

City of Sand Point Council Meeting



Workshop: Tuesday, March 10, 2015 – 2:00 p.m.

Meeting: Tuesday, March 10, 2015– 7:00 p.m.

CALL TO ORDER

ROLL CALL

CITY OF SAND POINT

(packet will be available on website March 6,
2015 www.sandpointak.com)



MAYOR

Mayor Glen Gardner Jr. - Office Exp. 2017

COUNCIL MEMBERS

Danny Cumberlidge	Seat A - Exp. 2016
Allan Starnes	Seat B - Exp. 2017
Shirley Brown	Seat C - Exp. 2016
Jack Foster Jr.	Seat D - Exp. 2017
Marita Gundersen	Seat E - Exp. 2015
Rayette McGlashan	Seat F - Exp. 2015

SAND POINT CITY COUNCIL MEETING AGENDA CITY CHAMBERS

Regular Meeting

Tuesday, March 10, 2015 7:00 pm

CALL TO ORDER

ROLL CALL

APPROVAL OF AGENDA

CONSENT AGENDA:

1. Minutes: Minutes of Regular Meeting on February 10, 2015

REPORTS:

1. Finance Officer
2. Administrator
3. DPS Director
4. Fire Chief
5. Public Works Director
6. Harbor Master
7. Student Representative

HEARINGS, ORDINANCES AND RESOLUTIONS:

1. Ordinance 2015-02: Marijuana Possession and Definitions – 2nd Reading
2. Resolution 15-07: Amending PPP for Marijuana
3. Resolution 15-08: Amending PPP for Medical Benefits

OLD BUSINESS:

1. Health Plan – Medical Waiver

NEW BUSINESS

1. QTT Earth Day Fair Donation Request
2. QTT Culture Camp Donation Request
3. Janice Shuravlof Memorial Easter Egg Hunt Donation Request

PUBLIC COMMENTS

EXECUTIVE SESSION

COUNCIL COMMENTS

ADJOURNMENT

THERE IS A WORKSHOP FOR THIS MEETING AT 2 P.M. – SAME DAY IN CITY CHAMBERS

POSTED 03/04/15

SAND POINT CITY COUNCIL
Regular Meeting Minutes

Tuesday, February 10, 2015

CALL TO ORDER:

The regular meeting of the Sand Point City Council was held Tuesday, February 10, 2015, in the Sand Point Council Chambers. Mayor Glen Gardner Jr. called the meeting to order at 7:05 p.m.

ROLL CALL:

Glen Gardner Jr.	Mayor	Present
Danny Cumberlidge	Seat A	Absent - Excused
Allan Starnes	Seat B	Present
Shirley Brown	Seat C	Present
Jack Foster Jr.	Seat D	Present
Marita Gundersen	Seat E	Present
Rayette McGlashan	Seat F	Present

A quorum was established.

Staff in attendance:

Andy Varner, Administrator
Shannon Sommer, City Clerk
Krista Galvin, Finance Officer
John Lucking Jr., Police Chief
David Stokes, Public Works Director
Richard Kochuten Sr., Harbor Master

APPROVAL OF AGENDA:

Mayor Glen Gardner Jr. requested a motion to approve the agenda.

MOTION: Councilperson Shirley Brown made a motion to adopt the agenda with the postponement under New Business of Equipment Rental Rates and Health Plan – Medical Waiver until March’s agenda.

SECOND: Councilperson Allan Starnes seconded the motion.

VOTE: Motion passed unanimously.

APPROVAL OF CONSENT AGENDA:

1. Minutes of December 9, 2014 Regular Meeting Minutes.

Mayor Glen Gardner Jr. requested a motion to approve the consent agenda.

MOTION: Councilperson Shirley Brown made a motion to approve the agenda with the correction on page 1 under Approval of the Agenda and two corrections on page 2 under Administrator Andy Varner’s report.

SECOND: Councilperson Rayette McGlashan seconded the motion.

VOTE: Motion passed unanimously.

REPORTS:

Finance Officer- Krista Galvin

Finance Officer Krista Galvin reported that as of December 2014, we received \$372.97 in Raw Fish Tax, \$36,898.10 in Sales Tax for the month. She included a bank balance and expenditure and revenue guidelines.

Administrator - Andy Varner

Water/Sewer Projects

Administrator Andy Varner and Water/Sewer Director Allen Hill worked with DEC to apply for funding for water and sewer projects, for Russian Town Water Distribution and Lift Station Upgrades. ANTHC visited Sand Point last month and are designing a project for the Kelly Avenue outfall line and wastewater treatment.

Dock Replacement

Our strategy is to ask for a portion of the dock replacement funding from the State federal money which is being diverted from other projects like the Juneau Access Road and Knick Arm Bridge Gov. Walker wants to abandon.

Dept. of Public Safety/EMS

EAT's is in the process of developing the MOA with the City to accept Medicaid reimbursement for ambulance rides. The City is waiting for a State Business License to accept the Medicaid.

Marijuana Law

Our Code of Ordinances needed to be updated for the new Marijuana Law being effective February 24, 2015, as well as our Personnel Policy.

Aleutian Islands National Marine Sanctuary

The application to nominate and designate the sanctuary was denied by NOAA and termed insufficient.

Police Chief John Lucking Jr. summarized a memo to Mayor Gardner regarding retiring Tok.

Department of Public Safety - Chief John Lucking Jr.

Police Chief John Lucking Jr.'s reported he included statistical information in his report. He thanked Public Works Director David Stokes and Water/Sewer Director Hill for their help repairing the Tsunami siren. He invited the Council to approach him if they have any questions regarding the new Marijuana law. The Police Department is now fully staffed, they welcomed back Police Officer Alvin Osterback Jr. He thanked Administrative Assistant Denise Mobeck for covering the EMS Chief position while it is vacant.

Public Works Director – David Stokes

Public Works Director David Stokes reported they swept and graded roads, they worked on the Mack Dump Truck, helped with the removal of the School playground, replaced an alternator and batteries in the Loader, fixed a police vehicle, burned about 80% of the alder pile by the landfill, cleaned the City shop, fueled all City buildings, hauled rubber mulch to the City playground and fixed the Tsunami siren.

Landfill

They cleaned around dumpsters twice, straightened up steel piles, serviced equipment in December and Trident has been hauling lots of garbage.

Recycling Center

The recycling center continues to do well.

Water and Sewer

They continue to shut off delinquent accounts, and maintenance.

Mayor Gardner stated the Rock Crusher needs more repairs, and had the okay from Shumagin Corporation to start crushing rock when the crusher is ready.

Harbor Master - Richard Kochuten Sr.

Harbor Master Richard Kochuten Sr. reported all equipment is being maintained, greased and oiled. A harbor crew employee is on vacation for the month of February. There will be a mechanic with Kendrick Equipment arriving in March to do an inspection on the Travelift 150 AMO.

Mayor Gardner stated Building Maintenance Kenneth Spjut has been busy repairing the harbor house. He has put new flooring in the office and will next renovate the restrooms.

Student Representative – Colten Mack

Student Representative Colten Mack was on a basketball trip.

HEARINGS, ORDINANCES, AND RESOLUTIONS:

1. Ordinance 2015-02: Marijuana and Possession Definitions – 1st Reading

MOTION: Councilperson Rayette McGlashan made a motion to put Ordinance 2015-02: Marijuana Possession and Definitions on the floor for 1st Reading.

SECOND: Councilperson Allan Starnes seconded the motion.

VOTE: Marita-yes; Rayette-yes; Shirley-yes; Allan-yes; Jack-no.
Motion passed.

2. Resolution 15-05: Water and Sewer Projects

MOTION: Councilperson Rayette McGlashan made a motion to adopt Resolution 15-05: Water and Sewer Projects.

SECOND: Councilperson Shirley Brown seconded the motion.

VOTE: Motion passed unanimously.

3. Resolution 15-06: Revenue Sharing

MOTION: Councilperson Shirley Brown made a motion to put to adopt Resolution 15-06: Revenue Sharing.

SECOND: Councilperson Jack Foster Jr. seconded the motion.

VOTE: Motion passed unanimously.

OLD BUSINESS:

1. City Building Roof

Mayor Gardner chose the Done Rite Contracting quote for City Building Roof project for a total of \$16,141.60. Councilperson Jack Foster Jr. recommended to Mayor Gardner he add an additional 15%-20% for unexpected costs.

MOTION: Councilperson Rayette McGlashan made a motion accept Done Rite Contracting's quote.

SECOND: Councilperson Shirley Brown seconded the motion.

VOTE: Motion passed unanimously.

2. Maintenance Vehicle

MOTION: Councilperson Shirley Brown made a motion to accept the quote for a 2015 Ford F-150 Aluminum truck with a tool box, rack and protective coating.

SECOND: Councilperson Marita Gundersen seconded the motion.

VOTE: Motion passed unanimously.

NEW BUSINESS:

1. QTT Donation Request

MOTION: Councilperson Shirley Brown made a motion to donate \$110 to the Imagination Library.

SECOND: Councilperson Jack Foster Jr. seconded the motion.

VOTE: Motion passed unanimously.

2. Equipment Rental Rates

Equipment Rental Rates postponed until March's Agenda.

3. Health Plan – Medical Waiver

Health Plan – Medical Waiver postponed until March's Agenda.

PUBLIC COMMENTS: None.

EXECUTIVE SESSION:

MOTION: Councilperson Rayette McGlashan made a motion to move into Executive Session for discussions of pending or threatened lawsuits in which the city has an interest.

SECOND: Councilperson Jack Foster Jr. seconded the motion.

MOTION: Councilperson Jack Foster Jr. made a motion to move out of Executive Session.

SECOND: Councilperson Rayette McGlashan seconded the motion.

No action taken.

COUNCIL COMMENTS: None.

ADJOURNMENT:

MOTION: Councilperson Jack Foster Jr. made a motion to adjourn.

SECOND: Councilperson Rayette McGlashan seconded the motion.

The meeting adjourned at 8:05 PM.

Glen Gardner Jr., Mayor

ATTEST:

Shannon Sommer, City Clerk

REPORTS

FINANCE OFFICER

**City of Sand Point
Raw Fish Tax Revenue**

	<u>FY10</u>	<u>FY11</u>	<u>FY12</u>		<u>FY13</u>	<u>FY14</u>	<u>FY15</u>
June	83,738.35	89,371.73	217,340.55	July	98,195.23	156,655.84	121,976.31
July	66,700.34	128,368.96	139,818.08	August	68,242.04	137,107.36	48,575.15
August	47,508.96	78,457.48	117,033.81	September	71,393.24	53,307.44	64,362.76
September	37,286.18	80,983.80	79,043.91	October	74,240.08	41,610.64	32,213.32
October	43,372.78	46,603.74	74,929.24	November	5,675.98	22,386.53	7,214.11
November	11,430.85	8,421.65	10,518.19	December	1,305.30	5,337.01	372.97
December	106.26	6.03	92.61	January	39,379.85	43,650.07	25,670.23
January	23,074.95	70,721.63	61,025.94	February	33,190.81	53,363.98	-
February	46,534.36	91,693.11	80,458.14	March	78,691.30	65,073.23	-
March	63,330.92	79,640.86	103,148.90	April	24,930.11	36,514.38	-
April	33,548.59	25,898.74	29,908.61	May	16,846.94	21,292.12	-
May	44,056.75	59,813.76	26,019.65	June	129,015.93	64,462.43	-
Total	500,689.29	759,981.49	939,337.63		641,106.81	700,761.03	300,384.85

Sales Tax Revenue

	<u>FY10</u>	<u>FY11</u>	<u>FY12</u>		<u>FY13</u>	<u>FY14</u>	<u>FY15</u>
June	69,401.30	73,942.45	96,304.83	July	101,206.98	82,934.73	104,161.56
July	73,865.38	76,586.24	98,121.00	August	76,571.79	73,136.15	88,102.14
August	58,298.67	59,031.08	77,436.07	September	194,900.07	75,647.72	112,966.81
September	55,753.91	66,560.56	89,882.29	October	85,720.47	69,251.83	81,163.42
October	53,344.13	55,806.67	93,787.49	November	90,575.50	46,816.20	43,535.59
November	35,246.04	37,712.73	34,431.36	December	44,723.29	52,116.25	44,980.97
December	43,600.69	46,246.45	59,315.91	January	62,428.48	80,977.40	66,562.56
January	54,916.11	51,438.40	72,690.48	February	57,547.22	84,035.36	-
February	56,707.52	66,045.08	68,392.21	March	75,307.36	126,325.95	-
March	62,502.76	109,345.24	83,181.02	April	65,117.67	86,407.71	-
April	60,564.66	59,248.18	72,659.25	May	58,775.64	70,189.92	-
May	48,743.68	50,158.53	56,084.05	June	80,381.46	98,758.26	-
Total	672,944.85	752,121.61	902,285.96		993,255.93	946,597.48	541,473.05
				TDX Fines		(150,000.00)	
						796,597.48	

City of Sand Point
Bank Balance

Date

Bank	Account Number	Balance	
		1/31/2015	Date
Key Bank	50-20-500-0025757	2,465,261.50	
Wells Fargo - General	4121344139	126,377.59	
Wells Fargo - Bingo Fund	4121344147	212,443.84	
Wells Fargo - Silver Salmon Fund	4121344154	16,842.09	

CITY OF SAND POINT
***Expenditure Guideline-No Enc Sum©**

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Current Period: JANUARY 14-15

	14-15 YTD Budget	14-15 YTD Amt	JANUARY MTD Amt	14-15 YTD Balance	% of YTD
GENERAL FUND					
LEGISLATIVE	\$150,600.00	\$78,593.06	\$8,127.98	\$72,006.94	52.19%
ADMINISTRATION	\$1,082,908.00	\$670,776.29	\$185,587.46	\$412,131.71	61.94%
PARKS AND RECREATION	\$41,179.00	\$16,832.50	\$3,037.37	\$24,346.50	40.88%
ANIMAL CONTROL	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
PUBLIC SAFETY	\$666,250.00	\$271,462.88	\$43,945.01	\$394,787.12	40.74%
PUBLIC WORKS	\$631,289.00	\$342,268.80	\$40,859.50	\$289,020.20	54.22%
FACILITIES	\$453,968.00	\$173,052.25	\$22,937.52	\$280,915.75	38.12%
TRANSFER PAYMENTS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
<i>Total GENERAL FUND</i>	<u>\$3,026,194.00</u>	<u>\$1,552,985.78</u>	<u>\$304,494.84</u>	<u>\$1,473,208.22</u>	<u>51.32%</u>
BINGO FUND					
ADMINISTRATION	\$497,404.00	\$319,397.57	\$49,684.82	\$178,006.43	64.21%
<i>Total BINGO FUND</i>	<u>\$497,404.00</u>	<u>\$319,397.57</u>	<u>\$49,684.82</u>	<u>\$178,006.43</u>	<u>64.21%</u>
SILVER SALMON DERBY					
FIRE	\$25,750.00	\$16,352.94	\$0.00	\$9,397.06	63.51%
<i>Total SILVER SALMON DERBY</i>	<u>\$25,750.00</u>	<u>\$16,352.94</u>	<u>\$0.00</u>	<u>\$9,397.06</u>	<u>63.51%</u>
CLINIC OPERATIONS/MAINTENANCE					
ADMINISTRATION	\$32,777.00	\$31,971.00	\$0.00	\$806.00	97.54%
<i>Total CLINIC OPERATIONS/MAINTENANCE</i>	<u>\$32,777.00</u>	<u>\$31,971.00</u>	<u>\$0.00</u>	<u>\$806.00</u>	<u>97.54%</u>
WATER/SEWER OPERATIONS					
WATER/SEWER	\$357,803.00	\$121,221.54	\$15,659.45	\$236,581.46	33.88%
<i>Total WATER/SEWER OPERATIONS</i>	<u>\$357,803.00</u>	<u>\$121,221.54</u>	<u>\$15,659.45</u>	<u>\$236,581.46</u>	<u>33.88%</u>
HARBOR/PORT OPERATIONS					
HARBOR	\$496,500.00	\$389,118.42	\$68,910.35	\$107,381.58	78.37%
<i>Total HARBOR/PORT OPERATIONS</i>	<u>\$496,500.00</u>	<u>\$389,118.42</u>	<u>\$68,910.35</u>	<u>\$107,381.58</u>	<u>78.37%</u>
REFUSE COLLECTION					
PUBLIC WORKS	\$154,179.00	\$95,043.77	\$15,805.42	\$59,135.23	61.65%
<i>Total REFUSE COLLECTION</i>	<u>\$154,179.00</u>	<u>\$95,043.77</u>	<u>\$15,805.42</u>	<u>\$59,135.23</u>	<u>61.65%</u>
SCHOOL LOOP ROAD & PAVING PROJ					
ADMINISTRATION	\$2,574,000.00	\$2,886,318.19	\$0.00	-\$312,318.19	112.13%
<i>Total SCHOOL LOOP ROAD & PAVING PROJ</i>	<u>\$2,574,000.00</u>	<u>\$2,886,318.19</u>	<u>\$0.00</u>	<u>-\$312,318.19</u>	<u>112.13%</u>
SCHOOL LOOP ROAD/CITY OF SP					
ADMINISTRATION	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
<i>Total SCHOOL LOOP ROAD/CITY OF SP</i>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>0.00%</u>
SCHOOL LOOP ROAD/CSP					
ADMINISTRATION	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
<i>Total SCHOOL LOOP ROAD/CSP</i>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>0.00%</u>
HARBOR CONSTRUCTION					
HARBOR	\$0.00	\$469,045.64	\$0.00	-\$469,045.64	0.00%
<i>Total HARBOR CONSTRUCTION</i>	<u>\$0.00</u>	<u>\$469,045.64</u>	<u>\$0.00</u>	<u>-\$469,045.64</u>	<u>0.00%</u>
Report Total	<u>\$7,164,607.00</u>	<u>\$5,881,454.85</u>	<u>\$454,554.88</u>	<u>\$1,283,152.15</u>	<u>82.09%</u>

CITY OF SAND POINT
***Revenue Guideline-Alt Code©**

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Current Period: JANUARY 14-15

		14-15	14-15	JANUARY	14-15	% of
		YTD Budget	YTD Amt	MTD Amt	YTD Balance	YTD
GENERAL FUND						
Active	R 01-022 AK MUNICI LEAGUE INVES	\$0.00	\$150.20	\$21.08	-\$150.20	0.00%
Active	R 01-051 TRANSFER FROM	\$490,267.00	\$0.00	\$0.00	\$490,267.00	0.00%
Active	R 01-200 INTEREST/RESTRICTED	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
Active	R 01-202 FINES AND PENALTYS	\$1,000.00	\$21.46	\$1.35	\$978.54	2.15%
Active	R 01-203 OTHER REVENUE	\$40,000.00	\$135,847.92	\$57,091.67	-\$95,847.92	339.62%
Active	R 01-205 4% SALES TAX	\$900,000.00	\$573,668.75	\$44,980.97	\$326,331.25	63.74%
Active	R 01-213 RAW FISH TAX	\$800,000.00	\$339,177.05	\$372.97	\$460,822.95	42.40%
Active	R 01-214 FINE-LATE SALES TAX	\$1,000.00	\$170.05	\$0.00	\$829.95	17.01%
Active	R 01-217 7% B & B Tax	\$15,000.00	\$10,721.86	\$139.40	\$4,278.14	71.48%
Active	R 01-225 PAYMENT IN LIEU OF TAX	\$150,000.00	\$0.00	\$0.00	\$150,000.00	0.00%
Active	R 01-226 EVENT COSTS	\$4,500.00	\$0.00	\$0.00	\$4,500.00	0.00%
Active	R 01-227 ACO REGISTRATION	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 01-229 EASTER EGG HUNT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 01-230 DONATIONS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 01-232 EMS FUND	\$0.00	\$2,000.00	\$0.00	-\$2,000.00	0.00%
Active	R 01-233 BUSINESS LIC. FEE	\$2,500.00	\$1,075.00	\$700.00	\$1,425.00	43.00%
Active	R 01-234 SB 46 PERS RELIEF	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 01-236 SAND POINT SWEATSHIR	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 01-238 ANCHORAGE OFFICE	\$20,000.00	\$0.00	\$0.00	\$20,000.00	0.00%
Active	R 01-239 AEB FY12 COMMUNITY GR	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 01-250 STATE REVENUE SHARIN	\$143,876.00	\$144,641.00	\$0.00	-\$765.00	100.53%
Active	R 01-254 STATE OF ALASKA/DCED	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 01-256 REVENUE--STATE OF ALA	\$7,500.00	\$0.00	\$0.00	\$7,500.00	0.00%
Active	R 01-257 REVENUE--FEDERAL GOV	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 01-260 STATE BUSINESS LICENS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 01-265 STATE PROCESSORS TAX	\$45,000.00	\$0.00	\$0.00	\$45,000.00	0.00%
Active	R 01-266 EXT FISH TAX SHARING	\$260,000.00	\$241,316.26	\$0.00	\$18,683.74	92.81%
Active	R 01-285 EQUIPMENT RENTAL	\$15,000.00	\$12,551.68	\$76.83	\$2,448.32	83.68%
Active	R 01-291 BUILDING RENTALS	\$125,000.00	\$78,579.25	\$14,918.25	\$46,420.75	62.86%
Active	R 01-293 LIBRARY GRANT	\$10,500.00	\$6,650.00	\$0.00	\$3,850.00	63.33%
Active	R 01-297 POLICE MISC REVENUE	\$1,000.00	\$470.00	\$35.00	\$530.00	47.00%
Active	R 01-298 EMS MISC REVENUE	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
Active	R 01-302 SCHOOL LOOP ROAD CON	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 01-809 DMVA-DHS&EM - KSDP GR	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	Total	\$3,033,143.00	\$1,547,040.48	\$118,337.52	\$1,486,102.52	51.00%
	Total GENERAL FUND	\$3,033,143.00	\$1,547,040.48	\$118,337.52	\$1,486,102.52	51.00%
BINGO FUND						
Active	R 02-051 TRANSFER FROM	\$42,104.00	\$0.00	\$0.00	\$42,104.00	0.00%
Active	R 02-202 FINES AND PENALTYS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 02-234 SB 46 PERS RELIEF	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 02-294 BINGO REVENUE	\$45,000.00	\$25,518.25	\$6,269.75	\$19,481.75	56.71%
Active	R 02-295 PULL TAB REVENUE	\$410,000.00	\$336,581.00	\$50,557.00	\$73,419.00	82.09%
Active	R 02-490 DEPRECIATION	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 02-861 BINGO SUPPLIES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 02-863 CONCESSIONS	\$300.00	\$66.00	\$0.00	\$234.00	22.00%
	Total	\$497,404.00	\$362,165.25	\$56,826.75	\$135,238.75	72.81%
	Total BINGO FUND	\$497,404.00	\$362,165.25	\$56,826.75	\$135,238.75	72.81%
SILVER SALMON DERBY						

CITY OF SAND POINT
***Revenue Guideline-Alt Code©**

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Current Period: JANUARY 14-15

		14-15	14-15	JANUARY	14-15	% of
		YTD Budget	YTD Amt	MTD Amt	YTD Balance	YTD
Active	R 03-004 SILVER SALMON DERBY	\$22,000.00	\$15,323.00	\$0.00	\$6,677.00	69.65%
Active	R 03-230 DONATIONS	\$0.00	\$1,650.00	\$0.00	-\$1,650.00	0.00%
	Total	\$22,000.00	\$16,973.00	\$0.00	\$5,027.00	77.15%
	Total SILVER SALMON DERBY	\$22,000.00	\$16,973.00	\$0.00	\$5,027.00	77.15%
CLINIC OPERATIONS/MAINTENANCE						
Active	R 10-257 REVENUE--FEDERAL GOV	\$32,777.00	\$19,119.73	\$2,731.39	\$13,657.27	58.33%
Active	R 10-576 FUEL	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	Total	\$32,777.00	\$19,119.73	\$2,731.39	\$13,657.27	58.33%
	Total CLINIC OPERATIONS/MAINTENANCE	\$32,777.00	\$19,119.73	\$2,731.39	\$13,657.27	58.33%
CITY DOCK WAREHOUSE/DEC						
Active	R 13-256 REVENUE--STATE OF ALA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	Total	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	Total CITY DOCK WAREHOUSE/DEC	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
WASTEWATER UPGRADE/DEC						
Active	R 14-051 TRANSFER FROM	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 14-256 REVENUE--STATE OF ALA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	Total	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	Total WASTEWATER UPGRADE/DEC	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
AIEDA/ENERGY EFFIECIENCY GRANT						
Active	R 23-256 REVENUE--STATE OF ALA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	Total	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	Total AIEDA/ENERGY EFFIECIENCY GRANT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
WATER/SEWER OPERATIONS						
Active	R 61-051 TRANSFER FROM	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 61-052 TRANSFER TO	\$174,303.00	\$0.00	\$0.00	\$174,303.00	0.00%
Active	R 61-202 FINES AND PENALTYS	\$3,500.00	\$939.24	\$77.95	\$2,560.76	26.84%
Active	R 61-203 OTHER REVENUE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 61-206 WATER/SEWER REVENUE	\$180,000.00	\$108,652.92	\$14,439.72	\$71,347.08	60.36%
Active	R 61-234 SB 46 PERS RELIEF	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	Total	\$357,803.00	\$109,592.16	\$14,517.67	\$248,210.84	30.63%
	Total WATER/SEWER OPERATIONS	\$357,803.00	\$109,592.16	\$14,517.67	\$248,210.84	30.63%
HARBOR/PORT OPERATIONS						
Active	R 62-027 A/R AEB WATERLINE EXT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 62-051 TRANSFER FROM	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 62-080 BUILDINGS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 62-201 INTEREST	\$3,000.00	\$3,334.35	\$256.62	-\$334.35	111.15%
Active	R 62-203 OTHER REVENUE	\$0.00	\$10,500.00	\$0.00	-\$10,500.00	0.00%
Active	R 62-210 HARBOR/MOORAGE	\$200,000.00	\$175,076.96	\$28,654.83	\$24,923.04	87.54%
Active	R 62-211 HARBOR/TRAVELLIFT	\$90,000.00	\$60,423.54	\$4,018.50	\$29,576.46	67.14%
Active	R 62-212 BOAT HARBOR/RENTS	\$60,000.00	\$44,044.20	\$7,136.05	\$15,955.80	73.41%
Active	R 62-215 HARBOR/WHARFAGE	\$60,000.00	\$29,155.70	\$13,724.92	\$30,844.30	48.59%
Active	R 62-219 HARBOR ELEC SERVICE F	\$0.00	\$5,037.62	\$829.20	-\$5,037.62	0.00%
Active	R 62-220 HARBOR/ELEC DEPOSIT	\$0.00	\$15,059.66	\$720.00	-\$15,059.66	0.00%
Active	R 62-221 HARBOR/VAN STORAGE	\$18,000.00	\$16,650.69	\$0.00	\$1,349.31	92.50%
Active	R 62-222 HARBOR/STALL ELECTRIC	\$20,000.00	\$14,394.39	\$1,574.00	\$5,605.61	71.97%

CITY OF SAND POINT
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Current Period: JANUARY 14-15

		14-15	14-15	JANUARY	14-15	% of
		YTD Budget	YTD Amt	MTD Amt	YTD Balance	YTD
Active	R 62-223 HARBOR/ELECTRICITY	\$5,000.00	\$157.89	\$0.00	\$4,842.11	3.16%
Active	R 62-224 GEARSHED LOCKER REN	\$13,000.00	\$7,114.77	\$6,394.77	\$5,885.23	54.73%
Active	R 62-228 CITY/SNOPAC LOCKERS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 62-234 SB 46 PERS RELIEF	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 62-237 HARBOR STORAGE	\$2,500.00	\$3,094.88	\$1,585.31	-\$594.88	123.80%
Active	R 62-258 REVENUE--ALEUTIANS EA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 62-285 EQUIPMENT RENTAL	\$25,000.00	\$14,435.07	\$3,613.31	\$10,564.93	57.74%
Active	R 62-299 GAIN/LOSS DISPOSITION	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	Total	<u>\$496,500.00</u>	<u>\$398,479.72</u>	<u>\$68,507.51</u>	<u>\$98,020.28</u>	<u>80.26%</u>
	Total HARBOR/PORT OPERATIONS	\$496,500.00	\$398,479.72	\$68,507.51	\$98,020.28	80.26%
REFUSE COLLECTION						
Active	R 65-051 TRANSFER FROM	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 65-052 TRANSFER TO	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 65-202 FINES AND PENALTYS	\$1,600.00	\$559.80	\$28.56	\$1,040.20	34.99%
Active	R 65-204 REFUSE COLLECTION	\$140,000.00	\$83,570.42	\$10,914.43	\$56,429.58	59.69%
Active	R 65-234 SB 46 PERS RELIEF	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	Total	<u>\$141,600.00</u>	<u>\$84,130.22</u>	<u>\$10,942.99</u>	<u>\$57,469.78</u>	<u>59.41%</u>
	Total REFUSE COLLECTION	\$141,600.00	\$84,130.22	\$10,942.99	\$57,469.78	59.41%
SCHOOL LOOP ROAD/DC						
Active	R 68-257 REVENUE--FEDERAL GOV	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	Total	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>0.00%</u>
	Total SCHOOL LOOP ROAD/DC	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
SCHOOL LOOP ROAD & PAVING PROJ						
Active	R 70-051 TRANSFER FROM	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 70-256 REVENUE--STATE OF ALA	\$74,000.00	\$0.00	\$0.00	\$74,000.00	0.00%
Active	R 70-261 TRIDENT SEAFOODS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 70-262 STATE OF ALASKA/SAND	\$2,500,000.00	\$2,685,941.74	\$0.00	-\$185,941.74	107.44%
	Total	<u>\$2,574,000.00</u>	<u>\$2,685,941.74</u>	<u>\$0.00</u>	<u>-\$111,941.74</u>	<u>104.35%</u>
	Total SCHOOL LOOP ROAD & PAVING PROJ	\$2,574,000.00	\$2,685,941.74	\$0.00	-\$111,941.74	104.35%
SCHOOL LOOP ROAD/CITY OF SP						
Active	R 71-051 TRANSFER FROM	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	Total	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>0.00%</u>
	Total SCHOOL LOOP ROAD/CITY OF SP	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
SCHOOL LOOP ROAD/CSP						
Active	R 78-051 TRANSFER FROM	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	Total	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>0.00%</u>
	Total SCHOOL LOOP ROAD/CSP	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
HARBOR CONSTRUCTION						
Active	R 79-051 TRANSFER FROM	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 79-255 OBLIGATION BOND	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 79-256 REVENUE--STATE OF ALA	\$0.00	\$498,471.66	\$0.00	-\$498,471.66	0.00%
Active	R 79-258 REVENUE--ALEUTIANS EA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 79-263 ALEUTIANS EAST BOROU	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 79-264 CITY OF SAND POINT DES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	Total	<u>\$0.00</u>	<u>\$498,471.66</u>	<u>\$0.00</u>	<u>-\$498,471.66</u>	<u>0.00%</u>

CITY OF SAND POINT
***Revenue Guideline-Alt Code©**

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Current Period: JANUARY 14-15

	14-15 YTD Budget	14-15 YTD Amt	JANUARY MTD Amt	14-15 YTD Balance	% of YTD
Total HARBOR CONSTRUCTION	\$0.00	\$498,471.66	\$0.00	-\$498,471.66	0.00%
Report Total	\$7,155,227.00	\$5,721,913.96	\$271,863.83	\$1,433,313.04	79.97%

CITY OF SAND POINT

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***Fund Summary -
Budget to Actual©**

JANUARY 14-15

	14-15 YTD Budget	JANUARY MTD Amount	14-15 YTD Amount	14-15 YTD Balance	14-15 % YTD Budget
FUND 01 GENERAL FUND					
Revenue	\$3,033,143.00	\$118,337.52	\$1,547,040.48	\$1,486,102.52	51.00%
Expenditure	\$3,026,194.00	\$304,494.84	\$1,552,985.78	\$1,473,208.22	51.32%
		-\$186,157.32	-\$5,945.30		
FUND 02 BINGO FUND					
Revenue	\$497,404.00	\$56,826.75	\$362,165.25	\$135,238.75	72.81%
Expenditure	\$497,404.00	\$49,684.82	\$319,397.57	\$178,006.43	64.21%
		\$7,141.93	\$42,767.68		
FUND 03 SILVER SALMON DERBY					
Revenue	\$22,000.00	\$0.00	\$16,973.00	\$5,027.00	77.15%
Expenditure	\$25,750.00	\$0.00	\$16,352.94	\$9,397.06	63.51%
		\$0.00	\$620.06		
FUND 10 CLINIC OPERATIONS/MAINTENANCE					
Revenue	\$32,777.00	\$2,731.39	\$19,119.73	\$13,657.27	58.33%
Expenditure	\$32,777.00	\$0.00	\$31,971.00	\$806.00	97.54%
		\$2,731.39	-\$12,851.27		
FUND 13 CITY DOCK WAREHOUSE/DEC					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
FUND 14 WASTEWATER UPGRADE/DEC					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
FUND 23 AIEDA/ENERGY EFFIECIENCY GRANT					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
FUND 61 WATER/SEWER OPERATIONS					
Revenue	\$357,803.00	\$14,517.67	\$109,592.16	\$248,210.84	30.63%
Expenditure	\$357,803.00	\$15,659.45	\$121,221.54	\$236,581.46	33.88%
		-\$1,141.78	-\$11,629.38		
FUND 62 HARBOR/PORT OPERATIONS					
Revenue	\$496,500.00	\$68,507.51	\$398,479.72	\$98,020.28	80.26%
Expenditure	\$496,500.00	\$68,910.35	\$389,118.42	\$107,381.58	78.37%
		-\$402.84	\$9,361.30		
FUND 65 REFUSE COLLECTION					
Revenue	\$141,600.00	\$10,942.99	\$84,130.22	\$57,469.78	59.41%
Expenditure	\$154,179.00	\$15,805.42	\$95,043.77	\$59,135.23	61.65%
		-\$4,862.43	-\$10,913.55		
FUND 68 SCHOOL LOOP ROAD/DC					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		

CITY OF SAND POINT

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***Fund Summary -
Budget to Actual©**

JANUARY 14-15

	14-15	JANUARY	14-15	14-15	14-15
	YTD Budget	MTD Amount	YTD Amount	YTD Balance	% YTD Budget
FUND 70 SCHOOL LOOP ROAD & PAVING PROJ					
Revenue	\$2,574,000.00	\$0.00	\$2,685,941.74	-\$111,941.74	104.35%
Expenditure	\$2,574,000.00	\$0.00	\$2,886,318.19	-\$312,318.19	112.13%
		\$0.00	-\$200,376.45		
FUND 79 HARBOR CONSTRUCTION					
Revenue	\$0.00	\$0.00	\$498,471.66	-\$498,471.66	0.00%
Expenditure	\$0.00	\$0.00	\$469,045.64	-\$469,045.64	0.00%
		\$0.00	\$29,426.02		
Report Total		-\$182,691.05	-\$159,540.89		

TO: Mayor Gardner
City Council Members

FROM: Andy Varner
City Administrator

DATE: March 6, 2015

SUBJ: Monthly Report for March 2015

Here are a few issues we've been working on since the last report:

WATER/SEWER PROJECTS

- I submitted loan applications to DEC for Russian Town Water Distribution Upgrades, as well as Lift Station upgrades. The loans are 1.5%, with some of the loans even subsidized (forgiven), and only have to be taken as a match for the DEC water grants. The grant applications will be later this summer.

JUNEAU AND SWAMC

- I wrote this report before leaving for Juneau and SWAMC, and will provide oral reports for these meetings.

DOCK REPLACEMENT

- The \$9.5M project is uploaded into CAPSIS (the Legislature's capital project request form) and has a State funding request of \$750,000. Like every other community, we will have to see how the capital budget looks this session in the Legislature.

LANDFILL

- I completed our Class III Landfill permit application for another 5 years.

MARIJUANA LAW

- I attended a town hall meeting in Anchorage on Feb 28 to learn more about the regulatory issues and see what if any laws and questions might apply to Sand Point. It also helped provide some material if we decide to hold a public meeting in Sand Point in the future.

February 2015

14 cases were generated

- 1 Warrant for Failure to Appear
- 1 single vehicle accident/no insurance
- 1 MICS
- 1 DUI
- 1 Harassment
- 1 Failure to stop at officer direction
- 1 Disorderly conduct/criminal trespass
- 4 Burglary
- 2 Driving without valid license
- 1 Drug intel/weapons violation

There were 4 persons jailed

- 1 failure to appear bench warrant
- 1 disorderly conduct/criminal trespass
- 1 DWLR
- 1 DUI

There were 29 calls to 911

- 12 hang up or mis-dials
- 2 drunken disturbance
- 1 civil dispute
- 1 fight at Trident
- 10 MOC requests
- 1 misc
- 1 welfare check
- 1 REDDI report

Officer Calls for Service

- 4 courtesy transport
- 2 threats/harassment
- 5 welfare check
- 1 REDDI information
- 1 family custody issue
- 4 burglary investigation
- 1 accident into Trident building
- 2 suspicious activity

Other Officer Activity

- 3 prisoner transport to station
- 1 taking report at clinic regarding Sea Lion bite
- 1 curfew warning to minor
- 1 seized bag from airport for potential narcotics
- 3 paper service
- 9 bar/tavern check
- 1 drug/weapons investigation

26 traffic stops

- 7 warning stop sign violation
- 1 4-wheeler warning no helmet
- 5 warning equipment violation
- 1 citation DWOL
- 7 warning for speed
- 1 citation for speeding
- 4 warning for failure to signal

EMS activity: Rescue 1 transported 3 patients to airport for medivac

February 2015 Public Works Report

Shop

Graded Roads

Swept Roads

Serviced police vehicle

Burnt alder pile by landfill & Graded pad

Cleaned shop

Fueled City's buildings

Moved 8 Junk cars & trucks

Worked on crusher

Put in new bay door at water plant

Worked on Shumagin Pad

Landfill

Worked on skid steer lug nuts

Stacked the car & trucks into the junk pile

Recycling

Burned 400 gallons waste oil

Water & Sewer

February 2015

- We had a visit from the ANTHC sanitarian, Joy Britt, who was here to do an inspection of the water and sewer systems. These inspections are done to point out things we need to work on before our next Sanitary Survey.
- We installed a new back pressure valve in the polymer injection system and replaced some PVC piping to stop some small leaks.
- We entered the wet well volume and pump information in the Nagai L/S Multitrode. Flow volumes are now being calculated automatically.
- We determined that the air compressor at the school pump house had lost its ground connection. We will add some metal piping between the pressure tank and the sight glass, as recommended by the manufacturer, to insure that the probe can sense the ground. The pressure tank had become water logged. We will run another compressor about 5 minutes each week until the piping is ordered and installed.
- We received the ceiling fans for the water plant that will move the 70 degree air near the ceiling down over the piping and filters which should help remove the condensation. Moving the warmer air down should also reduce our fuel oil demand. The water plant thermostats are set for about 53 degrees at about six feet above the floor.
- We are replacing the rubber gaskets in the leaking dielectric unions around the plant.
- We are rebuilding some spare chlorine pumps. First to build the skill and then to rebuild the chlorine pump that has a small leak in the chlorine room. The rebuild kits are a lot cheaper than buying new pumps.
- We continued pumping the Russian Town sewer plant to prevent blockage. We pumped the Jumps and Mud Bay lift stations to prevent damage to the pumps from things like rags and wipes that get flushed. We got another month without pump failures.
- We had a positive coliform result from our routine January Bacti test. We tested 4 more sites in January and 5 more in February, as required by the ADEC. There were no positive bacteria results from any of these tests. Chlorine residuals had not dropped before the positive test and we did not increase chlorine injection after the positive result. The positive coliform result was not for fecal coliform. It is most likely that something fell into the sample bottle while it was being filled. It could have come from the water faucet or off of the operators' clothes.

Sand Point Small Boat Harbor

03/05/2015

All is going fine at the Robert E. Galovin Small Boat Harbor.

The crew started working on the city dock, from the looks of it the job it is going to be a daunting task; we will see how the replacing of the fender piling goes.

The equipment is being attended to on a regular basis. The crew has oiled the cables on the big Travelift; the person from Kendrick Equipment is scheduled to be here on March 16th. He is going to do a complete inspection of the lift.

New tires for the Gehl are on order; the tires on the machine are very bad.

That is all I have to report for now, thank you.

Richard Kochuten Sr.
Harbor Master

**STUDENT
REPRESENTATIVE**

HEARINGS, ORDINANCES AND RESOLUTIONS

City of Sand Point



ORDINANCE 2015-02

AN ORDINANCE AMENDING TITLE 12 OF THE SAND POINT MUNICIPAL CODE TO ADOPT A NEW CHAPTER 12.04 ESTABLISHING REGULATIONS GOVERNING MARIJUANA USE IN THE CITY OF SAND POINT

WHEREAS, the State of Alaska had legalized personal use of marijuana; and

WHEREAS, marijuana, as an intoxicant, is rightfully regulated by the City of Sand Point for the health and safety of its residents;

NOW BE IT ORDAINED BY THE CITY COUNCIL OF SAND POINT, ALASKA:

Section 1. This is a code ordinance.

Section 2. Amendment of Title 12. Title 12 of the Sand Point Municipal Code is hereby amended by adoption of a new Chapter 12.04, titled Marijuana Regulation, to read as follows:

Chapter 12.04. MARIJUANA REGULATION

- 12.04.010 **Definitions.**
- 12.04.020 **Local regulatory authority.**
- 12.04.030 **Violations and remedies.**
- 12.04.040 **Marijuana use in public prohibited.**
- 12.04.050 **Marijuana use in vehicles prohibited.**
- 12.04.060 **Marijuana possession and use under the age of 21 prohibited.**

12.04.010. Definitions.

“Marijuana” means all parts of the plant of the genus cannabis whether grown or not, the seeds thereof, the resin extracted from any part of the plant, and every compound, manufacture, salt, derivative, mixture or preparation of the plant, its seeds, or its resin, including marijuana concentrate.

“Public place” means in or upon any city-owned property, as well as any place that the public or substantial numbers of persons are able to congregate or are regularly invited to enter or be upon,

regardless of whether the property is privately or publically owned. Examples include, but are not limited to, streets, sidewalks, parking areas, public parks, shorelines, waterways and tidelands, restaurants, bars, clubs, hallways, lobbies and common areas of hotels and multi-unit buildings,

12.04.020. Local Regulatory Authority.

The city council is designated as the “local regulatory authority” as that term is used in Alaska Statutes Chapter 17.38 and any implementing legislation or rule-making.

12.04.030 Violations and remedies.

- (a) It is unlawful for any person who operates any restaurant, eatery, bar, hotel or other lodging, or retail establishment to permit marijuana use in violation of this chapter.
- (b) It is unlawful for any person to consume or use marijuana in violation of this chapter.
- (c) Any person aggrieved by a violation of this chapter or the city may bring a civil action against a person who violates this chapter and may recover a civil penalty not to exceed three hundred dollars per violation. An action to enjoin a violation may be brought notwithstanding the availability of any other remedy.
- (d) Unless another penalty is expressly provided by this section, a violation of any provision of this chapter constitutes a minor offense and is punishable by a fine of \$100, plus any surcharge required to be imposed by AS 12.55.039.

12.04.040. Marijuana use in public places prohibited.

Use or consumption of marijuana in a public place is prohibited. This section is not intended to restrict a property owner from further restricting use of marijuana.

12.04.050. Marijuana use in or on motor vehicles prohibited.

Marijuana use in or on motor vehicles, on the deck or in the wheelhouse of a watercraft, or in an aircraft is prohibited.

12.04.060. Marijuana possession and use under the age of 21 prohibited.

Possession and consumption of marijuana by persons less than 21 years of age are prohibited.

Section 3. Effective Date. This ordinance shall be effective immediately.

ENACTED THIS ____ day of _____, 2014.

CITY OF SAND POINT

Introduction and 1st Reading February 10, 2015
2nd Reading and Adoption March 10, 2015

Glen Gardner Jr., Mayor

ATTEST:

Shannon Sommer, City Clerk

DRAFT

Introduction and 1st Reading February 10, 2015
2nd Reading and Adoption March 10, 2015

MEMORANDUM

To: Andy Varner
City Manager

From: Boyd, Chandler & Falconer, LLP
Patrick Munson



Date: February 2, 2015

Re: Marijuana Ordinance

We have prepared a draft ordinance prohibiting marijuana use in public places and use and possession by minors.

We believe it best to proceed with the understanding that a significant body of state or local regulation will develop. We also believe that all municipalities should designate a local regulatory authority because state law recognizes that designated authority as the local government's liaison with ABC. Therefore, we have created a new chapter for Sand Point's code that will contain marijuana regulations. We have also designated the city council as the regulatory authority. Any other city office or body can serve as the authority if the council does not believe itself to be the most appropriate authority.

For the purpose of prohibiting public use, the definition of "public place" is stated broadly, and includes *all* city property even if the space is not open to the public. Examples of public places are provided to give guidance for enforcement as well as notice to potential offenders. The Council should consider whether this definition is both clear to the layperson and adequate to cover places of concern.

The ordinance also prohibits marijuana use in a motor vehicle or in the wheelhouse or on the deck of watercraft. The City's authority to regulate health and welfare enables this prohibition even if it is beyond the scope of the public use prohibition authority provided by state statute.

State law limits public use fines to \$100. We have set the fine at \$100. As drafted, no court appearance is required.

The fine for using marijuana in a vehicle or watercraft (which is different from the criminal offense of operating under the influence) is currently set at \$100. Because of the particular public safety issues associated with intoxicant use in automobiles and boats, we believe that state law allows setting a fine in excess of \$100 for this offense should the City wish to do so.

Fining an establishment may prove to be a better enforcement mechanism for some public use violations, such as use in bars. State law allows fines in excess of \$100 for an establishment that permits patrons to use marijuana on the premises. We have set the fine at \$100. That amount can be amended as the City sees fit, but cannot exceed \$500.

Please let us know if you have any questions regarding the proposed ordinances or would like to discuss further ordinances relating to marijuana use or cultivation. Please keep in mind that

possession of up to 1 ounce of marijuana becomes legal February 24 so this ordinance needs to move quickly through the council. Our earlier comprehensive memo identified other aspects of marijuana legalization that may be of interest to the city.

City of Sand Point



RESOLUTION 15-07

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAND POINT AMENDING THE CITY PERSONNEL POLICIES AND PROCEDURES MANUAL RELATED TO SMOKING, DRUGS, NARCOTICS AND ALCOHOL.

WHEREAS, the voters of the State of Alaska voted in 2014 to legalize personal use of marijuana; and

WHEREAS, marijuana, as an intoxicant, is rightfully regulated by the City of Sand Point for the health and safety of its residents and for the City to develop a policy that maintains a workplace that is free from the effects of drug and alcohol abuse.

NOW, THEREFORE, IT IS HEREBY RESOLVED AS FOLLOWS:

1. The City of Sand Point Personnel Policies and Procedures Manual is amended to read:

Section 6-B Drugs, Narcotics and Alcohol

Policy: It is the policy of the City to maintain a workplace that is free from the effects of drug and alcohol abuse. Using or being under the influence of drugs or alcohol on the job may pose serious safety and health risks.

Comment:

(1) Employees are prohibited from the illegal use, sale, dispensing, distribution, possession, or manufacture of illegal drugs, controlled substances, narcotics, **[marijuana and]** alcoholic beverages on City premises or work sites. In addition, the City prohibits the off-premises abuse of alcohol, **[marijuana,]** and controlled substances, as well as the possession, use, or sale of illegal drugs when those activities adversely affect job performance, job safety, or the City's reputation in the community.

[(2) Although no longer prohibited by Alaska law in all cases, possession or use of marijuana on City premises or work sites is expressly prohibited. In addition, use of marijuana poses health risks both to the user and to the public if an employee is in a safety sensitive position. Therefore, marijuana use is prohibited to the same extent as other illegal drugs as provided in this section.]

(3) To help ensure a safe and healthful working environment, all newly hired employees are

required to submit to a drug test, **[which includes testing for marijuana use.]** The City will neither hire nor continue to employ, subject to federal and state law restrictions, alcoholics or drug abusers whose current use of those substances prevents them from performing their jobs or who would constitute a direct threat to the property or safety of others.

(4) Employees will be subject to disciplinary action, up to and including termination, for violations of this policy. Violations include, but are not limited to, possessing illegal or nonprescribed drugs and narcotics, **[marijuana,]** or alcoholic beverages at work; being under the influence of those substances while working; using them while working; or dispensing, distributing, or manufacturing or selling them on City premises and work sites. Employees, their possessions, and City-issued equipment and containers under their control are subject to search and surveillance at all times while on City premises or work sites or while conducting City business. Employees subject to the Drug-Free Workplace Act who are convicted of any criminal drug violation occurring in the workplace must report the conviction to the Personnel Department within five days, and the Personnel Department is then to take appropriate action as required by law.

(5) Employees may be asked to take a test at any time to determine the presence of drugs, narcotics, **[marijuana,]** or alcohol, unless state or federal law prohibits the tests. Employees that agree to take the test must sign a consent form authorizing the test and the City's use of the test results for purposes of administering its discipline policy. It is a violation of this policy to refuse consent for these purposes or to test positive for alcohol, **[marijuana,]** or illegal drugs. Policy violations will result in discipline and may result in termination. Tests that are paid for by the City are the property of the City, and the examination records will be treated as confidential. However, records of specific examinations, if required by law or regulation, will be made available to the employee, persons designated and authorized by the employee, public agencies, relevant insurance companies, or the employee's doctor.

(6) Supervisors should report immediately to the Personnel Department any action by an employee who demonstrates an unusual pattern of behavior. The Personnel Department will determine whether the employee should be examined by a physician or clinic and/or tested for drugs and alcohol. Employees believed to be under the influence of drugs, narcotics, or alcohol will be required to leave the premises. A Police Officer should be notified to arrange safe transit.

(7) Employees must report their use of over-the-counter or prescribed medications to the Personnel Department if the use might impair their ability to perform their job safely and effectively. A determination will then be made as to whether the employee should be able to perform the essential functions of the job safely and properly.

(8) Employees who are experiencing work-related or personal problems resulting from drug, narcotic, or alcohol abuse or dependency may request, or be required to seek, counseling help. Participation in counseling, including City-sponsored or required counseling, is confidential and should not have any influence on performance appraisals. Job performance, not the fact that an employee seeks counseling, is to be the basis of all performance appraisals.

(9) Any employee who is abusing drugs or alcohol may be granted a leave of absence to undertake rehabilitation treatment. The employee will not be permitted to return to work until certification is presented to the Personnel Department that the employee is capable of performing his job. Failure to cooperate with an agreed-upon treatment plan may result in discipline, up to and including termination. Participation in a treatment program does not insulate an employee from the imposition of discipline for violations of this or other City policies.

(10) The City will, to the extent feasible, provide continuing awareness programs about the harmful effects of drug and alcohol abuse.

Section 4-E Smoking

Policy: It is the policy of the City to comply with all applicable federal, state, and local regulations regarding smoking in the workplace and to provide a work environment that promotes productivity and the well-being of its employees.

Comment:

(1) The City recognizes that smoking in the workplace can adversely affect employees. Accordingly, smoking is restricted at all of its facilities. **[As used in this section, “smoking” includes cigarettes, cigars, pipes, vaporizers or “e-cigarettes” and any other form of burning or combusting tobacco, oils, or nicotine. Marijuana use of all types is prohibited and covered under Section 6-B.]**

(2) Smoking is prohibited inside all City facilities except for areas where it is specifically authorized. The Mayor is responsible for implementing and monitoring smoking regulations, and supervisors are expected to enforce the regulations. The smoking policy applies to employees during working time and to visitors while on the City’s premises.

(3) Smoking is prohibited in City-owned vehicles.

(4) Employees are expected to exercise common courtesy and to respect the needs and sensitivities of coworkers with regard to the smoking policy. Smokers have a special obligation to keep smoking areas litter-free and not to abuse break and work rules. Complaints about smoking issues should be resolved at the lowest level possible, but may be processed through the City’s grievance procedure. Employees who violate the policy will be subject to disciplinary action.

(5) The City does not discriminate against individuals on the basis of their use of legal products, such as tobacco, if the use occurs during nonworking time and off of the City’s premises.

PASSED AND APPROVED this 10th day of March, 2015.

CITY OF SAND POINT

Glen Gardner Jr., Mayor

ATTEST:

Shannon Sommer, City Clerk

City of Sand Point



RESOLUTION 15-08

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAND POINT AMENDING THE CITY PERSONNEL POLICIES AND PROCEDURES MANUAL RELATED TO MEDICAL BENEFITS.

WHEREAS, it is the policy of the City of Sand Point to provide its employees with various welfare and pension benefits; and

WHEREAS, the City reserves the right to modify, amend, or terminate its welfare and pension benefits as they apply to all current, former, and retired employees; and

WHEREAS, the cost to provide health insurance to employees continues to escalate at an unsustainable rate, therefore necessitating the need for alternatives in cost containment.

NOW, THEREFORE, IT IS HEREBY RESOLVED AS FOLLOWS:

1. The City of Sand Point Personnel Policies and Procedures Manual is amended to read:

Section 5-E Disclosure of Benefits

Policy: It is the policy of the City to provide its employees with various welfare and pension benefits. Information and summaries intended to explain these benefit plans will be furnished to all plan participants and beneficiaries on a timely and continuing basis by each individual plan administrator. The City reserves the right to modify, amend, or terminate its welfare and pension benefits as they apply to all current, former, and retired employees. The Administrator of each benefit plan has the discretionary authority to determine eligibility for benefits and to interpret the plan's terms.

Comment:

- (1) The City offers certain benefits to eligible employees, including health, life, and disability insurance and retirement plans. Eligibility will depend upon the specific requirements of each benefit plan. The City also provides a number of other benefits such as annual leave, sick leave and holidays.
- (2) All benefits provided by the City are described in official documents provided by the individual plan administrator. In addition, these documents are the only official and binding materials concerning the City's welfare and pension benefits. All summaries and communications, both written and verbal, must refer to them as binding in cases of questions or disputes.

(3) The Mayor serves as Administrator of the City's welfare and pension plans. The Administrator is responsible for all communications and disclosures concerning City benefits and for compliance with all applicable laws and regulations. In addition, the Administrator is available, when appropriate, to answer questions concerning the benefit plans.

(4) Participant contributions to benefit plans normally will be deducted from the employee's paycheck.

(5) Employees, spouses, and dependents covered by the City's health benefit plan will be notified, when appropriate, that they have the opportunity to continue their health care coverage, at their own expense, in certain specified situations including layoff, termination, reduction in hours of employment, and separation or divorce.

[(6) Full-time eligible employees may opt out of the City's health plan by signing a Medical Waiver. Employees will receive a lump-sum "Medical Earnings" payment in exchange for opting out of the health plan.]

PASSED AND APPROVED this 10th day of March, 2015.

CITY OF SAND POINT

Glen Gardner Jr., Mayor

ATTEST:

Shannon Sommer, City Clerk

OLD BUSINESS

Memo

To: Mayor Gardner, City Council members
From: Andy Varner, Administrator
cc:
Date: January 27, 2015
Re: Health plan – Medical Waiver

The design of the Medical Waiver form is based on various things I've researched and discussions I've had with other cities, companies, and our health care broker. Along with the form I've also included a section of the Personnel Policies & Procedures Manual that could be amended to mention the waiver.

Basically it boils down to this:

It currently costs the City **\$1020/month** per employee for their premium (see Premera invoice), equating to **\$12,240 per employee per year**. That is an **18% increase** per employee from this plan year compared to last plan year; I would anticipate we will see a similar increase for the next FY too.

The "Medical Waiver" proposal is a one time, lump sum *taxable* payment of \$6,000 per plan year. The employee opts out of the health plan only if they have coverage elsewhere, and the City gives them a payment to help them cover their other premium or associated medical expenses. We can call this "medical earnings." This lump sum payment is still less than 50% of what we would be paying for the employee's premium over the course of a year.

I've talked with PERS and the \$6000 is not considered wages so it would not be eligible for PERS contributions by the City. But, it would be considered taxable earnings. The City of Adak does something similar, but it offers no group health insurance and instead gives its employees \$500/month as a medical stipend. I am not suggesting we go that route.

This is not a perfect solution, but we need to look at ways of cost control. Health care costs are only going up, up, and up, and this is one way to help us contain the runaway costs and still not leave employees "out to dry". One disclaimer, however, is that with Obamacare health plan rules are always changing, so the landscape of regulations can shift almost anytime. But, so far this would fall within the law, according to our health insurance broker and what I have seen others do.

City of Sand Point Health Plan – Medical Waiver

Medical Waiver - Payment for opting out of the health plan is a single lump-sum *taxable* payment of **\$6,000** at the beginning of each plan year (July 1). This is a pre-payment of \$500 per month for the ensuing plan year. Employees eligible for City health coverage may select the Waiver for each plan year renewal. Medical Earnings will be included with regular earnings in a single payment on a scheduled pay date. By selecting this option during enrollment or through the course of the plan year you are attesting that you have medical coverage available from another provider or source.

Receipt of “City of Sand Point Medical Waiver” earnings is a pro-rated lump-sum payment amount based on the number of qualifying months remaining in the calendar year at \$500 per month. This advance payment of the Medical Waiver is subject to pro-rated repayment if termination of employment occurs within one year or due to opting back into the plan due to a qualifying life event. Employees who select this option understand that upon termination or a qualifying life event, any unearned portion of the Medical Waive lump-sum amount paid to the employee will be deducted from his/her final paycheck and/or regular payroll check and the employee authorizes the City to deduct such amount.

Signed:

Employee Name

Attest:

Shannon Sommer, City Clerk

Date

Section 5-E Disclosure of Benefits

Policy: It is the policy of the City to provide its employees with various welfare and pension benefits. Information and summaries intended to explain these benefit plans will be furnished to all plan participants and beneficiaries on a timely and continuing basis by each individual plan administrator. The City reserves the right to modify, amend, or terminate its welfare and pension benefits as they apply to all current, former, and retired employees. The Administrator of each benefit plan has the discretionary authority to determine eligibility for benefits and to interpret the plan's terms.

Comment:

(1) The City offers certain benefits to eligible employees, including health, life, and disability insurance and retirement plans. Eligibility will depend upon the specific requirements of each benefit plan. The City also provides a number of other benefits such as annual leave, sick leave and holidays.

(2) All benefits provided by the City are described in official documents provided by the individual plan administrator. In addition, these documents are the only official and binding materials concerning the City's welfare and pension benefits. All summaries and communications, both written and verbal, must refer to them as binding in cases of questions or disputes.

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(5) Employees, spouses, and dependents covered by the City's health benefit plan will be notified, when appropriate, that they have the opportunity to continue their health care coverage, at their own expense, in certain specified situations including layoff, termination, reduction in hours of employment, and separation or divorce.

(6) Full-time eligible employees may opt out of the City's health plan by signing a Medical Waiver. Employees will receive a lump-sum "Medical Earnings" payment in exchange for opting out of the health plan.



BLUE CROSS BLUE SHIELD OF ALASKA

INVOICE NUMBER: 150120001120

P.O. Box 91060
Seattle, WA 98111

Group Invoice Detail
CITY OF SAND POINT - APS - ACTIVE -- 9000939
ATTN: KRISTA GALVIN
PO BOX 249
SAND POINT AK 99661
INVOICE PERIOD: FEBRUARY 01 - 28, 2015

Subscriber	ID Number	Contract Type	Medical #	Enrolled	Amt. Due	Contract Type	Vision #	Enrolled	Amt. Due	Contract Type	Dental #	Enrolled	Amt. Due	Total Due
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CURRENT PERIOD -- SUBGROUP 0001: CITY OF SAND POINT - APS - ACTIVE

STANDARD SA

AK HERITAGE SELECT AV06

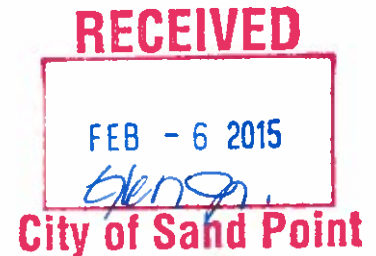
AK HERITAGE SELECT AV06

CLASS: ALL EMPLOYEES	ID Number	Subscriber	Medical #	Enrolled	Amt. Due	Contract Type	Vision #	Enrolled	Amt. Due	Contract Type	Dental #	Enrolled	Amt. Due	Total Due
ALFORD SR, EUGENE G	600960361	Subscriber Only		1	\$957.25	Subscriber Only		1	\$9.31	Subscriber Only		1	\$48.15	\$1,014.71
BRANDAL, SAM O	600960362	Subscriber Only		1	\$957.25	Subscriber Only		1	\$9.31	Subscriber Only		1	\$48.15	\$1,014.71
BROWN, SHIRLEY A	600960363	Subscriber Only		1	\$957.25	Subscriber Only		1	\$9.31	Subscriber Only		1	\$48.15	\$1,014.71
CUMBERLIDGE, DANNY L	101363554	Subscriber Only		1	\$957.25	Subscriber Only		1	\$9.31	Subscriber Only		1	\$48.15	\$1,014.71
FOSTER JR, JACK R	600960366	Subscriber Only		1	\$957.25	Subscriber Only		1	\$9.31	Subscriber Only		1	\$48.15	\$1,014.71
GALVIN, KRISTA D	600960367	Subscriber Only		1	\$957.25	Subscriber Only		1	\$9.31	Subscriber Only		1	\$48.15	\$1,014.71
GARDNER JR, GLEN	101721165	Subscriber Only		1	\$957.25	Subscriber Only		1	\$9.31	Subscriber Only		1	\$48.15	\$1,014.71
GILBERT JR, KNUTE	600960370	Subscriber Only		1	\$957.25	Subscriber Only		1	\$9.31	Subscriber Only		1	\$48.15	\$1,014.71
GILBERT, ANDREW P	600960369	Subscriber Only		1	\$957.25	Subscriber Only		1	\$9.31	Subscriber Only		1	\$48.15	\$1,014.71
GUNDERSEN, BRANDON A	600960372	Subscriber Only		1	\$957.25	Subscriber Only		1	\$9.31	Subscriber Only		1	\$48.15	\$1,014.71
GUNDERSEN, KURTIS R	600960373	Subscriber Only		1	\$957.25	Subscriber Only		1	\$9.31	Subscriber Only		1	\$48.15	\$1,014.71
GUNDERSEN, LAIV M	600960374	Subscriber Only		1	\$957.25	Subscriber Only		1	\$9.31	Subscriber Only		1	\$48.15	\$1,014.71
GUNDERSEN, MARIITA U	600960371	Subscriber Only		1	\$957.25	Subscriber Only		1	\$9.31	Subscriber Only		1	\$48.15	\$1,014.71
JACOBSEN, JOHN G	600960375	Subscriber Only		1	\$957.25	Subscriber Only		1	\$9.31	Subscriber Only		1	\$48.15	\$1,014.71
JOHANSEN, WADE G	600960377	Subscriber Only		1	\$957.25	Subscriber Only		1	\$9.31	Subscriber Only		1	\$48.15	\$1,014.71
JOHANSEN, JULIUS K	600960378	Subscriber Only		1	\$957.25	Subscriber Only		1	\$9.31	Subscriber Only		1	\$48.15	\$1,014.71
KARLSEN, PAUL E	600960379	Subscriber Only		1	\$957.25	Subscriber Only		1	\$9.31	Subscriber Only		1	\$48.15	\$1,014.71
KOCHUTEN SR, RICHARD S	600960380	Subscriber Only		1	\$957.25	Subscriber Only		1	\$9.31	Subscriber Only		1	\$48.15	\$1,014.71
KRONE, JEREMY K	600960381	Subscriber Only		1	\$957.25	Subscriber Only		1	\$9.31	Subscriber Only		1	\$48.15	\$1,014.71
LIVINGSTON, MICHAEL	101404065	Subscriber Only		1	\$957.25	Subscriber Only		1	\$9.31	Subscriber Only		1	\$48.15	\$1,014.71
MCGLAGHAN, RAYETTE I	101429055	Subscriber Only		1	\$957.25	Subscriber Only		1	\$9.31	Subscriber Only		1	\$48.15	\$1,014.71
MOBECK, DENISE J	101689777	Subscriber Only		1	\$957.25	Subscriber Only		1	\$9.31	Subscriber Only		1	\$48.15	\$1,014.71
MOSKALENKO, VASILYI N	101656814	Subscriber Only		1	\$957.25	Subscriber Only		1	\$9.31	Subscriber Only		1	\$48.15	\$1,014.71
OSTERBACK, WALTER	600960385	Subscriber Only		1	\$957.25	Subscriber Only		1	\$9.31	Subscriber Only		1	\$48.15	\$1,014.71
SOMMER, SHANNON R	600960388	Subscriber Only		1	\$957.25	Subscriber Only		1	\$9.31	Subscriber Only		1	\$48.15	\$1,014.71
SPENCER, AARON G	101470109	Subscriber Only		1	\$957.25	Subscriber Only		1	\$9.31	Subscriber Only		1	\$48.15	\$1,014.71
SPJUT, KENNETH K	101618251	Subscriber Only		1	\$957.25	Subscriber Only		1	\$9.31	Subscriber Only		1	\$48.15	\$1,014.71
STARNES, JESSE A	101345462	Subscriber Only		1	\$957.25	Subscriber Only		1	\$9.31	Subscriber Only		1	\$48.15	\$1,014.71
TUPPER, ERIC C	101624077	Subscriber Only		1	\$957.25	Subscriber Only		1	\$9.31	Subscriber Only		1	\$48.15	\$1,014.71
VARNER, ANDREW J	101656786	Subscriber Only		1	\$957.25	Subscriber Only		1	\$9.31	Subscriber Only		1	\$48.15	\$1,014.71
CLASS TOTAL:				30	\$28,717.50			30	\$279.30			30	\$1,444.50	\$30,441.30
PRODUCT COMBINATION TOTAL				30	\$28,717.50			30	\$279.30			30	\$1,444.50	\$30,441.30

NEW BUSINESS



QAGAN TAYAGUNGIN TRIBE
P.O. BOX 447
SAND POINT, ALASKA 99661
PHONE (907) 383-5616
FAX (907) 383-5814



City of Sand Point
P.O. Box 249
Sand Point, AK 99661

February 5, 2015

Dear Mayor Glen Gardner Jr. & Council Members;

We are writing on behalf of the Qagan Tayagungin Tribe, and we would like to ask if you would provide a donation for our annual Earth Day Fair.

Earth Day is on April 22nd and it is a nationally celebrated holiday all around the world. We are planning to have our Earth Day Fair on April 25th. This will be Sand Point's 8th Annual Earth Day Fair, and our previous fairs have been very successful.

All proceeds will go to the Earth Day Fair for supplies and prizes for both youth and adult activities. Some of the activities are; relay races, face painting, planting, and much more. The Environmental Department also holds a raffle each year of various items bought and donated. Children are our future and having activities for both youth and adults will help our community better understand our environment and keep it clean for future generations.

SO PLEASE CONSIDER DONATING TO THIS VERY GOOD CAUSE, IT WOULD BE MOST APPRECIATED.
Thank you for your time.

Sincerely,

A handwritten signature in black ink that reads "Karis Porcincula".

Karis Porcincula
Environmental Coordinator

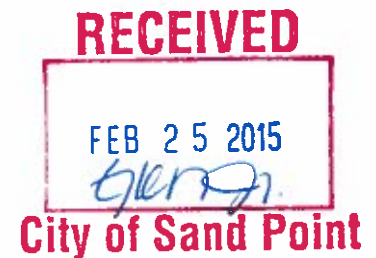
A handwritten signature in black ink that reads "Jasmine Maligaya".

Jasmine Maligaya
Environmental Assistant



QAGAN TAYAGUNGIN TRIBE
P.O. BOX 447
SAND POINT, ALASKA 99661
PHONE (907) 383-5616
FAX (907) 383-5814

City of Sand Point
Attn: Mayor Glen Gardner
P.O. Box 249
Sand Point, AK 99661



February 23, 2015

Dear Mayor Gardner,

Aang! It's that time of year again to start preparing for our Annual Culture Camp. This will be our sixteenth year of having Culture Camp in Sand Point. We are the biggest camp in our region and possibly in the state. The camp dates for this year are Monday June 22 through Thursday July 2, 2015. Camp will start at 9:00 a.m. for students and end at 5:00 p.m. We also have classes for community members in the evening from 7:00 – 9:00 p.m. The first week will go from Monday through Saturday and the second week will go from Monday through Thursday with the Potluck and Performance on Thursday evening.

For the past 15 years, Qagan Tayagungin Tribe has worked cooperatively with the Department of Justice, US Fish & Wildlife Service, The Aleut Corporation, Unga Tribe, Shumagin Corporation, Aleutians East Borough, City of Sand Point, Trident Seafood's, Peter Pan seafood's, Eastern Aleutian Tribes Inc., and Aleutian/Pribilof Island Association as well as other businesses and organizations to provide funding each year for Culture Camp to provide our Unangan youth and community members with a cultural education.

Last year's camp had exceeded our expectations with 100 students from grades kindergarten through twelfth grade and about 40 adult community members. It takes a considerable amount of money to fund this camp every year. We hope you will continue to generously support the Sand Point Culture Camp with a donation of \$4,000 which we can apply to expenses for camp.

Thank you for your time and support for the Sand Point Culture Camp.

Sincerely,

A handwritten signature in blue ink, appearing to read "Tiffany Jackson".

Tiffany Jackson
Executive Director

RECEIVED

MAR - 2 2015

City of Sand Point

Janice Shuravlof Memorial
Easter Egg Hunt
C/O City of Sand Point
P.O. Box 249
Sand Point, AK 99661

February 27, 2015

To Whom It May Concern:

Our highly anticipated annual Janice Shuravaloff Memorial Easter Egg Hunt is coming up in Sand Point! Rain or shine, we always have a great turnout of children of all ages: from babies to high school students. Much of this is made possible from donations from our local and regional entities.

This year, the egg hunt will be held on the afternoon of Saturday, April 4th, 2015. We hide golden eggs and plastic eggs with goodies in them for all the kids. For the children that find the golden eggs, we have 8 Easter baskets per age group for 0-6th grade (totaling 32 baskets). The 7th-12th graders receive gift cards. All the participants receive a bag of candy following the event.

We are asking for a donation to help with the cost of this event, any amount would be greatly appreciated. To donate, please make a check out to the City of Sand Point with a Memo: Easter Egg Hunt. If you have any questions or need more information, please call me at (907)386-6165 or Krista Galvin at the City Office at (907)383-2696. Thank you for your consideration.

Sincerely,

Jade Cromer
Jade Cromer



PUBLIC COMMENTS

EXECUTIVE SESSION

COUNCIL COMMENTS

ADJOURNMENT

FYI



Class III Community Landfill Permit Renewal Application
 Alaska Department of Environmental Conservation
 Solid Waste Program

Criteria (18 AAC 60.300 and 18 AAC 60.211):

This application is to renew the permit for a Class III community landfill, which is not connected by road or is more than 50 road miles from a Class I landfill. It must not accept more than 5 tons of municipal solid waste per day.

No fee is required to submit this application. Annual fees will be billed to the community each calendar year per 18 AAC 60.700 Table I-1.

1. General Information:

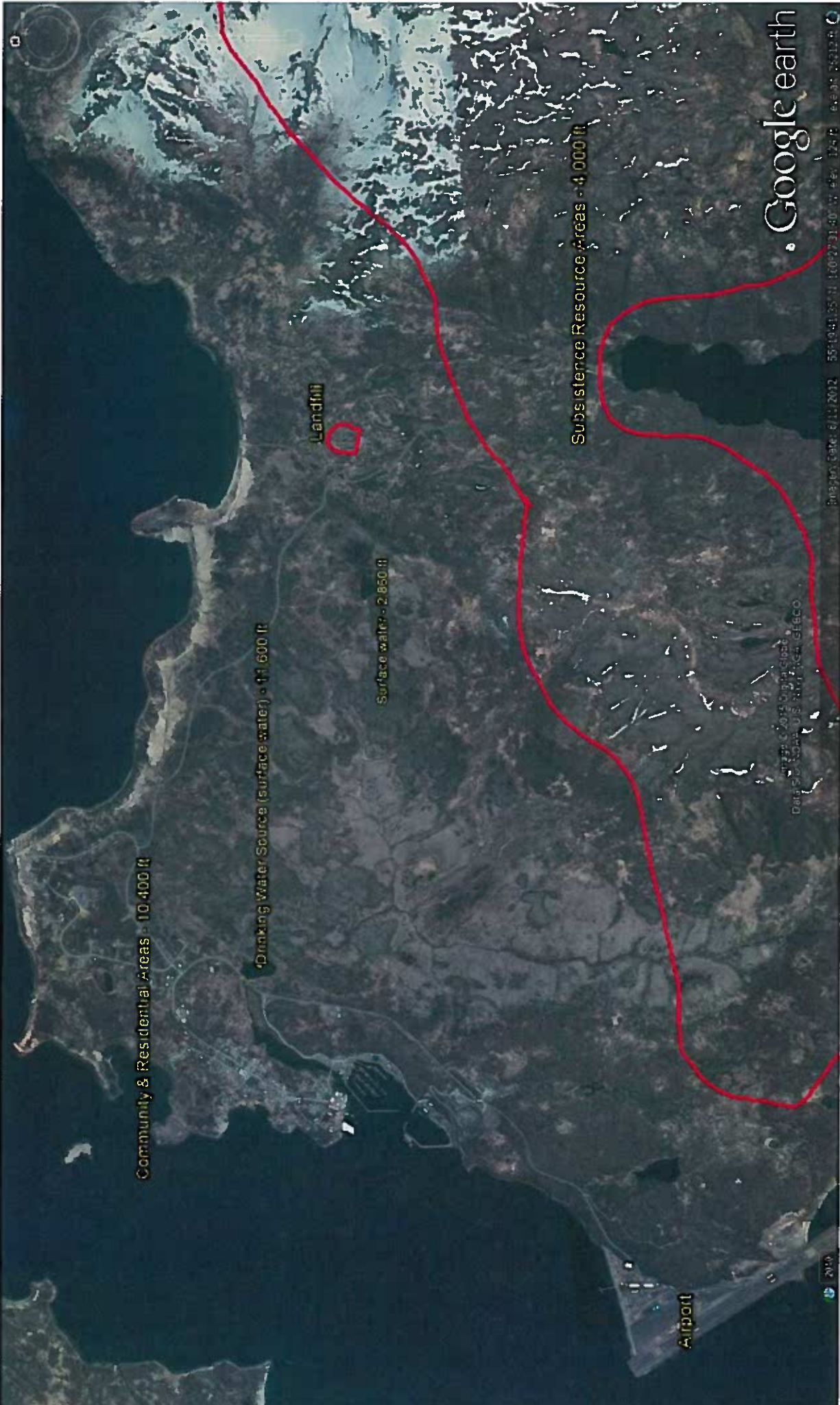
Community Name: Sand Point		Population: 947	
Latitude: 55.330260		Longitude: -160.429040	
This application is for an: <input checked="" type="checkbox"/> Existing Landfill <input type="checkbox"/> Lateral Expansion			

2. Contact Information:

Facility Owner: City of Sand Point		Contact Name: Andy Varner	
Address: P.O. Box 249		City: Sand Point	State: AK Zip: 99661
Email: sptcity@arctic.net		Phone: (907) 274-7561	
Facility Operator: Public Works Department		Contact Name: Dave Stokes	
Address: 249 Main Street		City: Sand Point	State: AK Zip:
Email: sandpointpublicworks@gmail.com		Phone: (907) 383-5427	
Agent/Consultant: ANTHC		Contact Name: Joy Britt	
Address: 4000 Ambassador Drive		City: Anchorage	State: AK Zip: 99508
Email: jdbritt@anthc.org		Phone: (907) 729-5630	
Landowner*: City of Sand Point		Contact Name: Andy Varner	
Address: P.O. Box 249		City: Sand Point	State: AK Zip: 99661
Email: sptcity@arctic.net		Phone: (907) 274-7561	

* If the landowner has changed since the previous permit was issued, please complete the Landowner Consent Form available at <http://dec.alaska.gov/eh/sw/permitapps.htm>.

DEC Office Only:
Landfill Name: _____ Authorization #: _____



Community & Residential Areas - 10,400 ft

Drinking Water Source (surface water) - 11,600 ft

Surface water - 2,860 ft

Landfill

Subsistence Resource Areas - 4,000 ft

Airport

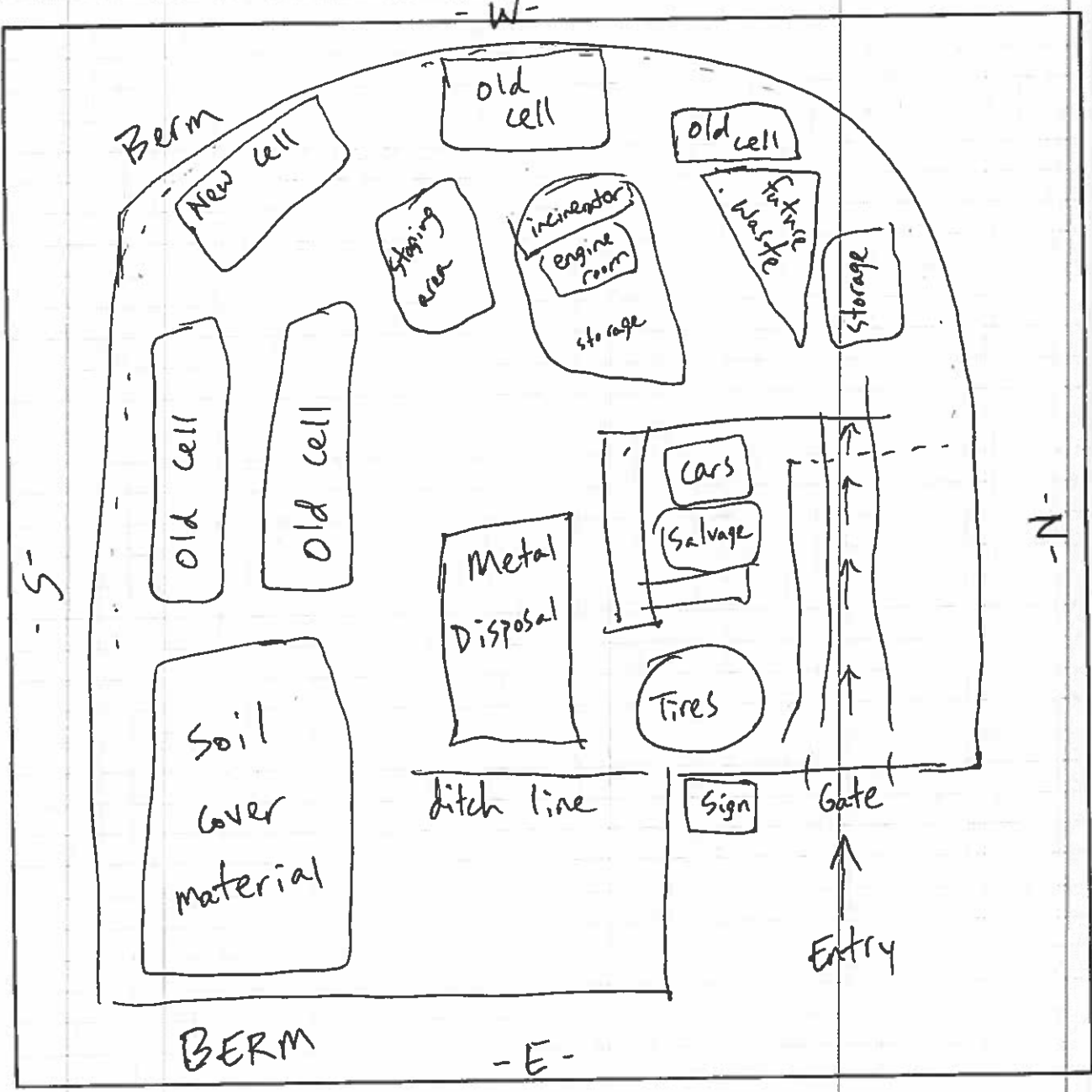
Google earth

© 2012 Google
Data Sourced From: GEBCO

Map data © 2012, Imagery © 2012, 55°10'41.35"N, 120°27'31.40"W, Elev: 125 ft

4. Landfill Site Plan: Print this page. Draw your landfill on the grid below. Include features from the list below as they pertain to your landfill. Check all that apply. See example on the next page.

<input checked="" type="checkbox"/> Closed disposal areas	<input checked="" type="checkbox"/> Access roads	<input checked="" type="checkbox"/> Salvage areas
<input checked="" type="checkbox"/> Open disposal areas	<input checked="" type="checkbox"/> Storage area(s)	<input type="checkbox"/> Construction and demolition debris disposal <i>sorted to designated area</i>
<input checked="" type="checkbox"/> Future waste disposal areas	<input checked="" type="checkbox"/> Buildings/sheds	<input type="checkbox"/> Dead animal disposal <i>incinerated</i>
<input checked="" type="checkbox"/> Fences and gates	<input checked="" type="checkbox"/> Berms, ditches, and culverts	<input type="checkbox"/> Septage disposal <i>none</i>
<input checked="" type="checkbox"/> Signs	<input checked="" type="checkbox"/> Cover material source	<input type="checkbox"/> Hazardous waste storage <i>none</i>



5. Environmental Information:

Has the landfill flooded in the last 5 years? Yes No If yes, when?

How far is the landfill from the nearest area of active erosion? Describe the cause of erosion activity.
3,000 ft from some minor blufftop erosion.

6. Operations Plan:

Please review the current operations plan for your landfill. Update it as needed to reflect current landfill practices and attach a copy of it to the application.

7. Closure and Post-Closure Cost Estimate:

Are you planning to close your landfill within the next five years? Yes No

Do you know the closure cost for the landfill? Yes No If Yes, what is the cost? \$ 345,000

If No, please complete the following section:

Check all equipment available in the community: Dump Truck Bulldozer Loader/Backhoe

Area of the landfill (in acres)? 5.00 Cost of cover per cubic yard in village (if known): \$ 184,000.00

Are you currently conducting water monitoring at the landfill? Yes No

If Yes, what is the cost per year? If cost is unknown, how many water sampling sites?

DEC office will complete the following section with the information provided above:

Closure Cost:	Post-Closure Cost:	Total:
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8. Closure Requirements: Once the landfill has reached capacity, the following steps must be taken to close the landfill to minimize the potential risk to human health and the environment. Please read and initial each statement below to signify your agreement to follow these requirements.

- | | |
|---|---|
| ✓ | The final cover will be completed within 90 days after the last waste is placed in the landfill. |
| ✓ | Final cover will consist of at least 24 inches of soil, will be graded to promote drainage without erosion, and will be re-vegetated. (Note: If soil is not available, another material may be used with prior approval from ADEC.) |
| ✓ | Written notification that closure has been completed will be submitted to ADEC within 90 days after completing the final cover. |
| ✓ | Permanent markers or survey monuments will be established from which the exact location of the closed landfill can be determined. |

9. Post-Closure Requirements: The post-closure period is a 5-year monitoring phase where any necessary maintenance and repairs are completed and final records are established before the landfill may be retired. Please read and initial each statement below to signify your agreement to follow these requirements.

✓	Visual inspections will be completed at least once a year for 5 years.
✓	A notation will be recorded on the deed to the property (or some other instrument that is routinely examined during a title search) within the 5-year post-closure period.
✓	Notification will be submitted to ADEC and the landowner that the notation on the deed has been recorded and that a copy has been placed in the operating record of the landfill.
✓	After the 5-year post-closure period, a report will be submitted to ADEC that contains photographs of the closed landfill, a description of any problems detected during visual monitoring, and any water monitoring data that was collected.

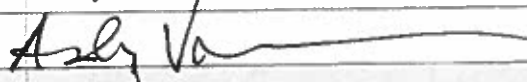
10. Signature:

I certify under penalty of perjury, that all of the above listed requirements will be completed as required and agreed to. I further certify that all information and exhibits in the application and associated documents are true, accurate, and complete.

Printed Name: Andy Varner

Title: City Administrator

Signature:



Date: 02/25/15

All applications must be signed as follows per 18 AAC 15.030:

- **Corporations:** A principal executive officer, an officer that is no lower than the level of vice president, or a duly authorized representative who is responsible for the overall management of the project or operation.
- **Municipal, state, federal, or other public entity:** A principal executive officer, ranking elected official, or duly authorized employee.
- **Partnerships:** A general partner.
- **Sole proprietorship:** The proprietor.

Note: No fee is required to submit this application. Once issued, it is subject to annual fees as listed in 18 AAC 60.700, Table I-1.

Annual fees will be billed to the community each calendar year.