

City of Sand Point Council Meeting



Workshop: Tuesday, July 16, 2015 – 2:00 p.m.

Meeting: Tuesday, July 16, 2015 – 7:00 p.m.

ROLL CALL

CALL TO ORDER

CITY OF SAND POINT

(packet will be available on website July 13, 2015
www.sandpointak.com)



MAYOR

Mayor Glen Gardner Jr. - Office Exp. 2017

COUNCIL MEMBERS

Danny Cumberlidge	Seat A - Exp. 2016
Allan Starnes	Seat B - Exp. 2017
Shirley Brown	Seat C - Exp. 2016
Jack Foster Jr.	Seat D - Exp. 2017
Marita Gundersen	Seat E - Exp. 2015
Rayette McGlashan	Seat F - Exp. 2015

SAND POINT CITY COUNCIL MEETING AGENDA CITY CHAMBERS

Regular Meeting

Thursday, July 16, 2015 7:00 pm

CALL TO ORDER

ROLL CALL

APPROVAL OF AGENDA

CONSENT AGENDA:

1. Minutes: Minutes of Regular Meeting on June 4, 2015

REPORTS:

1. Finance Officer
2. Administrator
3. DPS Director
4. Fire Chief
5. Public Works Director
6. Harbor Master

HEARINGS, ORDINANCES AND RESOLUTIONS:

OLD BUSINESS:

1. Manager of Public Safety Contract

NEW BUSINESS

1. United Postal Service Request
2. ATV Code of Ordinances Discussion

PUBLIC COMMENTS

COUNCIL COMMENTS

ADJOURNMENT

THERE IS A WORKSHOP FOR THIS MEETING AT 2 P.M. – SAME DAY IN CITY CHAMBERS

POSTED 07/13/15

SAND POINT CITY COUNCIL
Regular Meeting Minutes

Thursday, June 4, 2015

CALL TO ORDER:

The regular meeting of the Sand Point City Council was held Thursday, June 4, 2015, in the Sand Point Council Chambers. Mayor Glen Gardner Jr. called the meeting to order at 7:00 p.m.

ROLL CALL:

Glen Gardner Jr.	Mayor	Present
Danny Cumberlidge	Seat A	Present
Allan Starnes	Seat B	Present
Shirley Brown	Seat C	Present
Jack Foster Jr.	Seat D	Present
Marita Gundersen	Seat E	Present
Rayette McGlashan	Seat F	Present

A quorum was established.

Staff in attendance:

Andy Varner, Administrator via teleconference
Shannon Sommer, City Clerk
Krista Galvin, Finance Officer
John Lucking, Jr., Police Chief
David Stokes, Public Works Director
Richard Kochuten, Sr., Harbor Master

APPROVAL OF AGENDA:

Mayor Glen Gardner Jr. requested a motion to approve the agenda.

MOTION: Councilperson Shirley Brown made a motion to adopt the agenda with the addition of #1 Teen Center Donation, #2 Building Permit: State of Alaska, Dept. of Fish and Game and #7 PFC Alcohol Permit under New Business.

SECOND: Councilperson Marita Gundersen seconded the motion.

VOTE: Motion passed unanimously.

APPROVAL OF CONSENT AGENDA:

1. Minutes of May 12, 2015 Meeting Minutes.

Mayor Glen Gardner Jr. requested a motion to approve the consent agenda.

MOTION: Councilperson Marita Gundersen made a motion to approve the consent agenda.

SECOND: Councilperson Rayette McGlashan seconded the motion.

VOTE: Motion passed unanimously.

REPORTS:

Finance Officer- Krista Galvin

Finance Officer Krista Galvin reported that as of April 2015, we received \$15,613.35 in Raw Fish Tax, \$58,562.79 in Sales Tax. She included an expenditure and revenue guideline.

Administrator - Andy Varner

Administrator Andy Varner updated the Council about the USDA grant he applied for, he recommended the City going with the lower RFP cost of \$51,000 and then we would need to find a 25% local match, he will ask the Tribes to see if they would contribute any environmental (IGAP) monies.

Audit

If the Council approves BDO's proposal, Irina Morozova will come to Sand Point for audit preparations, she will also complete sales tax compliance audits on two businesses during her visit.

King Crab Rehabilitation Project

The University, NOAA, ADF&G, some CDQ's, processors and other groups are interested in rehabilitating the king crab stocks around Kodiak and the Pribilofs and have shown an interest in working with Sand Point for their next project. They had asked what our involvement or commitments were with the project, Administrator Varner replied he will spend some of his time at their meetings but the City has no funding commitments.

Harbor

Attorney Brooks Chandler sent a complaint letter to R&M, requesting a trial jury in Sand Point to settle the billets issue. Regarding the electrical ground fault issue, since the State forced us into code compliance, our lobbyists and the Dept. of Labor commissioner are meeting in Fairbanks to discuss this matter.

Merit Based Pay

He will have some examples available during a summer or fall meeting.

July Council Meeting Date

He proposed the Council have a meeting Thursday, July 16th, 2015.

Mayor Gardner made a suggestion to Administrator Varner about looking into the ICDBG grant.

Mayor - Glen Gardner, Jr.

Mayor Glen Gardner Jr. reported they did approach the Aleut Corporation about the Red Cove Dome Quarry, and they are interested in speaking with the City. The two main functions of that would be putting in a road to Red Cove and Sand Dollar beach. He spoke to Wells Fargo and submitted a requisition to recover the canceled money orders.

Department of Public Safety - Chief John Lucking, Jr.

Police Chief John Lucking, Jr. reported he included statistical information in his report; the department did some training with OSHA and is up to compliance. The EMS division had 6 emergency runs; they had a meeting, and made an on call schedule. The Fire Department had a response call to a house fire and prevented it from spreading to other structures, Police Chief Lucking expressed his gratitude to the community who helped and unselfishly provided assistance.

Public Works Director – David Stokes

Public Works Director David Stokes reported they swept and graded roads, they have worked on the big crusher in the Quarry and little crusher in the shop, and they worked in the rock pit and fueled buildings. They put a new travel motor on the 200 Track Hoe, and replaced a windshield on the 988B. Stokes explained the damage of replacement windshield. NC Machinery came to Sand Point and did a tune up on the 988 injector; since the tune up was done it runs good. All employees are back on board.

Landfill

They continue to haul trash away from dumpsters; they serviced the incinerator, moved a dumpster to and from the City building for construction debris, and moved construction debris and hauled trash from the Chiefs house and Moses old house to the landfill.

Recycling Center

They continue to stay busy with the increased amount of glass.

Water and Sewer

Water/Sewer Supervisor Allen Hill's report included in the packet.

Harbor Master - Richard Kochuten, Sr.

Harbor Master Richard Kochuten Sr. reported all equipment is being maintained, greased and oiled on a regular basis. The crew has moved approximately 35 boats, hauled and launched. Work continues on the floats, some billets are getting dislodged and have been stored. Magone Marine has been trying to come to Sand Point to inspect the floats. He is still waiting on Albert Spiros to install the fire valve on the float in the new harbor so the City can sign off the damages done by Tridents boat, M/V Dolphin.

Mayor Gardner asked for direction from the Council about the purchase of the maintenance vehicle which was promised in May, the truck purchased was no longer in stock and Horizon Ford came back to Mayor Gardner which was two super cabs available with costs up to \$3,000 more. His suggestion is to go with that and will take care of it.

HEARINGS, ORDINANCES, AND RESOLUTIONS:

1. Ordinance 2015-03: FY16 City of Sand Point Budget – 2nd Reading

MOTION: Councilperson Rayette McGlashan made a motion to adopt Ordinance 2015-03: FY16 City of Sand Point Budget on the floor for second reading.

SECOND: Councilperson Shirley Brown seconded the motion.

VOTE: Motion passed unanimously.

Administrator Varner stated he tried to be conservative, and by taking the Lobbyist contract out of the budget; he will pick up the duties of the position. He will explore new means to bring in revenue.

MOTION: Councilperson Jack Foster Jr. made a motion to approve Ordinance 2015-03: FY16 City of Sand Point Budget.

SECOND: Councilperson Danny Cumberlidge seconded the motion.

VOTE: Motion passed unanimously.

2. Resolution 15-13: Authorizing Alaska USA Deposit Account

MOTION: Councilperson Shirley Brown made a motion to adopt Resolution 15-13: Authorizing Alaska USA Deposit Account to deposit \$200,000 in the CD for 1 year.

SECOND: Councilperson Allan Starnes seconded the motion.

VOTE: Motion passed unanimously.

OLD BUSINESS: None.

NEW BUSINESS:

1. Teen Center Donation Request

MOTION: Councilperson Jack Foster Jr. made a motion to donate \$3,000 to the Teen Center.

SECOND: Councilperson Danny Cumberlidge seconded the motion.

VOTE: Motion passed unanimously.

2. Building Permit: State of Alaska, Dept. of Fish and Game

MOTION: Councilperson Shirley Brown made a motion to approve the Building Permit: State of Alaska, Dept. of Fish and Game.

SECOND: Councilperson Rayette McGlashan seconded the motion.

VOTE: Motion passed unanimously.

3. City Administrator Contract

Councilperson Allan Starnes thanked Administrator Varner for the job has done so far.

MOTION: Councilperson Marita Gundersen made to motion to approve the City Administrator Contract for Andy Varner.

SECOND: Councilperson Danny Cumberlidge seconded the motion.

VOTE: Motion passed unanimously.

4. Manager of Public Safety Contract

Postponed Manager of Public Safety's Contract until July's agenda.

5. Marine Sync Harbor Management Proposal

MOTION: Councilperson Jack Foster, Jr. made a motion to approve the proposal for a 45 day trial period with Marine Sync.

SECOND: Councilperson Allan Starnes seconded the motion.

VOTE: Motion passed unanimously.

6. BDO FY15 Audit Proposal

MOTION: Councilperson Jack Foster, Jr. made to motion to use BDO for the FY15 audit.

SECOND: Councilperson Shirley Brown seconded the motion.

VOTE: Motion passed unanimously.

7. PFC Alcohol Permit

Mayor Gardner stated Heather Thompson was present during the workshop and asked the Council for the blessing of the fundraising permit beer garden. Councilperson Shirley Brown asked who they will be fundraising for; Councilperson Danny Cumberlandidge stated they are donating the money to the Close-up group, Boys & Girls club and EMS.

MOTION: Councilperson Rayette McGlashan made to motion to approve the PFC Alcohol Permit.

SECOND: Councilperson Marita Gundersen seconded the motion.

VOTE: Motion passed unanimously.

PUBLIC COMMENTS: None.

COUNCIL COMMENTS:

Councilperson Allan Starnes stated he would like to revisit our ATV and helmet code of ordinances, Mayor Gardner stated the ordinances will be distributed. Councilperson Brown asked when the Librarian position will be posted, Mayor Gardner stated it will be posted in August.

ADJOURNMENT:

MOTION: Councilperson Rayette McGlashan made a motion to adjourn.

SECOND: Councilperson Shirley Brown seconded the motion.

The meeting adjourned at 8:07 PM.

Glen Gardner, Jr., Mayor

ATTEST:

Shannon Sommer, City Clerk

REPORTS

FINANCE OFFICER

**City of Sand Point
Raw Fish Tax Revenue**

	<u>FY10</u>	<u>FY11</u>	<u>FY12</u>		<u>FY13</u>	<u>FY14</u>	<u>FY15</u>
June	83,738.35	89,371.73	217,340.55	July	98,195.23	156,655.84	121,976.31
July	66,700.34	128,368.96	139,818.08	August	68,242.04	137,107.36	48,575.15
August	47,508.96	78,457.48	117,033.81	September	71,393.24	53,307.44	64,362.76
September	37,286.18	80,983.80	79,043.91	October	74,240.08	41,610.64	32,213.32
October	43,372.78	46,603.74	74,929.24	November	5,675.98	22,386.53	7,214.11
November	11,430.85	8,421.65	10,518.19	December	1,305.30	5,337.01	372.97
December	106.26	6.03	92.61	January	39,379.85	43,650.07	25,670.23
January	23,074.95	70,721.63	61,025.94	February	33,190.81	53,363.98	37,006.13
February	46,534.36	91,693.11	80,458.14	March	78,691.30	65,073.23	88,220.14
March	63,330.92	79,640.86	103,148.90	April	24,930.11	36,514.38	15,613.35
April	33,548.59	25,898.74	29,908.61	May	16,846.94	21,292.12	25,246.23
May	44,056.75	59,813.76	26,019.65	June	129,015.93	64,462.43	-
Total	500,689.29	759,981.49	939,337.63		641,106.81	700,761.03	466,470.70

Sales Tax Revenue

	<u>FY10</u>	<u>FY11</u>	<u>FY12</u>		<u>FY13</u>	<u>FY14</u>	<u>FY15</u>
June	69,401.30	73,942.45	96,304.83	July	101,206.98	82,934.73	104,161.56
July	73,865.38	76,586.24	98,121.00	August	76,571.79	73,136.15	88,102.14
August	58,298.67	59,031.08	77,436.07	September	194,900.07	75,647.72	112,966.81
September	55,753.91	66,560.56	89,882.29	October	85,720.47	69,251.83	81,163.42
October	53,344.13	55,806.67	93,787.49	November	90,575.50	46,816.20	43,535.59
November	35,246.04	37,712.73	34,431.36	December	44,723.29	52,116.25	44,980.97
December	43,600.69	46,246.45	59,315.91	January	62,428.48	80,977.40	66,562.56
January	54,916.11	51,438.40	72,690.48	February	57,547.22	84,035.36	69,814.78
February	56,707.52	66,045.08	68,392.21	March	75,307.36	126,325.95	105,709.98
March	62,502.76	109,345.24	83,181.02	April	65,117.67	86,407.71	58,562.79
April	60,564.66	59,248.18	72,659.25	May	58,775.64	70,189.92	52,976.00
May	48,743.68	50,158.53	56,084.05	June	80,381.46	98,758.26	-
Total	672,944.85	752,121.61	902,285.96		993,255.93	946,597.48	828,536.60
				TDX Fines		(150,000.00)	
						796,597.48	

City of Sand Point
Bank Balance

Date

Bank	Account Number	Balance	
		5/31/2015	Date
Key Bank	50-20-500-0025757	2,265,341.33	
Wells Fargo - General	4121344139	431,802.80	
Wells Fargo - Bingo Fund	4121344147	254,896.40	
Wells Fargo - Silver Salmon Fund	4121344154	22,143.50	

CITY OF SAND POINT
***Expenditure Guideline-No Enc Sum©**

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Current Period: MAY 14-15

	14-15 YTD Budget	14-15 YTD Amt	MAY MTD Amt	14-15 YTD Balance	% of YTD
GENERAL FUND					
LEGISLATIVE	\$150,600.00	\$131,917.14	\$4,438.02	\$18,682.86	87.59%
ADMINISTRATION	\$1,082,908.00	\$874,586.80	\$38,928.43	\$208,321.20	80.76%
PARKS AND RECREATION	\$41,179.00	\$26,232.43	\$2,348.03	\$14,946.57	63.70%
ANIMAL CONTROL	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
PUBLIC SAFETY	\$666,250.00	\$409,540.48	\$32,041.26	\$256,709.52	61.47%
PUBLIC WORKS	\$631,289.00	\$558,017.90	\$38,375.35	\$73,271.10	88.39%
FACILITIES	\$453,968.00	\$267,764.75	\$12,839.53	\$186,203.25	58.98%
TRANSFER PAYMENTS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
<i>Total GENERAL FUND</i>	\$3,026,194.00	\$2,268,059.50	\$128,970.62	\$758,134.50	74.95%
BINGO FUND					
ADMINISTRATION	\$497,404.00	\$553,120.73	\$40,982.32	-\$55,716.73	111.20%
<i>Total BINGO FUND</i>	\$497,404.00	\$553,120.73	\$40,982.32	-\$55,716.73	111.20%
SILVER SALMON DERBY					
FIRE	\$25,750.00	\$16,352.94	\$0.00	\$9,397.06	63.51%
<i>Total SILVER SALMON DERBY</i>	\$25,750.00	\$16,352.94	\$0.00	\$9,397.06	63.51%
CLINIC OPERATIONS/MAINTENANCE					
ADMINISTRATION	\$32,777.00	\$31,971.00	\$0.00	\$806.00	97.54%
<i>Total CLINIC OPERATIONS/MAINTENANCE</i>	\$32,777.00	\$31,971.00	\$0.00	\$806.00	97.54%
WATER/SEWER OPERATIONS					
WATER/SEWER	\$357,803.00	\$196,325.70	\$18,991.14	\$161,477.30	54.87%
<i>Total WATER/SEWER OPERATIONS</i>	\$357,803.00	\$196,325.70	\$18,991.14	\$161,477.30	54.87%
HARBOR/PORT OPERATIONS					
HARBOR	\$496,500.00	\$549,642.48	\$43,379.31	-\$53,142.48	110.70%
<i>Total HARBOR/PORT OPERATIONS</i>	\$496,500.00	\$549,642.48	\$43,379.31	-\$53,142.48	110.70%
REFUSE COLLECTION					
PUBLIC WORKS	\$154,179.00	\$141,251.63	\$12,272.47	\$12,927.37	91.62%
<i>Total REFUSE COLLECTION</i>	\$154,179.00	\$141,251.63	\$12,272.47	\$12,927.37	91.62%
SCHOOL LOOP ROAD & PAVING PROJ					
ADMINISTRATION	\$2,574,000.00	\$2,919,348.19	\$32,715.00	-\$345,348.19	113.42%
<i>Total SCHOOL LOOP ROAD & PAVING PROJ</i>	\$2,574,000.00	\$2,919,348.19	\$32,715.00	-\$345,348.19	113.42%
SCHOOL LOOP ROAD/CITY OF SP					
ADMINISTRATION	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
<i>Total SCHOOL LOOP ROAD/CITY OF SP</i>	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
SCHOOL LOOP ROAD/CSP					
ADMINISTRATION	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
<i>Total SCHOOL LOOP ROAD/CSP</i>	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
HARBOR CONSTRUCTION					
HARBOR	\$0.00	\$469,045.64	\$0.00	-\$469,045.64	0.00%
<i>Total HARBOR CONSTRUCTION</i>	\$0.00	\$469,045.64	\$0.00	-\$469,045.64	0.00%
Report Total	\$7,164,607.00	\$7,145,117.81	\$277,310.86	\$19,489.19	99.73%

CITY OF SAND POINT
***Revenue Guideline-Alt Code©**

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Current Period: MAY 14-15

		14-15	14-15	MAY	14-15	% of
		YTD Budget	YTD Amt	MTD Amt	YTD Balance	YTD
GENERAL FUND						
Active	R 01-022 AK MUNICI LEAGUE INVES	\$0.00	\$230.03	\$19.50	-\$230.03	0.00%
Active	R 01-051 TRANSFER FROM	\$490,267.00	\$0.00	\$0.00	\$490,267.00	0.00%
Active	R 01-200 INTEREST/RESTRICTED	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
Active	R 01-202 FINES AND PENALTYS	\$1,000.00	\$246.46	\$0.00	\$753.54	24.65%
Active	R 01-203 OTHER REVENUE	\$40,000.00	\$148,792.06	\$1,513.20	-\$108,792.06	371.98%
Active	R 01-205 4% SALES TAX	\$900,000.00	\$874,318.86	\$58,562.79	\$25,681.14	97.15%
Active	R 01-213 RAW FISH TAX	\$800,000.00	\$505,990.45	\$15,613.35	\$294,009.55	63.25%
Active	R 01-214 FINE-LATE SALES TAX	\$1,000.00	\$614.48	\$26.91	\$385.52	61.45%
Active	R 01-217 7% B & B Tax	\$15,000.00	\$13,208.10	\$1,251.01	\$1,791.90	88.05%
Active	R 01-225 PAYMENT IN LIEU OF TAX	\$150,000.00	\$150,000.00	\$150,000.00	\$0.00	100.00%
Active	R 01-226 EVENT COSTS	\$4,500.00	\$0.00	\$0.00	\$4,500.00	0.00%
Active	R 01-227 ACO REGISTRATION	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 01-229 EASTER EGG HUNT	\$0.00	\$2,150.00	\$0.00	-\$2,150.00	0.00%
Active	R 01-230 DONATIONS	\$0.00	\$750.00	\$600.00	-\$750.00	0.00%
Active	R 01-232 EMS FUND	\$0.00	\$2,000.00	\$0.00	-\$2,000.00	0.00%
Active	R 01-233 BUSINESS LIC. FEE	\$2,500.00	\$2,550.00	\$250.00	-\$50.00	102.00%
Active	R 01-234 SB 46 PERS RELIEF	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 01-236 SAND POINT SWEATSHIR	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 01-238 ANCHORAGE OFFICE	\$20,000.00	\$20,000.00	\$20,000.00	\$0.00	100.00%
Active	R 01-239 AEB FY12 COMMUNITY GR	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 01-250 STATE REVENUE SHARIN	\$143,876.00	\$149,241.00	\$0.00	-\$5,365.00	103.73%
Active	R 01-254 STATE OF ALASKA/DCED	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 01-256 REVENUE--STATE OF ALA	\$7,500.00	\$0.00	\$0.00	\$7,500.00	0.00%
Active	R 01-257 REVENUE--FEDERAL GOV	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 01-260 STATE BUSINESS LICENS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 01-265 STATE PROCESSORS TAX	\$45,000.00	\$0.00	\$0.00	\$45,000.00	0.00%
Active	R 01-266 EXT FISH TAX SHARING	\$260,000.00	\$274,071.50	\$0.00	-\$14,071.50	105.41%
Active	R 01-285 EQUIPMENT RENTAL	\$15,000.00	\$12,551.68	\$0.00	\$2,448.32	83.68%
Active	R 01-291 BUILDING RENTALS	\$125,000.00	\$122,217.58	\$11,805.38	\$2,782.42	97.77%
Active	R 01-293 LIBRARY GRANT	\$10,500.00	\$6,650.00	\$0.00	\$3,850.00	63.33%
Active	R 01-297 POLICE MISC REVENUE	\$1,000.00	\$41,915.00	\$0.00	-\$40,915.00	4191.50%
Active	R 01-298 EMS MISC REVENUE	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
Active	R 01-302 SCHOOL LOOP ROAD CON	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 01-809 DMVA-DHS&EM - KSDP GR	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	Total	\$3,033,143.00	\$2,327,497.20	\$259,642.14	\$705,645.80	76.74%
	Total GENERAL FUND	\$3,033,143.00	\$2,327,497.20	\$259,642.14	\$705,645.80	76.74%
BINGO FUND						
Active	R 02-051 TRANSFER FROM	\$42,104.00	\$0.00	\$0.00	\$42,104.00	0.00%
Active	R 02-202 FINES AND PENALTYS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 02-234 SB 46 PERS RELIEF	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 02-294 BINGO REVENUE	\$45,000.00	\$59,170.25	\$7,871.25	-\$14,170.25	131.49%
Active	R 02-295 PULL TAB REVENUE	\$410,000.00	\$569,106.00	\$34,245.00	-\$159,106.00	138.81%
Active	R 02-490 DEPRECIATION	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 02-861 BINGO SUPPLIES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 02-863 CONCESSIONS	\$300.00	\$66.00	\$0.00	\$234.00	22.00%
	Total	\$497,404.00	\$628,342.25	\$42,116.25	-\$130,938.25	126.32%
	Total BINGO FUND	\$497,404.00	\$628,342.25	\$42,116.25	-\$130,938.25	126.32%
SILVER SALMON DERBY						

CITY OF SAND POINT
***Revenue Guideline-Alt Code©**

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Current Period: MAY 14-15

		14-15	14-15	MAY	14-15	% of
		YTD Budget	YTD Amt	MTD Amt	YTD Balance	YTD
Active	R 03-004 SILVER SALMON DERBY	\$22,000.00	\$20,624.41	\$0.00	\$1,375.59	93.75%
Active	R 03-230 DONATIONS	\$0.00	\$1,650.00	\$0.00	-\$1,650.00	0.00%
	Total	\$22,000.00	\$22,274.41	\$0.00	-\$274.41	101.25%
	Total SILVER SALMON DERBY	\$22,000.00	\$22,274.41	\$0.00	-\$274.41	101.25%
CLINIC OPERATIONS/MAINTENANCE						
Active	R 10-257 REVENUE--FEDERAL GOV	\$32,777.00	\$30,045.29	\$2,731.39	\$2,731.71	91.67%
Active	R 10-576 FUEL	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	Total	\$32,777.00	\$30,045.29	\$2,731.39	\$2,731.71	91.67%
	Total CLINIC OPERATIONS/MAINTENANCE	\$32,777.00	\$30,045.29	\$2,731.39	\$2,731.71	91.67%
CITY DOCK WAREHOUSE/DEC						
Active	R 13-256 REVENUE--STATE OF ALA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	Total	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	Total CITY DOCK WAREHOUSE/DEC	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
WASTEWATER UPGRADE/DEC						
Active	R 14-051 TRANSFER FROM	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 14-256 REVENUE--STATE OF ALA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	Total	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	Total WASTEWATER UPGRADE/DEC	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
AIEDA/ENERGY EFFIECIENCY GRANT						
Active	R 23-256 REVENUE--STATE OF ALA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	Total	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	Total AIEDA/ENERGY EFFIECIENCY GRANT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
WATER/SEWER OPERATIONS						
Active	R 61-051 TRANSFER FROM	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 61-052 TRANSFER TO	\$174,303.00	\$0.00	\$0.00	\$174,303.00	0.00%
Active	R 61-202 FINES AND PENALTYS	\$3,500.00	\$1,546.70	\$25.44	\$1,953.30	44.19%
Active	R 61-203 OTHER REVENUE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 61-206 WATER/SEWER REVENUE	\$180,000.00	\$162,925.65	\$13,469.81	\$17,074.35	90.51%
Active	R 61-234 SB 46 PERS RELIEF	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	Total	\$357,803.00	\$164,472.35	\$13,495.25	\$193,330.65	45.97%
	Total WATER/SEWER OPERATIONS	\$357,803.00	\$164,472.35	\$13,495.25	\$193,330.65	45.97%
HARBOR/PORT OPERATIONS						
Active	R 62-027 A/R AEB WATERLINE EXT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 62-051 TRANSFER FROM	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 62-080 BUILDINGS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 62-201 INTEREST	\$3,000.00	\$4,788.82	\$328.94	-\$1,788.82	159.63%
Active	R 62-203 OTHER REVENUE	\$0.00	\$20,000.00	\$0.00	-\$20,000.00	0.00%
Active	R 62-210 HARBOR/MOORAGE	\$200,000.00	\$196,469.70	\$9,715.37	\$3,530.30	98.23%
Active	R 62-211 HARBOR/TRAVELLIFT	\$90,000.00	\$68,999.32	\$3,650.49	\$21,000.68	76.67%
Active	R 62-212 BOAT HARBOR/RENTS	\$60,000.00	\$74,225.60	\$8,340.70	-\$14,225.60	123.71%
Active	R 62-215 HARBOR/WHARFAGE	\$60,000.00	\$51,020.76	\$3,663.73	\$8,979.24	85.03%
Active	R 62-219 HARBOR ELEC SERVICE F	\$0.00	\$6,413.83	\$466.83	-\$6,413.83	0.00%
Active	R 62-220 HARBOR/ELEC DEPOSIT	\$0.00	\$15,538.11	\$200.00	-\$15,538.11	0.00%
Active	R 62-221 HARBOR/VAN STORAGE	\$18,000.00	\$17,241.09	\$65.40	\$758.91	95.78%
Active	R 62-222 HARBOR/STALL ELECTRIC	\$20,000.00	\$21,645.58	\$2,286.52	-\$1,645.58	108.23%

CITY OF SAND POINT
***Revenue Guideline-Alt Code©**

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Current Period: MAY 14-15

		14-15	14-15	MAY	14-15	% of
		YTD Budget	YTD Amt	MTD Amt	YTD Balance	YTD
Active	R 62-223 HARBOR/ELECTRICITY	\$5,000.00	\$537.89	\$380.00	\$4,462.11	10.76%
Active	R 62-224 GEARSHED LOCKER REN	\$13,000.00	\$11,980.40	\$46.12	\$1,019.60	92.16%
Active	R 62-228 CITY/SNOPAC LOCKERS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 62-234 SB 46 PERS RELIEF	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 62-237 HARBOR STORAGE	\$2,500.00	\$4,856.57	\$897.90	-\$2,356.57	194.26%
Active	R 62-258 REVENUE--ALEUTIANS EA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 62-285 EQUIPMENT RENTAL	\$25,000.00	\$16,717.75	\$306.61	\$8,282.25	66.87%
Active	R 62-299 GAIN/LOSS DISPOSITION	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total		\$496,500.00	\$510,435.42	\$30,348.61	-\$13,935.42	102.81%
Total HARBOR/PORT OPERATIONS		\$496,500.00	\$510,435.42	\$30,348.61	-\$13,935.42	102.81%
REFUSE COLLECTION						
Active	R 65-051 TRANSFER FROM	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 65-052 TRANSFER TO	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 65-202 FINES AND PENALTYS	\$1,600.00	\$820.99	\$12.15	\$779.01	51.31%
Active	R 65-204 REFUSE COLLECTION	\$140,000.00	\$127,187.21	\$11,061.49	\$12,812.79	90.85%
Active	R 65-234 SB 46 PERS RELIEF	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total		\$141,600.00	\$128,008.20	\$11,073.64	\$13,591.80	90.40%
Total REFUSE COLLECTION		\$141,600.00	\$128,008.20	\$11,073.64	\$13,591.80	90.40%
SCHOOL LOOP ROAD/DC						
Active	R 68-257 REVENUE--FEDERAL GOV	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total SCHOOL LOOP ROAD/DC		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
SCHOOL LOOP ROAD & PAVING PROJ						
Active	R 70-051 TRANSFER FROM	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 70-256 REVENUE--STATE OF ALA	\$74,000.00	\$0.00	\$0.00	\$74,000.00	0.00%
Active	R 70-261 TRIDENT SEAFOODS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 70-262 STATE OF ALASKA/SAND	\$2,500,000.00	\$2,885,941.74	\$200,000.00	-\$385,941.74	115.44%
Total		\$2,574,000.00	\$2,885,941.74	\$200,000.00	-\$311,941.74	112.12%
Total SCHOOL LOOP ROAD & PAVING PROJ		\$2,574,000.00	\$2,885,941.74	\$200,000.00	-\$311,941.74	112.12%
SCHOOL LOOP ROAD/CITY OF SP						
Active	R 71-051 TRANSFER FROM	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total SCHOOL LOOP ROAD/CITY OF SP		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
SCHOOL LOOP ROAD/CSP						
Active	R 78-051 TRANSFER FROM	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total SCHOOL LOOP ROAD/CSP		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
HARBOR CONSTRUCTION						
Active	R 79-051 TRANSFER FROM	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 79-255 OBLIGATION BOND	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 79-256 REVENUE--STATE OF ALA	\$0.00	\$498,471.66	\$0.00	-\$498,471.66	0.00%
Active	R 79-258 REVENUE--ALEUTIANS EA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 79-263 ALEUTIANS EAST BOROU	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 79-264 CITY OF SAND POINT DES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total		\$0.00	\$498,471.66	\$0.00	-\$498,471.66	0.00%

CITY OF SAND POINT
***Revenue Guideline-Alt Code©**

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Current Period: MAY 14-15

	14-15 YTD Budget	14-15 YTD Amt	MAY MTD Amt	14-15 YTD Balance	% of YTD
Total HARBOR CONSTRUCTION	\$0.00	\$498,471.66	\$0.00	-\$498,471.66	0.00%
Report Total	\$7,155,227.00	\$7,195,488.52	\$559,407.28	-\$40,261.52	100.56%

CITY OF SAND POINT

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*Fund Summary -
Budget to Actual©

MAY 14-15

	14-15 YTD Budget	MAY MTD Amount	14-15 YTD Amount	14-15 YTD Balance	14-15 % YTD Budget
FUND 01 GENERAL FUND					
Revenue	\$3,033,143.00	\$259,642.14	\$2,327,497.20	\$705,645.80	76.74%
Expenditure	\$3,026,194.00	\$128,970.62	\$2,268,059.50	\$758,134.50	74.95%
		\$130,671.52	\$59,437.70		
FUND 02 BINGO FUND					
Revenue	\$497,404.00	\$42,116.25	\$628,342.25	-\$130,938.25	126.32%
Expenditure	\$497,404.00	\$40,982.32	\$553,120.73	-\$55,716.73	111.20%
		\$1,133.93	\$75,221.52		
FUND 03 SILVER SALMON DERBY					
Revenue	\$22,000.00	\$0.00	\$22,274.41	-\$274.41	101.25%
Expenditure	\$25,750.00	\$0.00	\$16,352.94	\$9,397.06	63.51%
		\$0.00	\$5,921.47		
FUND 10 CLINIC OPERATIONS/MAINTENANCE					
Revenue	\$32,777.00	\$2,731.39	\$30,045.29	\$2,731.71	91.67%
Expenditure	\$32,777.00	\$0.00	\$31,971.00	\$806.00	97.54%
		\$2,731.39	-\$1,925.71		
FUND 13 CITY DOCK WAREHOUSE/DEC					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
FUND 14 WASTEWATER UPGRADE/DEC					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
FUND 23 AIEDA/ENERGY EFFIECIENCY GRANT					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
FUND 61 WATER/SEWER OPERATIONS					
Revenue	\$357,803.00	\$13,495.25	\$164,472.35	\$193,330.65	45.97%
Expenditure	\$357,803.00	\$18,991.14	\$196,325.70	\$161,477.30	54.87%
		-\$5,495.89	-\$31,853.35		
FUND 62 HARBOR/PORT OPERATIONS					
Revenue	\$496,500.00	\$30,348.61	\$510,435.42	-\$13,935.42	102.81%
Expenditure	\$496,500.00	\$43,379.31	\$549,642.48	-\$53,142.48	110.70%
		-\$13,030.70	-\$39,207.06		
FUND 65 REFUSE COLLECTION					
Revenue	\$141,600.00	\$11,073.64	\$128,008.20	\$13,591.80	90.40%
Expenditure	\$154,179.00	\$12,272.47	\$141,251.63	\$12,927.37	91.62%
		-\$1,198.83	-\$13,243.43		
FUND 68 SCHOOL LOOP ROAD/DC					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		

CITY OF SAND POINT

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***Fund Summary -
Budget to Actual©**

MAY 14-15

	14-15 YTD Budget	MAY MTD Amount	14-15 YTD Amount	14-15 YTD Balance	14-15 % YTD Budget
FUND 70 SCHOOL LOOP ROAD & PAVING PROJ					
Revenue	\$2,574,000.00	\$200,000.00	\$2,885,941.74	-\$311,941.74	112.12%
Expenditure	\$2,574,000.00	\$32,715.00	\$2,919,348.19	-\$345,348.19	113.42%
		\$167,285.00	-\$33,406.45		
FUND 79 HARBOR CONSTRUCTION					
Revenue	\$0.00	\$0.00	\$498,471.66	-\$498,471.66	0.00%
Expenditure	\$0.00	\$0.00	\$469,045.64	-\$469,045.64	0.00%
		\$0.00	\$29,426.02		
Report Total		\$282,096.42	\$50,370.71		

TO: Mayor Gardner
City Council Members

FROM: Andy Varner
City Administrator

DATE: July 8, 2015

SUBJ: Monthly Report for July 2015

Here are a few issues we've been working on since the last report:

DOCK REPLACEMENT

- Things are on schedule with the dock replacement project, and we signed a contract amendment with DOT and PND Engineers to design the dock as a "side by side" option to the existing dock. The initial drawing of that concept is under FYI. DOT is reimbursing us for the additional costs (about \$3000) to PND.

ALASKA USA CD

- I opened up an 18 month CD on June 11th, in the amount of \$200,000. The interest rate is 0.90%. See the June statement under FYI.

HARBOR

- Rep. Edgmon staffer Adam Berg and I met with a Dept of Labor Commissioner in mid-June and he assured me we will get an extension past October to look into compliance with the national electrical code adoption related to ground fault protection. I'm still interested in the outright waiver and am working on this, but he warned that the trend for all statewide harbors is that rules should get stronger with regards to GF, not weaker.
- We have had the equipment for the test remote utility monitoring in the harbor for a couple weeks, but there have been some issues with the base station communicating via cellular to the main database in San Diego. That communication is key because it uploads all of the electrical usage information.
- Magone and URS harbor engineer visited Sand Point in early July to inspect the floats and determine why some parts are not level. We've suspected for some time that the floatation billets need levelling, additional adhesive, or a better weight calibration for their placement. Magone and some divers levelled the crooked corner floats over the July 4th weekend, with URS engineer supervising. The City split the cost of Magone's work with another boat that was being worked on in town, at \$6700. URS donated their time.
- R&M called our bluff on the trial and threatened a countersuit. We want to see what the Magone/URS solution is before we determine the next steps with R&M.
- The \$15,000 settlement check from Trident for damage at the new harbor was deposited at the end of June.

CLINIC

- EAT signed an agreement with GCI to increase their internet speeds, and will involve connecting a trenched fiber line between the clinic and GCI earth station. They are still in the prelim stages but both entities will have to work with the City on this project since new fiber will be entering into our building, and GCI will need right of way approval. We won't want them to rip up asphalt or make any unsightly scars when they do this work.

GENERAL LIABILITY INSURANCE

- City Clerk Shannon and I attended an APEI-sponsored OSHA training in mid-June which will help us get some premium reduction point. Next time one of these free seminars pops up I would like to see PW and Water/Sewer personnel attend, possibly the supervisors. The Police Dept put a lot of work into our OSHA manuals recently, and we should adopt many of the applicable elements for all departments.
- We received our premium summary from APEI a couple of weeks ago for FY16, and the total is about \$10,000 less than the previous year, from \$124,904 down to \$115,505.

WATER/SEWER/SOLID WASTE MASTER PLANNING

- I expect to hear from USDA any day on the grant to do a pre-planning/pre-engineering report for Drinking Water, Wastewater, and Solid Waste. This would essentially be a Master Plan of our needs and facilities, and could be timely as we potentially lose the knowledgeable services of Dave Stokes and Allen Hill over the next year. Based on the responses to the engineering RFP we sent out, the cost will be about \$52,000, for a match of \$13,000. I included these items in the Water/Sewer budget approved by the Council.
- I applied for DEC Water/Wastewater matching grants for Russian Town Water Distribution upgrades and Lift Station upgrades. I should hear back within a month about the results. If we were awarded either grant, a 15% local match is required.

KING CRAB REHABILITATION PROJECT

- I plan to visit the Alutiiq Pride Shellfish Hatchery in Seward before July is over. Their Director will give a tour of the facilities and describe the hatching, rearing, and outplanting of king crab they have been doing around the Gulf and St Paul. We've discussed the possibilities for Sand Point. The main point person for the AKCRRAB project is also a lobbyist for the St Paul CDQ and she has been very preoccupied with the North Pacific Council halibut bycatch issues, so we intend to pick up discussions on Sand Point again.

LEAVE

- I'll be taking some family time August 4-7.



JOHN H. LUCKING, JR
CHIEF OF POLICE

SAND POINT DEPARTMENT of PUBLIC SAFETY

Post Office Box 423
Sand Point, Alaska 99661
EMAIL: sppd@arctic.net



TEL: (907)383-3700
FAX:(907)383-5496

MEMORANDUM

To: Honorable Glen Gardner, Mayor, City of Sand Point
Andy Varner, City Administrator, City of Sand Point
Mr. Danny Cumberlandidge, City Councilperson, City of Sand Point
Mr. Allan Starnes, City Councilperson, City of Sand Point
Ms. Shirley Brown, City Councilperson, City of Sand Point
Mr. Jack Foster Jr, City Councilperson, City of Sand Point
Ms. Marita Gundersen, City Councilperson, City of Sand Point
Ms. Rayette McGlashan, City Councilperson, City of Sand Point

From: John H. Lucking, Jr., Director of Public Safety

Date: July 7th, 2015

Ref: Department of Public Safety's Monthly Report for June 2015

Police Department

Director of Public Safety/ Chief of Police/ Emergency Manager

- John H. Lucking, Jr.

Police Officers

- Officer Eric Tupper
- Officer Alvin Osterback, Jr.
- Officer Michael Chiesa

Administrative Assistant

- Denise Mobeck/Day Dispatcher

Dispatchers

- Alfred 'Jesse' Pesterkoff, 911 Dispatcher
- Christine Nielsen, 911 Dispatcher

Police Division Activity

JUNE 2015

8 investigative case files were generated In June:

- 1 vehicle accident
- 1 DV investigation
- 1 DV/suicide
- 2 assault 4th degree (Misdemeanor)
- 1 hit & run
- 2 burglaries

There was 1 person jailed/warrant arrest

There were 41 calls to 911:

- 2 vehicle theft- same incident
- 1 domestic violence
- 1 alarm going off
- 5 assault
- 2 reckless driving
- 1 intoxicated minor
- 1 civil matter
- 1 missing person
- 1 burglary
- 2 vehicle hit & run- same incident
- 3 misc info for officers
- 1 animal control
- 3 MOC
- 17 misdial or hang ups

Officer Calls for Service:

- Welfare check
- Reckless driving
- Burglary
- Domestic violence

Other Officer Activities:

- Prisoner transport to airport
- Drug activity investigation
- Civil paper service
- Probation check

9 traffic stops:

- 5 verbal warning for speed
- 1 failure to use turn signal and speed
- 1 warning for speed and stop sign violation
- 1 riding 4-wheeler on road without license
- 1 operating and ATV with passenger with no helmet

EMS Division

Chief of EMS Division:

- Denise Mobeck, EMS Coordinator

EMS Activity:

Rescue1 transported 2 patients to clinic

Rescue1 transported 1 patient to the airport for a medevac

Fire Division

Chief of Fire Division:

- Vacant, administrative duties being fulfilled by DPS Director.

Activity:

- Recruitment efforts continue as the department seeks to fill the vacant fire chief position.
- All monthly reports were filed with the State Fire Marshal's Office maintaining agency certifications

JUNE 2015 MONTHLY REPORT FOR PUBLIC WORKS

Shop & Streets

- Rebuilt the upper end of the 3306 crusher motor
- Rebuilt a gear drive box on the big crusher
- Working in rock pit crushing rock
- Started playground at the City Building
- Worked in the harbor gear shed parking lot/storage
- Replaced Gehl tires
- Service police vehicle
- Graded roads
- Swept roads
- Replaced Little Sanak water line
- Drained oil and hauled junk vehicles

Water & Sewer

See attached

Land Fill

Serviced garbage truck

Picking up trash at many dumpsters everyday

Picking up trash around dumpsters daily

Recycle Center

Crushing lots of glass (Large Increase of Bottles)

Need 4 new trash cans for bar & lounge

55 gallon drum crusher is working

June 2015 W&S

Shut offs and notices:

- Installed one lockable valve boxes in the Meadows.
- Installed two lockable valve boxes in the Trailer Court.

Lift Stations:

- Pumped out Mud Bay L/S and Jumps L/S
- Installed new pump in Mud Bay L/S
- Getting quotes for new pumps, rails and control panels for Jumps and Mud Bay L/S.

Sewer plants:

- Pumped out two vacuum truck loads from Russian Town plant

Little Sanak water line installed.

- Stubbed out ¾" shut off valve at Alvin & Marie's house and at Mattie Osterback's house.
- Ran ¾" lines to Walter's, Jenny Wood's, Fritz's and the Kurtz's.
- Everyone is hooked up except Fritz.

Installed a shut off valve for the Galovin house across from the AC store.

Replaced a bad shut off valve at Rachael Gilbert's.

Completed the Consumer Confidence Report

Changed light bulbs and calibrated five turbidimeters at the water plant.

Cleaned the chlorine monitors at the water plant and school pumphouse.

Replaced a leaking 4-function valve on the chlorine injection pump at the water plant.

Fuel use is still down at the water plant.

Sand Point Harbor Report

07/10/2015

Changed oils in the 150 AMO Travelift.

Changed oils in the Gehl.

Replaced seven timbers on face of city dock (it's going okay), working with the tides and weather.

Replaced a damaged plank on walkway to C float.

The crew boxed the used batteries and took the dock for shipping to Seattle.

Magone and a rep from URS were in town over the 4th of July weekend and fixed the transition plates that were faulty, one on C float and one on A float, they are no longer the trip hazard they once were.

Replaced the broken 8x8 rail on the float at the new harbor.

Crew shuffled derelict boats around and consolidated them.

Ordered electrical replacement parts for the meter basis in the harbor (receptacles, etc.).

That's all I have to report.

Richard Kochuten, Sr.
Harbor Master

HEARINGS, ORDINANCES AND RESOLUTIONS

None at this time.

OLD BUSINESS

City of Sand Point



CONTRACT AGREEMENT BETWEEN

CITY OF SAND POINT

&

John Lucking, Jr.

THIS AGREEMENT, made and entered into this 1st day of June, 2015 between the City of Sand Point, a municipality organized under the laws of the State of Alaska, hereinafter "City", and *John Lucking, Jr.*, hereinafter "Contractor".

WHEREAS, City desires to utilize the services of Contractor as the Manager of the Department of Public Safety, and

WHEREAS, Contractor desires to accept said contract;

THEREFORE, in consideration of the mutual covenants contained herein, the parties agree as follows:

SECTION I. DUTIES

City agrees to contract the Contractor of the Department of Public Safety for the City to perform the functions and duties specified in the "Contract Job Description" attached hereto and to perform all legally permissible duties and functions the Mayor and City Administrator may assign.

SECTION II. TERMS

A. Nothing in this Agreement shall prevent, limit, or otherwise interfere with the right of the Mayor and City Council to terminate the services of Contractor at any time, subject only to the provisions set forth in Section III, Paragraph A of this Agreement.

B. Nothing in this Agreement shall prevent, limit or otherwise interfere with the right of the Contractor to resign from the position of Manager of the Department

of Public Safety, subject only to the provisions set forth in Section III, Paragraph B of this Agreement.

SECTION III. TERMINATION

A. If the City terminates the services of Contractor before October 30, 2017 but Contractor is willing and able to perform the duties of the position, City agrees to pay Contractor a lump sum cash payment equal to one (1) month aggregate salary. However, this stipulation does not apply if Contractor is terminated because of conviction for any illegal act involving personal gain or for any felony.

B. In the event Contractor voluntarily resigns his position before the expiration of this Agreement, Contractor shall provide the City with thirty (30) days written notice of his resignation. The severance pay provision of Paragraph A shall not apply in the event of voluntary resignation.

SECTION IV. SALARY

City agrees to pay Contractor for services rendered under this Agreement monthly compensation of \$8,290, payable by invoice. This salary shall be reviewed at contract renewal and adjustments may be made at that time if mutually acceptable to both parties. Annual evaluation by the Mayor and City Administrator will occur each year.

SECTION V. FRINGE BENEFITS.

Sick leave, annual leave (vacation), retirement, health and life insurance benefits and other fringe benefits are not provided to a contractor.

SECTION VI. RELOCATION EXPENSES:

N/A

SECTION VII. RELEASE FROM LIABILITY.

City holds Contractor harmless for any judgments against the City incurred as a result of his conduct on City Business, and for costs and attorneys' fees incurred in defense of such actions. Provided, however, the City may hold Contractor legally responsible for judgments, attorney's fees and costs incurred as a result of Contractor's willful disregard of his duties or gross negligence in the performance of those duties.

SECTION VIII. GENERAL PROVISIONS.

A. The text herein constitutes the entire Agreement between the parties.

- B. In the event of the death of Contractor, this Agreement shall be considered null and void.
- C. If any provision of this Agreement is held to be unenforceable, the remainder or proportion thereof is deemed severable and shall remain in full force and effect.
- D. Requests for travel to meetings and training sessions shall be made to the Mayor and/or City Administrator and the City shall not be responsible to pay for travel or associated costs unless approved in advance by the Mayor.
- E. Contractor's management position shall not be subject to overtime.
- F. As a provision of this contract, Contractor will have 25 annual days of leave, to be used however he sees fit but with prior authorization from the Mayor or City Administrator.
In addition to the 25 days there will be 10 days available for leave time to accommodate a health issue for the contract period.
- G. Contractor may take time to commercial fish in the summer with a Leave Without Pay provision, agreed upon in advance by the Contractor and Mayor or City Administrator.
- G. This Agreement shall commence on the 1st day of June, 2015 and terminate on October 30, 2017.

WITNESS the City of Sand Point has caused this Agreement to be signed and executed in its behalf by the Mayor and Contractor this _____ day of _____, 2015.

CITY OF SAND POINT

CONTRACTOR

Glen Gardner, Jr., Mayor

John Lucking, Jr.

NEW BUSINESS

RECEIVED

JUN 22 2015

debra
City of Sand Point

United States Postal Service
9998 Main Street
Sand Point AK 99661
907-383-2955

City of Sand Point
Box 249
Sand Point AK 99661

June 19, 2015

Mayor Gardner and City Council Members

I would like to request your consideration into assigning house or lot numbers creating an addressing system in our City. Once the Mayor and Council approve and establish a system. I would be able to submit addresses into the USPS non delivery address data base.

Points

- 1) Valid Address would greatly assist the Post Office along with City Residents, Businesses, Police and EMS Service.
- 2) With the advancement of technology there are more requirements to having proof of a valid physical address. Lenders, Banks, & Credit Card Companies require this.
- 3) The Post Office requires id with a physical address to obtain a Post Office Box.
- 4) Many residents are now using the Sand Point Post Offices physical address so they can receive packages, loans, credit, and Western Union. It is not quite the way to get around the physical address requirement. It is a temporary solution at best.

Thank you for considering this request. If I can help in any way please don't hesitate to ask.

Sincerely



Debra Gunderson
Postmaster

Memo

To: Mayor Gardner
From: Andy Varner, Administrator
cc: City Council
Date: July 6, 2015
Re: ATV Code of Ordinances

There was discussion at the June Council meeting of re-examining the ATV code of ordinances. I went through the code and talked to Charles Cacciola with our city attorney's office about potential ways to provide more clarity, shorten the sections, or look to other models in rural Alaska. I'll present a few thoughts to begin, based on conversation with Charles, then some suggested changes to consider that apply to our code. Chief Lucking and the Police Department will have further insight and ideas that help clarify the issues in Sand Point.

One caveat: I wrote this, after consulting with the Attorney's office, with the impression that our "major" roads in town would be considered State highways. However, after talking to DOT I'm not sure they roads would be classified that way. By the time of our Council meeting I should have a much better idea of that classification and what we can/can't do on our roadways in town with respect to ATVs.

State statutes and regs apply to *state highways* regardless of local regulation – Sand Point cannot undermine State law and expand ATV use on state highways. The roads in town that qualify as state highways include Airport Road, Sand Point Ave, Harbor Road, School Loop Road, and Red Cove Road (all major roads that take drivers to a public facility). Those statutes are why **12.30.062** (see below) mirrors the state regulations, as the provisions of that section apply to state highways only - **12.30.062(e)** states that the rest of **.062** (i.e., the state regulations) does not apply to *city* streets and roads. ATV use on *city* roads is governed by **12.30.063** and **12.30.068** only. In short, ATV use on city roads appears to be limited to persons between the age of 14-17 between 6 am and 10 pm, midnight on weekends [**12.30.063(e)**].

Sand Point's code is not a model of clarity when it comes to ATV use on roads. I'm not sure the solution is to make it shorter, particularly if there is consideration on expanding use on city streets. Nome and Dillingham have separate chapters dedicated to ATV use. Those codes are longer than ours, but they are also clearer. Doing nothing more than segregating the sections of Sand Point chapter **12.30** that relate to ATV use into a chapter dedicated to ATV use would improve clarity. And **12.30.062** is entirely unnecessary: **12.30.015** (below) already adopts the very same regulations stated in **12.30.062** by reference.¹ If we do not want to create a new chapter for ATVs, deleting **12.30.062** – the

¹*By adopting the state regs by reference, violations become minor offenses allowing the City to collect the ticket revenue. Without adoption by reference, the Sand Point Police can cite a violation, but only under state law, and the fine revenue therefore flows to the state.*

substance of which still applies by reference – will allow the code to focus on what use the city does and does not allow on its local streets.

In short, our local laws cannot trump State laws when it comes to regulating ATV use on State highways (which are most of the mileage in town). I think a few changes we could introduce could provide more clarity:

1. Have a separate, stand-alone section related to ATV/off-road vehicle use similar to what Nome and Dillingham use. A new Chapter 4 under Public Safety, for instance.
2. Alternatively, if we do not create a new ATV chapter we could shorten and simplify the existing ATV sections by eliminating the redundant language that repeats the State regs (12.30.062) already implied in reference elsewhere within the code.
3. If the Council does decide to eliminate that language, we could instead replace with something like: *State statute and regulations apply to state highways, ie Airport Road, Sand Point Ave, Harbor Road, School Loop Road, and Red Cove Road.*
4. Clarify the Definitions of ATV/off-road vehicles and State/local highways (see Dillingham and Nome examples below on page 4).
5. If noise and disturbances are an issue in residential areas, consider an earlier “curfew” on weekends.

REFERENCED ATV SECTIONS OF SAND POINT CODE OF ORDINANCES:

§ 12.30.015 ADOPTION OF STATE OF ALASKA MOTOR VEHICLE LAWS.

The city adopts the A.S. Title 28 and the Alaska Administrative Code Chapter 13 as the traffic law for the city and for its use by the City Police Department for the enforcement of traffic safety within the jurisdictional limits of the city. A violation of the provisions of A.S. Title 28 or Alaska Administrative Code Chapter 13 shall be a violation of the traffic laws of the city.

(Ord. 93-2, passed 10-13-92)

§ 12.30.030. DEFINITIONS.

Definitions. Unless the context clearly indicates a different meaning was intended, the following words and phrases used in this chapter shall have the meanings set out in this section.

ALL-TERRAIN VEHICLE. Includes off-highway vehicles, snowmobiles, and motor vehicles commonly known as "three-wheelers" and "four-wheelers."

§ 12.30.062. OPERATION OF ALL-TERRAIN VEHICLES ON HIGHWAYS.

(a) An all-terrain vehicle may be driven on a roadway or shoulder of a highway only under the following circumstances:

(1) When crossing a highway as provided in division (b) of this section, or when traversing a bridge or culvert on a highway, but then only by driving at the extreme right-hand edge of the bridge or culvert and only when the traverse can be completed with safety and without interfering with other traffic on the highway;

(2) When use of the highway by other motor vehicles is impossible because of snow or ice accumulation or other natural conditions or when the highway is posted or otherwise designated by the city as being open to travel by all-terrain vehicles; or

(3) When driven on the right-of-way of a highway which is not a controlled-access highway, outside the roadway or shoulder, and no closer than three feet from the nearest edge of the roadway; night driving may be only on the right-hand side of the highway and in the same direction as the highway motor vehicle traffic in the nearest lane of the roadway; no person may drive an all-terrain vehicle within the area dividing the roadways of a divided highway except to cross the highway as provided in division (b) of this section.

(b) An all-terrain vehicle may make a direct crossing of a highway if:

(1) The crossing is made approximately at a right angle to the highway and at a location where visibility along the highway in both directions is clear for a sufficient distance to assure safety, and the crossing can be completed safely and without interfering with other traffic on the highway; and

(2) The vehicle is brought to a complete stop before crossing the shoulder or highway, and the driver yields the right-of-way to all traffic on the highway.

(c) No all-terrain vehicle may cross or travel on a sidewalk a location intended for pedestrian or other non-motorized traffic, an alley, or a vehicular way or area which is not open to all-terrain vehicle operation except as provided in division (b) of this section or as otherwise specifically authorized under this chapter.

(d) When an all-terrain vehicle is driven on a roadway pursuant to division (a)(1), (2) or (3), no person other than the operator may be on the vehicle.

(e) Notwithstanding divisions (a) through (d) of this section, an all-terrain vehicle may be driven on the public roadways and streets of the city, but only in accordance with §§ [12.30.063](#) through [12.30.068](#).

(Am. Ord. 00-05, passed 10-10-00)

§ 12.30.063. REGULATIONS CONCERNING OPERATION OF ALL-TERRAIN VEHICLES UPON THE PUBLIC STREETS AND ROADWAYS OF THE CITY OF SAND POINT.

All-terrain vehicles may operate on the public streets and roadways of the City of Sand Point, subject to the following conditions:

(a) *License.* The person operating the all-terrain vehicle must be a duly licensed driver in the State of Alaska and at least 16 years of age, except that persons who are 14 years of age before the effective date of this section shall be authorized to operate all-terrain vehicles within the City of Sand Point, provided said persons are duly licensed with a State of Alaska drivers instruction permit.

(b) *Safety Equipment.* The all-terrain vehicle must be equipped with the appropriate safety equipment, including headlights, taillights, mufflers, fenders, and brakes all in operating order and which meet or exceed state or local regulations. Headlights must be illuminated between one-half hour after sunset and one-half hour before sunrise, and at any other time when, because of insufficient light or other atmospheric conditions, persons or vehicles on the highway are not clearly discernable at a distance of 1,000 feet.

(c) *Protective Equipment.* An operator under the age of 18 and any passenger must wear protective headgear and an eye-protective device that meet the requirements of 13 AAC 04.350.

(d) *Traffic Laws.* The operator of an all-terrain vehicle must observe all state and city traffic laws and codes which pertain to the operation of motor vehicles upon a highway.

(e) *Hours of Operation.*

(1) All-terrain vehicles shall be permitted to operate on the public streets and roadways of the City of Sand Point only during the following times: All-terrain vehicles may be operated on public streets and roadways by persons 14 to 17 years of age from 6:00 a.m. to 10:00 p.m. Sunday through Thursday, and 6:00 a.m. to 12:00 a.m. Friday and Saturday.

(2) Operation of all-terrain vehicles at all other times is prohibited except in an emergency or when other circumstances exist which justify an exception because operation of the all-terrain vehicle was necessary or unavoidable. Exceptions are limited to non-recreational use of all-terrain vehicles.

(Ord. 00-05, passed 10-10-00)

§ 12.30.068. RIDING ON ALL-TERRAIN VEHICLES.

A person driving an all-terrain vehicle may ride only on a permanent seat attached to the vehicle. No person driving an all-terrain vehicle may carry another person, nor may another person ride on an all-terrain vehicle, unless the vehicle has a permanent seat designed to carry more than one person and is firmly attached to the vehicle.

No passenger may ride in a position that will interfere with the driving or control of an all-terrain vehicle or the view of the driver.

(Ord. 00-05, passed 10-10-00)

DEFINITIONS --

THE DEFINITION OF ATV IN THE NOME CODE:

“ATV” means motorized all-terrain vehicles primarily designed for off-road use. The term ATV includes “four wheelers,” golf carts, tractors, six- and eight-wheeled vehicles such as an ARGO, [UTV (side-by-side)], a Max, and six-wheeled vehicles that are configured the same as a “four wheeler,” and “three wheelers.”

THE DEFINITION OF “OFF-ROAD VEHICLE” IN THE DILLINGHAM CODE:

“Off-road vehicle” means a motorized wheeled vehicle that is primarily designed for off-road use and that is not equipped, registered, or licensed for use on the street under current Alaska Statutes.

“ROADWAY” DEFINITIONS IN THE DILLINGHAM CODE:

“State roadway” includes roads within city limits maintained by the State of Alaska Department of Transportation (DOT), which are Lake Aleknagik Road, Wood River Road, Squaw Creek Road, and Kanakanak Road.

“City roadway” includes all other roads within city limits maintained by the city of Dillingham. (Ord. 13-14 § 1 (part), 2013.)

PUBLIC COMMENTS

COUNCIL COMMENTS

ADJOURNMENT

FYI

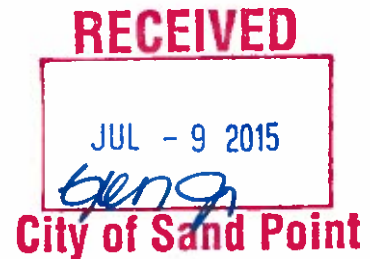


217 Second Street, Suite 200 • Juneau, Alaska 99801

Tel (907) 586-1325 • Fax (907) 463-5480 • www.akml.org

May 29, 2015

Mayor Glen Gardner, Jr.
City of Sand Point
P.O. Box 349
Sand Point, AK 99661



Dear Mayor Glen Gardner, Jr.,

Enclosed, please find your dues request for your Alaska Municipal League membership and the benefits that it provides your municipality. The Alaska Municipal League is the ONLY state-wide organization that lobbies for policies on the state and federal level that effect your community. Year-round, we lobby for and monitor activity with regards to Revenue Sharing, PILT, timber receipts, PERS, unfunded mandates and many more issues. Revenue Sharing, PILT and timber receipts bring much-needed revenues to your municipality. Without these revenues, local government would have to rely on your constituents, through increased taxes and/or fees.

As our state government is in a bit of a uh “pickle,” it is vitally necessary that we all stick together through this period. While we understand the need for the state to cut back costs, we realize that we cannot leave local governments insolvent in order to do that. Local governments are where all the constituents of the Legislators live. Healthy and safe communities must never be compromised.

Your dues enable AML staff AND you members to have the opportunity to receive training and vital information through our three yearly conferences; to have a united voice through our lobbying efforts on all policy that affects Alaska’s municipalities; to provide weekly updates during session on the status of every bill that might affect us; more affordable rates on municipal insurance through the Alaska Municipal League Joint Insurance Association; better return and instant availability on your money through the Alaska Municipal League Investment Pool; and the ability to call our office at any time to get local government help.

Though everything from the state is up in the air, at this time, we NEVER give up. When you deposit your Revenue Sharing check, remember that check is received solely due to the work of you joining with all other municipalities through AML.

AML is an active participant and we also give you access to nation-wide organizations such as the National League of Cities (NLC) and the National Association of Counties (NACo), where we join their voice to lobby the federal government on all things “local,” (such as impacts from the Clean Water Act; the Market Fairness Act, PILT, SRS, etc.).

If Alaska's municipalities do not speak as one voice on the issues that affect us all, we will not be heard. Through AML, we are on the Hill on a daily basis, attending all relevant hearings, sending written and public testimony, meeting with each and every Legislator, and organizing all of you when your voices need to be heard. We work at keeping bad bills from passing, or seeing that they include changes with which we can live. We also work our tails off to make sure bills pass that would impact us positively.

Please don't hesitate to continue to be a part of AML. Please call me if you have any questions at all.

Sincerely,

A handwritten signature in blue ink that reads "Kathie Wasserman". The signature is written in a cursive style with a large, stylized initial 'K'.

Kathie Wasserman
Executive Director

NOTICE OF FILING COST OF SERVICE STUDY

The REGULATORY COMMISSION OF ALASKA (Commission) gives notice that on July 6, 2015, Sand Point Generating LLC (SPG) filed a Cost of Service Study (COSS) in compliance with Order U-09-095(8), dated August 18, 2010 and Order U-09-095(12), dated June 11, 2015. The COSS is based on the revenue requirement that was accepted by the Commission in Order U-13-206(10), dated December 23, 2014. The results of the COSS show that SPG could increase Residential rates by 3.8 percent, decrease Small Commercial rates by 4.0 percent, decrease Large Commercial 1 rates by 2.3 percent, and increase Large Commercial 2 rates by 0.5 percent. However, SPG is not proposing any changes to its current rates. Docket No. U-15-095 has been opened to address this matter.

The Commission may approve a rate or classification which varies from those proposed. You may obtain more information about this filing by contacting John Lyons, General Manager, TDX Power LLC, at 615 East 82nd Avenue, Suite 200, Anchorage, AK, 99518; phone: (907) 762-8478. The filing is also available for inspection at the Commission's office, at 701 West 8th Avenue, Suite 300, Anchorage, AK 99501; phone: (907) 276-6222 or may be viewed by visiting the Commission's website at <http://rca.alaska.gov> and typing "U-15-095" in the *Find a Matter* search box.

To comment on this filing, please file your comments by 5:00 p.m., August 10, 2015, at the Commission address given above or via our website at:

<https://rca.alaska.gov/RCAWeb/WhatsNew/PublicNoticesComments.aspx>

Please reference Docket U-15-095 in the subject line of your comments and include a statement that you have filed a copy of the comments with SPG at its address given above.

Individuals or groups of people with disabilities, who require special accommodations, auxiliary aids or service, or alternative communication formats, please contact Joyce McGowan at (907) 276-6222, toll-free at 1-800-390-2782, or TTY (907) 276-4533 or send a request via electronic mail to rca.mail@alaska.gov by August 1, 2015.

DATED at Anchorage, Alaska, this 7th day of July, 2015.

RECEIVED

JUL - 9 2015

Glenn

City of Sand Point

REGULATORY COMMISSION OF ALASKA

for 
T.W. Patch
Chairman



P.O. Box 196613 • Anchorage, Alaska 99519 • www.alaskausa.org

STATEMENT OF ACCOUNT

ACCOUNT 1957756
 STATEMENT PERIOD
 FROM 06-11-15
 THROUGH 06-30-15
 PAGE 1

CITY OF SAND POINT, ALASKA
PO BOX 249
SAND POINT AK 99661-0249

Members Making Change

The Alaska USA Foundation is raising funds for organizations that support children, veterans, and military families. To make a donation, visit alaskausafoundation.org or any branch.

ACCOUNT SUMMARY

SHARE ACCOUNTS		DIVIDENDS YEAR-TO-DATE	WITHHOLDING YEAR-TO-DATE	PREVIOUS BALANCE	NEW BALANCE
10	SHARE SAV	0.00	0.00	0.00	0.00
80	CERTIFICATE	98.08	0.00	0.00	200,098.08
TOTAL SHARE ACCOUNTS					<u>200,098.08</u>

SHARE SAV - 10

Effective	Posted	TRANSACTION DESCRIPTION	AMOUNT	BALANCE	EXPANDED TRANSACTION DESCRIPTION
		PREVIOUS BALANCE		0.00	
		NEW BALANCE		0.00	
		DIVIDEND YEAR TO DATE	0.00		

CERTIFICATE - 80 (MATURITY DATE 12-11-2016) DIV RATE 0.895%

Effective	Posted	TRANSACTION DESCRIPTION	AMOUNT	BALANCE	EXPANDED TRANSACTION DESCRIPTION
		PREVIOUS BALANCE		0.00	
06-11	06-11	DEPOSIT CHECK	200000.00	200000.00	
06-30	06-30	DEPOSIT DIVIDEND 0.895%	98.08	200098.08	ANNUAL PERCENTAGE YIELD EARNED 0.90% FROM 06/11/15 THROUGH 06/30/15 BASED ON AVERAGE DAILY BALANCE OF 200,000.00
		NEW BALANCE		200098.08	
		DIVIDEND YEAR TO DATE	98.08		

END OF STATEMENT

ALASKA USA FEDERAL CREDIT UNION

PLEASE USE ALASKA USA'S ULTRABRANCH SERVICE
TO CONFIRM AUTOMATIC TRANSFERS AND DEPOSITS

alaskausa.org • (888) 258-7228 or (907) 258-7228

FOR OTHER QUESTIONS, CALL THE MEMBER SERVICE CENTER
(800) 525-9094 or (907) 563-4567 • TTY/Hearing Impaired (800) 742-7084
7 days a week • 6 a.m. – 10 p.m. Alaska time • 7 a.m. – 11 p.m. Pacific time

TO PROVIDE WRITTEN NOTICE REGARDING ERRORS OR QUESTIONS, SEND INQUIRIES TO:

Alaska USA Federal Credit Union
P.O. Box 196613
Anchorage, Alaska 99519-6613

- INCLUDE:
1. Your name and account number.
 2. The transaction involved, including the date and check number, if applicable.
 3. The dollar amount of the check, transaction, or suspected error.
 4. A detailed description of the question, error, or other problem.

- **In Case of Errors or Questions About Your Share Accounts:** Call us at the above number or write us at the above address as soon as you can if you think your statement is wrong or if you need more information about a transaction on the statement. You must notify Alaska USA of errors or other problems IN WRITING no later than sixty (60) days after the FIRST statement of account containing an error or problem is made available to you. However, if the error or problem involves more than one unauthorized signature or alteration by the same individual, you must notify Alaska USA IN WRITING no later than thirty (30) days after the FIRST statement containing the FIRST unauthorized transaction is made available to you. If you do not notify the credit union IN WRITING within these established time frames, you will have waived your right to assert any claim against Alaska USA for errors, unauthorized transactions or signatures, alterations or other problems; and Alaska USA shall not be liable for these or any related payments or charges made from or to your account.
- **In Case of Errors or Questions About Your Electronic Transfers:** Call us at the above number or write us at the above address as soon as you can if you think your statement or receipt is wrong or if you need more information about a transfer on the statement or receipt.

	Consumer Accounts	Non-Consumer (Business) Accounts
We must hear from you:	No later than sixty (60) days after the FIRST statement on which the error or problem occurred is made available to you.	No later than one (1) business day after the effective date of the transaction.

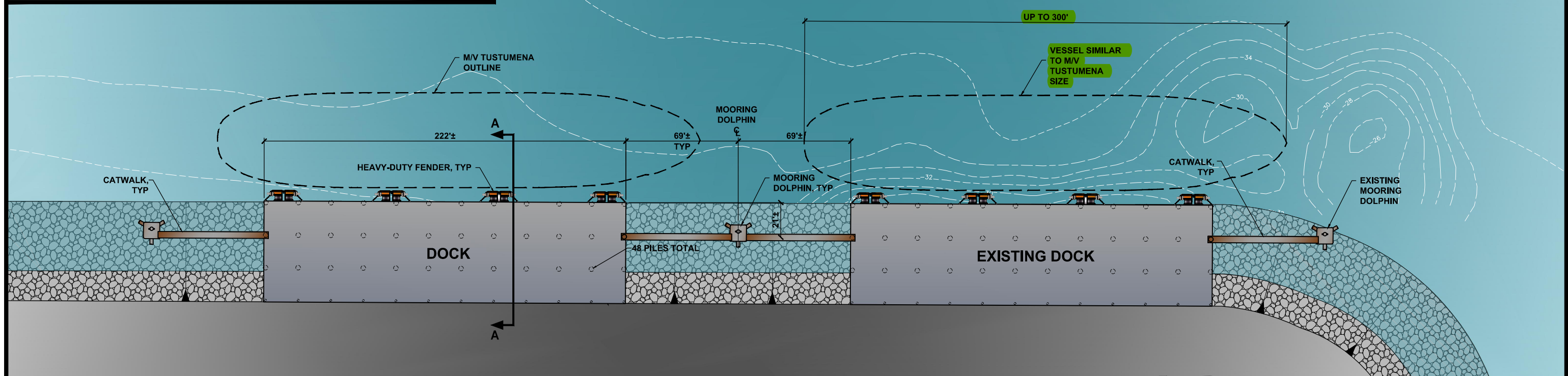
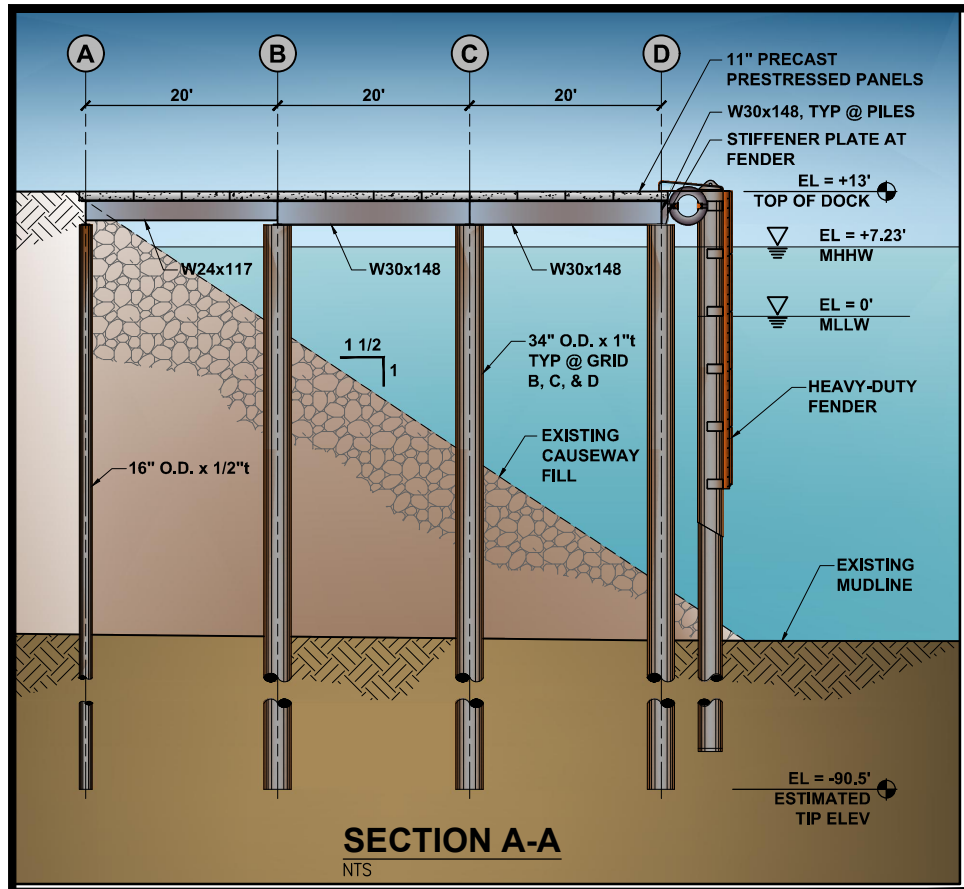
We will investigate your complaint and will correct any error promptly. If we take more than ten (10) business days to do this, we will credit your account for the amount you think is in error so that you will have the use of the money during the time it takes us to complete our investigation. (Business days are Monday through Friday, excluding Federal holidays.)

- **In Case of Errors or Questions About Your Credit Line Loan Bill and Statement:** If you think your bill and statement is wrong, or if you need more information about a transaction on your bill and statement, WRITE us on a separate sheet at the above address as soon as you can. We must hear from you no later than sixty (60) days after the FIRST bill and statement on which the error or problem appeared is made available to you. You may call us, but doing so will not preserve your rights.

You do not have to pay any amount in question while we are investigating your claim, but you are still obligated to pay the parts of your bill that are not in question. During the investigation, we cannot report you as delinquent or take any action to collect the amount in question.

IMPORTANT INFORMATION REGARDING CREDIT LINE LOAN BILL AND STATEMENT

- **Outstanding Loan Balance:** The outstanding loan balance is the unpaid loan balance at the close of each calendar day after all payments and advances for the day have been posted to the account.
- **Finance Charges:** Finance charges are calculated whenever any change in the outstanding loan balance occurs by multiplying the outstanding loan balance by the annual percentage rate (calculated as daily factor) times the number of days the loan balance was outstanding since the last computation of finance charges. Finance charges are collected upon receipt of payments.
- **Late Fees:** Loans in default seven (7) days or more will be assessed a late fee of 20% of the interest due upon receipt of payment with a minimum of five (5) cents and a maximum of \$25.00. There is no maximum late fee on loans in default three (3) payments or more.
- **Minimum Payment:**
 - Unsecured credit line loans: A minimum scheduled payment is due each billing cycle, whether or not the loan was paid ahead or the balance increased during the cycle. This minimum payment shall be \$10.00 or 3% of the outstanding balance, whichever is greater, plus any amount in excess of the authorized credit limit at the time of billing.
 - Secured credit lines loans: A minimum scheduled payment is due each billing cycle, whether or not the loan was paid ahead or the balance increased during the cycle. The minimum payment shall be \$25.00 or 1.5% of the outstanding balance, whichever is greater, plus any amount in excess of the authorized credit limit at the time of billing.
- **Prepayments:** Credit line loans may be paid in full or prepaid in any amount at any time.

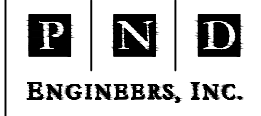


PND Engineers, Inc. (PND) is not responsible for safety programs, methods or procedures of operation, or the construction of the design shown on these drawings. Where specifications are general or not called out, the specifications shall conform to standards of industry. Drawings are for use on this project only and are not intended for reuse without written approval from PND. Drawings are also not to be used in any manner that would constitute a detriment directly or indirectly to PND.

REV	DATE	DESCRIPTION

DATE: _____

1506 West 36th Avenue
Anchorage, Alaska 99503
Phone: 907.561.1011
Fax: 907.563.4220
www.pndengineers.com



PROJECT: **SAND POINT DOCK REPLACEMENT**

TITLE: **PILE-SUPPORTED DOCK CONCEPT**

DESIGNED BY: EEH DATE: 07/06/15
CHECKED BY: SJB PROJECT NO: 141092

SHEET NO: **2** OF **3**