

City of Sand Point Council Meeting



Workshop: Tuesday, January 12, 2021 – 2:00 p.m.

Meeting: Tuesday, January 12, 2021 – 7:00 p.m.

CALL TO ORDER

ROLL CALL

APPROVAL OF AGENDA

CITY OF SAND POINT

(packet will be available on website January 8, 2021)

www.sandpointak.com



MAYOR

Mayor James Smith - Office Exp. 2023

COUNCIL MEMBERS

Danny Cumberlidge	Seat A - Exp. 2022
Allan Starnes	Seat B - Exp. 2023
Shirley Brown	Seat C - Exp. 2022
Jack Foster Jr.	Seat D - Exp. 2023
Marita Gundersen	Seat E - Exp. 2021
Emil Mobeck	Seat F - Exp. 2021

SAND POINT CITY COUNCIL MEETING AGENDA TELECONFERENCE

Regular Meeting

Tuesday, January 12, 2021 7:00 pm

**CALL TO ORDER
ROLL CALL
APPROVAL OF AGENDA**

CONSENT AGENDA:

1. Minutes: Minutes of Regular Meeting on December 8, 2020

REPORTS:

1. Finance Officer
2. Paul Mueller-EAT
3. Patrick Mayer-AEBSD
4. Administrator
5. DPS Police Chief
6. Public Works Director
7. Harbor Master
8. Student Representative

HEARINGS, ORDINANCES AND RESOLUTIONS:

OLD BUSINESS:

1. Travel Lift
2. CARES Act

NEW BUSINESS:

**PUBLIC COMMENTS
COUNCIL COMMENTS
ADJOURNMENT**

Note: Due to concerns about the COVID-19 virus and to follow best practices in order to prevent the spread of the virus, the meeting will be held telephonically. Please call 1-800-315-6338 and use the passcode 26961 followed by the # key.

THERE IS A WORKSHOP FOR THIS MEETING AT 2:00 P.M.-SAME DAY
SAME CALL IN NUMBER AS ABOVE.

CONSENT AGENDA

CALL TO ORDER:

The regular meeting of the Sand Point City Council was held Tuesday, December 8, 2020, telephonically. Mayor James Smith called the meeting to order at 7:01 p.m.

ROLL CALL:

James Smith	Mayor	Present
Danny Cumberlidge	Seat A	Present
Allan Starnes	Seat B	Present
Shirley Brown	Seat C	Present
Jack Foster Jr.	Seat D	Present
Marita Gundersen	Seat E	Present
Emil Mobeck	Seat F	Present

A quorum was established.

Staff in attendance:

Jordan Keeler, Administrator
Krista Galvin, Finance Officer
Jade Gundersen, Acting City Clerk
Dave Anderson, Police Chief
Douglas Holmberg, Harbor Master

APPROVAL OF AGENDA:

Mayor James Smith requested a motion to approve the agenda.

MOTION: Councilperson Jack Foster Jr. made a motion to adopt the agenda.

SECOND: Councilperson Allan Starnes seconded the motion.

VOTE: Motion passed unanimously.

CONSENT AGENDA:

Mayor James Smith requested a motion to adopt the consent agenda with a correction to the Minutes of November 10, 2020.

MOTION: Councilperson Shirley Brown made a motion to approve the consent agenda as requested.

SECOND: Councilperson Danny Cumberlidge seconded the motion.

VOTE: Motion passed unanimously.

REPORTS:

Finance Officer – Krista Galvin

Krista Galvin reported that Raw Fish Tax for the previous month was \$18,438.92 and Sales Tax was \$50,576.22. The rest of the report was included in the packet.

Paul Mueller-EAT CEO

Paul Mueller updated the council on Covid-19 cases in Sand Point, the upcoming vaccines, and dental services at EAT.

Patrick Mayer-AEBSD Superintendent

Patrick Mayer updated the council on the school district’s operations in Sand Point regarding face-to-face instruction and the protocol in place for the return of staff following the holiday break. He added that through the district counselor, Lindsay Pinkleman, they have been able to get students set up with programs in Valdez and through AVTEC.

Administrator-Jordan Keeler

Administrator Jordan Keeler reported that the legal paperwork for financing for the travel lift is with the lawyers. Once they have the financial details, that will determine the outcome. He submitted the CARES Act report for October late due to some staff issues and will have the November report submitted by next week. All funding has to be spent by the 30th of December. He attended AML online and met with Mayor Smith in Anchorage. He reported that he began working with the state to get funding to repair the new dock, but it will not be a fast process due to the state’s requirements.

Police Officer – Dave Anderson

Chief Dave Anderson reported that there were 45 calls to 911, 15 self-initiated contacts, and 3 persons jailed. The City of Sand Point Police Department is fully staffed, with Officer Farr and Officer Lawery recently joining the force. Investigator Cash and the Anchorage Airport Interdiction Team reported that they made an arrest of one individual attempting to deliver 300 Fentanyl pills. They are pleased to announce that the EMS Director has been filled by Carmen Holmberg and the Fire Chief position has been filled by Jason Bjornstad. Chief Anderson thanked the community members that helped during a house fire. The clinic requests that when a community member requests a med on call, they call in the after-hours nurse hotline number, which is the clinic phone number. If an ambulance is needed then 911 dispatch will request for that. He asked that if the community members see anything suspicious, to report it to them.

Public Works Director - Vacant

Harbor Master – Douglas Holmberg

Harbor Master Douglas Holmberg reported that the travel lift was able to lift a documented 85-ton vessel on December 2nd but unable to lift a documented 99-ton vessel. The time is of the essence on getting a new one. The earthquake damage to the east wall pad where the cracks are is settling to the asphalt at the end of the wall. They started trouble shooting on the Gerove and will be pulling the planetary off to see what’s wrong on the inside. The swing motor checked out fine; they are going through the steps from the crane tech from Anchorage to diagnose the problem. He added that they are happy with the new Gehl and the lifting power it provides. He thanked Trident for their help getting it to Sand Point.

HEARINGS, ORDINANCES, AND RESOLUTIONS:

1. Ordinance 2020-02: FY21 Budget Amendment: 2nd Reading

Mayor James Smith requests a motion to put Ordinance 2021-02 on the floor for second reading.

MOTION: Councilperson Emil Mobeck made a motion to put Ordinance 2020-02: FY21 Budget Amendment on the floor for second reading.

SECOND: Councilperson Shirley Brown seconded the motion.

VOTE: Motion passed unanimously.

MOTION: Councilperson Shirley Brown made a motion to adopt Ordinance 2020-02: FY21 Budget Amendment.

SECOND: Councilperson Jack Foster Jr. seconded the motion.

VOTE: Motion passed unanimously.

2. Resolution 20-12: FY21 Shared Fisheries Business Tax Allocation Program

MOTION: Councilperson Jack Foster Jr. made a motion to adopt Resolution 20-12: FY21 Shared Fisheries Business Tax Allocation Program.

SECOND: Councilperson Emil Mobeck seconded the motion.

VOTE: Motion passed unanimously.

3. Resolution 20-13: Emergency Declaration

MOTION: Councilperson Marita Gundersen made a motion to adopt Resolution 20-13: Emergency Declaration.

SECOND: Councilperson Shirley Brown seconded the motion.

VOTE: Motion passed unanimously.

OLD BUSINESS:

1. Close-Up Donation Request

MOTION: Councilperson Shirley Brown made a motion to donate \$1000 to the 2021 Close-Up.

SECOND: Councilperson Allan Mobeck seconded the motion.

VOTE: Motion passed unanimously.

NEW BUSINESS:

1. 2021 Leases

MOTION: Councilperson Marita Gundersen made a motion to approve the 2021 Leases.

SECOND: Councilperson Emil Mobeck seconded the motion.

VOTE: Motion passed unanimously.

2. 2021 Hickey & Associates Contract

MOTION: Councilperson Jack Foster Jr. made a motion to approve the 2021 Hickey & Associates Contract for \$8,000.

SECOND: Councilperson Marita Gundersen seconded the motion.

VOTE: Motion passed unanimously.

3. ANTHC W/S Update

Nicole Yount, Project Manager for ANTHC presented information to the council regarding a [USA-RDGDA-RD](#) Grant in the amount of \$299,500 to upgrade two lift stations, Mud Bay and the Jumps.

PUBLIC COMMENTS:

Taylor Lundgren emphasized the importance on getting a working travel lift.

COUNCIL COMMENTS:

Emil Mobeck thanked Taylor for the comment, and thanked Patrick Mayer and Paul Mueller and their staffs for the work they are doing.

Shirley Brown thanked EAT and the school district and thinks it is a good idea to go to a 7-day quarantine for people returning to the community.

ADJOURNMENT:

MOTION: Councilperson Marita Gundersen made a motion to adjourn.

SECOND: Councilperson Emil Mobeck seconded the motion.

The meeting adjourned at 8:42 p.m.

James Smith, Mayor

ATTEST:

Jade Gundersen, Acting City Clerk

REPORTS

FINANCE OFFICER

**City of Sand Point
Raw Fish Tax Revenue**

	<u>FY16</u>	<u>FY17</u>	<u>FY18</u>	<u>FY19</u>	<u>FY20</u>	<u>FY21</u>
July	110,509.71	129,882.77	142,500.10	83,040.24	81,992.40	51,221.78
August	94,822.69	42,576.34	139,542.35	48,290.30	88,100.71	27,115.98
September	62,297.79	63,622.18	37,427.07	49,496.61	65,893.27	24,635.83
October	76,878.70	59,854.60	32,201.69	46,261.99	51,476.42	18,438.92
November	3,770.50	6,757.09	10,083.69	4,963.48	3,495.99	1,111.79
December	735.79	-	515.28	74.67		
January	21,798.52	8,015.18	3,836.52	12,558.77		
February	47,098.16	47,058.04	27,529.30	24,948.95		
March	69,354.74	95,569.42	45,022.21	82,916.26	13,306.96	
April	23,493.50	5,984.43	58,469.24	13,561.22	13,500.37	
May	16,091.74	20,790.33	24,240.36	8,025.95	8,261.04	
June	78,884.08	109,955.05	58,431.26	89,711.60	16,659.69	-
Total	605,735.92	590,065.43	579,799.07	463,850.04	342,686.85	122,524.30

Sales Tax Revenue

	<u>FY16</u>	<u>FY17</u>	<u>FY18</u>	<u>FY19</u>	<u>FY20</u>	<u>FY21</u>
July	88,780.27	75,255.42	79,691.25	92,628.52	88,102.92	61,022.60
August	92,491.15	64,147.25	77,015.98	65,979.46	102,628.84	62,489.92
September	95,569.47	80,332.82	66,935.45	71,697.10	86,603.67	65,441.59
October	71,821.64	62,727.84	34,186.58	58,219.29	75,277.68	50,576.22
November	35,841.10	36,741.45	49,870.42	46,835.09	42,723.86	35,912.73
December	48,357.80	37,647.73	31,235.26	39,642.29	50,112.63	
January	60,942.89	58,373.49	39,387.33	44,528.74	34,118.45	
February	60,702.43	59,618.34	45,302.69	41,619.24	35,316.83	
March	81,364.98	77,700.11	81,890.02	75,803.84	48,712.31	
April	53,394.08	52,535.54	45,633.53	49,639.45	33,711.29	
May	44,528.77	45,569.00	46,470.55	61,719.51	47,729.27	
June	80,350.37	78,996.36	81,316.23	93,332.26	71,991.16	-
Total	814,144.95	729,645.35	678,935.29	741,644.79	717,028.91	275,443.06

City of Sand Point
Bank Balance

Date

	Balance	
Bank	End of November	Date
Key Bank	2,181,601.36	2,973,105.24
Key Bank / CARES	403,019.47	219,437.65
Wells Fargo - General	860,718.75	362,242.52
Wells Fargo - Bingo Fund	81,104.48	85,689.16
Wells Fargo - Silver Salmon Fund	37,997.19	37,997.19
Wells Fargo - PD Forfeiture	593.67	593.67
Wells Fargo - PD Forfeiture	10,496.21	10,496.21
Charles Schwab	590,456.17	612,795.47

CITY OF SAND POINT

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***Fund Summary -
Budget to Actual©**

NOVEMBER 20-21

	20-21 YTD Budget	NOVEMBER MTD Amount	20-21 YTD Amount	20-21 YTD Balance	20-21 % YTD Budget
FUND 01 GENERAL FUND					
Revenue	\$2,685,099.11	\$321,772.09	\$1,262,511.52	\$1,422,587.59	47.02%
Expenditure	\$3,643,063.27	\$335,599.71	\$1,602,166.10	\$2,040,897.17	43.98%
		-\$13,827.62	-\$339,654.58		
FUND 02 BINGO FUND					
Revenue	\$450,000.00	\$50,484.50	\$166,572.50	\$283,427.50	37.02%
Expenditure	\$418,800.00	\$43,075.28	\$152,961.92	\$265,838.08	36.52%
		\$7,409.22	\$13,610.58		
FUND 03 SILVER SALMON DERBY					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
FUND 10 CLINIC OPERATIONS/MAINTENANCE					
Revenue	\$729,548.00	\$0.00	\$729,548.00	\$0.00	100.00%
Expenditure	\$62,412.00	\$0.00	\$78.88	\$62,333.12	0.13%
		\$0.00	\$729,469.12		
FUND 61 WATER/SEWER OPERATIONS					
Revenue	\$282,000.00	\$11,875.35	\$116,859.85	\$165,140.15	41.44%
Expenditure	\$307,403.00	\$29,857.88	\$113,555.17	\$193,847.83	36.94%
		-\$17,982.53	\$3,304.68		
FUND 62 HARBOR/PORT OPERATIONS					
Revenue	\$571,500.00	\$52,204.44	\$265,954.67	\$305,545.33	46.54%
Expenditure	\$638,871.67	\$65,109.27	\$341,284.08	\$297,587.59	53.42%
		-\$12,904.83	-\$75,329.41		
FUND 63 SOA DOCK					
Revenue	\$65,000.00	\$0.00	\$1,151.85	\$63,848.15	1.77%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$1,151.85		
FUND 65 REFUSE COLLECTION					
Revenue	\$159,650.00	\$9,638.18	\$84,568.44	\$75,081.56	52.97%
Expenditure	\$156,701.60	\$8,742.40	\$50,898.38	\$105,803.22	32.48%
		\$895.78	\$33,670.06		
Report Total		-\$36,409.98	\$366,222.30		

CITY OF SAND POINT
***Expenditure Guideline-No Enc Sum©**

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Current Period: NOVEMBER 20-21

	20-21 YTD Budget	20-21 YTD Amt	NOVEMBER MTD Amt	20-21 YTD Balance	% of YTD
GENERAL FUND					
LEGISLATIVE	\$89,200.00	\$35,948.47	\$8,175.64	\$53,251.53	40.30%
ADMINISTRATION	\$1,889,472.34	\$1,063,805.76	\$229,525.44	\$825,666.58	56.30%
PARKS AND RECREATION	\$23,000.00	\$0.00	\$0.00	\$23,000.00	0.00%
PUBLIC SAFETY	\$813,565.93	\$268,935.83	\$51,791.26	\$544,630.10	33.06%
PUBLIC WORKS	\$548,202.00	\$157,703.18	\$31,868.91	\$390,498.82	28.77%
FACILITIES	\$279,623.00	\$75,772.86	\$14,238.46	\$203,850.14	27.10%
<i>Total GENERAL FUND</i>	<u>\$3,643,063.27</u>	<u>\$1,602,166.10</u>	<u>\$335,599.71</u>	<u>\$2,040,897.17</u>	43.98%
BINGO FUND					
ADMINISTRATION	\$418,800.00	\$152,961.92	\$43,075.28	\$265,838.08	36.52%
<i>Total BINGO FUND</i>	<u>\$418,800.00</u>	<u>\$152,961.92</u>	<u>\$43,075.28</u>	<u>\$265,838.08</u>	36.52%
SILVER SALMON DERBY					
FIRE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
<i>Total SILVER SALMON DERBY</i>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	0.00%
CLINIC OPERATIONS/MAINTENANCE					
ADMINISTRATION	\$62,412.00	\$78.88	\$0.00	\$62,333.12	0.13%
<i>Total CLINIC OPERATIONS/MAINTENANCE</i>	<u>\$62,412.00</u>	<u>\$78.88</u>	<u>\$0.00</u>	<u>\$62,333.12</u>	0.13%
WATER/SEWER OPERATIONS					
WATER/SEWER	\$307,403.00	\$113,555.17	\$29,857.88	\$193,847.83	36.94%
<i>Total WATER/SEWER OPERATIONS</i>	<u>\$307,403.00</u>	<u>\$113,555.17</u>	<u>\$29,857.88</u>	<u>\$193,847.83</u>	36.94%
HARBOR/PORT OPERATIONS					
HARBOR	\$638,871.67	\$341,284.08	\$65,109.27	\$297,587.59	53.42%
<i>Total HARBOR/PORT OPERATIONS</i>	<u>\$638,871.67</u>	<u>\$341,284.08</u>	<u>\$65,109.27</u>	<u>\$297,587.59</u>	53.42%
SOA DOCK					
HARBOR	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
<i>Total SOA DOCK</i>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	0.00%
REFUSE COLLECTION					
PUBLIC WORKS	\$156,701.60	\$50,898.38	\$8,742.40	\$105,803.22	32.48%
<i>Total REFUSE COLLECTION</i>	<u>\$156,701.60</u>	<u>\$50,898.38</u>	<u>\$8,742.40</u>	<u>\$105,803.22</u>	32.48%
Report Total	<u>\$5,227,251.54</u>	<u>\$2,260,944.53</u>	<u>\$482,384.54</u>	<u>\$2,966,307.01</u>	43.25%

CITY OF SAND POINT
***Revenue Guideline-Alt Code©**

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Current Period: NOVEMBER 20-21

		20-21	20-21	NOVEMBER	20-21	% of
		YTD Budget	YTD Amt	MTD Amt	YTD Balance	YTD
GENERAL FUND						
Active	R 01-200 CAPITAL GAIN / LOSS	\$0.00	\$51,738.04	\$37,112.34	-\$51,738.04	0.00%
Active	R 01-201 INTEREST INCOME	\$10,000.00	\$2,740.89	\$284.67	\$7,259.11	27.41%
Active	R 01-202 FINES AND PENALTYS	\$1,500.00	\$1,339.78	\$4.10	\$160.22	89.32%
Active	R 01-203 OTHER REVENUE	\$2,500.00	\$746.83	\$0.00	\$1,753.17	29.87%
Active	R 01-205 4% SALES TAX	\$525,000.00	\$311,521.49	\$50,576.22	\$213,478.51	59.34%
Active	R 01-208 CARES INTEREST	\$37.60	\$46.34	\$3.44	-\$8.74	123.24%
Active	R 01-213 RAW FISH TAX	\$225,000.00	\$138,072.20	\$18,438.92	\$86,927.80	61.37%
Active	R 01-214 FINE-LATE SALES TAX	\$250.00	\$86.51	\$86.51	\$163.49	34.60%
Active	R 01-217 7% B & B Tax	\$3,000.00	\$1,271.22	\$626.57	\$1,728.78	42.37%
Active	R 01-225 PAYMENT IN LIEU OF TAX	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 01-230 DONATIONS	\$76,668.51	\$0.00	\$0.00	\$76,668.51	0.00%
Active	R 01-232 FIRE MISC REVENUE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 01-233 BUSINESS LIC. FEE	\$4,000.00	\$275.00	\$50.00	\$3,725.00	6.88%
Active	R 01-234 SB 46 PERS RELIEF	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 01-238 ANCHORAGE OFFICE	\$5,000.00	\$0.00	\$0.00	\$5,000.00	0.00%
Active	R 01-250 STATE REVENUE SHARIN	\$87,901.00	\$0.00	\$0.00	\$87,901.00	0.00%
Active	R 01-256 REVENUE--STATE OF ALA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 01-257 REVENUE--FEDERAL GOV	\$1,117,742.00	\$303,938.25	\$0.00	\$813,803.75	27.19%
Active	R 01-260 STATE LIQUOR SHARE TA	\$2,500.00	\$0.00	\$0.00	\$2,500.00	0.00%
Active	R 01-265 SOA DOCCEDED SHARED FIS	\$28,000.00	\$0.00	\$0.00	\$28,000.00	0.00%
Active	R 01-266 SOA DOR FISH BUS SHAR	\$225,000.00	\$186,485.55	\$186,485.55	\$38,514.45	82.88%
Active	R 01-285 EQUIPMENT RENTAL	\$35,000.00	\$7,427.61	\$2,989.84	\$27,572.39	21.22%
Active	R 01-290 AK HIDTA PROGRAM	\$9,000.00	\$362.81	\$362.81	\$8,637.19	4.03%
Active	R 01-291 BUILDING RENTALS	\$110,000.00	\$42,100.68	\$6,428.13	\$67,899.32	38.27%
Active	R 01-293 LIBRARY GRANT	\$7,000.00	\$7,000.00	\$0.00	\$0.00	100.00%
Active	R 01-296 PD FORFEITURES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 01-297 POLICE MISC REVENUE	\$165,000.00	\$173,214.32	\$18,322.99	-\$8,214.32	104.98%
Active	R 01-298 EMS MISC REVENUE	\$45,000.00	\$34,144.00	\$0.00	\$10,856.00	75.88%
	Total	<u>\$2,685,099.11</u>	<u>\$1,262,511.52</u>	<u>\$321,772.09</u>	<u>\$1,422,587.59</u>	<u>47.02%</u>
	Total GENERAL FUND	\$2,685,099.11	\$1,262,511.52	\$321,772.09	\$1,422,587.59	47.02%
BINGO FUND						
Active	R 02-294 BINGO REVENUE	\$20,000.00	\$11,213.00	\$3,017.00	\$8,787.00	56.07%
Active	R 02-295 PULL TAB REVENUE	\$430,000.00	\$155,359.50	\$47,467.50	\$274,640.50	36.13%
	Total	<u>\$450,000.00</u>	<u>\$166,572.50</u>	<u>\$50,484.50</u>	<u>\$283,427.50</u>	<u>37.02%</u>
	Total BINGO FUND	\$450,000.00	\$166,572.50	\$50,484.50	\$283,427.50	37.02%
SILVER SALMON DERBY						
Active	R 03-230 DONATIONS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 03-292 SILVER SALMON DERBY	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	Total	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>0.00%</u>
	Total SILVER SALMON DERBY	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
CLINIC OPERATIONS/MAINTENANCE						
Active	R 10-257 REVENUE--FEDERAL GOV	\$729,548.00	\$729,548.00	\$0.00	\$0.00	100.00%
Active	R 10-291 BUILDING RENTALS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	Total	<u>\$729,548.00</u>	<u>\$729,548.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>100.00%</u>
	Total CLINIC OPERATIONS/MAINTENANCE	\$729,548.00	\$729,548.00	\$0.00	\$0.00	100.00%
WATER/SEWER OPERATIONS						

CITY OF SAND POINT
***Revenue Guideline-Alt Code©**

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Current Period: NOVEMBER 20-21

		20-21	20-21	NOVEMBER	20-21	% of
		YTD Budget	YTD Amt	MTD Amt	YTD Balance	YTD
Active	R 61-202 FINES AND PENALTYS	\$1,500.00	\$539.18	\$17.67	\$960.82	35.95%
Active	R 61-206 WATER/SEWER REVENUE	\$220,000.00	\$116,320.67	\$11,857.68	\$103,679.33	52.87%
Active	R 61-234 SB 46 PERS RELIEF	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 61-235 TRANSFER IN	\$60,500.00	\$0.00	\$0.00	\$60,500.00	0.00%
Active	R 61-270 ON BEHALF REVENUE PE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total		\$282,000.00	\$116,859.85	\$11,875.35	\$165,140.15	41.44%
Total WATER/SEWER OPERATIONS		\$282,000.00	\$116,859.85	\$11,875.35	\$165,140.15	41.44%
HARBOR/PORT OPERATIONS						
Active	R 62-201 INTEREST INCOME	\$5,000.00	\$838.82	\$104.00	\$4,161.18	16.78%
Active	R 62-203 OTHER REVENUE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 62-210 HARBOR/MOORAGE	\$250,000.00	\$119,347.49	\$13,978.34	\$130,652.51	47.74%
Active	R 62-211 HARBOR/TRAVELLIFT	\$110,000.00	\$37,080.25	\$6,407.23	\$72,919.75	33.71%
Active	R 62-212 BOAT HARBOR/RENTS	\$85,000.00	\$70,704.50	\$28,069.60	\$14,295.50	83.18%
Active	R 62-215 HARBOR/WHARFAGE	\$0.00	\$5,176.29	\$376.56	-\$5,176.29	0.00%
Active	R 62-219 HARBOR ELEC SERVICE F	\$10,000.00	\$3,991.59	\$726.56	\$6,008.41	39.92%
Active	R 62-220 HARBOR/ELEC DEPOSIT	\$500.00	\$400.00	\$0.00	\$100.00	80.00%
Active	R 62-221 HARBOR/VAN STORAGE	\$20,000.00	\$15,642.27	\$600.00	\$4,357.73	78.21%
Active	R 62-222 HARBOR/STALL ELECTRIC	\$40,000.00	\$10,588.53	\$1,731.21	\$29,411.47	26.47%
Active	R 62-223 HARBOR/ELECTRICITY	\$4,000.00	\$172.57	\$6.21	\$3,827.43	4.31%
Active	R 62-224 GEARSHED LOCKER RENT	\$15,000.00	\$300.00	\$0.00	\$14,700.00	2.00%
Active	R 62-234 SB 46 PERS RELIEF	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 62-237 HARBOR STORAGE	\$2,000.00	\$0.00	\$0.00	\$2,000.00	0.00%
Active	R 62-270 ON BEHALF REVENUE PE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 62-285 EQUIPMENT RENTAL	\$30,000.00	\$1,712.36	\$204.73	\$28,287.64	5.71%
Total		\$571,500.00	\$265,954.67	\$52,204.44	\$305,545.33	46.54%
Total HARBOR/PORT OPERATIONS		\$571,500.00	\$265,954.67	\$52,204.44	\$305,545.33	46.54%
SOA DOCK						
Active	R 63-215 HARBOR/WHARFAGE	\$65,000.00	\$1,151.85	\$0.00	\$63,848.15	1.77%
Active	R 63-245 CONTRIBUTIONS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total		\$65,000.00	\$1,151.85	\$0.00	\$63,848.15	1.77%
Total SOA DOCK		\$65,000.00	\$1,151.85	\$0.00	\$63,848.15	1.77%
REFUSE COLLECTION						
Active	R 65-202 FINES AND PENALTYS	\$1,500.00	\$162.53	\$15.56	\$1,337.47	10.84%
Active	R 65-204 REFUSE COLLECTION	\$146,000.00	\$84,405.91	\$9,622.62	\$61,594.09	57.81%
Active	R 65-234 SB 46 PERS RELIEF	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 65-235 TRANSFER IN	\$12,150.00	\$0.00	\$0.00	\$12,150.00	0.00%
Active	R 65-270 ON BEHALF REVENUE PE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total		\$159,650.00	\$84,568.44	\$9,638.18	\$75,081.56	52.97%
Total REFUSE COLLECTION		\$159,650.00	\$84,568.44	\$9,638.18	\$75,081.56	52.97%
Report Total		\$4,942,797.11	\$2,627,166.83	\$445,974.56	\$2,315,630.28	53.15%

ADMINISTRATOR



TO: Mayor Smith
City Council Members

FROM: Jordan Keeler
City Administrator

DATE: January 6, 2021

SUBJ: Monthly Report for January 2021

Here is a summary of items since our December 8th meeting.

- Continued work on getting financing for the travel lift; see memo.
- Submitted the required monthly report for our CARES Act funding; see memo.
- Communicated with Mayor Smith on several matters including financial and personnel.
- Started attending online briefings for AML regarding the upcoming legislative session and the possible impacts on municipalities as a whole and what bills/policies/actions will have a negative impact on Sand Point.
- Continued the process to get State funding for the repairs to the dock.
- Worked on some year-end administrative tasks and enjoyed a quiet holiday season.

DPS POLICE CHIEF



SAND POINT DEPARTMENT of PUBLIC SAFETY

Post Office Box 423
Sand Point, Alaska 99661



MEMORANDUM

To: Honorable Jim Smith, Mayor, City of Sand Point
Mr. Jordan Keeler, City Administrator, City of Sand Point
Mr. Danny Cumberlidge, City Councilperson, City of Sand Point
Mr. Allan Starnes, City Councilperson, City of Sand Point
Ms. Shirley Brown, City Councilperson, City of Sand Point
Mr. Jack Foster Jr, City Councilperson, City of Sand Point
Ms. Marita Gundersen, City Councilperson, City of Sand Point
Mr. Emil Mobeck, City Councilperson, City of Sand Point

From: Denise Mobeck, Administrative Assistant

Date: January 5, 2021

Ref: Department of Public Safety's Monthly Report for December 2020

Police Department

- Dave Anderson, Chief of Police
- Brent Nierman, Police Sergeant
- Frank Farr, Police Officer
- Richard Lowery, Police Officer
- Justin Cash, Investigator

Administrative Assistant

- Denise Mobeck

Dispatchers

- Anne Christine Nielsen, 911 Dispatcher
- Alfred 'Jesse' Pesterkoff, 911 Dispatcher

Police Division Activity

1 person were jailed

Extrication Warrant from another state

37 calls to 911

15 hang up/mis-dials

5 MOC request- all calls are referred to the clinic after-hours nurse hotline

4 ambulance requests (1 request called back and cancelled ambulance)

1 disruptive person at store

1 burglary

4 noise complaint

2 miscellaneous information for officer

1 company reporting burglar alarm in Kenai

1 drug information regarding a call

1 unwanted person at house

1 drunken person removal

1 house fire

Calls for service not on 911 line

Information regarding drug activity

Public assist to take someone to clinic

Complaint of aggressive dog- gave verbal warning to owner

Report of harassment, civil issue

Welfare checks on 2 different incidents

Drug paraphernalia found in a business parking lot

Traffic stop for no lights after dark, verbal warning

REDDI Report

Damaged windows at a business

Courtesy ride for individual

Death investigation

Advised multiple vehicles of blocking roadway

Civil standby

Suspicious circumstances

Public assist regarding person in jail

Court summons served

Agency Assist and standby for OCS worker

Assist with EMS call

Bar checks done regularly

Note from Chief Anderson,

Addressing signs have been ordered and should be received in a couple weeks. All police department staff are getting the COVID-19 vaccine as soon as it's available.

**EMS Director
Carmen Holmberg**

- Rescue1 had 9 total calls -3 Tone outs - 4 medevac's - 2 transports
- Held a training with five people who showed up, went over gurney, stair chair and where things are at in the ambulance
- We've added one more responder to the team
- I am trying to set up a BLS, ETT and EMT refresher class in the next few months
- Rescue1 was brought to the city shop for maintenance
- A no parking sign was added to the ambulance bay
- Covid vaccines should be available to the EMS team the second week of January
- EMT's are extended an additional year and ETT's are extended six months if they were due to expire at the end of the year due to Covid
- I am still being trained by Denise and learning a lot.

**Fire Chief
Jason Bjornstad**

- We had our first Volunteer Fire Fighter meeting/training on December 13th, 7 people attended. We continue to have them every Sunday at 1 pm.
- Working on going through equipment, training, and establishing what is needed.
- There were no fire calls for December.

PUBLIC WORKS
DIRECTOR

HARBOR MASTER

Harbor Report

December 2020

Not much happening got parts ordered for the travel lift with filter cart to clean the system some movement in the harbor repairing things as needed. Still waiting to see if we can get the tech guy in from Kendricks but it's not looking good for that with the new strain of the Covid virus waiting to see how this plays out.

Got the generator shack moved by the new warehouse which makes it much safer for the crew. Thanks to Allen Starnes for hooking it up for us, much appreciated.

I asked months ago to have letters sent out about calling to get by the wall and to use the warehouse for appointments. People use the warehouse and leave it a mess. It's busy in there now with them getting ready for this upcoming season.

HEARINGS, ORDINANCES AND RESOLUTIONS

OLD BUSINESS

Memo

To: Mayor Smith
From: Jordan Keeler, Administrator
cc: City Council
Date: January 7, 2021
Re: Travel lift Update

Work continues on the acquisition of a new 200-ton travel lift. The financing company and underwriters are working on the documentation needed to get the money ready. As of today, the City is looking at a monthly payment of roughly \$14,500 per month for 8 years. One thing to note is that the City will have to create a dedicated 'Travel Lift' fund, similar to our current Harbor fund, and place all current revenues from the old travel lift in there in order to cover the payments on the interest owed during the construction period. After delivery, all revenues from the operation of the new travel lift will be deposited in the fund and all payments will have to be made from the designated 'Travel Lift' fund.

In order to set up the new fund, a budget amendment is required and that involved passing an ordinance, similar to the mid-year budget amendment that we do each year. There's also some legal requirements behind setting up the separate fund as it involves obligating the city to make payments past the current fiscal year. Once I have the final numbers, the ordinance will be noticed and we will go through the required process to adopt it.

Memo

To: Mayor Smith
From: Jordan Keeler, Administrator
cc: City Council
Date: January 7, 2021
Re: CARES Act Funding Update

The original spending plan approved by Council for the City's CARES Act funding anticipated a full drawdown for eligible expenses by December 30th, 2020, as that was the original deadline to spend all of the allocated funds. Staff worked towards that goal and was on track to hit the targets as laid out, even with changes in circumstances as the year unfolded. In late December of 2020, federal guidelines on CARES Act funding extended the deadline for expenditures until September 30th of this year. We have not received all of our December invoices so we are not sure how much of the funds, if any, remain but it should not be more than \$15-20,000 at the most. We can easily identify eligible expenses to draw down the rest of the funds so as not to leave anything on the table.

There is discussion of another CARES Act-style funding package passing; whether or not this comes to pass and the nature of funding restrictions remains to be seen. However, it is not too early to think of ways that Council can address community needs and best allocate funds to meet those needs.

NEW BUSINESS

PUBLIC COMMENTS

COUNCIL COMMENTS

ADJOURNMENT

FYI