

City of Sand Point Council Meeting



Workshop: Monday, June 5, 2017 – 2:00 p.m.

Meeting: Monday, June 5, 2017 – 7:00 p.m.

CALL TO ORDER

ROLL CALL

CITY OF SAND POINT

(packet will be available on website June 2, 2017
www.sandpointak.com)



MAYOR

Mayor Glen Gardner Jr. - Office Exp. 2017

COUNCIL MEMBERS

Danny Cumberlidge	Seat A - Exp. 2019
Allan Starnes	Seat B - Exp. 2017
Shirley Brown	Seat C - Exp. 2019
Jack Foster Jr.	Seat D - Exp. 2017
Marita Gundersen	Seat E - Exp. 2018
Emil Mobeck	Seat F - Exp. 2018

SAND POINT CITY COUNCIL MEETING AGENDA CITY CHAMBERS

Regular Meeting

Monday, June 5, 2017 7:00 pm

**CALL TO ORDER
ROLL CALL
APPROVAL OF AGENDA**

CONSENT AGENDA:

1. Minutes: Minutes of Regular Meeting on May 9, 2017

REPORTS:

1. Finance Officer
2. Administrator
3. DPS Director
4. Fire Chief
5. Public Works Director
6. Harbor Master

HEARINGS, ORDINANCES AND RESOLUTIONS:

1. Ordinance 2017-03: Minor Offenses – 2nd Reading
2. Ordinance 2017-04: FY18 Budget – 2nd Reading
3. Ordinance 2017-05: Permanent Fund Reserve Account Contribution – 1st Reading

OLD BUSINESS:

NEW BUSINESS:

1. Teen Center Donation Request
2. 2018 Close-up Donation Request
3. KSDP Donation Request
4. QTT Culture Camp Donation Request
5. QTT Graveyard Clean-up Donation Request
6. VIP Taxes Accounting Assistance Proposal
7. SOA DOT Airport Lease 08760 & 08761 Approval

**PUBLIC COMMENTS
COUNCIL COMMENTS
ADJOURNMENT**

THERE IS A WORKSHOP FOR THIS MEETING AT 2 P.M. – SAME DAY IN CITY CHAMBERS

CALL TO ORDER:

The regular meeting of the Sand Point City Council was held Tuesday, May 9, 2017 in the Sand Point Council Chambers. Mayor Glen Gardner, Jr. called the meeting to order at 7:01 p.m.

ROLL CALL:

Glen Gardner, Jr.	Mayor	Present
Danny Cumberlidge	Seat A	Present via teleconference
Allan Starnes	Seat B	Present
Shirley Brown	Seat C	Present
Jack Foster, Jr.	Seat D	Present
Marita Gundersen	Seat E	Present
Emil Mobeck	Seat F	Present

A quorum was established.

Staff in attendance:

- Andy Varner, Administrator
- Krista Galvin, Finance Officer
- Richard Kochuten, Sr., Harbor Master
- David Stokes, Public Works Director

APPROVAL OF AGENDA:

Mayor Glen Gardner, Jr. requested a motion to approve the agenda.

MOTION: Councilperson Jack Foster Jr. made a motion to approve the agenda with the addition of #3 under New Business.

SECOND: Councilperson Danny Cumberlidge seconded the motion.

VOTE: Motion passed unanimously.

APPROVAL OF CONSENT AGENDA:

- 1. Minutes of the April 11, 2017, 2017 Regular Meeting.

Mayor Glen Gardner, Jr. requested a motion to approve the consent agenda.

MOTION: Councilperson Emil Mobeck made a motion to adopt the consent agenda with a deletion on page 4.

SECOND: Councilperson Allan Starnes seconded the motion.

VOTE: Motion passed unanimously.

REPORTS:

Finance Officer- Krista Galvin

Finance Officer Krista Galvin reported for the month of March 2017 Raw Fish Tax was \$ 95,569.42 and Sales Tax was \$ 77,700.11. She included a bank balance.

Administrator - Andy Varner

Administrator Andy Varner reported he spoke with Mark Hickey about a barge bringing cargo to Southwest Alaska, including our AARF truck, since the M/V Tustumena is laid up for repairs. He spoke with DOT, they are all working on a MOA between the City and PenAir. A contract will be made with the City, the City will get paid by DOT for the maintenance contract, and PenAir will pay any additional costs related to FAA certification. Danny Seybert stated that there will likely be reduced airfares with the new Saab 2000. The dock replacement project is moving along as planned. The comp. planners are still doing interviews. He wrote a letter to the LBC to withdraw our annexation petition. The Kelly Ave. outfall project is postponed until next summer when there is gravel available for the project. He met with the AEB and engineers at Moffatt & Nichol to go over the plan to bring the

float system up to 100% design and with permitting. Then the project will go to the DC delegation and the Borough's lobbyist to try and find Federal money.

Mayor Glen Gardner, Jr.

Mayor Gardner suggested that the public call and email the Commissioner, Representative and Governor's offices about the M/V Tustumena and bringing the M/V Kennicott to Southwest Alaska. He spoke with Trident Seafoods about buying more rock and the removal of the stray cat population at the processing plants. He spoke with David Wilson Sr. about creating a memorial for the F/V Destination here in Sand Point.

Department of Public Safety - Chief Roger Bacon, Jr.

Police Chief Roger Bacon Jr. report in packet.

Public Works Director – David Stokes

Public Works Director David Stokes reported they graded and swept roads. They changed batteries in the diesel fuel truck and worked on the service truck. They repaired the front end of the trash truck and serviced the truck. They fueled all buildings. They serviced the road sweeper. They did an oil change on all cop cars and changed the lights on the Tahoe. They changed the heater core and shift tube on the Ford Ranger. They worked on Louis Bernsten's house with the Mini Excavator. They changed U-joints for the Ford Explorer. They worked on the shop heater. They changed brakes on the Flatbed. They repaired the track on the 792 Excavator and they restocked and inventoried the bolt bins.

Landfill

They cleaned up around dumpsters. They worked with Trident Seafoods at the landfill and helped pick up garbage bags on Clean-up Day.

Recycling

Recycling center is running fine. They worked on the antifreeze recycler on the Ranger and worked on the heater.

Water and Sewer

Water/Sewer Supervisor Allen Hill's report included in packet.

Harbor Master - Richard Kochuten, Sr.

Harbor Master Richard Kochuten, Sr. reported they have been very busy in the harbor the last month hauling out boats, engine changes, hauling boats in, etc. They crew worked with NOAA at the City dock. They changed the cable straps on the small boat and large boat, boat lifts. A lift inspection is scheduled for May 16, 2017.

Mayor Gardner asked Harbor Master Kochuten about the garbage build up along the east wall. Harbor Master Kochuten replied they pick up garbage along the wall 2 times a week and garbage builds up more along the railing.

HEARINGS, ORDINANCES, AND RESOLUTIONS:

1. Ordinance 2017-03: Minor Offenses & Fee Schedule – 1st Reading

MOTION: Councilperson Marita Gundersen made a motion to put Ordinance 2017-03: Minor Offenses on the floor for 1st Reading.

SECOND: Councilperson Jack Foster Jr. seconded the motion.

VOTE: Motion passed unanimously.

2. Ordinance 2017-04: FY18 Budget – 1st Reading

MOTION: Councilperson Marita Gundersen made a motion to put Ordinance 2017-04: FY18 Budget on the floor for 1st Reading.

SECOND: Councilperson Emil Gundersen seconded the motion.

VOTE: Motion passed unanimously.

3. Resolution 17-03: FY18 Capital Improvement Program

MOTION: Councilperson Jack Foster Jr. made a motion to approve Resolution 17-03: FY18 Capital Improvement Program.

SECOND: Councilperson Allan Starnes seconded the motion.

VOTE: Motion passed unanimously.

OLD BUSINESS:

1. Permanent Fund Discussion – (Presentation by ACPM during workshop)

Council gave direction to Administrator Varner to move forward with establishing the permanent fund and making an initial deposit for \$500,000.

NEW BUSINESS:

1. FY18 Premera Blue Cross Shield Medical Plan

MOTION: Councilperson Shirley Brown made a motion to approve the FY18 Premera Blue Cross Shield Medical Plan as quoted.

SECOND: Councilperson Jack Foster Jr. seconded the motion.

VOTE: Motion passed unanimously.

2. Public Safety - \$5,000 Reward

MOTION: Councilperson Emil Mobeck made a motion to approve the Public Safety - \$5,000 Reward.

SECOND: Councilperson Allan Starnes seconded the motion.

VOTE: Motion passed unanimously.

PUBLIC COMMENTS:

Richard Kochuten Sr. expressed his thanks to the Council for hiring the new Police Officers.

COUNCIL COMMENTS:

Councilperson Emil Mobeck stated it was nice to see some tax monies coming in and thanked the Police Department for their work. Councilperson Marita Gundersen expressed her opinion about clean-up day. Councilperson Jack Foster Jr. expressed his opinion on the recent vandalism.

ADJOURNMENT:

MOTION: Councilperson Marita Gundersen made a motion to adjourn.

SECOND: Councilperson Jack Foster Jr. seconded the motion.

The meeting adjourned at 7:40 PM.

Glen Gardner, Jr., Mayor

ATTEST:

Shannon Sommer, City Clerk

REPORTS

FINANCE OFFICER

No report given at this time.

TO: Mayor Gardner
City Council Members

FROM: Andy Varner
City Administrator

DATE: May 30, 2017

SUBJ: Monthly Report for June 2017



Here is a brief list of items we've been working on since the last report.

AIRPORT

- DOT is currently working on the MOU between the Dept/City/PenAir.

CLINIC

- I'm working with Jennifer Harrison at EAT to investigate a new lease arrangement where we may be able to charge rent on the clinic and get reimbursed more on a "full cost" basis for the clinic, through a new IHS arrangement.

PERMANENT FUND

- The account is open and we can fund it after ordinance adoption. Our initial deposit will be \$500,000, and we can revisit additional deposits on a semi-annual basis, or when the next CDs mature.

SAND STORAGE SHED

- We have the service agreement in place with Frontline Construction for a Not To Exceed price of \$122,700 as quoted (including construction bond). He has ordered the materials and should start the work in late June. We received \$100,000 from AEB in their FY18 budget for the project.

NEW HARBOR FLOATS

- AEB and City working with Moffat & Nichol engineers to bring the project to "shovel ready," including permits. From there we will submit to Governor's office to send to Federal delegation.

DOCK REPLACEMENT

- Things are moving along. The plan is still to advertise the project in December, award in January, and construct in one season in summer 2018, so we have no threats to the timeline.



Roger Bacon, JR
CHIEF OF POLICE

SAND POINT DEPARTMENT of PUBLIC SAFETY

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Sand Point, Alaska 99661
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MEMORANDUM

To: Honorable Glen Gardner, Mayor, City of Sand Point
Mr. Andy Varner, City Administrator, City of Sand Point
Mr. Danny Cumberlidge, City Councilperson, City of Sand Point
Mr. Allan Starnes, City Councilperson, City of Sand Point
Ms. Shirley Brown, City Councilperson, City of Sand Point
Mr. Jack Foster Jr, City Councilperson, City of Sand Point
Ms. Marita Gundersen, City Councilperson, City of Sand Point
Mr. Emil Mobeck, City Councilperson, City of Sand Point

From: Roger Bacon, Chief of Police

Date: June 1, 2017

Ref: Department of Public Safety's Monthly Report for May 2017

Police Department

Chief of Police

- Roger Bacon

Police Officers

- Steven Bentz, Police Officer
- Aaron D'Mize, Police Officer
- Amy Reyes, Police Officer

Administrative Assistant

- Denise Mobeck/Day Dispatcher

Dispatchers

- Alfred 'Jesse' Pesterkoff, 911 Dispatcher
- Christine Nielsen, 911 Dispatcher

Police Division Activity

MAY 2017

7 cases were generated

- 1 MICS
- 1 DV Assault
- 1 DUI/MICS
- 1 PTRP (petition to revoke probation)/Warrant
- 2 Title 47 hold
- 1 police vehicle shooting

There were 7 persons jailed

- 1 DV Assault
- 1 DUI/MICS
- 3 PTRP (petition to revoke probation/violate probation conditions)
- 2 Title 47 hold

There were 17 calls to 911

- 3 MOC/clinic needed
- 1 ambulance needed
- 5 mis-dial or hang up
- 2 drunken disturbances
- 1 miscellaneous officer needed
- 2 welfare checks (same incident)
- 1 damaged vehicles
- 1 dog bite
- 1 miscellaneous

Other Officer Activity

- Assistance with probation officer
- Paper service
- Building checks
- Suspicious persons check
- Bar checks
- Vacant house check

13 traffic stops

- 3 suspicious vehicle check
- 3 verbal warning driving without lights on
- 1 citation minor with no valid license & speeding
- 1 verbal warning for failure to stop at stop sign
- 4 Warning for equipment violation
- 1 DUI/MICS

In the recent ETT class that was held in April/May, 11 people were certified, including our 3 officers!

EMS Division

Chief of EMS Division:

- Denise Mobeck, EMS Chief

EMS Activity: 3 runs

Rescue1 transported 1 patients to clinic

Rescue1 transported 2 patients to/from airport for commercial flight

If anyone is interested in becoming an ambulance driver, please call Denise at 383-3700. Drivers must be at least 21 years of age.

Fire Division

Chief of Fire Division:

- Vacant, administrative duties being fulfilled by police administrative assistant.

Fire Activity:

- Recruitment efforts continue as the department seeks to fill the vacant fire chief position.
- All monthly incident reports were filed with the State Fire Marshal's Office meeting obligations and maintaining agency certification.

May 2017 Public Works Report

Shop

- Sealed the cracks on the road
- Worked on service truck
- Rewired harness on the Skidsteer
- Fuel buildings
- Sweep roads
- Changed and repaired street signs
- Fixed brakes on the little flatbed
- Cleaned up landfill, brought up 200 excavator
- Changed fuse box on blue flatbed
- Hauled rock for AHA
- Work on shop heater
- Change kingpin on Mack dump truck
- Changed a tire on the Mack truck
- Fixed the tire on the forklift
- Grade roads

Landfill

- Clean up around dumpsters
- Clean up landfill, had landfill inspection

Recycling

- Recycling center is running fine
- Added oil to building

May 2017 W&S

- Clearing alders at school pump house. Clearing alders around system to continue this summer.

Shut offs and notices:

- Turned off 3 services for long overdue payments. Two have made payment plans.
- Working on installing 3 more shut off valves on long overdue payment services.
- Getting ready to notify 6 homes above \$500 of shut offs.

Lift Stations:

- Changed pump at Mud Bay. Spare pump on order.

Working on permits and plans:

- LTC2 – Testing for E. Coli in the surface water source. We have to take a sample every two weeks for a year to renew our waiver to allow us not to treat for cryptosporidium. We have the required sketch, and a schedule documented on a calendar, and have talked with SGS. We only need to send the paperwork to ADEC.
- PMP1 – Priority Measures Plan – We are reviewing the City of Sand Point plan and expect to make changes to better comply with the requirements.
- PMP2 – Preventive Maintenance Plan – We added quite a bit to our daily rounds and will try to complete all the required forms each month. This is a DEC plan coming through the Rural Maintenance Worker program.
- Updated our Test and Compliance schedule after receiving the ADEC Monitoring Summary.
- Started the Consumer Confidence Report after receiving the Monitoring Summary.
- Contacted ADEC about an expired permit for the wastewater system. A bit confused, but it looks like we are not required to have the permit. Item brought up by Mary Schneider with ANTHC.

Water system:

- Usage is way up since the harbor floats were turned on. Meter is running really fast on T&A floats. Have not found a leak yet.
- Dave helped us center the intake pump shafts. Things quieted down a little.

Sand Point Harbor Report 05-30-2017

We at the harbor have had a busy month aside from a few dump runs, delivering used oils to the public works building and servicing the equipment, it has been boats and more boats.

That is all I have to report.

Richard Kochuten Sr.
Harbor Master

HEARINGS, ORDINANCES AND RESOLUTIONS

**ORDINANCE 2017-03:
MINOR OFFENSES & FEE
SCHEDULE – 2ND READING**

City of Sand Point



ORDINANCE 2017-03

AN ORDINANCE OF THE SAND POINT CITY COUNCIL AMENDING VARIOUS ORDINANCES OF THE CITY OF SAND POINT TO CLARIFY OR CORRECT MINOR ERRORS OR INCONSISTENCIES IN THE CITY'S CODE GOVERNING MINOR OFFENSES FOR VIOLATIONS OF CITY LAWS, AND UPDATING THE FINE SCHEUDLE.

BE IT ENACTED by the City Council of the City of Sand Point:

Section 1. Form. This is a Code ordinance.

Section 2. Amendment of Section 1.10.085. The Minor Offense Fine Schedule set forth in Section 1.10.085 of the Code of Ordinances of the City of Sand Point, Alaska is hereby amended as follows. New entries and sections shall be added in chronological order by subsection number in the existing fine schedule.

<u>Code Section</u>	<u>Offense Description</u>	<u>Fine Amount</u>
10.20.030	Failure to maintain solid waste collection service	\$300
10.20.090	Unsecured refuse	\$300
12.10.050 (a)(b)	<u>Licensed nuisance dog at large</u> [Nuisance dog]	\$100 licensed dog [; \$200 unlicensed dog]
<u>12.10.050(a)</u>	<u>Unlicensed nuisance dog at large</u>	<u>\$200</u>
12.20.150 (a)	Littering – Private or Public Property	\$100
[12.20.150(b)	Defacing property of another or public property	200]

Section 3. Amendment of Chapter 10.20. The Code of Ordinances of the City of Sand Point, Alaska, is hereby amended by the addition of new Section 10.20.100 to read as follows:

10.20.100. VIOLATION; PENALTY.

Introduction and 1st Reading May 12, 2017
Adoption and 2nd Reading June 5, 2017

Any person violating any provision of this chapter or any regulation adopted pursuant thereto shall be guilty of a minor offense punishable by a fine as provided in SPCO 1.10.085, or if no fine is there established, a fine not to exceed \$500.

Section 4. Amendment of Section 12.10.030. Section 12.10.030 of the Code of Ordinances of the City of Sand Point, Alaska, is hereby amended to read as follows [deleted language is ~~struck~~, added language is underlined]:

12.10.030. UNLICENSED DOGS.

(a) The owner of any dog found at large not wearing a license (whether previously licensed or not) will receive a warning to either purchase the dog a license and/or make sure the dog is wearing the license at all times. If the owner has not already purchased the dog a license, he will be given two weeks to do so.

(b) If the dog is found at large a second time without a license, the owner will be fined \$100 ~~\$50~~ and advised that if the dog is permitted to run at large a third time without a license, it will be destroyed by the Enforcement Officer designated for that purpose.

(c) If any owner refuses to pay the imposed fine or refuses to license their dog, the dog will be destroyed. Also, any dog found at large not wearing a license and whose owner cannot be located by the Enforcement Officer will, unless vicious, be held for five days and then destroyed. Fines will still be due and payable.

Section 5. Amendment of Section 12.10.050. Section 12.10.050 of the Code of Ordinances of the City of Sand Point, Alaska, is hereby amended to read as follows [deleted language is ~~struck~~, added language is underlined]:

12.10.050. LICENSED AND UNLICENSED NUISANCE DOGS.

(a) Any dog running at large, causing garbage or trash to be dispersed, or in any way causing alarm or harassment to a person shall be considered a nuisance. Except as otherwise provided in this chapter, a nuisance dog will be captured and returned to the owner. If the dog is properly licensed, a written warning will be given to the owner to control the dog. If the dog is unlicensed ~~unlicensed~~, the owner must immediately obtain the required licensing and will also receive a written warning to control the dog. If the dog is captured a second time for being a nuisance, the dog will be returned and, if the dog is licensed, the owner fined \$100, or if the dog is unlicensed, the owner will be fined \$200. If the dog is captured a third time for being a nuisance, the dog will be destroyed after notice to the owner and opportunity to be heard.

(b) Any nuisance dog that cannot be identified as having a responsible owner will be destroyed by the Enforcement Officer.

Section 6. Amendment of Subsection 13.06.020(a). Subsection 13.06.020(a) of the Code of Ordinances of the City of Sand Point, Alaska, is hereby amended to read as follows [deleted language is ~~struck~~, added language is underlined; all other subsection to remain unchanged]:

13.06.020. GENERAL PROVISIONS.

(a) *Compliance of structures or premises required.* No structure or premises shall ~~[shall]~~ hereafter be used or occupied and no structure or part thereof shall be erected, moved, reconstructed, extended, enlarged, or altered contrary to the provisions of this title. **Failure to obtain a required permit or a violation of any condition of a permit required by this Title is unlawful and a minor offense punishable by a fine as provided in SPCO 1.10.085, or if no fine is there established, a fine not to exceed \$500.**

Section 7. Amendment of Subsection 13.06.030(a). Subsection 13.06.030(a) of the Code of Ordinances of the City of Sand Point, Alaska, is hereby amended to read as follows [deleted language is ~~struck~~, added language is underlined; all other subsection to remain unchanged]:

13.06.030. ADMINISTRATION.

(a) *Enforcement.* The city Administrative Official shall have the power and duty to enforce the provisions of this title. An appeal from a ruling of the Administrative Official shall be made to the Planning Commission **except that a citation for a minor offense is governed by Chapter 1.10 of this Code and the State of Alaska Rules of Minor Offense Procedure.**

Section 8. Effective Date. This ordinance shall be effective immediately after it is adopted.

PASSED AND ADOPTED BY A DULY CONSTITUTED QUORUM OF THE SAND POINT CITY COUNCIL THIS _____ DAY OF _____, 2017.

CITY OF SAND POINT

Glen Gardner, Jr., Mayor

ATTEST:

Shannon Sommer, City Clerk

Introduction and 1st Reading May 12, 2017
Adoption and 2nd Reading June 5, 2017

**ORDINANCE 2017-04: FY18
BUDGET – 2ND READING**

City of Sand Point



ORDINANCE 2017-04

AN ORDINANCE OF THE CITY OF SAND POINT, ALASKA, ADOPTING THE OPERATING BUDGET FOR FY18.

BE IT ORDAINED BY THE SAND POINT CITY COUNCIL:

SECTION 1. Classification: This is a non-code ordinance.

SECTION 2. Effective Date: This Ordinance becomes effective upon adoption.

SECTION 3. Severability: The terms, provisions and sections of this ordinance are severable.

SECTION 4. Content: The operating budget of the Sand Point City Council is adopted as follows:

BUDGET SUMMARY:

<u>FUND</u>	<u>REVENUE</u>	<u>EXPENDITURES</u>
General Fund	\$ 2,482,800	\$ 2,569,950
Bingo	\$ 595,000	\$ 535,850
Silver Salmon Derby	\$ 33,000	\$ 30,000
Clinic Operations	\$ 36,412	\$ 36,412
Rock Fund	\$ 45,000	\$ 40,500
Water & Sewer Operations	\$ 271,500	\$ 271,500
Harbor	\$ 601,000	\$ 580,500
Refuse Collection	\$ 168,850	\$ 168,850
TOTAL	\$ 4,233,562	\$ 4,233,562

**PASSED AND ADOPTED BY A DULY CONSTITUTED QUORUM OF
THE SAND POINT CITY COUNCIL THIS 5th DAY OF JUNE, 2017.**

ATTEST:

Glen Gardner, Jr., Mayor

Shannon Sommer, City Clerk

Introduction and 1st Reading May 9, 2017
Adoption and 2nd Reading June 5, 2017

	FY17 FINAL Budget	FY18 DRAFT Budget		
			\$ Change	% Change
Revenue:				
01-General Fund	2,540,450	2,482,800	(57,650)	-2%
02-Bingo	545,000	595,000	50,000	9%
03-Silver Salmon Derby	22,500	33,000	10,500	47%
10-Clinic Operations	32,777	36,412	3,635	11%
58-Rock Fund		45,000		
61-Water and Sewer Operations	284,000	271,500	(12,500)	-4%
62-Harbor	583,000	601,000	18,000	3%
65-Refuse Collection	146,500	168,850	22,350	15%
Total revenue	4,154,227	4,233,562	79,335	2%
Expenditures:				
01-General Fund	2,601,310	2,569,950	(31,360)	-1%
02-Bingo	513,600	535,850	22,250	4%
03-Silver Salmon Derby	18,750	30,000	11,250	60%
10-Clinic Operations	32,777	36,412	3,635	11%
58-Rock Fund	-	40,500		
61-Water and Sewer Operations	283,000	271,500	(11,500)	-4%
62-Harbor	556,750	580,500	23,750	4%
65-Refuse Collection	145,850	168,850	23,000	16%
Total expenditures	4,152,037	4,233,562	81,525	2%
Projected Surplus/(Deficit)	2,190	-		

CITY OF SAND POINT - GENERAL FUND REVENUE

	FY17	FY18	
	<u>Budget</u>	<u>Budget</u>	
			<u>Change</u>
Revenue:			
2-Transfer From Reserves	175,000	71,400	(103,600)
201-Interest Income	4,000	10,000	6,000
202-Fines and Penalties	-	2,000	2,000
203-Other Revenue	45,000	70,000	25,000
205-4% Sales Tax	850,000	850,000	-
207- Gravel Sales	10,000	10,000	-
213-2% Raw Fish Tax	620,000	620,000	-
214-Fine-Late Sales Tax	1,000	1,000	-
217-7% B&B Tax	16,500	14,000	(2,500)
225-PILT	150,000	150,000	-
226-Events Revenue	4,500	12,000	7,500
230-Donations	-	2,500	2,500
233-Business License Fee	4,000	4,000	-
234-State PERS On-Behalf Relief	40,000	40,000	-
238-Anchorage Office	20,000	20,000	-
250-DCRA Revenue Sharing	89,750	87,700	(2,050)
256-State of Alaska/EMPG	7,500	7,500	-
260-State Business Licenses	3,500	3,500	-
265-DCRA Shared Fish Tax	35,000	38,000	3,000
266-DOR Shared Fish Tax	250,000	250,000	-
285-Equipment Rental	15,000	20,000	5,000
291-Building Rentals	135,000	140,000	5,000
293-Library Grant	4,200	4,200	-
297-Police Misc	60,000	50,000	(10,000)
298-EMS Misc	<u>500</u>	<u>5,000</u>	4,500
Total Revenue	<u>2,540,450</u>	<u>2,482,800</u>	<u>(57,650)</u>

CITY OF SAND POINT: GENERAL FUND EXPENDITURES 01-1

	FY17	FY18	
	<u>Budget</u>	<u>Budget</u>	
			<u>Change</u>
Expenditures:			
Legislative			
300-Salaries	42,000	42,000	-
350-Fringe benefits	73,800	74,200	400
400-Travel and per diem	12,000	14,000	2,000
660-Dues and fees	4,000	4,000	-
Total legislative	<u>131,800</u>	<u>134,200</u>	<u>2,400</u>
Administration:			
300-Salaries	252,800	261,650	8,850
330-Cash in Lieu of Health Insurance	74,880	81,120	
350-Fringe benefits	52,800	68,200	15,400
400-Travel and per diem	20,000	20,000	-
410-Supplies	10,000	8,500	(1,500)
420-Fuel	4,000	4,000	-
450-Postage	5,000	5,000	-
485-Telephone	14,000	14,000	-
500-Equipment	5,000	5,000	-
510-Freight	3,500	3,000	(500)
520-Contractual	38,000	15,000	(23,000)
540-Equipment maintenance	4,000	4,000	-
570- Airport Leases	3,200	3,200	-
610-Professional Services/Audit	32,000	43,000	11,000
630-Legal	16,000	14,000	(2,000)
640-Prop & Liability Insurance	130,000	130,000	-
650-Bank Service Charge	10,000	10,000	-
660-Dues and fees	10,000	10,000	-
670-Elections	800	800	-
700-Transfer To Other Funds	52,500	66,350	13,850
710-Anchorage Office	10,000	10,000	-
730-Hospitality	5,000	3,000	(2,000)
750-Bond Payment	180,580	182,980	2,400
760-Donations	15,000	12,000	(3,000)
770-Event Costs	20,000	10,000	(10,000)
780-Library Grant	2,500	2,500	-
Total administration	<u>971,560</u>	<u>987,300</u>	<u>15,740</u>

CITY OF SAND POINT: GENERAL FUND EXPENDITURES 01-2			
	FY17	FY18	
	<u>Budget</u>	<u>Budget</u>	
			<u>Change</u>
Expenditures, continued:			
Parks and recreation:			
300-Salaries	23,000	21,500	(1,500)
350-Fringe benefits	2,500	2,500	-
500 Equipment			
Total parks and recreation	<u>25,500</u>	<u>24,000</u>	<u>(1,500)</u>
Public safety:			
010-Police:			
300-Salaries	285,000	295,000	10,000
310-911 Dispatchers	25,000	25,000	-
350-Fringe benefits	95,000	97,350	2,350
400-Travel and per diem	8,000	15,000	7,000
485-Telephone	9,000	9,000	-
410-Supplies	5,000	5,000	-
500-Equipment	30,000	25,000	(5,000)
540-Equipment Maint	8,500	10,000	1,500
660-Dues and fees	2,500	1,500	(1,000)
420-Fuel	16,000	15,000	(1,000)
510-Freight	500	1,500	1,000
820-Relocation/Hiring Bonuses	4,000	5,000	1,000
Sub-total police	<u>488,500</u>	<u>504,350</u>	<u>15,850</u>

CITY OF SAND POINT: GENERAL FUND EXPENDITURES 01-3			
	<u>FY17</u>	<u>FY18</u>	
	<u>Budget</u>	<u>Budget</u>	
Expenditures, continued:			<u>Change</u>
020-Emergency Services			
320-Volunteer Stipend	7,500	9,500	2,000
400-Travel/Perdiem	500	1,200	700
410-Supplies	2,000	2,000	-
470-Utilities	500	500	-
485-Telephone	3,500	3,200	(300)
500-Equipment	2,500	2,500	-
510-Freight	500	500	-
520-Contractual	5,000	5,000	-
540-Equipment Maintenance	2,500	1,500	(1,000)
560-Equipment Fuel	1,000	1,000	-
660-Dues/Fees	500	500	-
Sub-total EMS	<u>26,000</u>	<u>27,400</u>	<u>1,400</u>
090-Fire			
300-Salaries	-	-	-
350-Fringe	2,000	-	(2,000)
410-Supplies	1,000	1,000	-
460-Fireboat	1,500	500	(1,000)
470-Utilities	2,000	1,500	(500)
485-Telephone	1,000	750	(250)
500-Equipment	2,500	5,500	3,000
510-Freight	500	500	-
540-Equipment Maintenance	3,500	3,500	-
560-Equipment Fuel	1,000	1,000	-
660-Dues/Fees	500	500	-
Sub-total fire	<u>15,500</u>	<u>14,750</u>	<u>(750)</u>
Total Public Safety	<u>530,000</u>	<u>546,500</u>	<u>16,500</u>
500-Public works:			
000-General:			
300-Salaries	316,000	325,000	9,000
350-Fringe benefits	70,600	70,600	-
400-Travel/Perdiem	3,000	3,000	-
410-Supplies	20,000	15,000	(5,000)
420-Fuel	20,000	40,000	20,000
470-Utilities/Street Lights	1,500	16,000	14,500
485-Telephone	3,000	3,000	-

495-Street lights	20,000		(20,000)
500-Equipment	60,000	25,000	(35,000)
510-Freight	12,500	10,000	(2,500)
520-Contractual	5,000	5,000	-
540-Equipment maintenance	55,000	55,000	-
560-Equipment fuel	20,000	10,000	(10,000)
600-Repairs	7,500	7,500	-
660-Dues and fees	<u>500</u>	<u>500</u>	<u>-</u>
Total general public works	<u>614,600</u>	<u>585,600</u>	<u>(29,000)</u>
800-Facilities			
000-General			
300-Salaries	84,000	88,000	4,000
350-Fringe benefits	<u>33,600</u>	<u>47,000</u>	<u>13,400</u>
Total facilities	<u>117,600</u>	<u>135,000</u>	<u>17,400</u>

CITY OF SAND POINT: GENERAL FUND EXPENDITURES 01-4			
	<u>FY17</u>	<u>FY18</u>	
	<u>Budget</u>	<u>Budget</u>	<u>Change</u>
040-New Clinic			
410-Supplies	500	300	(200)
510-Freight	500	300	(200)
600-Repairs and Maintenance	<u>2,000</u>	<u>1,000</u>	<u>(1,000)</u>
Total new clinic	<u>3,000</u>	<u>1,600</u>	<u>(1,400)</u>
050-Municipal Building			
410-Supplies	15,000	12,000	(3,000)
420-Fuel	50,000	35,000	(15,000)
470-Utilities	10,000	10,000	-
485-Phone	1,500	1,500	-
500-Equipment	2,500	1,500	(1,000)
510-Freight	10,000	7,500	(2,500)
540-Equipment Maintenance	1,500	1,500	-
600-Repairs & Maintenance	55,000	30,000	(25,000)
660-Dues/Fees	<u>500</u>	<u>-</u>	<u>(500)</u>
Total municipal building	<u>146,000</u>	<u>99,000</u>	<u>(47,000)</u>
055-Teen Center			
420-Fuel	4,000	4,000	-
470-Utilities	4,000	2,000	(2,000)
600-Repairs & Maintenance	<u>1,500</u>	<u>1,000</u>	<u>(500)</u>
Total teen center	<u>9,500</u>	<u>7,000</u>	<u>(2,500)</u>
060-4 Plex			
410-Supplies	1,000	1,000	-
420-Fuel	12,000	12,000	-
470-Utilities	3,000	3,000	-
500-Equipment	1,500	1,000	(500)
510-Freight	-	1,000	1,000
600-Repairs & Maintenance	<u>1,000</u>	<u>500</u>	<u>(500)</u>
Total 4plex	<u>18,500</u>	<u>18,500</u>	<u>-</u>
070-Employee Housing			
410-Supplies	500	500	-

420-Fuel	5,000	5,000	-
470-Utilities	-	2,000	2,000
500-Equipment	500	500	-
510-Freight	1,000	500	(500)
600-Repairs	<u>5,000</u>	<u>2,000</u>	<u>(3,000)</u>
Total Employee Housing	<u>12,000</u>	<u>10,500</u>	<u>(1,500)</u>
071-City Owned Leased Buildings			
410-Supplies	1,000	500	(500)
420-Fuel	10,000	10,000	-
470-Utilities	5,000	7,500	2,500
510-Freight	1,500	500	(1,000)
600-Repairs	<u>3,000</u>	<u>1,500</u>	<u>(1,500)</u>
Total city leased buildings	<u>20,500</u>	<u>20,000</u>	<u>(500)</u>
085-Ratnet Building			
470-Utilities	<u>750</u>	<u>750</u>	<u>-</u>
Total ratnet building	<u>750</u>	<u>750</u>	<u>-</u>
Total General Fund	<u>2,601,310</u>	<u>2,569,950</u>	<u>(31,360)</u>

GAMING FUND 02			
	FY17	FY18	
	<u>Budget</u>	<u>Budget</u>	
			<u>Change</u>
Revenue:			
203-Other Revenue	-	5,000	5,000
294-Bingo	45,000	40,000	(5,000)
295-Pull tab	500,000	550,000	50,000
Total revenues	<u>545,000</u>	<u>595,000</u>	<u>50,000</u>
Expenditures: Bingo & Pulltabs			
300-Salaries	40,300	36,050	(4,250)
350-Fringe Benefits	6,500	4,000	(2,500)
410-Supplies	1,250	750	(500)
485-Telephone	1,500	1,200	(300)
500-Equipment	1,000	5,000	4,000
510-Freight	550	350	(200)
650-Bank service charges	2,500	3,000	500
660-Dues and fees	4,000	4,000	-
830-Bingo prizes	35,000	35,000	-
840-Door prizes	4,000	3,500	(500)
850-Bingo supplies	1,000	500	(500)
860-Pull-tab prizes	400,000	425,000	25,000
870-Pull tab purchases	12,000	13,500	1,500
880-Pull-tab tax	4,000	4,000	-
Total expenditures	<u>513,600</u>	<u>535,850</u>	<u>22,250</u>
Projected Surplus/(Deficit)	<u>31,400</u>	<u>59,150</u>	<u>27,750</u>

SILVER SALMON DERBY FUND 03			
	FY17	FY18	
	<u>Budget</u>	<u>Budget</u>	
			<u>Difference</u>
Revenue:			
03-004-Revenues	22,000	30,000	8,000
03-230-Donations	<u>500</u>	<u>3,000</u>	<u>2,500</u>
Total revenue	<u>22,500</u>	<u>33,000</u>	<u>10,500</u>
Expenditures:			
410-Supplies	10,000	20,000	10,000
660-Dues/Fees	250	10,000	9,750
760-Donations	7,500	-	(7,500)
800-Prizes	1,000	-	(1,000)
Total expenditures	<u>18,750</u>	<u>30,000</u>	<u>11,250</u>

CLINIC FUND 10			
	<u>FY17</u>	<u>FY18</u>	
	<u>Budget</u>	<u>Budget</u>	
			<u>Change</u>
Revenue			
257-Revenue Federal	<u>32,777</u>	<u>36,412</u>	<u>3,635</u>
Total revenue	<u>32,777</u>	<u>36,412</u>	<u>3,635</u>
Expenditures:			
520-Contractual	32,777	36,412	3,635
Total expenditures	<u>32,777</u>	<u>36,412</u>	<u>3,635</u>

ROCK FUND 58

	<u>FY17 Budget</u>	<u>FY18 Budget</u>	<u>Change</u>
Revenue			
207-Gravel Sales	-	45,000	
Total revenue	<u>-</u>	<u>45,000</u>	<u>-</u>
Expenditures:			
540-Equipment Maintenance	-	1,000	
826-Blasting/Materials	-	30,000	
827-Royalty Payments	-	9,500	
Total expenditures	<u>-</u>	<u>40,500</u>	<u>-</u>
Projected Surplus/(Deficit)	<u>-</u>	<u>4,500</u>	<u>-</u>

WATER & SEWER FUND 61			
	FY17	FY18	
	<u>Budget</u>	<u>Budget</u>	
			<u>Change</u>
Revenue:			
202-Fines and Penalties	2,500	2,500	-
206-User Fees water/sewer	180,000	210,000	30,000
235-Transfer from GF	52,500	59,000	6,500
243-USDA Grant	<u>49,000</u>	<u>-</u>	<u>(49,000)</u>
Total revenues	<u>284,000</u>	<u>271,500</u>	<u>(12,500)</u>
Expenditures:			
300-Salaries	91,000	95,000	4,000
350-Fringe (Employee) Benefits	25,000	28,500	3,500
400-Travel and per diem	8,000	9,000	1,000
410-Supplies	55,000	45,000	(10,000)
420-Fuel	22,000	18,000	(4,000)
470-Utilities	25,500	15,000	(10,500)
485-Telephone	4,000	4,000	-
500-Equipment	8,000	8,000	-
510-Freight	10,000	10,000	-
520-Contractual (USDA)	2,500		(2,500)
540-Equipment maintenance	18,000	15,000	(3,000)
557-Overpayments on account	5,000	1,000	(4,000)
560-Equipment Fuel	1,500	1,500	-
600-Repairs & Maintenance	5,000	15,000	10,000
660-Dues and fees	<u>2,500</u>	<u>6,500</u>	<u>4,000</u>
Total expenditures	<u>283,000</u>	<u>271,500</u>	<u>(11,500)</u>
Projected Surplus/(Deficit)	<u>1,000</u>	<u>-</u>	<u>(1,000)</u>

BOAT HARBOR FUND 62			
	FY17	FY18	
	<u>Budget</u>	<u>Budget</u>	
			<u>Change</u>
Revenue:			
201-Interest	4,000	5,000	1,000
203-Other Revenue	-	-	-
210-Moorage	210,000	215,000	5,000
211-Haulout (Travel Lift)	90,000	95,000	5,000
212-Harbor Rents/Leases	100,000	85,000	(15,000)
215-Wharfage	65,000	85,000	20,000
219-Elec Service Fee	8,000	8,000	
220-Electric Deposit	2,000	2,000	
221-Van Storage	20,000	22,000	2,000
222-Electricity Stalls	35,000	35,000	-
223-Electricity-Uplands	4,000	4,000	-
224-Locker Rentals	15,000	15,000	-
237-Harbor Storage	5,000	5,000	-
285-Equipment Rental	25,000	25,000	-
Total revenue	<u>583,000</u>	<u>601,000</u>	<u>18,000</u>
Expenditures:			
300-Salaries	281,000	288,000	7,000
350-Fringe (Employee) Benefits	113,250	110,000	(3,250)
400-Travel and Per Diem	3,000	3,000	-
410-Supplies	7,000	7,000	-
420-Fuel	12,500	12,500	-
470-Utilities	60,000	75,000	15,000
485-Telephone	4,000	4,000	-
500-Equipment	15,500	10,000	(5,500)
510-Freight	5,000	5,000	-
520-Contractual	15,000	8,000	(7,000)
540-Equipment Maintenance	20,000	40,000	20,000
560-Equipment Fuel	5,000	5,000	-
600-Repairs	15,000	12,500	(2,500)
660-Dues and fees	<u>500</u>	<u>500</u>	<u>-</u>
Total expenditures	<u>556,750</u>	<u>580,500</u>	<u>23,750</u>
Projected Surplus/(Deficit)	<u>26,250</u>	<u>20,500</u>	<u>18,000</u>

REFUSE COLLECTION FUND 65			
	FY17	FY18	
	<u>Budget</u>	<u>Budget</u>	
			<u>Change</u>
Revenue:			
202-Fines and Penalties	1,500	1,500	-
204-User Fees refuse	145,000	160,000	15,000
235-Transfer In		<u>7,350</u>	<u>7,350</u>
Total revenue	<u>146,500</u>	<u>168,850</u>	<u>15,000</u>
Expenditures: Refuse			
300-Salaries	87,000	100,000	13,000
350-Fringe (Employee) Benefits	22,000	25,000	3,000
400-Travel/Perdiem	2,000	1,000	(1,000)
410-Supplies	3,000	15,000	12,000
420-Fuel	3,000	3,000	-
500-Equipment	3,000	2,000	(1,000)
510-Freight	2,000	2,000	-
540-Equipment maintenance	8,000	5,000	(3,000)
560-Equipment fuel	10,000	10,000	-
660-Dues and fees	<u>500</u>	<u>500</u>	<u>-</u>
Total expenditures ops	<u>140,500</u>	<u>163,500</u>	<u>23,000</u>
Expenditures: Recycle Center			
410-Supplies	500	500	-
420-Fuel	250	250	-
470-Utilities	4,000	4,000	-
510-Freight	100	100	-
600-Repairs	<u>500</u>	<u>500</u>	<u>-</u>
Total expenditures ops	<u>5,350</u>	<u>5,350</u>	<u>-</u>
Total expenditures ops(combined)	145,850	168,850	23,000
Projected Surplus/(Deficit)	<u>650</u>	<u>-</u>	<u>-</u>

ORDINANCE 2017-05:
PERMANENT FUND
RESERVE ACCOUNT
CONTRIBUTION – 1ST
READING

City of Sand Point



ORDINANCE 2017-05

AN ORDINANCE OF THE CITY OF SAND POINT, ALASKA, APPROVING A DEPOSIT IN THE AMOUNT OF \$500,000 INTO THE CITY PERMANENT FUND RESERVE ACCOUNT.

BE IT ORDAINED BY THE SAND POINT CITY COUNCIL:

SECTION 1. Classification: This is a non-code ordinance.

SECTION 2. Effective Date: This Ordinance becomes effective upon adoption.

SECTION 3. Severability: The terms, provisions and sections of this ordinance are severable.

SECTION 4. Content: SPCO § 5.70.020(d) states that contributions made to the City's Permanent Fund Reserve Account must be done so by City Council Ordinance. The Sand Point City Council approves an appropriation in the amount of \$500,000 into the City Permanent Fund Account.

**PASSED AND ADOPTED BY A DULY CONSTITUTED QUORUM OF
THE SAND POINT CITY COUNCIL THIS __ DAY OF JULY, 2017.**

ATTEST:

Glen Gardner, Jr., Mayor

Shannon Sommer, City Clerk

OLD BUSINESS

None at this time.

NEW BUSINESS

Sand Point Teen Center

C/O Unga Tribal Council
PO Box 508
Sand Point, AK 99661

April 25, 2017

To Mayor Glen Gardner and Council Members:

This is a donation request for \$3000 to go towards the operations of the Sand Point Teen Center. Thank you so much for your continued support of the Teen Center by providing the building, utilities and maintenance along with the \$3,000 cash contribution for operations you donated in past years.

Sand Point teens have a safe place to socialize and participate in positive activities, which provides an alternative to drugs and alcohol use. We have eight soon-to-be seventh graders that will be enjoying the Teen Center this year.

The teenagers are the future of our community and we want to help build productive young adults and providing a good, safe environment for teens will have a positive effect on them.

The Teen Center has been operating since 2009 and would not be successful without your continued support.

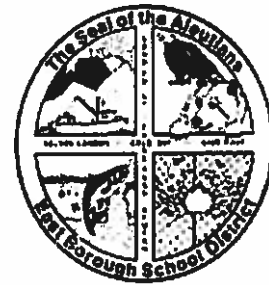
Thank you in advance for any support you can contribute.

Sincerely,

A handwritten signature in black ink, appearing to read "Tina Anderson", with a long horizontal flourish extending to the right.

Tina Anderson
Teen Center Committee Member

ALEUTIANS EAST BOROUGH SCHOOL DISTRICT



Sand Point School
Box 269
Sand Point, AK 99661
907-383-2393

May 1, 2017

Dear Mayor Gardner,

The American Government class at Sand Point High School once again has the marvelous opportunity to take part in the Close Up program in Washington D.C. and New York City. The Close Up program gives students an opportunity to learn about how our government works, the history of our government and country, and about our responsibilities and rights as citizen of the United States of America. In order to make this opportunity a reality we need your help.

The unique education program consists of activities designed to introduce students to the history, politics, and culture of the nation's capital. While in the capital, we will take part in small group seminars and workshops, meeting with congressional members and their staff, as well as with lobbyists, embassy officials, and will visit the many museums and monuments in Washington DC.

The cost for each student to go on the trip comes to approximately \$5,500 per person. With three students and chaperone in government this year, we'll have to raise around \$22,000 total. The cost of the program includes travel expenses, meals, lodging, and program registration costs. In order to help accomplish this goal we are reaching out to local businesses and other community organizations for contributions.

Your contribution would not only help us attend this valuable educational experience, it would be an investment in our community though helping us become more informed and responsible citizens.

Please call Amy Eubank, the teacher chaperone of this year's trip, at 383-2393 if you have any questions. Your contributions will be greatly appreciated!

Thank you,

Brittany Gardner
Anthony Webster
Karl Smith

Amy Eubank

The 2018 Sand Point, Alaska Close Up Students!

RECEIVED

MAY 10 2017

blong
City of Sand Point

RECEIVED

MAY 17 2017

City of Sand Point

May 17, 2017

Dear Sand Point City Council,

First, let me extend my thanks for all the support that the City Council and the administration puts forward to make Sand Point a fun and active community. I believe events and other community building activities have continued to grow for the past several years in large part to this sustained municipal support.

One of the events that KSDP has worked to maintain for the past several years is the 4th of July Festival. This year we are hoping to make it one to remember by hosting a Jam on either the 3rd or the 4th, and having a fair with game booths, races, arts and crafts, tables, bouncy houses and any other form of fun that can be found on the 4th.

Besides the obvious human resources this will require, there is a financial component. We are hoping to buy decorations, prizes and other necessities for an event of this kind. We understand there is a special events fund within the city's budget that has been used for the 4th and would like to request that KSDP be allowed to use these allocated funds for their designated purpose.

KSDP requests the support of the City Council in order to create a festive Fourth of July that will be family friendly and fun for adults as well. We are working with student groups, the Women's Club and any other local organizations interested in the Festival in order to make this a diverse and sustainable event for years to come.

Thank you so much for your time and consideration.

Sincerely,



Austin Roof
General Manager
Aleutian Peninsula Broadcasting, Inc.



QAGAN TAYAGUNGIN TRIBE
P.O. BOX 447
SAND POINT, ALASKA 99661
PHONE (907) 383-5616
FAX (907) 383-5814

City of Sand Point
Attn: Mayor Glen Gardner
P.O. Box 249
Sand Point, AK 99661



May 19, 2017

Dear Mayor Gardner,

Aang Aang! It's that time of year again to start preparing for our Annual Culture Camp. We will be celebrating seventeen years of having Culture Camp in Sand Point this year. The camp dates for this year are July 17 – 27, 2017.

Every year the Qagan Tayagungin Tribe has worked cooperatively with the US Fish & Wildlife Service, The Aleut Corporation, Unga Tribe, Shumagin Corporation, Aleutians East Borough, City of Sand Point, Trident Seafood's, Peter Pan Seafood's, Eastern Aleutian Tribes, Pauloff Harbor Tribe, Aleutian Housing Authority, Aleutian/Pribilof Island Association, as well as other businesses and donations from community members to provide funding each year for Culture Camp so we can provide our Unangan youth and community members with a cultural education.

Last year we had over 85 students from kindergarten through twelfth grade, and about 35 adults participate in cultural activities. It takes a considerable amount of funding to provide camp every year. We hope you will continue to generously support the Sand Point Culture Camp with a donation of \$5,000 which we can apply to expenses for camp.

Thank you for your time and support for the Sand Point Culture Camp.

Sincerely,

A blue ink handwritten signature, appearing to read "Tiffany Jackson", written over a light blue horizontal line.

Tiffany Jackson
Executive Director



QAGAN TAYAGUNGIN TRIBE
P.O. BOX 447
SAND POINT, ALASKA 99661
PHONE (907) 383-5616
FAX (907) 383-5814



City of Sand Point
P.O Box 249
Sand Point, AK 99661

May 23, 2017

Dear Mayor Glen Gardner Jr. and City Council Members;

We are writing on behalf of the Qagan Tayagungin Tribe. We would like to ask if the City of Sand Point would consider providing a donation for our 4th Annual Graveyard Clean-up.

During the month of July, the QTT Environmental Department will be conducting a graveyard clean-up in coordination with our Environmental Youth Groups to teach them about invasive species and cleaning up our community. This will be our fourth year with a graveyard clean-up.

Each year we've done the Graveyard Clean-up, we've gotten positive feedback. We are praised for doing a great job and we are always told how wonderful the graveyard looks. We clear a lot of the alders, bushes, grass and invasive species. We've been asked to do more, but recognize we need more volunteer help and more equipment in order to do more in the limited time we have.

All proceeds will go to the Graveyard Clean-up for supplies and door prizes for both youth and adults. We will be providing children and adults with the opportunity to learn more about our environment, and a better understanding of what we all can do to keep our community clean for future generations. The donation you could make would be greatly appreciated.

Sincerely,

A handwritten signature in black ink that reads "Karis Porcincula".

Karis Porcincula
Environmental Coordinator

A handwritten signature in black ink that reads "Jasmine Maligaya".

Jasmine Maligaya
Environmental Assistant

VIP TAXES ACCOUNTING ASSISTANCE PROPOSAL

City of Sand Point, Alaska
Proposal to Provide Accounting Assistance

For the Fiscal Year Ending
June 30, 2017

VIP Taxes & Consulting, LLC.
1029 W 16th Avenue,
Anchorage, AK 99501
(907) 770-1331

May 25, 2017

Contact: Irina Morozova, CPA

City of Sand Point, Alaska

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May 25, 2017

Mr. Andy Varner
City Administrator
City of Sand Point
3380 C Street, Suite 205
Anchorage, Alaska 99503

RE: Accounting Assistance and Audit Prep for 2017 Audit

Dear Andy:

We want to thank you for giving our firm the opportunity to submit a proposal to perform the following professional services for the City of Sand Point.

- Audit preparation assistance for the year ended June 30, 2017
- Assistance and support for the City of Sand Point's accounting personnel during the 2017 audit
- Training of the City of Sand Point's accounting personnel on best practices and accounting close-out
- Assistance with gaming reports, reconciliations and compliance with the State of Alaska gaming statutes and regulations, and research on sales tax for gaming activities
- Assistance with updating Finance Manual and procedures
- Telephone conferences on an as-needed basis to discuss the operations of the City of Sand Point, business matters, accounting matters, and any other topics
- Unlimited phone and email support for the City of Sand Point's personnel regarding accounting assistance, general questions, and other matters that do not require changes to the scope of this engagement

The professional services will begin on July 1, 2017 and will continue for a period of twelve months until June 30, 2018.

City of Sand Point
May 25, 2017

The price for the above professional services will be \$19,980.00 payable on the last day of each month in equal installments of \$1,665.00. The price does not include any out-of-pocket expenses, such as travel, postage, courier services, etc.


Because our proposal provides ongoing access to the accounting advice you need on a fixed-price basis, you will not be concerned about escalating costs. Our service is built around fixed pricing, as opposed to hourly rates, and offers you access to the accumulated intellectual capital of our firm.

We, at VIP Taxes & Consulting, LLC, take great pride in the level of experience, competence, and professionalism we can offer. We understand the importance of meeting deadlines and the effect it has on the annual audit of a government entity.

We look forward to your favorable consideration of our proposal and welcome the opportunity to discuss it with you in person. Please feel free to call if you have any questions about the contents of our proposal. We would be happy to discuss it with you in detail.

Very truly yours,

VIP Taxes & Consulting, LLC

A handwritten signature in cursive script that reads "Irina Morozova".

Irina V. Morozova, CPA

PROFILE OF VIP TAXES & CONSULTING, LLC.

We are an accounting firm located in Anchorage. Because our firm is small, our clients benefit by getting personalized quality service. Client communication is very important to us, and we listen to our clients and strive to fulfill their individual accounting needs. We also work closely with your auditors to minimize multiple requests for information, frequent inquiries, and other time-consuming inefficiencies.

All of our work is performed or reviewed by a licensed CPA in the State of Alaska. We have experience with clients throughout Alaska in the nonprofit, governmental, and commercial sectors. We also understand the challenges of communication with remote areas in our state.

We combine our in-depth understanding of the audit process with a philosophy of client-oriented service to save you time and money. We also tailor our services to meet your individual accounting support needs.

WORK PLAN

It is our understanding that the upcoming tasks facing the City of Sand Point are the preparation of accounting records for the 2017 audit and the training of the City's accounting personnel. Accordingly, we have outlined a work plan. Other accounting services will be performed when requested.

- Obtain reports and records from the City's accounting personnel, reconcile beginning balances and set up new 2017 work papers for the audit prep – July, 2017
- A two-week travel to Sand Point. One week will be utilized for performing audit prep, outlining audit prep procedures and providing on-site training of the City's accounting personnel. The second week will be utilized for assistance with gaming reports, reconciliations and compliance; assistance with updating Finance Manual and procedures; assistance with payroll reports and Form 1099 compliance – August, 2017
- Complete audit prep work and deliver accounting records to the auditors with sufficient time to begin and complete the 2017 audit – September, 2017
- Support the City's accounting personnel during the 2017 audit – September, 2017

- Answer auditors' questions and provide additional information requested by the auditors until the financial statements are issued
- Assist the Finance Officer and the City Administrator with reviewing audited financial statements – upon the 2017 audit completion
- Assure that June 30, 2017 balances per general ledger agree to the auditors' records - upon the 2017 audit completion

We appreciate the opportunity to submit this proposal and are available to discuss any items or questions you may have regarding it. If this proposal is acceptable to you, please sign where indicated below and return it to our office.

Very truly yours,

VIP Taxes & Consulting, LLC



Irina V. Morozova, CPA

ACCEPTED:

City of Sand Point

Title:

Date:

**SOA DOT AIRPORT LEASE
08760 & 08761 APPROVAL**



THE STATE
of **ALASKA**
GOVERNOR BILL WALKER

**Department of Transportation and
Public Facilities**

STATEWIDE AVIATION
Aviation Leasing, Anchorage Office
P.O. Box 196900, 99519-6900
4111 Aviation Avenue, 99502
Anchorage, Alaska
Main: 907.269.0740
Fax: 907.269.0489
dot.state.ak.us

May 25, 2017

Re: Sand Point Airport
Lease ADA-08760
Public Notice

Mr. Andy Varner
City Administrator
City of Sand Point
3380 C Street, Suite 205
Anchorage, Alaska 99503

Dear Mr. Varner:

Your application for the continued use of Lot 1A, Block 300 at the Sand Point Airport was reviewed in detail by our Lease Application Review Committee and tentatively approved. Department regulations (Alaska Administrative Code Title 17 [17 AAC 45]) require public notice prior to execution of agreements for use of State airport land. A notice must be posted on the State's Online Public Notice website (<http://notes4.state.ak.us/pn/pubnotic.nsf>) for a period of 30 days.

We prepared the text for the required notice (copy enclosed) and have arranged to post to the State's Online Public Notice website. The notice will be posted through June 26, 2017. After evaluation of any comments, a decision will be made as to whether or not the State can proceed with the lease extension. If we can proceed, an agreement will be sent to you for signature.

I may be reached at (907) 269-0738 and by email at johann.mueller@alaska.gov.

Sincerely,

A handwritten signature in black ink, appearing to read "J. Mueller".

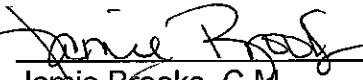
Johann Mueller
Aviation Leasing Specialist

Enclosure: Public Notice

The Alaska Department of Transportation & Public Facilities proposes to extend Lease ADA-08760 (Lot 1A, Block 300), consisting of approximately 3,096 square feet, at the Sand Point Airport for an additional five (5) years. Applicant: City of Sand Point. Annual rent: \$550.00. Authorized uses: Non-aeronautical – Maintenance and operation of a sand and cold storage building and vehicle parking.

This is an application filed under AS 02.15.090(c), which allows the Department to grant the proposed lease term extension without competition. Written comments must be received by 4:30 p.m., June 26, 2017, after which the Department will determine whether or not to extend the lease. The Department's decision will be sent only to persons who submit written comment or objection to the Department, at the address and by the date and time specified in this notice, and include their return address. Information is available from Johann Mueller, Aviation Leasing, Anchorage Office, PO Box 196900, Anchorage, Alaska 99519, (907) 269-0738. Anyone needing hearing impaired accommodation may call TDD (907) 269-0473.

The Department reserves the right to correct technical defects, term, or purposes and may reject any or all comments.

BY: 

Jamie Brooks, C.M.
Chief, Aviation Leasing Anchorage Office

DATE: 5/24/17

PLEASE LEAVE POSTED AND FULLY VISIBLE THROUGH JUNE 26, 2017
XX

Note: A person who removes, obscures or causes to be removed or obscured a notice posted in a public place before the removal date stated in this notice is subject to disqualification from receiving any lease, permit, or concession related to this notice.

**STATE OF ALASKA
DEPARTMENT OF TRANSPORTATION AND PUBLIC FACILITIES
SUPPLEMENT NO. 1**

SAND POINT AIRPORT

ADA-08760

THIS SUPPLEMENT to Lease ADA-08760, entered into by and between the State of Alaska, Department of Transportation and Public Facilities, Aviation Leasing, Anchorage Office, whose physical address is 4111 Aviation Avenue, Anchorage, Alaska 99502 and whose mailing address is PO Box 196900, Anchorage, Alaska 99519-6900, referred to as the Lessor, and the City of Sand Point, whose address is 3380 C Street, Suite 205, Anchorage, Alaska 99503, referred to as the Lessee, do enter into this agreement including exhibit(s) and signature page(s), and agree as follows:

RECITALS:

1. On October 15, 2005, the parties entered into Lease ADA-08256, covering the following:

Lot 1A, Block 300, consisting of approximately 3,650 square feet of land on the Sand Point airport; and
2. Effective February 28, 2007, the parties entered into Supplement No. 1 to Lease ADA-08256, amending Article II, Premises (A) to read:

Lot 1A, Block 300, consisting of approximately 3,096 square feet of land on the Sand Point airport; and
3. On February 25, 2011, the Lessor accepted the survey; and
4. Effective April 01, 2011, the parties entered into Successive Lease ADA-08760; and
5. The Lessee desires to extend or amend Lease ADA-08760; and
6. The parties find it will be to their mutual advantage to extend, supplement, amend, or revise said contract;

NOW, in consideration of the foregoing, Lease ADA-8760 is extended, supplemented, amended or revised in the following particulars only:

I. Article IV, TERM AND HOLDOVER (A), is amended to read:

The term of this lease is ten (10) years, beginning April 1, 2011, and ending March 31, 2021.

III. The effective date of this Supplement No. 1 is April 1, 2016.

ALL OTHER TERMS, PROVISIONS, AND COVENANTS REMAIN UNCHANGED.

IN WITNESS WHEREOF, the parties hereto have set their hands the day and year stated in the acknowledgments below.

CITY OF SAND POINT

AUTHORIZED SIGNATORY

STATE OF _____)
_____ Judicial District)ss

THIS IS TO CERTIFY that on this _____ day of _____, 2017, before me, the undersigned, a Notary Public in and for the State of _____, duly commissioned and sworn, personally appeared _____, known to me to be _____ of the above-mentioned city and who acknowledged before me that he or she executed the foregoing instrument for and on behalf of the city, with full authorization by the city to do so.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal the day and year above written.

Notary Public in and for the State of _____
My Commission Expires: _____

STATE OF ALASKA
DEPARTMENT OF TRANSPORTATION
AND PUBLIC FACILITIES

STATE OF ALASKA)
Third Judicial District)ss

THIS IS TO CERTIFY that on this _____ day of _____, 2017, before me, the undersigned, a Notary Public in and for the State of Alaska, duly commissioned and sworn as such, personally appeared _____, known to me and to me known to be the _____, Aviation Leasing, Anchorage Office, State of Alaska Department of Transportation and Public Facilities, for the uses and purposes therein set forth and that s/he is authorized by said State of Alaska so to do.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal, the date and year first written above.

Notary Public in and for Alaska
My Commission Expires: with office



THE STATE
of **ALASKA**

GOVERNOR BILL WALKER

**Department of Transportation and
Public Facilities**

STATEWIDE AVIATION
Aviation Leasing, Anchorage Office
P.O. Box 196900, 99519-6900
4111 Aviation Avenue, 99502
Anchorage, Alaska
Main: 907.269.0740
Fax: 907.269.0489
dot.state.ak.us

May 25, 2017

Re: Sand Point Airport
Lease ADA-08761
Public Notice

Mr. Andy Varner
City Administrator
City of Sand Point
3380 C Street, Suite 205
Anchorage, Alaska 99503

Dear Mr. Varner:

Your application for the continued use of Lot 2A, Block 300 at the Sand Point Airport was reviewed in detail by our Lease Application Review Committee and tentatively approved. Department regulations (Alaska Administrative Code Title 17 [17 AAC 45]) require public notice prior to execution of agreements for use of State airport land. A notice must be posted on the State's Online Public Notice website (<http://notes4.state.ak.us/pn/pubnotic.nsf>) for a period of 30 days.

We prepared the text for the required notice (copy enclosed) and have arranged to post to the State's Online Public Notice website. The notice will be posted through June 26, 2017. After evaluation of any comments, a decision will be made as to whether or not the State can proceed with the lease extension. If we can proceed, an agreement will be sent to you for signature.

I may be reached at (907) 269-0738 and by email at johann.mueller@alaska.gov.

Sincerely,

A handwritten signature in black ink, appearing to read "J. Mueller".

Johann Mueller
Aviation Leasing Specialist

Enclosure: Public Notice

MEMORANDUM

State of Alaska

Department of Transportation & Public Facilities
Statewide Aviation Leasing

TO: Hap Kramer
Airport Manager

DATE: May 25, 2017

FROM: Johann Mueller
Aviation Leasing Specialist

FILE: ADA-08760

TELEPHONE: 907-269-0738

SUBJECT: Sand Point Airport
ADA-08760
Public Notice

PRIORITY

Attached are a Certificate of Posting and a public notice. Please immediately print and post three of the notices in convenient view of the general public in three different locations in the Sand Point Airport area. Place one in the local Post Office, if possible. They are to remain in public view for twenty-one (21) calendar days.

After posting three notices, fill out the Certificate of Posting on the bottom of the notice and state where the notices were posted. Return the Certificate of Posting to our office immediately. You do not need to retrieve and return the notices that were posted.

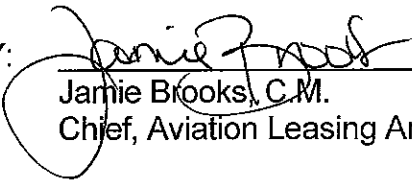
These steps must be followed to comply with Article 8, Section 10 of the Alaska Constitution Call me at (907) 269-0738 if you have questions. Thank you!

Attached: Public Notice/Certificate of Posting (2)

The Alaska Department of Transportation & Public Facilities proposes to extend Lease ADA-08761 (Lot 2A, Block 300), consisting of approximately 27,992 square feet, at the Sand Point Airport for an additional five (5) years. Applicant: City of Sand Point. Annual rent: \$2,771.21. Authorized uses: Non-aeronautical – Continued maintenance and operation of sand and cold storage building and vehicle parking.

This is an application filed under AS 02.15.090(c), which allows the Department to grant the proposed lease term extension without competition. Written comments must be received by 4:30 p.m., June 26, 2017, after which the Department will determine whether or not to extend the lease. The Department's decision will be sent only to persons who submit written comment or objection to the Department, at the address and by the date and time specified in this notice, and include their return address. Information is available from Johann Mueller, Aviation Leasing, Anchorage Office, PO Box 196900, Anchorage, Alaska 99519, (907) 269-0738. Anyone needing hearing impaired accommodation may call TDD (907) 269-0473.

The Department reserves the right to correct technical defects, term, or purposes and may reject any or all comments.

BY: 

Jamie Brooks, C.M.
Chief, Aviation Leasing Anchorage Office

DATE: 5/24/17

PLEASE LEAVE POSTED AND FULLY VISIBLE THROUGH JUNE 26, 2017
XX

Note: A person who removes, obscures or causes to be removed or obscured a notice posted in a public place before the removal date stated in this notice is subject to disqualification from receiving any lease, permit, or concession related to this notice.

STATE OF ALASKA
DEPARTMENT OF TRANSPORTATION AND PUBLIC FACILITIES
SUPPLEMENT NO. 1

SAND POINT AIRPORT

ADA-08761

THIS SUPPLEMENT to Lease ADA-08761, entered into by and between the State of Alaska, Department of Transportation and Public Facilities, Aviation Leasing, Anchorage Office, whose physical address is 4111 Aviation Avenue, Anchorage, Alaska 99502 and whose mailing address is PO Box 196900, Anchorage, Alaska 99519-6900, referred to as the Lessor, and the City of Sand Point, whose address is 3380 C Street, Suite 205, Anchorage, Alaska 99503, referred to as the Lessee, do enter into this agreement including exhibit(s) and signature page(s), and agree as follows:

RECITALS:

1. On April 1, 2006, the parties entered into Lease ADA-08257, covering the following:

Lot 2A, Block 300, consisting of approximately 22,313 square feet of land on the Sand Point airport; and
2. Effective April 1, 2007, the parties entered into Supplement No. 1 to Lease ADA-08256, amending Article II, Premises (A) to read:

Lot 2A, Block 300, consisting of approximately 27,992 square feet of land on the Sand Point airport; and
3. On February 25, 2011, the Lessor accepted the survey; and
4. Effective April 01, 2011, the parties entered into Successive Lease ADA-08761; and
5. The Lessee desires to extend or amend Lease ADA-08761; and
6. The parties find it will be to their mutual advantage to extend, supplement, amend, or revise said contract;

NOW, in consideration of the foregoing, Lease ADA-8761 is extended, supplemented, amended or revised in the following particulars only:

I. Article IV, TERM AND HOLDOVER (A), is amended to read:

The term of this lease is ten (10) years, beginning April 1, 2011, and ending March 31, 2021.

III. The effective date of this Supplement No. 1 is April 1, 2016.

ALL OTHER TERMS, PROVISIONS, AND COVENANTS REMAIN UNCHANGED.

IN WITNESS WHEREOF, the parties hereto have set their hands the day and year stated in the acknowledgments below.

CITY OF SAND POINT

AUTHORIZED SIGNATORY

STATE OF _____)
_____ Judicial District)ss

THIS IS TO CERTIFY that on this _____ day of _____, 2017, before me, the undersigned, a Notary Public in and for the State of _____, duly commissioned and sworn, personally appeared _____, known to me to be _____ of the above-mentioned city and who acknowledged before me that he or she executed the foregoing instrument for and on behalf of the city, with full authorization by the city to do so.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal the day and year above written.

Notary Public in and for the State of _____
My Commission Expires: _____

STATE OF ALASKA
DEPARTMENT OF TRANSPORTATION
AND PUBLIC FACILITIES

STATE OF ALASKA)
Third Judicial District)ss

THIS IS TO CERTIFY that on this _____ day of _____, 2017, before me, the undersigned, a Notary Public in and for the State of Alaska, duly commissioned and sworn as such, personally appeared _____, known to me and to me known to be the _____, Aviation Leasing, Anchorage Office, State of Alaska Department of Transportation and Public Facilities, for the uses and purposes therein set forth and that s/he is authorized by said State of Alaska so to do.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal, the date and year first written above.

Notary Public in and for Alaska
My Commission Expires: with office

PUBLIC COMMENTS

COUNCIL COMMENTS

ADJOURNMENT

FYI

BILL WALKER
Governor



P.O. Box 110001
Juneau, AK 99811-0001
(907) 465-3500
Fax (907) 465-3532

STATE OF ALASKA
OFFICE OF THE GOVERNOR
JUNEAU

May 19, 2017

The Honorable Glen Gardner
Mayor
City of Sand Point
P.O. Box 249
Sand Point, AK 99661

Dear Mayor Gardner,

President Trump has made investment in national infrastructure a priority for his new Administration. As a result jurisdictions all around the country have been assembling their wish lists of projects for possible consideration. Governor Walker recently sent an initial list of Alaskan infrastructure projects for consideration by the Trump Administration. However, the Governor also provided notice that additional projects may be nominated by the State for qualifying municipal projects.

The State is therefore soliciting proposals for municipal or tribal infrastructure projects that might qualify for consideration under this federal program. If interested in offering projects for consideration, please follow the criteria below:

- Limit submissions to a maximum of three projects for communities of less than 10,000; or five projects for communities over 10,000 in population.
- Rank order all projects, highest to lowest.
- Projects must have a significant local match or private sector component to the overall funding package – provide project budget proposal.
- Preference should be given to projects that are shovel-ready.
- Identify if any project qualifies for other federal capital funding programs; these projects will likely receive lower priority in this solicitation.
- Project nominations must include a narrative explaining how the project would contribute to one or more of the federal goals for this program, including:
 - Promote American jobs and economic growth
 - Improve the balance of international trade
 - Promote American energy security
 - Rebuild failing public critical infrastructure
 - Meet an immediate life/safety concern not readily addressable by other means

The Honorable Glen Gardner

May 19, 2017

Page 2

Please submit all project nominations by June 30, 2017 via the Office of Management and Budget web interface: <https://www.omb.alaska.gov/html/omb-home/community-project-requests.html>.

Don't hesitate to let me know if you have any questions.

Sincerely,



John Hozey
Deputy Chief of Staff
Local Government Liaison