzanne Wolf, ANTHC DEHE, Anchorage

PUBLIC COMMENTS

COUNCIL COMMENTS

ADJOURNMENT

FYI