

# City of Sand Point Council Meeting



**Workshop: Tuesday, May 12, 2015 – 2:00 p.m.**

**Meeting: Tuesday, May 12, 2015– 7:00 p.m.**

# CALL TO ORDER

# ROLL CALL

# CITY OF SAND POINT

(packet will be available on website May 8, 2015  
[www.sandpointak.com](http://www.sandpointak.com))



## MAYOR

Mayor Glen Gardner Jr. - Office Exp. 2017

## COUNCIL MEMBERS

Danny Cumberlidge	Seat A - Exp. 2016
Allan Starnes	Seat B - Exp. 2017
Shirley Brown	Seat C - Exp. 2016
Jack Foster Jr.	Seat D - Exp. 2017
Marita Gundersen	Seat E - Exp. 2015
Rayette McGlashan	Seat F - Exp. 2015

### SAND POINT CITY COUNCIL MEETING AGENDA CITY CHAMBERS

**Regular Meeting**

**Tuesday, May 12, 2015 7:00 pm**

#### CALL TO ORDER

#### ROLL CALL

#### APPROVAL OF AGENDA

#### CONSENT AGENDA:

1. Minutes: Minutes of Regular Meeting on April 14, 2015

#### REPORTS:

1. Finance Officer
2. Administrator
3. DPS Director
4. Fire Chief
5. Public Works Director
6. Harbor Master
7. Student Representative

#### HEARINGS, ORDINANCES AND RESOLUTIONS:

1. Mayor's Proclamation: M.V. Day
2. Ordinance 2015-03: FY2016 City of Sand Point Budget – 1<sup>st</sup> Reading

#### OLD BUSINESS:

1. Harbor Mediation

#### NEW BUSINESS

1. Sand Point Clinic Behavioral Health Donation Request
2. Financial Assistance Contract
3. Authorizing Job Description: Public Safety Manager
4. City Administrator Contract
5. Manager of Public Safety Contract
6. FY16 Employee Rates of Pay
7. Premera Renewal Authorization
8. Long-Term Disability Quote
9. Travel Lift Repairs Quote

#### PUBLIC COMMENTS

#### COUNCIL COMMENTS

THERE IS A WORKSHOP FOR THIS MEETING AT 2 P.M. – SAME DAY IN CITY CHAMBERS

**SAND POINT CITY COUNCIL**  
Regular Meeting Minutes

**Tuesday, April 14, 2015**

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**CALL TO ORDER:**

The regular meeting of the Sand Point City Council was held Tuesday, April 14, 2015, in the Sand Point Council Chambers. Mayor Glen Gardner Jr. called the meeting to order at 7:02 p.m.

**ROLL CALL:**

Glen Gardner Jr.	Mayor	Present
Danny Cumberlidge	Seat A	Present via teleconference
Allan Starnes	Seat B	Present
Shirley Brown	Seat C	Present
Jack Foster Jr.	Seat D	Present
Marita Gundersen	Seat E	Present
Rayette McGlashan	Seat F	Present

A quorum was established.

**Staff in attendance:**

Andy Varner, Administrator  
Shannon Sommer, City Clerk  
Krista Galvin, Finance Officer  
John Lucking Jr., Police Chief  
David Stokes, Public Works Director  
Richard Kochuten Sr., Harbor Master

**APPROVAL OF AGENDA:**

Mayor Glen Gardner Jr. requested a motion to approve the agenda.

MOTION: Councilperson Shirley Brown made a motion to adopt the agenda with the addition of #3 under New Business, Harbor Mediation.

SECOND: Councilperson Marita Gundersen seconded the motion.

VOTE: Motion passed unanimously.

**APPROVAL OF CONSENT AGENDA:**

1. Minutes of April 14, 2015 Meeting Minutes.

Mayor Glen Gardner Jr. requested a motion to approve the consent agenda.

MOTION: Councilperson Jack Foster Jr. made a motion to approve the consent agenda with 1 correction.

SECOND: Councilperson Allan Starnes seconded the motion.

VOTE: Motion passed unanimously.

**REPORTS:**

Finance Officer- Krista Galvin

Finance Officer Krista Galvin reported that as of February 2015, we received \$37,006.13 in Raw Fish Tax, \$69,814.78 in Sales Tax. She included a bank balance and expenditure and revenue guidelines.

Administrator - Andy Varner

Administrator Andy Varner reported that Finance Officer Galvin and he will start working on the FY16 Budget the following week. He will get quotes for our next audit.

Health Plan Options

We will we will have a 1.88% rate increase for our Premera renewal.

General Insurance & Liability

City Clerk Shannon Sommer and he will attend an OSHA training later this summer; one of their Loss Control Managers is planning to come out in August to do some training for our various departments to get our premiums reduced.

Marijuana Law

We should decide if we want to hold a Town Hall meeting on the topic in May.

Mayor - Glen Gardner Jr.

Mayor Glen Gardner Jr. reported Public Works Director David Stokes has completed work on the rock crusher and the City will hire someone for the position.

Department of Public Safety - Chief John Lucking Jr.

Police Chief John Lucking Jr.'s reported he included statistical information in his report. Police Officer Aaron Spencer has resigned and has an officer from Kodiak coming in the next month for a temporary trial. EMS training is still going on.

Public Works Director – David Stokes

Public Works Director David Stokes reported they swept and graded roads, they cleaned the shop, they worked on the Champion 740 exhaust, they worked on the crusher and changed the belt, they poured cement under the new door at the old water plant, they worked on the Shumagin pad, and they attempted to work on the old crash building at the airport but there are too many pallets of fiber in there.

Landfill

They were short-handed for a week and a half, and they keep hauling the garbage next to the dumpsters.

Recycling Center

They are staying busy.

Water and Sewer

Water/Sewer Supervisor Allen Hill's report included in the packet.

Harbor Master - Richard Kochuten Sr.

Harbor Master Richard Kochuten Sr. reported all equipment is being maintained, greased and oiled on a regular basis. Work on the city dock continues at a slow pace. Dan Magone was here in March and completed work on the float in the new harbor. All underwater work has been completed, just waiting for Albert Spiros to do the final valve connection. They are busy hauling and launching boats. The Travelift inspection will be on April 15<sup>th</sup>-16<sup>th</sup>. They hauled used oils to the City shop. They are making dump runs on a regular basis. They turned the fresh water on to the stalls April 8, 2015. Building Maintenance Kenneth Spjut continues to remodel the down stairs bathroom. The Tustumena is scheduled to be in Sand Point twice monthly starting May 2015 through September 2015.

Student Representative – Colten Mack

Student Representative Colten Mack was not in attendance.

**HEARINGS, ORDINANCES, AND RESOLUTIONS:**

1. Resolution 15-08: Amending PPP for Medical Benefits

MOTION: Councilperson Shirley Brown made a motion to approve Resolution 15-08: Amending the PPP for Medical Benefits.

SECOND: Councilperson Allan Starnes seconded the motion.

VOTE: Motion passed unanimously.

2. Resolution 15-09: Amending Health Plan Policies to Include Employee Participation

MOTION: Councilperson Jack Foster Jr. made a motion to adopt Resolution 15-09: Amending Health Plan Policies to Include Employee Participation.

SECOND: Councilperson Rayette McGlashan seconded the motion.

VOTE: Motion passed unanimously.

3. Resolution 15-010: Amending Personnel Policy Manual for Employment Categories

MOTION: Councilperson Shirley Brown made a motion to adopt Resolution 15-010: Amending Personnel Policy Manual for Employment Categories.

SECOND: Councilperson Allan Starnes seconded the motion.

VOTE: Motion passed unanimously.

4. Resolution 15-11: Authorizing Alaska DOT&PF to Design and Construct New Dock

MOTION: Councilperson Jack Foster Jr. made a motion to adopt Resolution 15-11: Authorizing Alaska DOT&PF to Design and Construct New Dock.

SECOND: Councilperson Allan Starnes seconded the motion.

VOTE: Motion passed unanimously.

5. Resolution 15-12: Approving AEB FY 2015 Economic Development Grant Application

MOTION: Councilperson Shirley Brown made a motion to adopt Resolution 15-12: Approving AEB FY 2015 Economic Development Grant Application.

SECOND: Councilperson Rayette McGlashan seconded the motion.

VOTE: Motion passed unanimously.

**OLD BUSINESS:**

1. Health Plan – Medical Waiver

MOTION: Councilperson Shirley Brown made a motion to approve the Health Plan – Medical Waiver.

SECOND: Councilperson Rayette McGlashan seconded the motion.

VOTE: Motion passed unanimously.

**NEW BUSINESS:**

1. Clean-up Day Donation Request

MOTION: Councilperson Marita Gundersen made a motion to donate \$1,000 to Clean-up Day, same as last year.

SECOND: Councilperson Shirley Brown seconded the motion.

VOTE: Motion passed unanimously.

2. AMHS Dock Use Agreement

MOTION: Councilperson Jack Foster Jr. made to motion to approve the AMHS Dock Use Agreement.

SECOND: Councilperson Allan Starnes seconded the motion.

VOTE: Motion passed unanimously.

3. Harbor Mediation

MOTION: Councilperson Jack Foster Jr. made to motion to approve the Harbor Mediation.

SECOND: Councilperson Marita Gundersen seconded the motion.

VOTE: Motion passed unanimously.

**PUBLIC COMMENTS:**

Dick Jacobsen asked the Council if the City was approved for Federal Health Care Act. Administrator Varner replied we have a broker and we will look into the Health Care Act. Mr. Jacobsen also asked if it is okay to enter into mediation. Administrator Varner replied it is non-binding Mediation. Paul Gronholdt asked the Council what kind of cost is the City Dock Design is costing the City. Administrator Varner replied it is staff time.

**COUNCIL COMMENTS:**

Councilperson Allan Starnes stated we need a designated site for large household items being left by the dumpsters. Councilperson Rayette McGlashan stated when Jade Cromer was the City Clerk, she asked Paul Day to check on the Federal Health Care Act and suggested we look into.

**ADJOURNMENT:**

MOTION: Councilperson Rayette McGlashan made a motion to adjourn.

SECOND: Councilperson Marita Gundersen seconded the motion.

The meeting adjourned at 7:47 PM.

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Glen Gardner Jr., Mayor

ATTEST:

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Shannon Sommer, City Clerk



# REPORTS

# FINANCE OFFICER

**City of Sand Point  
Raw Fish Tax Revenue**

	<u>FY10</u>	<u>FY11</u>	<u>FY12</u>		<u>FY13</u>	<u>FY14</u>	<u>FY15</u>
June	83,738.35	89,371.73	217,340.55	July	98,195.23	156,655.84	121,976.31
July	66,700.34	128,368.96	139,818.08	August	68,242.04	137,107.36	48,575.15
August	47,508.96	78,457.48	117,033.81	September	71,393.24	53,307.44	64,362.76
September	37,286.18	80,983.80	79,043.91	October	74,240.08	41,610.64	32,213.32
October	43,372.78	46,603.74	74,929.24	November	5,675.98	22,386.53	7,214.11
November	11,430.85	8,421.65	10,518.19	December	1,305.30	5,337.01	372.97
December	106.26	6.03	92.61	January	39,379.85	43,650.07	25,670.23
January	23,074.95	70,721.63	61,025.94	February	33,190.81	53,363.98	37,006.13
February	46,534.36	91,693.11	80,458.14	March	78,691.30	65,073.23	88,220.14
March	63,330.92	79,640.86	103,148.90	April	24,930.11	36,514.38	-
April	33,548.59	25,898.74	29,908.61	May	16,846.94	21,292.12	-
May	44,056.75	59,813.76	26,019.65	June	129,015.93	64,462.43	-
<b>Total</b>	<b>500,689.29</b>	<b>759,981.49</b>	<b>939,337.63</b>		<b>641,106.81</b>	<b>700,761.03</b>	<b>425,611.12</b>

**Sales Tax Revenue**

	<u>FY10</u>	<u>FY11</u>	<u>FY12</u>		<u>FY13</u>	<u>FY14</u>	<u>FY15</u>
June	69,401.30	73,942.45	96,304.83	July	101,206.98	82,934.73	104,161.56
July	73,865.38	76,586.24	98,121.00	August	76,571.79	73,136.15	88,102.14
August	58,298.67	59,031.08	77,436.07	September	194,900.07	75,647.72	112,966.81
September	55,753.91	66,560.56	89,882.29	October	85,720.47	69,251.83	81,163.42
October	53,344.13	55,806.67	93,787.49	November	90,575.50	46,816.20	43,535.59
November	35,246.04	37,712.73	34,431.36	December	44,723.29	52,116.25	44,980.97
December	43,600.69	46,246.45	59,315.91	January	62,428.48	80,977.40	66,562.56
January	54,916.11	51,438.40	72,690.48	February	57,547.22	84,035.36	69,814.78
February	56,707.52	66,045.08	68,392.21	March	75,307.36	126,325.95	103,569.93
March	62,502.76	109,345.24	83,181.02	April	65,117.67	86,407.71	-
April	60,564.66	59,248.18	72,659.25	May	58,775.64	70,189.92	-
May	48,743.68	50,158.53	56,084.05	June	80,381.46	98,758.26	-
<b>Total</b>	<b>672,944.85</b>	<b>752,121.61</b>	<b>902,285.96</b>		<b>993,255.93</b>	<b>946,597.48</b>	<b>714,857.76</b>
				TDX Fines		(150,000.00)	
						796,597.48	

City of Sand Point  
Bank Balance

Date

Bank	Account Number	Balance	
		3/31/2015	Date
Key Bank	50-20-500-0025757	2,365,301.62	
Wells Fargo - General	4121344139	69,735.68	
Wells Fargo - Bingo Fund	4121344147	235,818.81	
Wells Fargo - Silver Salmon Fund	4121344154	22,143.50	

**CITY OF SAND POINT**  
**\*Expenditure Guideline-No Enc Sum©**

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Current Period: MARCH 14-15

	14-15 YTD Budget	14-15 YTD Amt	MARCH MTD Amt	14-15 YTD Balance	% of YTD
<b>GENERAL FUND</b>					
LEGISLATIVE	\$150,600.00	\$104,776.32	\$6,144.72	\$45,823.68	69.57%
ADMINISTRATION	\$1,082,908.00	\$779,087.86	\$69,452.59	\$303,820.14	71.94%
PARKS AND RECREATION	\$41,179.00	\$21,415.60	\$2,492.38	\$19,763.40	52.01%
ANIMAL CONTROL	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
PUBLIC SAFETY	\$666,250.00	\$346,558.69	\$33,729.30	\$319,691.31	52.02%
PUBLIC WORKS	\$631,289.00	\$467,912.82	\$49,875.30	\$163,376.18	74.12%
FACILITIES	\$453,968.00	\$225,625.33	\$38,208.78	\$228,342.67	49.70%
TRANSFER PAYMENTS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
<i>Total GENERAL FUND</i>	\$3,026,194.00	\$1,945,376.62	\$199,903.07	\$1,080,817.38	64.28%
<b>BINGO FUND</b>					
ADMINISTRATION	\$497,404.00	\$440,836.58	\$75,339.49	\$56,567.42	88.63%
<i>Total BINGO FUND</i>	\$497,404.00	\$440,836.58	\$75,339.49	\$56,567.42	88.63%
<b>SILVER SALMON DERBY</b>					
FIRE	\$25,750.00	\$16,352.94	\$0.00	\$9,397.06	63.51%
<i>Total SILVER SALMON DERBY</i>	\$25,750.00	\$16,352.94	\$0.00	\$9,397.06	63.51%
<b>CLINIC OPERATIONS/MAINTENANCE</b>					
ADMINISTRATION	\$32,777.00	\$31,971.00	\$0.00	\$806.00	97.54%
<i>Total CLINIC OPERATIONS/MAINTENANCE</i>	\$32,777.00	\$31,971.00	\$0.00	\$806.00	97.54%
<b>WATER/SEWER OPERATIONS</b>					
WATER/SEWER	\$357,803.00	\$160,226.13	\$17,564.58	\$197,576.87	44.78%
<i>Total WATER/SEWER OPERATIONS</i>	\$357,803.00	\$160,226.13	\$17,564.58	\$197,576.87	44.78%
<b>HARBOR/PORT OPERATIONS</b>					
HARBOR	\$496,500.00	\$461,341.10	\$32,924.21	\$35,158.90	92.92%
<i>Total HARBOR/PORT OPERATIONS</i>	\$496,500.00	\$461,341.10	\$32,924.21	\$35,158.90	92.92%
<b>REFUSE COLLECTION</b>					
PUBLIC WORKS	\$154,179.00	\$118,030.88	\$11,830.33	\$36,148.12	76.55%
<i>Total REFUSE COLLECTION</i>	\$154,179.00	\$118,030.88	\$11,830.33	\$36,148.12	76.55%
<b>SCHOOL LOOP ROAD &amp; PAVING PROJ</b>					
ADMINISTRATION	\$2,574,000.00	\$2,886,318.19	\$0.00	-\$312,318.19	112.13%
<i>Total SCHOOL LOOP ROAD &amp; PAVING PROJ</i>	\$2,574,000.00	\$2,886,318.19	\$0.00	-\$312,318.19	112.13%
<b>SCHOOL LOOP ROAD/CITY OF SP</b>					
ADMINISTRATION	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
<i>Total SCHOOL LOOP ROAD/CITY OF SP</i>	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
<b>SCHOOL LOOP ROAD/CSP</b>					
ADMINISTRATION	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
<i>Total SCHOOL LOOP ROAD/CSP</i>	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
<b>HARBOR CONSTRUCTION</b>					
HARBOR	\$0.00	\$469,045.64	\$0.00	-\$469,045.64	0.00%
<i>Total HARBOR CONSTRUCTION</i>	\$0.00	\$469,045.64	\$0.00	-\$469,045.64	0.00%
<b>Report Total</b>	\$7,164,607.00	\$6,529,499.08	\$337,561.68	\$635,107.92	91.14%

**CITY OF SAND POINT**  
**\*Revenue Guideline-Alt Code©**

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Current Period: MARCH 14-15

		14-15	14-15	MARCH	14-15	% of
		YTD Budget	YTD Amt	MTD Amt	YTD Balance	YTD
<b>GENERAL FUND</b>						
Active	R 01-022 AK MUNICI LEAGUE INVES	\$0.00	\$190.32	\$19.04	-\$190.32	0.00%
Active	R 01-051 TRANSFER FROM	\$490,267.00	\$0.00	\$0.00	\$490,267.00	0.00%
Active	R 01-200 INTEREST/RESTRICTED	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
Active	R 01-202 FINES AND PENALTYS	\$1,000.00	\$246.46	\$225.00	\$753.54	24.65%
Active	R 01-203 OTHER REVENUE	\$40,000.00	\$143,084.91	\$3,387.90	-\$103,084.91	357.71%
Active	R 01-205 4% SALES TAX	\$900,000.00	\$710,046.09	\$69,814.78	\$189,953.91	78.89%
Active	R 01-213 RAW FISH TAX	\$800,000.00	\$402,156.96	\$37,309.68	\$397,843.04	50.27%
Active	R 01-214 FINE-LATE SALES TAX	\$1,000.00	\$587.57	\$81.76	\$412.43	58.76%
Active	R 01-217 7% B & B Tax	\$15,000.00	\$11,538.96	\$139.04	\$3,461.04	76.93%
Active	R 01-225 PAYMENT IN LIEU OF TAX	\$150,000.00	\$0.00	\$0.00	\$150,000.00	0.00%
Active	R 01-226 EVENT COSTS	\$4,500.00	\$0.00	\$0.00	\$4,500.00	0.00%
Active	R 01-227 ACO REGISTRATION	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 01-229 EASTER EGG HUNT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 01-230 DONATIONS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 01-232 EMS FUND	\$0.00	\$2,000.00	\$0.00	-\$2,000.00	0.00%
Active	R 01-233 BUSINESS LIC. FEE	\$2,500.00	\$2,275.00	\$1,075.00	\$225.00	91.00%
Active	R 01-234 SB 46 PERS RELIEF	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 01-236 SAND POINT SWEATSHIR	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 01-238 ANCHORAGE OFFICE	\$20,000.00	\$0.00	\$0.00	\$20,000.00	0.00%
Active	R 01-239 AEB FY12 COMMUNITY GR	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 01-250 STATE REVENUE SHARIN	\$143,876.00	\$149,241.00	\$0.00	-\$5,365.00	103.73%
Active	R 01-254 STATE OF ALASKA/DCED	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 01-256 REVENUE--STATE OF ALA	\$7,500.00	\$0.00	\$0.00	\$7,500.00	0.00%
Active	R 01-257 REVENUE--FEDERAL GOV	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 01-260 STATE BUSINESS LICENS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 01-265 STATE PROCESSORS TAX	\$45,000.00	\$0.00	\$0.00	\$45,000.00	0.00%
Active	R 01-266 EXT FISH TAX SHARING	\$260,000.00	\$241,316.26	\$0.00	\$18,683.74	92.81%
Active	R 01-285 EQUIPMENT RENTAL	\$15,000.00	\$12,551.68	\$0.00	\$2,448.32	83.68%
Active	R 01-291 BUILDING RENTALS	\$125,000.00	\$108,647.50	\$16,027.75	\$16,352.50	86.92%
Active	R 01-293 LIBRARY GRANT	\$10,500.00	\$6,650.00	\$0.00	\$3,850.00	63.33%
Active	R 01-297 POLICE MISC REVENUE	\$1,000.00	\$33,240.00	\$32,770.00	-\$32,240.00	3324.00%
Active	R 01-298 EMS MISC REVENUE	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
Active	R 01-302 SCHOOL LOOP ROAD CON	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 01-809 DMVA-DHS&EM - KSDP GR	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	<b>Total</b>	<b>\$3,033,143.00</b>	<b>\$1,823,772.71</b>	<b>\$160,849.95</b>	<b>\$1,209,370.29</b>	<b>60.13%</b>
	<b>Total GENERAL FUND</b>	<b>\$3,033,143.00</b>	<b>\$1,823,772.71</b>	<b>\$160,849.95</b>	<b>\$1,209,370.29</b>	<b>60.13%</b>
<b>BINGO FUND</b>						
Active	R 02-051 TRANSFER FROM	\$42,104.00	\$0.00	\$0.00	\$42,104.00	0.00%
Active	R 02-202 FINES AND PENALTYS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 02-234 SB 46 PERS RELIEF	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 02-294 BINGO REVENUE	\$45,000.00	\$39,801.50	\$8,397.75	\$5,198.50	88.45%
Active	R 02-295 PULL TAB REVENUE	\$410,000.00	\$462,498.00	\$76,481.00	-\$52,498.00	112.80%
Active	R 02-490 DEPRECIATION	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 02-861 BINGO SUPPLIES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 02-863 CONCESSIONS	\$300.00	\$66.00	\$0.00	\$234.00	22.00%
	<b>Total</b>	<b>\$497,404.00</b>	<b>\$502,365.50</b>	<b>\$84,878.75</b>	<b>-\$4,961.50</b>	<b>101.00%</b>
	<b>Total BINGO FUND</b>	<b>\$497,404.00</b>	<b>\$502,365.50</b>	<b>\$84,878.75</b>	<b>-\$4,961.50</b>	<b>101.00%</b>
<b>SILVER SALMON DERBY</b>						

**CITY OF SAND POINT**  
**\*Revenue Guideline-Alt Code©**

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Current Period: MARCH 14-15

		14-15	14-15	MARCH	14-15	% of
		YTD Budget	YTD Amt	MTD Amt	YTD Balance	YTD
Active	R 03-004 SILVER SALMON DERBY	\$22,000.00	\$20,624.41	\$5,301.41	\$1,375.59	93.75%
Active	R 03-230 DONATIONS	\$0.00	\$1,650.00	\$0.00	-\$1,650.00	0.00%
	<b>Total</b>	<b>\$22,000.00</b>	<b>\$22,274.41</b>	<b>\$5,301.41</b>	<b>-\$274.41</b>	<b>101.25%</b>
	<b>Total SILVER SALMON DERBY</b>	<b>\$22,000.00</b>	<b>\$22,274.41</b>	<b>\$5,301.41</b>	<b>-\$274.41</b>	<b>101.25%</b>
<b>CLINIC OPERATIONS/MAINTENANCE</b>						
Active	R 10-257 REVENUE--FEDERAL GOV	\$32,777.00	\$24,582.51	\$2,731.39	\$8,194.49	75.00%
Active	R 10-576 FUEL	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	<b>Total</b>	<b>\$32,777.00</b>	<b>\$24,582.51</b>	<b>\$2,731.39</b>	<b>\$8,194.49</b>	<b>75.00%</b>
	<b>Total CLINIC OPERATIONS/MAINTENANCE</b>	<b>\$32,777.00</b>	<b>\$24,582.51</b>	<b>\$2,731.39</b>	<b>\$8,194.49</b>	<b>75.00%</b>
<b>CITY DOCK WAREHOUSE/DEC</b>						
Active	R 13-256 REVENUE--STATE OF ALA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	<b>Total</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>0.00%</b>
	<b>Total CITY DOCK WAREHOUSE/DEC</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>0.00%</b>
<b>WASTEWATER UPGRADE/DEC</b>						
Active	R 14-051 TRANSFER FROM	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 14-256 REVENUE--STATE OF ALA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	<b>Total</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>0.00%</b>
	<b>Total WASTEWATER UPGRADE/DEC</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>0.00%</b>
<b>AIEDA/ENERGY EFFIECIENCY GRANT</b>						
Active	R 23-256 REVENUE--STATE OF ALA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	<b>Total</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>0.00%</b>
	<b>Total AIEDA/ENERGY EFFIECIENCY GRANT</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>0.00%</b>
<b>WATER/SEWER OPERATIONS</b>						
Active	R 61-051 TRANSFER FROM	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 61-052 TRANSFER TO	\$174,303.00	\$0.00	\$0.00	\$174,303.00	0.00%
Active	R 61-202 FINES AND PENALTYS	\$3,500.00	\$1,017.94	\$48.33	\$2,482.06	29.08%
Active	R 61-203 OTHER REVENUE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 61-206 WATER/SEWER REVENUE	\$180,000.00	\$137,951.81	\$18,985.50	\$42,048.19	76.64%
Active	R 61-234 SB 46 PERS RELIEF	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	<b>Total</b>	<b>\$357,803.00</b>	<b>\$138,969.75</b>	<b>\$19,033.83</b>	<b>\$218,833.25</b>	<b>38.84%</b>
	<b>Total WATER/SEWER OPERATIONS</b>	<b>\$357,803.00</b>	<b>\$138,969.75</b>	<b>\$19,033.83</b>	<b>\$218,833.25</b>	<b>38.84%</b>
<b>HARBOR/PORT OPERATIONS</b>						
Active	R 62-027 A/R AEB WATERLINE EXT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 62-051 TRANSFER FROM	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 62-080 BUILDINGS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 62-201 INTEREST	\$3,000.00	\$4,116.69	\$616.70	-\$1,116.69	137.22%
Active	R 62-203 OTHER REVENUE	\$0.00	\$20,000.00	\$9,500.00	-\$20,000.00	0.00%
Active	R 62-210 HARBOR/MOORAGE	\$200,000.00	\$181,437.91	\$5,455.82	\$18,562.09	90.72%
Active	R 62-211 HARBOR/TRAVELLIFT	\$90,000.00	\$63,782.77	\$2,304.00	\$26,217.23	70.87%
Active	R 62-212 BOAT HARBOR/RENTS	\$60,000.00	\$65,884.90	\$7,750.00	-\$5,884.90	109.81%
Active	R 62-215 HARBOR/WHARFAGE	\$60,000.00	\$45,544.51	\$4,093.82	\$14,455.49	75.91%
Active	R 62-219 HARBOR ELEC SERVICE F	\$0.00	\$5,833.09	\$319.67	-\$5,833.09	0.00%
Active	R 62-220 HARBOR/ELEC DEPOSIT	\$0.00	\$15,338.11	\$78.45	-\$15,338.11	0.00%
Active	R 62-221 HARBOR/VAN STORAGE	\$18,000.00	\$16,650.69	\$0.00	\$1,349.31	92.50%
Active	R 62-222 HARBOR/STALL ELECTRIC	\$20,000.00	\$19,041.52	\$2,584.21	\$958.48	95.21%

**CITY OF SAND POINT**  
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Current Period: MARCH 14-15

		14-15	14-15	MARCH	14-15	% of
		YTD Budget	YTD Amt	MTD Amt	YTD Balance	YTD
Active	R 62-223 HARBOR/ELECTRICITY	\$5,000.00	\$157.89	\$0.00	\$4,842.11	3.16%
Active	R 62-224 GEARSHED LOCKER REN	\$13,000.00	\$11,380.40	\$2,465.63	\$1,619.60	87.54%
Active	R 62-228 CITY/SNOPAC LOCKERS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 62-234 SB 46 PERS RELIEF	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 62-237 HARBOR STORAGE	\$2,500.00	\$3,185.60	\$90.72	-\$685.60	127.42%
Active	R 62-258 REVENUE--ALEUTIANS EA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 62-285 EQUIPMENT RENTAL	\$25,000.00	\$15,307.09	\$666.67	\$9,692.91	61.23%
Active	R 62-299 GAIN/LOSS DISPOSITION	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
<b>Total</b>		<b>\$496,500.00</b>	<b>\$467,661.17</b>	<b>\$35,925.69</b>	<b>\$28,838.83</b>	<b>94.19%</b>
<b>Total HARBOR/PORT OPERATIONS</b>		<b>\$496,500.00</b>	<b>\$467,661.17</b>	<b>\$35,925.69</b>	<b>\$28,838.83</b>	<b>94.19%</b>
<b>REFUSE COLLECTION</b>						
Active	R 65-051 TRANSFER FROM	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 65-052 TRANSFER TO	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 65-202 FINES AND PENALTYS	\$1,600.00	\$595.09	\$19.07	\$1,004.91	37.19%
Active	R 65-204 REFUSE COLLECTION	\$140,000.00	\$106,717.62	\$14,367.92	\$33,282.38	76.23%
Active	R 65-234 SB 46 PERS RELIEF	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
<b>Total</b>		<b>\$141,600.00</b>	<b>\$107,312.71</b>	<b>\$14,386.99</b>	<b>\$34,287.29</b>	<b>75.79%</b>
<b>Total REFUSE COLLECTION</b>		<b>\$141,600.00</b>	<b>\$107,312.71</b>	<b>\$14,386.99</b>	<b>\$34,287.29</b>	<b>75.79%</b>
<b>SCHOOL LOOP ROAD/DC</b>						
Active	R 68-257 REVENUE--FEDERAL GOV	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
<b>Total</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>0.00%</b>
<b>Total SCHOOL LOOP ROAD/DC</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>0.00%</b>
<b>SCHOOL LOOP ROAD &amp; PAVING PROJ</b>						
Active	R 70-051 TRANSFER FROM	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 70-256 REVENUE--STATE OF ALA	\$74,000.00	\$0.00	\$0.00	\$74,000.00	0.00%
Active	R 70-261 TRIDENT SEAFOODS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 70-262 STATE OF ALASKA/SAND	\$2,500,000.00	\$2,685,941.74	\$0.00	-\$185,941.74	107.44%
<b>Total</b>		<b>\$2,574,000.00</b>	<b>\$2,685,941.74</b>	<b>\$0.00</b>	<b>-\$111,941.74</b>	<b>104.35%</b>
<b>Total SCHOOL LOOP ROAD &amp; PAVING PROJ</b>		<b>\$2,574,000.00</b>	<b>\$2,685,941.74</b>	<b>\$0.00</b>	<b>-\$111,941.74</b>	<b>104.35%</b>
<b>SCHOOL LOOP ROAD/CITY OF SP</b>						
Active	R 71-051 TRANSFER FROM	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
<b>Total</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>0.00%</b>
<b>Total SCHOOL LOOP ROAD/CITY OF SP</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>0.00%</b>
<b>SCHOOL LOOP ROAD/CSP</b>						
Active	R 78-051 TRANSFER FROM	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
<b>Total</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>0.00%</b>
<b>Total SCHOOL LOOP ROAD/CSP</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>0.00%</b>
<b>HARBOR CONSTRUCTION</b>						
Active	R 79-051 TRANSFER FROM	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 79-255 OBLIGATION BOND	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 79-256 REVENUE--STATE OF ALA	\$0.00	\$498,471.66	\$0.00	-\$498,471.66	0.00%
Active	R 79-258 REVENUE--ALEUTIANS EA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 79-263 ALEUTIANS EAST BOROU	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 79-264 CITY OF SAND POINT DES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
<b>Total</b>		<b>\$0.00</b>	<b>\$498,471.66</b>	<b>\$0.00</b>	<b>-\$498,471.66</b>	<b>0.00%</b>



**CITY OF SAND POINT**  
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Current Period: MARCH 14-15

	14-15 YTD Budget	14-15 YTD Amt	MARCH MTD Amt	14-15 YTD Balance	% of YTD
<b><i>Total HARBOR CONSTRUCTION</i></b>	\$0.00	\$498,471.66	\$0.00	-\$498,471.66	0.00%
<b>Report Total</b>	\$7,155,227.00	\$6,271,352.16	\$323,108.01	\$883,874.84	87.65%

CITY OF SAND POINT

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**\*Fund Summary -  
Budget to Actual©**

MARCH 14-15

	14-15 YTD Budget	MARCH MTD Amount	14-15 YTD Amount	14-15 YTD Balance	14-15 % YTD Budget
<b>FUND 01 GENERAL FUND</b>					
Revenue	\$3,033,143.00	\$160,849.95	\$1,823,772.71	\$1,209,370.29	60.13%
Expenditure	\$3,026,194.00	\$199,903.07	\$1,945,376.62	\$1,080,817.38	64.28%
		-\$39,053.12	-\$121,603.91		
<b>FUND 02 BINGO FUND</b>					
Revenue	\$497,404.00	\$84,878.75	\$502,365.50	-\$4,961.50	101.00%
Expenditure	\$497,404.00	\$75,339.49	\$440,836.58	\$56,567.42	88.63%
		\$9,539.26	\$61,528.92		
<b>FUND 03 SILVER SALMON DERBY</b>					
Revenue	\$22,000.00	\$5,301.41	\$22,274.41	-\$274.41	101.25%
Expenditure	\$25,750.00	\$0.00	\$16,352.94	\$9,397.06	63.51%
		\$5,301.41	\$5,921.47		
<b>FUND 10 CLINIC OPERATIONS/MAINTENANCE</b>					
Revenue	\$32,777.00	\$2,731.39	\$24,582.51	\$8,194.49	75.00%
Expenditure	\$32,777.00	\$0.00	\$31,971.00	\$806.00	97.54%
		\$2,731.39	-\$7,388.49		
<b>FUND 13 CITY DOCK WAREHOUSE/DEC</b>					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
<b>FUND 14 WASTEWATER UPGRADE/DEC</b>					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
<b>FUND 23 AIEDA/ENERGY EFFIECIENCY GRANT</b>					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
<b>FUND 61 WATER/SEWER OPERATIONS</b>					
Revenue	\$357,803.00	\$19,033.83	\$138,969.75	\$218,833.25	38.84%
Expenditure	\$357,803.00	\$17,564.58	\$160,226.13	\$197,576.87	44.78%
		\$1,469.25	-\$21,256.38		
<b>FUND 62 HARBOR/PORT OPERATIONS</b>					
Revenue	\$496,500.00	\$35,925.69	\$467,661.17	\$28,838.83	94.19%
Expenditure	\$496,500.00	\$32,924.21	\$461,341.10	\$35,158.90	92.92%
		\$3,001.48	\$6,320.07		
<b>FUND 65 REFUSE COLLECTION</b>					
Revenue	\$141,600.00	\$14,386.99	\$107,312.71	\$34,287.29	75.79%
Expenditure	\$154,179.00	\$11,830.33	\$118,030.88	\$36,148.12	76.55%
		\$2,556.66	-\$10,718.17		
<b>FUND 68 SCHOOL LOOP ROAD/DC</b>					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		

**CITY OF SAND POINT**

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**\*Fund Summary -  
Budget to Actual©**

**MARCH 14-15**

	<b>14-15</b>	<b>MARCH</b>	<b>14-15</b>	<b>14-15</b>	<b>14-15</b>
	<b>YTD Budget</b>	<b>MTD Amount</b>	<b>YTD Amount</b>	<b>YTD Balance</b>	<b>% YTD Budget</b>
<b>FUND 70 SCHOOL LOOP ROAD &amp; PAVING PROJ</b>					
Revenue	\$2,574,000.00	\$0.00	\$2,685,941.74	-\$111,941.74	104.35%
Expenditure	\$2,574,000.00	\$0.00	\$2,886,318.19	-\$312,318.19	112.13%
		\$0.00	-\$200,376.45		
<b>FUND 79 HARBOR CONSTRUCTION</b>					
Revenue	\$0.00	\$0.00	\$498,471.66	-\$498,471.66	0.00%
Expenditure	\$0.00	\$0.00	\$469,045.64	-\$469,045.64	0.00%
		\$0.00	\$29,426.02		
<b>Report Total</b>		-\$14,453.67	-\$258,146.92		

**TO:** Mayor Gardner  
City Council Members

**FROM:** Andy Varner  
City Administrator

**DATE:** May 8, 2015

**SUBJ:** Monthly Report for May 2015

Here are a few issues we've been working on since the last report:

### **DOCK REPLACEMENT**

- The engineers at DOT have given us a rough timeline of the dock replacement project as a best case scenario:
  - June 1, 2015 – Design Funding in Place
  - July 15, 2015 – Consultant Hired & Start Project Development
  - July, 2016 – Design and Environmental Document Completed
  - August, 2016 – Obligate Construction
  - March, 2017 thru September, 2017 – Field Construction (Actual field activity is likely 4-6 months. Depends on environmental restrictions, weather, etc.)
  - November, 2017 – All Work Complete

### **WATER/SEWER/SOLID WASTE MASTER PLANNING**

- I am applying for a USDA grant to do a pre-planning/pre-engineering report for Drinking Water, Wastewater, and Solid Waste. This would essentially be a Master Plan of our needs and facilities, and something our W/S Supervisor Allen Hill has been diligently documenting and interested in for some time. It would help us prepare for future capital needs and plan for any growth areas, replacement schedules, etc. I sent out an RFP for cost estimates. The grant requires a 25% match from the City, but I am inquiring with ANTHC and others about chipping in for that.

### **GENERAL INSURANCE & LIABILITY**

- APEI did not get us the renewal documents until April, so that process is a few weeks behind but everybody with the City has worked well to get the information together quickly. We'll have quotes for our liability coverage soon.

### **KING CRAB REHABILITATION PROJECT**

- There is a partnership between the University, NOAA, ADF&G, some CDQs, processors, and other groups to rehabilitate the king crab stocks around Kodiak and the Pribilofs (see FYI). They have had success with releasing juveniles into the water, and they have a couple years of survival data to work with. This is all in hopes of re-introducing a high-value king crab fishery in these areas, a nice economic development project. I approached the partnership about looking into the Alaska Peninsula, specifically Sand Point, as their next focus area, and they were very receptive. We had two meetings last week and I will work with them to gather some of the data and historical information they need for our area. I would love to talk to folks with any information about the king crab stocks and predator relationships around Sand Point, past or present. If this proceeds favorably I imagine we would enter an agreement to move forward on a crab rehab project for Sand Point.

**RED COVE DOME QUARRY**

- The City wrote a letter to The Aleut Corp expressing our interest in potentially purchasing the Red Cove Dome quarry from TAC and the Shumagin Corp (the letter is under FYI). The quarry was surveyed last week and the rock volume should be known soon. The City has sunk time and resources into the rock crushers over the last couple years, and an outright purchase of the acreage could help produce a standing community asset with a long-lasting impact in terms of employment and small scale industry, not to mention consistent material for project around town. The request was hopeful on the City's part, and no terms have yet been discussed, but the Council will be notified every step of the way if discussions ensue.

**FINANCE**

- I think we should explore a simple first step in "investment" and open a one-year CD. Sample one-year CD APY rates as of May 7, for \$150,000 deposit:
  - o Alaska USA: 0.75%
  - o EverBank: 0.75%
  - o Northrim Bank: 0.15%
  - o KeyBank: 0.10%(All are FDIC insured)
- Another option is a money market account. Ie, with EverBank, \$100,000 minimum balance earns 0.56% APY. For comparison's sake, AMLIP is currently earning 0.01%.

**HEALTH PLAN**

- Our Premera renewal is an agenda item which had less than a 2% premium increase this year. Our broker scanned other options but this was the best rate, especially because we are grandfathered into an older plan and have better travel benefits for members, and can still keep Council members on as non-paid employees.
- I also got a quote for including Long-Term Disability for our employees, something we don't currently offer. This is a common benefit for most companies, and I think a valuable one for employees considering the minimal cost. The Mayor and I think it is worth offering, and at a cost of about 0.50% of payroll it represents less than \$4300 for the year, or about \$180 per employee.



JOHN H. LUCKING, JR  
CHIEF OF POLICE

# SAND POINT DEPARTMENT of PUBLIC SAFETY

Post Office Box 423  
Sand Point, Alaska 99661  
EMAIL: [sppd@arctic.net](mailto:sppd@arctic.net)



TEL: (907)383-3700  
FAX:(907)383-5496

## MEMORANDUM

To: Honorable Glen Gardner, Mayor, City of Sand Point  
Andy Varner, City Administrator, City of Sand Point  
Mr. Danny Cumberlandidge, City Councilperson, City of Sand Point  
Mr. Allan Starnes, City Councilperson, City of Sand Point  
Ms. Shirley Brown, City Councilperson, City of Sand Point  
Mr. Jack Foster Jr, City Councilperson, City of Sand Point  
Ms. Marita Gundersen, City Councilperson, City of Sand Point  
Ms. Rayette McGlashan, City Councilperson, City of Sand Point

From: John H. Lucking, Jr., Director of Public Safety

Date: May 8<sup>th</sup>, 2015

Ref: Department of Public Safety's Monthly Report for April 2015

### Police Department

#### Director of Public Safety/ Chief of Police/ Emergency Manager

- John H. Lucking, Jr.

#### Police Officers

- Police Officer Eric Tupper
- Police Officer Alvin Osterback, Jr.
- Introducing Police Officer Michael Chiesa

#### Administrative Assistant

- Denise Mobeck/Day Dispatcher

#### Dispatchers

- Alfred 'Jesse' Pesterkoff, 911 Dispatcher
- Christine Nielsen, 911 Dispatcher

# Police Division Activity

APRIL 2015

7 cases were generated

- 1 DUI
- 1 Domestic Violence/Criminal Mischief
- 1 Domestic Violence Assault
- 1 Burglary
- 1 Disorderly conduct
- 2 MICS

There were 5 persons jailed

- 1 DUI
- 1 DV Assault
- 1 DV/Criminal Mischief
- 1 MICS
- 1 Disorderly Conduct

There were 33 calls to 911

- 8 hang up or misdials
- 2 for same call injured Trident worker
- 2 domestic violence
- 2 burglary
- 11 MOC requests
- 2 drunken disturbance
- 2 misc info for officers
- 1 parenting issue
- 1 vehicle crash into building
- 1 fire at old dump
- 1 domestic violence

Officer Calls for Service

- welfare check
- PBT parent on behalf of OCS
- courtesy transports
- vehicle theft

Other Officer Activity

- request to enforce eviction
- probation checks
- search warrant investigation
- drug investigation
- prisoner transport
- building welfare check

8 traffic stops

- 2 warning for no brake lights
- 3 warning for speed
- 2 warning for equipment violation
- 1 warning for stop sign violation

### **Other Police Activities:**

- A significant arrest was made involving the importation of a large quantity of heroin and methamphetamine into Sand Point. This investigation continues and additional arrests involving local Sand Point residents is expected.
- Department members assisted in Sand Point's Spring Clean-up campaign BBQ cooking hamburgers and hot dogs for volunteers.

## **EMS Division**

### **Chief of EMS Division:**

- Denise Mobeck, EMS Coordinator

### **Responses:**

- Rescue 1 transported 1 patient to the airport for a medical evacuation from Sand Point
- No ambulance calls were toned out requiring EMS response in April

### **Other Activities:**

- Outside trainers from EATS came to Sand Point to co-sponsor CPR, ETT and advanced EMT classes from April 13<sup>th</sup> to May 2, 2015. These classes resulted in the certification of 3 new EMT's, 2 New ETT's and 11 persons certified in CPR/First Aid.

## **Fire Division**

### **Chief of Fire Division:**

- Vacant, administrative duties being fulfilled by DPS Director.

### **Activity:**

Recruitment efforts continue as the department seeks to fill the vacant fire chief position.

Final paperwork was submitted to the State Fire Marshal's Office which resulted in the City's Fire Department being restored to a State Certified agency.

The City fire response vessel 'Rainmaker' continues to be tended to by volunteer Allan Starnes and Police Officer Alvin Osterback.



# **April 2015 Public Works Report**

## **Shop**

- Graded Roads
- Swept Roads
- Plowed Snow
- Worked on Crusher in shop
- Worked in Rock Pit
- Helped load Western Marines Barge
- Fueled Buildings
- Tuned up Waste Oil Furnaces
- John Completed Hazwoper Refresher Course
- Picked up Trash Bags during City Clean up
- Currently down 2 Employees

## **Landfill**

- Hauled trash away from dumpsters
- Picked up Trash Bags during City Clean up

## **Recycling**

- Got the last parts in for the barrel crusher

## **Water & Sewer**

See attached

April 2015 W&S

School pumphouse:

- Added 2" brass pipe and fittings to sight glass piping, per manufacturer's instructions, to install the air compressor that automatically maintains the air level in the hydrostatic tank. We also had to change the electrode that senses the electrical ground in the metal piping to get it to work.

Shut offs and notices:

- Installed shut off valve and lockable valve box at one residence to let us turn off their water if a payment plan was not made.
- Notified another customer of shut off and they set up a payment plan.
- We have locates to allow us to safely dig up a water service line for another customer and install a shut off valve and lockable valve box.

Lift Stations:

- Pumped out Mud Bay L/S and Jumps L/S

Sewer plants:

- Pumped out one vacuum truck load from Russian Town plant

Harbor:

- Found leaking flange on water line for B and C floats. Alex Batriz from Trident dove to make repairs. Washers used on original connection had badly corroded and become much thinner allowing water to escape at a rate of 80 gallons a minute. We replaced the bolts with shorter ones that did not need washers. Afterward, we ran water from all the spigots on the floats for about a half hour. We then tested for chlorine residual and got .61 parts per million for the B float and .67 parts per million for the C float. ADEC expects us to keep the chlorine residual above .20 parts per million. We have been recording between .65 ppm and .50 ppm in April at the entry point where the water leaves the metal tank near the school.
- We have locates completed to allow us to safely install a self-draining yard hydrant near the East Wall. This hydrant will not freeze and allows a garden hose to be connected to provide water during the winter when the water to the floats is turned off. This winter the hose was left on all the time to prevent freezing and wasted a lot of water and electricity and chlorine and polymer.

# HARBOR MASTER

# STUDENT REPRESENTATIVE

# HEARINGS, ORDINANCES AND RESOLUTIONS



# *Executive Proclamation*

## *By*

### *Glen Gardner, Jr. – Mayor*

WHEREAS, teaching the children of our community is a noble profession; and

WHEREAS, to teach with enthusiasm, energy and compassion, to truly inspire and interact with students, is a gift shared by few; and

WHEREAS, for the past 31 years, Marta Varga has devoted her time and energy to the AEB School District, and the past 15 years to the City of Sand Point as the night librarian and computer lab technician; and

WHEREAS, Ms. Varga helped Sand Point's library become a vital community institution, full of modern technology tools and a wonderful collection of books and reading materials; and

WHEREAS, Marta has also enriched the lives of those who have had the good fortune to know her; and

WHEREAS, the community's beloved "Hungarian Librarian" is preparing for a well-deserved retirement after her many decades of service.

NOW THEREFORE, I, Glen Gardner, Jr., Mayor of the City of Sand Point, Alaska, do hereby proclaim **May 13, 2015** as:

## **"Marta Varga Day"**

in Sand Point, Alaska and present her with a Key To The City. We thank Marta for enriching the lives of the many students, residents, and budding young readers that she has interacted with over the years. We appreciate her tireless enthusiasm for education, and for helping to make Sand Point a better place.

---

Glen Gardner, Jr., Mayor

---

Date

**CITY OF SAND POINT  
FY16 DRAFT Budget**

	FY15 Budget	FY16 DRAFT Budget		
			<u>\$ Change</u>	<u>% Change</u>
Revenue:				
01-General Fund	3,033,908	2,727,351	(306,557)	-11%
02-Bingo	497,404	515,300	17,896	3%
03-Silver Salmon Derby	22,000	19,250	(2,750)	-14%
10-Clinic Operations	32,777	32,777	-	0%
61-Water and Sewer Operations	357,803	284,600	(73,203)	-26%
62-Harbor	496,500	567,700	71,200	14%
65-Refuse Collection	154,279	156,094	1,815	1%
<b>Total revenue</b>	<b><u>4,594,671</u></b>	<b><u>4,303,072</u></b>	<b><u>(291,599)</u></b>	<b><u>-8%</u></b>
Expenditures:				
01-General Fund	3,029,394	2,776,264	(253,130)	-9%
02-Bingo	497,404	474,100	(23,304)	-5%
03-Silver Salmon Derby	25,750	19,250	(6,500)	-34%
10-Clinic Operations	32,777	32,777	-	0%
61-Water and Sewer Operations	357,803	284,600	(73,203)	-26%
62-Harbor	496,500	559,987	63,487	13%
65-Refuse Collection	154,279	156,094	1,815	1%
<b>Total expenditures</b>	<b><u>4,593,906</u></b>	<b><u>4,303,072</u></b>	<b><u>(290,834)</u></b>	<b><u>-7%</u></b>
<b>Projected Surplus/(Deficit)</b>	<b>765</b>	<b>(0)</b>	<b>(765)</b>	

**CITY OF SAND POINT - GENERAL FUND REVENUE**

	FY15	FY16		
	<u>Budget</u>	<u>Budget</u>		
			<u>Change</u>	
Revenue:				
051-Transfer From Reserves	490,267	443,601	(46,666)	
200-Interest Restricted (AMLIP)	500	500	-	
202-Fines and Penalties	1,000	500	(500)	
203-Other Income	40,000	45,000	5,000	
205-4% Sales Tax	900,000	850,000	(50,000)	
213-2% Raw Fish Tax	800,000	600,000	(200,000)	
214-Fine-Late Sales Tax	1,000	1,000	-	
217-7% B&B Tax	15,000	16,500	1,500	
225-PILT	150,000	150,000	-	
226-Event Costs	4,500	4,500	-	
233-Business License Fee	2,500	2,500	-	
238-Anchorage Office	20,000	20,000	-	
250-DCRA Revenue Sharing	144,641	138,000	(6,641)	
256-State of Alaska/EMPG	7,500	7,500	-	
260-State Business License	-	4,600	4,600	
265-DCRA Fish Tax	45,000	35,000	(10,000)	
266-DOR Ext. Fish Tax Sharing	260,000	250,000	(10,000)	
285-Equipment Rental	15,000	15,000	-	
291-Building Rentals	125,000	135,000	10,000	
293-Library Grant	10,500	6,650	(3,850)	
297-Police Misc	1,000	1,000	-	
298-EMS Misc	<u>500</u>	<u>500</u>	<u>-</u>	
<b>Total Revenue</b>	<b><u>3,033,908</u></b>	<b><u>2,727,351</u></b>	<b><u>(306,557)</u></b>	



**CITY OF SAND POINT: GENERAL FUND EXPENDITURES 01-1**

	FY15	FY16	
	<u>Budget</u>	<u>Budget</u>	
			<u>Change</u>
Expenditures:			
100-Legislative			
300-Salaries	39,600	36,000	(3,600)
350-Fringe benefits	96,000	87,000	(9,000)
400-Travel and per diem	12,000	12,000	-
530-Dues and fees	<u>3,000</u>	<u>3,000</u>	<u>-</u>
<b>Total legislative</b>	<b><u>150,600</u></b>	<b><u>138,000</u></b>	<b><u>(12,600)</u></b>
200-Administration:			
052-Transfer To Other Funds	229,086	117,494	(111,592)
300-Salaries	220,262	239,600	19,338
301-Contractual	38,000	27,000	(11,000)
350-Fringe benefits	66,080	71,880	5,800
400-Travel and per diem	28,000	24,000	(4,000)
425-Telephone	14,000	14,000	-
450-Postage	6,000	5,000	(1,000)
475-Supplies	8,000	8,000	-
500-Equipment	15,000	17,000	2,000
501-Equipment maintenance	4,000	4,000	-
530-Dues and fees	4,000	5,000	1,000
5XX- Airport Leases	3,200	3,200	-
545-Anchorage Office	10,000	10,000	-
549-Sales Tax Audit	10,000	10,000	-
550-Audit	40,000	32,000	(8,000)
551-Legal	40,000	15,000	(25,000)
552-Prop & Liability Insurance	140,000	140,000	-
553-Bond Payment	180,580	183,180	2,600
555-Bank Service Charge	12,000	10,000	(2,000)
576-Fuel	1,200	1,200	-
602-Freight	3,000	3,000	-
625-Elections	2,000	1,500	(500)
627-Employee Exp	-	-	-
810-Donations	20,000	20,000	-
825-Hospitality	3,000	3,000	-
853-Library Grant	3,700	3,700	-
226-Event Costs	<u>10,000</u>	<u>10,000</u>	<u>-</u>
<b>Total administration</b>	<b><u>1,111,108</u></b>	<b><u>978,754</u></b>	<b><u>(132,354)</u></b>

<b>CITY OF SAND POINT: GENERAL FUND EXPENDITURES 01-2</b>			
	FY15	FY16	
	<u>Budget</u>	<u>Budget</u>	
			<u>Change</u>
Expenditures, continued:			
250-Parks and recreation:			
300-Salaries	37,436	25,000	(12,436)
350-Fringe benefits	3,743	3,000	(743)
810-Donations (SPLL)	-	-	-
<b>Total parks and recreation</b>	<b><u>41,179</u></b>	<b><u>28,000</u></b>	<b><u>(13,179)</u></b>
275-Animal Control			
300-Salaries	-	-	-
350-Fringe benefits	-	-	-
400-Travel/Perdiem	-	-	-
475-Supplies	-	-	-
500-Equipment	-	-	-
501-Equipment Maint	-	-	-
575-Utilities	-	-	-
576-Fuel	-	-	-
602-Freight	-	-	-
<b>Sub-total animal control</b>	<b><u>-</u></b>	<b><u>-</u></b>	<b><u>-</u></b>
300-Public safety:			
010-Police:			
300-Salaries	360,000	325,000	(35,000)
303-911 Dispatchers	20,000	25,000	5,000
350-Fringe benefits	126,000	113,750	(12,250)
400-Travel and per diem	15,000	12,000	(3,000)
425-Telephone	8,500	9,000	500
475-Supplies	5,000	5,000	-
477-Police Dog	2,500	-	(2,500)
500-Equipment	35,000	30,000	(5,000)
501-Equipment Maint	8,500	8,500	-
530-Dues and fees	2,500	2,500	-
576-Fuel	20,000	20,000	-
602-Freight	500	500	-
820-Relocation cost	4,000	4,000	-
<b>Sub-total police</b>	<b><u>607,500</u></b>	<b><u>555,250</u></b>	<b><u>(52,250)</u></b>

<b>CITY OF SAND POINT: GENERAL FUND EXPENDITURES 01-3</b>			
	FY15	FY16	
	<u>Budget</u>	<u>Budget</u>	
Expenditures, continued:			<u>Change</u>
020-Emergency Services			
296-Volunteer Stipend	7,500	7,500	-
301-Contractual	5,000	5,000	-
400-Travel/Perdiem	500	500	-
425-Telephone	3,000	3,500	500
475-Supplies	2,000	2,000	-
500-Equipment	4,000	2,500	(1,500)
501-Equipment Maintenance	2,500	2,500	-
502-Equipment Fuel	1,000	1,000	-
530-Dues/Fees	750	500	(250)
575-Utilities	500	500	-
602-Freight	500	500	-
<b>Sub-total EMS</b>	<b><u>27,250</u></b>	<b><u>26,000</u></b>	<b><u>(1,250)</u></b>
090-Fire			
300-Salaries	12,000	6,000	(6,000)
350-Fringe	4,000	2,000	(2,000)
425-Telephone	1,000	1,000	-
460-Fireboat	1,500	1,500	-
475-Supplies	2,500	2,000	(500)
500-Equipment	2,500	2,500	-
501-Equipment Maintenance	2,500	3,500	1,000
502-Equipment Fuel	1,000	1,000	-
530-Dues/Fees	500	500	-
575-Utilities	3,500	3,500	-
602-Freight	500	500	-
<b>Sub-total fire</b>	<b><u>31,500</u></b>	<b><u>24,000</u></b>	<b><u>(7,500)</u></b>
<b>Total Public Safety</b>	<b><u>666,250</u></b>	<b><u>605,250</u></b>	<b><u>(61,000)</u></b>
500-Public works:			
000-General:			
300-Salaries	292,036	306,600	14,564
301-Contractual	10,000	7,500	(2,500)
350-Fringe benefits	137,253	107,310	(29,943)
400-Travel/Perdiem	2,500	3,000	500
425-Telephone	2,000	3,000	1,000
475-Supplies	20,000	25,000	5,000
500-Equipment	55,000	55,000	-

501-Equipment maintenance	50,000	55,000	5,000
502-Equipment fuel	15,000	15,000	-
530-Dues and fees	1,000	500	(500)
572-Street lights	15,000	20,000	5,000
575-Utilities	1,500	1,500	-
576-Fuel	15,000	20,000	5,000
600-Repairs	5,000	7,500	2,500
602-Freight	<u>10,000</u>	<u>12,500</u>	<u>2,500</u>
<b>Total general public works</b>	<b><u>631,289</u></b>	<b><u>639,410</u></b>	<b><u>8,121</u></b>
800-Facilities			
000-General			
300-Salaries	118,992	84,000	(34,992)
350-Fringe benefits	<u>49,976</u>	<u>33,600</u>	<u>(16,376)</u>
<b>Total facilities</b>	<b><u>168,968</u></b>	<b><u>117,600</u></b>	<b><u>(51,368)</u></b>

<b>CITY OF SAND POINT: GENERAL FUND EXPENDITURES 01-4</b>			
	FY15	FY16	
	<u>Budget</u>	<u>Budget</u>	
			<u>Change</u>
040-New Clinic			
475-Supplies	1,000	1,000	-
600-Repairs	8,000	4,000	(4,000)
602-Freight	<u>1,000</u>	<u>500</u>	<u>(500)</u>
<b>Total new clinic</b>	<b><u>10,000</u></b>	<b><u>5,500</u></b>	<b><u>(4,500)</u></b>
050-Municipal Building			
475-Supplies	10,000	15,000	5,000
500-Equipment	1,000	2,500	1,500
501-Equipment Maintenance	2,500	2,500	-
530-Dues/Fees	1,500	500	(1,000)
575-Utilities	10,000	10,000	-
576-Fuel	50,000	50,000	-
600-Repairs	90,000	80,000	(10,000)
601-Boardwalk Repairs	10,000	5,000	(5,000)
602-Freight	<u>15,000</u>	<u>25,000</u>	<u>10,000</u>
<b>Total municipal building</b>	<b><u>190,000</u></b>	<b><u>190,500</u></b>	<b><u>500</u></b>
055-Teen Center			
575-Utilities	3,500	5,500	2,000
576-Fuel	4,000	4,000	-
600-Repairs	<u>2,500</u>	<u>2,500</u>	<u>-</u>
<b>Total teen center</b>	<b><u>10,000</u></b>	<b><u>12,000</u></b>	<b><u>2,000</u></b>
060-4Plex			
475-Supplies	1,000	1,000	-
500-Equipment	1,000	1,000	-
575-Utilities	3,000	3,000	-
576-Fuel	15,000	15,000	-
600-Repairs	<u>1,000</u>	<u>1,000</u>	<u>-</u>
<b>Total 4plex</b>	<b><u>21,000</u></b>	<b><u>21,000</u></b>	<b><u>-</u></b>
070-City Housing			
475-Supplies	500	500	-
500-Equipment	1,500	1,500	-

578-Hamik Rental	12,000	-	(12,000)
576-Fuel	5,000	5,000	-
600-Repairs	10,000	10,000	-
602-Freight/Speed	500	500	-
071-475 Leased Property/Supplies	3,000	2,500	(500)
071-575 Leased Property/Utilities	5,000	5,000	-
071-576 Leased Property/Fuel	10,000	10,000	-
071-600 Leased Property/Repairs	3,000	3,000	-
071-602 Leased Property/Freight	<u>3,000</u>	<u>1,500</u>	<u>(1,500)</u>
<b>Total city houses</b>	<b><u>53,500</u></b>	<b><u>39,500</u></b>	<b><u>(14,000)</u></b>
085-Ratnet Building			
575-Utilities	<u>500</u>	<u>750</u>	<u>250</u>
<b>Total ratnet building</b>	<b><u>500</u></b>	<b><u>750</u></b>	<b><u>250</u></b>
<b>Total General Fund</b>	<b><u>3,029,394</u></b>	<b><u>2,776,264</u></b>	<b><u>(224,629)</u></b>

<b>BINGO FUND 02</b>			
	FY15	FY16	
	<u>Budget</u>	<u>Budget</u>	
			<u>Change</u>
Revenue:			
Transfer from GF	42,104		(42,104)
202-Fines and Penalties	-	-	-
294-Bingo	45,000	45,000	-
295-Pull tab	410,000	470,000	60,000
861-Bingo Supplies	-	-	-
863-Concessions	<u>300</u>	<u>300</u>	<u>-</u>
<b>Total revenues</b>	<b><u>497,404</u></b>	<b><u>515,300</u></b>	<b><u>60,000</u></b>
Expenditures: Pulltabs			
052-Transfer to General Fund	-	-	-
300-Salaries	35,575	20,000	(15,575)
350-Fringe (Employee) Benefits	7,827	4,000	(3,827)
425-Telephone	500	1,000	500
475-Supplies	750	750	-
500-Equipment	1,000	500	(500)
530-Dues and fees	600	600	-
555-Bank service charges	1,500	2,000	500
602-Freight	200	350	150
856-Pull-tab tax	2,500	4,000	1,500
860-Pull-tab prizes	350,000	385,000	35,000
862-Pull tab purchases	10,000	12,000	2,000
863-Concessions	<u>-</u>	<u>-</u>	<u>-</u>
<b>Total expenditures</b>	<b><u>410,452</u></b>	<b><u>430,200</u></b>	<b><u>19,748</u></b>
Expenditures:			
005-Bingo Expenses			
052-Transfer to General Fund	-	-	-
300-Salaries	35,575	18,000	(17,575)
350-Fringe (Employee) Benefits	7,827	3,600	(4,227)
425-Telephone	500	500	-
475-Supplies	750	500	(250)
500-Equipment	1,000	500	(500)
530-Dues and fees	600	600	-
555-Bank service charges	1,500	-	(1,500)
602-Freight	200	200	-
855-Door prize	8,000	4,000	(4,000)
859-Bingo prizes	30,000	15,000	(15,000)
861-Bingo supplies	<u>1,000</u>	<u>1,000</u>	<u>-</u>

<b><i>Total expenditures</i></b>	<b><u>86,952</u></b>	<b><u>43,900</u></b>	<b><u>(43,052)</u></b>
<b><i>Total Fund Expenditures</i></b>	<b><u>497,404</u></b>	<b><u>474,100</u></b>	<b><u>(23,304)</u></b>

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<b>SILVER SALMON DERBY FUND 03</b>			
	FY15	FY16	
	<u>Budget</u>	<u>Budget</u>	
			<u>Difference</u>
Revenue:			
03-004-Revenues	22,000	18,250	(3,750)
03-230-Donations	<u>-</u>	<u>1,000</u>	<u>1,000</u>
<b>Total revenue</b>	<b><u>22,000</u></b>	<b><u>19,250</u></b>	<b><u>(2,750)</u></b>
Expenditures:			
475-Supplies	16,500	15,000	(1,500)
530-Dues/Fees	250	250	-
577-Prizes	3,000	2,000	(1,000)
810-Donations	6,000	2,000	(4,000)
863-Concessions	<u>-</u>	<u>-</u>	<u>-</u>
<b>Total expenditures</b>	<b><u>25,750</u></b>	<b><u>19,250</u></b>	<b><u>(6,500)</u></b>

<b>CLINIC FUND 10</b>			
	FY15	FY16	
	<u>Budget</u>	<u>Budget</u>	
			<u>Change</u>
Revenue			
257-Revenue Federal	<u>32,777</u>	<u>32,777</u>	<u>-</u>
<b>Total revenue</b>	<b><u>32,777</u></b>	<b><u>32,777</u></b>	<b><u>-</u></b>
Expenditures:			
301-Contractual	<u>32,777</u>	<u>32,777</u>	<u>-</u>
552-Insurance	<u>-</u>	<u>-</u>	<u>-</u>
<b>Total expenditures</b>	<b><u>32,777</u></b>	<b><u>32,777</u></b>	<b><u>-</u></b>

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<b>WATER &amp; SEWER FUND 61</b>			
	FY15	FY16	
	<u>Budget</u>	<u>Budget</u>	
			<u>Change</u>
Revenue:			
052-Transfer from GF	174,303	102,600	(71,703)
202-Fines and Penalties	3,500	2,000	(1,500)
203-Other Rev	-	-	-
206-User Fees water/sewer	<u>180,000</u>	<u>180,000</u>	<u>-</u>
<b>Total revenues</b>	<b><u>357,803</u></b>	<b><u>284,600</u></b>	<b><u>(73,203)</u></b>
Expenditures:			
300-Salaries	80,711	88,000	7,289
350-Fringe (Employee) Benefits	33,092	17,600	(15,492)
400-Travel and per diem	2,500	10,000	7,500
425-Telephone	4,000	4,000	-
475-Supplies	30,000	25,000	(5,000)
500-Equipment	35,000	30,000	(5,000)
501-Equipment maintenance	20,000	15,000	(5,000)
502-Equipment Fuel	1,500	1,500	-
530-Dues and fees	2,000	2,500	500
531-Test fees	4,000	4,000	-
531-Overpayments on account	-	-	-
575-Utilities	100,000	42,000	(58,000)
576-Fuel	30,000	30,000	-
600-Repairs	5,000	5,000	-
602-Freight	<u>10,000</u>	<u>10,000</u>	<u>-</u>
<b>Total expenditures</b>	<b><u>357,803</u></b>	<b><u>284,600</u></b>	<b><u>(73,203)</u></b>

<b>BOAT HARBOR FUND 62</b>			
	FY15	FY16	
	<u>Budget</u>	<u>Budget</u>	
			<u>Change</u>
Revenue:			
201-Interest	3,000	4,000	1,000
203-Other Revenue	-	-	-
210-Moorage	200,000	200,000	-
211-Haulout (Travel Lift)	90,000	90,000	-
212-Harbor Leases	60,000	100,000	40,000
215-Wharfage	60,000	65,000	5,000
219-Elec Service Fee		8,000	
220-Electric Deposit		2,500	
221-Van Storage	18,000	18,000	-
223-Electricity-Uplands	5,000	4,000	(1,000)
222-Electricity Stalls	20,000	35,000	15,000
224-Locker Storage	13,000	13,000	-
237-Harbor Storage	2,500	3,200	700
285-Equipment Rental	<u>25,000</u>	<u>25,000</u>	<u>-</u>
<b>Total revenue</b>	<b><u>496,500</u></b>	<b><u>567,700</u></b>	<b><u>60,700</u></b>
Expenditures:			
300-Salaries	263,500	272,405	8,905
301-Contractual	1,000	20,000	19,000
350-Fringe (Employee) Benefits	126,500	122,582	(3,918)
400-Travel and Per Diem	3,500	3,000	(500)
425-Telephone	3,500	4,000	500
475-Supplies	10,000	10,000	-
500-Equipment	15,000	22,500	7,500
501-Equipment Maintenance	10,000	20,000	10,000
502-Equipment Fuel	5,000	5,000	-
530-Dues and fees	1,000	500	(500)
557-Overpayments	-	-	-
575-Utilities	30,000	45,000	15,000
576-Fuel	12,500	12,500	-
600-Repairs	10,000	17,500	7,500
602-Freight	<u>5,000</u>	<u>5,000</u>	<u>-</u>
<b>Total expenditures</b>	<b><u>496,500</u></b>	<b><u>559,987</u></b>	<b><u>63,487</u></b>

<b>REFUSE COLLECTION FUND 65</b>			
	FY15	FY16	
	<u>Budget</u>	<u>Budget</u>	
			<u>Change</u>
Revenue:			
052-Transfer from GF	12,679	14,894	2,215
202-Fines and Penalties	1,600	1,200	(400)
204-User Fees refuse	<u>140,000</u>	<u>140,000</u>	-
<b>Total revenue</b>	<b><u>154,279</u></b>	<b><u>156,094</u></b>	<b><u>1,815</u></b>
Expenditures: Refuse			
300-Salaries	81,154	84,460	3,306
350-Fringe (Employee) Benefits	33,275	33,784	509
400-Travel/Perdiem	2,000	2,000	-
475-Supplies	3,000	3,000	-
500-Equipment	3,000	3,000	-
501-Equipment maintenance	10,000	8,000	(2,000)
502-Equipment fuel	10,000	10,000	-
530-Dues and fees	500	500	-
576-Fuel	3,000	3,000	-
602-Freight	<u>2,000</u>	<u>2,000</u>	-
<b>Total expenditures ops</b>	<b><u>147,929</u></b>	<b><u>149,744</u></b>	<b><u>1,815</u></b>
Expenditures: Recycle Center			
300-Salaries	-	-	-
350-Fringe (Employee) Benefits	-	-	-
475-Supplies	500	500	-
575-Utilities	5,000	5,000	-
576-Fuel	250	250	-
600-Repairs	500	500	-
602-Freight	<u>100</u>	<u>100</u>	-
<b>Total expenditures ops</b>	<b><u>6,350</u></b>	<b><u>6,350</u></b>	<b><u>-</u></b>
<b>Total expenditures ops(combined)</b>	<b>154,279</b>	<b>156,094</b>	<b>1,815</b>

# OLD BUSINESS

# HARBOR MEDIATION

# NEW BUSINESS





April 20, 2015

To whom it may concern;

It is that time of year again and the Sand Point Clinic Behavioral Health Department will be hosting a Choose Respect Mud Run on Saturday, May 23, 2015 at 2pm. This is going to be a community event to not only help raise awareness about domestic violence, sexual assault and child sexual abuse but to also bring families together. The "Mud Run" is going to be an obstacle course that will be in the trail from the school and ends behind the Unga Corporation. There will be a Domestic Violence Awareness presentation after the run, along with a barbecue and raffle at the Sand Point Clinic parking lot.

We are asking different entities if they are willing to donate prizes for the raffle during the event. Would it be possible for the City of Sand Point to donate 25,000 Alaska Airline miles and a boat haul out? Also, would it be possible to have the Public works department help us make a couple of mud holes in the trail that we will be using? Your donations and assistance will be greatly appreciated. We are also looking for some volunteers to help out. So if you know of anyone that would like to lend a helping hand for this event please let us know. Thank you for your time.

Sincerely,

*Marcella De Costa – BHA1  
Eastern Aleutian Tribes  
Sand Point Clinic  
P.O. Box 527  
Sand Point, AK 99661  
(907)383-3151 ex 605*

**RECEIVED**

APR 23 2015

*gkron*  
**City of Sand Point**

**City of Sand Point, Alaska**  
**Proposal to Provide Accounting Assistance**  
**For the Fiscal Year Ending**  
**June 30, 2015**

---

**VIP Taxes & Consulting, LLC**

Certified Public Accountants

1029 W 16<sup>th</sup> Avenue  
Anchorage, AK 99501  
Tel: (907) 770-1331

# City of Sand Point, Alaska

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April 28, 2015

Mr. Andy Varner  
City Administrator  
City of Sand Point  
3380 C Street, Suite 205  
Anchorage, Alaska 99503

RE: Accounting Assistance and Audit Prep for 2015 Audit

Dear Andy:

We want to thank you for giving our firm the opportunity to submit a proposal to perform the following professional services for the City of Sand Point.

- Audit preparation assistance for the 2015 audit
- Assistance and support for the City of Sand Point's accounting personnel during the 2015 audit
- Training of the City of Sand Point's accounting personnel on best practices and accounting close-out
- Assistance with developing and implementing a new chart of accounts
- Assistance with developing and implementing policies and procedures whereby all subsidiary ledgers and/or supporting schedules are reconciled to the general ledger
- Monthly telephone conferences to discuss the operations of the City of Sand Point, business matters, accounting matters, and any other topics
- Unlimited phone and email support for the City of Sand Point's personnel regarding accounting assistance, general questions, and other matters that do not require changes to the scope of this engagement

The professional services will begin on July 1, 2015 and will continue for a period of six months until December 31, 2015.

The price for the above professional services will be \$19,680, payable on the last day of each month in equal installments of \$3,280. The price does not include any out-of-pocket expenses, such as travel, postage, courier services, etc.

City of Sand Point  
April 28, 2015

Because our proposal provides ongoing access to the accounting advice you need on a fixed-price basis, you will not be concerned about escalating costs. Our service is built around fixed pricing, as opposed to hourly rates, and offers you access to the accumulated intellectual capital of our firm.

We, at VIP Taxes & Consulting, LLC, take great pride in the level of experience, competence, and professionalism we can offer. We understand the importance of meeting deadlines and the effect it has on the annual audit of a government entity.

We look forward to your favorable consideration of our proposal and welcome the opportunity to discuss it with you in person. Please feel free to call if you have any questions about the contents of our proposal. We would be happy to discuss it with you in detail.

Very truly yours,

VIP Taxes & Consulting, LLC

A handwritten signature in cursive script that reads "Irina Morozova".

Irina V. Morozova, CPA

## **PROFILE OF VIP TAXES & CONSULTING, LLC.**

We are a certified public accounting firm located in Anchorage. Because our firm is small, our clients benefit by getting personalized quality service. Client communication is very important to us, and we listen to our clients and strive to fulfill their individual accounting needs. We also work closely with your auditors to minimize multiple requests for information, frequent inquiries, and other time-consuming inefficiencies.

All of our work is performed or reviewed by a licensed CPA in the State of Alaska. We have experience with clients throughout Alaska in the nonprofit, governmental, and commercial sectors. We also understand the challenges of communication with remote areas in our state.

We combine our in-depth understanding of the audit process with a philosophy of client-oriented service to save you time and money. We also tailor our services to meet your individual accounting support needs.

### **WORK PLAN**

It is our understanding that the upcoming task facing the City of Sand Point is the preparation of accounting records for the 2015 audit and the training of the City's accounting personnel. Accordingly, we have outlined a work plan. Other accounting services will be performed when requested.

- Obtain reports and records from the City's accounting personnel – end of July, 2015
- A one-week travel to Sand Point to start audit prep work and to provide on-site training of the City's accounting personnel – August 17 – 21, 2015 or August 24 – 28, 2015
- Complete audit prep work and deliver accounting records to the auditor with sufficient time to begin and complete the 2015 audit – beginning of September, 2015
- Support the City's accounting personnel during the 2015 audit – September, 2015
- Assist the Finance Officer and the City Administrator with reviewing audited financial statements – upon the 2015 audit completion

- Assure that June 30, 2015 balances per general ledger agree to the auditors' records - upon the 2015 audit completion
- Develop a new chart of accounts and propose it to the Finance Officer for implementation – November 2015
- A one-week travel to Sand Point to assist with implementing a new chart of accounts, assist with quarterly reconciliations and provide on-site training of the City's accounting personnel –November or December, 2015

We appreciate the opportunity to submit this proposal and are available to discuss any items or questions you may have regarding it. If this proposal is acceptable to you, please sign where indicated below and return it to our office.

Very truly yours,

VIP Taxes & Consulting, LLC



Irina V. Morozova, CPA

ACCEPTED:

**City of Sand Point**

Title:

Date:

# City of Sand Point



## Contract Job Description

**Title: Manager – Department of Public Safety**

**Classification:** Non – employee, contract status.

**General Statement of Functions:** The Manager of Department of Public Safety is responsible for the protection of the lives and property of community members in the area of police services and public safety in the City of Sand Point. The Manager is responsible for planning, directing, coordinating, training, controlling and staffing all activities within the department. He/she is also responsible for continued and efficient department operation; for the enforcement of rules and regulations within the department; for the completion, collection and forwarding of reports required by other appropriate agencies; and, for maintaining positive public relations with local citizens, local governments and other related agencies. The Manager shall also have general charge of the police station and all property owned by the department.

### **Essential Duties and Responsibilities**

1. As necessary, recommends the adoption of new city ordinances or the amendment of existing ordinances, policies or procedures.
2. Ensures the on-going and proper maintenance and repair of all police vehicles and all other equipment assigned to the department.
3. Prepares periodic and special reports and assures that adequate records are maintained of all department activities.
4. Assists in the preparation of yearly department budgets and is responsible for all expenditures of the department.
5. Cooperates with other law enforcement agencies in the apprehension and detention of wanted persons and with other agencies as appropriate.
6. Receives and addresses complaints made to the department, attends civic and school meetings to explain the activities and functions of the department and establishes favorable relations with the public-at-large.



7. In consultation with appropriate City authorities, formulates policies and regulation governing activities of the department.
8. Ensures compliance with all laws which the department or its officers have the authority to enforce.
9. Organizes, directs and controls all resources of the department to preserve the peace, protect persons and property and enforce the law.
10. Supervises all department personnel and prescribes work methods and procedures to be followed by departmental staff.
11. Maintains and encourages a high standard of morale and enthusiasm for the department.
12. Delegates responsibilities within the department including designation of an officer to serve as Acting Department Manager in his absence.
13. Assigns, details, or transfers any member or employee of the department to or from any assignment whenever he shall deem such action to be in the best interest of the department.
14. Adopts and insures compliance of policies related to the recording and safekeeping of all evidence and/or property recovered, found or confiscated.
15. Investigates all cases of alleged or apparent misconduct by departmental personnel.
16. Performs other duties as assigned by the Mayor or City Administrator.

Supervisory Authority: Manager of the Department of Public Safety supervises police, EMS, animal control, and fire department staff.

Working Conditions: The Manager of the Department of Public Safety is under the direct supervision of the Mayor.

#### Knowledge, Skills and Minimum Qualifications

1. Citizen of the United States
2. 21 years of age or older
3. High school diploma or equivalent.
4. Valid Alaska driver's license and good driving record.
5. Minimum of five (5) years full-time law enforcement experience.
6. At least ten years' experience in public safety (police, fire or E.M.S. services), with minimum of two (2) years of law enforcement supervisory experience and/or previous equivalent supervisory experience.
7. Must hold, at a minimum, Intermediate Law Enforcement Certification issued by the Alaska Police Standard Council.
8. Minimum of an Associate degree in the law enforcement field, but will accept equivalent credit hours in either law enforcement or business administration.
9. Working knowledge of federal, state and municipal laws, statutes and ordinances. Including Title 29 of the Alaska Statutes.
10. Knowledge of risk management practices and procedures as they relate to the department. Knowledge of municipal budgeting procedures and protocol.
11. Ability to supervise others and to delegate work to subordinates.

12. Oral and written communications skills.
13. Self-starter with strong motivation and enthusiasm for the job and the community.
14. Interpersonal skills using tact, patience, judgement and courtesy.
15. Has not been convicted by a court of a crime, which is classified as a felony in the State or in the jurisdiction where committed or which would prevent legal ownership or possession of a firearm.
16. Good moral character.
17. Physically sound
18. Must have a complete physical and be tested for drugs.

Preferred

1. Four-year college degree with law enforcement or business emphasis.
2. First aide and CPR training w/certification

# City of Sand Point



## EMPLOYMENT AGREEMENT BETWEEN

### CITY OF SAND POINT

&

*Andrew Varner*

THIS AGREEMENT is made by and between the City of Sand Point (hereinafter "CITY") and Andrew Varner (hereinafter "ADMINISTRATOR"). The term "parties" refers to the CITY and ADMINISTRATOR. This AGREEMENT is the initial AGREEMENT between the parties.

WHEREAS, the CITY wishes to employ Andrew Varner as ADMINISTRATOR of the City of Sand Point; and,

WHEREAS, Andrew Varner wishes to accept the offer to become ADMINISTRATOR of the City of Sand Point under the terms and conditions recited in this Agreement; and,

WHEREAS, the CITY and ADMINISTRATOR desire to provide for certain procedures, benefits and requirements regarding the employment of ADMINISTRATOR by the CITY;

NOW, THEREFORE, CITY and ADMINISTRATOR agree to the following terms and conditions:

1. DUTIES

CITY agrees to employ Andrew Varner as ADMINISTRATOR of the CITY. ADMINISTRATOR shall perform such duties as specified by law and ordinance, and such other proper duties as assigned or delegated by the CITY COUNCIL in Sand Point (hereinafter "CITY COUNCIL").

2. TERM

This Agreement is for the period beginning 07/01/2015 and continuing through 06/30/2017 (twenty four months).

3. TERMINATION BY CITY

The CITY may terminate the employment of ADMINISTRATOR without cause, by a two-thirds (2/3) vote of the CITY COUNCIL, at any time during the term of this Agreement by directing written notice of termination to ADMINISTRATOR by certified or registered mail, return receipt requested, or by hand delivery. In the event of termination without cause while ADMINISTRATOR is ready, willing and able to perform the duties of ADMINISTRATOR, City shall pay ADMINISTRATOR a sum equal to four (4) months of ADMINISTRATOR's salary and shall continue all of the Administrator's benefits for a period of four (4) months plus all provisions of Section 8 - ANNUAL LEAVE AND OTHER BENEFITS - as detailed.

The CITY may terminate employment of the ADMINISTRATOR for breach of contract at any time during the term of this Agreement, by directing written notice of termination to ADMINISTRATOR by certified or registered mail, return receipt requested, or by hand delivery, including in said notice of termination, a statement of reasons for the termination. Upon termination for cause, the ADMINISTRATOR shall not be entitled to any termination pay, except legally accrued and unused annual leave to the date of termination.

4. TERMINATION BY ADMINISTRATOR

ADMINISTRATOR may terminate his employment with CITY by giving thirty (30) days written notice of termination to CITY by certified or registered mail, return receipt requested, or by hand delivery. Upon termination by ADMINISTRATOR, ADMINISTRATOR shall not be entitled to any termination pay, additional compensation or severance pay, except legally accrued and unused annual leave to the date of termination.

5. COMPENSATION

For all services rendered during the term of employment under this Agreement, CITY shall pay ADMINISTRATOR a monthly salary of \$8,000. The parties understand that the duties of the ADMINISTRATOR are administrative requiring ADMINISTRATOR to be on duty not only during regular office business hours but also during evenings and weekends as services are required or desirable. Overtime hours and additional services are non-compensable beyond the salary described above, except in accordance with the administrative leave provisions contained in Section 8.

6. PUBLIC EMPLOYEES RETIREMENT SYSTEM

The ADMINISTRATOR shall be part of the Public Employees Retirement System (PERS) system as a Tier IV employee.

7. INSURANCE

The ADMINISTRATOR will receive the same Health insurance benefits as other employees of the CITY. Due to extensive travel requirements and possible

associated risks, CITY will pay for ADMINISTRATOR's life insurance policy, not to exceed \$600 annually.

8. ANNUAL LEAVE AND OTHER BENEFITS

CITY shall provide ADMINISTRATOR with annual leave to be accrued at the rate of 24.0 hours (3 days) per month. At the time of termination of employment, ADMINISTRATOR shall receive a payment, at the current annual compensation rate, for all accrued, but unused, annual leave. Accrued annual leave may not exceed 400 hours and any accrual above this amount will not be allowed. In recognition of the necessity of the ADMINISTRATOR having to attend various meetings not within normal working hours, ADMINISTRATOR shall receive 80 hours (10 days) of paid "administrative leave" during this contract period. This administrative leave shall not accrue if unused, and will not be cashed out. ADMINISTRATOR receives no sick leave and must use either annual or administrative leave when sick.

9. EVALUATIONS

Mayor and/or City Council shall perform an annual evaluation with ADMINISTRATOR within 60 days of the beginning of each new fiscal year.

10. EXPENSES

Upon presentation of proper evidence of travel or unusual expenditures related to the office duties of ADMINISTRATOR, CITY shall reimburse ADMINISTRATOR for such expenses in accordance with its normal procedures for such reimbursement.

11. MEMBERSHIP DUES, CONFERENCES AND TRAINING

- a. CITY shall pay the membership dues of ADMINISTRATOR in the following organizations:
  - (1) Alaska Municipal Management Association (AMMA)
- b. CITY shall pay all reasonable costs for actual attendance of ADMINISTRATOR at the following annual conferences:
  - (1) Alaska Municipal Management Association
  - (2) Alaska Municipal League (AML)
- c. Upon request by ADMINISTRATOR and approval by CITY COUNCIL, CITY shall pay all costs relating to training programs and seminars which serve to continue the professional development of ADMINISTRATOR as that development relates to present or anticipated duties of ADMINISTRATOR.

12. EXTENT OF SERVICES

ADMINISTRATOR shall devote all of his time, attention, knowledge and energies, as is necessary, to perform his duties as ADMINISTRATOR.

ADMINISTRATOR shall not engage in any other occupational and/or business activities, directly or indirectly, whether or not pursued for pecuniary advantage.

13. BENEFICIARIES

In the event of death, this Agreement shall inure to the benefit of the heirs at law and the executors of the ADMINISTRATOR.

14. BINDING EFFECT

This Agreement shall be binding on the successors, assigns and heirs or each of the parties.

15. ENTIRE AGREEMENT

This instrument contains the entire Agreement of the parties. It may not be changed orally but only by agreement in writing signed by the party against whom enforcement of any waiver, change, modification, extension, or discharge is sought.

16. HEADINGS

The headings of paragraphs in the Agreement are inserted for convenience only and shall not affect the construction of the Agreement.

IN WITNESS WHEREOF, the parties have executed this Agreement on the \_\_\_\_\_ day  
of \_\_\_\_\_, 2015.

CITY OF SAND POINT

\_\_\_\_\_  
Glen Gardner, Jr., Mayor

ADMINISTRATOR

\_\_\_\_\_  
Andrew Varner, Administrator

# City of Sand Point



## CONTRACT AGREEMENT BETWEEN

### CITY OF SAND POINT

&

*John Lucking, Jr.*

THIS AGREEMENT, made and entered into this 1<sup>st</sup> day of June, 2015 between the City of Sand Point, a municipality organized under the laws of the State of Alaska, hereinafter "City", and *John Lucking, Jr.*, hereinafter "Contractor".

WHEREAS, City desires to utilize the services of Contractor as the Manager of the Department of Public Safety, and

WHEREAS, Contractor desires to accept said contract;

THEREFORE, in consideration of the mutual covenants contained herein, the parties agree as follows:

#### **SECTION I. DUTIES**

City agrees to contract the Contractor of the Department of Public Safety for the City to perform the functions and duties specified in the "Contract Job Description" attached hereto and to perform all legally permissible duties and functions the Mayor and City Administrator may assign.

#### **SECTION II. TERMS**

A. Nothing in this Agreement shall prevent, limit, or otherwise interfere with the right of the Mayor and City Council to terminate the services of Contractor at any time, subject only to the provisions set forth in Section III, Paragraph A of this Agreement.

B. Nothing in this Agreement shall prevent, limit or otherwise interfere with the right of the Contractor to resign from the position of Manager of the Department

of Public Safety, subject only to the provisions set forth in Section III, Paragraph B of this Agreement.

**SECTION III. TERMINATION**

A. If the City terminates the services of Contractor before October 30, 2017 but Contractor is willing and able to perform the duties of the position, City agrees to pay Contractor a lump sum cash payment equal to one (1) month aggregate salary. However, this stipulation does not apply if Contractor is terminated because of conviction for any illegal act involving personal gain or for any felony.

B. In the event Contractor voluntarily resigns his position before the expiration of this Agreement, Contractor shall provide the City with thirty (30) days written notice of his resignation. The severance pay provision of Paragraph A shall not apply in the event of voluntary resignation.

**SECTION IV. SALARY**

City agrees to pay Contractor for services rendered under this Agreement monthly compensation of \$8,290, payable by invoice. This salary shall be reviewed at contract renewal and adjustments may be made at that time if mutually acceptable to both parties. Annual evaluation by the Mayor and City Administrator will occur each year.

**SECTION V. FRINGE BENEFITS.**

Sick leave, annual leave (vacation), retirement, health and life insurance benefits and other fringe benefits are not provided to a contractor.

**SECTION VI. RELOCATION EXPENSES:**

N/A

**SECTION VII. RELEASE FROM LIABILITY.**

City holds Contractor harmless for any judgments against the City incurred as a result of his conduct on City Business, and for costs and attorneys' fees incurred in defense of such actions. Provided, however, the City may hold Contractor legally responsible for judgments, attorney's fees and costs incurred as a result of Contractor's willful disregard of his duties or gross negligence in the performance of those duties.

**SECTION VIII. GENERAL PROVISIONS.**

A. The text herein constitutes the entire Agreement between the parties.



- B. In the event of the death of Contractor, this Agreement shall be considered null and void.
- C. If any provision of this Agreement is held to be unenforceable, the remainder or proportion thereof is deemed severable and shall remain in full force and effect.
- D. Requests for travel to meetings and training sessions shall be made to the Mayor and/or City Administrator and the City shall not be responsible to pay for travel or associated costs unless approved in advance by the Mayor.
- E. Contractor's management position shall not be subject to overtime.
- F. As a provision of this contract, Contractor will have 25 annual days of leave, to be used however he sees fit but with prior authorization from the Mayor or City Administrator.  
In addition to the 25 days there will be 10 days available for leave time to accommodate a health issue for the contract period.
- G. Contractor may take time to commercial fish in the summer with a Leave Without Pay provision, agreed upon in advance by the Contractor and Mayor or City Administrator.
- G. This Agreement shall commence on the 1<sup>st</sup> day of June, 2015 and terminate on October 30, 2017.

WITNESS the City of Sand Point has caused this Agreement to be signed and executed in its behalf by the Mayor and Contractor this \_\_\_\_\_ day of \_\_\_\_\_, 2015.

**CITY OF SAND POINT**

**CONTRACTOR**

\_\_\_\_\_  
Glen Gardner, Jr., Mayor

\_\_\_\_\_  
John Lucking, Jr.

# FY16 EMPLOYEE RATES OF PAY

Will be available at the meeting.

**Premera Blue Cross Blue Shield of Alaska  
POLITICAL SUBDIVISION ASSOCIATION  
Rates Effective July 1, 2015 through June 30, 2016  
Group Name: CITY OF SAND POINT - 9000939**

**Grandfathered (2 TIER)**

Option	Plan Design	E	ES	ESC	EC	
Heritage Select \$250	Heritage Select \$250/20%/\$2250 – <b>OV co-pay \$25</b> RX: <b>Retail \$10/\$20/\$40; Mail \$20/\$40/\$80</b> Vision 1 exam per calendar year Hearing – Covered under Medical	1179.70	2710.53	3771.38	2240.54	<input type="checkbox"/>
Heritage Select \$500	Heritage Select \$500/20%/\$2500 – <b>OV co-pay \$25</b> RX: <b>Retail \$10/\$20/\$40; Mail \$20/\$40/\$80</b> Vision 1 exam per calendar year Hearing – Covered under Medical	1137.00	2612.30	3634.74	2159.44	<input type="checkbox"/>
Heritage Select \$750	Heritage Select \$750/20%/\$2750 – <b>OV co-pay \$25</b> RX: <b>Retail \$10/\$20/\$40; Mail \$20/\$40/\$80</b> Vision 1 exam per calendar year Hearing – Covered under Medical	1094.24	2514.08	3498.11	2078.26	<input type="checkbox"/>
Heritage Select \$1000	Heritage Select \$1000/20%/\$4000 – <b>OV co-pay \$25</b> RX: <b>Retail \$10/\$20/\$40; Mail \$20/\$40/\$80</b> Vision 1 exam per calendar year Hearing – Covered under Medical	1051.53	2415.87	3361.46	1997.12	<input type="checkbox"/>
Heritage Select Envoy \$1500	Heritage Select \$1500/20%/\$4000 – <b>OV co-pay \$25</b> RX: <b>Retail \$10/\$20/\$40; Mail \$20/\$40/\$80</b> Vision 1 exam per calendar year Hearing – covered under Medical	<b>987.40</b>	2268.46	3158.21	1877.15	<input checked="" type="checkbox"/>
Dental A	\$1500 Annual maximum PCY- <b>(OPTIONAL)</b> Preventive – 100%, Basic – 80%, Major – 50%	<b>48.15</b>	104.61	145.84	89.38	<input checked="" type="checkbox"/>
Dental B	\$2000 Annual maximum PCY- <b>(OPTIONAL)</b> Preventive – 100%, Basic – 80%, Major – 50% Ortho - \$1000 LTM @50%	57.65	117.50	161.22	101.37	<input type="checkbox"/>

**Please make your medical selection and dental option and return this signed form with group renewal by June 15, 2015.**  
**Dental is NOT required as bundled package with the medical. If you do not select, dental benefits will terminate as of 6/30/2015.**

Accepted by:

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Print Name

Main contact person at group: \_\_\_\_\_ Title: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

In order to comply with these accounting requirements, we need you to provide the average number of employees\* that were employed during the 2013 calendar year in the space below. This information won't be used to change your eligibility requirements.

**\*The employee count should include all full-time, part-time and seasonal employees, union employees, employees from any affiliated companies, partners, business owners, corporate officers, and employees who work outside the State of Alaska. Do NOT include contracted 1099 individuals in your count.**

Average Number of Employees: \_\_\_\_\_

Will group allow Domestic Partners on plan:  Yes  No

Group's Probationary period is:  First Day of Employment,  First of Month Following or  First day follow probationary period of  30 days or  60 days (Healthcare reform now requires 90-days or less)

Note: Minimum employer to contribute to employee premium is 75%; no minimum dependent contribution. At least 75% of eligible employees must enroll, regardless of other coverage.

Contribution: \_\_\_\_\_ % Emp \_\_\_\_\_ % Dep Number of active employees \_\_\_\_\_ Number of enrolled \_\_\_\_\_

Would you like information about our Employer Portal for online enrollment capabilities?  Yes  No

# Long Term Disability

## RATES Per \$100 of Monthly Covered Payroll

Census	Employee Rate	Monthly Payroll	Monthly Premium	Annual Premium
23	\$0.407	\$87,442	\$355.63	\$4,267.56
<b>Rate Guarantee</b>		2 Years		
<b>Proposal Assumptions:</b>				
<ul style="list-style-type: none"> <li>• Standard grade commission included.</li> <li>• Rates assume package sale.</li> </ul>				

## BENEFITS

	All Eligible Employees
<b>Contribution/Participation</b>	Non-contributory/100%
<b>Elimination Period</b>	90 days
<b>Duration of Benefits</b>	Social Security normal retirement age
<b>Definition of Disability</b>	2 year Own Occupation/Any Occupation thereafter
<b>Monthly Benefit</b>	60% to \$6,000
<b>Guarantee Issue</b>	\$6,000
<b>Evidence of Insurability</b>	Medical Underwriting may be required for amounts in excess of GI
<b>Interruption of Elimination Period</b>	Unlimited, no set number of days
<b>Return to Work</b>	Zero Day Residual
<b>Work Incentive</b>	12 month
<b>Maximum Partial Disability Earnings</b>	80% Indexed Own Occ/ 60% Indexed Any Occ
<b>Partial Disability Calculation</b>	Greater of direct reduction or proportionate loss
<b>Income Recovery</b>	Included
<b>Integration Method</b>	Direct Offset, Family
<b>Salary Continuation /Association IDI</b>	Salary Continuation -Benefit amount exceeds 100%
<b>Minimum Benefit</b>	\$100
<b>Mental Health &amp; Substance Abuse</b>	24 Month lifetime payment limit, combined
<b>Pre-Existing Conditions</b>	3 months prior, 12 months after Exclusion
<b>Earnings Definition</b>	Standard, excluding bonus & commission
<b>Rehabilitation Services</b>	110% benefit amount, mandatory participation, Includes Dependent care expense
<b>Worksite Modification</b>	\$2,500

## PLAN HIGHLIGHTS

- **Guardian's Financial Strength:** Guardian has a long history of earning exemplary ratings from independent rating services which provide essential measures of a company's value as well as common ground for valid comparison.<sup>1</sup> For additional details, visit our web site: <http://www.guardianlife.com/AboutGuardian/FinancialHighlights/Ratings/index.htm>
- **Experienced and Innovative Disability Service Team:** Our services help disabled employees return to maximum potential by having a dedicated claims analyst work closely with the employer, disabled employee and physicians to encourage and support successful outcomes. For additional details, see our disability page: <https://www.guardiananytime.com/gafd/wps/portal/fdhome/employers/products-and-coverage/disability>
- **Income Recovery Benefit:** This provision continues a monthly benefit payment to a claimant who is recovered from disability and returns to full-time work in his or her own occupation but is unable to earn 80% of pre-disability earnings. This benefit will continue up to 12 months or until the claimant is able to earn 80% of indexed pre-disability earnings.

<sup>1</sup>Financial information concerning The Guardian Life Insurance Company of America as of December 31, 2013 on a statutory basis: Admitted Assets = \$42.1 Billion; Liabilities = \$37.1 Billion (including \$32.7 Billion of Reserves); and Surplus = \$5.0 Billion.

# Long Term Disability

## IMPORTANT NOTES

Rates and premiums are based on the employee data submitted. Final rates and premiums are based on the plan and employee/dependent data provided on the enrollment forms. State specific requirements apply.

- **If an Own Occupation/Any Occupation plan is selected:** During the elimination period and the own occupation period, the employee must be unable to perform, on a full-time basis, the major duties of his or her own occupation. After the end of the own occupation period, the employee must be unable to perform, on a full-time basis, the major duties of any gainful work. The employee is not disabled if he or she earns, or is able to earn, more than this plan's maximum allowed income earned during disability.
- These rates are contingent upon LTD being purchased with Guardian STD and Life coverage.

## SUMMARY OF PLAN LIMITATIONS AND EXCLUSIONS

- We limit the duration of payments for long term disabilities caused by mental or emotional conditions, or alcohol or drug abuse.
- We do not pay benefits for charges relating to a covered person: taking part in any war or act of war (including service in the armed forces) committing a felony or taking part in any riot or other civil disorder or intentionally injuring themselves or attempting suicide while sane or insane, and for the voluntary use of any poison, chemical, prescription or non-prescription drug or controlled substance unless it has been prescribed by a doctor and is used as prescribed.
- We do not pay benefits during any period in which a covered person is confined to a correctional facility, an employee is not under the care of a doctor, an employee is receiving treatment outside of the US or Canada and the employee's loss of earnings is not solely due to disability.
- During the exclusion/limitation period, this disability plan does not pay charges relating to a pre-existing condition. A pre-existing condition includes any condition for which an employee, in a specified period of time prior to coverage in this plan, consults with a physician, receives treatment, or takes prescribed drugs. If this plan is transferred from another insurance carrier, the time an insured is covered under that plan will count toward satisfying Guardian's pre-existing condition exclusion /limitation period. Please refer to the plan details for specific time periods. Contract # GP-1-LTD07-1.0 et al. (AG09)
- In order to be eligible for coverage; employees must be legally working: (a) in the United States or (b) outside the United States, for a US based employer in a country or region approved by Guardian.
- This policy provides disability income insurance only. It does not provide "basic hospital", "basic medical", or "major medical" insurance as defined by the New York State Insurance Department.
- Evidence of Insurability is required on all late enrollees.
- Guardian Long Term Disability Insurance is underwritten by The Guardian Life Insurance Company of America, New York, NY and will not be effective until approved by a Guardian underwriter. This proposal is subject to satisfactory financial evaluation. Please refer to certificate of coverage for full plan description; plan documents are the final arbiter of coverage.

May 4, 2015

City of Sand Point  
P.O. Box 249  
Sand Point, AK  
99661

Dear Richard,

On April 16, 2015, our service technician Levi Bobsin conducted an inspection of your 150 AMO, serial number 1777-682. The hour meter reads 5040 hours on this machine. The overall condition of the machine is in below average shape.

The following is a list of discrepancies found during that inspection. Each item correlates with the associated parts list, these items need replacing and/or servicing. Items: 1, 3, 4, 5, 6, 7, 10, 12, 14, 17, & 19 being the most critical. Marine Travelift Inc., recommends that these parts be replaced as soon as possible.

- 1) There is a hole in the intake elbow above blower. Replace elbow.
- 2) Service brake linkage is disconnected. Reconnect linkage.
- 3) Broken exhaust at flex pipe. Replace flex pipe
- 4) Sliding window has crack in it
- 5) Hour meter has stopped working. Replace hour meter
- 6) Right side gear reducer over full, could be from shaft seal or brake leaking. More investigation necessary
- 7) Right hand parking brake not holding.
- 8) Left hand outside tire is split. Replace tire.
- 9) Cab Left handle is broken and handle is bent.
- 10) Both pieces for the top of the engine compartment are broken and should be replaced.
- 11) Multiple hydraulic leaks in the engine compartment. Replace leaking hoses.
- 12) Valve assembly for hoist are leaking.
- 13) Hoist chains are loose and worn. Replace all hoist chains.
- 14) Drive chains are loose. Tighten chains and all bolts.
- 15) Front right block adjust sheave block is hanging on by a thread and is bent. Replace sheave block.
- 16) Back right horizontal sheave on block adjust is stuck and lock pin is sheared off. Need to replace before it wears out block adjust cable.
- 17) Fan belts are cracked. Replace fan belts.
- 18) Hoist #1 brake holds going down but not up.

**KE** | **KENDRICK  
EQUIPMENT**

1609 Central Ave, South, Kent, WA, 98032  
PHONE: 866-744-9921 Fax: 604-207-9912  
[www.kendrickequipment.com](http://www.kendrickequipment.com)

19) Equalizers are both bleeding off. Chains are very rusty. Need to replace chains and motion control valves.

You can contact our parts department at #866-744-9921, they will be happy to assist you in placing an order for these parts. Thanks for taking part in our inspection program.

Should you have any questions on the inspection and/or the findings, feel free to give me a call. If you would like one of our service technician's effect repairs, let me know and I can work up an estimate for you.

Regards,



Dave Marshall  
Parts & Service Manager





To: City of Sand Point

May 4, 2015

Re: Replacement Parts Needed (Correspond with Numbered List from Cover Letter)

Item#	Qty	Part #	Description	Price Each	Total Price
3	1	601207	Flex Connector	163.50	\$ 163.50
3	2	601209	Saddle Clamp	8.88	\$ 17.66
5	1	601055	Hour Meter	107.44	\$ 107.44
8	1	702117M1	Lug Tire	1,512.50	\$ 1,512.50
8	1	607846	Tube	99.88	\$ 99.88
8	1	701642	Valve Closure	29.83	\$ 29.83
10	1	800400	Upper Panel	461.10	\$ 461.10
10	1	800402	Upper Panel	641.90	\$ 641.90
13	4	64592	Hoist Chain	408.70	\$ 1,634.80
13	4	103152	Connecting Link	8.05	\$ 32.20
15/16	2	403034	Sheave Assembly	1,146.67	\$ 2,293.34
15/16	4	600057	Thrust Washer	4.71	\$ 18.84
17	1	700632	Motion Control Valve	1,035.75	\$ 1,035.75
17	1	601114	Coupling with chain	190.24	\$ 190.24
<b>PARTS SUBTOTAL</b>					<b>\$ 8,238.98</b>
<b>SUB TOTAL</b>					<b>\$ 8,238.98</b>
<b>10% Savings</b>					<b>\$ (823.90)</b>
<b>TOTAL</b>					<b>\$ 7,415.08</b>

Dear Richard,

This is only an estimate based on one factory trained service technician completing recommended repairs, actual cost will be charged. Prices are good for 30 days and an order must be placed within this time frame to receive the 10% discount. This estimate does not include freight charges and/or any applicable taxes.

Allow 3-4 weeks for parts to arrive, unless previous arrangements are made, rush orders will incur an expedite charge.



If you should have any questions, feel free to contact me.

Thank you!



Dave Marshall  
Parts & Service Manager

MARINE  TRAVELIFT inc.

**KE** | **KENDRICK  
EQUIPMENT**

1609 Central Ave, South, Kent, WA, 98032  
PHONE: 866-744-9921 Fax: 604-207-9912  
[www.kendrickequipment.com](http://www.kendrickequipment.com)

# PUBLIC COMMENTS

# COUNCIL COMMENTS

# ADJOURNMENT

**FYI**



April 24, 2015

Dick Jacobsen, Chairman of the Board  
The Aleut Corporation

Re: Purchase of Red Cove Dome Quarry

Dear Chairman Jacobsen,

As you know, the City of Sand Point has recently repaired a good portion of our rock crushing equipment thanks to the diligence of our Public Works Department. To prepare for upcoming projects around the community this summer, we are interested in crushing rock at the Red Cove Dome Quarry. The City is planning to make good on a past promise to The Aleut Corp and have a survey prepared for the area in May, which will help determine the volume of rock in the quarry. A temporary rock crushing operation will provide seasonal employment in Sand Point, but the City would like to start discussions about a purchase of the Quarry to make a longer lasting impact in the community.

The Aleutian Housing Authority will need rock for their construction needs this summer and next. Many folks around town could use material for their own personal projects. The City could always use rock for various jobs around town. There is also renewed talk in Sand Point of building roads on Shumagin Corporation land to both Sand Dollar Beach and Red Cove Lake. These two roads have been talked about for a number of years, but the time may be upon us to work together with the tribes, the Shumagin Corporation, TAC and the City to develop these projects. Formal roads would help reduce the land "scarring" that is currently taking place around these areas, and they would also open up tourism and recreational opportunities for some of the most visited spots on Popof Island.

There is precedence in Sand Point of a land purchase for the benefit of a community project. One that is comparable in nature to this proposal is the Aleutians East Borough purchase of Shumagin acreage in the early 1990's to develop and expand the Sand Point Airport. That particular piece of property was adjacent to the runway and contained gravel material that was used for fill and grade on the airport project. That acquisition directly benefited TAC, of course, as the owner of sub-surface rights. The Red Cove Dome Quarry would present a similar opportunity.

Instead of just initiating temporary lease agreements and start-stop deals, the City would like to see the Red Cove Dome Quarry as a community asset with a long lasting impact. For this reason, we hope to open a dialog with TAC and the Shumagin Corporation for an outright purchase of the acreage and sub-surface rights. The City Council and Administration feel this arrangement could produce a favorable outcome for all parties, and provide Sand Point with a small scale industry and added employment for the community.

I and our City Administrator Andy Varner would be happy to address this subject with the TAC Board of Directors at your next scheduled meeting. Please let me know if this would be acceptable to the Board. I look forward to hearing from you.

Best Regards,

A handwritten signature in cursive script that reads "Glen Gardner Jr.".

Glen Gardner, Jr.  
Mayor

Cc: The Aleut Corporation Board of Directors  
Melvin Smith, Aleut Real Estate, LLC



# Alaska King Crab Research, Rehabilitation and Biology (AKCRRAB) Program

## Boom, then bust

Alaska's king crab fisheries were once the envy of the world. From Southeast Alaska to the Bering Sea, Alaska waters supported a king crab bonanza, and thriving fisheries to harvest them.

For decades, Kodiak Island fishermen enjoyed bountiful harvests of red king crab. At its peak in 1965, fishermen caught 94 million pounds of the giant crustacean, valued at \$12.2 million. In Bristol Bay, fishermen caught 130 million pounds of red king crab, worth \$115 million in 1980. And in the frigid Bering Sea waters near the Pribilof Islands and St. Matthew Island, 14 million pounds of blue king crab, worth \$10 million, filled the pots of the region's fishermen in 1981.

But the king crab boom was not to last. By the early 1980s, king crab stocks had begun a precipitous decline across the Alaska fishing grounds. The collapse of the Kodiak red king crab stock took with it a significant portion of the island's economy. And despite more than three decades of fishery closures, the Kodiak stock has shown no sign of recovery. In the Bering Sea, blue king crab also have not fared well. Today, the Pribilof Island blue king crab stock remains depressed, and the fishery has been closed since 1999.

## Grassroots call to action

At the request of Kodiak and Pribilof Island fishermen, Alaska Sea Grant convened a workshop in 2006 that brought fishermen together with scientists and managers to discuss hatchery enhancement as a way to rebuild red and blue king crab. During the workshop, fishermen endorsed enhancement to revitalize the fisheries. Stock enhancement involves raising crab larvae in a hatchery and releasing juveniles into the wild to increase the size of existing wild crab stocks.

## Partnership formed to rebuild red and blue king crab stocks

Alaska Sea Grant joined with community and fishermen's groups, NOAA Fisheries, the Alutiiq Pride Shellfish Hatchery, Chugach Regional Resources Commission, and the University of Alaska, to conduct research aimed at better understanding the life cycle of red and blue king crabs. This program includes hatching and rearing red and blue king crabs in a hatchery setting, with the ultimate goal to restore and rehabilitate depressed king crab populations near Kodiak Island and the Pribilof Islands. The coalition of state, federal, and stakeholder groups views the effort as important to long-term economic development.

The Alaska Bering Sea Crabbers, Bering Sea Fisheries Research Foundation, United Fishermen's Marketing Association, Central Bering Sea Fishermen's Association, Aleutian Pribilof Island Community Development Association, Santa Monica Seafoods, Groundfish Forum, Tribal Government of Saint Paul, and other organizations are supporters.

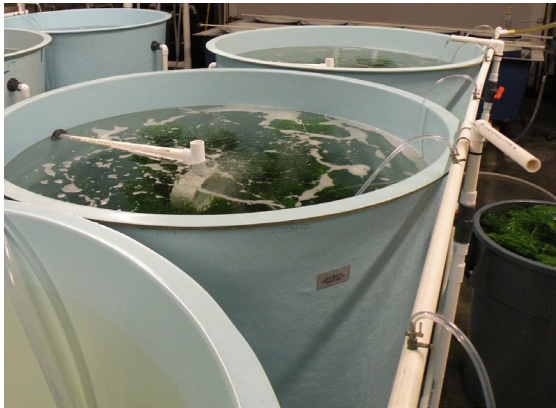
A steering committee of stakeholder representatives oversees strategic planning and implementation, while a science team develops annual research plans and conducts research.



Jim Swingle, AKCRRAB biologist, measures a female red king crab. Brood stock with embryos are brought to the hatchery where they are maintained until they hatch their larvae. Photo by Asia Beder.



King crabs spend their first several months in the plankton as larvae. This late stage larva, called a glaucothoe, is the last larval stage before the crab settles to the bottom and becomes a juvenile. Photo by Asia Beder.



Larvae are raised in 1200 liter tanks and fed enriched *Artemia* (brine shrimp). Researchers are investigating diets that provide the best nutrition for the larvae. Photo by Asia Beder.

## What's happened so far?

Every year since 2007, red and blue king crab brood stock have been collected under Alaska Department of Fish and Game permits. The Alutiiq Pride Shellfish Hatchery in Seward and the University of Alaska Fairbanks Seward Marine Center house and care for the adult brood stock and offspring. Hundreds of thousands of eggs from brood stock females hatch in early spring, and the swimming larvae settle to become juveniles about two months later.

AKCRRAB's team of production biologists, graduate students, and scientists has made great progress toward advancing the science and technology necessary to support hatchery production of juvenile king crab. They have successfully completed a host of studies that provide information about the early life of Alaska king crab, which can be used to help restore king crab populations and to inform management efforts.

Production biologists have achieved high survival rates for both red and blue king crab. In 2007, the survival rate was 1% to the juvenile stage; in 2008 it was 10%. By 2013 survival rates climbed to 31%. For comparison, a successful hatchery program for Chesapeake Bay blue crab produced 5% survival to the juvenile stage in its first few years.

University of Alaska scientists and graduate students have conducted research on larval nutrition, rearing densities, and rearing temperatures at the hatchery. Production of juvenile crab has allowed several other projects to move forward at the NOAA Fisheries laboratory in Kodiak and the Alaska Fisheries Science Center Behavioral Ecology Lab in Newport, Oregon.



Newly settled king crab juveniles have not been detected in the wild near Kodiak, suggesting that the supply of young may be limiting population recovery. If so, then enhancement could be effective for king crab rehabilitation. Photo by Ginny Eckert.

Research has included predation by rock sole and Pacific cod, substrate preference of juveniles, juvenile crab nutrition, release strategies, tagging experiments, and the interaction between wild and hatchery juveniles. A University of Alaska geneticist and graduate students have

developed genetic markers and described king crab genetic stock structure, critical to enhancement efforts. AKCRRAB has conducted habitat studies in Kodiak and is beginning studies around the Pribilofs to find preferred habitats.

## What's needed to make this effort succeed?

Stable funding is required for the continued use of production facilities at the Alutiiq Pride Shellfish Hatchery. Funding is also necessary for habitat and environmental studies, and the monitoring that will be required before, during, and after the release of juvenile crabs during the pilot restoration phase. The best science in the world by itself will not be enough to make the stocking of juvenile king crab a reality. The agencies, king crab industry, and coastal communities must closely examine the costs and benefits of a biologically sound rehabilitation and enhancement program. The strong involvement of fishermen and coastal residents is necessary for the project to succeed. For more information see [alaskaseagrant.org/crab](http://alaskaseagrant.org/crab).



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**ALASKA**  
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