

City of Sand Point Council Meeting



Workshop: Tuesday, March 14, 2017 – 2:00 p.m.

Meeting: Tuesday, March 14, 2017 – 7:00 p.m.

CALL TO ORDER

ROLL CALL

CITY OF SAND POINT

(packet will be available on website July 06, 2018
www.sandpointak.com)



MAYOR

Mayor Glen Gardner Jr. - Office Exp. 2020

COUNCIL MEMBERS

Danny Cumberlidge	Seat A - Exp. 2019
Allan Starnes	Seat B - Exp. 2020
Shirley Brown	Seat C - Exp. 2019
Jack Foster Jr.	Seat D - Exp. 2020
Marita Gundersen	Seat E - Exp. 2018
Emil Mobeck	Seat F - Exp. 2018

SAND POINT CITY COUNCIL MEETING AGENDA CITY CHAMBERS

Regular Meeting

Thursday, July 12, 2018 7:00 pm

**CALL TO ORDER
ROLL CALL
APPROVAL OF AGENDA**

CONSENT AGENDA:

1. Minutes: Minutes of Regular Meeting on June 5, 2018

REPORTS:

1. Finance Officer
2. Administrator
3. DPS Director
4. Fire Chief
5. Public Works Director
6. Harbor Master

HEARINGS, ORDINANCES AND RESOLUTIONS:

OLD BUSINESS:

NEW BUSINESS:

1. Silver Salmon Derby Donation Request
2. Area M Fisheries
3. VIP Taxes & Consulting, LLC Proposal

**PUBLIC COMMENTS
COUNCIL COMMENTS
ADJOURNMENT**

THERE IS A WORKSHOP FOR THIS MEETING AT 2 P.M. – SAME DAY IN CITY CHAMBERS

POSTED: 07/06/18

CALL TO ORDER:

The regular meeting of the Sand Point City Council was held Tuesday, June 5, 2018 in the Sand Point Council Chambers. Mayor Glen Gardner Jr. called the meeting to order at 7:04 p.m.

ROLL CALL:

Glen Gardner Jr.	Mayor	Present
Danny Cumberlidge	Seat A	Present
Allan Starnes	Seat B	Present
Shirley Brown	Seat C	Present
Jack Foster Jr.	Seat D	Present
Marita Gundersen	Seat E	Present
Emil Mobeck	Seat F	Present

A quorum was established.

Staff in attendance:

- Jordan Keeler, Administrator
- Shannon Sommer, City Clerk
- Krista Galvin, Finance Officer
- Hal Henning, Police Chief
- Richard Kochuten Sr., Harbor Master
- David Stokes, Public Works Director

APPROVAL OF AGENDA:

- Mayor Glen Gardner Jr. requested a motion to approve the agenda.
- MOTION: Councilperson Jack Foster Jr. made a motion to approve the agenda.
- SECOND: Councilperson Emil Mobeck seconded the motion.
- VOTE: Motion passed unanimously.

APPROVAL OF CONSENT AGENDA:

- 1. Minutes of the May 8, 2018 Regular Meeting.
- Mayor Glen Gardner Jr. requested a motion to approve the consent agenda.
- MOTION: Councilperson Marita Gundersen made a motion to adopt the consent agenda with one correction under New Business, #3.
- SECOND: Councilperson Jack Foster Jr. seconded the motion.
- VOTE: Motion passed unanimously.

REPORTS:

Finance Officer - Krista Galvin

Finance Officer Krista Galvin reported for the month of April 2018 Raw Fish Tax was \$58,469.24 and Sales Tax was \$45,633.53. She made a change on March's sales tax due to late fees.

Administrator – Jordan Keeler

Administrator Jordan Keeler reported the Kelly Ave Outfall Line Project had been pushed back to late June/early July due to a delay obtaining some construction material, construction is still scheduled to take place this summer. EAT sent a contract for review, Administrator Keeler worked with the lawyers to make changes and revisions to protect the City and allowing EAT to gain access to the 105(I) lease funds. The State will need to have a public notice period for the FAA Part 139 landing fee requirement, as of now, the goal is to have a FAA inspection in mid-September and certification by October 1, 2018.

DPS Police Chief - Hal Henning

Police Chief Hal Henning reported there is statistical information included in the report. Officer Anderson offered two ATV Safety Classes and will offer more classes if needed, also, he is almost finished with the evidence room audit and returning items to individuals. With the recent EMT/ETT classes, there are now 3 new EMTs and ETTs, and they have received the new encrypted EMS radios. Chief Henning thanked the volunteers who assisted with the boat fire on drydock.

Mayor Gardner stated for a public announcement to be put on the radio for bicycles on the road. Councilperson Shirley Brown wanted Chief Henning to let the public know the ambulance is now recertified. Councilperson Emil Mobeck asked Chief Henning when the new Officer will be joining the department. Chief Henning replied Officer Mark Chandler will start June 6, 2018.

Public Works Director - David Stokes

Public Works Director David Stokes reported they cleaned out storm drains and did some ditching. They swept roads including the clinic parking lot and graded roads. They worked on the sweeper and brakes on a diesel truck. They burned alders. They put a new door and hinges on the Chevy shop truck, and new hinges and spark plugs on the Ford Flatbed truck. They worked on the PTO Pumper truck. They changed a bucket pin on the Bobcat Mini Excavator. They moved the Genie Lift back to the shop from the QTT building. They changed the oil in a cop car, serviced a Mack truck and picked up freight for PRV valves.

Water and Sewer - Vacant

They finished working on the fire hydrant at Gloria Gronholdt's home. They fixed leaks by the Teen Center, Nagai Avenue and below Dale Pedersen's in the swamp. They pump three loads from the jumps lift stations and back washing on a daily basis. They cleaned up around the school water tanks and fixed the gate at the water pump house.

Landfill

They worked on a deal with Ron Moore to move steel out of town. They cleaned around dumpsters. Solid Waste Operator Brandon Gundersen consolidated freon into one tank. The amount of trash being collected has increased.

Recycling Center

Everything is doing good.

Harbor Master - Richard Kochuten, Sr.

Harbor Master Richard Kochuten Sr. reported the machinery is being serviced on a regular basis. There has been a lot of hauling, storing, shuffling and storing boats. The crane inspector was here and inspected the crane at the dock.

HEARINGS, ORDINANCES, AND RESOLUTIONS:

1. Ordinance 2018-02: FY19 Budget – 2nd Reading

MOTION: Councilperson Emil Mobeck made a motion to put Ordinance 2018-02: FY19 Budget on the floor for second reading.

SECOND: Councilperson Allan Starnes seconded the motion.

VOTE: Motion passed unanimously.

Finance Officer Galvin explained the minor changes made to the second reading.

MOTION: Councilperson Emil Mobeck made a motion to adopt Ordinance 2018-02: FY19 Budget.

SECOND: Councilperson Shirley Brown seconded the motion.

VOTE: Motion passed unanimously.

2. Resolution 18-03: Supporting Excess Load Boilers

MOTION: Councilperson Shirley Brown made a motion to approve Resolution 18-03: Supporting Excess Load Boilers.

SECOND: Councilperson Jack Foster Jr. seconded the motion.

VOTE: Motion passed unanimously.

OLD BUSINESS: None.

NEW BUSINESS:

1. KSDP 4th of July Donation Request

MOTION: Councilperson Jack Foster Jr. made a motion to donate \$1,000 to the KSDP 4th of July Donation Request.

SECOND: Councilperson Danny Cumberlidge seconded the motion.

VOTE: Motion passed unanimously.

2. FY19 Employee Rates of Pay

MOTION: Councilperson Shirley Brown made a motion to approve the FY19 Employee Rates of Pay.

SECOND: Councilperson Marita Gundersen seconded the motion.

VOTE: Motion passed unanimously.

3. Motorola Programming Quote

MOTION: Councilperson Jack Foster Jr. made a motion to approve the Motorola Programming Quote.

SECOND: Councilperson Allan Starnes seconded the motion.

VOTE: Motion passed unanimously.

PUBLIC COMMENTS: None.

COUNCIL COMMENTS: None.

ADJOURNMENT:

MOTION: Councilperson Marita Gundersen made a motion to adjourn.

SECOND: Councilperson Emil Mobeck seconded the motion.

The meeting adjourned at 7:36 PM.

Glen Gardner, Jr., Mayor

ATTEST:

Shannon Sommer, City Clerk

REPORTS

FINANCE OFFICER

**City of Sand Point
Raw Fish Tax Revenue**

	<u>FY13</u>	<u>FY14</u>	<u>FY15</u>	<u>FY16</u>	<u>FY17</u>	<u>FY18</u>
July	98,195.23	156,655.84	121,976.31	110,509.71	129,882.77	142,500.10
August	68,242.04	137,107.36	48,575.15	94,822.69	42,576.34	139,542.35
September	71,393.24	53,307.44	64,362.76	62,297.79	63,622.18	37,427.07
October	74,240.08	41,610.64	32,213.32	76,878.70	59,854.60	32,201.69
November	5,675.98	22,386.53	7,214.11	3,770.50	6,757.09	10,083.69
December	1,305.30	5,337.01	372.97	735.79	-	515.28
January	39,379.85	43,650.07	25,670.23	21,798.52	8,015.18	3,836.52
February	33,190.81	53,363.98	37,309.68	47,098.16	47,058.04	27,529.30
March	78,691.30	65,073.23	88,220.14	69,354.74	95,569.42	45,022.21
April	24,930.11	36,514.38	15,613.35	23,493.50	5,984.43	58,469.24
May	16,846.94	21,292.12	25,246.23	16,091.74	20,790.33	24,240.36
June	129,015.93	64,462.43	68,319.25	78,884.08	109,955.05	-
Total	641,106.81	700,761.03	535,093.50	605,735.92	590,065.43	521,367.81

Sales Tax Revenue

	<u>FY13</u>	<u>FY14</u>	<u>FY15</u>	<u>FY16</u>	<u>FY17</u>	<u>FY18</u>
July	101,206.98	82,934.73	104,201.30	88,780.27	75,255.42	79,691.25
August	76,571.79	73,136.15	88,102.34	92,491.15	64,147.25	77,015.98
September	194,900.07	75,647.72	116,436.20	95,569.47	80,332.82	66,935.45
October	85,720.47	69,251.83	81,510.79	71,821.64	62,727.84	34,186.58
November	90,575.50	46,816.20	43,535.59	35,841.10	36,741.45	49,870.42
December	44,723.29	52,116.25	44,980.97	48,357.80	37,647.73	31,235.26
January	62,428.48	80,977.40	66,575.33	60,942.89	58,373.49	39,387.33
February	57,547.22	84,035.36	69,895.86	60,702.43	59,618.34	45,302.69
March	75,307.36	126,325.95	105,731.28	81,364.98	77,700.11	81,890.02
April	65,117.67	86,407.71	58,562.79	53,394.08	52,535.54	45,633.53
May	58,775.64	70,189.92	52,976.00	44,528.77	45,569.00	46,304.55
June	80,381.46	98,758.26	96,824.06	80,350.37	78,996.36	-
Total	993,255.93	946,597.48	929,332.51	814,144.95	729,645.35	597,453.06
				TDX Fines	(150,000.00)	
					579,645.35	

City of Sand Point
Bank Balance

Date

Balance

Date

Bank

End of May

Key Bank	2,307,318.26
Wells Fargo - General	192,277.84
Wells Fargo - Bingo Fund	38,320.49
Wells Fargo - Silver Salmon Fund	38,530.49
AlaskaUsa Federal Credit Union CD	205,395.39
Charles Schwab	516,512.35

CITY OF SAND POINT
***Expenditure Guideline-No Enc Sum©**

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Current Period: MAY 17-18

	17-18 YTD Budget	17-18 YTD Amt	MAY MTD Amt	17-18 YTD Balance	% of YTD
GENERAL FUND					
LEGISLATIVE	\$133,200.00	\$126,313.28	\$9,888.94	\$6,886.72	94.83%
ADMINISTRATION	\$1,141,180.00	\$779,538.33	\$63,127.79	\$361,641.67	68.31%
PARKS AND RECREATION	\$24,000.00	\$21,164.65	\$1,538.31	\$2,835.35	88.19%
PUBLIC SAFETY	\$586,700.00	\$431,452.61	\$41,533.50	\$155,247.39	73.54%
PUBLIC WORKS	\$698,100.00	\$637,995.71	\$39,564.44	\$60,104.29	91.39%
FACILITIES	\$287,350.00	\$203,539.62	\$30,549.39	\$83,810.38	70.83%
<i>Total GENERAL FUND</i>	\$2,870,530.00	\$2,200,004.20	\$186,202.37	\$670,525.80	76.64%
BINGO FUND					
ADMINISTRATION	\$535,850.00	\$577,221.46	\$27,119.79	-\$41,371.46	107.72%
<i>Total BINGO FUND</i>	\$535,850.00	\$577,221.46	\$27,119.79	-\$41,371.46	107.72%
SILVER SALMON DERBY					
FIRE	\$30,000.00	\$22,973.74	\$250.00	\$7,026.26	76.58%
<i>Total SILVER SALMON DERBY</i>	\$30,000.00	\$22,973.74	\$250.00	\$7,026.26	76.58%
CLINIC OPERATIONS/MAINTENANCE					
ADMINISTRATION	\$36,412.00	\$0.00	\$0.00	\$36,412.00	0.00%
<i>Total CLINIC OPERATIONS/MAINTENANCE</i>	\$36,412.00	\$0.00	\$0.00	\$36,412.00	0.00%
ROCK CRUSHER ENTERPRISE FUND					
PUBLIC WORKS	\$40,500.00	\$39,465.93	\$0.00	\$1,034.07	97.45%
<i>Total ROCK CRUSHER ENTERPRISE FUND</i>	\$40,500.00	\$39,465.93	\$0.00	\$1,034.07	97.45%
WATER/SEWER OPERATIONS					
WATER/SEWER	\$267,618.00	\$203,647.54	\$13,649.28	\$63,970.46	76.10%
<i>Total WATER/SEWER OPERATIONS</i>	\$267,618.00	\$203,647.54	\$13,649.28	\$63,970.46	76.10%
HARBOR/PORT OPERATIONS					
HARBOR	\$590,500.00	\$534,266.67	\$40,905.42	\$56,233.33	90.48%
<i>Total HARBOR/PORT OPERATIONS</i>	\$590,500.00	\$534,266.67	\$40,905.42	\$56,233.33	90.48%
REFUSE COLLECTION					
PUBLIC WORKS	\$165,350.00	\$124,815.14	\$9,369.49	\$40,534.86	75.49%
<i>Total REFUSE COLLECTION</i>	\$165,350.00	\$124,815.14	\$9,369.49	\$40,534.86	75.49%
Report Total	\$4,536,760.00	\$3,702,394.68	\$277,496.35	\$834,365.32	81.61%

CITY OF SAND POINT
***Revenue Guideline-Alt Code©**

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Current Period: MAY 17-18

		17-18	17-18	MAY	17-18	% of
		YTD Budget	YTD Amt	MTD Amt	YTD Balance	YTD
GENERAL FUND						
Active	R 01-200 CAPITAL GAIN / LOSS	\$0.00	\$13,059.92	\$5,445.41	-\$13,059.92	0.00%
Active	R 01-201 INTEREST INCOME	\$16,000.00	\$32,503.59	\$3,626.51	-\$16,503.59	203.15%
Active	R 01-202 FINES AND PENALTYS	\$2,000.00	\$1,653.69	\$0.00	\$346.31	82.68%
Active	R 01-203 OTHER REVENUE	\$170,000.00	\$4,418.41	\$0.00	\$165,581.59	2.60%
Active	R 01-205 4% SALES TAX	\$700,000.00	\$630,140.87	\$45,633.53	\$69,859.13	90.02%
Active	R 01-213 RAW FISH TAX	\$470,000.00	\$607,082.50	\$58,469.24	-\$137,082.50	129.17%
Active	R 01-214 FINE-LATE SALES TAX	\$1,500.00	\$5,375.48	\$272.63	-\$3,875.48	358.37%
Active	R 01-217 7% B & B Tax	\$14,000.00	\$12,230.02	\$1,342.43	\$1,769.98	87.36%
Active	R 01-225 PAYMENT IN LIEU OF TAX	\$150,000.00	\$0.00	\$0.00	\$150,000.00	0.00%
Active	R 01-226 EVENT COSTS	\$12,000.00	\$0.00	\$0.00	\$12,000.00	0.00%
Active	R 01-229 EASTER EGG HUNT DONA	\$0.00	\$600.00	\$100.00	-\$600.00	0.00%
Active	R 01-230 DONATIONS	\$2,500.00	\$106,087.00	\$500.00	-\$103,587.00	4243.48%
Active	R 01-231 INSURANCE REFUND	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 01-233 BUSINESS LIC. FEE	\$4,000.00	\$1,675.00	\$0.00	\$2,325.00	41.88%
Active	R 01-234 SB 46 PERS RELIEF	\$40,000.00	\$0.00	\$0.00	\$40,000.00	0.00%
Active	R 01-238 ANCHORAGE OFFICE	\$20,000.00	\$0.00	\$0.00	\$20,000.00	0.00%
Active	R 01-250 STATE REVENUE SHARIN	\$98,363.00	\$98,363.00	\$0.00	\$0.00	100.00%
Active	R 01-256 REVENUE--STATE OF ALA	\$7,500.00	\$0.00	\$0.00	\$7,500.00	0.00%
Active	R 01-257 REVENUE--FEDERAL GOV	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 01-260 STATE LIQUOR SHARE TA	\$3,500.00	\$2,500.00	\$0.00	\$1,000.00	71.43%
Active	R 01-265 STATE PROCESSORS TAX	\$53,000.00	\$0.00	\$0.00	\$53,000.00	0.00%
Active	R 01-266 ExT FISH TAX SHARING	\$458,906.00	\$513,559.53	\$0.00	-\$54,653.53	111.91%
Active	R 01-285 EQUIPMENT RENTAL	\$20,000.00	\$37,942.70	\$591.52	-\$17,942.70	189.71%
Active	R 01-291 BUILDING RENTALS	\$140,000.00	\$121,792.52	\$18,352.91	\$18,207.48	86.99%
Active	R 01-293 LIBRARY GRANT	\$7,000.00	\$7,000.00	\$0.00	\$0.00	100.00%
Active	R 01-297 POLICE MISC REVENUE	\$36,000.00	\$15,375.65	\$140.65	\$20,624.35	42.71%
Active	R 01-298 EMS MISC REVENUE	\$10,000.00	\$14,726.53	\$0.00	-\$4,726.53	147.27%
Active	R 01-990 F/V DESTINATION SWEAT	\$0.00	\$80.00	\$0.00	-\$80.00	0.00%
	Total	\$2,436,269.00	\$2,226,166.41	\$134,474.83	\$210,102.59	91.38%
	Total GENERAL FUND	\$2,436,269.00	\$2,226,166.41	\$134,474.83	\$210,102.59	91.38%
BINGO FUND						
Active	R 02-203 OTHER REVENUE	\$5,000.00	\$56.25	\$0.00	\$4,943.75	1.13%
Active	R 02-294 BINGO REVENUE	\$40,000.00	\$34,005.00	\$1,485.00	\$5,995.00	85.01%
Active	R 02-295 PULL TAB REVENUE	\$550,000.00	\$477,773.00	\$29,232.00	\$72,227.00	86.87%
	Total	\$595,000.00	\$511,834.25	\$30,717.00	\$83,165.75	86.02%
	Total BINGO FUND	\$595,000.00	\$511,834.25	\$30,717.00	\$83,165.75	86.02%
SILVER SALMON DERBY						
Active	R 03-230 DONATIONS	\$4,000.00	\$3,550.00	\$0.00	\$450.00	88.75%
Active	R 03-292 SILVER SALMON DERBY	\$30,000.00	\$30,601.63	\$0.00	-\$601.63	102.01%
	Total	\$34,000.00	\$34,151.63	\$0.00	-\$151.63	100.45%
	Total SILVER SALMON DERBY	\$34,000.00	\$34,151.63	\$0.00	-\$151.63	100.45%
CLINIC OPERATIONS/MAINTENANCE						
Active	R 10-257 REVENUE--FEDERAL GOV	\$62,412.00	\$70,415.04	\$4,884.56	-\$8,003.04	112.82%
	Total	\$62,412.00	\$70,415.04	\$4,884.56	-\$8,003.04	112.82%
	Total CLINIC OPERATIONS/MAINTENANCE	\$62,412.00	\$70,415.04	\$4,884.56	-\$8,003.04	112.82%
ROCK CRUSHER ENTERPRISE FUND						

CITY OF SAND POINT
***Revenue Guideline-Alt Code©**

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Current Period: MAY 17-18

		17-18	17-18	MAY	17-18	% of
		YTD Budget	YTD Amt	MTD Amt	YTD Balance	YTD
Active	R 58-207 GRAVEL SALES	\$45,000.00	\$900.00	\$0.00	\$44,100.00	2.00%
Total		\$45,000.00	\$900.00	\$0.00	\$44,100.00	2.00%
Total ROCK CRUSHER ENTERPRISE FUND		\$45,000.00	\$900.00	\$0.00	\$44,100.00	2.00%
WATER/SEWER OPERATIONS						
Active	R 61-202 FINES AND PENALTYS	\$2,500.00	\$1,882.90	\$380.68	\$617.10	75.32%
Active	R 61-206 WATER/SEWER REVENUE	\$190,000.00	\$173,188.41	\$16,591.00	\$16,811.59	91.15%
Active	R 61-234 SB 46 PERS RELIEF	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 61-235 TRANSFER IN	\$51,000.00	\$0.00	\$0.00	\$51,000.00	0.00%
Active	R 61-243 USDA GRANT REVENUE	\$23,516.00	\$23,516.00	\$0.00	\$0.00	100.00%
Active	R 61-270 ON BEHALF REVENUE PE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total		\$267,016.00	\$198,587.31	\$16,971.68	\$68,428.69	74.37%
Total WATER/SEWER OPERATIONS		\$267,016.00	\$198,587.31	\$16,971.68	\$68,428.69	74.37%
HARBOR/PORT OPERATIONS						
Active	R 62-201 INTEREST INCOME	\$5,000.00	\$5,744.54	\$1,399.00	-\$744.54	114.89%
Active	R 62-203 OTHER REVENUE	\$0.00	\$84.51	\$0.00	-\$84.51	0.00%
Active	R 62-210 HARBOR/MOORAGE	\$225,000.00	\$180,645.00	\$10,541.74	\$44,355.00	80.29%
Active	R 62-211 HARBOR/TRAVELLIFT	\$95,000.00	\$90,699.65	\$10,140.91	\$4,300.35	95.47%
Active	R 62-212 BOAT HARBOR/RENTS	\$85,000.00	\$81,447.70	\$10,790.70	\$3,552.30	95.82%
Active	R 62-215 HARBOR/WHARFAGE	\$90,000.00	\$93,941.86	\$2,167.83	-\$3,941.86	104.38%
Active	R 62-219 HARBOR ELEC SERVICE F	\$8,000.00	\$8,553.24	\$1,354.66	-\$553.24	106.92%
Active	R 62-220 HARBOR/ELEC DEPOSIT	\$2,000.00	\$215.94	\$0.00	\$1,784.06	10.80%
Active	R 62-221 HARBOR/VAN STORAGE	\$22,000.00	\$17,184.95	\$93.75	\$4,815.05	78.11%
Active	R 62-222 HARBOR/STALL ELECTRIC	\$35,000.00	\$27,746.97	\$1,538.15	\$7,253.03	79.28%
Active	R 62-223 HARBOR/ELECTRICITY	\$4,000.00	\$3,808.30	\$1,611.65	\$191.70	95.21%
Active	R 62-224 GEARSHED LOCKER REN	\$15,000.00	\$14,268.76	\$2,400.00	\$731.24	95.13%
Active	R 62-234 SB 46 PERS RELIEF	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 62-235 TRANSFER IN	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 62-237 HARBOR STORAGE	\$5,000.00	\$1,769.10	\$0.00	\$3,230.90	35.38%
Active	R 62-270 ON BEHALF REVENUE PE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 62-285 EQUIPMENT RENTAL	\$30,000.00	\$38,259.51	\$2,706.01	-\$8,259.51	127.53%
Total		\$621,000.00	\$564,370.03	\$44,744.40	\$56,629.97	90.88%
Total HARBOR/PORT OPERATIONS		\$621,000.00	\$564,370.03	\$44,744.40	\$56,629.97	90.88%
REFUSE COLLECTION						
Active	R 65-202 FINES AND PENALTYS	\$1,500.00	\$866.83	\$113.03	\$633.17	57.79%
Active	R 65-204 REFUSE COLLECTION	\$140,000.00	\$124,677.16	\$9,437.92	\$15,322.84	89.06%
Active	R 65-234 SB 46 PERS RELIEF	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 65-235 TRANSFER IN	\$24,000.00	\$0.00	\$0.00	\$24,000.00	0.00%
Active	R 65-270 ON BEHALF REVENUE PE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total		\$165,500.00	\$125,543.99	\$9,550.95	\$39,956.01	75.86%
Total REFUSE COLLECTION		\$165,500.00	\$125,543.99	\$9,550.95	\$39,956.01	75.86%
Report Total		\$4,226,197.00	\$3,731,968.66	\$241,343.42	\$494,228.34	88.31%

CITY OF SAND POINT

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***Fund Summary -
Budget to Actual©**

MAY 17-18

	17-18 YTD Budget	MAY MTD Amount	17-18 YTD Amount	17-18 YTD Balance	17-18 % YTD Budget
FUND 01 GENERAL FUND					
Revenue	\$2,436,269.00	\$134,474.83	\$2,226,166.41	\$210,102.59	91.38%
Expenditure	\$2,870,530.00	\$186,202.37	\$2,200,004.20	\$670,525.80	76.64%
		-\$51,727.54	\$26,162.21		
FUND 02 BINGO FUND					
Revenue	\$595,000.00	\$30,717.00	\$511,834.25	\$83,165.75	86.02%
Expenditure	\$535,850.00	\$27,119.79	\$577,221.46	-\$41,371.46	107.72%
		\$3,597.21	-\$65,387.21		
FUND 03 SILVER SALMON DERBY					
Revenue	\$34,000.00	\$0.00	\$34,151.63	-\$151.63	100.45%
Expenditure	\$30,000.00	\$250.00	\$22,973.74	\$7,026.26	76.58%
		-\$250.00	\$11,177.89		
FUND 10 CLINIC OPERATIONS/MAINTENANCE					
Revenue	\$62,412.00	\$4,884.56	\$70,415.04	-\$8,003.04	112.82%
Expenditure	\$36,412.00	\$0.00	\$0.00	\$36,412.00	0.00%
		\$4,884.56	\$70,415.04		
FUND 61 WATER/SEWER OPERATIONS					
Revenue	\$267,016.00	\$16,971.68	\$198,587.31	\$68,428.69	74.37%
Expenditure	\$267,618.00	\$13,649.28	\$203,647.54	\$63,970.46	76.10%
		\$3,322.40	-\$5,060.23		
FUND 62 HARBOR/PORT OPERATIONS					
Revenue	\$621,000.00	\$44,744.40	\$564,370.03	\$56,629.97	90.88%
Expenditure	\$590,500.00	\$40,905.42	\$534,266.67	\$56,233.33	90.48%
		\$3,838.98	\$30,103.36		
FUND 65 REFUSE COLLECTION					
Revenue	\$165,500.00	\$9,550.95	\$125,543.99	\$39,956.01	75.86%
Expenditure	\$165,350.00	\$9,369.49	\$124,815.14	\$40,534.86	75.49%
		\$181.46	\$728.85		
Report Total		-\$36,152.93	\$68,139.91		

TO: Mayor Gardner
City Council Members

FROM: Jordan Keeler
City Administrator

DATE: July 5, 2018

SUBJ: Monthly Report for July 2018



Here is a brief list of items I have been working on since the last report.

KELLY AVENUE OUTFALL LINE

- ANTHC will be hosting an informational meeting on July 11th to inform the community and provide an update on the construction timeline. City staff continues to

INSURANCE

- Liability insurance through AML-JIA increased by \$4300 for FY 2019. The main driver of this increase was the clinic. The previous insured value was less than half of the replacement cost; the new policy covers the full replacement cost of the clinic.

CLINIC CONTRACT

- EATS has received the latest version from our lawyers but has not responded to our proposed changes. Due to scheduling and staffing, we won't have a chance to for a face-to-face meeting until the week of the 16th.

NEW HARBOR FLOATS

- Moffatt & Nichols submitted permit applications to Corps of Engineers for the installation of floats in the new harbor. A 404 permit will be required as construction will require the discharge of fill into a navigable waterway. Some restrictions will also be placed on installation due to the presence of marine mammals, but the details are not yet finalized.

AIRPORT

- Certification continues with no changes to the tentative timeframe of a mid-September FAA inspection and early October certification.



SAND POINT DEPARTMENT of PUBLIC SAFETY



Post Office Box 423
Sand Point, Alaska 99661
EMAIL: sppd@arctic.net

MEMORANDUM

To: Honorable Glen Gardner, Mayor, City of Sand Point
Mr. Jordan Keeler, City Administrator, City of Sand Point
Mr. Danny Cumberlidge, City Councilperson, City of Sand Point
Mr. Allan Starnes, City Councilperson, City of Sand Point
Ms. Shirley Brown, City Councilperson, City of Sand Point
Mr. Jack Foster Jr, City Councilperson, City of Sand Point
Ms. Marita Gundersen, City Councilperson, City of Sand Point
Mr. Emil Mobeck, City Councilperson, City of Sand Point

From: Denise Mobeck, Administrative Assistant

Date: July 5, 2018

Ref: Department of Public Safety's Monthly Report for June 2018

Police Department

- Hal Henning, Chief of Police
- Brent Nierman, Police Sergeant
- Dave Anderson, Police Officer
- Mark Chandler, Police Officer
- Thomas Slease, Investigator

Administrative Assistant

- Denise Mobeck/weekday 911 Dispatcher

Dispatchers

- Anne Christine Nielsen, 911 Dispatcher
- Alfred 'Jesse' Pesterkoff, 911 Dispatcher

Police Division Activity

JUNE 2018

4 cases was generated

- 1 Unattended Death
- 1 Theft
- 1 Assault 4*, Disorderly Conduct
- 1 DUI

There were 4 persons jailed

- 4 Arrest Warrants

There were 38 calls to 911

- 15 MOC/clinic needed
- 1 MOC requesting assistance at clinic
- 1 ambulance needed
- 1 suspicious person
- 10 mis-dial or hang ups
- 1 power pole transformer sparking
- 1 officer assistance
- 1 assault
- 1 kids on 4-wheelers driving recklessly
- 1 information for officer
- 3 domestic violence
- 2 child abuse check (same incident)

Information cases were generated

- 1 traffic stop advisement of driving without valid license
- Drunken person removal
- Civil standby
- Probation agency assist
- Warning for vehicles parking in a no parking fire zone
- 2 public disturbances
- Abandoned vehicle check
- Found drugs
- Noise complaint
- Seizure of property for drug investigation
- Noise complaint
- Building check
- Warning given to underage person driving 4-wheeler on main road
- Found property unmarked from evidence room
- Paper service

Other Officer Activity

- Bar checks

A note from Chief Hal Henning:

As the Sand Point DPS enters the second half of the year I wanted to take a moment to thank the citizens of Sand Point and the city council for their continued support of the department and our efforts to curb the sale of illicit drugs in our community thus helping to keep the crime rate down.

I am happy to report that our case reports are at a 5 year low (down 45% year to date from 2017 and currently down 80% since 2014) and our drug arrests are climbing. I can contribute a lot of our success to the citizens of Sand Point, who continue to support our mission and supply us with much needed information and tips. Our success is also due to the work being done by Investigator Slease and the WAANT as they continue to make cases and arrests.

Cross Match will be in town the 9th through the 11th of July to get our new electronic fingerprinting installed and train our department personnel in its use.

Officer Anderson continues to do an amazing job on the evidence room and has returned several items of property to the owners. He also located \$500.00 that was forfeited to the department several years ago and was deposited to the forfeiture fund. We are still on track to have the audit complete by the end of July.

The 4th was fairly uneventful with about a half dozen calls and two arrests for disorderly conduct and an arrest for 3rd degree assault.

EMS Division

Chief of EMS Division:

- Denise Mobeck, EMS Chief

EMS Activity: 5 runs

Rescue1 transported 1 patients to clinic

Rescue1 transported 3 patients to airport for medevac

Rescue1 transported 1 patient to airport for commercial flight

Thank you to our volunteers that respond in a very short amount of time from being dispatched.

Fire Division

Chief of Fire Division:

- Vacant, administrative duties being fulfilled by police administrative assistant.

Fire Activity:

- Recruitment efforts continue as the department seeks to fill the vacant fire chief position.
- All monthly incident reports were filed with the State Fire Marshal's Office meeting obligations and maintaining agency certification.

June 2018 Public Works Report

Shop

Worked a week on the barge
Swept roads 4 times
Graded Roads
Prepped & repaired roads
Poured 3yards concrete
Hauled truck out of back trailers lake
Hauled ANTHC equipment to job site
Picked up Used motor oil from trident
Pumped fuel for buildings
Worked on Mack trucks to get ready to haul rock
Hauled Rock for ANTHC
Moved Genie lift to QTT Community Center
Dug a grave
Worked on Harbor Gehl

Water/Sewer

Pumped 3 loads from jumps lift station everyday
Back washing on regular basis
Fixed 2" water one a George Huckobey's
Assisted repair on water line at Kevin Gundersen's
Made a list of parts needed for water plant
Picked up PRV valve and parts
Built gravel path for jumps lift station
Drained sewer lagoon at Kelly Avenue

Landfill

Cleaning up around dumpsters
Welded on Garbage truck
Serviced incinerator
Trash has increased

Recycling Center

Paul & Julius filled in during Walter's time off
Lots of bottles & cans

WATER/SEWER SUPERVISOR

Vacant.

Sand Point Boat Harbor Report 07-05-2018

Hauled used oils to public works, 1,000 gal. total.

Replaced the fuel pump on Isuzu flatbed.

Oiled and serviced machinery.

Busy hauling freight to airport for ANTHC.

Hauled lumber to school.

Several dump runs were made.

Crew helped set up the gear shed for 4th of July festivities.

Winston Krauss repaired water leak at end of B float.

A total of 122 boats were hauled fiscal year 2017-2018.

Thank you,

Richard Kochuten Sr.
Harbor Master Sand Point

HEARINGS, ORDINANCES AND RESOLUTIONS

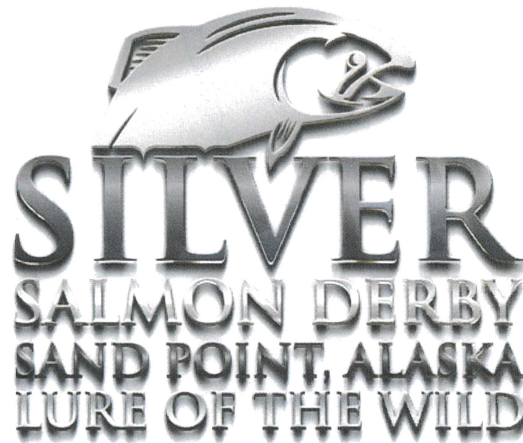
OLD BUSINESS

NEW BUSINESS

Sand Point Silver Salmon Derby
PO Box 249
Sand Point, AK 99661

June 21, 2018

City of Sand Point
PO Box 249
Sand Point, AK 99661



To Whom It May Concern:

Sand Point Silver Salmon Derby continues to be one of the biggest fundraising events of the year for the community of Sand Point. The derby will once again take place in the Sand Point Boat Harbor over Labor Day weekend, August 31st-September 3rd. The residents of Sand Point not only benefit from the derby activities, but also benefit from the programs it raises funding for, which includes the following; Culture Camp, which services children and adults of the Aleutians East Borough, Volunteer Sand Point Emergency Medical Services, and Sand Point Teen Center.

Fish packets can be purchased Friday evening during the Dessert Kick-Off. Fishing will begin Saturday, September 1st at 8:00 am and continue until Monday, September 3rd at 3:00 pm. The prize ceremony will be held immediately following. All the activities and events will be posted prior to the beginning of the derby.

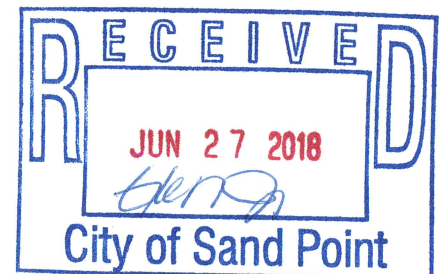
Our committee appreciates the City of Sand Point's continued support of the Sand Point Silver Salmon Derby and ask that you continue to do so with a donation of \$800 as you donated this past year. Please feel free to contact me for further information, if needed, (907)306-9001.

Past derby photos can be seen on Facebook-Sand Point Silver Salmon Derby.

Thank you for your thoughtful consideration of this request.

Sincerely,

Rayette McGlashan
Chairperson



AREA M FISHERIES

VIP TAXES & CONSULTING, LLC PROPOSAL

Memo

To: Mayor Gardner & City Council
From: Jordan Keeler, Administrator
cc: City Council
Date: July 5, 2018
Re: VIP Consulting Accounting Assistance Proposal

Irina Morozova with VIP Taxes & Consulting, LLC has submitted a proposal to assist Krista with audit preparation and other accounting tasks, including gaming reporting and compliance. The proposal runs the full fiscal year and includes a week-long visit to Sand Point. Having a third-party review city finances and available to answer any questions has served the city well.

I ask City Council to approve this proposal.

City of Sand Point, Alaska
Proposal to Provide Accounting Assistance

For the Fiscal Year Ending
June 30, 2018

VIP Taxes & Consulting, LLC.
1029 W 16th Avenue,
Anchorage, AK 99501
(907) 770-1331

May 22, 2018

Contact: Irina Morozova, CPA

City of Sand Point, Alaska

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May 22, 2018

Mr. Jordan Keeler
City Administrator
City of Sand Point
3380 C Street, Suite 205
Anchorage, Alaska 99503

RE: Accounting Assistance and Audit Prep for 2018 Audit

Dear Jordan:

We want to thank you for giving our firm the opportunity to submit a proposal to perform the following professional services for the City of Sand Point.

- Audit preparation assistance for the year ended June 30, 2018
- Assistance and support for the City of Sand Point's accounting personnel during the 2018 audit
- Training of the City of Sand Point's accounting personnel on best practices and accounting close-out
- Assistance with gaming reports, reconciliations and compliance with the State of Alaska gaming statutes and regulations
- Assistance with payroll reports and reconciliations
- Telephone conferences on an as-needed basis to discuss the operations of the City of Sand Point, business matters, accounting matters, and any other topics
- Unlimited phone and email support for the City of Sand Point's personnel regarding accounting assistance, general questions, and other matters that do not require changes to the scope of this engagement

The professional services will begin on July 1, 2018 and will continue for a period of six months until December 31, 2018.

City of Sand Point
May 22, 2018

The price for the above professional services will be \$13,860.00 payable on the last day of each month in equal installments. The price does not include any out-of-pocket expenses, such as travel, postage, courier services, etc.

Because our proposal provides ongoing access to the accounting advice you need on a fixed-price basis, you will not be concerned about escalating costs. Our service is built around fixed pricing, as opposed to hourly rates, and offers you access to the accumulated intellectual capital of our firm.

We, at VIP Taxes & Consulting, LLC, take great pride in the level of experience, competence, and professionalism we can offer. We understand the importance of meeting deadlines and the effect it has on the annual audit of a government entity.

We look forward to your favorable consideration of our proposal and welcome the opportunity to discuss it with you in person. Please feel free to call if you have any questions about the contents of our proposal. We would be happy to discuss it with you in detail.

Very truly yours,

VIP Taxes & Consulting, LLC

A handwritten signature in cursive script that reads "Irina Morozova".

Irina V. Morozova, CPA

PROFILE OF VIP TAXES & CONSULTING, LLC.

We are an accounting firm located in Anchorage. Because our firm is small, our clients benefit by getting personalized quality service. Client communication is very important to us, and we listen to our clients and strive to fulfill their individual accounting needs. We also work closely with your auditors to minimize multiple requests for information, frequent inquiries, and other time-consuming inefficiencies.

All of our work is performed or reviewed by a licensed CPA in the State of Alaska. We have experience with clients throughout Alaska in the nonprofit, governmental, and commercial sectors. We also understand the challenges of communication with remote areas in our state.

We combine our in-depth understanding of the audit process with a philosophy of client-oriented service to save you time and money. We also tailor our services to meet your individual accounting support needs.

WORK PLAN

It is our understanding that the upcoming tasks facing the City of Sand Point are the preparation of accounting records for the 2018 audit and the training of the City's accounting personnel. Accordingly, we have outlined a work plan. Other accounting services will be performed when requested.

- Obtain reports and records from the City's accounting personnel, reconcile beginning balances and set up new 2018 work papers for the audit prep – July - August, 2018
- A trip to Sand Point to perform audit prep work and to provide on-site training of the City's accounting personnel – August 11 – August 16, 2018
- Complete audit prep work and deliver accounting records to the auditors with sufficient time to begin and complete the 2018 audit – by August 27, 2018
- Support the City's accounting personnel during the 2018 audit – August 27, 2018 until the audit is completed

- Answer auditors' questions and provide additional information requested by the auditors until the financial statements are issued
- Assist the Finance Officer and the City Administrator with reviewing audited financial statements – upon the 2018 audit completion
- Assure that June 30, 2018 balances per general ledger agree to the auditors' records - upon the 2018 audit completion

We appreciate the opportunity to submit this proposal and are available to discuss any items or questions you may have regarding it. If this proposal is acceptable to you, please sign where indicated below and return it to our office.

Very truly yours,

VIP Taxes & Consulting, LLC

Irina V. Morozova, CPA

ACCEPTED:

City of Sand Point

Title:

Date:

PUBLIC COMMENTS

COUNCIL COMMENTS

ADJOURNMENT

FYI