

City of Sand Point Council Meeting



Workshop: Tuesday, May 10, 2022 – 2:00 p.m.

Meeting: Tuesday, May 10, 2022 – 7:00 p.m.

CALL TO ORDER

ROLL CALL

CITY OF SAND POINT

(Packet will be available on website May 5, 2022
www.sandpointak.com)



MAYOR

Mayor James Smith - Office Exp. 2023

COUNCIL MEMBERS

Danny Cumberlidge	Seat A - Exp. 2022
Allan Starnes	Seat B - Exp. 2023
Shirley Brown	Seat C - Exp. 2022
Jack Foster Jr.	Seat D - Exp. 2023
Marita Gundersen	Seat E - Exp. 2024
Arlene Gundersen	Seat F - Exp. 2024

SAND POINT CITY COUNCIL MEETING AGENDA CITY CHAMBERS

Regular Meeting

May 10, 2022 7:00 pm

CALL TO ORDER ROLL CALL APPROVAL OF AGENDA

CONSENT AGENDA:

- Minutes: Minutes of Regular Meeting April 12, 2022

REPORTS:

- Finance Officer
- Administrator
- Police Chief
- EMS Director
- Fire Chief
- Public Works Director
- Water / Sewer Supervisor
- Harbor Master

HEARINGS, ORDINANCES AND RESOLUTIONS:

- Resolution 22-03: In Recognition of Anne Christine Nielsen
- Ordinance 2022-02: FY23 Budget – 1st Reading
- Ordinance 2022-03: Amending City Manager to City Administrator – 1st Reading

OLD BUSINESS:

NEW BUSINESS:

- Donation Request: QTT Culture Camp
- Donation Request: Pink Rain Champagne
- Building Permit: TelAlaska, Inc.

PUBLIC COMMENTS COUNCIL COMMENTS ADJOURNMENT

Note: Due to concerns about the COVID-19 virus and to follow best practices in order to prevent the spread of the virus, the meeting will also be held telephonically. Please call 1-800-315-6338 and use the passcode 26961 followed by the # key.

CALL TO ORDER:

The regular meeting of the Sand Point City Council was held Tuesday, April 12, 2022 in the City Chambers and telephonically. Mayor James Smith called the meeting to order at 7:04 p.m.

ROLL CALL:

James Smith	Mayor	Present
Danny Cumberlidge	Seat A	Present via telephonically
Allan Starnes	Seat B	Present
Shirley Brown	Seat C	Present
Jack Foster Jr.	Seat D	Absent - excused
Marita Gundersen	Seat E	Present
Arlene Gundersen	Seat F	Present

A quorum was established.

Staff in attendance:

- Jordan Keeler, Administrator
- Shannon Sommer, City Clerk
- Kurtis Gundersen, Finance Officer
- Dave Anderson, Police Chief
- Carmen Holmberg, EMS Director
- Julius Karlsen, Public Works Director via telephonically
- Dylan Jacobsen, Water & Sewer Supervisor
- Allen Kuchenoff Jr., Harbor Master

APPROVAL OF AGENDA:

Mayor James Smith requested a motion to approve the agenda.

MOTION: Councilmember Marita Gundersen made a motion to approve the agenda.

SECOND: Councilmember Arlene Gundersen seconded the motion.

VOTE: Motion passed unanimously.

CONSENT AGENDA:

Mayor James Smith requested a motion to approve the consent agendas.

MOTION: Councilmember Marita Gundersen made a motion to approve the Regular Meeting Minutes of February 8, 2022 and March 8, 2022 as amended.

SECOND: Councilmember Arlene Gundersen seconded the motion.

VOTE: Motion passed unanimously.

REPORTS:

Finance Officer – Kurtis Gundersen

Finance Officer Kurtis Gundersen reported for the month of January 2022 Raw Fish Tax was \$19,887.44 and Sales Tax was \$47,846.93, for the month of February 2022 Raw Fish Tax was \$0.38 and Sales Tax was \$50,102.23.

Administrator – Jordan Keeler

Administrator Jordan Keeler reported he attended the Board of Fish meetings at the Egan Center. He met with ECI and will touch on their report and recommendations under New Business. He started working on the FY23 Budget. He created an account for the American Rescue Plan Act reporting portal and started the first required report. The City received two calendar years of funding for the AAIT investigator position. At that time, there was a risk manager representative from AMLJIA conducting a site visit for employee safety and work environment safety. Alaska Municipal League 2022 Winter Conference had been moved to the Dena'ina Center and will be held December 5-9, 2022. The Travelift had just made its first lift the previous day. Administrator Keeler was out of the office due to COVID-19.

Police Chief – David Anderson

Chief Andersen reported there was statistical information included in his report and Investigator Richard Lowery's activity report. The Police Dept. is down one Officer position and have 2 applicants through the vetting process. With genuine sadness they mourned the loss of Senior 911 Dispatcher Christine Nielsen, they will her very much. Currently, 911 Dispatcher Jesse Pesterkoff continued to be the only full-time dispatcher 24/7 with the department assisting on and off until a permanent arrangement is made. He welcomed new Administrative Assistant Cathleen Adams to the department.

Councilperson A. Gundersen expressed her condolences to the Nielsen family.

EMS Director– Carmen Holmberg

EMS Director Carmen Holmberg gave her report for the month of March 2022 which Rescue 1 had received 5 calls, 3 tone outs and 2 medevacs. EMS continued held a meeting to plan the upcoming May 2022 event and the department should have a vehicle sometime in April 2022.

Fire Chief – Robert Gaddotti

Fire Chief Robert Gadotti report included in the packet.

Public Works Director – Julius Karlsen

Public Works Director Julius Karlsen reported they graded the Harbor Road and City Dock Road. They hauled 40 yards of D1 rock for Facility Contractors. They hauled 2 truckloads of alders to the landfill. They sanded roads. They maintained the Shop used oil heaters and put a Swing Motor back in the Hitachi 200 Excavator.

Water & Sewer Supervisor – Dylan Jacobsen

Water & Sewer Supervisor Dylan Jacobsen reported with the assistance from the Public Works crew, they fixed a leak on the 6-inch water main behind the old water plant and fixed a sewer leak in the Trailer Court. The footbridge sewer line in the harbor froze. He hooked up a new printer. He completed water samples and reports in a timely manner. He shut off a few houses to work on their leaks and frozen lines. He continued to do routine maintenance. He worked with a DEC representative to create a lead and copper sampling plan which will be on hold until the Address Mapping System becomes in effect.

Harbor Master – Allen Kuchenoff Jr.

Harbor Master Allen Kuchenoff Jr. reported they burned waste oil. They picked up garbage on the East wall. They made dump runs. A day shift employee transferred to a Night Watchman. They put out totes for used batteries. They prepared for the arrival of the new Travelift and waiting for more space to haul boats.

HEARINGS, ORDINANCES, AND RESOLUTIONS:

1. Ordinance 2022-01: Address Mapping System – 2nd Reading

MOTION: Councilmember Marita Gundersen made a motion to put Ordinance 2022-01: Address Mapping System on the floor for 2nd Reading.

SECOND: Councilmember Allen Starnes seconded the motion.

Administrator Keeler stated the proposed ordinance will help the Police Dept. move towards a consolidating dispatch service for smaller communities and the State Troopers. It will help with Records Management in the database managed by the State. It will also help with physical addresses for a Real ID. Administrator Keeler stated the address mapping system will not change anyone’s existing mailing address and for the Council’s consideration he has lowered the penalties for non-compliances and removed a reference to another part of code.

Councilperson A. Gundersen thanked everyone involved in the long process of putting together the proposed Address Mapping System.

MOTION: Councilmember Marita Gundersen made a motion to adopt Ordinance 2022-01: Address Mapping System.

SECOND: Councilmember Allen Starnes seconded the motion.

VOTE: Motion passed unanimously.

2. Resolution 22-02: AEB SDP Harbor Floating Docks Letter of Support

MOTION: Councilmember Arlene Gundersen made a motion to adopt Resolution 22-02: AEB SDP Harbor Floating Docks Letter of Support.

SECOND: Councilmember Marita Gundersen seconded the motion.

VOTE: Motion passed unanimously.

OLD BUSINESS: None.

NEW BUSINESS:

1. Donation Request: Janice Shuravloff Memorial Easter Egg Hunt

MOTION: Councilmember Shirley Brown made a motion to donate \$500 to the Janice Shuravloff Memorial Easter Egg Hunt.

SECOND: Councilmember Allan Starnes seconded the motion.

VOTE: Danny-yes; Arlene-abstain; Marita-yes; Allan-yes; Shirley-yes.
Motion passed with 4-yes’ and 1-abstain.

2. Donation Request: QTT Earth Day Fair

MOTION: Councilmember Arlene Gundersen made a motion to donate \$300 and ALPAR bags to the QTT Earth Day Fair.

SECOND: Councilmember Shirley Brown seconded the motion.

VOTE: Motion passed unanimously.

3. City Municipal Building Assessment Report

Administrator Keeler stated EIC made a site visit to Sand Point to assess the foundation of the City Municipal Building which included structural damage, water management and gutter replacements which they recommended to be completed by the end of summer 2022.

MOTION: Councilmember Arlene Gundersen made a motion to authorize the Mayor to accept the proposal from EIC not to exceed \$39,869.

SECOND: Councilmember Allan Starnes seconded the motion.

VOTE: Motion passed unanimously.

PUBLIC COMMENTS: None.

COUNCIL COMMENTS:

Councilperson A. Gundersen attended the Board of Fish meetings and provided a testimony opposing proposal 282 and Area M had good a representation. Mayor Smith thanked Kendrick Equipment for the new Travelift, Peter Pan Seafoods and their offer to assist work on the East wall Summer 2022, all Board of Fish participants including Kiley and Madison Thompson, the Aleutians East Borough and staff, the Harbor and Public Works crews, Trident Seafoods Corporation included Allan Starnes, Alex Batriz and David Walls, TDX Power and Harbor Master Allen Kuchenoff Jr. Councilperson Brown thanked the City Council on behalf of her husband James Brown for sending him the Board of Fish meeting.

ADJOURNMENT:

MOTION: Councilperson Marita Gundersen made a motion to adjourn.

SECOND: Councilperson Arlene Gundersen seconded the motion.

The meeting adjourned at 7:43 p.m.

James Smith Sr., Mayor

ATTEST:

Shannon Sommer, City Clerk

REPORTS

FINANCE OFFICER

**City of Sand Point
Raw Fish Tax Revenue**

	<u>FY17</u>	<u>FY18</u>	<u>FY19</u>	<u>FY20</u>	<u>FY21</u>	<u>FY22</u>
July	129,882.77	142,500.10	83,040.24	81,992.40	51,221.78	113,532.23
August	42,576.34	139,542.35	48,290.30	88,100.71	27,115.98	138,608.76
September	63,622.18	37,427.07	49,496.61	65,893.27	24,635.83	50,718.35
October	59,854.60	32,201.69	46,261.99	51,476.42	18,438.92	54,051.75
November	6,757.09	10,083.69	4,963.48	3,495.99	1,111.79	1,794.82
December	-	515.28	74.67			480.71
January	8,015.18	3,836.52	12,558.77		2,616.57	19,887.44
February	47,058.04	27,529.30	24,948.95		37,744.95	0.38
March	95,569.42	45,022.21	82,916.26	13,306.96	38,681.59	524.88
April	5,984.43	58,469.24	13,561.22	13,500.37	30,237.38	-
May	20,790.33	24,240.36	8,025.95	8,261.04	15,943.63	-
June	109,955.05	58,431.26	89,711.60	16,659.69	121,562.18	-
Total	590,065.43	579,799.07	463,850.04	342,686.85	369,310.60	379,599.32

Sales Tax Revenue

	<u>FY17</u>	<u>FY18</u>	<u>FY19</u>	<u>FY20</u>	<u>FY21</u>	<u>FY22</u>
July	75,255.42	79,691.25	92,628.52	88,102.92	61,022.60	70,786.04
August	64,147.25	77,015.98	65,979.46	102,628.84	62,489.92	74,541.89
September	80,332.82	66,935.45	71,697.10	86,603.67	65,441.59	102,222.37
October	62,727.84	34,186.58	58,219.29	75,277.68	50,576.22	71,318.24
November	36,741.45	49,870.42	46,835.09	42,723.86	35,912.73	51,328.38
December	37,647.73	31,235.26	39,642.29	50,112.63	44,715.17	83,784.18
January	58,373.49	39,387.33	44,528.74	34,118.45	39,231.36	47,846.93
February	59,618.34	45,302.69	41,619.24	35,316.83	49,311.31	50,102.23
March	77,700.11	81,890.02	75,803.84	48,712.31	67,978.55	65,376.73
April	52,535.54	45,633.53	49,639.45	33,711.29	47,933.84	-
May	45,569.00	46,470.55	61,719.51	47,729.27	47,260.30	-
June	78,996.36	81,316.23	93,332.26	71,991.16	82,115.58	-
Total	729,645.35	678,935.29	741,644.79	717,028.91	653,989.17	617,306.99

City of Sand Point
Bank Balance

Date

	Balance	
Bank	End of March	Date
Key Bank	3,037,891.47	3,038,190.50
Wells Fargo - General	176,483.76	147,889.20
Wells Fargo - Bingo Fund	143,804.25	145,931.94
Wells Fargo - Silver Salmon Fund	25,780.77	25,527.39
Wells Fargo - PD Federal Forfeiture	593.67	593.67
Wells Fargo - PD State Forfeiture	6,666.61	6,666.61
Charles Schwab	650,141.55	628,770.18

CITY OF SAND POINT
***Expenditure Guideline-No Enc Sum©**

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Current Period: MARCH 21-22

	21-22 YTD Budget	21-22 YTD Amt	MARCH MTD Amt	21-22 YTD Balance	% of YTD
GENERAL FUND					
LEGISLATIVE	\$100,000.00	\$69,272.75	\$14,422.83	\$30,727.25	69.27%
ADMINISTRATION	\$1,057,882.41	\$931,165.71	\$111,348.16	\$126,716.70	88.02%
PARKS AND RECREATION	\$13,000.00	\$5,358.95	\$1,547.58	\$7,641.05	41.22%
PUBLIC SAFETY	\$634,200.00	\$525,134.25	\$63,822.87	\$109,065.75	82.80%
PUBLIC WORKS	\$495,500.00	\$290,331.97	\$30,215.28	\$205,168.03	58.59%
FACILITIES	\$279,623.00	\$147,236.14	\$18,957.45	\$132,386.86	52.66%
Total GENERAL FUND	\$2,580,205.41	\$1,968,499.77	\$240,314.17	\$611,705.64	76.29%
BINGO FUND					
ADMINISTRATION	\$373,588.00	\$338,897.65	\$46,164.66	\$34,690.35	90.71%
Total BINGO FUND	\$373,588.00	\$338,897.65	\$46,164.66	\$34,690.35	90.71%
SILVER SALMON DERBY					
FIRE	\$37,500.00	\$37,180.76	\$228.30	\$319.24	99.15%
Total SILVER SALMON DERBY	\$37,500.00	\$37,180.76	\$228.30	\$319.24	99.15%
CLINIC OPERATIONS/MAINTENANCE					
ADMINISTRATION	\$62,412.00	\$0.00	\$0.00	\$62,412.00	0.00%
Total CLINIC OPERATIONS/MAINTENANCE	\$62,412.00	\$0.00	\$0.00	\$62,412.00	0.00%
ROCK CRUSHER ENTERPRISE FUND					
PUBLIC WORKS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total ROCK CRUSHER ENTERPRISE FUND	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
WATER/SEWER OPERATIONS					
WATER/SEWER	\$261,950.00	\$121,466.30	\$11,297.95	\$140,483.70	46.37%
Total WATER/SEWER OPERATIONS	\$261,950.00	\$121,466.30	\$11,297.95	\$140,483.70	46.37%
HARBOR/PORT OPERATIONS					
HARBOR	\$411,300.00	\$769,139.00	\$44,737.01	-\$357,839.00	187.00%
Total HARBOR/PORT OPERATIONS	\$411,300.00	\$769,139.00	\$44,737.01	-\$357,839.00	187.00%
SOA DOCK					
HARBOR	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total SOA DOCK	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
REFUSE COLLECTION					
PUBLIC WORKS	\$151,500.00	\$114,241.67	\$14,371.98	\$37,258.33	75.41%
Total REFUSE COLLECTION	\$151,500.00	\$114,241.67	\$14,371.98	\$37,258.33	75.41%
Report Total	\$3,878,455.41	\$3,349,425.15	\$357,114.07	\$529,030.26	86.36%

CITY OF SAND POINT
***Revenue Guideline-Alt Code©**

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Current Period: MARCH 21-22

		21-22	21-22	MARCH	21-22	% of
		YTD Budget	YTD Amt	MTD Amt	YTD Balance	YTD
GENERAL FUND						
Active	R 01-200 CAPITAL GAIN / LOSS	\$0.00	-\$13,504.83	\$3,083.01	\$13,504.83	0.00%
Active	R 01-201 INTEREST INCOME	\$8,000.00	\$13,737.66	\$638.70	-\$5,737.66	171.72%
Active	R 01-202 FINES AND PENALTIES	\$1,500.00	\$575.39	\$457.44	\$924.61	38.36%
Active	R 01-203 OTHER REVENUE	\$2,500.00	\$90,376.28	\$90,148.28	-\$87,876.28	3615.05%
Active	R 01-205 4% SALES TAX	\$600,000.00	\$649,866.80	\$64,769.68	-\$49,866.80	108.31%
Active	R 01-208 CARES INTEREST	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 01-213 RAW FISH TAX	\$525,000.00	\$500,636.62	\$0.38	\$24,363.38	95.36%
Active	R 01-214 FINE-LATE SALES TAX	\$250.00	\$145.19	\$21.71	\$104.81	58.08%
Active	R 01-217 7% B & B Tax	\$3,000.00	\$7,261.42	\$381.45	-\$4,261.42	242.05%
Active	R 01-225 PAYMENT IN LIEU OF TAX	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 01-230 DONATIONS	\$76,668.51	\$1,000.00	\$0.00	\$75,668.51	1.30%
Active	R 01-232 FIRE MISC REVENUE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 01-233 BUSINESS LIC. FEE	\$4,000.00	\$1,150.00	\$75.00	\$2,850.00	28.75%
Active	R 01-234 SB 46 PERS RELIEF	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 01-238 ANCHORAGE OFFICE	\$15,000.00	\$30,000.00	\$0.00	-\$15,000.00	200.00%
Active	R 01-250 STATE REVENUE SHARIN	\$87,901.00	\$78,785.45	\$0.00	\$9,115.55	89.63%
Active	R 01-256 REVENUE--STATE OF ALA	\$158,350.00	\$128,420.68	\$0.00	\$29,929.32	81.10%
Active	R 01-257 REVENUE--FEDERAL GOV	\$256,841.00	\$437.27	\$345.45	\$256,403.73	0.17%
Active	R 01-260 STATE LIQUOR SHARE TA	\$2,500.00	\$0.00	\$0.00	\$2,500.00	0.00%
Active	R 01-265 SOA DOCCED SHARED FI	\$28,000.00	\$34,328.64	\$34,328.64	-\$6,328.64	122.60%
Active	R 01-266 SOA DOR FISH BUS SHAR	\$158,000.00	\$158,350.66	\$0.00	-\$350.66	100.22%
Active	R 01-285 EQUIPMENT RENTAL	\$35,000.00	\$28,884.97	\$0.00	\$6,115.03	82.53%
Active	R 01-290 AK HIDTA PROGRAM	\$9,000.00	\$7,842.23	\$0.00	\$1,157.77	87.14%
Active	R 01-291 BUILDING RENTALS	\$110,000.00	\$78,339.70	\$7,180.07	\$31,660.30	71.22%
Active	R 01-293 LIBRARY GRANT	\$7,000.00	-\$7,000.00	\$0.00	\$14,000.00	-100.00%
Active	R 01-296 PD FORFEITURES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 01-297 POLICE MISC REVENUE	\$0.00	\$750.00	\$0.00	-\$750.00	0.00%
Active	R 01-298 EMS MISC REVENUE	\$45,000.00	\$14,768.14	\$0.00	\$30,231.86	32.82%
	Total	<u>\$2,133,510.51</u>	<u>\$1,805,152.27</u>	<u>\$201,429.81</u>	<u>\$328,358.24</u>	<u>84.61%</u>
	Total GENERAL FUND	\$2,133,510.51	\$1,805,152.27	\$201,429.81	\$328,358.24	84.61%
BINGO FUND						
Active	R 02-294 BINGO REVENUE	\$15,000.00	\$11,589.00	\$1,956.00	\$3,411.00	77.26%
Active	R 02-295 PULL TAB REVENUE	\$350,000.00	\$338,235.00	\$51,454.00	\$11,765.00	96.64%
	Total	<u>\$365,000.00</u>	<u>\$349,824.00</u>	<u>\$53,410.00</u>	<u>\$15,176.00</u>	<u>95.84%</u>
	Total BINGO FUND	\$365,000.00	\$349,824.00	\$53,410.00	\$15,176.00	95.84%
SILVER SALMON DERBY						
Active	R 03-230 DONATIONS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 03-292 SILVER SALMON DERBY	\$40,075.00	\$41,557.26	\$0.00	-\$1,482.26	103.70%
	Total	<u>\$40,075.00</u>	<u>\$41,557.26</u>	<u>\$0.00</u>	<u>-\$1,482.26</u>	<u>103.70%</u>
	Total SILVER SALMON DERBY	\$40,075.00	\$41,557.26	\$0.00	-\$1,482.26	103.70%
CLINIC OPERATIONS/MAINTENANCE						
Active	R 10-257 REVENUE--FEDERAL GOV	\$307,410.00	\$0.00	\$0.00	\$307,410.00	0.00%
Active	R 10-291 BUILDING RENTALS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	Total	<u>\$307,410.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$307,410.00</u>	<u>0.00%</u>
	Total CLINIC OPERATIONS/MAINTENANCE	\$307,410.00	\$0.00	\$0.00	\$307,410.00	0.00%
WATER/SEWER OPERATIONS						

CITY OF SAND POINT
***Revenue Guideline-Alt Code©**

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Current Period: MARCH 21-22

		21-22	21-22	MARCH	21-22	% of
		YTD Budget	YTD Amt	MTD Amt	YTD Balance	YTD
Active	R 61-202 FINES AND PENALTIES	\$1,500.00	\$873.56	\$22.38	\$626.44	58.24%
Active	R 61-203 OTHER REVENUE	\$0.00	\$25,000.00	\$0.00	-\$25,000.00	0.00%
Active	R 61-206 WATER/SEWER REVENUE	\$225,000.00	\$161,358.96	\$16,772.13	\$63,641.04	71.72%
Active	R 61-234 SB 46 PERS RELIEF	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 61-235 TRANSFER IN	\$35,450.00	\$0.00	\$0.00	\$35,450.00	0.00%
Active	R 61-270 ON BEHALF REVENUE PE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total		\$261,950.00	\$187,232.52	\$16,794.51	\$74,717.48	71.48%
Total WATER/SEWER OPERATIONS		\$261,950.00	\$187,232.52	\$16,794.51	\$74,717.48	71.48%
HARBOR/PORT OPERATIONS						
Active	R 62-201 INTEREST INCOME	\$5,000.00	\$5,445.21	\$35.00	-\$445.21	108.90%
Active	R 62-203 OTHER REVENUE	\$5,000.00	\$1,608.01	\$0.00	\$3,391.99	32.16%
Active	R 62-210 HARBOR/MOORAGE	\$315,000.00	\$217,938.95	\$2,961.69	\$97,061.05	69.19%
Active	R 62-211 HARBOR/TRAVELLIFT	\$150,000.00	\$78,244.60	\$0.00	\$71,755.40	52.16%
Active	R 62-212 BOAT HARBOR/RENTS	\$138,268.00	\$102,497.86	\$12,523.24	\$35,770.14	74.13%
Active	R 62-215 HARBOR/WHARFAGE	\$45,000.00	\$13,080.73	\$1,573.70	\$31,919.27	29.07%
Active	R 62-219 HARBOR ELEC SERVICE F	\$10,000.00	\$5,653.33	\$505.02	\$4,346.67	56.53%
Active	R 62-220 HARBOR/ELEC DEPOSIT	\$500.00	\$200.00	\$0.00	\$300.00	40.00%
Active	R 62-221 HARBOR/VAN STORAGE	\$20,000.00	\$14,614.25	\$0.00	\$5,385.75	73.07%
Active	R 62-222 HARBOR/STALL ELECTRIC	\$40,000.00	\$25,605.78	\$1,454.09	\$14,394.22	64.01%
Active	R 62-223 HARBOR/ELECTRICITY	\$4,000.00	\$2,800.86	\$111.98	\$1,199.14	70.02%
Active	R 62-224 GEARSHED LOCKER RENT	\$15,000.00	\$13,771.09	\$900.00	\$1,228.91	91.81%
Active	R 62-234 SB 46 PERS RELIEF	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 62-237 HARBOR STORAGE	\$2,000.00	\$80.00	\$0.00	\$1,920.00	4.00%
Active	R 62-270 ON BEHALF REVENUE PE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 62-285 EQUIPMENT RENTAL	\$20,000.00	\$11,161.64	\$1,993.04	\$8,838.36	55.81%
Active	R 62-299 GAIN/LOSS DISPOSITION	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total		\$769,768.00	\$492,702.31	\$22,057.76	\$277,065.69	64.01%
Total HARBOR/PORT OPERATIONS		\$769,768.00	\$492,702.31	\$22,057.76	\$277,065.69	64.01%
SOA DOCK						
Active	R 63-215 HARBOR/WHARFAGE	\$35,000.00	\$0.00	\$0.00	\$35,000.00	0.00%
Active	R 63-245 CONTRIBUTIONS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total		\$35,000.00	\$0.00	\$0.00	\$35,000.00	0.00%
Total SOA DOCK		\$35,000.00	\$0.00	\$0.00	\$35,000.00	0.00%
REFUSE COLLECTION						
Active	R 65-202 FINES AND PENALTIES	\$1,500.00	\$470.19	\$12.44	\$1,029.81	31.35%
Active	R 65-204 REFUSE COLLECTION	\$146,000.00	\$119,227.49	\$15,494.86	\$26,772.51	81.66%
Active	R 65-234 SB 46 PERS RELIEF	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 65-235 TRANSFER IN	\$9,201.60	\$0.00	\$0.00	\$9,201.60	0.00%
Active	R 65-270 ON BEHALF REVENUE PE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total		\$156,701.60	\$119,697.68	\$15,507.30	\$37,003.92	76.39%
Total REFUSE COLLECTION		\$156,701.60	\$119,697.68	\$15,507.30	\$37,003.92	76.39%
Report Total		\$4,069,415.11	\$2,996,166.04	\$309,199.38	\$1,073,249.07	73.63%

CITY OF SAND POINT

05/04/22 3:58 PM

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***Fund Summary -
Budget to Actual©**

MARCH 21-22

	21-22 YTD Budget	MARCH MTD Amount	21-22 YTD Amount	21-22 YTD Balance	21-22 % YTD Budget
FUND 01 GENERAL FUND					
Revenue	\$2,133,510.51	\$201,429.81	\$1,805,152.27	\$328,358.24	84.61%
Expenditure	\$2,580,205.41	\$240,314.17	\$1,968,499.77	\$611,705.64	76.29%
		-\$38,884.36	-\$163,347.50		
FUND 02 BINGO FUND					
Revenue	\$365,000.00	\$53,410.00	\$349,824.00	\$15,176.00	95.84%
Expenditure	\$373,588.00	\$46,164.66	\$338,897.65	\$34,690.35	90.71%
		\$7,245.34	\$10,926.35		
FUND 03 SILVER SALMON DERBY					
Revenue	\$40,075.00	\$0.00	\$41,557.26	-\$1,482.26	103.70%
Expenditure	\$37,500.00	\$228.30	\$37,180.76	\$319.24	99.15%
		-\$228.30	\$4,376.50		
FUND 10 CLINIC OPERATIONS/MAINTENANCE					
Revenue	\$307,410.00	\$0.00	\$0.00	\$307,410.00	0.00%
Expenditure	\$62,412.00	\$0.00	\$0.00	\$62,412.00	0.00%
		\$0.00	\$0.00		
FUND 61 WATER/SEWER OPERATIONS					
Revenue	\$261,950.00	\$16,794.51	\$187,232.52	\$74,717.48	71.48%
Expenditure	\$261,950.00	\$11,297.95	\$121,466.30	\$140,483.70	46.37%
		\$5,496.56	\$65,766.22		
FUND 62 HARBOR/PORT OPERATIONS					
Revenue	\$769,768.00	\$22,057.76	\$492,702.31	\$277,065.69	64.01%
Expenditure	\$411,300.00	\$44,737.01	\$769,139.00	-\$357,839.00	187.00%
		-\$22,679.25	-\$276,436.69		
FUND 63 SOA DOCK					
Revenue	\$35,000.00	\$0.00	\$0.00	\$35,000.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
FUND 65 REFUSE COLLECTION					
Revenue	\$156,701.60	\$15,507.30	\$119,697.68	\$37,003.92	76.39%
Expenditure	\$151,500.00	\$14,371.98	\$114,241.67	\$37,258.33	75.41%
		\$1,135.32	\$5,456.01		
Report Total		-\$47,914.69	-\$353,259.11		

TO: Mayor Smith
City Council Members

FROM: Jordan Keeler
City Administrator

DATE: May 4, 2022

SUBJ: Monthly Report for May 2022



Here is a summary of items since our April 12th meeting.

- Followed up with AML/JIA staff after her visit to provide additional information. The follow up to her report is due May 26th.
- Submitted general liability insurance paperwork and completed documentation for the marine-specific portion. I don't have the quote back yet, but I am confident that it will not be less than last year.
- Filed the required documents for the ARPA funds.
- Spoke with our health insurance broker and did the necessary documentation. I should have a quote on two options by the time the meeting rolls around.
- Spent quite a bit of time on the budget.
- Met in-person with Mayor Smith several times to discuss municipal affairs.
- Our new ANTHC representative will be in town May 9-11 to inspect our system and reservoir along with getting his first look at the operation of the community. I also spoke with the contractor who will be doing the work and he should out in a few weeks to get a better sense of the project before it starts.
- I will be in Sand Point this Saturday through Saturday.



David E Anderson
CHIEF OF POLICE

SAND POINT DEPARTMENT of PUBLIC SAFETY

Post Office Box 423
Sand Point, Alaska 99661
EMAIL: sppd@arctic.net



TEL: (907)383-3700
FAX: (907)383-5496

MEMORANDUM

To: Honorable Jim Smith, Mayor, City of Sand Point
Mr. Jordan Keeler, City Administrator, City of Sand Point
Mr. Danny Cumberlidge, City Councilperson, City of Sand Point
Mr. Allan Starnes, City Councilperson, City of Sand Point
Ms. Shirley Brown, City Councilperson, City of Sand Point
Mr. Jack Foster Jr. City Councilperson, City of Sand Point
Ms. Marita Gundersen, City Councilperson, City of Sand Point
Ms. Arlene Gundersen, City Councilperson, City of Sand Point

From: Cathy Adams, Administrative Assistant

Date: May 3, 2022

Ref: Police department's Monthly Report for April

Police Department

- Dave Anderson, Chief of Police
- Curt Boyle, Police Officer
- Dwane Korthus Smith, Police Officer
- Richard Lowery, Police Officer

Administrative Assistant

- Cathy Adams

Dispatcher

- Alfred 'Jesse' Pesterkoff, 911 Dispatcher

Police Division Activity

April 2022

1 person was jailed

Serving time for DUI

There were 17 calls to 911

2 noise complaints

4 MOC

1 ambulance

1 medivac

2 Nurse hotline

1 drunk and disorderly

1 vandalism

2 hang-ups/misdials

1 possible B&E

1 possible fire-Fire Chief responded

911 down on 2 pm 4/26 to 4 am 4/27

Incidents Generated

1 noise complaint

2 destruction/damage to vehicles

1 trespass

Suspicious circumstances

1 intoxicated individual taken home

1 threatened assault

1 Civil Issue

2 Summons served

**Sand Point
Police Department**

M E M O R A N D U M

TO: Chief Anderson
FROM: TFO Richard Lowery
DATE: May 2, 2022
SUBJECT: April 2022 – ANC Airport Interdiction Team (AAIT) Supplement

New Cases:

AK22028259

On 03/24/2022 AAIT seized approximately 473 grams of marijuana from a local air cargo company.

AK22030210

On 03/30/2022 AAIT seized 14 Suboxone strips, 9 Gabapentin pills, and two Suboxone pills from a passenger at the Anchorage International Airport.

AK22030559

On 03/31/2022 AAIT seized 57 grams of heroin, 3 grams of methamphetamine, and one firearm from a passenger at a Merrill Field Carrier.

AK22031861

On 04/04/2022 AAIT seized 1.5 grams of methamphetamine from a passenger at a Merrill Field Carrier.

AK22032344

On 04/05/2022 AAIT seized 26 grams of methamphetamine, 11 grams of heroin, and one M30 pill from a passenger at the Anchorage International Airport.

AK22032701

On 04/06/2022 AAIT seized 12 – 750ml bottles of distilled spirits from a passenger at the Anchorage International Airport. The passenger was travelling to Barrow, AK.

AK22035376

On 04/07/2022 AAIT assisted in the seizure of approximately 1000 – M30 pills destined for Alaska. Investigation on-going.

AK22035676

On 04/14/2022 AAIT seized 11 – 750ml bottles of distilled spirits and 13 grams of methamphetamine from a passenger at the Anchorage International Airport. The passenger was travelling to Barrow, AK.

AK22035741

On 04/14/2022 AAIT seized 397 grams of marijuana concentrate, 923 grams of marijuana, and three gallons of distilled spirits from a passenger at the Anchorage International Airport.

K9 Deployments:

None

Total Seizures:

23 – 750ml bottles distilled spirits
3 – Gallons of distilled spirits
1396 grams of marijuana
397 grams of marijuana concentrate
1001 M30 counterfeit fentanyl pills
14 Suboxone strips
9 Gabapentin pills
2 Suboxone pills
68 grams heroin
43.5 grams of methamphetamine
One firearm

EMS Director April 2022 Report

- Rescue 1 received two calls: One Tone out One medevac
- EMS Participated in a Mock Mass Causality training with the airport.
- Preparing for the EMS BBQ Saturday May 14th, 2022.
- Waiting for internet and office supplies for the EMS office

Carmen Holmberg
EMS Director

FIRE CHIEF

No report given at this time.

City of Sand Point Public Works Department

Monthly Report April 2022

Shop

- Plow snow and slush
- Grade Harbor road and City Dock road
- Reseal Bobcat 325 window
- Sand Prime Paint Bobcat 325
- Repaired Tire chains
- Sand Roads
- Maintain shop used oil heaters
- Fill waste oil burners/ haul drums of waste oil
- Fuel buildings/ fill truck
- Sweep roads
- Demo Sheds for Done Right REO
- Sewer blockage at Ridgecrest Apts.
- Assemble and install new tire changing machine at shop

Water/Sewer City Council Report

April 2022

Dylan Jacobsen

- Sewer was backed up in the trailer court, used the jetter.
- A section of Apartment Hill sewer was backed up, used the jetter and sewer camera.
- Restocked some of our recently used items from leak fixes.
- Was out of town for a week.
- When I was out of town, we had some issues with air in the chlorine chemical feed line and a leak on the line to our chlorine analyzer.
- Turned on/off water for a couple places.
- Reports/samples completed on time.
- Routine maintenance around the water plant.

Robert E. Galovin Small Boat Harbor
April 2022 Report

- Prepped for the arrival of the new Travelift.
- Constructed the new Travelift and took the old one apart.
- Hauled boats.
- Worked on bilge blocks.
- Did some maintenance on the little Travelift and ordered new cables.
- One new day shift employee.

Allen Kuchenoff Jr.
Harbor Master

HEARINGS, ORDINANCES AND RESOLUTIONS

City of Sand Point



RESOLUTION 22-03

A RESOLUTION HONORING THE SERVICE OF ANNE CHRISTINE NIELSEN TO THE CITY OF SAND POINT

WHEREAS, Anne Christine Nielsen faithfully served the City for nearly 20 total years as a 911 dispatcher; and

WHEREAS, Anne Christine Nielsen answered the 911-line day and night and assisted people in their times of need; and,

WHEREAS, Anne Christine Nielsen worked as a vital link between the citizens of Sand Point and the public safety; and

WHEREAS, Anne Christine Nielsen was a mother, grandmother, great grandmother and a friend to many in town, and

WHEREAS, the City of Sand Point recognizes the loss of a mother of a valued community member.

NOW THEREFORE BE IT RESOLVED that the City of Sand Point wishes to commemorate and honor Anne Christine Nielsen's service to the community and offer its condolences to her family on her passing.

PASSED AND APPROVED BY A DULY CONSTITUTED QUORUM OF THE CITY COUNCIL FOR THE CITY OF SAND POINT ON THIS 10th DAY OF MAY, 2022.

CITY OF SAND POINT

James Smith Sr., Mayor

ATTEST:

Shannon Sommer, City Clerk

**ORDINANCE 2022-02: FY23
BUDGET – 1ST READING**

Memo

To: Mayor Smith
From: Jordan Keeler, Administrator
cc: City Council
Date: May 2, 2022
Re: Ordinance 2022-02: FY23 Budget – 1st Reading

The City of Sand Point FY 2023 Budget, as presented, projects a \$135,000 deficit for the upcoming fiscal year that begins on July 1.

General Fund Highlights

On the revenue side of the ledger, forecasting the amount of raw fish tax presents a challenge as we never know in advance the volume of seafood coming across the docks and the price for seafood. The Statewide shared fisheries tax should be up this year over last due to a rebound in the overall seafood market. Sales tax revenue can also vary widely each year, but appears to be stabilizing after dropping the past few years. How much of this is due to an increase in fuel prices is unclear and there is still the issue of remote sales eroding the sales tax base.

On the expenditure side of the ledger, things look somewhat better than last fiscal year. The ability to refinance our general obligation bonds will save about \$20,000 this year and years to come. The amount the City is paying employees who opt-out of health care insurance continues to decrease, driving a savings over the forecasted amount. The issue of police staffing also drives the GF expenditures and the staffing levels and pay rates will determine the draw on the general fund.

Key Changes:

Sales Tax Revenue - \$50,000 INCREASE
Raw Fish Tax Revenue - \$25,000 DECREASE
GO Bond Expense - \$20,000 DECREASE
Insurance Opt Out Expense – \$48,000 DECREASE
Transfer To Other Funds Expense - \$58,550 DECREASE
Police Department Salary Expense – TBD

Bingo Fund

The periodic closures due to COVID and staffing issues have driven down revenue and expenditures, but we are confident that we will be fully staffed for the upcoming year. The Bingo Fund net proceeds are required to be spent on community uses, so it is a somewhat unique fund and is considered an enterprise fund that does not have an impact on the general fund, although the City can allocate net funds from to things like EMS and Fire.

Key Changes:

Pull Tabs Revenue - \$25,000 INCREASE
Pull Tabs Expenses - \$15,000 INCREASE

Silver Salmon Derby

The City does not have any expenses or revenue from this fund. The City is simply the fund manager for the organizers of the Silver Salmon Derby event. I recommend the City step away from this role and transfer the funds to an appropriate entity to oversee and report on the funds to the IRS.

ARPA and LGLR

I have segregated out the American Rescue Plan Act (ARPA) funds and the Local Government Lost Revenue (LGLR) funds into a separate fund. How the City wishes to spend these funds is at Council's discretion as long as it meets federal guidelines. In my report to the Treasury, I have opted for the 'revenue replacement' reporting model as it is the recommended option for municipalities our size. This also allows Council flexibility on how to spend the funds. There are several items will need funding, including the City Hall repairs this summer, and this would be an appropriate use of the funds. Note that ARPA, along with LGLR, can be used for dedicated projects like building repair, or it can be used to shore up expenses, within reason, in other funds similar to the manner how the City allocated CARES Act funds to offset salary expenses across the City and until Council has a specific spending plan, I simply put all the funds into the OTHER line item to make it balance.

Clinic

The Clinic source of revenue is from the 105(l) lease the City has with EAT via the Indian Health Service. I don't foresee any major expenses, but should something arise, Council can also factor that in during the mid-year budget amendment.

Water/Wastewater

This one is presented as straightforward, but will change in the fall. The proposed budget is based on 'business as normal' revenues and expenses like any other year. However, in the fall the City will connect to the remainder of the Trident system not currently served by the municipal system. This will revenue through a revised service agreement using a metered plan, however, expenses will increase due the increased cost of running the system. It is very difficult to put a dollar figure on either side of the equation right now as this will be a major change to the system and demand remains unknown as part of the variability of the seafood processing scale.

Harbor

There are two major changes to the harbor budget this year. First, the City will no longer have to spend untold dollars on limping the Travelift along as the new one is up and running. Secondly, the revenue bond will increase the expenditure side of things by \$115,000 this year and for the next 15 years. There may be a decent upswing in revenue owing to the availability of the Travelift and keeping lifts local, but some of that will be booked this fiscal year before the season kicks off, so a full picture won't be available until around this time next year when the City can examine year-over-year lift revenues.

Key Changes:

Equipment Maintenance and Contractual Services - \$20,000 DECREASE

Revenue Bond Annual Payment - \$115,000 INCREASE

Solid Waste

Solid Waste revenues and expenditures are not expected to change much this year. Even if the City gets a new incinerator through the State's capital budget, it will not have much of an impact on staffing or operations costs.

A few final thoughts on the budget. First, simply having the numbers on paper is not a guarantee of a revenue or an expenditure. The raw fish tax is always a large unknown, the State shared fisheries tax is not yet known and the price of fuel on sales tax is also unknown. On the other side of the coin, just because an expenditure line item has dollar value, it does not obligate the City to spend the money. The City does not operate on a 'use it or lose it' mentality that some governments seem to have, for example, if Public Works doesn't need to spend a lot on repairs, they are NOT penalized in the next year with a reduced allocation. We do not have the audit as of the date of this memo, but I would be inclined to say that despite a budget shortfall, the City likely came close to breaking even. This year may be the same, but everyone will have a better idea when the time for the mid-year budget amendment comes due.

City of Sand Point



ORDINANCE 2022-02

AN ORDINANCE OF THE CITY OF SAND POINT, ALASKA, ADOPTING THE OPERATING BUDGET FOR FY23. BE IT ORDAINED BY THE SAND POINT CITY COUNCIL

SECTION 1. Classification: This is a non-code ordinance.

SECTION 2. Effective Date: This Ordinance becomes effective upon adoption.

SECTION 3. Severability: The terms, provisions and sections of this ordinance are severable.

SECTION 4. Content: The operating budget of the Sand Point City Council is adopted as follows:

BUDGET SUMMARY:

<u>FUND</u>	<u>REVENUE</u>	<u>EXPENDITURES</u>
General Fund	\$ 1,900,672	\$ 2,618,350
Bingo Fund	\$ 390,000	\$ 388,688
Silver Salmon Fund	\$ -	\$ -
ARPA - LGLR Fund	\$ 661,331	\$ 661,331
Clinic Fund	\$ 307,410	\$ 62,412
Water Sewer Fund	\$ 261,450	\$ 250,500
Harbor Fund	\$ 805,268	\$ 515,100
Solid Waste Fund	\$ 147,000	\$ 143,150
TOTAL	\$ 4,473,111	\$ 4,639,511

**PASSED AND ADOPTED BY A DULY CONSTITUTED QUORUM OF
THE SAND POINT CITY COUNCIL THIS ____ DAY OF JUNE, 2022.**

ATTEST:

James Smith Sr., Mayor

Shannon Sommer, City Clerk

	FY23	FY23	
	<u>Revenue</u>	<u>Expenditures</u>	
			<u>Difference</u>
General Fund	\$ 1,900,672	\$ 2,618,350	\$ (717,678)
Bingo Fund	\$ 390,000	\$ 388,688	\$ 1,313
Silver Salmon Derby Fund	\$ -	\$ -	\$ -
ARPA - LGLR Fund	\$ 661,311	\$ 661,311	\$ -
Clinic Fund	\$ 307,410	\$ 62,412	\$ 244,998
Water Sewer Fund	\$ 261,450	\$ 250,500	\$ 10,950
Harbor Fund	\$ 805,268	\$ 515,100	\$ 290,168
Solid Waste Fund	\$ 147,000	\$ 143,150	\$ 3,850
Total	\$ 4,473,111	\$ 4,639,511	\$ (166,400)

	FY22	FY23	
	<u>Amended</u>	<u>Proposed</u>	
			<u>Difference</u>
Revenue:			
General Fund			
R 01-200 Capital Gain / Loss	\$ -	\$ -	\$ -
R 01-201 Interest Income	\$ 8,000	\$ 8,000	\$ -
R 01-202 Fines and Penaltys	\$ 1,500	\$ 1,500	\$ -
R 01-203 Other Revenue	\$ 2,500	\$ 2,500	\$ -
R 01-205 4% Sales Tax	\$ 600,000	\$ 650,000	\$ 50,000
R 01-208 CARES Interest	\$ -	\$ -	\$ -
R 01-213 Raw Fish Tax	\$ 525,000	\$ 500,000	\$ (25,000)
R 01-214 Fine - Late Sales Tax	\$ 250	\$ 250	\$ -
R 01-217 7% B & B Tax	\$ 3,000	\$ 7,500	\$ 4,500
R 01-225 Payment in Lieu of Taxes	\$ -	\$ -	\$ -
R 01-230 Donations	\$ 60,000	\$ 60,000	\$ -
R 01-233 Business License Fee	\$ 4,000	\$ 2,000	\$ (2,000)
R 01-234 SB 46 PERS Relief	\$ -	\$ -	\$ -
R 01-238 Anchorage Office	\$ 15,000	\$ 30,000	\$ 15,000
R 01-250 State Revenue Sharing	\$ 87,901	\$ 73,072	\$ (14,829)
R 01-256 State of Alaska	\$ 158,350	\$ 158,350	\$ -
R 01-257 Federal Government	\$ -	\$ -	\$ -
R 01-260 State Liquor Share Tax	\$ 2,500	\$ 2,500	\$ -
R 01-265 SOA DOCCED Shared Fish Tax	\$ 28,000	\$ 35,000	\$ 7,000
R 01-266 SOA DOR Fish Bus Shared Tax	\$ 158,000	\$ 158,000	\$ -
R 01-285 Equipment Rental	\$ 35,000	\$ 35,000	\$ -
R 01-290 AK HIDTA Program	\$ 9,000	\$ 15,000	\$ 6,000
R 01-291 Building Rentals	\$ 110,000	\$ 110,000	\$ -
R 01-293 Library Grant	\$ 7,000	\$ 7,000	\$ -
R 01-296 PD Forfeitures	\$ -	\$ -	\$ -
R 01-297 Miscellaneous - Police	\$ -	\$ -	\$ -
R 01-298 Miscellaneous - EMS	\$ 45,000	\$ 45,000	\$ -
Total Revenue	\$ 1,860,001	\$ 1,900,672	\$ 40,671

	FY22	FY22	
	Amended	Proposed	
			Difference
Expenditures:			
Mayor and Council			
E 01-100-000-300 Salaries	\$ 36,000	\$ 36,000	\$ -
E 01-100-000-350 Fringe Benefits Payroll Tax	\$ 8,000	\$ 8,000	\$ -
E 01-100-000-355 Council Stipend	\$ 42,000	\$ 42,000	\$ -
E 01-100-000-400 Travel / Per Diem	\$ 10,000	\$ 10,000	\$ -
E 01-100-000-660 Dues / Fees	\$ 4,000	\$ 4,100	\$ 100
Administration			
E 01-200-000-300 Salaries	\$ 230,000	\$ 235,000	\$ 5,000
E 01-200-000-330 Cash In Lieu of Health Insurance	\$ 128,000	\$ 80,000	\$ (48,000)
E 01-200-000-350 Fringe Benefits Payroll Tax	\$ 82,202	\$ 82,202	\$ -
E 01-200-000-400 Travel / Per Diem	\$ 18,000	\$ 30,000	\$ 12,000
E 01-200-000-410 Supplies	\$ 8,500	\$ 8,500	\$ -
E 01-200-000-420 Fuel	\$ 2,000	\$ 2,000	\$ -
E 01-200-000-450 Postage	\$ 4,500	\$ 4,500	\$ -
E 01-200-000-485 Phone	\$ 15,000	\$ 15,000	\$ -
E 01-200-000-500 Equipment	\$ 10,000	\$ 10,000	\$ -
E 01-200-000-510 Freight	\$ 2,000	\$ 2,000	\$ -
E 01-200-000-520 Contractual	\$ 9,000	\$ 8,250	\$ (750)
E 01-200-000-540 Equipment Maintenance	\$ 3,500	\$ 3,500	\$ -
E 01-200-000-570 Airport Lease	\$ 9,000	\$ 9,000	\$ -
E 01-200-000-610 Professional Services	\$ 55,000	\$ 65,000	\$ 10,000
E 01-200-000-620 Sales Tax Audit	\$ 18,000	\$ 18,000	\$ -
E 01-200-000-630 Legal	\$ 10,000	\$ 10,000	\$ -
E 01-200-000-640 Insurance	\$ 175,000	\$ 187,000	\$ 12,000
E 01-200-000-650 Bank Service Charges	\$ 10,000	\$ 10,000	\$ -
E 01-200-000-660 Dues / Fees	\$ 4,000	\$ 8,200	\$ 4,200
E 01-200-000-670 Election Expense	\$ 1,000	\$ 1,000	\$ -
E 01-200-000-680 Investment Fees	\$ -	\$ 4,500	\$ 4,500
E 01-200-000-700 Transfer Out	\$ 94,000	\$ 35,450	\$ (58,550)
E 01-200-000-710 Anchorage Office	\$ 12,000	\$ 12,000	\$ -
E 01-200-000-730 Hospitality	\$ 1,500	\$ 5,000	\$ 3,500
E 01-200-000-750 Interest Expense (Bond)	\$ 183,680	\$ 206,000	\$ 22,320
E 01-200-000-760 Donations	\$ -	\$ -	\$ -
E 01-200-000-770 Event Costs	\$ 2,500	\$ 2,500	\$ -
E 01-200-000-780 Library Grant Expenses	\$ 2,500	\$ 2,500	\$ -
E 01-200-045-410 Supplies	\$ -	\$ -	\$ -
Total Expenditures	\$ 1,190,882	\$ 1,157,202	\$ (33,680)

	FY 22	FY 23	
	<u>Amended</u>	<u>Proposed</u>	
			<u>Difference</u>
Expenditures:			
Police			
E 01-300-010-300 Salaries	\$ 235,000	\$ 250,000	\$ 15,000
E 01-300-010-310 911 Dispatcher	\$ 19,200	\$ 20,000	\$ 800
E 01-300-010-350 Fringe Benefits Payroll Tax	\$ 70,000	\$ 90,000	\$ 20,000
E 01-300-010-400 Travel / Perdiem	\$ 45,000	\$ 45,000	\$ -
E 01-300-010-410 Supplies	\$ 5,000	\$ 5,000	\$ -
E 01-300-010-420 Fuel	\$ 5,000	\$ 7,000	\$ 2,000
E 01-300-010-485 Phone	\$ 12,000	\$ 12,000	\$ -
E 01-300-010-500 Equipment	\$ 20,000	\$ 20,000	\$ -
E 01-300-010-510 Freight	\$ 4,000	\$ 4,000	\$ -
E 01-300-010-520 Contractual	\$ 10,000	\$ 10,000	\$ -
E 01-300-010-540 Equipment Maintenance	\$ 10,000	\$ 10,000	\$ -
E 01-300-010-660 Dues / Fees	\$ 3,500	\$ 3,500	\$ -
AAIT			
E 01-300-011-300 Salary	\$ 72,000	\$ 72,000	\$ -
E 01-300-011-350 Fringe Benefits Payroll Tax	\$ 18,000	\$ 18,000	\$ -
EMS			
E 01-300-011-300 Salaries	\$ 50,000	\$ 50,000	\$ -
E 01-300-020-320 Volunteer Stipend	\$ 20,000	\$ 20,000	\$ -
E 01 -300-020-350 Fringe	\$ -	\$ 3,200	\$ 3,200
E 01-300-020-400 Travel / Perdiem			\$ -
E 01-300-020-410 Supplies	\$ 2,500	\$ 2,500	\$ -
E 01-300-020-485 Phone	\$ 4,500	\$ 4,500	\$ -
E 01-300-020-500 Equipment	\$ 2,500	\$ 2,500	\$ -
E 01-300-020-510 Freight	\$ 1,000	\$ 1,000	\$ -
E 01-300-020-520 Contractual	\$ -	\$ -	\$ -
E 01-300-020-540 Equipment Maintenance	\$ 2,000	\$ 2,000	\$ -
E 01-300-020-560 Equipment Fuel	\$ 1,000	\$ 1,000	\$ -
E 01-300-020-660 Dues / Fees	\$ 500	\$ 500	\$ -
Drug Forfeitures			
E 01-300-025-410 Supplies			\$ -
E 01-300-025-500 Equipment	\$ 2,000	\$ 2,000	\$ -
E 01-300-025-540 Equipment Maintenance			\$ -
Fire			
E 01-300-090-300 Salary	\$ 15,000	\$ 20,000	\$ 5,000
E 01-300-090-410 Supplies	\$ 1,500	\$ 1,500	\$ -
E 01-300-090-460 Fire Boat	\$ 1,000	\$ 1,000	\$ -
E 01-300-090-470 Utilities	\$ 1,500	\$ 1,500	\$ -
E 01-300-090-485 Phone	\$ 1,000	\$ 1,000	\$ -
E 01-300-090-500 Equipment	\$ 5,000	\$ 5,000	\$ -
E 01-300-090-510 Freight	\$ 1,500	\$ 1,500	\$ -
E 01-300-090-540 Equipment Maintenance	\$ 2,000	\$ 2,000	\$ -
E 01-300-090-560 Equipment Fuel	\$ 500	\$ 500	\$ -
E 01-300-090-660 Dues / Fees	\$ 500	\$ 500	\$ -
Total Expenditures	\$ 644,200	\$ 690,200	\$ 46,000

	FY 22	FY 23	
	<u>Amended</u>	<u>Proposed</u>	
			<u>Difference</u>
Expenditures:			
Public Works			
E 01-500-000-300 Salaries	\$ 225,000	\$ 205,000	\$ (20,000)
E 01-500-000-350 Fringe Benefits Payroll Tax	\$ 50,000	\$ 46,125	\$ (3,875)
E 01-500-000-400 Travel / Perdiem	\$ 2,000	\$ 2,000	\$ -
E 01-500-000-410 Supplies	\$ 15,000	\$ 15,000	\$ -
E 01-500-000-420 Fuel	\$ 15,000	\$ 15,000	\$ -
E 01-500-000-430 Stove Oil	\$ -	\$ -	\$ -
E 01-500-000-440 Diesel	\$ -	\$ -	\$ -
E 01-500-000-470 Utilities	\$ 17,000	\$ 17,000	\$ -
E 01-500-000-485 Phone	\$ 6,000	\$ 6,000	\$ -
E 01-500-000-500 Equipment	\$ 25,000	\$ 25,000	\$ -
E 01-500-000-510 Freight	\$ 10,000	\$ 10,000	\$ -
E 01-500-000-520 Contractual	\$ 15,000	\$ 15,000	\$ -
E 01-500-000-540 Equipment Maintenance	\$ 55,000	\$ 55,000	\$ -
E 01-500-000-560 Equipment Fuel	\$ 10,000	\$ 15,000	\$ 5,000
E 01-500-000-600 Repairs and Maintenance	\$ 50,000	\$ 50,000	\$ -
E 01-500-000-660 Dues / Fees	\$ 500	\$ 500	\$ -
Total Expenditures	\$ 495,500	\$ 476,625	\$ (18,875)

	FY22	FY23	
	Amended	Proposed	
			Difference
Expenditures:			
Facilities			
E 01-800-000-300 Salaries	\$ 92,372	\$ 92,372	\$ -
E 01-800-000-350 Fringe Benefits Payroll Tax	\$ 47,701	\$ 47,701	\$ -
E 01-800-040-410 Supplies	\$ -	\$ 500	\$ 500
E 01-800-040-510 Freight	\$ -	\$ 200	\$ 200
E 01-800-040-600 Repairs and Maintenance	\$ -	\$ 3,000	\$ 3,000
Clinic			
E 01-800-050-410 Supplies	\$ 12,000	\$ 12,000	\$ -
E 01-800-050-420 Fuel	\$ 30,000	\$ 30,000	\$ -
E 01-800-050-470 Utilities	\$ 15,000	\$ 15,000	\$ -
E 01-800-050-485 Phone	\$ 2,500	\$ 2,500	\$ -
E 01-800-050-500 Equipment	\$ 3,000	\$ 3,000	\$ -
E 01-800-050-510 Freight	\$ 4,500	\$ 4,500	\$ -
E 01-800-050-540 Equipment Maintenance	\$ 4,000	\$ 4,000	\$ -
E 01-800-050-600 Repairs and Maintenance	\$ 15,000	\$ 15,000	\$ -
E 01-800-050-660 Dues / Fees	\$ 300	\$ 300	\$ -
City Building			
E 01-800-055-420 Fuel	\$ 2,500	\$ 2,500	\$ -
E 01-800-055-470 Utilities	\$ 1,500	\$ 1,500	\$ -
E 01-800-055-600 Repairs and Maintenance	\$ 500	\$ 500	\$ -
Teen Center			
E 01-800-060-410 Supplies	\$ 500	\$ 500	\$ -
E 01-800-060-420 Fuel	\$ 10,000	\$ 10,000	\$ -
E 01-800-060-470 Utilities	\$ 2,000	\$ 2,000	\$ -
E 01-800-060-500 Equipment	\$ 1,500	\$ 1,500	\$ -
E 01-800-060-510 Freight	\$ 1,000	\$ 1,000	\$ -
E 01-800-060-600 Repairs and Maintenance	\$ 1,000	\$ 1,000	\$ -
4-plex			
E 01-800-070-410 Supplies	\$ 500	\$ 500	\$ -
E 01-800-070-420 Fuel	\$ 5,000	\$ 5,000	\$ -
E 01-800-070-470 Utilities	\$ 4,500	\$ 4,500	\$ -
E 01-800-070-500 Equipment	\$ 2,000	\$ 2,000	\$ -
E 01-800-070-510 Freight	\$ 1,000	\$ 1,000	\$ -
E 01-800-070-600 Repairs and Maintenance	\$ 2,000	\$ 2,000	\$ -
City Houses			
E 01-800-071-410 Supplies	\$ -	\$ -	\$ -
E 01-800-071-420 Fuel	\$ 3,000	\$ 3,000	\$ -
E 01-800-071-470 Utilities	\$ 12,000	\$ 10,000	\$ (2,000)
E 01-800-071-510 Freight	\$ 500	\$ 500	\$ -
E 01-800-071-600 Repairs and Maintenance	\$ 1,500	\$ 1,500	\$ -
Ratnet Building			
E 01-800-085-470 Utilities	\$ 750	\$ 750	\$ -
Parks and Rec			
E 01-250-000-300 Salaries	\$ 20,000	\$ 10,000	\$ (10,000)
E 01-250-000-350 Fringe Benefits Payroll Tax	\$ 2,000	\$ 2,000	\$ -
E 01-250-000-500 Equipment	\$ 1,000	\$ 1,000	\$ -
Total Expenditures	\$ 302,623	\$ 294,323	\$ (8,300)

	FY22	FY23	
	<u>Amended</u>	<u>Proposed</u>	
			<u>Difference</u>
Revenue:			
Bingo			
R 02-294 Bingo	\$ 15,000	\$ 15,000	\$ -
R 02-295 Pull-tab	\$ 350,000	\$ 375,000	\$ 25,000
Total Revenue	\$ 365,000	\$ 390,000	\$ 25,000
Expenditures:			
Bingo			
E 02-200-000-230 Donations	\$ 50,000	\$ 50,000	\$ -
E 02-200-000-300 Salaries	\$ 33,000	\$ 33,000	\$ -
E 02-200-000-350 Fringe Benefits Payroll Tax	\$ 2,888	\$ 2,888	\$ -
E 02-200-000-410 Supplies	\$ 1,000	\$ 1,000	\$ -
E 02-200-000-485 Phone	\$ 1,000	\$ 1,000	\$ -
E 02-200-000-500 Equipment	\$ 1,000	\$ 1,000	\$ -
E 02-200-000-510 Freight	\$ 600	\$ 600	\$ -
E 02-200-000-650 Bank Service Charges	\$ 3,500	\$ 3,500	\$ -
E 02-200-000-660 Dues / Fees	\$ 500	\$ 500	\$ -
E 02-200-000-790 Miscellaneous	\$ -	\$ -	\$ -
E 02-200-000-830 Bingo Prizes	\$ 10,000	\$ 10,000	\$ -
E 02-200-000-840 Door Prize	\$ 3,500	\$ 3,500	\$ -
E 02-200-000-850 Bingo Supplies	\$ 1,000	\$ 1,000	\$ -
E 02-200-000-860 Pull-tab Prizes	\$ 250,000	\$ 265,000	\$ 15,000
E 02-200-000-870 Pull-tab Purchases	\$ 13,000	\$ 13,000	\$ -
E 02-200-000-880 Pull-tab Tax	\$ 2,600	\$ 2,700	\$ 100
Total Expenditures	\$ 373,588	\$ 388,688	\$ 15,100

	FY22	FY22	
	<u>Amended</u>	<u>Proposed</u>	
			<u>Difference</u>
Revenue:			
R 03-230 Donations	\$ -	\$ -	\$ -
R 03-292 Silver Salmon Derby	\$ 40,075	\$ 40,075	\$ -
Total Revenue	\$ 40,075	\$ 40,075	\$ -
Expenditures:			
E 03-350-000-410 Supplies	\$ 17,805	\$ 17,805	\$ -
E 03-350-000-660 Dues / Fees	\$ -	\$ -	\$ -
E 03-350-000-760 Donations	\$ 9,469	\$ 9,469	\$ -
E 03-350-000-800 Prizes	\$ -	\$ -	\$ -
Total Expenditures	\$ 27,274	\$ 27,274	\$ -

	FY22	FY23	
	<u>Amended</u>	<u>Proposed</u>	
			<u>Difference</u>
Revenue:			
R 01-257 ARPA	\$ 256,841	\$ 256,841	\$ -
R 01-258 LGLR	\$ -	\$ 404,470	\$ 404,470
<i>Total Revenue</i>	<u>\$ 256,841</u>	<u>\$ 661,311</u>	<u>\$ 404,470</u>
Expenditure:			
Public Safety	\$ -	\$ -	\$ -
Administrator	\$ -	\$ -	\$ -
Harbor	\$ -	\$ -	\$ -
Other	\$ 256,841	\$ 661,311	\$ 404,470
City Grants	\$ -	\$ -	\$ -
<i>Total Expenditures</i>	<u>\$ 256,841</u>	<u>\$ 661,311</u>	<u>\$ 404,470</u>

	FY22	FY23	
	<u>Amended</u>	<u>Proposed</u>	
			<u>Difference</u>
Revenue:			
Clinic			
R 10-257 Federal Government	\$ 307,410	\$ 307,410	\$ -
R 10-291 Building Rentals	\$ -	\$ -	\$ -
Total Revenue	\$ 307,410	\$ 307,410	\$ -
Expenditure:			
Clinic			
E 10-200-040-410 Supplies	\$ 26,676	\$ 26,676	\$ -
E 10-200-040-510 Freight	\$ 300	\$ 300	\$ -
E 10-200-040-520 Contractual	\$ 14,936	\$ 14,936	\$ -
E 10-200-040-600 Repairs and Maintenance	\$ 20,500	\$ 20,500	\$ -
Total Expenditures	\$ 62,412	\$ 62,412	\$ -

	FY 22	FY 23	
	<u>Amended</u>	<u>Proposed</u>	
			<u>Difference</u>
Revenue:			
Water / Sewer			
R 61-202 Fines and Penaltys	\$ 1,500	\$ 1,000	\$ (500)
R 61-206 Revenue	\$ 225,000	\$ 225,000	\$ -
R 61-235 Transfer In	\$ 35,450	\$ 35,450	\$ -
<i>Total Revenue</i>	\$ 261,950	\$ 261,450	\$ (500)
Expenditures:			
Water / Sewer			
E 61-700-000-300 Salaries	\$ 65,000	\$ 55,000	\$ (10,000)
E 61-700-000-350 Fringe Benefits Payroll Tax	\$ 21,450	\$ 22,500	\$ 1,050
E 61-700-000-400 Travel / Perdiem	\$ 5,000	\$ 2,500	\$ (2,500)
E 61-700-000-410 Supplies	\$ 25,000	\$ 25,000	\$ -
E 61-700-000-420 Fuel	\$ 20,000	\$ 20,000	\$ -
E 61-700-000-470 Utilities	\$ 30,000	\$ 30,000	\$ -
E 61-700-000-485 Phone	\$ 5,000	\$ 5,000	\$ -
E 61-700-000-500 Equipment	\$ 8,000	\$ 8,000	\$ -
E 61-700-000-510 Freight	\$ 10,000	\$ 10,000	\$ -
E 61-700-000-540 Equipment Maintenance	\$ 30,000	\$ 30,000	\$ -
E 61-700-000-560 Equipment Fuel	\$ 1,000	\$ 1,000	\$ -
E 61-700-000-600 Repairs and Maintenance	\$ 35,000	\$ 35,000	\$ -
E 61-700-000-660 Dues / Fees	\$ 6,500	\$ 6,500	\$ -
<i>Total Expenditures</i>	\$ 261,950	\$ 250,500	\$ (11,450)

	FY22	FY23	
	Amended	Proposed	
			Difference
Revenue:			
Harbor			
R 62-201 Interest Income	\$ 5,000	\$ 5,500	\$ 500
R 62-203 Other Revenue	\$ 5,000	\$ 5,000	\$ -
R 62-210 Moorage	\$ 315,000	\$ 315,000	\$ -
R 62-211 Travelift	\$ 150,000	\$ 150,000	\$ -
R 62-212 Rents	\$ 138,268	\$ 138,268	\$ -
R 62-215 Wharfage	\$ 45,000	\$ 45,000	\$ -
R 62-219 Electric Service Fee	\$ 10,000	\$ 10,000	\$ -
R 62-220 Electric Deposit	\$ 500	\$ 500	\$ -
R 62-221 Van Storage	\$ 20,000	\$ 20,000	\$ -
R 62-222 Stall Electricity	\$ 40,000	\$ 40,000	\$ -
R 62-223 Electricity	\$ 4,000	\$ 4,000	\$ -
R 62-224 Gearshed Locker Rentals	\$ 15,000	\$ 15,000	\$ -
R 62-237 Storage	\$ 2,000	\$ 2,000	\$ -
R 62-285 Equipment Rentals	\$ 20,000	\$ 20,000	\$ -
R 63-215 Wharfage	\$ 35,000	\$ 35,000	\$ -
R 63-245 Contributions	\$ -	\$ -	\$ -
Total Revenue	\$ 804,768	\$ 805,268	\$ 500
Expenditures:			
Harbor			
E 62-600-000-300 Salaries	\$ 200,000	\$ 205,000	\$ 5,000
E 62-600-000-350 Fringe Benefits Payroll Tax	\$ 66,000	\$ 67,500	\$ 1,500
E 62-600-000-400 Travel / Perdiem	\$ 3,700	\$ 3,500	\$ (200)
E 62-600-000-410 Supplies	\$ 12,000	\$ 12,000	\$ -
E 62-600-000-420 Fuel	\$ 10,000	\$ 10,000	\$ -
E 62-600-000-470 Utilities	\$ 50,000	\$ 50,000	\$ -
E 62-600-000-485 Phone	\$ 6,000	\$ 6,000	\$ -
E 62-600-000-500 Equipment	\$ 10,000	\$ 5,000	\$ (5,000)
E 62-600-000-510 Freight	\$ 10,000	\$ 10,000	\$ -
E 62-600-000-520 Contractual	\$ 20,000	\$ 5,000	\$ (15,000)
E 62-600-000-540 Equipment Maintenance	\$ 10,000	\$ 10,000	\$ -
E 62-600-000-557 Overpayment on Accounts / Che	\$ -	\$ -	\$ -
E 62-600-000-560 Equipment Fuel	\$ 12,500	\$ 15,000	\$ 2,500
E 62-600-000-600 Repairs and Maintenance	\$ 1,000	\$ 1,000	\$ -
E 62-600-000-660 Dues / Fees	\$ 100	\$ 100	\$ -
E-62-601 Bond	\$ 115,000	\$ 115,000	\$ -
Total Expenses	\$ 526,300	\$ 515,100	\$ (11,200)

	FY22	FY23	
	Amended	Proposed	
			Difference
Revenue:			
Solid Waste			
R 65-202 Fines and Penaltys	\$ 1,500	\$ 1,000	\$ (500)
R 65-204 Refuse Collection	\$ 146,000	\$ 146,000	\$ -
R 65-235 Transfer In	\$ 9,202	\$ -	\$ (9,202)
Total Revenue	\$ 156,702	\$ 147,000	\$ (9,702)
Expenditures:			
Solid Waste			
E 65-500-000-300 Salaries	\$ 95,000	\$ 95,000	\$ -
E 65-500-000-350 Fringe Benefits Payroll Tax	\$ 31,350	\$ 23,000	\$ (8,350)
E 65-500-000-400 Travel / Perdiem	\$ -	\$ -	\$ -
E 65-500-000-410 Supplies	\$ 2,000	\$ 2,000	\$ -
E 65-500-000-420 Vehicle Fuel	\$ 3,500	\$ 3,500	\$ -
E 65-500-000-500 Equipment	\$ 1,000	\$ 1,000	\$ -
E 65-500-000-510 Freight	\$ 1,500	\$ 1,500	\$ -
E 65-500-000-540 Equipment Maintenance	\$ 10,000	\$ 10,000	\$ -
E 65-500-000-560 Equipment Fuel	\$ 5,000	\$ 5,000	\$ -
E 65-500-000-660 Dues / Fees	\$ 250	\$ 250	\$ -
E 65-500-080-410 Supplies	\$ 250	\$ 250	\$ -
E 65-500-080-420 Equipment Fuel	\$ 250	\$ 250	\$ -
E 65-500-080-470 Utilities	\$ 1,000	\$ 1,000	\$ -
E 65-500-080-510 Freight	\$ 100	\$ 100	\$ -
E 65-500-080-600 Repairs and Maintenance	\$ 300	\$ 300	\$ -
Total Expenditures	\$ 151,500	\$ 143,150	\$ (8,350)

ORDINANCE 2022-03:
AMENDING CITY
MANAGER TO CITY
ADMINISTRATOR – 1ST
READING

Memo

To: Mayor Smith
From: Jordan Keeler, Administrator
cc: City Council
Date: May 3, 2022
Re: Ordinance 2022-03: Amending City Manager to City Administrator – 1st Reading

Ordinance 2022-03 is a clean-up ordinance to City Code. This ordinance seeks to replace City Manager with City Administrator where it is incorrectly used in City Code. Sand Point is a ‘Strong Mayor’ form of government where the Mayor delegates responsibilities to the City Administrator. To my knowledge, the City has used this form of government for at least 40 years, so the inclusion of the term City Manager was likely a drafting error when adopting the Code as it currently stands. The proposed changes will have a minimal impact, if any, on the operations of the City. The only significant change is that the City Administrator will have to fill out the financial disclosure each year before the April 15th deadline and the current City Administrator would have to fill out a disclosure form upon adoption. In the interest of open and transparent government, I certainly have no objection to doing so.

I ask City Council to adopt this clean up ordinance in order to have uniform language throughout code.

City of Sand Point



ORDINANCE 2022-03

AN ORDINANCE OF THE CITY OF SAND POINT, ALASKA, CHANGING CITY MANAGER TO CITY ADMINISTRATOR IN THREE LOCATIONS IN CITY CODE

WHEREAS, the City reviews City Code from time to time to ensure accuracy; and,

WHEREAS, the City has a Strong Mayor form of government and authorizes the Mayor to delegate duties to the City Administrator; and,

WHEREAS, the City Code erroneously uses City Manager instead of City Administrator in three locations; and,

WHEREAS, the City desires to have accuracy in the City Code; and,

WHEREAS, the any changes to City Code must be done through ordinance.

NOW THEREFORE, BE IT ENACTED BY THE COUNCIL OF THE CITY OF SAND POINT:

Section 1: Classification. This is a Code ordinance.

Section 2: Amendment of 1.10.080. Section 1.10.080, of the City of Sand Point, Alaska, Code of Ordinances is hereby amended to read as follows [additions are underlined and in bold and deletions are struck through]:

§ 1.10.080 PROCEDURE

- (a) The charge for the violation of a code provision may be brought by any peace officer, the ~~City Manager~~ **City Administrator**, or that city official responsible for the administration and enforcement of the code provision which has been violated.

Section 3: Amendment of 4.35.050. Section 4.35.050 Definitions, of the City of Sand Point, Alaska, Code of Ordinances is hereby amended to read as follows [additions are underlined and in bold and deletions are struck through]:

§ 4.35.050 **DEFINITIONS**

MUNICIPAL OFFICER. The Mayor, ~~City Manager~~ **City Administrator**, and Members of the Council.

Section 4: Amendment of 13.06.230. Section 13.06.230 Temporary Uses, of the City of Sand Point, Alaska, Code of Ordinances is hereby amended to read as follows [additions are underlined and in bold and deletions are struck through]:

§ 13.06.230 **TEMPORARY USES**

(a) *Authorization.* Following the procedure for variances as set forth in § 13.06.220, the Planning Commission, either directly or by delegation to the ~~City Manager~~ **City Administrator**, may authorize temporary uses of property or the use of temporary structures on a property.

Section 6: Effective Date. Section 2, 3 and 4 of this Ordinance shall be effective upon passage.

**PASSED AND ADOPTED BY A DULY CONSTITUTED QUORUM OF
THE SAND POINT CITY COUNCIL THIS ____ DAY OF JUNE, 2022.**

ATTEST:

James Smith Sr., Mayor

Shannon Sommer, City Clerk

OLD BUSINESS

NEW BUSINESS



QAGAN TAYAGUNGIN TRIBE
P.O. BOX 447
SAND POINT, ALASKA 99661
PHONE (907) 383-5616

City of Sand Point
Attn: Mayor Jim Smith
P.O. Box 249
Sand Point, Alaska 99661

May 2, 2022

Dear Mayor Smith and Council Members,

Aang! The Qagan Tayagungin Tribe is starting to prepare for the Annual Culture Camp. The camp dates for this year are July 11 - 21, 2022. Classes will be held from 9 a.m. through 5 p.m. for our campers in K- 12th grade; and from 7 - 9 p.m. for adult participants.

This year we will continue to learn the Unangan language, dance, and beaded head dresses, as well as traditional foods. We are also offering weaving, Aleut bentwood hat making, Mask making, and model Iqyax's.

We take great pride in providing a cultural education to our community every year. It takes a significant amount of money to fund camp every year. Last year's camp had 52 campers ages K-12th grade and 32 Adults who attended. We are hoping the City of Sand Point will continue to support this valuable program, and are asking for a donation of \$5000.

Thank you very much for your time and support for the Sand Point Culture Camp!

Sincerely,

A handwritten signature in cursive script that reads "Carla Chebetnoy".

Carla Chebetnoy
Camp Director

A handwritten signature consisting of stylized initials, possibly "JS".



Pink Rain Champagne



City of Sand Point.

My name is Carmen Holmberg, coordinator of Pink Rain Champagne. PRC was developed last year to help with the sudden loss of my mother, Carlene Holmberg. She was diagnosed February 2020 with breast cancer, and less than six months after the diagnosis, she passed. To help with my grieving, I started a grass roots project, Pink Rain Champagne, to help bring awareness about breast cancer, and to encourage one to advocate for their own health.

Pink Rain Champagne is an organization to honor my Mother and all the kindness and beauty she brought to the world. Also, to remind us to take care of ourselves, lift each other up, remember to stop for a moment and toast to life! She was the heart and soul of our family.

P.O.Box 221
Sand Point, Alaska 99661

(907)383-2781

pinkrainchampagne@gmail.com

FB: Pink Rain Champagne

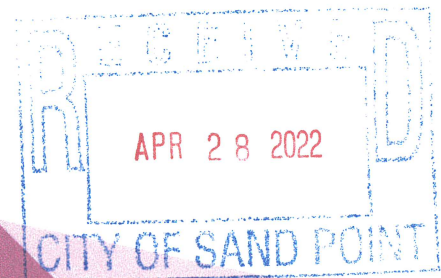
July 2, 2021, Pink Rain Champagne hosted a Pink Walk, with just under 100 participants. We followed it with a barbeque and raffle. Following the afternoon events, we held a Pink Party to celebrate the day's success. Carlene always donated to Sand Point's Cancer fund and Baptist Church. On this day we were able to raise just under \$10,000! \$6,200 went to Sand Point's Cancer Fund and \$2,000 went to the Baptist Church. The remaining was to help cover costs of these events.

Last year the City of Sand Point donated \$1000, in which I was able to use towards Pink Rain Champagnes Day of events. I am humbled by the success of last year and would love to see this project succeed yet again this year. I am asking if you would like to contribute towards Pink Rain Champagne's Day of events, with a cash donation to help cover the cost of these events.

Pink Rain Champagnes' Day of events is scheduled for Saturday July 2, 2022. If you have any questions, please do not hesitate to contact me via email at pinkrainchampagne@gmail.com or at 907-383-2781.

Cheers with Pink Rain Champagne,

Carmen
Carmen R. Holmberg



**BUILDING PERMIT:
TELALASKA, INC.**

City of Sand Point
PO Box 249
Sand Point, AK 99661 (907) 383-2696

Building Permit Application

Owner/Applicant: TelAlaska

Address: Not addressed (Utility Services Reserve)

Are you the owner? Yes

(If answer is no, you must attach a title/quick deed with application.)

Legal Description:

Tract B Block 2 Lot N/A SUB. Mountainview Estates

ZONING DISTRICT: R-8 R-10 R-20 MH-5 A-U

C-3 C-4 H-I L-I O-P

PERMIT FOR USE Conditional Use Home Occupancy
 Temporary Use Other Support structure

RESIDENTIAL:

Single Family
 Mobile Home
 Multi Family Light Industrial

COMMERCIAL:

General Commercial
 Neighborhood Commercial
 Heavy Industrial

Main Dwelling will be as follows: Number of Units: N/A

Height: N/A Description of Use: 10'x12' concrete pad for backup generator

Setbacks:

Front yard setback 60' ft.

Side yard setback 22' ft. Masonry

Backyard setback 63' ft. Other: Concrete pad

Type of Construction:

Wood frame

Masonry

Other: Concrete pad

PROVISION FOR WATER AND SEWER: Attach to existing City System

****ATTACH SITE PLAN SHOWING EXISTING AND PROPOSED BUILDING, LOT SIZE, LOT COVERAGE, SETBACKS AND ALL OTHER REQUIREMENTS TO COMPLY WIT THE ZONING AND SUBDIVISION CODES.****

Applicants Signature: Casey Hoflich Date: 4/11/2022

THIS REQUEST IS IN ACCORDANCE WITH SECTION 13.07.020 OF THE MUNICIPAL CODE. SUBJECT TO THE BUILDING PERMIT ORDINANCE, CHAPTER 7 OF THE SAND POINT MUNICIPAL CODE

This Building Permit is: Approved Denied

By: _____ Date: _____

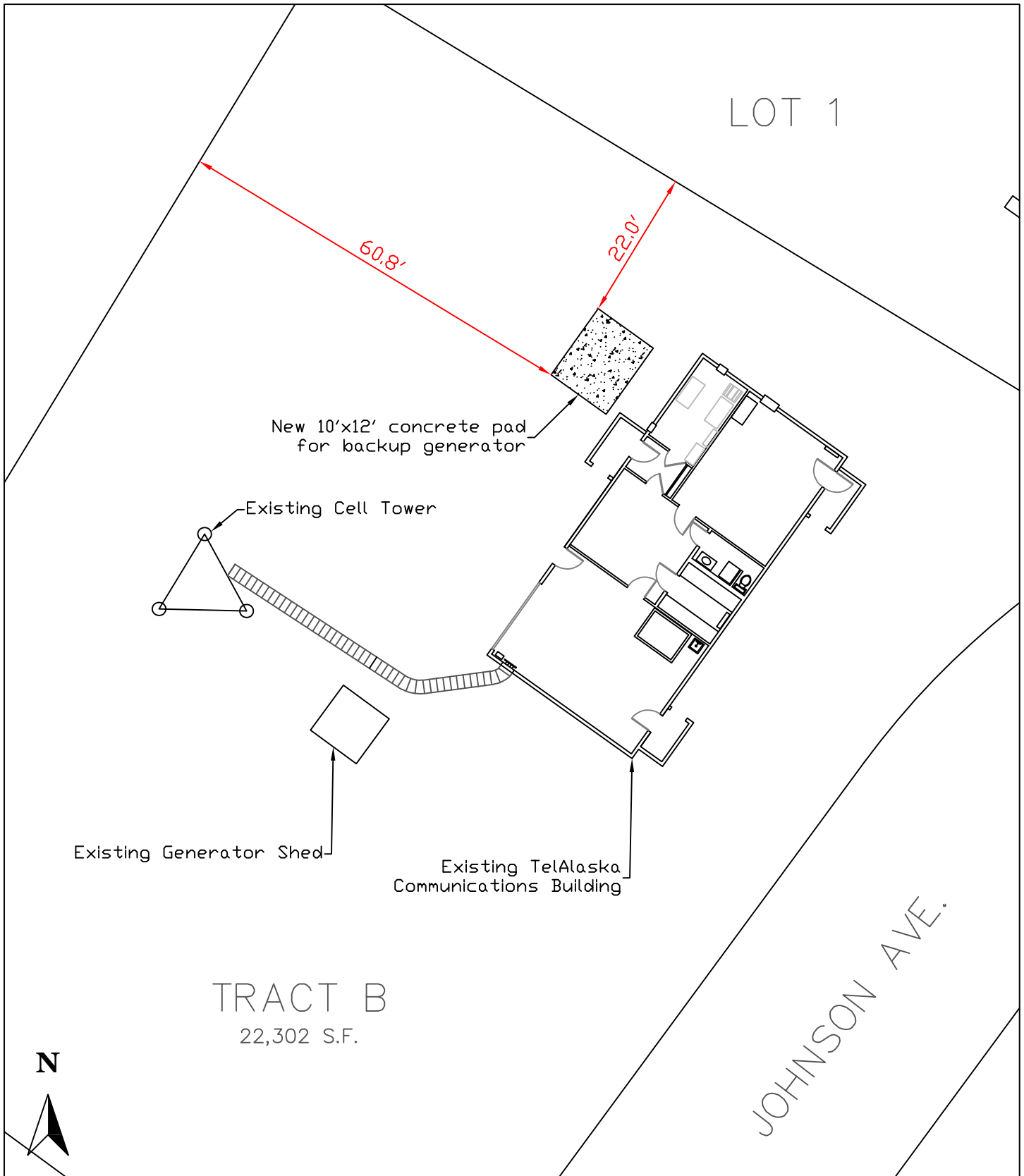
Title: _____ Expiration: _____

City of Sand Point
PO Box 249
Sand Point, AK 99661 (907) 383-2696

By: _____ Date: _____

Title: _____ Expiration: _____

Attachment A



TELALASKA CELLULAR, INC.
201 E 56TH AVE.
ANCHORAGE AK 99518

SCALE: 1" = 20'
SHEET: 1 OF 1

CITY OF SAND POINT

LOCATION

SECTION: 22
TOWNSHIP: 59 SOUTH
RANGE: 86 WEST
SEWARD MERIDIAN, AK

KING COVE, ALASKA

Site Plan/Setbacks

PUBLIC COMMENTS

COUNCIL COMMENTS

ADJOURNMENT

FYI

June 2022 All Gear Types Schedule

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1	2	3	4
<p>Notes: All fishing periods start at 6:00 AM and end at 10:00 PM. Closures between periods are 32 hours. The first fishing period is 64 hours <u>for set gillnet gear only</u>. The remaining fishing periods are 88 hours for all gear types.</p>						
5	6	7	8	9	10	11
	6:00 AM Open 64 hours (<u>Set Gillnet Gear Only</u>) 10:00 PM				6:00 AM Open 88 hours	
12	13	14	15	16	17	18
	10:00 PM		6:00 AM Open 88 hours 10:00 PM			
19	20	21	22	23	24	25
	6:00 AM Open 88 hours 10:00 PM					6:00 AM
26	27	28	29	30		
Open 88 hours 10:00 PM						

Figure 7.—All gear types fishing periods in the South Unimak and Shumagin Islands June fisheries, 2022.

July 2022 All Gear Types Schedule

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1	2
Note: All fishing periods start at 6:00 AM. All fishing periods are for all gear types.						
3	4	5	6	7	8	9
			6:00 AM 33 Hours 3:00 PM			
10	11	12	13	14	15	16
6:00 AM 36 Hours 6:00 PM	6:00 PM			6:00 AM 36 hours 6:00 PM	6:00 PM	
17	18	19	20	21	22	23
	6:00 AM 36 hours 6:00 PM	6:00 PM			6:00 AM 36 hours 6:00 PM	6:00 PM
24	25	26	27	28	29	30
		6:00 AM 36 hours 6:00 PM	6:00 PM			6:00 AM 36 Hours
31						
6:00 PM						

Figure 10.—All gear types fishing periods in the South Unimak and Shumagin Islands post-June fisheries, 2022.



Multi-Agency HIDTA Taskforces Seize Large Amounts of Fatal Fentanyl

Two Separate Operations Seize 4,700 Counterfeit Fentanyl Pills

April 28, 2022 (Anchorage, AK)— Two Alaska High Intensity Drug Trafficking Area (HIDTA) Taskforces seized over \$356,000 worth of illegal narcotics in Southeast Alaska and Southcentral Alaska this week. The two seizures are among the largest fentanyl seizures in Alaska history.

On April 26, 2022, at approximately 2:00 pm investigators with the Anchorage Airport Interdiction Team (AAIT) were notified of a suspicious parcel at a commercial shipping facility. Investigators responded and seized approximately 2,700 counterfeit M30 fentanyl pills in a parcel addressed to an Alaska residence. Investigators identified persons of interest associated with the parcel and after receiving a search warrant contacted three individuals at a Wasilla residence. 40-year-old Redlands, California resident Tyrone Hampton and 37-year-old Mesa, Arizona resident Charles Holyfield were both arrested on charges of Misconduct Involving a Controlled Substance in the Second Degree for their part in the interstate trafficking of the seized counterfeit fentanyl pills. 24-year-old Ontario, California resident Lawrence McGirt II was also arrested on multiple extraditable warrants out of California during the operation. All three were remanded to Mat-Su Pretrial. The street value of these counterfeit pills in the Mat-Su Valley is estimated to be over \$100,000.

On April 27, 2022, at approximately 12:00 pm, investigators with the Southeast Alaska Cities Against Drugs (SEACAD) taskforce were notified of a suspected parcel enroute to Craig, Alaska containing suspected narcotics. Investigators tracked the parcel to a residence in Klawock and seized 2,000 counterfeit M30 fentanyl pills and 453 grams of crystal methamphetamine. Investigators arrested 39-year-old Craig resident Cicely Tupou, 43-year-old Hydaburg resident Shanteh Carle, and 44-year-old Klawock resident Donald Yates on charges of Misconduct Involving a Controlled Substance in the Second Degree and Third Degree for their part in the trafficking of the seized narcotics. Investigators also arrested 40-year-old Hydaburg resident Alva Peratrovich for a Probation Violation. All four were remanded to the Craig Jail. The estimated street value on Prince of Wales Island for the counterfeit pills is approximately \$200,000 and the estimated street value of the methamphetamine is approximately \$67,900.

“Disrupting the sale, trafficking, and distribution of illegal narcotics in Alaska is a top priority of the State of Alaska, Alaska Department of Public Safety, and our many law enforcement partners across the state,” **said Colonel Bryan Barlow, Director of the Alaska State Troopers and Vice Chair of the Alaska HIDTA Executive Board.** “The Alaska HIDTA partnership and our regional task forces are constantly working together to find and arrest those that deal drugs, death, and disaster in Alaska. Illegal narcotics, especially fentanyl have a widespread negative impact on Alaskans in every corner of our state. We are committed to doing our part to change that.”

In 2022, during the months of January, February, and March the statewide HIDTA initiative including the Alaska State Troopers seized 1,906 pills containing fentanyl and 1,244.42 grams of fentanyl. During all of

2021 the statewide HIDTA initiative including the Alaska State Troopers seized 7,310 pills containing fentanyl and approximately 612.16 grams of fentanyl.

The Anchorage Airport Interdiction Team, or AAIT, focuses on drug interdictions at the Ted Stevens Anchorage International Airport. AAIT is comprised of members of the Alaska State Troopers, Anchorage Airport Police, Anchorage Police Department, North Slope Borough Police, Sand Point Police, and US Postal Inspection Service. Together, they work to investigate drug importation and distribution that involves the Anchorage airport system.

SEACAD, Southeast Alaska Cities Against Drugs, is a regional taskforce comprised of municipal police departments from Juneau, Ketchikan, Sitka, Haines, Skagway, Petersburg, Hoonah, Wrangell, Craig and Yakutat, the Alaska State Troopers, Federal Bureau of Investigation, Drug Enforcement Administration, United States Postal Inspection Service, and Coast Guard Investigative Service. Together, they work to investigate drug importation and distribution in the Southeast Alaska region.

###

Media Contact: Austin McDaniel, Public Information Officer, (907) 269-5413, austin.mcdaniel@alaska.gov

Sand Point Triennial exercise

April 20, 2022

The simulated aircraft incident was activated at 10:06 AM

Jason and Hap departed the fire station in route Jason activated mutual LEO/ EMS /FIRE at 10:06.

Hap made several attempts to contact Cold Bay radio via CTAF 122.3 to notify them of the incident. We were unable to establish Communication with Cold Bay. So we made a call in the blind: "Sand Point area traffic engine 10 responding to a simulated aircraft down all traffic be advised 122.3."

Upon arriving on scene there was no apparent fires the landing gear appeared to be collapsed the doors to the aircraft were none operational due to the condition of the fuselage of the aircraft. Jason immediately grabs the jaws of life Hydraulic pump and got it running. Happy rolled out the hoses and both Jason and Happy grab the spreaders and cutters tools.

Jason & Hap experienced some complication with the tools working due to the hydraulic hose popped off several times.

Leo arrived on scene. Curt took security at the ARFF building Curt reported in on scene. Jason turned over IC to Curt so he could focus more attention to extracting the passengers.

EMS/ FIRE arrived on scene 10:15

Removing the evacuation door from the aircraft we were able to locate 21 of the 23 souls on board. The flight attendant and copilot advised us that the pilot was unresponsive.

While FIRE/ARFF worked on getting the door open on the pilot side of the aircraft we performed a sweep looking for the missing passenger. We found the passenger located approximately 25 feet to the north of the aircraft the passenger appeared to be fine and happy to be out of the aircraft.

After the Evacuation door was removed on the pilot side of the aircraft was removed EMS and ARFF treated and moved the pilot. The pilot was unconscious and had multiple cuts and abrasions. EMS departed the scene heading to the clinic at 10:45. They arrived at the clinic at 10:52.

Fire/ARFF Proceeded to search the aircraft for more victims. ARFF/FIRE we're back in service at 11:05.

Back at the fire house we held a Debrief of the exercise notes were taken by Cathy Adams. See attached

4/22/2022

10:06-plane crash

Jason and Hap arrive in firetruck-10:07

EMS arrive-10:15

John Jacobsen, Jack and Dantezza arrive -10:15

Fire Chief/firetruck arrive -10:15

Cassie and Alan arrive-10:15

Ambulance -Carmen plus 1 arrive-10:15

EMS in ambulance transporting 1 patient to the clinic leave at 10:45
arrive at clinic at 10:52

Sand Point DOT unable to contact Cold Bay radio

Jason needs a lapel mike; he couldn't hear anything with the radio in his pocket

Jason needs to designate an Incident Commander

If someone gets injured at the scene give 3 blasts of the horn

We need more radios -make sure people can respond

Cold Bay did call with number of passengers on the plane

It was announced that the crash was a simulation

Both the jaws of life and hose didn't work right away

The hose should be deployed right away

Don't work by yourself with the hydraulic hose-work in teams

EMS need the victims' vitals before they arrive

Bystanders need to be moved back

Colored tarps should be used to categorize people

Look for victims in teams and check off their names

When using the jaws of life-watch your hand placement

Communication is Important

Relieve the people using the tools like jaws of life and help with the hoses

Need flashlights, knives and toolbelts

Reflective vests should be stored in the ambulance

After the incident security takes over, the area gets taped off and security gets posted



THE STATE
of **ALASKA**
GOVERNOR MIKE DUNLEAVY

Department of Transportation and Public Facilities

SOUTHCOAST REGION
Kodiak Aleutian District / Cold Bay Airport

100 St. Louis Road
P.O. Box 97
Cold Bay, AK 99571
Main: 907.532.500
Fax: 907.532.2416
dot.alaska.gov

March 15, 2022

ATTN: All Sand Point Airport Emergency Plan Holders and Interested Parties

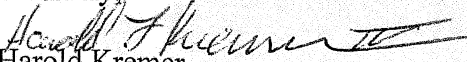
On April 20th, 2022, I would like to perform a full-scale Triennial scenario with all parties involved. I would like to hold a few meetings before the exercise. The first meeting will be Friday, March 18th at 10:00 am. I'll be sending out a Teams invite to the below participants.

If you have any questions, please feel free to contact me at 907-532-5000 or harold.kremer@alaska.gov. Allow for up to 1 hour on Friday for this meeting. Your participation and time are greatly appreciated.

Plan Holder Distribution

- State of Alaska DOT&PF
- Sand Point Clinic
- Ravn Station Manager
- Sand Point Police
- Sand Point Mayor
- Sand Point Clerk
- Sand Point Public Works

Sincerely,


Harold Kremer
Cold Bay Airport Foreman

cc: Steve Bell, K/A District M&O Superintendent, State of Alaska DOT&PF
Dave Cummings, Regional Safety & Airport Security Officer, State of Alaska Statewide
Aviation

"Keep Alaska Moving through service and infrastructure."



Untitled map
Write a description for your map.

Legend
Peninsula Airways

Google Earth

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10 AM

Sand Point full scale exercise April 20th 2022 scenario

April 20 Flight 100 Dash 8 inbound from Sand Point. Pax load is 20 plus flight crew of three. Fuel load 4300lbs. 641 gallons. Winds calm, 10 miles visibility, runway conditions dry. Light bird activity.

Flight 100 is on final for runway 32 when an eagle enters the flight path. Striking the Dash 8 in the pilot's windshield. Upon impacting with the eagle, the plane drops considerably making first contact with the runway. Upon contact the plane loses its right main gear. The plane comes down a second time and spins off the runway out into the safety area. Cresting the drop off to the drainage.

ARFF crew responds.

- Notifies: Cold Bay Radio FSS activate the AEP for SDP
- Call 911 (How do I call 911 from the ARFF truck)
- Request Security
- Request medical responders
- Calls time when on site

The chain of events should roll out as listed below:

- ARFF responder:
 - Issue NATAM
 - Request security
 - Request medical to be standing by
 - Request mutual aid
 - Report when on site
 - Open communication with pilot

The aircraft will be sitting at an odd angle making it hard to open the doors.

- ARFF with mutual aid
 - Forcible entry will be required
 - Passengers start funneling out of the plane/ direct to appropriate locations
 - We have EMS on site setting up triage.
 -

___ 22 ___ People will be **green** tagged.

_____ People will be yellow tagged

___ 1 ___ People will be **red** Tagged.

_____ People will be **black** tagged.

**APPENDIX 3. AIRPORT EMERGENCY PLAN ACCIDENT/EXERCISE
EVALUATION CHECKLIST**

INTRODUCTION

The Checklist that follows is intended to be a guide for those individuals tasked with planning for, or evaluating, airport Emergency Operations Plan accidents/drills and exercises. The FAA encourages airport operators to critique each accident that takes place on their airports within 60 days after each accident involving an air carrier.

In planning for a full scale exercise, the minimum number of "casualties" to be used should be based on the following:

<i>Airport Index</i>	<i>Minimum # "Casualties"</i>	
A	20	- 30
B	40	- 50
C	60	- 70
D	80	- 90
E	100 or more	

When evaluating the response for aircraft accident provide a summary of the accident and information about the conditions at the time of the accident.

Date/time of the accident: <i>April 20th</i>	Location: <i>Sand Point Airport</i>
Description of the accident:	
Weather: Ceiling/Visibility Wind velocity & direction	Surface Conditions:

Table A3 - 1. Exercise Evaluation Checklist

Airport Name: <u>Sand Point</u>				
Date: _____				
Review Item	Yes ()	No ()	N/A ()	N/O ()
I. Pre-exercise activities				
A. Was an exercise planning committee established?	✓			
B. Were drills/tabletops conducted in preparation for the full scale exercise?	✓			
C. Were exercise objectives developed?	✓			
1. Did they adequately test the emergency plan?	✓			
2. Were they realistic?	✓			
3. Were they measurable?	✓			
4. Were they coordinated with participating agencies?	✓			
D. Was a scenario developed?	✓			
1. Was it realistic?	✓			
2. Was there a time line?	✓			
3. Did the scenario support the objectives?	✓			
E. Was the site satisfactory?	✓			
1. If no, explain: _____				
F. Were evaluators assigned?		✓		
1. Were there enough?		✓		
2. Were they qualified?		✓		
3. Were they trained?		✓		
4. Was an evaluation checklist provided?		✓		
G. Were exercise safety guidelines established?	✓			
1. Did they include:				
a) An emergency termination procedure?	✓			
b) A code word for individuals in the event an actual injury occurs?	✓			
2. Was there a safety briefing for all participants?	✓			
3. Briefly describe the termination procedure. <u>Three horn Blast Pull Back</u>				
H. Were liability issues addressed in advance?		✓		
I. Was advance notice of the exercise given to:				
1. the public?	✓			
2. the media?	✓			
3. airport tenants?	✓			
J. Were there exercise controllers?		✓		
1. Were there enough?		✓		
2. Were they qualified?		✓		
3. Were they trained?		✓		
K. "Casualties"				
1. Was there a sufficient number?	✓			

N/A = Not Applicable

N/O = Not Observed

Review Item	Yes ()	No ()	N/A ()	N/O ()
a) Number of "injured" <u> 1 </u>				
b) Number of "uninjured" <u> 22 </u>				
c) Number of "deceased" _____				
2. Were they briefed on responsibilities?	✓			
3. Were they given a safety briefing?	✓			
4. Were they moulaged?	✓			
5. Were adequate sanitary facilities available?		✓		
6. Was food/drink available?		✓		
7. Was there a "casualty" accountability/tracking plan?	✓			
8. Was first aid available?	✓			
9. Were there comfort provisions for inclement weather?	✓			
L. Spectators				
1. Were there adequate provisions for viewing the exercise?		✓		
2. Were they given a safety briefing?		✓		
3. Were they adequately controlled?		✓		
REMARKS:				




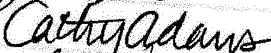

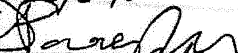



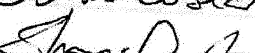
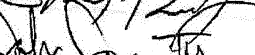
N/A = Not Applicable

N/O = Not Observed

Review Item	Yes ()	No ()	N/A ()	N/O ()
II. Exercise Activities				
A. Personnel Mobilization				
1. Describe initial exercise activation procedure: <u>Notified When Plane had Missed</u>	✓			
a) Note time exercise commenced: <u>10:06</u>	✓			
2. Indicate mobilization procedure(s) for on-airport response personnel: <u>Pager</u> <input checked="" type="checkbox"/> <u>Radio Call</u> <u>Telephone Call List</u> <input type="checkbox"/> <u>Alarm System</u> <u>Other</u>				
a) Note time mobilization commenced: <u>10:06</u>				
b) Note time first unit arrived on scene: <u>10:07</u>				
3. Indicate mobilization procedure for off-airport response personnel: <u>Pager</u> <input type="checkbox"/> <u>Radio Call</u> <u>Telephone Call List</u> <u>Other</u>				
a) Note mobilization time commenced: _____				
b) Note time first units/personnel arrived at the scene/staging area: _____				
c) Describe who made the notifications: _____				
d) Were contacts made in accordance with established plans/procedures?	✓			
4. Were contact lists current and complete?	✓			
5. Was there a system to track responding agencies/personnel?	✓			
a) Describe the system: <u>Local Call 911</u> <u>we call Cold Bay Radio</u> <u>had them activate the plan</u> <u>by calling 1907-383-3700</u>				

N/A = Not Applicable

N/O = Not Observed

NAME	SIGNATURE	EMAIL
Harold L. Kneuer III		harold.kneuer@alaska.gov
CURT BOYLE		CBOYLE@SANDPEINTAK.ORG
Jason Bjornstead		jason.bjornstead@alaska.gov
Cathy Adams		sppadmin@arctic.net
Michael Knudson		dknudson@aebsd.org
Dantezza Pangilinan		ROBERT BAODTIZ@khd.com
Rob Baodtiz		KIKAMI.JR@GMAIL.COM
KIKAMI, JR		skiffman1@arctic.net
Marcy DeCosta		DouglasShariwy@gmail
Douglas Shariwy		jaeger.john15@gmail.com
John Jaeger		SPTEMS@ARCTIC.NET
Carmen Holmberg	