

City of Sand Point Council Meeting



Workshop: Tuesday, July 8, 2020 – 2:00 p.m.

Meeting: Tuesday, July 8, 2020 – 7:00 p.m.

CALL TO ORDER

ROLL CALL

CITY OF SAND POINT

(packet will be available on website July 2, 2020
www.sandpointak.com)



MAYOR

Mayor Glen Gardner Jr. - Office Exp. 2020

COUNCIL MEMBERS

Danny Cumberlidge	Seat A - Exp. 2022
Allan Starnes	Seat B - Exp. 2020
Shirley Brown	Seat C - Exp. 2022
Jack Foster Jr.	Seat D - Exp. 2020
Marita Gundersen	Seat E - Exp. 2021
Emil Mobeck	Seat F - Exp. 2021

SAND POINT CITY COUNCIL MEETING AGENDA CITY CHAMBERS

Regular Meeting

Wednesday, July 8, 2020 7:00 pm

CALL TO ORDER ROLL CALL APPROVAL OF AGENDA

CONSENT AGENDA:

1. Minutes: Minutes of Regular Meeting on June 9, 2020

REPORTS:

1. Finance Officer
2. Administrator
3. DPS Police Chief
4. Public Works Director
5. Harbor Master

HEARINGS, ORDINANCES AND RESOLUTIONS:

OLD BUSINESS:

1. COVID-19 Update

NEW BUSINESS:

1. CARES Act Funding Distribution

PUBLIC COMMENTS COUNCIL COMMENTS ADJOURNMENT

Note: Due to concerns about the COVID-19 virus and to follow best practices in order to prevent the spread of the virus, the meeting will also be held telephonically. Please call 1-800-315-6338 and use the passcode 26961 followed by the # key.

THERE IS A WORKSHOP FOR THIS MEETING AT 2 P.M. – SAME DAY IN CITY CHAMBERS

POSTED: 07/01/20

CALL TO ORDER:

The regular meeting of the Sand Point City Council was held Tuesday, June 9, 2020 telephonically. Mayor Glen Gardner Jr. called the meeting to order at 7:00 p.m.

ROLL CALL:

Glen Gardner Jr.	Mayor	Present via teleconference
Danny Cumberlidge	Seat A	Present via teleconference
Allan Starnes	Seat B	Present via teleconference
Shirley Brown	Seat C	Present via teleconference
Jack Foster Jr.	Seat D	Present via teleconference
Marita Gundersen	Seat E	Present via teleconference
Emil Mobeck	Seat F	Present via teleconference

A quorum was established.

Staff in attendance:

Jordan Keeler, Administrator via teleconference
 Shannon Sommer, City Clerk via teleconference
 Krista Galvin, Finance Officer via teleconference
 Hal Henning, Police Chief via teleconference
 Douglas Holmberg, Harbor Master via teleconference

APPROVAL OF AGENDA:

Mayor Glen Gardner Jr. requested a motion to approve the agenda.

MOTION: Councilperson Marita Gunderson made a motion to approve the agenda with the addition of #6 under New Business, Building Permit: Patricia Curtis.

SECOND: Councilperson Emil Mobeck seconded the motion.

VOTE: Motion passed unanimously.

CONSENT AGENDA:

Mayor Glen Gardner Jr. requested a motion to approve the consent agendas.

MOTION: Councilperson Shirley Brown made a motion to approve the minutes from Regular Meeting on February 11, 2020, Regular Meeting on May 12, 2020 and Minutes of Emergency Meeting on May 26, 2020.

SECOND: Councilperson Allan Starnes seconded the motion.

VOTE: Motion passed unanimously.

REPORTS:

Finance Officer – Krista Galvin

Finance Officer Krista Galvin reported for the month of April 2020 Sales Tax was \$33,711.29 and Raw Fish Tax was \$13,500.37.

Administrator – Jordan Keeler

Administrator Keeler reported ANTHC and HDL engineers will visit Sand Point in July, the jump lift stations and main replacement project has been pushed back until 2021 due to funding issues.

Police Chief – Hal Henning

Police Chief Hal Henning reported May activity had picked up. They were doing more COVID-related patrols to the harbor and airport and other related activities. The State of Alaska Troopers fly two officers into Sand Point and will fly two officers to Anchorage for their rotations. They will start 911 testing with carriers for Valdez.

Mayor Gardner commented to Police Chief Henning to send the link for the addressing system to the Council so they can discuss it at the next workshop.

Public Works Manager – David Stokes

The Public Works Manager was not present, Mayor Gardner gave a quick update on the department.

Harbor Master – Douglas Holmberg

Harbor Master Douglas Holmberg reported three motors were rebuilt, one does not work. The Travelift needs more maintenance done, a Kendrick Equipment technician will arrive in Sand Point in late June. The east wall dock crane was recertified. He thanked councilperson Starnes for his help with equipment.

Mayor Gardner thanked Allan Starnes for all his help working on the equipment. Councilperson Foster asked what was wrong with the hydraulics on the Travelift. Harbor Master Holmberg replied the Travelift is not running well and he has a parts quote. Councilperson Foster asked who was rebuilding the hydraulics on the Travelift. Harbor Master Holmberg replied Alaska Hydraulics.

HEARINGS, ORDINANCES, AND RESOLUTIONS:

1. Ordinance 2020-01: FY21 Budget – 2nd Reading

MOTION: Councilperson Jack Foster Jr. made a motion to put Ordinance 2020-01: FY21 Budget on the floor for 2nd Reading.

SECOND: Councilperson Emil Mobeck seconded the motion.

VOTE: Motion passed unanimously.

Administrator Keeler explained the General Fund Revenues and Expenses projects for FY21, the budget is similar to the last fiscal year. One potential expense for the upcoming fiscal year is the EMS Director/Fire Chief position, the budget can be amended for the position. Mayor Gardner stated he would like to discuss the position at the next workshop.

MOTION: Councilperson Shirley Brown made a motion to adopt Ordinance 2020-01: FY21 Budget.

SECOND: Councilperson Emil Mobeck seconded the motion.

VOTE: Motion passed unanimously.

2. Resolution 20-06: Acceptance of Coronavirus Relief Funds

Administrator Keeler stated the Resolution is required by the State for Coronavirus Relief Funds.

MOTION: Councilperson Emil Mobeck made a motion to adopt Resolution 20-06: Acceptance of Coronavirus Relief Funds.

SECOND: Councilperson Danny Cumberlidge seconded the motion.

VOTE: Motion passed unanimously.

OLD BUSINESS: None.

NEW BUSINESS:

1. PERS Audit

The State of Alaska Department of Administration's Retirement and Benefits Division recently completed a routine audit of the City. The audit had one major and several minor findings. The major finding is being addressed accordingly.

2. VIP Taxes & Consulting, LLC Contract Renewal

Administrator Keeler stated this proposal will help Finance Officer Galvin with audit preparation, sales tax audits and a Single Federal Audit for FY20 due to the dock construction and gaming reporting and compliances.

MOTION: Councilperson Jack Foster Jr. made a motion to approve the VIP Taxes & Consulting, LLC Contract Renewal.

SECOND: Councilperson Emil Mobeck seconded the motion.

VOTE: Motion passed unanimously.

3. ANTHC – ICDBG Funding Application

Administrator Keeler stated ANTHC had applied for funds through the CARES Act-funded Indian Community Development Block Grant to upgrade the water treatment plant. One of the funding requirements is the opportunity for the community to make comments, the City had posted notices.

4. Health Insurance Renewal

Administrator Keeler stated the Premera costs for FY21 had been increased by 21%. He asked the Council to increase the bi-weekly payroll contribution the employees pay into health insurance from \$25 to \$50.

MOTION: Councilperson Emil Mobeck made a motion to approve the Health Insurance Renewal with the employee contribution to remain at \$25.

SECOND: Councilperson Danny Cumberlidge seconded the motion.

VOTE: Allan-yes; Emil-yes; Shirley-no; Marita-yes; Danny-yes; Jack-no.
Motion passed with 4-yes' and 2-no.

5. COVID-19 Update

Administrator Keeler stated the State had lifted its 14-day quarantine for all out of state travelers; travelers have the option to provide a negative test taken within 72 hours of boarding or be tested upon arrive in the State. He suggested the City modify its voluntary quarantine period from 14-days to a 5-day isolation period and take a test. Alaska Airlines had inaugurated service to Cold Bay, from there travelers will need to rely on air taxis to reach their final destination. The Shumagin Corporation Lounge and Tavern remain closed and the local stores had set their own policies on how to deal with the public. The City is eligible up to 1.2 million dollars for the CARES Act funding. Some funds are tentatively set to be spent to be reimbursed for the COVID-related staff time, as the amount of time spent on COVID issues will be reimbursable.

Mayor Gardner suggested the 4th of July festivities to be canceled this year. Councilpersons Cumberlidge and Starnes agreed with the 5-day quarantine. Councilperson Brown stated one American Seafoods boats quarantined their employees for 5-days before going onboard, she wondered if 5 days was long enough. Councilperson Foster suggested anything the City planned; the legalities be brought to our lawyers. Councilperson Gundersen was more for 7-days but is glad the Council is moving forward. Councilperson Mobeck agreed with mirroring what the State mandates and a test taken at the end of that time.

MOTION: Councilperson Emil Mobeck made a motion for the City to have a voluntary 5-day quarantine with a test taken at the end of that time.

SECOND: Councilperson Danny Cumberlidge seconded the motion.

VOTE: Motion passed unanimously.

6. Building Permit: Patricia Curtis

MOTION: Councilperson Jack Foster Jr. made a motion to approve Building Permit: Patricia Curtis.

SECOND: Councilperson Emil Mobeck seconded the motion.

VOTE: Motion passed unanimously.

PUBLIC COMMENTS: None.

COUNCIL COMMENTS:

Councilperson Mobeck thanked everyone who was involved with the boats off the pad in the harbor, individuals who were on the ferry to please quarantine and get tested. Councilperson Gundersen commented she agreed with Councilperson Mobeck and for everyone to do their part. Councilperson Foster also agreed with Councilperson Mobeck and suggested the City get a loan to fix the Travelift, and to discuss the Travelift at the July meeting, he also thanked Councilperson Starnes for his help working on the Travelift. Councilperson Starnes commented the City needs to replace the needed parts for the Travelift and maintain the equipment more, and to get a couple mechanics in Sand Point to work on the equipment and while the boats are in the water, and for the Public Works department and Harbor department to work together as a team, and looks forward to the July workshop to hopefully be in one room to discuss items. Councilperson Cumberlidge commented for everyone good luck and good fishing. Mayor Gardner suggested Administrator Keeler to be in Sand Point for a week during the July meeting to sort out some items. All Councilperson agreed for the next meeting to be July 8, 2020.

ADJOURNMENT:

MOTION: Councilperson Emil Mobeck made a motion to adjourn.

SECOND: Councilperson Marita Gundersen seconded the motion.

The meeting adjourned at 8:16 p.m.

Glen Gardner Jr., Mayor

ATTEST:

Shannon Sommer, City Clerk

REPORTS

FINANCE OFFICER

**City of Sand Point
Raw Fish Tax Revenue**

	<u>FY15</u>	<u>FY16</u>	<u>FY17</u>	<u>FY18</u>	<u>FY19</u>	<u>FY20</u>
July	121,976.31	110,509.71	129,882.77	142,500.10	83,040.24	81,992.40
August	48,575.15	94,822.69	42,576.34	139,542.35	48,290.30	88,100.71
September	64,362.76	62,297.79	63,622.18	37,427.07	49,496.61	65,893.27
October	32,213.32	76,878.70	59,854.60	32,201.69	46,261.99	51,476.42
November	7,214.11	3,770.50	6,757.09	10,083.69	4,963.48	3,495.99
December	372.97	735.79	-	515.28	74.67	
January	25,670.23	21,798.52	8,015.18	3,836.52	12,558.77	
February	37,309.68	47,098.16	47,058.04	27,529.30	24,948.95	
March	88,220.14	69,354.74	95,569.42	45,022.21	82,916.26	13,306.96
April	15,613.35	23,493.50	5,984.43	58,469.24	13,561.22	13,500.37
May	25,246.23	16,091.74	20,790.33	24,240.36	8,025.95	8,261.04
June	68,319.25	78,884.08	109,955.05	58,431.26	89,711.60	-
Total	535,093.50	605,735.92	590,065.43	579,799.07	463,850.04	326,027.16

Sales Tax Revenue

	<u>FY15</u>	<u>FY16</u>	<u>FY17</u>	<u>FY18</u>	<u>FY19</u>	<u>FY20</u>
July	104,201.30	88,780.27	75,255.42	79,691.25	92,628.52	88,102.92
August	88,102.34	92,491.15	64,147.25	77,015.98	65,979.46	102,628.84
September	116,436.20	95,569.47	80,332.82	66,935.45	71,697.10	86,603.67
October	81,510.79	71,821.64	62,727.84	34,186.58	58,219.29	75,277.68
November	43,535.59	35,841.10	36,741.45	49,870.42	46,835.09	42,723.86
December	44,980.97	48,357.80	37,647.73	31,235.26	39,642.29	50,112.63
January	66,575.33	60,942.89	58,373.49	39,387.33	44,528.74	34,118.45
February	69,895.86	60,702.43	59,618.34	45,302.69	41,619.24	35,316.83
March	105,731.28	81,364.98	77,700.11	81,890.02	75,803.84	48,712.31
April	58,562.79	53,394.08	52,535.54	45,633.53	49,639.45	33,711.29
May	52,976.00	44,528.77	45,569.00	46,470.55	61,719.51	47,729.27
June	96,824.06	80,350.37	78,996.36	81,316.23	93,332.26	-
Total	929,332.51	814,144.95	729,645.35	678,935.29	741,644.79	645,037.75
			TDX Fines	(150,000.00)		
				528,935.29		

City of Sand Point
Bank Balance

Date

	Balance	
Bank	End of May	Date
Key Bank	2,357,430.56	2,257,839.61
Key Bank / CARES		676,372.39
Wells Fargo - General	96,017.08	70,039.50
Wells Fargo - Bingo Fund	69,133.77	67,573.36
Wells Fargo - Silver Salmon Fund	37,997.19	37,997.19
Wells Fargo - PD Forfeiture	1,093.65	1,093.65
Wells Fargo - PD Forfeiture	13,135.57	10,496.21
Charles Schwab	529,719.17	538,611.65

CITY OF SAND POINT
***Expenditure Guideline-No Enc Sum©**

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Current Period: MAY 19-20

	19-20 YTD Budget	19-20 YTD Amt	MAY MTD Amt	19-20 YTD Balance	% of YTD
GENERAL FUND					
LEGISLATIVE	\$107,000.00	\$89,070.88	\$8,132.73	\$17,929.12	83.24%
ADMINISTRATION	\$1,056,072.00	\$895,926.97	\$63,461.74	\$160,145.03	84.84%
PARKS AND RECREATION	\$23,000.00	\$16,041.69	\$0.00	\$6,958.31	69.75%
PUBLIC SAFETY	\$670,253.00	\$643,237.54	\$71,377.97	\$27,015.46	95.97%
PUBLIC WORKS	\$576,500.00	\$487,675.32	\$63,603.42	\$88,824.68	84.59%
FACILITIES	\$276,550.00	\$189,902.38	\$22,615.92	\$86,647.62	68.67%
<i>Total GENERAL FUND</i>	<u>\$2,709,375.00</u>	<u>\$2,321,854.78</u>	<u>\$229,191.78</u>	<u>\$387,520.22</u>	<u>85.70%</u>
BINGO FUND					
ADMINISTRATION	\$710,300.00	\$541,238.34	\$107.79	\$169,061.66	76.20%
<i>Total BINGO FUND</i>	<u>\$710,300.00</u>	<u>\$541,238.34</u>	<u>\$107.79</u>	<u>\$169,061.66</u>	<u>76.20%</u>
SILVER SALMON DERBY					
FIRE	\$37,500.00	\$28,064.88	\$0.00	\$9,435.12	74.84%
<i>Total SILVER SALMON DERBY</i>	<u>\$37,500.00</u>	<u>\$28,064.88</u>	<u>\$0.00</u>	<u>\$9,435.12</u>	<u>74.84%</u>
CLINIC OPERATIONS/MAINTENANCE					
ADMINISTRATION	\$62,412.00	\$0.00	\$0.00	\$62,412.00	0.00%
<i>Total CLINIC OPERATIONS/MAINTENANCE</i>	<u>\$62,412.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$62,412.00</u>	<u>0.00%</u>
WATER/SEWER OPERATIONS					
WATER/SEWER	\$305,000.00	\$225,432.46	\$24,751.73	\$79,567.54	73.91%
<i>Total WATER/SEWER OPERATIONS</i>	<u>\$305,000.00</u>	<u>\$225,432.46</u>	<u>\$24,751.73</u>	<u>\$79,567.54</u>	<u>73.91%</u>
HARBOR/PORT OPERATIONS					
HARBOR	\$517,200.00	\$483,682.07	\$70,905.87	\$33,517.93	93.52%
<i>Total HARBOR/PORT OPERATIONS</i>	<u>\$517,200.00</u>	<u>\$483,682.07</u>	<u>\$70,905.87</u>	<u>\$33,517.93</u>	<u>93.52%</u>
REFUSE COLLECTION					
PUBLIC WORKS	\$153,650.00	\$125,943.89	\$15,071.42	\$27,706.11	81.97%
<i>Total REFUSE COLLECTION</i>	<u>\$153,650.00</u>	<u>\$125,943.89</u>	<u>\$15,071.42</u>	<u>\$27,706.11</u>	<u>81.97%</u>
Report Total	<u>\$4,495,437.00</u>	<u>\$3,726,216.42</u>	<u>\$340,028.59</u>	<u>\$769,220.58</u>	<u>82.89%</u>

CITY OF SAND POINT
***Revenue Guideline-Alt Code©**

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Current Period: MAY 19-20

		19-20	19-20	MAY	19-20	% of
		YTD Budget	YTD Amt	MTD Amt	YTD Balance	YTD
GENERAL FUND						
Active	R 01-200 CAPITAL GAIN / LOSS	\$0.00	-\$9,750.59	\$13,841.22	\$9,750.59	0.00%
Active	R 01-201 INTEREST INCOME	\$20,000.00	\$47,404.20	\$1,215.35	-\$27,404.20	237.02%
Active	R 01-202 FINES AND PENALTYS	\$1,000.00	\$1,246.64	\$0.00	-\$246.64	124.66%
Active	R 01-203 OTHER REVENUE	\$5,000.00	\$2,164.76	\$283.00	\$2,835.24	43.30%
Active	R 01-205 4% SALES TAX	\$600,000.00	\$681,970.34	\$33,711.29	-\$81,970.34	113.66%
Active	R 01-213 RAW FISH TAX	\$400,000.00	\$407,477.72	\$13,500.37	-\$7,477.72	101.87%
Active	R 01-214 FINE-LATE SALES TAX	\$5,000.00	\$66.72	\$0.00	\$4,933.28	1.33%
Active	R 01-217 7% B & B Tax	\$14,000.00	\$10,656.85	\$0.00	\$3,343.15	76.12%
Active	R 01-225 PAYMENT IN LIEU OF TAX	\$150,000.00	\$0.00	\$0.00	\$150,000.00	0.00%
Active	R 01-230 DONATIONS	\$0.00	\$43,612.00	\$0.00	-\$43,612.00	0.00%
Active	R 01-233 BUSINESS LIC. FEE	\$4,000.00	\$2,850.00	\$300.00	\$1,150.00	71.25%
Active	R 01-234 SB 46 PERS RELIEF	\$40,000.00	\$0.00	\$0.00	\$40,000.00	0.00%
Active	R 01-238 ANCHORAGE OFFICE	\$15,000.00	\$0.00	\$0.00	\$15,000.00	0.00%
Active	R 01-250 STATE REVENUE SHARIN	\$90,000.00	\$87,901.02	\$0.00	\$2,098.98	97.67%
Active	R 01-256 REVENUE--STATE OF ALA	\$0.00	\$87,675.00	\$0.00	-\$87,675.00	0.00%
Active	R 01-260 STATE LIQUOR SHARE TA	\$3,500.00	\$2,500.00	\$0.00	\$1,000.00	71.43%
Active	R 01-265 SOA DOCCED SHARED FIS	\$44,000.00	\$0.00	\$0.00	\$44,000.00	0.00%
Active	R 01-266 SOA DOR FISH BUS SHAR	\$275,000.00	\$171,093.04	\$0.00	\$103,906.96	62.22%
Active	R 01-285 EQUIPMENT RENTAL	\$47,000.00	\$23,078.06	\$8.31	\$23,921.94	49.10%
Active	R 01-290 AK HIDTA PROGRAM	\$0.00	\$3,084.12	\$0.00	-\$3,084.12	0.00%
Active	R 01-291 BUILDING RENTALS	\$140,000.00	\$163,733.56	\$6,718.50	-\$23,733.56	116.95%
Active	R 01-293 LIBRARY GRANT	\$0.00	\$7,000.00	\$0.00	-\$7,000.00	0.00%
Active	R 01-296 PD FORFEITURES	\$0.00	\$1,358.86	\$0.00	-\$1,358.86	0.00%
Active	R 01-297 POLICE MISC REVENUE	\$0.00	\$54,324.97	\$19,739.56	-\$54,324.97	0.00%
Active	R 01-298 EMS MISC REVENUE	\$15,000.00	\$8,728.50	\$0.00	\$6,271.50	58.19%
	Total	\$1,868,500.00	\$1,798,175.77	\$89,317.60	\$70,324.23	96.24%
	Total GENERAL FUND	\$1,868,500.00	\$1,798,175.77	\$89,317.60	\$70,324.23	96.24%
BINGO FUND						
Active	R 02-294 BINGO REVENUE	\$45,000.00	\$20,430.00	\$0.00	\$24,570.00	45.40%
Active	R 02-295 PULL TAB REVENUE	\$525,000.00	\$522,114.50	\$0.00	\$2,885.50	99.45%
	Total	\$570,000.00	\$542,544.50	\$0.00	\$27,455.50	95.18%
	Total BINGO FUND	\$570,000.00	\$542,544.50	\$0.00	\$27,455.50	95.18%
SILVER SALMON DERBY						
Active	R 03-230 DONATIONS	\$3,250.00	\$3,700.00	\$0.00	-\$450.00	113.85%
Active	R 03-292 SILVER SALMON DERBY	\$26,384.00	\$31,649.26	\$0.00	-\$5,265.26	119.96%
	Total	\$29,634.00	\$35,349.26	\$0.00	-\$5,715.26	119.29%
	Total SILVER SALMON DERBY	\$29,634.00	\$35,349.26	\$0.00	-\$5,715.26	119.29%
CLINIC OPERATIONS/MAINTENANCE						
Active	R 10-257 REVENUE--FEDERAL GOV	\$307,410.00	\$190,880.75	\$0.00	\$116,529.25	62.09%
	Total	\$307,410.00	\$190,880.75	\$0.00	\$116,529.25	62.09%
	Total CLINIC OPERATIONS/MAINTENANCE	\$307,410.00	\$190,880.75	\$0.00	\$116,529.25	62.09%
WATER/SEWER OPERATIONS						
Active	R 61-202 FINES AND PENALTYS	\$1,000.00	\$1,821.60	\$139.06	-\$821.60	182.16%
Active	R 61-206 WATER/SEWER REVENUE	\$220,000.00	\$192,499.91	\$13,231.36	\$27,500.09	87.50%
Active	R 61-235 TRANSFER IN	\$60,500.00	\$0.00	\$0.00	\$60,500.00	0.00%

CITY OF SAND POINT
***Revenue Guideline-Alt Code©**

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Current Period: MAY 19-20

		19-20	19-20	MAY	19-20	% of
		YTD Budget	YTD Amt	MTD Amt	YTD Balance	YTD
Total		\$281,500.00	\$194,321.51	\$13,370.42	\$87,178.49	69.03%
Total WATER/SEWER OPERATIONS		\$281,500.00	\$194,321.51	\$13,370.42	\$87,178.49	69.03%
HARBOR/PORT OPERATIONS						
Active	R 62-201 INTEREST INCOME	\$5,000.00	\$4,173.00	\$786.98	\$827.00	83.46%
Active	R 62-203 OTHER REVENUE	\$10,000.00	\$1,255.82	\$0.00	\$8,744.18	12.56%
Active	R 62-210 HARBOR/MOORAGE	\$280,000.00	\$218,908.71	\$7,383.33	\$61,091.29	78.18%
Active	R 62-211 HARBOR/TRAVELLIFT	\$110,000.00	\$104,914.22	\$6,032.69	\$5,085.78	95.38%
Active	R 62-212 BOAT HARBOR/RENTS	\$85,000.00	\$108,716.30	\$7,700.00	-\$23,716.30	127.90%
Active	R 62-215 HARBOR/WHARFAGE	\$95,000.00	\$110,519.38	\$1,975.06	-\$15,519.38	116.34%
Active	R 62-219 HARBOR ELEC SERVICE F	\$8,000.00	\$7,523.08	\$1,023.52	\$476.92	94.04%
Active	R 62-220 HARBOR/ELEC DEPOSIT	\$1,100.00	\$100.00	\$0.00	\$1,000.00	9.09%
Active	R 62-221 HARBOR/VAN STORAGE	\$20,000.00	\$14,564.94	\$133.33	\$5,435.06	72.82%
Active	R 62-222 HARBOR/STALL ELECTRIC	\$30,000.00	\$38,413.13	\$1,736.25	-\$8,413.13	128.04%
Active	R 62-223 HARBOR/ELECTRICITY	\$4,000.00	\$2,415.42	\$212.99	\$1,584.58	60.39%
Active	R 62-224 GEARSHED LOCKER RENT	\$15,000.00	\$14,491.01	\$1,060.42	\$508.99	96.61%
Active	R 62-237 HARBOR STORAGE	\$2,500.00	\$878.59	\$0.00	\$1,621.41	35.14%
Active	R 62-285 EQUIPMENT RENTAL	\$40,000.00	\$14,931.84	\$1,313.22	\$25,068.16	37.33%
Total		\$705,600.00	\$641,805.44	\$29,357.79	\$63,794.56	90.96%
Total HARBOR/PORT OPERATIONS		\$705,600.00	\$641,805.44	\$29,357.79	\$63,794.56	90.96%
REFUSE COLLECTION						
Active	R 65-202 FINES AND PENALTYS	\$1,500.00	\$588.49	\$7.03	\$911.51	39.23%
Active	R 65-204 REFUSE COLLECTION	\$146,000.00	\$145,488.97	\$7,610.83	\$511.03	99.65%
Active	R 65-235 TRANSFER IN	\$12,150.00	\$0.00	\$0.00	\$12,150.00	0.00%
Total		\$159,650.00	\$146,077.46	\$7,617.86	\$13,572.54	91.50%
Total REFUSE COLLECTION		\$159,650.00	\$146,077.46	\$7,617.86	\$13,572.54	91.50%
Report Total		\$3,922,294.00	\$3,549,154.69	\$139,663.67	\$373,139.31	90.49%

CITY OF SAND POINT

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Page 1

***Fund Summary -
Budget to Actual©**

MAY 19-20

	19-20 YTD Budget	MAY MTD Amount	19-20 YTD Amount	19-20 YTD Balance	19-20 % YTD Budget
FUND 01 GENERAL FUND					
Revenue	\$1,868,500.00	\$89,317.60	\$1,798,175.77	\$70,324.23	96.24%
Expenditure	\$2,709,375.00	\$229,191.78	\$2,321,854.78	\$387,520.22	85.70%
		-\$139,874.18	-\$523,679.01		
FUND 02 BINGO FUND					
Revenue	\$570,000.00	\$0.00	\$542,544.50	\$27,455.50	95.18%
Expenditure	\$710,300.00	\$107.79	\$541,238.34	\$169,061.66	76.20%
		-\$107.79	\$1,306.16		
FUND 03 SILVER SALMON DERBY					
Revenue	\$29,634.00	\$0.00	\$35,349.26	-\$5,715.26	119.29%
Expenditure	\$37,500.00	\$0.00	\$28,064.88	\$9,435.12	74.84%
		\$0.00	\$7,284.38		
FUND 10 CLINIC OPERATIONS/MAINTENANCE					
Revenue	\$307,410.00	\$0.00	\$190,880.75	\$116,529.25	62.09%
Expenditure	\$62,412.00	\$0.00	\$0.00	\$62,412.00	0.00%
		\$0.00	\$190,880.75		
FUND 61 WATER/SEWER OPERATIONS					
Revenue	\$281,500.00	\$13,370.42	\$194,321.51	\$87,178.49	69.03%
Expenditure	\$305,000.00	\$24,751.73	\$225,432.46	\$79,567.54	73.91%
		-\$11,381.31	-\$31,110.95		
FUND 62 HARBOR/PORT OPERATIONS					
Revenue	\$705,600.00	\$29,357.79	\$641,805.44	\$63,794.56	90.96%
Expenditure	\$517,200.00	\$70,905.87	\$483,682.07	\$33,517.93	93.52%
		-\$41,548.08	\$158,123.37		
FUND 65 REFUSE COLLECTION					
Revenue	\$159,650.00	\$7,617.86	\$146,077.46	\$13,572.54	91.50%
Expenditure	\$153,650.00	\$15,071.42	\$125,943.89	\$27,706.11	81.97%
		-\$7,453.56	\$20,133.57		
Report Total		-\$200,364.92	-\$177,061.73		

TO: Mayor Gardner
City Council Members

FROM: Jordan Keeler
City Administrator

DATE: July 1, 2020

SUBJ: Monthly Report for July 2020



Here is a summary of the past month

- COVID-19 and CARES Act matters continue to occupy a chunk of time on my end in the form of phone calls, teleconferences, shipping, and other paperwork.
- Communicated with legal regarding the PERS issues and another issue that may or may not develop further.
- Several staffing changes are underway due to the departure of two department heads and a police officer.
- Corresponded and spoke with our lobbyist on current issues and future issues.
- Did not make any headway, along with other entities, on the issue of ferry passenger manifests, but did get some concessions from other on other requests.
- Continue to track the fishery, or lack thereof, and what federal may or may not be made available to the City and the commercial fleet.
- Wrapped up all the fiscal year end duties on insurance, health care, reports to the state and feds.



BRENT D NIERMAN
CHIEF OF POLICE

SAND POINT DEPARTMENT of PUBLIC SAFETY

Post Office Box 423
Sand Point, Alaska 99661
EMAIL: sppd@arctic.net



TEL: (907)383-3700
FAX: (907)383-5496

A note from Interim Chief Nierman:

As most already know, Hal Henning has resigned from the Chief position and Mark Chandler has resigned from the Police Officer position effective 06/29/2020. I have been appointed as the "Interim" Chief until the City decides who to appoint as permanent replacement. Both Henning and Chandler have accepted patrol officer positions with Sitka PD for a trial of the 2 week on/off rotation. There were no negative reasons expressed by them regarding their resignation and both have expressed how much they have enjoyed working in Sand Point. I believe their personal "life journeys" are the main influence.

Investigator Thomas Slease has accepted a permanent position with the Montana Department of Justice Task Force. His last day with the Anchorage Task Force and Sand Point Police will be July 23rd, 2020. Slease's position was originally a grant position but I was not involved in the administration or management of that grant so at present, I do not have any current/specific information to share. I will do more research during this transition.

By authorization of the Mayor and City Administrator, I have extended a conditional offer of employment to a seasoned LE professional from Washington State. I'm anticipating a start date of 07/15/20.

I'm very optimistic about the future staffing of SPPD.

PUBLIC WORKS DIRECTOR

No report given at this time.

June 2020

Thanks for the extra vehicle much needed will help to prolong the life of the flatbed.

Still having issues with the travel lift had Alaska Hydraulic guy in town to work on it on the 23rd to the 26th fixed that motor but did not install the new motor and the other parts that I ordered for it to be replaced wiring still bad.

Removed the fence dug out to add more space to store bigger boats just need some D-1 to finish it up guys are doing great.

HEARINGS, ORDINANCES AND RESOLUTIONS

OLD BUSINESS

Memo

To: Mayor Gardner
From: Jordan Keeler, Administrator
cc: City Council
Date: June 2, 2020
Re: COVID-19 Moving Forward

Here's some things to think about as we look forward to the second portion of the fishing season:

- The Alaska Marine Highway System will make a call to Sand Point on the 16th and again the 19th back to Homer. AMHS has added new protocols to the system, including the Aleutian Chain run, in light of the events that transpired after their initial run and the resulting mess that followed. A follow up discussion, letter to the State and their response did not address the largest concern raised by Sand Point and other communities, namely that they did not will not share the passenger manifests. Instead, the State relied and will rely on contract tracing to reach anyone who may have been exposed to COVID-19. Note that the signatories to the letter did not ask for a person's health information but simply asked to know who got off in any given location. In light of this, I would ask the City to have anyone getting off the ferry register their name, destination, and contact number so that the City can take the lead and communicate with EAT **if, and only if**, a situation similar to the one in June repeats itself.
- The City has not enacted any local restrictions on local business with respect to face coverings or capacity limits and is leaving the choices up to local businesses. Anchorage has reenacted severe restrictions on commercial establishments, but Sand Point is not Anchorage and has not seen the rise in cases that they have. Still, I think the status quo is working and business should remain free to operate as they see fit.
- The current voluntary health mandate appears to be working and strikes a balance between health concerns and the ability to live a normal life. I do not see a reason to change it at this time, however, I'm open to discussing any changes or concerns that council and/or residents have.
- The City may want to consider cancelling the Silver Salmon Derby. While late August seems far away, there is a lot of planning that leads up to the Derby and if the City wants to cancel it, a head-up would be the polite thing to do. I know this may not be a popular suggestion, but given

that the 4th was cancelled and there's still a lot of uncertainty around COVID-19, it may be the prudent choice.

NEW BUSINESS

Memo

To: Mayor Gardner
From: Jordan Keeler, Administrator
cc: City Council
Date: June 30, 2020
Re: CARES Act Funding

Following the Council's direction, I am presenting a plan to spend the majority of the CARES Act funding allotted to the City. The total amount slated for the City is \$1,282,248.89 with an initial installment of \$676,372.39 that is sitting in our bank account at the moment. In order for the City to access the second and third installments of \$303,938, the City must expend 80% of the first installment and then 80% of the second installment to access the third installment. All funds must be spent by December 31, 2020 to be eligible for reimbursement and any unused funds must be returned to the State shortly thereafter.

For the Council's consideration, I am proposing to use the funds primarily to target four areas:

- City Expenses: I am proposing to use the funds to backfill staff salaries and expenses. This includes salaries for 100% of police department salary expenses and any additional airfare costs that may occur through December 31, 50% of the Harbormaster's salary, and a portion of my salary from mid-March through the end of the calendar year. This would also cover PERS, ESC and any other fringe expenses. For non-salary expenses, we would use the funds for cleaning supplies, extra telecom expenses, increased staff travel costs and anything else that may arise as a result of COVID-19 that our FY21 budget did not anticipate. I will have a more precise number for the meeting, but this could total ~\$600,000 or nearly 50% of the total amount.
- Small Business Grants: The next area for the funds would be small business relief. As you can see in the attached form, the payment to Sand Point based businesses would be based on their gross sales or revenues from Jan 1, 2019 through December 31, 2021. Each business would receive a flat payment based on their revenue tier they fall into. With Council approval, this distribution could be made fairly quickly as we have the information from businesses based on their sales and/or bed tax information. As above, I'll have a better idea of the possible amount funds, but \$90,000 is a rough estimate.

- Fisherman's Grants: Relief for fishermen is a bit trickier due to the vagaries of the commercial fishing industry. There's a couple of ways to approach this, but the general idea is to look at the previous five-year's average price per pound for salmon, and then take the poundage of the 2020 salmon season and pay per pound to make up the difference between this year's COVID-weakened price and the five-year average. While the drop in price is certainly COVID related, the lack of this this season cannot be assigned to COVID, so even with a payment, there would still be a financial shortfall this year based on previous years. It's too early to say how the fishing season will go, so the question then becomes how much does the City want to set aside knowing that it will be some time before the final tally comes in. I have \$550,000 tentatively set aside for this grant program.
- Non-profit Grants: Similar to the small business grant, this program would distribute to community-based non-profit organizations based on their 990 form or a sworn statement. By allowing the sworn statement, the City could assist the smaller groups like Close Up or Women's Club that may not have a 990 form from the IRS.

The current split is roughly 47% to the City, 43% to fishermen, 7% to small businesses and 3.5% to non-profits. I would also ask the City to consider making \$2500 donation to the Alaska Municipal League.

Again, I am open to any changes or tweaks the Council would like to make, but this proposal would spend most of the funds and support the City and the residents in the brave new world we find ourselves in.



Small Business Relief and Recovery Grant Application

Section 1 – Applicant Information

Business name:

Contact name:

Contact address:
(mailing)

City:

State:

Zip:

Contact phone number:

Contact email address:

Physical address of business:
(business must be located within the
City of Sand Point)

City:

State:

Zip:

IRS Taxpayer Identification Number or
proprietor's Social Security Number: (SSN
will be kept confidential)

Section 2 – Grant Request Information

Was your business impacted by the COVID-19 public health emergency and are you in need of

economic assistance?

Yes No

(Impacts may include, but are not limited to, loss of sales due to mandatory shutdown, inventory loss, additional operating expenses of reopening and protecting staff and customers, including funds already spent for those purposes.)

What is the grant amount you are requesting (check only one):

- \$2,000 grant for business with 2019 revenues of \$5,000 to \$20,000
- \$5,000 grant for business with 2019 revenues of \$20,000 to \$50,000
- \$10,000 grant for business with 2019 revenues of \$50,000 to \$100,000
- \$20,000 grant for business with 2019 revenue of more than \$100,000

(Grant amounts have been divided into four levels, based on each business' 2019 total gross sales revenue for four quarters as reported on tax returns to the City) How will the grant funds be used?

(Optional for informational purposes only to gauge community need and program effectiveness) Please answer the following eligibility questions:

- 1. My business is a C Corporation traded on a U.S. stock exchange or a corporate-equivalent entity traded on a foreign stock exchange, and owned in whole or majority-owned by such a publicly traded corporation. Yes No
- 2. My business is a national chain that owns and operates a premise in the City of Sand Point (individually owned-and-operated local franchises are eligible). Yes No
- 3. My business has a City lien or is in violation of a payment agreement with the City. Yes No
- 4. My business has a City lien for unpaid sales taxes. Yes No
- 5. My business is currently in bankruptcy proceedings. Yes No
- 6. My business lacks a permanent physical presence in the City of Sand Point for the sale of goods or provision of services, with at least one worker assigned to that facility. Yes No

(If you answered yes to any of the above questions, your business is not eligible for a grant)

Do you intend to remain in business into 2021?

Yes No

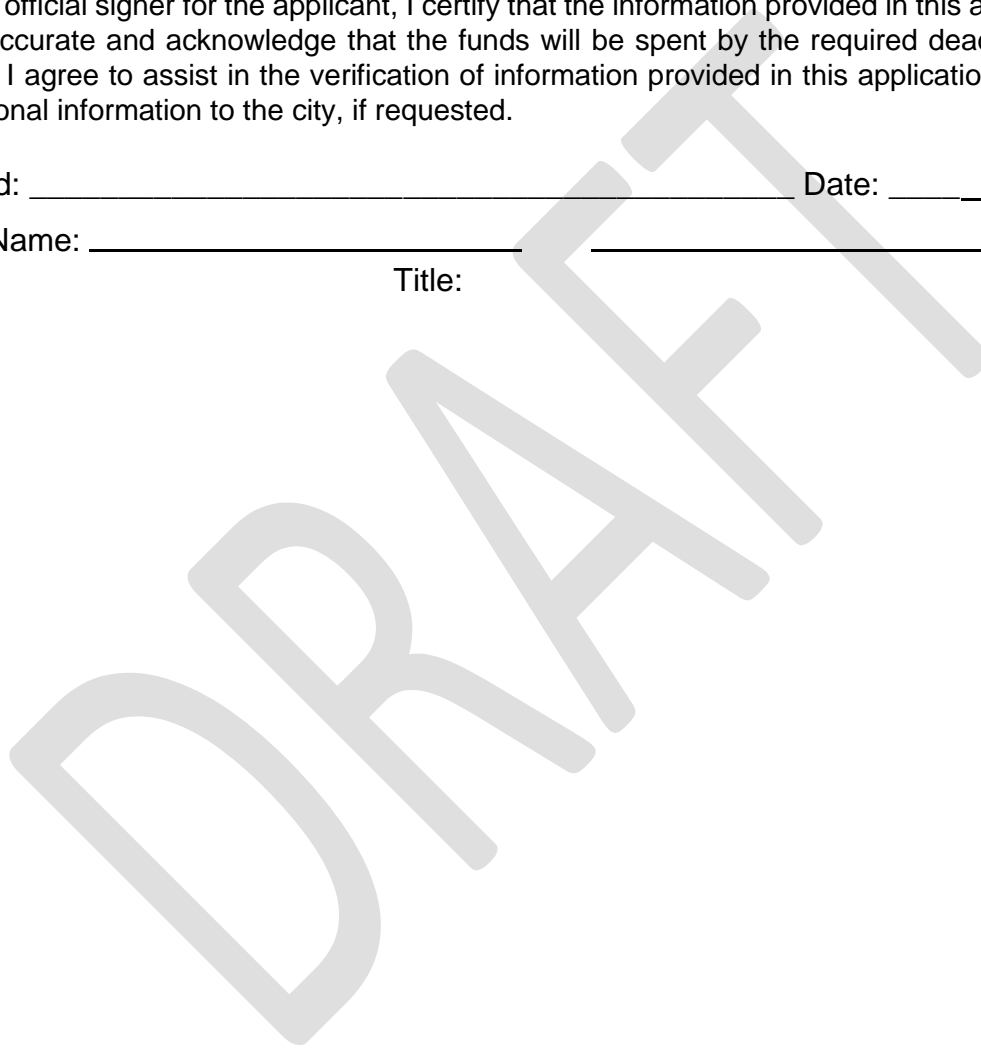
Applications must be received or postmarked by 5 p.m. on August 15, and may be submitted by email to: grants@sandpointak.org or hand-delivered or mailed to Sand Point City Hall at 249 Main Street, Sand Point, AK 99661, Attn: Grant Review Committee. Applications may be amended before the deadline. Incomplete applications will be rejected. Applicants will be notified of the status of their application via email to the contact person listed on the application. Questions about the grant program, application process, or application status must be directed to Jordan Keeler, City Administrator, 274-7561, or email jkeeler@sandpointak.org. If the demand for grants exceeds the City's available funds, the City reserves the right to prorate the grants equally to all recipients to stay within available funding. It is the sole responsibility of the applicant to determine or to seek independent advice as to the tax implications of receiving the grant funds.

As an official signer for the applicant, I certify that the information provided in this application is true and accurate and acknowledge that the funds will be spent by the required deadline of Dec. 30, 2020. I agree to assist in the verification of information provided in this application and to provide additional information to the city, if requested.

Signed: _____ Date: _____

Print Name: _____

Title: _____





Fishermen Relief and Recovery Grant Application

Section 1 – Applicant Information

Business name:

Contact name:

Contact address:
(mailing)

City:

State:

Zip:

Contact phone number:

Contact email address:

Physical address of business:
(business must be located within the
City of Sand Point)

City:

State:

Zip:

IRS Taxpayer Identification Number or
proprietor's Social Security Number: (SSN
will be kept confidential)

Section 2 – Grant Request Information

Was your business impacted by the COVID-19 public health emergency and are you in need of

economic assistance?

Yes No

(Impacts may include, but are not limited to, loss of sales due to mandatory shutdown, inventory loss, additional operating expenses of reopening and protecting staff and customers, including funds already spent for those purposes.)

What is the grant amount you are requesting (check only one):

- \$5,000 grant for business with 2019 raw fish sales of \$50,000 to \$100,000
- \$10,000 grant for business with 2019 raw fish sales of \$100,000 to \$250,000
- \$20,000 grant for business with 2019 raw fish sales of \$250,000 and above

(Grant amounts have been divided into three levels, based on each business' 2019 total gross sales revenue for four quarters as reported on tax returns to the IRS) How will the grant funds be used?

(Optional for informational purposes only to gauge community need and program effectiveness)

Please answer the following eligibility questions:

- 1. My business has a City lien or is in violation of a payment agreement with the City. Yes No
- 2. My business is currently in bankruptcy proceedings. Yes No
- 3. My business lacks a permanent physical presence in the City of Sand Point for the sale of goods or provision of services, with at least one worker assigned to that facility. Yes No

(If you answered yes to any of the above questions, your business is not eligible for a grant)

Do you intend to remain in business into 2021?

Yes No

Applications must be received or postmarked by 5 p.m. on August 15, and may be submitted by email to: grants@sandpointak.org or hand-delivered or mailed to Sand Point City Hall at 249 Main Street, Sand Point, AK 99661, Attn: Grant Review Committee. Applications may be amended before the deadline. Incomplete applications will be rejected. Applicants will be notified of the status of their application via email to the contact person listed on the application. Questions about the grant program, application process, or application status must be directed to Jordan Keeler, City Administrator, 274-7561, or email jkeeler@sandpointak.org. If the demand for grants exceeds the City's available funds, the City reserves the right to prorate the grants equally to all recipients to stay within available funding. It is the sole responsibility of the applicant to determine or to seek independent advice as to the tax implications of receiving the grant funds.

As an official signer for the applicant, I certify that the information provided in this application is true and accurate and acknowledge that the funds will be spent by the required deadline of Dec. 30, 2020. I agree to assist in the verification of information provided in this application and to provide additional information to the city, if requested.

Signed: _____ Date: _____

Print Name: _____

Title: _____

DRAFT



Non-profit Relief and Recovery Grant Application

Section 1 – Applicant Information

Nonprofit name:

Contact name:

Contact address:
(mailing)

City:

State:

Zip:

Contact phone number:

Contact email address:

Physical address of nonprofit:

City:

State:

Zip:

IRS Taxpayer Identification Number (TIN):

Section 2 – Grant Request Information

Were the services provided by your nonprofit impacted by the COVID-19 public health emergency?

Yes No

(Impacts may include, but are not limited to, loss of revenue due to mandatory shutdown measures, additional operating expenses of reopening and protecting staff and the public, including funds already spent for those purposes.)

What is the grant amount you are requesting (check only one):

- \$5,000 grant for nonprofits with less than \$50,000 in annual revenue
- \$20,000 grant for nonprofits with more than \$50,000 and \$250,000 in annual revenue
- \$30,000 grant for nonprofits with more than \$250,000 in annual revenue

(Grant amounts will be determined by the nonprofit's most recent IRS Form 990 from either 2018 or 2019. For those nonprofits that do not file with the IRS, the City will accept an audited financial statement or an unaudited statement by a third-party preparer)

Did your nonprofit provide services to residents of the City of Sand Point in 2019? Yes No
 Is your nonprofit directed by a board of directors or a local advisory board comprised of a majority of Alaska residents? Yes No

Check which type of IRS certification your nonprofit holds:

- 501(c)(3) Charitable organization
- 501(c)(4) Social welfare
- 501(c)(5) Labor, agricultural or horticultural organization
- 501(c)(6) Trade or professional organization
- 501(c)(19) or (23) Veterans organization
- 501(e) Cooperative hospital service organization
- 501(k) Child care organization Other (please specify):

(Faith-based nonprofits are eligible, so long as they provide services that are promoted and available to the general public without regard to religious affiliation. Nonprofit organizations "that are principally engaged in teaching, instructing, counseling, or indoctrinating religion or religious beliefs, whether in a religious or secular setting, or primarily engaged in political or lobbying activities" are not eligible (as per 13 CFR § 120.110(k) in the Code of Federal Regulations) Briefly describe how the nonprofit's services have been impacted:

(Optional for informational purposes only to gauge community need and program effectiveness)

Applications must be received or postmarked by 5 p.m. on August 15, and may be submitted by email to: grants@sandpointak.org or hand-delivered or mailed to Sand Point City Hall at 249 Main Street, Sand Point, AK 99661, Attn: Grant Review Committee. Applications may be amended before the deadline. Incomplete applications will be rejected. Applicants will be notified of the status of their application via email to the contact person listed on the application. Questions about the grant program, application process, or application status must be directed to Jordan Keeler, City Administrator, 274-7561, or email jkeeler@sandpointak.org. If the demand for grants exceeds the City's available funds, the City reserves the right to prorate the grants equally to all recipients to stay within available funding. It is the sole responsibility of the applicant to determine or to seek independent advice as to the tax implications of receiving the grant funds.

As an official signer for the applicant, I certify that the information provided in this application is true and accurate and acknowledge that the funds will be spent by the required deadline of Dec. 30, 2020. I agree to assist in the verification of information provided in this application and to provide additional information to the city, if requested.

Signed: _____ Date: _____

Print Name: _____

Title:

Note: Applicants must attach 990 Form to application

DRAFT

PUBLIC COMMENTS

COUNCIL COMMENTS

ADJOURNMENT

FYI



FOR IMMEDIATE RELEASE: June 24, 2020
CONTACT: Sam Dapcevich, (907) 465-4503

AMHS COVID-19 Travel Protocols Clarified
Testing not required for shorter-duration intrastate voyages

(KETCHIKAN, Alaska) – The Alaska Marine Highway System (AMHS) is clarifying Sunday’s [press release](#) that detailed new COVID-19 protocols for ferry travel.

The safety of passengers and crew is of the highest priority for the Alaska Marine Highway System (AMHS). AMHS continues to work closely with the Alaska Department of Health and Social Services to establish protocols intended to reduce the risk of COVID-19 transmission during sailings, especially sailings that are longer in duration.

AMHS reminds Alaskans and visitors about the importance of adhering to these protocols. If a positive case develops on a ship during transit, the health of all aboard could be impacted. This may include a required quarantine or isolation period for all aboard, with no access to public transportation for a minimum of 14 days. It is up to all passengers and crew to act responsibly so ferry service can continue in Alaska.

The following protocols apply for all AMHS travel effective immediately.

Shorter-duration and day-boat passenger travel DO NOT require COVID-19 testing or a sworn statement of quarantine.

Departures from Bellingham, Washington:

For passengers departing from Bellingham, Washington, a COVID-19 test must be administered within 72-hours of the day of departure, and a negative result must be presented upon checking in at the terminal or boarding for travel. The mandatory [State of Alaska Traveler Declaration Form](#) must be completed for each passenger and provided to AMHS crew at boarding. Passengers must be able to select #1(a) on the declaration form.

Details about which tests are accepted are located at <https://covid19.alaska.gov/ufaqs/what-kind-of-tests-are-accepted/>

Longer-duration mainliner routes originating in Alaska:

Passengers already in Alaska that choose to travel on longer-duration routes within Alaska and/or terminating in Bellingham, Washington, must select one of the following two options:

1. A COVID-19 test must be administered within five days of the departure date, and a negative result must be presented upon checking in at the terminal or boarding for travel. For example, if your departure is 3 p.m. Saturday, your test must be administered no earlier than 12:01 a.m. the previous Monday.
 - Testing sites locator <https://coronavirus-response-alaska-dhss.hub.arcgis.com/app/2d92b77bc8044329a1ee3954b063bd8c>
 - If testing is not available in your location, there are FDA-authorized at-home test kits that may soon be available to travelers:
 - Pixel system from LabCorp <https://www.pixel.labcorp.com/at-home-test-kits/covid-19-test>
 - Everlywell COVID-19 Test Home Collection Kit <https://www.everlywell.com/products/covid-19-test/>
 - Details about which tests are accepted are located at <https://covid19.alaska.gov/ufaqs/what-kind-of-tests-are-accepted/>
2. A sworn statement signed that affirms the traveler has followed quarantine standards for at least 14 days preceding the date of travel. Forms will be available on the AMHS website and available at check in.

Longer-duration travel is defined as follows:

- Any passenger itinerary originating in Alaska that concludes in Bellingham, Washington.
- Any passenger itinerary that includes a voyage across the Gulf of Alaska.
- Any passenger itinerary to or from the Aleutian Chain that includes the port of Kodiak.

The following protocols remain in effect for **ALL** AMHS travel:

- All in-state passengers must complete the [Passenger Screening Form](#) before boarding and must be able to respond "no" to all questions.
- All passengers (over 24 months of age) and crew are **required to wear face coverings while onboard vessels**, except when in a stateroom, in a designated smoking area or while eating. To the extent possible, AMHS will make reasonable accommodation for a passenger who is unable to wear a face covering due to a disability.
- Passengers and crew will not be allowed to go ashore during port calls. Passengers will be allowed ashore only upon arrival at their destination port.

- All passengers and crew will practice social distancing.

Travelers can make reservations at www.FerryAlaska.com or by contacting the AMHS reservation call center at 1-907-465-3941 or toll-free at 1-800-642-0066. AMHS COVID-19 protocols for passengers are available at <http://dot.alaska.gov/amhs/covid19.shtml>.

The Alaska Department of Transportation and Public Facilities oversees 239 airports, 10 ferries serving 35 communities, over 5,600 miles of highway and 776 public facilities throughout the state of Alaska. The mission of the department is to “**Keep Alaska Moving** through service and infrastructure.”

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