

City of Sand Point Council Meeting



Workshop: Tuesday, February 11, 2020 – 2:00 p.m.

Meeting: Tuesday, February 11, 2020 – 7:00 p.m.

CALL TO ORDER

ROLL CALL

CITY OF SAND POINT

(packet will be available on website February 7, 2020 www.sandpointak.com)



MAYOR

Mayor Glen Gardner Jr. - Office Exp. 2020

COUNCIL MEMBERS

Danny Cumberlidge	Seat A - Exp. 2022
Allan Starnes	Seat B - Exp. 2020
Shirley Brown	Seat C - Exp. 2022
Jack Foster Jr.	Seat D - Exp. 2020
Marita Gundersen	Seat E - Exp. 2021
Emil Mobeck	Seat F - Exp. 2021

SAND POINT CITY COUNCIL MEETING AGENDA CITY CHAMBERS

Regular Meeting

Tuesday, February 11, 2020 7:00 pm

CALL TO ORDER ROLL CALL APPROVAL OF AGENDA

CONSENT AGENDA:

1. Minutes: Minutes of Regular Meeting on January 14, 2020

REPORTS:

1. Finance Officer
2. Administrator
3. DPS Police Chief
4. Public Works Manager
5. Harbor Master
6. Student Representative

HEARINGS, ORDINANCES AND RESOLUTIONS:

1. Ordinance 2019-07: FY20 Budget Amendment – 2nd Reading
2. Resolution 20-2: Authorizing the Disposal of Firearms

OLD BUSINESS:

NEW BUSINESS:

1. QTT Culture Camp Donation Request

PUBLIC COMMENTS COUNCIL COMMENTS ADJOURNMENT

THERE IS A WORKSHOP FOR THIS MEETING AT 2 P.M. – SAME DAY IN CITY CHAMBERS

POSTED: 02/05/20

CALL TO ORDER:

The regular meeting of the Sand Point City Council was held Tuesday, January 14, 2020 in the Sand Point Council Chambers. Mayor Glen Gardner Jr. called the meeting to order at 7:00 p.m.

ROLL CALL:

Glen Gardner Jr.	Mayor	Present
Danny Cumberlidge	Seat A	Present via teleconference
Allan Starnes	Seat B	Present
Shirley Brown	Seat C	Present
Jack Foster Jr.	Seat D	Present
Marita Gundersen	Seat E	Present
Emil Mobeck	Seat F	Present via teleconference

A quorum was established.

Staff in attendance:

Jordan Keeler, Administrator
 Shannon Sommer, City Clerk
 Krista Galvin, Finance Officer
 Douglas Holmberg, Harbor Master
 David Stokes, Public Works Director
 Hal Henning, Police Chief

APPROVAL OF AGENDA:

Mayor Glen Gardner Jr. requested a motion to approve the agenda.

MOTION: Councilperson Marita Gundersen made a motion to approve the agenda with the addition of #2. Resolution 20-01: NMFS Humpback Whales under Hearings, Ordinances and Resolutions.

SECOND: Councilperson Allan Starnes seconded the motion.

VOTE: Motion passed unanimously.

APPROVAL OF CONSENT AGENDA:

- Minutes of the December 10, 2019 Regular Meeting.

MOTION: Councilperson Jack Foster Jr. made a motion to adopt the Minutes of the December 10, 2019 Regular Meeting.

SECOND: Councilperson Allan Starnes seconded the motion.

VOTE: Motion passed unanimously.

REPORTS:

Finance Officer - Krista Galvin

Finance Officer Krista Galvin reported for the month of November 2019 Sales Tax was \$42,723.86 and Raw Fish Tax was \$3,495.99.

Administrator – Jordan Keeler

Administrator Jordan Keeler reported the Marine Transportation Advisory Board will meet with the State of Alaska the next day, the States consultants will unveil the States proposed ferry system schedule. The City owns a share of the office building in Anchorage, there will be a meeting the next day to discuss the property managers they are currently using.

Police Chief – Hal Henning

Police Chief Hal Henning reported the new patrol vehicles have arrived. Officer Dave Anderson will attend D.A.R.E. school on his next rotation, the school was paid for by a grant from Aleutian Pribilof Island Association. The total number of calls for service for 2019 was 384.

Councilperson Allan Starnes asked Police Chief Henning how the testing of the 911 system has been. Police Chief Henning said it was currently on hold, they're still in phase one. They are not having issues, they activated fire pagers. The problem they're running into is the 911 transfer, the long-distance carrier, if the carrier goes down the department has no way of knowing and they're working on it with two phone lines.

Public Works Director - David Stokes

Public Works Director David Stokes reported they were busy. They fueled buildings and equipment. They ordered chains for the sand truck and garbage truck. They worked on the 580 head. They sandblasted and painted the back of the plow black so the glare of lights won't blind the driver. They graded roads. They installed new LED lights on the sand truck. They replaced a solenoid on the Cat grader. They replaced the brakes on the Ranger truck. They serviced a police vehicle.

Landfill

They serviced the F150. They are cleaning around the landfill and picking up around dumpsters.

Recycling

The recycling center is running well.

Water and Sewer

They troubleshot the school pump house.

Harbor Master – Douglas Holmberg

Harbor Master Douglas Holmberg reported that it had been a quiet month. They changed the last two tires on the Travelift. Kendrick Equipment's technician will be arriving in Sand Point on January 20, 2020. They installed the windshield back on the Gehl. Harbor Master Holmberg installed new lights on the gangway.

Student Representative – Logan Thompson

Student Representative Logan Thompson reported they returned back to school from Christmas break. Students are looking forward to upcoming February 2020 basketball games. Student Council is planning a bake sale for February 9, 2020. The student council came up with a couple ideas to implement into the City, which are: trash cans throughout the city and possibly have students paint the dumpsters around town.

Mayor Gardner stated they tried the trash can idea once before and it did not work out, he suggested the student council come up with more ideas. Also, there was once an "adopt a bus stop," so maybe "adopt a dumpster" would be in the plans when the weather is nicer. Councilperson Foster stated the trash can idea was a good idea, but at this time we do not have machinery to empty the trash cans like in a bigger city.

HEARINGS, ORDINANCES, AND RESOLUTIONS:

1. Ordinance 2019-07: FY20 Budget Amendment – 1st Reading

MOTION: Councilperson Shirley Brown made a motion to put Ordinance 2019-07: FY20 Budget Amendment on the floor for 1st Reading.

SECOND: Councilperson Jack Foster Jr. seconded the motion.

VOTE: Motion passed unanimously.

2. Resolution 20-01: NMFS Humpback Whales

Administrator Keeler stated the main concern for the City if the NMFS proposal goes through, it has potential to shut down any in water projects, shutdown fishing or require conditions of fishing uneconomical or drive up the cost of any future projects. The deadline to comment on the proposal is January 30, 2020.

MOTION: Councilperson Jack Foster Jr. made a motion to approve Resolution 20-01: NMFS Humpback Whales.

SECOND: Councilperson Marita Gundersen seconded the motion.

VOTE: Motion passed unanimously.

OLD BUSINESS: None.

NEW BUSINESS:

1. AEB Community Assistance Grant Program

Council gave Administrator Keeler direction to allocate \$75,000 for a new telescopic lift and \$25,000 to repair the crane.

PUBLIC COMMENTS: None.

COUNCIL COMMENTS:

Councilperson Emil Mobeck commented it would be nice to receive monies from the AEB and to use what monies we have and keep moving forward. Councilperson Jack Foster Jr. commented it will be hard to maintain what equipment we have and hopefully the next salmon fishing season will be strong,

ADJOURNMENT:

MOTION: Councilperson Marita Gundersen made a motion to adjourn.

SECOND: Councilperson Jack Foster Jr. seconded the motion.

The meeting adjourned at 7:29 p.m.

Glen Gardner Jr., Mayor

ATTEST:

Shannon Sommer, City Clerk

REPORTS

FINANCE OFFICER

**City of Sand Point
Raw Fish Tax Revenue**

	<u>FY15</u>	<u>FY16</u>	<u>FY17</u>	<u>FY18</u>	<u>FY19</u>	<u>FY20</u>
July	121,976.31	110,509.71	129,882.77	142,500.10	83,040.24	81,992.40
August	48,575.15	94,822.69	42,576.34	139,542.35	48,290.30	88,100.71
September	64,362.76	62,297.79	63,622.18	37,427.07	49,496.61	65,893.27
October	32,213.32	76,878.70	59,854.60	32,201.69	46,261.99	51,476.42
November	7,214.11	3,770.50	6,757.09	10,083.69	4,963.48	3,495.99
December	372.97	735.79	-	515.28	74.67	
January	25,670.23	21,798.52	8,015.18	3,836.52	12,558.77	
February	37,309.68	47,098.16	47,058.04	27,529.30	24,948.95	
March	88,220.14	69,354.74	95,569.42	45,022.21	82,916.26	
April	15,613.35	23,493.50	5,984.43	58,469.24	13,561.22	
May	25,246.23	16,091.74	20,790.33	24,240.36	8,025.95	
June	68,319.25	78,884.08	109,955.05	58,431.26	89,711.60	-
Total	535,093.50	605,735.92	590,065.43	579,799.07	463,850.04	290,958.79

Sales Tax Revenue

	<u>FY15</u>	<u>FY16</u>	<u>FY17</u>	<u>FY18</u>	<u>FY19</u>	<u>FY20</u>
July	104,201.30	88,780.27	75,255.42	79,691.25	92,628.52	88,102.92
August	88,102.34	92,491.15	64,147.25	77,015.98	65,979.46	102,628.84
September	116,436.20	95,569.47	80,332.82	66,935.45	71,697.10	86,603.67
October	81,510.79	71,821.64	62,727.84	34,186.58	58,219.29	75,277.68
November	43,535.59	35,841.10	36,741.45	49,870.42	46,835.09	42,723.86
December	44,980.97	48,357.80	37,647.73	31,235.26	39,642.29	50,112.63
January	66,575.33	60,942.89	58,373.49	39,387.33	44,528.74	
February	69,895.86	60,702.43	59,618.34	45,302.69	41,619.24	
March	105,731.28	81,364.98	77,700.11	81,890.02	75,803.84	
April	58,562.79	53,394.08	52,535.54	45,633.53	49,639.45	
May	52,976.00	44,528.77	45,569.00	46,470.55	61,719.51	
June	96,824.06	80,350.37	78,996.36	81,316.23	93,332.26	-
Total	929,332.51	814,144.95	729,645.35	678,935.29	741,644.79	445,449.60
			TDX Fines	(150,000.00)		
				528,935.29		

City of Sand Point
Bank Balance

Date

	Balance	
		Date
Bank	End of December	2/5/2020
Key Bank	2,794,081.58	2,651,125.02
Wells Fargo - General	201,259.76	201,543.61
Wells Fargo - Bingo Fund	69,478.58	72,668.34
Wells Fargo - Silver Salmon Fund	39,362.32	38,725.16
Wells Fargo - PD Forfeiture	1,093.65	1,093.65
Wells Fargo - PD Forfeiture	12,836.85	12,836.85
Charles Schwab	560,518.38	565,005.40

CITY OF SAND POINT
***Expenditure Guideline-No Enc Sum©**

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Current Period: DECEMBER 18-19

	18-19 YTD Budget	18-19 YTD Amt	DECEMBER MTD Amt	18-19 YTD Balance	% of YTD
GENERAL FUND					
LEGISLATIVE	\$140,200.00	\$76,588.04	\$11,672.75	\$63,611.96	54.63%
ADMINISTRATION	\$993,836.00	\$485,407.88	\$40,155.62	\$508,428.12	48.84%
PARKS AND RECREATION	\$25,000.00	\$10,754.34	\$1,589.65	\$14,245.66	43.02%
PUBLIC SAFETY	\$630,850.00	\$289,970.73	\$45,916.70	\$340,879.27	45.97%
PUBLIC WORKS	\$720,500.00	\$298,326.29	\$40,218.45	\$422,173.71	41.41%
FACILITIES	\$277,150.00	\$104,329.28	\$22,614.66	\$172,820.72	37.64%
<i>Total GENERAL FUND</i>	<u>\$2,787,536.00</u>	<u>\$1,265,376.56</u>	<u>\$162,167.83</u>	<u>\$1,522,159.44</u>	<u>45.39%</u>
BINGO FUND					
ADMINISTRATION	\$574,350.00	\$392,856.70	\$70,977.88	\$181,493.30	68.40%
<i>Total BINGO FUND</i>	<u>\$574,350.00</u>	<u>\$392,856.70</u>	<u>\$70,977.88</u>	<u>\$181,493.30</u>	<u>68.40%</u>
SILVER SALMON DERBY					
FIRE	\$32,504.00	\$22,504.02	\$0.00	\$9,999.98	69.23%
<i>Total SILVER SALMON DERBY</i>	<u>\$32,504.00</u>	<u>\$22,504.02</u>	<u>\$0.00</u>	<u>\$9,999.98</u>	<u>69.23%</u>
CLINIC OPERATIONS/MAINTENANCE					
ADMINISTRATION	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
<i>Total CLINIC OPERATIONS/MAINTENANCE</i>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>0.00%</u>
ROCK CRUSHER ENTERPRISE FUND					
PUBLIC WORKS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
<i>Total ROCK CRUSHER ENTERPRISE FUND</i>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>0.00%</u>
WATER/SEWER OPERATIONS					
WATER/SEWER	\$276,500.00	\$50,159.90	\$13,058.69	\$226,340.10	18.14%
<i>Total WATER/SEWER OPERATIONS</i>	<u>\$276,500.00</u>	<u>\$50,159.90</u>	<u>\$13,058.69</u>	<u>\$226,340.10</u>	<u>18.14%</u>
HARBOR/PORT OPERATIONS					
HARBOR	\$596,500.00	\$226,449.70	\$45,421.09	\$370,050.30	37.96%
<i>Total HARBOR/PORT OPERATIONS</i>	<u>\$596,500.00</u>	<u>\$226,449.70</u>	<u>\$45,421.09</u>	<u>\$370,050.30</u>	<u>37.96%</u>
REFUSE COLLECTION					
PUBLIC WORKS	\$152,650.00	\$69,399.00	\$10,098.60	\$83,251.00	45.46%
<i>Total REFUSE COLLECTION</i>	<u>\$152,650.00</u>	<u>\$69,399.00</u>	<u>\$10,098.60</u>	<u>\$83,251.00</u>	<u>45.46%</u>
Report Total	\$4,420,040.00	\$2,026,745.88	\$301,724.09	\$2,393,294.12	45.85%

CITY OF SAND POINT
***Revenue Guideline-Alt Code©**

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Current Period: DECEMBER 18-19

		18-19	18-19	DECEMBER	18-19	% of
		YTD Budget	YTD Amt	MTD Amt	YTD Balance	YTD
GENERAL FUND						
Active	R 01-200 CAPITAL GAIN / LOSS	\$10,000.00	-\$33,165.58	(\$22,948.59)	\$43,165.58	-331.66%
Active	R 01-201 INTEREST INCOME	\$20,000.00	\$26,990.91	\$7,709.53	-\$6,990.91	134.95%
Active	R 01-202 FINES AND PENALTYS	\$1,000.00	\$48.92	\$0.00	\$951.08	4.89%
Active	R 01-203 OTHER REVENUE	\$5,000.00	\$2,017.58	\$821.45	\$2,982.42	40.35%
Active	R 01-205 4% SALES TAX	\$700,000.00	\$416,675.69	\$46,835.09	\$283,324.31	59.53%
Active	R 01-213 RAW FISH TAX	\$375,000.00	\$290,483.88	\$4,963.48	\$84,516.12	77.46%
Active	R 01-214 FINE-LATE SALES TAX	\$5,000.00	\$1,087.55	\$831.07	\$3,912.45	21.75%
Active	R 01-217 7% B & B Tax	\$14,000.00	\$7,118.17	\$306.42	\$6,881.83	50.84%
Active	R 01-225 PAYMENT IN LIEU OF TAX	\$150,000.00	\$0.00	\$0.00	\$150,000.00	0.00%
Active	R 01-230 DONATIONS	\$47,753.00	\$47,753.00	\$47,753.00	\$0.00	100.00%
Active	R 01-233 BUSINESS LIC. FEE	\$4,000.00	\$425.00	\$150.00	\$3,575.00	10.63%
Active	R 01-234 SB 46 PERS RELIEF	\$40,000.00	\$0.00	\$0.00	\$40,000.00	0.00%
Active	R 01-238 ANCHORAGE OFFICE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
In-Active	R 01-244 JAG GRANT REVENUE	\$0.00	\$3,494.00	\$0.00	-\$3,494.00	0.00%
Active	R 01-250 STATE REVENUE SHARIN	\$92,598.00	\$92,595.98	\$0.00	\$2.02	100.00%
In-Active	R 01-257 REVENUE--FEDERAL GOV	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 01-260 STATE LIQUOR SHARE TA	\$3,500.00	\$0.00	\$0.00	\$3,500.00	0.00%
Active	R 01-265 SOA DOCCED SHARED FIS	\$40,788.00	\$0.00	\$0.00	\$40,788.00	0.00%
Active	R 01-266 SOA DOR FISH BUS SHAR	\$300,000.00	\$273,103.50	\$0.00	\$26,896.50	91.03%
Active	R 01-285 EQUIPMENT RENTAL	\$47,878.00	\$47,971.79	\$950.00	-\$93.79	100.20%
Active	R 01-290 AK HIDTA PROGRAM	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 01-291 BUILDING RENTALS	\$140,000.00	\$59,469.73	\$10,265.02	\$80,530.27	42.48%
Active	R 01-293 LIBRARY GRANT	\$7,000.00	\$0.00	\$0.00	\$7,000.00	0.00%
Active	R 01-296 PD FORFEITURES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 01-297 POLICE MISC REVENUE	\$36,000.00	\$16,832.84	\$208.32	\$19,167.16	46.76%
Active	R 01-298 EMS MISC REVENUE	\$15,000.00	\$9,764.98	\$2,948.00	\$5,235.02	65.10%
	Total	<u>\$2,054,517.00</u>	<u>\$1,262,667.94</u>	<u>\$100,792.79</u>	<u>\$791,849.06</u>	<u>61.46%</u>
	Total GENERAL FUND	\$2,054,517.00	\$1,262,667.94	\$100,792.79	\$791,849.06	61.46%
BINGO FUND						
Active	R 02-294 BINGO REVENUE	\$45,000.00	\$30,517.85	\$2,940.00	\$14,482.15	67.82%
Active	R 02-295 PULL TAB REVENUE	\$525,000.00	\$344,860.00	\$11,753.50	\$180,140.00	65.69%
	Total	<u>\$570,000.00</u>	<u>\$375,377.85</u>	<u>\$14,693.50</u>	<u>\$194,622.15</u>	<u>65.86%</u>
	Total BINGO FUND	\$570,000.00	\$375,377.85	\$14,693.50	\$194,622.15	65.86%
SILVER SALMON DERBY						
Active	R 03-230 DONATIONS	\$3,250.00	\$2,500.00	\$0.00	\$750.00	76.92%
Active	R 03-292 SILVER SALMON DERBY	\$26,384.00	\$26,384.92	\$0.00	-\$0.92	100.00%
	Total	<u>\$29,634.00</u>	<u>\$28,884.92</u>	<u>\$0.00</u>	<u>\$749.08</u>	<u>97.47%</u>
	Total SILVER SALMON DERBY	\$29,634.00	\$28,884.92	\$0.00	\$749.08	97.47%
CLINIC OPERATIONS/MAINTENANCE						
Active	R 10-257 REVENUE--FEDERAL GOV	\$62,412.00	\$22,847.85	\$8,194.17	\$39,564.15	36.61%
In-Active	R 10-291 BUILDING RENTALS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	Total	<u>\$62,412.00</u>	<u>\$22,847.85</u>	<u>\$8,194.17</u>	<u>\$39,564.15</u>	<u>36.61%</u>
	Total CLINIC OPERATIONS/MAINTENANCE	\$62,412.00	\$22,847.85	\$8,194.17	\$39,564.15	36.61%
ROCK CRUSHER ENTERPRISE FUND						
In-Active	R 58-207 GRAVEL SALES	\$45,000.00	\$0.00	\$0.00	\$45,000.00	0.00%

CITY OF SAND POINT
***Revenue Guideline-Alt Code©**

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Current Period: DECEMBER 18-19

		18-19	18-19	DECEMBER	18-19	% of
		YTD Budget	YTD Amt	MTD Amt	YTD Balance	YTD
Total		\$45,000.00	\$0.00	\$0.00	\$45,000.00	0.00%
Total ROCK CRUSHER ENTERPRISE FUND		\$45,000.00	\$0.00	\$0.00	\$45,000.00	0.00%
WATER/SEWER OPERATIONS						
Active	R 61-202 FINES AND PENALTYS	\$1,000.00	\$588.19	\$29.04	\$411.81	58.82%
Active	R 61-206 WATER/SEWER REVENUE	\$200,000.00	\$96,317.62	\$18,722.96	\$103,682.38	48.16%
Active	R 61-235 TRANSFER IN	\$70,000.00	\$0.00	\$0.00	\$70,000.00	0.00%
In-Active	R 61-245 CONTRIBUTIONS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total		\$271,000.00	\$96,905.81	\$18,752.00	\$174,094.19	35.76%
Total WATER/SEWER OPERATIONS		\$271,000.00	\$96,905.81	\$18,752.00	\$174,094.19	35.76%
HARBOR/PORT OPERATIONS						
Active	R 62-201 INTEREST INCOME	\$5,000.00	\$2,191.20	\$197.04	\$2,808.80	43.82%
Active	R 62-203 OTHER REVENUE	\$10,000.00	\$6,900.00	\$0.00	\$3,100.00	69.00%
Active	R 62-210 HARBOR/MOORAGE	\$225,000.00	\$140,486.41	\$19,416.56	\$84,513.59	62.44%
Active	R 62-211 HARBOR/TRAVELLIFT	\$90,000.00	\$51,586.70	\$12,114.85	\$38,413.30	57.32%
Active	R 62-212 BOAT HARBOR/RENTS	\$85,000.00	\$50,253.50	\$8,290.70	\$34,746.50	59.12%
Active	R 62-215 HARBOR/WHARFAGE	\$95,000.00	\$10,874.06	\$2,797.96	\$84,125.94	11.45%
Active	R 62-219 HARBOR ELEC SERVICE F	\$8,000.00	\$3,313.34	\$95.00	\$4,686.66	41.42%
Active	R 62-220 HARBOR/ELEC DEPOSIT	\$1,100.00	\$1,100.00	\$0.00	\$0.00	100.00%
Active	R 62-221 HARBOR/VAN STORAGE	\$20,000.00	\$13,787.19	\$759.76	\$6,212.81	68.94%
Active	R 62-222 HARBOR/STALL ELECTRIC	\$30,000.00	\$12,638.17	\$901.57	\$17,361.83	42.13%
Active	R 62-223 HARBOR/ELECTRICITY	\$4,000.00	\$1,123.64	\$21.18	\$2,876.36	28.09%
Active	R 62-224 GEARSHED LOCKER RENT	\$15,000.00	\$900.00	\$600.00	\$14,100.00	6.00%
Active	R 62-237 HARBOR STORAGE	\$2,500.00	\$992.55	\$0.00	\$1,507.45	39.70%
Active	R 62-285 EQUIPMENT RENTAL	\$40,000.00	\$13,548.98	\$2,302.82	\$26,451.02	33.87%
Total		\$630,600.00	\$309,695.74	\$47,497.44	\$320,904.26	49.11%
Total HARBOR/PORT OPERATIONS		\$630,600.00	\$309,695.74	\$47,497.44	\$320,904.26	49.11%
REFUSE COLLECTION						
Active	R 65-202 FINES AND PENALTYS	\$1,500.00	\$330.95	\$12.98	\$1,169.05	22.06%
Active	R 65-204 REFUSE COLLECTION	\$130,000.00	\$73,190.10	\$12,773.72	\$56,809.90	56.30%
Active	R 65-235 TRANSFER IN	\$24,000.00	\$0.00	\$0.00	\$24,000.00	0.00%
Total		\$155,500.00	\$73,521.05	\$12,786.70	\$81,978.95	47.28%
Total REFUSE COLLECTION		\$155,500.00	\$73,521.05	\$12,786.70	\$81,978.95	47.28%
Report Total		\$3,818,663.00	\$2,169,901.16	\$202,716.60	\$1,648,761.84	56.82%

CITY OF SAND POINT

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***Fund Summary -
Budget to Actual©**

DECEMBER 18-19

	18-19 YTD Budget	DECEMBER MTD Amount	18-19 YTD Amount	18-19 YTD Balance	18-19 % YTD Budget
FUND 01 GENERAL FUND					
Revenue	\$2,054,517.00	\$100,792.79	\$1,262,667.94	\$791,849.06	61.46%
Expenditure	\$2,787,536.00	\$162,167.83	\$1,265,376.56	\$1,522,159.44	45.39%
		-\$61,375.04	-\$2,708.62		
FUND 02 BINGO FUND					
Revenue	\$570,000.00	\$14,693.50	\$375,377.85	\$194,622.15	65.86%
Expenditure	\$574,350.00	\$70,977.88	\$392,856.70	\$181,493.30	68.40%
		-\$56,284.38	-\$17,478.85		
FUND 03 SILVER SALMON DERBY					
Revenue	\$29,634.00	\$0.00	\$28,884.92	\$749.08	97.47%
Expenditure	\$32,504.00	\$0.00	\$22,504.02	\$9,999.98	69.23%
		\$0.00	\$6,380.90		
FUND 10 CLINIC OPERATIONS/MAINTENANCE					
Revenue	\$62,412.00	\$8,194.17	\$22,847.85	\$39,564.15	36.61%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$8,194.17	\$22,847.85		
FUND 61 WATER/SEWER OPERATIONS					
Revenue	\$271,000.00	\$18,752.00	\$96,905.81	\$174,094.19	35.76%
Expenditure	\$276,500.00	\$13,058.69	\$50,159.90	\$226,340.10	18.14%
		\$5,693.31	\$46,745.91		
FUND 62 HARBOR/PORT OPERATIONS					
Revenue	\$630,600.00	\$47,497.44	\$309,695.74	\$320,904.26	49.11%
Expenditure	\$596,500.00	\$45,421.09	\$226,449.70	\$370,050.30	37.96%
		\$2,076.35	\$83,246.04		
FUND 65 REFUSE COLLECTION					
Revenue	\$155,500.00	\$12,786.70	\$73,521.05	\$81,978.95	47.28%
Expenditure	\$152,650.00	\$10,098.60	\$69,399.00	\$83,251.00	45.46%
		\$2,688.10	\$4,122.05		
Report Total		-\$99,007.49	\$143,155.28		

TO: Mayor Gardner
City Council Members

FROM: Jordan Keeler
City Administrator

DATE: January 7, 2020

SUBJ: Monthly Report for February 2020



Here is a summary of activity in the past month:

- Submitted comments on the AMHS proposed summer schedule, which as of this writing features 2 runs in May and 2 in September. I also participated in the public comment session on the sailing calendar for the SW communities.
- Was nominated to the AML Legislative Committee and have been active on that following bills and offering input on bills that may have an impact to the City.
- Continued work on the annexation petition.
- Prepared an RFP for auditing services. Next year's audit, like this one, will require a single federal audit because the State's stance that we are receiving over \$750,000 in federal assistance as result of the new city dock as well as ANTHC assistance.
- Submitted various paperwork to the state including APOC reporting forms for the lobbyists' contract.
- Saw some Eagles basketball on their road trip. Go Eagles!



SAND POINT DEPARTMENT of PUBLIC SAFETY



Post Office Box 423
Sand Point, Alaska 99661

MEMORANDUM

To: Honorable Glen Gardner, Mayor, City of Sand Point
Mr. Jordan Keeler, City Administrator, City of Sand Point
Mr. Danny Cumberlidge, City Councilperson, City of Sand Point
Mr. Allan Starnes, City Councilperson, City of Sand Point
Ms. Shirley Brown, City Councilperson, City of Sand Point
Mr. Jack Foster Jr, City Councilperson, City of Sand Point
Ms. Marita Gundersen, City Councilperson, City of Sand Point
Mr. Emil Mobeck, City Councilperson, City of Sand Point

From: Denise Mobeck, Administrative Assistant

Date: February 3, 2020

Ref: Department of Public Safety's Monthly Report for January 2020

Police Department

- Hal Henning, Chief of Police
- Brent Nierman, Police Sergeant
- Dave Anderson, Police Officer
- Mark Chandler, Police Officer
- Thomas Slease, Investigator

Administrative Assistant

- Denise Mobeck/weekday 911 Dispatcher

Dispatchers

- Anne Christine Nielsen, 911 Dispatcher
- Alfred 'Jesse' Pesterkoff, 911 Dispatcher

Police Division Activity

JANUARY 2020

0 persons were jailed

There were 28 calls to 911

911 calls not resulting in an incident

8 hang up/mis-dials

7 MOC

2 ambulance needed

2 domestic violence issue

2 noise complaint

1 water leak at school

2 REDDI report

1 report of dead eagle near power lines

2 calls for burglar alarm in wrong city

1 removal of person

Incidents generated not listed in 911 calls

Animal welfare incident

3 Traffic stop for equipment violation

Traffic stop for person Driving Without Valid License

Traffic stop for person driving without valid license and vehicle impound

2 Theft report

Assistance with medical call

3 Tagged abandoned vehicles

Paper service

Traffic stop for Reckless driving

Complaint of aggressive animal

Unsecured building check

EMS Division

Chief of EMS Division: Denise Mobeck

EMS Activity: 2 runs

Rescue1 transported 2 patients to clinic

Carmen Holmberg celebrated 10 years being with EMS! Great Job Carmen- we appreciate you and couldn't serve the community as we do without you!

Denise was able to get a grant for much needed outdoor weather gear for our responders from Southern Regional EMS. The grant paid for almost \$1,400.00, leaving the EMS department to only spend less than \$500.00. We received our new EMS jackets in January. They are very nice!

Thank you to our volunteers that respond in a very short amount of time from being dispatched and for your commitment to the community! YOU are appreciated!

Fire Division

Chief of Fire Division: Vacant, administrative duties being fulfilled by police administrative assistant. We have completed the Fire Department's registration for 2020.

Fire Activity: 0 fires

All monthly incident reports were filed with the State Fire Marshal's Office meeting obligations and maintaining agency certification.

January 2020 Public Works Report

Shop

- Fueled buildings, equipment
- Worked on Sand Truck chains
- Sanded roads
- Work on lights for champion grader
- Plow Snow! 23 days
- Changed blades on sand truck and both graders
- Finish putting 580 back together with new parts
- Change brake lines on flat bed
- Worked on police Chevy Tahoe
- Fix wheel tilt on cat grader
- Change wheel bearing on Skidsteer
- Purge valve and spark plug wires on Chevy truck
- Help State with sanding the runway

Landfill

- Work on thawing out landfill
- Picked up around dumpsters

Recycling

- Recycle center needs a new combustion chamber on black gold furnace

Water and Sewer

- Dylan went to class
- Pump harbor lift station
- New pump in Nagai lift station
- Monthly sampling

January 2020

Slow again boats leaving to go fishing finished changing tires on the travel lift kendricks Tech guy showed up on the 20th did his service to the machine changed the 12 volt switches and solenoid valves all functions working again there will be some more parts to fix and address on it but we can do that ourselves Kendricks Tech guy left on the 23rd hauled one waste oil tank up to Public works still repairing things as the weather lets us.

Cold out water froze fixed that and insulated it better Robert is back working he was release for work on the16th.

**STUDENT
REPRESENTATIVE**

HEARINGS, ORDINANCES AND RESOLUTIONS

ORDINANCE 2019-07: FY20
BUDGET AMENDMENT –
2ND READING

Memo

To: Mayor Gardner
From: Jordan Keeler, Administrator
cc: City Council
Date: January 8, 2020
Re: FY 20 Mid-Year Budget Amendment

The proposed FY 20 Mid-Year Budget Amendment is presented for your consideration and input. The City faces a decline in revenue due to several factors:

- **State Shared Fisheries Taxes:** The original budget had \$275,000 (DOR) and \$40,000 (DCRA) for the two revenue sharing programs that the State uses to send money back to mitigate the impact of the local fisheries has on the City. These funds did not materialize in the case of the Department of Revenue (DOR) due to the summer 2018 downturn as well the lagging nature of the program; if a processor does not submit their June tax returns to the State by June 30, then the June tax returns are rolled over into the following year's distribution. The Department of Community and Regional Affairs (DCRA) funds were also down due to a poor summer 2018 season, but should rebound somewhat based on the summer 2019 season.
- **Raw Fish Tax:** The closure of the Trident plant due to the abysmal winter ground fisheries forecast was wholly unforeseen. The estimated loss of raw fish tax revenue is based on the 5-year average of tax collected during the months of November through May. It is too early to tell if there will be any fish going across the Trident dock, so for now the revenue is set at zero during this timeframe. However, the summer salmon fishery proved better than the conservative initial estimate, so that has helped offset the drop in projected revenue.
- **Sales Tax:** Again, this drop is based on the lack of the winter ground fishery as the fleet will not be purchasing fuel, gear and other supplies from locally based businesses. Other local purchases will also be impacted as there is simply less money in the community as a result of the fisheries decline. The estimated loss is a guess as there is no comparable event that can provide any insight as to what the loss will be and is a worst-case estimate. November sales tax revenue was one half of last years, so that may be the norm for this winter. Again, as with the raw fish tax, the sales tax in the summer and early fall months

came in well above the original estimate, so this has offset some of the projected loss during the winter.

These are the major changes to the budget at this time. Other revenues are predicted to remain flat, as are user fees for water/wastewater and harbor. There may be a small decrease in the cost of running the water and wastewater systems due to a lower demand, but both systems have significant fixed costs and the nominal cost of a gallon of water and wastewater is not that high. The AEB has offered up to \$100k in assistance which the Council has elected to spend on a new telehandler and crane repairs.

The budget does not contain any significant changes in expenditures. The City does not spend liberally and has a duty to provide services regardless of revenues. The public should know that the City has exercised financial prudence over the years to provide a buffer for times like these. Due to its prudence, our situation is not as dire as other communities who are facing similar impacts to their budget due to changes in the fisheries. Nevertheless, it is entirely possible that the City is facing an extended downturn and the status quo may change for the worse in the coming years.

City of Sand Point



ORDINANCE 2019-07

AN ORDINANCE OF THE CITY OF SAND POINT, ALASKA, ADOPTING THE
OPERATING BUDGET FOR FY20.

BE IT ORDAINED BY THE SAND POINT CITY COUNCIL:

SECTION 1. Classification: This is a non-code ordinance.

SECTION 2. Effective Date: This Ordinance becomes effective upon adoption.

SECTION 3. Severability: The terms, provisions and sections of this ordinance are severable.

SECTION 4. Content: The operating budget of the Sand Point City Council is adopted as follows:

BUDGET SUMMARY:

<u>FUND</u>	<u>REVENUE</u>	<u>EXPENDITURES</u>
General Fund	\$ 1,868,486	\$ 2,709,375
Bingo	\$ 745,000	\$ 570,000
Silver Salmon Derby	\$ 35,700	\$ 37,500
Clinic Operations	\$ 364,774	\$ 62,412
Rock Fund	\$ -	\$ -
Water & Sewer Operations	\$ 282,500	\$ 305,000
Harbor	\$ 641,500	\$ 517,200
Refuse Collection	\$ 159,650	\$ 153,650
TOTAL	\$ 4,097,610	\$ 4,355,137

**PASSED AND ADOPTED BY A DULY CONSTITUTED QUORUM OF
THE SAND POINT CITY COUNCIL THIS 11th DAY OF FEBRUARY, 2020.**

ATTEST:

Glen Gardner Jr., Mayor

Shannon Sommer, City Clerk

Introduction and 1st Reading January 14, 2020
2nd Reading and Adoption February 11, 2020

CITY OF SAND POINT
FY20 Budget

	FY20 Budget	FY 20 Amended		
			<u>\$ Change</u>	<u>% Change</u>
Revenue:				
01-General Fund	2,191,253	1,868,486	(322,767)	-15%
02-Bingo	570,000	745,000	175,000	31%
03-Silver Salmon Derby	34,000	35,700	1,700	5%
10-Clinic Operations	307,410	364,774	57,364	19%
58-Rock Fund	-	-	-	0%
61-Water and Sewer Operations	271,000	282,500	11,500	4%
62-Harbor	630,600	641,500	10,900	2%
65-Refuse Collection	155,500	159,650	4,150	3%
Total revenue	4,159,763	4,097,610	(62,153)	-1%
Expenditures:				
01-General Fund	2,899,283	2,709,375	(189,908)	-7%
02-Bingo	555,350	570,000	14,650	3%
03-Silver Salmon Derby	44,000	37,500	(6,500)	-15%
10-Clinic Operations	62,412	62,412	-	0%
58-Rock Fund	-	-	-	0%
61-Water and Sewer Operations	276,500	305,000	28,500	10%
62-Harbor	596,500	517,200	(79,300)	-13%
65-Refuse Collection	152,650	153,650	1,000	1%
Total expenditures	4,586,695	4,355,137	(231,558)	-5%
Projected Surplus/(Deficit)	(426,932)	(257,527)	169,405	

**CITY OF SAND POINT
FY20 Budget**

CITY OF SAND POINT - GENERAL FUND REVENUE			
	FY20	FY 20	
	<u>Budget</u>	<u>Amended</u>	
			<u>Change</u>
Revenue:			
2-Transfer From Reserves	290,000	72,650	(217,350)
200-Capital Gain / Loss	(33,000)	-	33,000
201-Interest Income	20,000	60,000	40,000
202-Fines and Penalties	1,000	1,000	-
203-Other Revenue	5,000	5,000	-
205-4% Sales Tax	600,000	550,000	(50,000)
213-2% Raw Fish Tax	400,000	450,000	50,000
214-Fine-Late Sales Tax	5,000	5,000	-
217-7% B&B Tax	14,000	14,000	-
225-PILT	150,000	150,000	-
230-Donations	47,753	43,612	(4,141)
233-Business License Fee	4,000	4,000	-
234-State PERS On-Behalf Relief	40,000	-	(40,000)
238-Anchorage Office	15,000	20,000	5,000
250-Community Assistance	90,000	87,901	(2,099)
260-State Business Licenses	3,500	2,500	(1,000)
265-DCRA Shared Fish Tax	44,000	12,472	(31,528)
266-DOR Shared Fish Tax	275,000	158,351	(116,649)
285-Equipment Rental	47,000	47,000	-
290-HITDA	18,000	18,000	-
291-Building Rentals	140,000	125,000	(15,000)
293-Library Grant	-	7,000	7,000
297-Police Misc	-	20,000	20,000
298-EMS Misc	<u>15,000</u>	<u>15,000</u>	<u>-</u>
Total Revenue	<u>2,191,253</u>	<u>1,868,486</u>	<u>(322,767)</u>

**CITY OF SAND POINT
FY20 Budget**

CITY OF SAND POINT: GENERAL FUND EXPENDITURES 01-1			
	<u>FY20 Budget</u>	<u>FY 20 Amended</u>	
			<u>Change</u>
Expenditures:			
Legislative			
300-Salaries	42,000	37,000	(5,000)
350-Fringe benefits	74,200	10,000	(64,200)
355-Council Stipend	-	36,000	36,000
400-Travel and per diem	20,000	20,000	-
660-Dues and fees	4,000	4,000	-
Total legislative	140,200	107,000	(33,200)
Administration:			
300-Salaries	260,000	250,000	(10,000)
330-Cash in Lieu of Health Insurance	85,000	128,000	43,000
350-Fringe benefits	76,000	86,000	10,000
400-Travel and per diem	21,000	21,000	-
410-Supplies	8,500	8,500	-
420-Fuel	4,000	2,000	(2,000)
450-Postage	3,500	4,500	1,000
485-Telephone	15,000	15,000	-
500-Equipment	10,000	10,000	-
510-Freight	3,000	2,000	(1,000)
520-Contractual	9,000	9,000	-
540-Equipment maintenance	6,500	3,500	(3,000)
570- Airport Leases	7,000	7,700	700
610-Professional Services/Audit	43,000	55,000	12,000
620-Sales Tax Audit	18,000	18,000	-
630-Legal	6,000	6,000	-
640-Prop & Liability Insurance	135,000	137,542	2,542
650-Bank Service Charge	8,500	10,000	1,500
660-Dues and fees	10,000	6,000	(4,000)
670-Elections	1,000	1,000	-
700-Transfer To Other Funds	94,000	72,650	(21,350)
710-Anchorage Office	10,000	12,000	2,000
730-Hospitality	3,000	1,500	(1,500)
750-Bond Payment	180,180	181,680	1,500
770-Event Costs	10,000	5,000	(5,000)
780-Library Grant	2,500	2,500	-
Total administration	1,029,680	1,056,072	26,392

**CITY OF SAND POINT
FY20 Budget**

CITY OF SAND POINT: GENERAL FUND EXPENDITURES 01-2			
	FY20	FY 20	
	<u>Budget</u>	<u>Amended</u>	
			<u>Change</u>
Expenditures, continued:			
Parks and recreation:			
300-Salaries	21,500	20,000	(1,500)
350-Fringe benefits	2,500	2,000	(500)
500 Equipment	<u>1,000</u>	<u>1,000</u>	<u>-</u>
Total parks and recreation	<u>25,000</u>	<u>23,000</u>	<u>(2,000)</u>
Public safety:			
010-Police:			
300-Salaries	378,903	378,903	-
310-911 Dispatchers	25,000	25,000	-
350-Fringe benefits	113,000	113,000	-
400-Travel and per diem	46,000	40,000	(6,000)
410-Supplies	5,000	5,000	-
420-Fuel	7,500	5,000	(2,500)
485-Telephone	9,000	12,000	3,000
500-Equipment	25,000	20,000	(5,000)
510-Freight	-	4,000	4,000
520-Contractual	10,000	10,000	-
xxx - Training	5,000	-	(5,000)
540-Equipment Maint	10,000	10,000	-
660-Dues and fees	<u>3,500</u>	<u>3,500</u>	<u>-</u>
Sub-total police	<u>637,903</u>	<u>626,403</u>	<u>(11,500)</u>

**CITY OF SAND POINT
FY20 Budget**

CITY OF SAND POINT: GENERAL FUND EXPENDITURES 01-3			
	FY20	FY 20	
	<u>Budget</u>	<u>Amended</u>	
Expenditures, continued:			<u>Change</u>
020-Emergency Services			
320-Volunteer Stipend	12,000	12,000	-
400-Travel/Perdiem	1,200	1,200	-
410-Supplies	2,000	2,000	-
485-Telephone	3,200	3,200	-
500-Equipment	2,500	2,500	-
510-Freight	500	500	-
520-Contractual	6,000	6,000	-
540-Equipment Maintenance	1,500	1,500	-
560-Equipment Fuel	1,000	1,000	-
660-Dues/Fees	<u>500</u>	<u>500</u>	<u>-</u>
Sub-total EMS	<u>30,400</u>	<u>30,400</u>	<u>-</u>
090-Fire			
300-Salaries			-
350-Fringe			-
410-Supplies	1,000	1,000	-
460-Fireboat	700	700	-
470-Utilities	1,500	1,500	-
485-Telephone	750	750	-
500-Equipment	20,000	5,000	(15,000)
510-Freight	2,500	1,500	(1,000)
540-Equipment Maintenance	3,500	2,000	(1,500)
560-Equipment Fuel	1,000	500	(500)
660-Dues/Fees	<u>500</u>	<u>500</u>	<u>-</u>
Sub-total fire	<u>31,450</u>	<u>13,450</u>	<u>(18,000)</u>
Total Public Safety	<u>699,753</u>	<u>670,253</u>	<u>(29,500)</u>

CITY OF SAND POINT
FY20 Budget

500-Public works:			
000-General:			
300-Salaries	350,000	300,000	(50,000)
350-Fringe benefits	74,000	56,000	(18,000)
400-Travel/Perdiem	3,000	2,000	(1,000)
410-Supplies	15,000	15,000	-
420-Fuel	25,000	15,000	(10,000)
470-Utilities/Street Lights	17,000	17,000	-
485-Telephone	6,000	6,000	-
500-Equipment	25,000	25,000	-
510-Freight	10,000	10,000	-
520-Contractual	55,000	15,000	(40,000)
540-Equipment maintenance	55,000	55,000	-
560-Equipment fuel	10,000	10,000	-
600-Repairs	75,000	50,000	(25,000)
660-Dues and fees	500	500	-
Total general public works	720,500	576,500	(144,000)
800-Facilities			
000-General			
300-Salaries	88,000	91,000	3,000
350-Fringe benefits	47,000	46,000	(1,000)
Total facilities	135,000	137,000	2,000

**CITY OF SAND POINT
FY20 Budget**

CITY OF SAND POINT: GENERAL FUND EXPENDITURES 01-4			
	FY20	FY 20	
	<u>Budget</u>	<u>Amended</u>	
			<u>Change</u>
040-New Clinic			
410-Supplies	300	-	(300)
510-Freight	300	-	(300)
600-Repairs and Maintenance	<u>2,000</u>	<u>-</u>	<u>(2,000)</u>
Total new clinic	<u>2,600</u>	<u>-</u>	<u>(2,600)</u>
050-Municipal Building			
410-Supplies	12,000	12,000	-
420-Fuel	30,000	30,000	-
470-Utilities	15,000	15,000	-
485-Phone	2,500	2,500	-
500-Equipment	3,000	3,000	-
510-Freight	4,500	4,500	-
540-Equipment Maintenance	1,500	4,000	2,500
600-Repairs & Maintenance	25,000	15,000	(10,000)
660-Dues/Fees	<u>300</u>	<u>300</u>	<u>-</u>
Total municipal building	<u>93,800</u>	<u>86,300</u>	<u>(7,500)</u>
055-Teen Center			
420-Fuel	2,500	2,500	-
470-Utilities	1,500	1,500	-
600-Repairs & Maintenance	<u>500</u>	<u>500</u>	<u>-</u>
Total teen center	<u>4,500</u>	<u>4,500</u>	<u>-</u>
060-4 Plex			
410-Supplies	500	500	-
420-Fuel	12,000	10,000	(2,000)
470-Utilities	3,000	2,000	(1,000)
500-Equipment	1,500	1,500	-
510-Freight	1,000	1,000	-
600-Repairs & Maintenance	<u>1,000</u>	<u>1,000</u>	<u>-</u>
Total 4plex	<u>19,000</u>	<u>16,000</u>	<u>(3,000)</u>

**CITY OF SAND POINT
FY20 Budget**

070-Employee Housing			
410-Supplies	500	500	-
420-Fuel	5,000	5,000	-
470-Utilities	3,000	4,500	1,500
500-Equipment	500	2,000	1,500
510-Freight	500	1,000	500
600-Repairs	<u>2,000</u>	<u>2,000</u>	-
Total Employee Housing	<u>11,500</u>	<u>15,000</u>	<u>3,500</u>
071-City Owned Leased Buildings			
410-Supplies	-	-	-
420-Fuel	5,000	3,000	(2,000)
470-Utilities	10,000	12,000	2,000
510-Freight	500	500	-
600-Repairs	<u>1,500</u>	<u>1,500</u>	-
Total city leased buildings	<u>17,000</u>	<u>17,000</u>	-
085-Ratnet Building			
470-Utilities	<u>750</u>	<u>750</u>	-
Total ratnet building	<u>750</u>	<u>750</u>	-
Total General Fund	<u>2,899,283</u>	<u>2,709,375</u>	<u>(189,908)</u>

CITY OF SAND POINT
FY20 Budget

GAMING FUND 02			
	FY20	FY 20	
	<u>Budget</u>	<u>Amended</u>	
			<u>Change</u>
Revenue:			
203-Other Revenue	5,000	-	(5,000)
294-Bingo	40,000	45,000	5,000
295-Pull tab	<u>525,000</u>	<u>700,000</u>	<u>175,000</u>
Total revenues	<u>570,000</u>	<u>745,000</u>	<u>175,000</u>
Expenditures: Bingo & Pulltabs			
230-Donations	50,000	70,000	20,000
300-Salaries	36,050	40,000	3,950
350-Fringe Benefits	4,000	3,500	(500)
410-Supplies	500	1,000	500
485-Telephone	1,000	1,000	-
500-Equipment	2,500	1,000	(1,500)
510-Freight	300	300	-
650-Bank service charges	3,000	3,500	500
660-Dues and fees	4,000	500	(3,500)
830-Bingo prizes	30,000	35,000	5,000
840-Door prizes	3,500	3,500	-
850-Bingo supplies	1,000	1,000	-
860-Pull-tab prizes	400,000	525,000	125,000
870-Pull tab purchases	15,000	20,000	5,000
880-Pull-tab tax	<u>4,500</u>	<u>5,000</u>	<u>500</u>
Total expenditures	<u>555,350</u>	<u>710,300</u>	<u>154,950</u>
Projected Surplus/(Deficit)			
	<u>14,650</u>	<u>34,700</u>	<u>20,050</u>

CITY OF SAND POINT
FY20 Budget

SILVER SALMON DERBY FUND 03			
	FY20	FY 20	
	<u>Budget</u>	<u>Amended</u>	
			<u>Difference</u>
Revenue:			
03-230-Donations	4,000	3,700	(300)
03-292-Revenues	<u>30,000</u>	<u>32,000</u>	<u>2,000</u>
Total revenue	<u>34,000</u>	<u>35,700</u>	<u>1,700</u>
Expenditures:			
410-Supplies	22,000	25,000	3,000
660-Dues/Fees	10,000	500	(9,500)
760-Donations	10,000	12,000	2,000
800-Prizes	<u>2,000</u>	<u>-</u>	<u>(2,000)</u>
Total expenditures	<u>44,000</u>	<u>37,500</u>	<u>(6,500)</u>

CITY OF SAND POINT
FY20 Budget

CLINIC FUND 10			
	FY20	FY 20	
	<u>Budget</u>	<u>Amended</u>	
			<u>Change</u>
Revenue:			
239-Clinic Revenue	-	57,364	57,364
257-Revenue Federal	307,410	307,410	-
Total revenue	307,410	364,774	57,364
Expenditures:			
			<u>Change</u>
040-New Clinic			
410-Supplies	-	26,676	26,676
510-Freight	-	300	300
520-Contractual	62,412	14,936	(47,476)
600-Repairs and Mainter	-	20,500	20,500
Total new clinic	62,412	62,412	-

**CITY OF SAND POINT
FY20 Budget**

ROCK FUND 58

	<u>FY20 Budget</u>	<u>FY 20 Amended</u>	<u>Change</u>
Revenue			
207-Gravel Sales	-	-	
Total revenue	<u>-</u>	<u>-</u>	<u>-</u>
Expenditures:			
500-Equipment	-	-	-
540-Equipment Maintenance	-	-	-
826-Blasting/Materials	-	-	-
827-Royalty Payments	<u>-</u>	<u>-</u>	<u>-</u>
Total expenditures	<u>-</u>	<u>-</u>	<u>-</u>
Projected Surplus/(Deficit)	<u>-</u>	<u>-</u>	<u>-</u>

**CITY OF SAND POINT
FY20 Budget**

WATER & SEWER FUND 61			
	FY20	FY 20	
	<u>Budget</u>	<u>Amended</u>	
			<u>Change</u>
Revenue:			
202-Fines and Penalties	1,000	2,000	1,000
206-User Fees water/sewer	200,000	220,000	20,000
235-Transfer from GF	<u>70,000</u>	<u>60,500</u>	<u>(9,500)</u>
Total revenues	<u>271,000</u>	<u>282,500</u>	<u>11,500</u>
Expenditures:			
300-Salaries	95,000	93,000	(2,000)
350-Fringe (Employee) Benefits	33,000	36,500	3,500
400-Travel and per diem	5,000	5,000	-
410-Supplies	25,000	25,000	-
420-Fuel	18,000	20,000	2,000
470-Utilities	20,000	30,000	10,000
485-Telephone	5,000	5,000	-
500-Equipment	8,000	8,000	-
510-Freight	10,000	10,000	-
540-Equipment maintenance	15,000	30,000	15,000
560-Equipment Fuel	1,000	1,000	-
600-Repairs & Maintenance	35,000	35,000	-
660-Dues and fees	<u>6,500</u>	<u>6,500</u>	<u>-</u>
Total expenditures	<u>276,500</u>	<u>305,000</u>	<u>28,500</u>
Projected Surplus/(Deficit)	<u>(5,500)</u>	<u>(22,500)</u>	<u>(17,000)</u>

**CITY OF SAND POINT
FY20 Budget**

BOAT HARBOR FUND 62			
	FY20	FY 20	
	<u>Budget</u>	<u>Amended</u>	
			<u>Change</u>
Revenue:			
201-Interest	5,000	5,000	-
203-Other Revenue	10,000	5,000	(5,000)
210-Moorage	225,000	250,000	25,000
211-Haulout (Travel Lift)	90,000	110,000	20,000
212-Harbor Rents/Leases	85,000	85,000	-
215-Wharfage	95,000	65,000	(30,000)
219-Elec Service Fee	8,000	10,000	2,000
220-Electric Deposit	1,100	500	(600)
221-Van Storage	20,000	20,000	-
222-Electricity Stalls	30,000	40,000	10,000
223-Electricity-Uplands	4,000	4,000	-
224-Locker Rentals	15,000	15,000	-
237-Harbor Storage	2,500	2,000	(500)
285-Equipment Rental	<u>40,000</u>	<u>30,000</u>	<u>(10,000)</u>
Total revenue	<u>630,600</u>	<u>641,500</u>	<u>10,900</u>
Expenditures:			
300-Salaries	288,000	230,000	(58,000)
350-Fringe (Employee) Benefits	114,000	80,000	(34,000)
400-Travel and Per Diem	3,000	3,700	700
410-Supplies	10,000	12,000	2,000
420-Fuel	15,000	12,000	(3,000)
470-Utilities	75,000	60,000	(15,000)
485-Telephone	5,000	5,000	-
500-Equipment	10,000	10,000	-
510-Freight	8,000	8,000	-
520-Contractual	8,000	55,000	47,000
540-Equipment Maintenance	45,000	25,000	(20,000)
560-Equipment Fuel	2,500	3,000	500
600-Repairs	12,500	12,500	-
660-Dues and fees	<u>500</u>	<u>1,000</u>	<u>500</u>
Total expenditures	<u>596,500</u>	<u>517,200</u>	<u>(79,300)</u>
Projected Surplus/(Deficit)	<u>34,100</u>	<u>124,300</u>	<u>90,200</u>

**CITY OF SAND POINT
FY20 Budget**

REFUSE COLLECTION FUND 65			
	<u>FY20 Budget</u>	<u>FY 20 Amended</u>	
			<u>Change</u>
Revenue:			
202-Fines and Penalties	1,500	1,500	-
204-User Fees refuse	130,000	146,000	16,000
235-Transfer In	<u>24,000</u>	<u>12,150</u>	<u>(11,850)</u>
Total revenue	<u>155,500</u>	<u>159,650</u>	<u>4,150</u>
Expenditures: Refuse			
300-Salaries	100,000	103,000	3,000
350-Fringe (Employee) Benefits	27,000	24,000	(3,000)
410-Supplies	2,500	2,500	-
420-Fuel	3,000	4,000	1,000
500-Equipment	1,000	1,000	-
510-Freight	1,500	1,500	-
540-Equipment maintenance	10,000	10,000	-
560-Equipment fuel	5,000	5,000	-
660-Dues and fees	<u>250</u>	<u>250</u>	<u>-</u>
Total expenditures ops	<u>150,250</u>	<u>151,250</u>	<u>1,000</u>
Expenditures: Recycle Center			
410-Supplies	250	250	-
420-Fuel	250	250	-
470-Utilities	1,500	1,500	-
510-Freight	100	100	-
600-Repairs	<u>300</u>	<u>300</u>	<u>-</u>
Total expenditures ops	<u>2,400</u>	<u>2,400</u>	<u>-</u>
Total expenditures ops(combined)	<u>152,650</u>	<u>153,650</u>	<u>1,000</u>
Projected Surplus/(Deficit)	<u>2,850</u>	<u>6,000</u>	<u>3,150</u>

**RESOLUTION 20-02:
AUTHORIZING THE
DISPOSAL OF FIREARMS**

Memo

To: Mayor Gardner
From: Jordan Keeler, Administrator
cc: City Council
Date: February 4, 2020
Re: Resolution 20-02

The Sand Point Police Department has completed an audit of the evidence locker and has worked to clear a backlog that dates back well over ten years. Part of the audit process was to find owners of evidence for cases that are no longer active and return property to the rightful owners; by and large this has been a success. While most firearms have been returned to their owners, there are still several firearms that have been forfeited or left unclaimed by their previous owners. In addition to this, there are several surplus firearms owned by the City that are no longer in use and/or needed.

State law governs the disposal of firearms and clearly lays out the available options for the City. AS 18.65.340 gives the City the option to trade in the firearms, listed in Exhibit A, for credit with a firearms dealer to be used in conjunction with a purchase. This is the best option given the special nature of federal laws surrounding firearms and simplifying the process in a safe and effective manner. If City Council approves this resolution, the City will trade in the firearms in Exhibit A for \$2500 of credit to a licensed dealer and apply the credit towards the purchase of four (4) patrol rifles that will be placed into use with the Police Department and remain property of the City.

I recommend City Council approve this resolution.

City of Sand Point



RESOLUTION 20-02

A RESOLUTION BY THE CITY OF SAND POINT AUTHORIZING THE DISPOSAL OF FIREARMS TO A LICENSED FIREARMS DEALER PURSUANT TO AS 18.65.340

WHEREAS, the City of Sand Point Police Department has completed its audit of the evidence locker; and

WHEREAS, the Sand Point Police Department has made a good faith effort to return all evidence to the rightful owners in cases that are now closed; and

WHEREAS, the Sand Point Police Department has several firearms that are forfeited, surplus or unclaimed by the rightful owners as well as excess ammunition; and

WHEREAS, the Alaska Statue 18.65.340 Disposal of Firearms and Ammunition By the State and Municipalities supersedes City ordinances on disposal of personal property; and

WHEREAS, the City wishes to trade in the firearms and ammunition to a licensed dealer for a trade-in credit under Alaska Statue 18.65.340 (a) (2); and

NOW THEREFORE BE IT RESOLVED that the City of Sand Point considers the firearms listed in Exhibit A to be forfeited, surplus or unclaimed and are eligible to be traded in for credit to a licensed firearms dealer for a purchase of firearms for the Sand Point Police Department.

PASSED AND APPROVED BY A DULY CONSTITUTED QUORUM OF THE CITY COUNCIL FOR THE CITY OF SAND POINT ON THIS 11th DAY OF FEBRUARY, 2020.

CITY OF SAND POINT

Glen Gardner Jr., Mayor

ATTEST:

Shannon Sommer, City Clerk

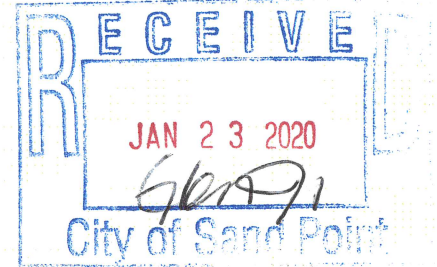
OLD BUSINESS

NEW BUSINESS



QAGAN TAYAGUNGIN TRIBE
P.O. BOX 447
SAND POINT, ALASKA 99661
PHONE (907) 383-5616

City of Sand Point
Attn: Mayor Glen Gardner
Po Box 249
Sand Point, AK



January 22nd, 2020

Dear Mr. Gardner,

The Qagan Tayagungin Tribe is starting to prepare for our Annual Culture Camp. The camp dates for this year are Monday, July 27th through Thursday, August, 6th 2020. Classes will be held from 9 am through 5 pm for our campers K-12th grade; and from 6 pm to 8 pm for adult participants.

This year we will continue to learn the Unangax language, dance, and beaded headdresses, as well as traditional foods (i.e. gathering and preparing salmon for drying, smoking, salting for use throughout the year). We are also hoping to offer drum making, Unangax bentwood hat making, and salmon tanning as well.

We take great pride in providing a cultural education to our community every year. It takes a significant amount of money to fund camp every year. Last year's camp had 94 children from kindergarten through twelfth grade, and a few dozen adults who attended. We are hoping the City of Sand Point will continue to support this valuable program, and are asking for a donation of \$5,000.

Thank you very much for your time and support for the Sand Point Culture Camp.

Sincerely,

A handwritten signature in black ink that reads "Peyton Kuzakin". The signature is fluid and cursive, with a long horizontal line extending to the right.

Peyton Kuzakin
Culture Camp Director

PUBLIC COMMENTS

COUNCIL COMMENTS

ADJOURNMENT

FYI



Schwab One® Account of
CITY OF SAND POINT

Report Period
January 1 - December 31,
2019

Account Number

2019 Year-End Schwab Gain/Loss Report

Prepared on January 18, 2020

Message Center

Your gain/loss report includes a summarized list of your realized gains/losses for 2019. You can also log in to www.schwab.com/sa_reports to view your documents securely online.

Your Independent Investment Manager and/or Advisor

ALASKA PERMANENT CAPITAL MANAG
900 W 5TH AVENUE
SUITE 601
ANCHORAGE AK 99501
1 (907) 272-7575

The custodian of your brokerage account is: Charles Schwab & Co., Inc.
For questions about this report, please contact your Independent Investment Manager and/or Advisor.

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Need help reading this report?

See the UNDERSTANDING YOUR YEAR-END SCHWAB GAIN/LOSS REPORT section.



SP 01 053207 74206H 142 BSNGLP
CITY OF SAND POINT
249 MAIN STREET
SAND POINT AK 99661





Report Period
January 1 - December 31,
2019

Account Number

Schwab One® Account of
CITY OF SAND POINT



Terms and Conditions

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GENERAL INFORMATION

This report contains a gain or a loss summary of your account. This report has been provided at the request of your Advisor. This information is not a solicitation or a recommendation to buy or sell, it may, however, be helpful for investment planning. The Gain/Loss sections(s) will not be provided to the IRS or any other tax authorities. The information provided may or may not have relevance in other jurisdictions. We recommend that all customers (non-U.S. and U.S.) consult their investment advisors prior to using this information.

Schwab has provided cost basis data wherever possible for most investments. This data may have been provided to

Schwab by your Advisor, vendors of market prices and other data, or other third parties. Your Advisor may also instruct Schwab to change the information we would otherwise report. Although efforts have been made to ensure the quality of the information provided on this report, data may be inaccurate or incomplete and is subject to change. Schwab accepts no responsibility for its accuracy, completeness or timely updating.

Currency: All figures are in U.S. dollars.

Accounting Methods: The default accounting methods used in this report are compliant with IRS accounting methods for individual investors.

Holding Period Computation: In computing the holding period, the day of acquisition is disregarded but the day of sale is included. For example, in order to obtain long-term capital gains treatment, property purchased on January 1, 2003, could not be sold until January 2, 2004. The trade date (not the settlement date) determines the date of purchase or sale. If no date is available, a blank will be displayed.

Special Accounting Rules: Certain situations including gifts, inheritance, tax-free exchanges, option exercises, short sales, wash sales, straddles, constructive sales, etc., can affect the computation of cost basis and/or holding period. These situations may not be properly factored into the figures shown in this report. Please consult your advisor for more information.

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Schwab One® Account of
CITY OF SAND POINT

Report Period
January 1 - December 31,
2019

Account Number

2019 Year-End Schwab Gain/Loss Report

Realized Gain or (Loss)

Accounting Method: First In First Out [FIFO]

Short-Term	Quantity/Par	Acquired/ Opened	Sold/ Closed	Total Proceeds	Cost Basis	Realized Gain or (Loss)
ISHARE EDGE MSCI MIN VOLEAFE ETF: EFAV	75.0000	10/17/19	12/30/19	\$5,588.92	\$5,562.75	\$26.17
Security Subtotal				\$5,588.92	\$5,562.75	\$26.17
ISHARES EDGE MSCI MIN VOL USA ETF: USMV	185.0000	06/18/19	12/30/19	\$12,113.55	\$11,408.95	\$704.60
Security Subtotal				\$12,113.55	\$11,408.95	\$704.60
JPMORGAN BETABUILD MSCI U S REIT ETF: BBRE	20.0000	09/26/18	05/14/19	\$1,680.57	\$1,547.50	\$133.07
Security Subtotal				\$1,680.57	\$1,547.50	\$133.07
VANGUARD SHORT-TERM BONDEF: BSV	70.0000	10/29/18	02/25/19	\$5,520.78	\$5,464.58	\$56.20
VANGUARD SHORT-TERM BONDEF: BSV	125.0000	10/29/18	06/18/19	\$10,033.50	\$9,758.17	\$275.33
VANGUARD SHORT-TERM BONDEF: BSV	38.0000	01/28/19	06/18/19	\$3,050.18	\$2,996.25	\$53.93
Security Subtotal				\$18,604.46	\$18,219.00	\$385.46
Total Short-Term				\$37,987.50	\$36,738.20	\$1,249.30



Schwab One® Account of
CITY OF SAND POINT

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2019

2019 Year-End Schwab Gain/Loss Report

Realized Gain or (Loss) (continued)

Accounting Method: First In First Out [FIFO]

Long-Term	Quantity/Par	Acquired/ Opened	Sold/ Closed	Total Proceeds	Cost Basis	Realized Gain or (Loss)
FLEXSHARES QUAL DIV ETF: QDF	40.0000	09/18/17	12/12/19	\$1,921.16	\$1,681.05	\$240.11
Security Subtotal				\$1,921.16	\$1,681.05	\$240.11
ISHARES CORE MSCI EMERGING ETF: IEMG	35.0000	09/18/17	04/25/19	\$1,832.97	\$1,934.45	(\$14.50)
Security Subtotal				\$1,832.97	\$1,934.45	(\$14.50)
ISHARES CORE MSCI EAFE ETF: IEFA	180.0000	09/18/17	10/17/19	\$11,190.37	\$11,503.01	(\$312.64)
ISHARES CORE MSCI EAFE ETF: IEFA	25.0000	09/18/17	11/01/19	\$1,594.35	\$1,597.64	(\$3.29)
Security Subtotal				\$12,784.72	\$13,100.65	(\$315.93)
ISHARES MSCI EAFE ETF: EFA	20.0000	10/29/18	11/01/19	\$1,358.37	\$1,232.06	\$126.31
Security Subtotal				\$1,358.37	\$1,232.06	\$126.31
SPDR S&P 500 ETF: SPY	7.0000	09/18/17	02/25/19	\$1,956.80	\$1,749.65	\$207.15
SPDR S&P 500 ETF: SPY	10.0000	09/18/17	04/25/19	\$2,919.02	\$2,499.51	\$419.51
SPDR S&P 500 ETF: SPY	45.0000	09/18/17	06/18/19	\$13,143.82	\$11,247.78	\$1,896.04
SPDR S&P 500 ETF: SPY	5.0000	09/18/17	11/01/19	\$1,527.69	\$1,249.75	\$277.94
Security Subtotal				\$19,547.33	\$16,746.69	\$2,800.64



Schwab One® Account of
CITY OF SAND POINT

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2019

2019 Year-End Schwab Gain/Loss Report

Realized Gain or (Loss) (continued)

Accounting Method: First In First Out [FIFO]

Long-Term (continued)	Quantity/Par	Acquired/ Opened	Sold/ Closed	Total Proceeds	Cost Basis	Realized Gain or (Loss)
VANGUARD TOTAL BOND MARKET ETF: BND	63.0000	09/18/17	01/28/19	\$5,003.04	\$5,171.85	\$0.00
VANGUARD TOTAL BOND MARKET ETF: BND	50.0000	09/18/17	05/14/19	\$4,054.09	\$4,104.64	(\$20.22)
VANGUARD TOTAL BOND MARKET ETF: BND	55.0000	09/18/17	09/03/19	\$4,673.85	\$4,515.11	\$158.74
Security Subtotal				\$13,730.98	\$13,791.60	\$138.52
Total Long-Term				\$51,175.53	\$48,486.50	\$2,975.15
Total Realized Gain or (Loss)				\$89,163.03	\$85,224.70	\$4,224.45

Schwab has provided realized gain/loss information wherever possible for most investments. Cost basis data may be incomplete or unavailable for some of your holdings. See Terms and Conditions.

Option Customers: Realized gain/loss of underlying securities is adjusted to reflect the premiums of assigned or exercised options.

Understanding Your Year-End Schwab Gain/Loss Report

This page provides an explanation of the terms used in the Year-End Schwab Gain/Loss Report in the order in which they appear.

Accounting Method: The accounting method noted on the report is the one in effect on the last day of the reporting calendar year. If you change your accounting method in the middle of a reporting period, you actually may have a mixed accounting method; however, the accounting method in effect at year-end will be the only method displayed. FIFO accounting (see definition below) is the default method for the purpose of this report.

Single Category Average Cost: The average cost of all shares held in a mutual fund regardless of how long they are owned. This includes shares acquired with reinvested dividends. This method is available for mutual funds and is the method used for open-end funds in this report.

First In First Out (FIFO): The first investments acquired are the first investments sold. This is the "default" method.

Last In First Out (LIFO): The last investments acquired are the first investments sold.

High Cost: Sell lots in order of highest unit cost to lowest unit cost. This will minimize gains and maximize losses.

Low Cost: Sell lots in order of lowest unit cost to highest unit cost. This will maximize gains and minimize losses.

Tax Lot Optimizer: A tax lot consists of one or more shares of a security purchased at the same price on the same day. Lots sold are selected in the following order.

1. **Short-Term Losses:** Lots that reflect a short-term loss are sold, beginning with lots that generate the greatest short-term loss down to the least short-term loss.
2. **Long-Term Losses:** Lots that reflect a long-term loss are sold, beginning with lots that generate the greatest long-term loss down to the least long-term loss.
3. **Short-Term No Gains or Losses:** Short-term lots are sold that reflect no gain or loss.
4. **Long-Term No Gains or Losses:** Long-term lots are sold that reflect no gain or loss.

Long-Term Gains: Lots that reflect a long-term gain are sold, beginning with lots that generate the least long-term gain up to the greatest long-term gain.

Short-Term Gains: Lots that reflect a short-term gain are sold, beginning with lots that generate the least short-term gain up to the greatest short-term gain.

Specific Lot: The IRS allows taxpayers to specifically identify lots sold. Such identification can be made at the time of trade up until settlement date. An "m" on this report indicates that the account holder

has used Specific Lot and matched a sale against a particular lot held at the time of trade.

Closing Transaction: The fulfillment of a contract causing an existing investment to end. A sale could be a closing transaction for a long position, and a purchase could be a closing position for a short position.

Short-Term/Long-Term: Gain or (loss) on the sale of a capital asset is labeled long-term if the property has been held for more than one year; it is labeled short-term if the property has been held for one year or less.

Investors need to provide the appropriate purchase date on some investments for the system generating this report to properly determine the holding period. For instance, absent notification to the contrary, the report assumes the purchase date is the date of transfer for investments transferred from another brokerage account. All transactions are displayed at the lot level. A lot is a single unit of shares of an investment that was acquired or opened on a specific trade date and at a specific trade time.

Quantity/Par: The number of shares for each lot within each investment position in the account. This is the number of shares for stocks and mutual funds; it is the number of contracts for options, and it is the face value of bonds or notes. Fractional shares are rounded for display purposes on this report.

Acquired/Opened: The trade date, effective date or the date provided by the account holder for a particular lot. This date generally establishes the holding period of the lot. For short positions, the opening date is the date the short position is established. If no date is available, the field will be left blank.

Sold/Closed: The trade date, effective date or the date provided by the account holder. For long positions, the closing date is the date on which the long position is disposed. For short positions, the closing date is the date on which the short position is covered.

Total Proceeds: The amount received upon disposition of the holding less commissions and applicable fees.

Cost Basis: The amount paid for the lot including applicable commissions, fees and adjustments for corporate actions and return of capital payments. For Short Sales, while the position remains open, the proceeds appear in the Cost Basis column with a negative value. In the Realized Gain or (Loss) section, the Cost Basis is the amount paid to close the transaction and appears in the Cost Basis column. The proceeds will appear in the Total Proceeds column. For cash in your account, Cost Basis includes total cash less margin loan(s) outstanding at the time this report is printed. Because it may include transactions which have not yet settled, please refer to your account statement for details.

Adjusted Cost Basis: The amortized cost basis (for bonds bought at a premium) or the accreted cost basis (for bonds bought at a discount).

Realized Gain or (Loss): A realized gain or (loss) is shown when a closing transaction occurs in your account that requires recognition of a gain or loss. To determine the Realized Gain or (Loss) for a lot, the Cost Basis is subtracted from the Total Proceeds.

Adjusted Realized Gain or (Loss): The realized gain or (loss) that is calculated based on the Adjusted Cost Basis.

Endnotes: Lettered footnotes are placed next to items that required additional explanation. Footnotes are explained on the last page of the report.

E - Data for this holding has been edited or provided by the account holder.

I - Value includes incomplete cost basis. If cost basis is not available for an investment, you may be able to provide updates.

m - A sale was matched against a particular lot held at the time of trade.

S - Short sale.

Disclaimer at bottom of each page of report

Schwab has provided accurate realized gain and loss information wherever possible for most investments. Cost basis data may be incomplete or unavailable for some of your holdings. If all data for a given investment is not available, the investment will not be listed here.

Option Customers: Realized gain/loss of underlying securities is adjusted to reflect the premiums of assigned or exercised options.