

CALL TO ORDER:

The regular meeting of the Sand Point City Council was held Friday, June 3, 2022 in the City Chambers and telephonically. Mayor James Smith called the meeting to order at 7:05 p.m.

ROLL CALL:

James Smith	Mayor	Present
Danny Cumberlidge	Seat A	Present
Allan Starnes	Seat B	Present
Shirley Brown	Seat C	Present
Jack Foster Jr.	Seat D	Present - Telephonically
Marita Gundersen	Seat E	Present
Arlene Gundersen	Seat F	Absent - Excused

A quorum was established.

Staff in attendance:

Jordan Keeler, Administrator
 Shannon Sommer, Clerk
 Kurtis Gundersen, Finance Officer
 Dave Anderson, Police Chief
 Carmen Holmberg, EMS Director - Telephonically
 Julius Karlsen, Public Works Director - Telephonically
 Dylan Jacobsen, Water & Sewer Supervisor
 Allen Kuchenoff Jr., Harbor Master

APPROVAL OF AGENDA:

Mayor James Smith requested a motion to approve the agenda with the addition of Donation Request under New Business and an Executive Session for Performance Reviews and Legal Matters.

MOTION: Council Member Shirley Brown made a motion to approve the agenda.

SECOND: Council Member Marita Gundersen seconded the motion.

VOTE: Motion passed unanimously.

CONSENT AGENDA:

Mayor James Smith requested a motion to approve the consent agendas.

MOTION: Council Member Marita Gundersen made a motion to approve the Regular Meeting Minutes of May 10, 2022.

SECOND: Council Member Shirley Brown seconded the motion.

VOTE: Motion passed unanimously.

REPORTS:

Finance Officer – Kurtis Gundersen

Finance Officer Kurtis Gundersen reported for the month of April 2022 that Raw Fish Tax was \$51,631.27 and Sales Tax was \$30,697.45.

Administrator – Jordan Keeler

Administrator Jordan Keeler said he didn't have a lot to report since the last meeting was not long ago. He stated that the City would get \$40,000 from their ownership stake in the Anchorage office. He thanked those who responded to the fire in May. He also thanks Julius Karlsen for his follow up on the AML/JIA visit.

Police Chief – David Anderson

Chief Andersen reported that the Department of Corrections was in town to contact 9 people on probation or parole. He noted Officer Lowery has been busy across Anchorage. Chief Anderson stated that staffing has been a problem since the pandemic and is requesting to split the 4th officer budget and spread to other three to keep officers around. He explained there was a cost breakdown in front of Council for the proposed budget. Council Member Brown stated that they would decide during the budget hearing.

EMS Director– Carmen Holmberg

EMS Director Carmen Holmberg gave her report for the month of April 2022. Rescue 1 had received 4 calls, including 3 tone outs and 1 medevac. They attended the Danger Point Fire and held an EMS BBQ attended by 75 people. She stated she was absent for a week and now has the EMS cruiser and thanked Chief Anderson for getting it set up.

Fire Chief – Robert Gaddotti

No Report.

Public Works Director – Julius Karlsen

Public Works Director Julius Karlsen reported they maintained the roads. They've been working with the GCI contractor as they are laying cable for the fiber optic. They also sent out some radiators to get replaced, maintained equipment, serviced the oil burners, and assisted with the Danger Point Fire.

Water & Sewer Supervisor – Dylan Jacobsen

Water & Sewer Supervisor Dylan Jacobsen reported that he and Brandon dug up some sewer and used the camera inspection. Did the reporting. Did locates for the GCI contractor and has been in the field most of the week. A watermain on the float was leaking and has been fixed. They met with ANTHC project manager. They turned on water for seasonal residents and missed time with COVID.

Harbor Master – Allen Kuchenoff Jr.

Harbor Master Allen Kuchenoff Jr. reported that they have been busy hauling and launching boats. They also repaired the pipe on B and C float, fixed the cable on the small travel lift, and performed maintenance on the New Travel Lift and Gehl.

HEARINGS, ORDINANCES, AND RESOLUTIONS:

1. Ordinance 2022-02: FY23 Budget – 2nd Reading

MOTION: Council Member Shirley Brown made a motion to put Ordinance 2022-02: FY23 Budget on the floor for 2nd Reading.

SECOND: Council Member Danny Cumberlidge seconded the motion.

VOTE: Motion passed unanimously.

Administrator Keeler stated the General Fund consists of Raw Fish and Sales Tax and that Raw Fish tax can be variable and the Sales Tax tends to with it. The expenditure side, the general fund looked somewhat better than the last fiscal year. The ability to refinance the City's general obligation bond will save the City about

\$20,000 in the current year and for years to come. The Bingo Fund is an enterprise fund and can only be used on community purposes. The Silver Salmon Derby fund acts as a bank for it and he recommended the City step away from this role. The ARPA and LGLR Fund needed to be used by a certain date. The Clinic Fund is funded from the Indian Health Service and stated he is working with EAT to get extra funds for repairs. The Water/Wastewater Fund is budgeted based on 'business as normal' revenues and expenses and the City will take over Trident Seafoods Corporation water system production, which will mean a change later on. The Harbor Fund had two major changes with the new Travelift bond payment and saving money on not dumping money into the old one. The Solid Waste Fund will not have that much of a change but the City did ask the state for Capital Funds to buy a new incinerator. Administrator Keeler reminded everyone that money budgeted didn't mean it had to spend it all and department wouldn't be penalized in the future. He stated that payroll is down due to attrition and lack of qualified applicants. He suggested a post-fishing meeting to sit down and figure out the financial and staffing future.

He said Council can make a motion to approve the requested changes to the Police Department. Council Member Brown asked about moving the Teen Center into the Bingo Fund, and he stated the debit is to the general fund and the credit would come from the Bingo Fund. Administrator Keeler stated the final audit had not come yet so he couldn't give the final figures for last year.

MOTION: Council Member Shirley Brown made a motion to amend Ordinance 2022-02: FY23 Budget to reflect the revised Police Department payroll and fringe request.

SECOND: Council Member Marita Gundersen seconded the motion.

VOTE: Motion passed unanimously.

MOTION: Council Member Shirley Brown made a motion to adopt Ordinance 2022-02: FY23 Budget

SECOND: Council Member Danny Cumberlidge seconded the motion.

VOTE: Vote passed unanimously

2. Ordinance 2022-03 Amending City Manager to City Administrator – 2nd Reading

Administrator Keeler stated that the minor language changes are needed to change "Manager" to "Administrator" three places in code. Administrator Keeler stated he had no objection to filling out a financial disclosure form as result of the new language.

MOTION: Council Member Shirley Brown made a motion to put Ordinance 2022-03: Amending City Manager to City Administrator on the floor for 2nd Reading.

SECOND: Council Member Marita Gundersen seconded the motion.

MOTION: Council Member Marita Gundersen to adopt Ordinance 2022-03: Amending City Manager to City Administrator.

SECOND: Council Member Danny Cumberlidge seconded the motion.

VOTE: Vote passed unanimously

OLD BUSINESS: None.

NEW BUSINESS:

1. Building Permit: Matt and Emily Thoft

MOTION: Council Member Shirley Brown made a motion to approve the Development Permit for Matt and Emily Thoft.

SECOND: Council Member Danny Cumberlidge seconded the motion.

VOTE: Motion passed unanimously.

2. Donation Request: Jerri Nyberg for Softball

Jerri Nyberg explained how COVID was bad for the kids and she was asked to have softball this year. She stated that the softball shed had been burgled and they need new equipment. She was concerned about the adult game a few years ago had some adults smoking and it was a negative influence. She requested backup to keep this from happening. Council Member Brown volunteered her husband to mow the field. Mrs. Nyberg stated that the older kids could play with the adults. She also stated she would get waivers.

MOTION: Council Member Shirley Brown made a motion to donate \$2,500 to the Donation Request: Jerri Nyberg

SECOND: Council Member Danny Cumberlidge seconded the motion.

VOTE: Motion passed unanimously.

PUBLIC COMMENTS:

None

EXECUTIVE SESSION:

MOTION: Council Member Marita Gundersen made a motion to go into Executive Session for Performance Reviews at 7:38 pm.

SECOND: Council Member Danny Cumberlidge seconded the motion.

Council exited Executive Session at 9:37 pm.

Mayor Smith recommended the termination of the City Clerk.

MOTION: Council Member Marita Gundersen made a motion to terminate the employment of the City Clerk pursuant to section IV. A of the contract.

SECOND: Council Member Jack Foster seconded the motion.

VOTE: Council Members Foster, Cumberlidge, Starnes and M. Gundersen voted in favor of the motion. Council Member Brown voted against it. Motion carried.

MOTION: Council Member Shirley Brown made a motion to go into Executive Session to discuss legal issues at 9:46 pm.

SECOND: Council Member Danny Cumberlidge seconded the motion.

Council exited Executive Session at 9:52 pm.

No further action was taken.

COUNCIL COMMENTS:

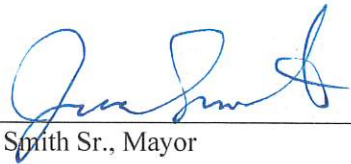
Council Member Shirley Brown asked to review the Personnel Policies Procedures Manual at the next meeting.

ADJOURNMENT:

MOTION: Council Member Danny Cumberlidge made a motion to adjourn.

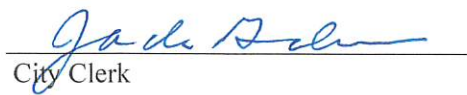
SECOND: Council Member Marita Gundersen seconded the motion.

The meeting adjourned at 10:06 p.m.



James Smith Sr., Mayor

ATTEST:



City Clerk