

City of Sand Point Council Meeting



Workshop: Tuesday, May 14, 2019 – 2:00 p.m.

Meeting: Tuesday, May 14, 2019 – 7:00 p.m.

CALL TO ORDER

ROLL CALL

CITY OF SAND POINT

(packet will be available on website May 10, 2019
www.sandpointak.com)



MAYOR

Mayor Glen Gardner Jr. - Office Exp. 2020

COUNCIL MEMBERS

Danny Cumberlidge	Seat A - Exp. 2019
Allan Starnes	Seat B - Exp. 2020
Shirley Brown	Seat C - Exp. 2019
Jack Foster Jr.	Seat D - Exp. 2020
Marita Gundersen	Seat E - Exp. 2021
Emil Mobeck	Seat F - Exp. 2021

SAND POINT CITY COUNCIL MEETING AGENDA CITY CHAMBERS

Regular Meeting

Tuesday, May 14, 2019 7:00 pm

CALL TO ORDER ROLL CALL APPROVAL OF AGENDA

CONSENT AGENDA:

1. Minutes: Minutes of Regular Meeting on April 9, 2019

REPORTS:

1. Finance Officer
2. Administrator
3. DPS Police Chief
4. Public Works Manager
5. Harbor Master

HEARINGS, ORDINANCES AND RESOLUTIONS:

1. Ordinance 2019-03: Water/Sewer/Refuse Rate Amendment – 2nd Reading
2. Ordinance 2019-04: Harbor Rates Amendment – 2nd Reading
3. Ordinance 2019-05: FY20 Budget – 1st Reading

OLD BUSINESS:

NEW BUSINESS:

1. Teen Center Donation Request
2. City Administrator Contract
3. Building Permit: Bruce Foster Sr.
4. Building Permit: Bruce Foster Jr.

PUBLIC COMMENTS COUNCIL COMMENTS ADJOURNMENT

THERE IS A WORKSHOP FOR THIS MEETING AT 2 P.M. – SAME DAY IN CITY CHAMBERS

POSTED: 05/08/19

CALL TO ORDER:

The regular meeting of the Sand Point City Council was held Tuesday, April 9, 2019 in the Sand Point Council Chambers. Mayor Glen Gardner Jr. called the meeting to order at 7:03 p.m.

ROLL CALL:

Glen Gardner Jr.	Mayor	Present
Danny Cumberlidge	Seat A	Present via teleconference
Allan Starnes	Seat B	Present
Shirley Brown	Seat C	Present
Jack Foster Jr.	Seat D	Present
Marita Gundersen	Seat E	Absent - excused
Emil Mobeck	Seat F	Present

A quorum was established.

Staff in attendance:

- Jordan Keeler, Administrator
- Shannon Sommer, City Clerk
- David Stokes, Public Works Director
- Krista Galvin, Finance Officer
- Hal Henning, Police Chief

APPROVAL OF AGENDA:

Mayor Glen Gardner Jr. requested a motion to approve the agenda.
 MOTION: Councilperson Shirley Brown made a motion to approve the agenda.
 SECOND: Councilperson Emil Mobeck seconded the motion.
 VOTE: Motion passed unanimously.

APPROVAL OF CONSENT AGENDA:

1. Minutes of the March 12, 2019 Regular Meeting.
 MOTION: Councilperson Emil Mobeck made a motion to approve the Minutes of March 12, 2019 Regular Meeting.
 SECOND: Councilperson Jack Foster Jr. seconded the motion.
 VOTE: Motion passed unanimously.

REPORTS:

Finance Officer - Krista Galvin

Finance Officer Krista Galvin reported for the month of February 2019 Raw Fish Tax was \$24,948.95 and Sales Tax was \$41,619.24. She included Expenditure and Revenue Guidelines.

Administrator – Jordan Keeler

Administrator Jordan Keeler reported the new dock bid was awarded to Joe Zech’s firm; construction will start this summer. The City did receive about \$45,000 from the State for a new camera system in the harbor.

DPS Police Chief – Hal Henning

DPS Police Chief Hal Henning reported statistical information. They held their Active Shooter Training at the school. He thanked Building Maintenance Kenneth Spjut for clearing out and organizing the fire hall. Investigator Slease continues to keep drugs out of our community. Officer Chandler continues to work on the Tsunami warning

system and made progress so the system will set off testing automatically. The department received a grant for \$46,000 for radio equipment from the State.

Public Works Director - David Stokes

Public Works Director David Stokes reported they hauled two vehicles from the back trails. They welded on the sand truck. They finished the jet drives on the fire boat. They continue to work on the Gehl. They graded and sanded roads. They cleaned the waste oil burners in the city shop. They welded the skidsteer bucket. They fueled buildings. They worked on the recycle center fork lift. They picked up used motor oil from Trident Seafoods Corporation. They plowed snow. They hauled tires from the dump to the harbor for Pauloff Harbor Tribe, about 1,500 so far. Public Works Director Stokes expressed the good work the two Pauloff Harbor Tribe employees on a job well done with the tire project.

Landfill

They worked on the ram on the garbage truck. They picked up around dumpsters. They cleaned up around landfill. ANTHC is here and will do an inspection the next day.

Recycling

The recycling center is running well.

Water and Sewer

They ordered a replacement turbidity meter and chlorine pump. Water/Sewer Operator Dylan Jacobsen went to training and awaiting test results. They fixed the water line in the boat harbor. They turned off delinquent water service accounts.

Harbor Master - Richard Kochuten Sr.

Harbor Master Richard Kochuten Sr.'s report was included in packet.

Student Representative – Brittany Gardner

Student Representative Brittany Gardner away on class trip.

HEARINGS, ORDINANCES, AND RESOLUTIONS:

Administrator Keeler stated this ordinance is to increase rates for water, wastewater and solid waste charges by 10%. This rate will keep us lower than King Cove, Dillingham, Kodiak, etc.

1. Ordinance 2019-03: Water/Sewer/Refuse Rate Amendment – 1st Reading

MOTION: Councilperson Jack Foster Jr. made a motion to put Ordinance 2019-03: Water/Sewer/Refuse Rate Amendment on the floor for 1st Reading

SECOND: Councilperson Emil Mobeck seconded the motion.

VOTE: Motion passed unanimously.

2. Ordinance 2019-04: Harbor Rates Amendment – 1st Reading

Administrator Keeler stated is currently not self-sustaining and requires an annual subsidy from the general fund to balance out. These rates will become effective on July 1 for transient users and any new permanent users. Mayor Gardner stated the increases will not affect gear shed lockers, van or any type of storage.

MOTION: Councilperson Shirley Brown made a motion to put Ordinance 2019-04: Harbor Rates Amendment on the floor for 1st Reading.

SECOND: Councilperson Allan Starnes seconded the motion.

VOTE: Motion passed unanimously.

Dick Jacobsen stated he recommends the council take a close look at what they are asking of fishermen, and the council to postpone the rate increase until after next year. Mayor Gardner stated the rate increase will not come into effect until July 1. Councilperson Foster stated that the city has aging equipment and the city will have major

infrastructure problems and how to pay for it. Mayor Gardner stated Joe Zech would like to clean up Sand Point's scrap metal problem in the fall.

OLD BUSINESS: None.

NEW BUSINESS:

1. VIP Taxes & Consulting, LLC Proposal.

Administrator Keeler stated he recommended approval of the proposal.

MOTION: Councilperson Shirley Brown made a motion to accept the VIP Taxes & Consulting, LLC Proposal.

SECOND: Councilperson Jack Foster Jr. seconded the motion.

VOTE: Motion passed unanimously.

PUBLIC COMMENTS:

Ingrid Cumberlidge commented she sent a letter to the council. She supports the police department but there is a situation where police officers come and go on a regular basis and there is not a consistent relationship with the community. She described an incident where an officer entered her home during a nearby 911 emergency call. She commented she is concerned about taking our current 911 service out of Sand Point and basing it in Valdez, where the 911 operator would not have any information where to go on an emergency call. Councilperson Mobeck commented he would like local dispatch certified, hopefully something we get better at, he hoped we could hire a fulltime officer living in Sand Point but it is too expensive for them to live off the road system, and being an ambulance driver we are looking at the safety issues, make it quicker and make it better. Councilperson Brown commented we've had a difficult time keeping officers here, our current officers are seasoned officers and they are trying to get to know our community and are doing the best they can. Ingrid Cumberlidge commented she hopes there will be more interaction with the officers and community. Mayor Gardner commented the reaction he has gotten from the public is nothing but good, and the officers look like they are trying hard. Councilperson Starnes commented he wants to make what we have now better and we will learn from this. Public Works Director Stokes commented it is a nice feeling to see an officer out and about following the school bus in the mornings. Edee Jacobsen commented it was nice to see the alders cut last summer and if a vehicle works and has a long life and adds to the community that would be nice, if not, it is more scrap metal we have to worry about on this island.

COUNCIL COMMENTS:

Councilperson Jack Foster Jr. commented it is hard to get reliable help with emergency services, it is a very hard job to fill. Councilperson Brown thanked the public for pointing out the issues and attending the meeting. Mayor Gardner commented it goes a long way when people attend meetings and we don't know anything unless you attend. Councilperson Mobeck commented it was nice to see a letter and they are working on it, and hope to keep doing the best they can.

ADJOURNMENT:

MOTION: Councilperson Emil Mobeck made a motion to adjourn.

SECOND: Councilperson Allan Starnes seconded the motion.

The meeting adjourned at 8:13 PM.

Glen Gardner Jr., Mayor

ATTEST:

Shannon Sommer, City Clerk

REPORTS

FINANCE OFFICER

**City of Sand Point
Raw Fish Tax Revenue**

	<u>FY14</u>	<u>FY15</u>	<u>FY16</u>	<u>FY17</u>	<u>FY18</u>	<u>FY19</u>
July	156,655.84	121,976.31	110,509.71	129,882.77	142,500.10	83,040.24
August	137,107.36	48,575.15	94,822.69	42,576.34	139,542.35	48,290.30
September	53,307.44	64,362.76	62,297.79	63,622.18	37,427.07	49,496.61
October	41,610.64	32,213.32	76,878.70	59,854.60	32,201.69	46,261.99
November	22,386.53	7,214.11	3,770.50	6,757.09	10,083.69	4,963.48
December	5,337.01	372.97	735.79	-	515.28	74.67
January	43,650.07	25,670.23	21,798.52	8,015.18	3,836.52	12,558.77
February	53,363.98	37,309.68	47,098.16	47,058.04	27,529.30	24,948.95
March	65,073.23	88,220.14	69,354.74	95,569.42	45,022.21	82,916.26
April	36,514.38	15,613.35	23,493.50	5,984.43	58,469.24	-
May	21,292.12	25,246.23	16,091.74	20,790.33	24,240.36	-
June	64,462.43	68,319.25	78,884.08	109,955.05	58,431.26	-
Total	700,761.03	535,093.50	605,735.92	590,065.43	579,799.07	352,551.27

Sales Tax Revenue

	<u>FY14</u>	<u>FY15</u>	<u>FY16</u>	<u>FY17</u>	<u>FY18</u>	<u>FY19</u>
July	82,934.73	104,201.30	88,780.27	75,255.42	79,691.25	92,628.52
August	73,136.15	88,102.34	92,491.15	64,147.25	77,015.98	65,979.46
September	75,647.72	116,436.20	95,569.47	80,332.82	66,935.45	71,697.10
October	69,251.83	81,510.79	71,821.64	62,727.84	34,186.58	58,219.29
November	46,816.20	43,535.59	35,841.10	36,741.45	49,870.42	46,835.09
December	52,116.25	44,980.97	48,357.80	37,647.73	31,235.26	39,642.29
January	80,977.40	66,575.33	60,942.89	58,373.49	39,387.33	44,528.74
February	84,035.36	69,895.86	60,702.43	59,618.34	45,302.69	41,619.24
March	126,325.95	105,731.28	81,364.98	77,700.11	81,890.02	75,803.84
April	86,407.71	58,562.79	53,394.08	52,535.54	45,633.53	-
May	70,189.92	52,976.00	44,528.77	45,569.00	46,470.55	-
June	98,758.26	96,824.06	80,350.37	78,996.36	81,316.23	-
Total	946,597.48	929,332.51	814,144.95	729,645.35	678,935.29	536,953.57
				TDX Fines	(150,000.00)	
					528,935.29	

City of Sand Point
Bank Balance

Date

		Balance	
		Date	
Bank	End of March	5/6/2019	
Key Bank	2,297,179.92		
Wells Fargo - General	239,324.41	208,440.84	
Wells Fargo - Bingo Fund	33,787.84	56,095.91	
Wells Fargo - Silver Salmon Fund	37,244.32	38,694.32	
Wells Fargo - PD Forfeiture	35,895.08	35,895.08	
Charles Schwab	522,413.41	529,191.18	

CITY OF SAND POINT
***Expenditure Guideline-No Enc Sum©**

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Current Period: MARCH 18-19

	18-19 YTD Budget	18-19 YTD Amt	MARCH MTD Amt	18-19 YTD Balance	% of YTD
GENERAL FUND					
LEGISLATIVE	\$140,200.00	\$119,947.90	\$10,642.62	\$20,252.10	85.55%
ADMINISTRATION	\$993,836.00	\$742,228.73	\$39,245.48	\$251,607.27	74.68%
PARKS AND RECREATION	\$25,000.00	\$16,513.21	\$1,901.44	\$8,486.79	66.05%
PUBLIC SAFETY	\$630,850.00	\$439,014.97	\$46,591.35	\$191,835.03	69.59%
PUBLIC WORKS	\$720,500.00	\$417,220.84	\$41,747.70	\$303,279.16	57.91%
FACILITIES	\$277,150.00	\$157,232.31	\$17,008.26	\$119,917.69	56.73%
Total GENERAL FUND	\$2,787,536.00	\$1,892,157.96	\$157,136.85	\$895,378.04	67.88%
BINGO FUND					
ADMINISTRATION	\$574,350.00	\$529,487.88	\$80,145.32	\$44,862.12	92.19%
Total BINGO FUND	\$574,350.00	\$529,487.88	\$80,145.32	\$44,862.12	92.19%
SILVER SALMON DERBY					
FIRE	\$32,504.00	\$22,504.02	\$0.00	\$9,999.98	69.23%
Total SILVER SALMON DERBY	\$32,504.00	\$22,504.02	\$0.00	\$9,999.98	69.23%
CLINIC OPERATIONS/MAINTENANCE					
ADMINISTRATION	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total CLINIC OPERATIONS/MAINTENANCE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
ROCK CRUSHER ENTERPRISE FUND					
PUBLIC WORKS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total ROCK CRUSHER ENTERPRISE FUND	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
WATER/SEWER OPERATIONS					
WATER/SEWER	\$276,500.00	\$118,324.35	\$15,059.96	\$158,175.65	42.79%
Total WATER/SEWER OPERATIONS	\$276,500.00	\$118,324.35	\$15,059.96	\$158,175.65	42.79%
HARBOR/PORT OPERATIONS					
HARBOR	\$596,500.00	\$351,473.65	\$40,879.58	\$245,026.35	58.92%
Total HARBOR/PORT OPERATIONS	\$596,500.00	\$351,473.65	\$40,879.58	\$245,026.35	58.92%
REFUSE COLLECTION					
PUBLIC WORKS	\$152,650.00	\$104,296.39	\$9,798.47	\$48,353.61	68.32%
Total REFUSE COLLECTION	\$152,650.00	\$104,296.39	\$9,798.47	\$48,353.61	68.32%
Report Total	\$4,420,040.00	\$3,018,244.25	\$303,020.18	\$1,401,795.75	68.29%

CITY OF SAND POINT
***Revenue Guideline-Alt Code©**

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Current Period: MARCH 18-19

		18-19	18-19	MARCH	18-19	% of
		YTD Budget	YTD Amt	MTD Amt	YTD Balance	YTD
GENERAL FUND						
Active	R 01-200 CAPITAL GAIN / LOSS	\$10,000.00	\$2,926.69	\$4,968.77	\$7,073.31	29.27%
Active	R 01-201 INTEREST INCOME	\$20,000.00	\$43,427.69	\$5,141.65	-\$23,427.69	217.14%
Active	R 01-202 FINES AND PENALTYS	\$1,000.00	\$48.92	\$0.00	\$951.08	4.89%
Active	R 01-203 OTHER REVENUE	\$5,000.00	\$2,080.28	\$0.00	\$2,919.72	41.61%
Active	R 01-205 4% SALES TAX	\$700,000.00	\$542,465.96	\$41,619.24	\$157,534.04	77.50%
Active	R 01-213 RAW FISH TAX	\$375,000.00	\$328,066.27	\$24,948.95	\$46,933.73	87.48%
Active	R 01-214 FINE-LATE SALES TAX	\$5,000.00	\$1,406.45	\$0.00	\$3,593.55	28.13%
Active	R 01-217 7% B & B Tax	\$14,000.00	\$7,933.88	\$606.21	\$6,066.12	56.67%
Active	R 01-225 PAYMENT IN LIEU OF TAX	\$150,000.00	\$0.00	\$0.00	\$150,000.00	0.00%
Active	R 01-226 EVENT COSTS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 01-229 EASTER EGG HUNT DONA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 01-230 DONATIONS	\$47,753.00	\$47,753.00	\$0.00	\$0.00	100.00%
Active	R 01-231 INSURANCE REFUND	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 01-233 BUSINESS LIC. FEE	\$4,000.00	\$2,000.00	\$50.00	\$2,000.00	50.00%
Active	R 01-234 SB 46 PERS RELIEF	\$40,000.00	\$0.00	\$0.00	\$40,000.00	0.00%
Active	R 01-238 ANCHORAGE OFFICE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 01-244 JAG GRANT REVENUE	\$0.00	\$3,494.00	\$0.00	-\$3,494.00	0.00%
Active	R 01-250 STATE REVENUE SHARIN	\$92,598.00	\$92,595.98	\$0.00	\$2.02	100.00%
Active	R 01-256 REVENUE--STATE OF ALA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 01-257 REVENUE--FEDERAL GOV	\$0.00	\$987.66	\$0.00	-\$987.66	0.00%
Active	R 01-260 STATE LIQUOR SHARE TA	\$3,500.00	\$0.00	\$0.00	\$3,500.00	0.00%
Active	R 01-265 STATE PROCESSORS TAX	\$40,788.00	\$0.00	\$0.00	\$40,788.00	0.00%
Active	R 01-266 ExT FISH TAX SHARING	\$300,000.00	\$316,893.19	\$43,789.69	-\$16,893.19	105.63%
Active	R 01-285 EQUIPMENT RENTAL	\$47,878.00	\$53,952.00	\$0.00	-\$6,074.00	112.69%
Active	R 01-291 BUILDING RENTALS	\$140,000.00	\$94,810.79	\$16,138.27	\$45,189.21	67.72%
Active	R 01-293 LIBRARY GRANT	\$7,000.00	\$0.00	\$0.00	\$7,000.00	0.00%
Active	R 01-296 PD FORFEITURES	\$0.00	\$3,358.77	\$0.00	-\$3,358.77	0.00%
Active	R 01-297 POLICE MISC REVENUE	\$36,000.00	\$25,753.42	\$900.00	\$10,246.58	71.54%
Active	R 01-298 EMS MISC REVENUE	\$15,000.00	\$13,611.78	\$0.00	\$1,388.22	90.75%
Active	R 01-990 F/V DESTINATION SWEAT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	Total	\$2,054,517.00	\$1,583,566.73	\$138,162.78	\$470,950.27	77.08%
	Total GENERAL FUND	\$2,054,517.00	\$1,583,566.73	\$138,162.78	\$470,950.27	77.08%
BINGO FUND						
Active	R 02-203 OTHER REVENUE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 02-294 BINGO REVENUE	\$45,000.00	\$37,383.85	\$4,060.00	\$7,616.15	83.08%
Active	R 02-295 PULL TAB REVENUE	\$525,000.00	\$494,602.00	\$86,635.50	\$30,398.00	94.21%
	Total	\$570,000.00	\$531,985.85	\$90,695.50	\$38,014.15	93.33%
	Total BINGO FUND	\$570,000.00	\$531,985.85	\$90,695.50	\$38,014.15	93.33%
SILVER SALMON DERBY						
Active	R 03-230 DONATIONS	\$3,250.00	\$2,500.00	\$0.00	\$750.00	76.92%
Active	R 03-292 SILVER SALMON DERBY	\$26,384.00	\$26,384.92	\$0.00	-\$0.92	100.00%
	Total	\$29,634.00	\$28,884.92	\$0.00	\$749.08	97.47%
	Total SILVER SALMON DERBY	\$29,634.00	\$28,884.92	\$0.00	\$749.08	97.47%
CLINIC OPERATIONS/MAINTENANCE						
Active	R 10-257 REVENUE--FEDERAL GOV	\$62,412.00	\$39,654.70	\$5,462.78	\$22,757.30	63.54%
	Total	\$62,412.00	\$39,654.70	\$5,462.78	\$22,757.30	63.54%

CITY OF SAND POINT
***Revenue Guideline-Alt Code©**

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Current Period: MARCH 18-19

		18-19	18-19	MARCH	18-19	% of
		YTD Budget	YTD Amt	MTD Amt	YTD Balance	YTD
Total CLINIC OPERATIONS/MAINTENANCE		\$62,412.00	\$39,654.70	\$5,462.78	\$22,757.30	63.54%
ROCK CRUSHER ENTERPRISE FUND						
Active	R 58-207 GRAVEL SALES	\$45,000.00	\$0.00	\$0.00	\$45,000.00	0.00%
Total		\$45,000.00	\$0.00	\$0.00	\$45,000.00	0.00%
Total ROCK CRUSHER ENTERPRISE FUND		\$45,000.00	\$0.00	\$0.00	\$45,000.00	0.00%
WATER/SEWER OPERATIONS						
Active	R 61-202 FINES AND PENALTYS	\$1,000.00	\$803.81	\$169.97	\$196.19	80.38%
Active	R 61-206 WATER/SEWER REVENUE	\$200,000.00	\$147,215.04	\$17,870.23	\$52,784.96	73.61%
Active	R 61-234 SB 46 PERS RELIEF	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 61-235 TRANSFER IN	\$70,000.00	\$0.00	\$0.00	\$70,000.00	0.00%
Active	R 61-243 USDA GRANT REVENUE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 61-270 ON BEHALF REVENUE PE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total		\$271,000.00	\$148,018.85	\$18,040.20	\$122,981.15	54.62%
Total WATER/SEWER OPERATIONS		\$271,000.00	\$148,018.85	\$18,040.20	\$122,981.15	54.62%
HARBOR/PORT OPERATIONS						
Active	R 62-201 INTEREST INCOME	\$5,000.00	\$4,029.35	\$672.63	\$970.65	80.59%
Active	R 62-203 OTHER REVENUE	\$10,000.00	\$6,434.35	\$0.00	\$3,565.65	64.34%
Active	R 62-210 HARBOR/MOORAGE	\$225,000.00	\$166,719.67	\$5,621.59	\$58,280.33	74.10%
Active	R 62-211 HARBOR/TRAVELLIFT	\$90,000.00	\$61,876.33	\$1,849.01	\$28,123.67	68.75%
Active	R 62-212 BOAT HARBOR/RENTS	\$85,000.00	\$82,825.60	\$15,990.70	\$2,174.40	97.44%
Active	R 62-215 HARBOR/WHARFAGE	\$95,000.00	\$48,968.06	\$102.30	\$46,031.94	51.55%
Active	R 62-219 HARBOR ELEC SERVICE F	\$8,000.00	\$4,086.88	\$543.54	\$3,913.12	51.09%
Active	R 62-220 HARBOR/ELEC DEPOSIT	\$1,100.00	\$1,300.00	\$200.00	-\$200.00	118.18%
Active	R 62-221 HARBOR/VAN STORAGE	\$20,000.00	\$13,813.93	\$0.00	\$6,186.07	69.07%
Active	R 62-222 HARBOR/STALL ELECTRIC	\$30,000.00	\$15,778.13	\$1,879.43	\$14,221.87	52.59%
Active	R 62-223 HARBOR/ELECTRICITY	\$4,000.00	\$2,090.67	\$68.32	\$1,909.33	52.27%
Active	R 62-224 GEARSHED LOCKER RENT	\$15,000.00	\$12,653.32	\$3,399.34	\$2,346.68	84.36%
Active	R 62-234 SB 46 PERS RELIEF	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 62-235 TRANSFER IN	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 62-237 HARBOR STORAGE	\$2,500.00	\$1,643.34	\$0.00	\$856.66	65.73%
Active	R 62-270 ON BEHALF REVENUE PE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 62-285 EQUIPMENT RENTAL	\$40,000.00	\$17,929.70	\$1,285.69	\$22,070.30	44.82%
Total		\$630,600.00	\$440,149.33	\$31,612.55	\$190,450.67	69.80%
Total HARBOR/PORT OPERATIONS		\$630,600.00	\$440,149.33	\$31,612.55	\$190,450.67	69.80%
REFUSE COLLECTION						
Active	R 65-202 FINES AND PENALTYS	\$1,500.00	\$556.73	\$201.29	\$943.27	37.12%
Active	R 65-204 REFUSE COLLECTION	\$130,000.00	\$115,852.58	\$13,279.65	\$14,147.42	89.12%
Active	R 65-234 SB 46 PERS RELIEF	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 65-235 TRANSFER IN	\$24,000.00	\$0.00	\$0.00	\$24,000.00	0.00%
Active	R 65-270 ON BEHALF REVENUE PE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total		\$155,500.00	\$116,409.31	\$13,480.94	\$39,090.69	74.86%
Total REFUSE COLLECTION		\$155,500.00	\$116,409.31	\$13,480.94	\$39,090.69	74.86%
Report Total		\$3,818,663.00	\$2,888,669.69	\$297,454.75	\$929,993.31	75.65%

CITY OF SAND POINT

05/03/19 10:54 AM

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***Fund Summary -
Budget to Actual©**

MARCH 18-19

	18-19 YTD Budget	MARCH MTD Amount	18-19 YTD Amount	18-19 YTD Balance	18-19 % YTD Budget
FUND 01 GENERAL FUND					
Revenue	\$2,054,517.00	\$138,162.78	\$1,583,566.73	\$470,950.27	77.08%
Expenditure	\$2,787,536.00	\$157,136.85	\$1,892,157.96	\$895,378.04	67.88%
		-\$18,974.07	-\$308,591.23		
FUND 02 BINGO FUND					
Revenue	\$570,000.00	\$90,695.50	\$531,985.85	\$38,014.15	93.33%
Expenditure	\$574,350.00	\$80,145.32	\$529,487.88	\$44,862.12	92.19%
		\$10,550.18	\$2,497.97		
FUND 03 SILVER SALMON DERBY					
Revenue	\$29,634.00	\$0.00	\$28,884.92	\$749.08	97.47%
Expenditure	\$32,504.00	\$0.00	\$22,504.02	\$9,999.98	69.23%
		\$0.00	\$6,380.90		
FUND 10 CLINIC OPERATIONS/MAINTENANCE					
Revenue	\$62,412.00	\$5,462.78	\$39,654.70	\$22,757.30	63.54%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$5,462.78	\$39,654.70		
FUND 61 WATER/SEWER OPERATIONS					
Revenue	\$271,000.00	\$18,040.20	\$148,018.85	\$122,981.15	54.62%
Expenditure	\$276,500.00	\$15,059.96	\$118,324.35	\$158,175.65	42.79%
		\$2,980.24	\$29,694.50		
FUND 62 HARBOR/PORT OPERATIONS					
Revenue	\$630,600.00	\$31,612.55	\$440,149.33	\$190,450.67	69.80%
Expenditure	\$596,500.00	\$40,879.58	\$351,473.65	\$245,026.35	58.92%
		-\$9,267.03	\$88,675.68		
FUND 65 REFUSE COLLECTION					
Revenue	\$155,500.00	\$13,480.94	\$116,409.31	\$39,090.69	74.86%
Expenditure	\$152,650.00	\$9,798.47	\$104,296.39	\$48,353.61	68.32%
		\$3,682.47	\$12,112.92		
Report Total		-\$5,565.43	-\$129,574.56		

TO: Mayor Gardner
City Council Members

FROM: Jordan Keeler
City Administrator

DATE: May 6, 2019

SUBJ: Monthly Report for May 2019



Here is a brief list of items I have been working on or tracking that are not covered later in the agenda:

TRANSPORTATION

- I will be meeting with DOT+PF Southcentral region this month to review the landing fee and the (lack) of service by PenAir. The level of service is clearly unacceptable and needs to change.
- Partial funding for the AMHS has been restored by the senate and house. It's not restored to the full level, but should be enough to keep the system going at reduced levels. DOT+PF will set the schedule based on funding level and the SW route will be at a disadvantage due to the low farebox recovery rate compared to other routes.

BUDGET

- Working on our budget took up a good chunk of time this month. The full budget and overview are up for the first reading.

OTHER ITEMS

- Had the annual meeting of the Southwest Governments, Inc and there will be a dividend this year.
- Spent entirely way too much time dealing with federal re-registration to maintain funding eligibility
- Issued the RFP for the harbor cameras and submissions are due May 10.
- Various administrative odds and ends.



SAND POINT DEPARTMENT of PUBLIC SAFETY



Post Office Box 423
Sand Point, Alaska 99661

MEMORANDUM

To: Honorable Glen Gardner, Mayor, City of Sand Point
Mr. Jordan Keeler, City Administrator, City of Sand Point
Mr. Danny Cumberlidge, City Councilperson, City of Sand Point
Mr. Allan Starnes, City Councilperson, City of Sand Point
Ms. Shirley Brown, City Councilperson, City of Sand Point
Mr. Jack Foster Jr, City Councilperson, City of Sand Point
Ms. Marita Gundersen, City Councilperson, City of Sand Point
Mr. Emil Mobeck, City Councilperson, City of Sand Point

From: Denise Mobeck, Administrative Assistant

Date: May 7, 2019

Ref: Department of Public Safety's Monthly Report for April 2019

Police Department

- Hal Henning, Chief of Police
- Brent Nierman, Police Sergeant
- Dave Anderson, Police Officer
- Mark Chandler, Police Officer
- Thomas Slease, Investigator

Administrative Assistant

- Denise Mobeck/weekday 911 Dispatcher

Dispatchers

- Anne Christine Nielsen, 911 Dispatcher
- Alfred 'Jesse' Pesterkoff, 911 Dispatcher

Police Division Activity

APRIL 2019

8 cases were generated

- 1 Warrant and citation for open container
- 1 self-remand to jail
- 1 DV Assault 4*
- 1 DWLR
- 1 permitting unauthorized vehicle to drive
- 1 DUI
- 1 DV Assault 2*, Assault 3*

5 persons were jailed

- 1 DUI
- 1 DV Assault 2*, Assault 3*
- 1 Warrant and citation for open container
- 1 Self-remand to jail
- 1 DV Assault 4*

26 Incident reports generated - (not all incidents result in a case being generated)

- Disorderly person at Trident
- Abandoned vehicle check
- Contact person at airport regarding drug information received
- Intoxicated person welfare check
- Found drug paraphernalia
- Assist on medical call
- misuse of 911 line from person
- 3 Paper services
- Report of damage to vehicle
- Report of young dog jumping on children at school
- Dead eagle taken care of
- door left open after hours at school, officer secured
- Driving complaint
- Bar disturbance
- 3 incidents regarding dogs at large
- Unwanted person at residence
- Additional information from victim in domestic violence case
- 3 Traffic Stops warning for driving with no valid license
- 1 Traffic Stop for equipment violation on an ATV

There were 39 calls to 911- (some of these resulted in incident or case report being generated)

- 8 MOC/clinic needed
- 3 ambulances needed
- 11 mis-dial or hang ups
- 3 misuse of 911 line

- 1 report of dead eagle
- 1 theft
- 1 tavern fight
- 1 criminal mischief
- 1 civil standby
- 2 welfare check
- 2 dog problems
- 1 test call of 911 line after problems with GCI phones
- 2 calls for same incident regarding person harming self
- 1 trespass
- 1 reckless driving report

Note from Chief Hal Henning:

We are still on track to go live on the state records management system in June. The state will be sending someone out to train department personnel the 28th through the 30th of May.

Officer Chandler, Sgt. Nierman, and Denise met with executives from Eastern Aleutian Tribes and it sounds like we may be back on for use of the clinic Internet for the new dispatching system; However, we will still be looking at backup options in case it falls through.

Investigator Slease and the Task Force continue to make arrests and seizures at the airport though it has been slowing down due to the time of year. They are expecting contacts and seizures will increase again over the summer. We have been finalizing the paperwork with the federal government to start receiving a percentage of asset forfeitures as they are released in the future. The funds will be direct deposited into our forfeiture account as they have stopped issuing checks to the agencies. They issued deposits of forfeiture funds to agencies on the task force a few weeks ago for cases adjudicated through 2017. We joined in 2018 so we should see some of the funds next year as it typically takes a few years for the cases to make their way through the courts.

Sgt. Nierman has been working on the grants for new ballistic vests and we received a grant from the federal bullet proof vest program that pays for 50% of the cost. We also received a matching grant for the AMLJIA to cover the other 50%. We are in need of 4 new vests and have enough funds for 3. We will order vests for Sgt. Nierman, Officer Anderson and Inv. Slease. We will apply for another grant later this year to get funds for the 4th.

If you haven't heard, our tsunami alert system has been up and running on Friday's at noon.

EMS Division

Chief of EMS Division: Denise Mobeck

EMS Activity: 8 runs

Rescue1 transported 3 patients to clinic

Rescue1 transported 3 patients to airport for medevac

Rescue1 transported 1 patient from home to airport for commercial flight

Rescue1 transported 1 patient from airport to home for commercial flight

Thank you to our volunteers that respond in a very short amount of time from being dispatched and for your commitment to the community!

A big thank you to Susan Davis for holding training classes for our EMS responders. She also did a First Aid/CPR class for community members.

Fire Division

Chief of Fire Division: Vacant, administrative duties being fulfilled by police administrative assistant.

Fire Activity:

- All monthly incident reports were filed with the State Fire Marshal's Office meeting obligations and maintaining agency certification.

April 2019 Public Works Report

Shop

- Hauled 1230yards of rock for trident
- Windows put in 580 SK
- Welded on the sand truck
- Worked on foundation on AHA's new building
- Hauled rock to harbor for pad
- Work on the Gehl
- Graded roads
- Fix pot holes and filled cracks in concrete on road
- Assisted the airport with a stuck loader
- Fueled buildings
- Repair stack on the cat grader
- Picked up used motor oil from trident
- Sweep roads
- Plowed snow
- Hauled tires from dump
- Change turbo on dump truck and change stack

Landfill

- Cleaned up around landfill
- Sorted old tires and hauled to harbor for pauloff harbor tribe
- Replace the oil cooler on the skidsteer

Recycling

- Hauled five totes of glass
- The recycle center is running good

Water and Sewer

- Received pump, ANTHC was here
- Dennis went to training
- Jetted grease from sewer main
- Turned off delinquent water services

Robert E. Galovin Small Boat Harbor 5-9-19

Travelift inspection 05-02-19, all's well.

Machinery greased and serviced. Dump runs on regular basis.

Crew doing fine, assisting fishermen when needed.

Helped install engines on different boats.

Hauled freight to city bldg.

Turned fresh waters on T-float and A-float.

Gehl back up and running, thanks to public works mechanic and his help.

That's all I have to report at this time.

Richard Kochuten Sr.

Harbor Master

HEARINGS, ORDINANCES AND RESOLUTIONS

ORDINANCE 2019-03:
WATER/SEWER/REFUSE
RATE AMENDMENT – 2ND
READING

Memo

To: Mayor Gardner
From: Jordan Keeler, Administrator
cc: City Council
Date: May 1, 2019
Re: Water, Wastewater and Solid Waste Rate Amendment – Second Reading

Presented for your consideration is Ordinance 19-03 which will increase water, wastewater and solid waste charges by 10% for all rate classes, plus some clerical corrections. As discussed at the March and April meetings, the water/wastewater and solid waste enterprise funds run a deficit each year of ~\$70k and ~\$25k respectively. The rate increase, the first in nearly 8 years, will bring in ~\$19k and ~\$14k annually. This is not enough to close the gap and stop the subsidy, but it will take pressure off the general fund. If this is approved by Council, the new rates will take effect on July 1 and our FY2020 budget will reflect the new rates.

I ask the Council to approve this ordinance.

City of Sand Point



ORDINANCE 2019-03

AN ORDINANCE AMENDING CHAPTER 10 OF THE SAND POINT MUNICIPAL CODE TO INCREASE THE MONTHLY FEES FOR ALL RATE CLASSES OF WATER, WASTEWATER AND SOLID WASTE

WHEREAS, the City of Sand Point recognizes the need to provide quality water, wastewater and solid waste services to residents and business; and,

WHEREAS, the costs of operations require periodic evaluation of rates to ensure a sustainable service; and,

WHEREAS, the City Council has reviewed the rates and determined that a one-time, 10% increase for all rate classes will provide for continued operations;

WHEREAS, Chapter 10 is amended to read the following;

NOW BE IT ORDAINED BY THE CITY COUNCIL OF SAND POINT, ALASKA:

Section 1. This is a code ordinance.

Section 2. This ordinance is effective July 1, 2019.

Section 3. Amendment of Chapter 10.10.240. Chapter 10.10.240 of the Sand Point Municipal Code is hereby amended to read as follows [new language is underlined, deletions are in brackets]:

§ 8.10.070. METHODS OF DISPOSAL.

(a) Each person who is furnished with water and/or sewer service shall pay for the same at the following rates per month:

Service Connect and/or Reconnect Fee \$200

Water Rate Domestic Flat Rate

Introduction and 1st Reading April 9, 2019
2nd Reading and Adoption May 14, 2019

Single Family dwelling	[\$30]	<u>\$33</u>
Apartments - per unit	[\$30]	<u>\$33</u>

Commercial Flat Rate

Restaurant	[\$60]	<u>\$66</u>
Bar	[\$60]	<u>\$66</u>
Club with restaurant and bar	[\$74]	<u>\$81.40</u>
Garage	[\$40]	<u>\$44</u>
Hotel-Motel-B&B - per unit	[\$15]	<u>\$16.50</u>
Store	[\$60]	<u>\$66</u>
School	[\$488]	<u>\$536.80</u>
Church	[\$30]	<u>\$33</u>
Offices (per office)	[\$30]	<u>\$33</u>
Clinic		\$214.50
Vacation		\$38.50
<u>QTT</u>		<u>\$81.40</u>

(b) The rates for existing businesses not covered shall be established by negotiation between such businesses and the city.

Commercial Metered Rates

(Meter to be installed at user's expense)

0 - 30,000 gallons per month	\$2.00 per 1,000 gallons
Over 30,000 gallons per month	\$1.31 per 1,000 gallons

Sewage Service Rate

Domestic Flat Rate

Single Family Dwelling	[\$24]	<u>\$26.40</u>
Apartments - per unit	[\$24]	<u>\$26.40</u>

Commercial Flat Rate

Restaurant	[\$46]	<u>\$50.60</u>
Bar	[\$46]	<u>\$56.40</u>
Club with restaurant and bar	[\$46]	<u>\$50.60</u>
Garage	[\$59]	<u>\$64.90</u>
Hotel/Motel-B&B - per unit	[\$24]	<u>\$26.40</u>
Store	[\$31]	<u>\$284.90</u>
School	[\$248]	<u>\$272.80</u>
Church	[\$10]	<u>\$11</u>
Offices (per office)	[\$24]	<u>\$26.40</u>
Cannery	[\$1,820]	<u>\$2,002</u>
Clinic		\$108.90
Vacation		\$38.50
<u>QTT</u>		<u>\$50.60</u>

Metered Rates This sewer charge shall be equal to the metered water charge per month.

(c) **Minimum Charge:** The minimum monthly charge for combined water and sewer shall be \$32. Consumers who expect to be absent from a premise served by water and sewer for a period longer than one month must notify the city in writing prior to the absence in order to be billed the minimum charge of \$32 per month during the period in which the premises is vacant. If requested in writing by the property owner, service may be disconnected and all further water and sewer payments waived. If requested by the property owner, the fee to reconnect the service is \$200.

Section 4. Amendment of Chapter 10.20.040. Chapter 10.20.040 of the Sand Point Municipal Code is hereby amended to read as follows [new language is underlined, deletions are in brackets]

(c) Rates, fees and charges for city solid waste collection. The following rates, fees and charges shall be assessed for city solid waste collection:

(1) **Basic monthly charge.** This rate covers the use of city-provided public dumpsters. The customer shall pay the monthly charge indicated below based upon the customer's classification. The customer shall place all solid waste for collection in the solid waste dumpsters.

Customer Classification* *Monthly Charge

I. ***Residential, per dwelling unit*** [~~\$30~~] \$33
single family homes, apartments, etc.

II. ***Light Commercial*** [~~\$60~~] \$66
small retail/wholesale stores
bed and breakfasts
offices
mechanical, welding, auto/boat repair,
fuel delivery or similar businesses
utilities: electric, telephone, etc.
post office
other

III. ***Medium Commercial*** [~~\$120~~] \$132
restaurants
airlines (cargo/freight/passenger)
other

IV. ***Heavy Commercial*** [~~\$150~~] \$165
bars
grocery stores \$825
hotels
clinic
other

V. *Industrial*

schools [\$225] \$247.50

fish processors [\$4,500] \$,4950

other

Section 4. **Effective Date.** This ordinance shall be effective July 1, 2019.

**PASSED AND ADOPTED BY A DULY CONSTITUTED QUORUM OF
THE SAND POINT CITY COUNCIL THIS 14th DAY OF MAY, 2019.**

ATTEST:

Glen Gardner Jr., Mayor

Shannon Sommer, City Clerk

Introduction and 1st Reading April 9, 2019
2nd Reading and Adoption May 14, 2019

ORDINANCE 2019-04:
HARBOR RATES
AMENDMENT – 2ND
READING

Memo

To: Mayor Gardner
From: Jordan Keeler, Administrator
cc: City Council
Date: May 1, 2019
Re: Ordinance 19-04

Ordinance 19-04 was drafted as a response to the discussion at the March workshop about the rates at the harbor. The boat harbor is operated as an enterprise fund, so all fees such as moorage and storage are plowed back in to the boat harbor to sustain operations. The fund currently does not have enough in reserves to fund replacement of critical harbor equipment.

Similar to water/sewer, the rates for services in the harbor have not increased since 2011 when Council approved a 50% increase, and the last increase before that was in 2006. Please note that these rates become effective on July 1 for transient users and any new permanent users. Anyone with an existing contract would be at the current rate until their yearly lease is renewed. The proposed budget reflects these changes and results in an anticipated \$59,000 increase in funds after anticipated expenses, although this is subject to harbor activities in FY 2020.

I ask the council to approve this ordinance.

City of Sand Point



ORDINANCE 2019-04

AN ORDINANCE AMENDING TITLE 11 OF THE CITY OF SAND POINT'S CODE OF MUNICIPAL ORDINANCES ENTITLED "BOAT HARBOR"

Section 1. Classification: This is a code ordinance.

Section 2. Content: **Amendment of Chapter 11.040.030**. Chapter 11 of the Sand Point Municipal Code is hereby amended to read as follows [new language is underlined, deletions are in brackets]:

(a) The owner of a boat assigned to a reserved mooring space shall pay the following annual mooring space reservation fee:

Reserved Moorage Space Fees	
Boat Length or Mooring Space Length (whichever is greater)	Annual Rate (July 1 through June 30)
56 feet and under	[\$15] <u>18.75</u> per foot in length
57 feet to 70 feet	[\$18] <u>22.50</u> per foot of length
71 feet to 90 feet	[\$23] <u>28.75</u> per foot of length
91 feet to 105 feet	[\$27] <u>33.75</u> per foot of length
106 to 150 feet	Length x Width x [\$1.50] <u>2.25</u>

Boat owners may deposit one year's annual reserved mooring reservation fee with the City of Sand Point's Finance Department and thereafter may prorate the annual fee by month. Otherwise, the Annual mooring space reservation fee is due when the boat is assigned to the reserved mooring space.

(b) Transient boat owners using a mooring space (or spaces) on a daily or seasonal basis shall pay moorage facilities use fees as follows:

Transient Moorage Fees		
Vessel Length or Mooring Space Length (whichever is greater)	Daily Rate (24hrs or any fraction thereof)	Seasonal Rate (3 Consecutive Months)
Under 20 feet	[\$11] <u>13.75</u>	[\$263] <u>328.75</u>
21 feet to 31 feet	[\$15] <u>18.75</u>	[\$375] <u>468.75</u>
32 feet to 46 feet	[\$23] <u>28.75</u>	[\$563] <u>703.75</u>
47 feet to 60 feet	[\$30] <u>37.50</u>	[\$750] <u>937.50</u>
61 feet to 75 feet	[\$38] <u>47.50</u>	[\$938] <u>1172.50</u>
76 feet to 90 feet	[\$45] <u>56.25</u>	Length x width x [\$1.90] <u>2.38</u> x .33
91 feet to 105 feet	[\$60] <u>75.00</u>	Length x width x [\$1.90] <u>2.38</u> x .33
106 feet to 125 feet	[\$75] <u>97.50</u>	Length x width x [\$1.90] <u>2.38</u> x .33
126 feet to 150 feet	[\$90] <u>112.50</u>	Length x width x [\$1.90] <u>2.38</u> x .33
151 feet and over	[\$105] <u>137.50</u>	Length x width x [\$1.90] <u>2.38</u> x .33

Any Boat temporarily moored in a reserved mooring space shall pay the daily transient moorage fee.

(c) The owner of any boat tying up to the city dock as a place of temporary moorage shall pay four times the transient moorage fee per (l)(b) calculated on a daily basis.

Section 3. Content: **Amendment of Chapter 11.040.050**. Chapter 11 of the Sand Point Municipal Code is hereby amended to read as follows [new language is underlined, deletions are in brackets]:

Boat owners using the gridiron facilities shall pay gridiron use fees as follows:

Boat Size	Per 24 Hour Period or Fraction Thereof	Maximum
up to 35 feet	[\$15] <u>18.75/day</u>	72 hours
36 feet to 60 feet	[\$38] <u>47.50/day</u>	72 hours
61 feet to 75 feet	[\$75] <u>93.75/day</u>	72 hours
76 feet and over	\$150 <u>187.50/day</u>	72 hours

Section 4. Content: **Amendment of Chapter 11.040.050**. Chapter 11 of the Sand Point Municipal Code is hereby amended to read as follows [new language is underlined, deletions are in brackets]:

(a) Equipment fees.

Forklift and/or Dock Crane (including operator)	
To lift and move cargo or commercial fishing equipment	[\$75] <u>93.75</u> per lift
To lift a boat (skiff)	[\$75] <u>93.75</u> per lift
Travel Lift (including operator)	
To lift a boat for inspection (less than 2 hours out of the water)	[\$9] <u>11.25</u> per foot of boat length
To lift a boat for any purpose other than inspection	[\$18] 22.50 per foot of boat length
All other equipment - At the rate posted by the city or as otherwise agreed	

(b) Services.

Replacing or securing with additional mooring lines	[\$25] <u>31.25</u> plus the cost of any material used
Emergency pumping	[\$100] <u>125</u> per hour, plus the cost of any materials used
Moving Boats while in the water	[\$2] 2.5 per foot the length of boat; minimum fee shall be \$50, plus the cost of any materials used
Raising of boats up 20 feet	[\$250] 312.50 plus cost of any material used, and all costs of professional services as required
Raising of boats over 20 feet	[\$400] 425 plus cost of any material used, and all costs of professional services as required
All other services - At the rate posted by the city or otherwise agreed upon. If there is no posted rate and no agreement is reached before the city provides services then the city shall be compensated for the reasonable value of the services provided as determined by the city's Administrator.	

Section 3. Effective Date: This ordinance becomes effective July 1, 2019

**PASSED AND ADOPTED BY A DULY CONSTITUTED QUORUM OF
THE SAND POINT CITY COUNCIL THIS 14th DAY OF MAY, 2019.**

ATTEST:

Glen Gardner Jr., Mayor

Shannon Sommer, City Clerk

Introduction and 1st Reading April 9, 2019
2nd Reading and Adoption May 14, 2019

**ORDINANCE 2019-05: FY20
BUDGET – 1ST READING**

Memo

To: Mayor Gardner & City Council
From: Jordan Keeler, Administrator
cc: City Council
Date: May 6, 2019
Re: Proposed FY 2020 Budget

The proposed FY 2020 budget that follows this memo is an extremely tentative budget based on the latest developments out of Juneau. The following state funding is present in the General Fund revenue portion:

- Community Assistance Program - \$90,000
- DCRA Shared Fisheries Tax - \$40,788
- DOR Landing Tax - \$275,000
- Power Cost Equalization - \$100,000

The actual amount of these funds vary per year; the Community Assistance Program being fairly stable and the two shared fisheries tax fluctuating based on the performance of the statewide fisheries. PCE is not a true funding source, but a subsidy that the state gives to the power company for city-owned facilities that averages about \$7,000 a month. The direct payments from the state comes out to around \$400,000, or about the amount of the City's raw fish tax, plus another \$100,000 in subsidized electricity. To lose these funds would be a major blow to our budget and I have testified before the legislature to this effect. These funds are currently included in the budget, but Governor Dunleavy has line-item veto power on the budget, which means he can reduce funding or zero out funding for these programs.

With the above in mind, here is an overview of the General Fund and various Enterprise Funds:

General Fund

Revenues: I am forecasting the revenue to be slightly lower this year than last, even with all state funding. Sales tax continues to decline on a year-over-year basis, likely due to online purchases. AML had started to take the lead to form a statewide taxing authority to handle online sales tax, but this effort was set aside as soon as the Governor's budget came out. The Department of Revenue landing tax is also lowered this year and that reflects the generally subpar season across

the state. On a positive note, the raw fish tax should be higher from the summer salmon season and the SPPD was able to secure \$18,000 in OT funds.

Expenditures: Expenditures will be mostly flat for the next year. The largest increase will be for the final calendar year for the position currently funded by the COPS grant; the City will be responsible for paying the salary from October 1. There will be some minor increases on salary and benefits for some employees who have a contract and it's likely that both health insurance and liability insurance will inch upwards. No other notable increases are anticipated at this time.

Gaming Fund: No change.

SS Derby Fund: No change.

Clinic Fund

Revenues: In a rare budgetary bright spot I received word that the EATS 105(1) funding has finally been approved. The final amount is \$307,000 per year starting July 1, with a *possibility* of getting some backdated payments for the current fiscal year

Expenditures: The flooring needs some work on the clinic and there has been some deferred maintenance, so expenditures will be higher this year than last year

Rock Fund: Zeroed out due to lack of anticipated activity.

Water and Sewer:

Revenues: A 10% increase in revenue is anticipated, but this is subject to Council approving the proposed rate increase. A \$60,500 subsidy from the General Fund will be needed this year, but it is a decrease of \$9500 from last year's subsidy.

Expenditures: A small increase in salaries and accompanying fringe benefits.

Boat Harbor

Revenues: An increase of \$75,000 is predicated on the proposed fee increase for select harbor services. It's a bit difficult to pin down the exact number since every season goes a bit differently, but this is a conservative estimate.

Expenditures: The increase is related to small salary and fringe benefit increases.

Solid Waste Funds:

Revenue: An increase of 10% is forecasted, pending Council approval.

Expenditures: The increase is related to small salary and fringe benefit increases.

Summary: This budget is merely a planning tool at this point. There are simply too many unknown variables at this point with state and the fish seem to have a mind of their own. Again,

these numbers are merely for your review and input, the final budget is ultimately at your discretion.

City of Sand Point



ORDINANCE 2019-05

AN ORDINANCE OF THE CITY OF SAND POINT, ALASKA, ADOPTING THE
OPERATING BUDGET FOR FY20.

BE IT ORDAINED BY THE SAND POINT CITY COUNCIL:

SECTION 1. Classification: This is a non-code ordinance.

SECTION 2. Effective Date: This Ordinance becomes effective upon adoption.

SECTION 3. Severability: The terms, provisions and sections of this ordinance are severable.

SECTION 4. Content: The operating budget of the Sand Point City Council is adopted as follows:

BUDGET SUMMARY:

<u>FUND</u>	<u>REVENUE</u>	<u>EXPENDITURES</u>
General Fund	\$ 2,191,253	\$ 2,878,433
Bingo	\$ 570,000	\$ 570,000
Silver Salmon Derby	\$ 29,634	\$ 32,504
Clinic Operations	\$ 307,410	\$ 62,412
Rock Fund	\$ -	\$ -
Water & Sewer Operations	\$ 281,500	\$ 281,500
Harbor	\$ 705,600	\$ 612,500
Refuse Collection	\$ 159,650	\$ 159,650
TOTAL	\$ 4,245,047	\$ 4,596,999

**PASSED AND ADOPTED BY A DULY CONSTITUTED QUORUM OF
THE SAND POINT CITY COUNCIL THIS 11th DAY OF JUNE, 2019.**

ATTEST:

Glen Gardner Jr., Mayor

Shannon Sommer, City Clerk

**CITY OF SAND POINT
FY19 Budget**

	FY19 Budget	FY 20 Proposed		
			\$ Change	% Change
Revenue:				
01-General Fund	2,249,580	2,191,253	(58,327)	-3%
02-Bingo	570,000	570,000	-	0%
03-Silver Salmon Derby	34,000	29,634	(4,366)	-13%
10-Clinic Operations	62,412	307,410	244,998	393%
58-Rock Fund	45,000	-	(45,000)	-100%
61-Water and Sewer Operations	271,000	281,500	10,500	4%
62-Harbor	630,600	705,600	75,000	12%
65-Refuse Collection	155,500	159,650	4,150	3%
Total revenue	4,018,092	4,245,047	226,955	6%
Expenditures:				
01-General Fund	2,794,536	2,878,433	83,897	3%
02-Bingo	555,350	570,000	14,650	3%
03-Silver Salmon Derby	44,000	32,504	(11,496)	-26%
10-Clinic Operations	62,412	62,412	-	0%
58-Rock Fund	43,500	-	(43,500)	-100%
61-Water and Sewer Operations	276,500	281,500	5,000	2%
62-Harbor	596,500	612,500	16,000	3%
65-Refuse Collection	152,650	159,650	7,000	5%
Total expenditures	4,525,448	4,596,999	71,551	2%
Projected Surplus/(Deficit)	(507,356)	(351,952)	155,404	-

CITY OF SAND POINT - GENERAL FUND REVENUE

	FY 19	FY20		
	<u>Final</u>	<u>Proposed</u>		
			<u>Change</u>	
Revenue:				
2-Transfer From Reserves	290,000	290,000	-	
200-Capital Gain / Loss	(33,000)	(33,000)	-	
201-Interest Income	20,000	20,000	-	
202-Fines and Penalties	1,000	1,000	-	
203-Other Revenue	5,000	5,000	-	
205-4% Sales Tax	700,000	600,000	(100,000)	
207- Gravel Sales	-	-	-	
213-2% Raw Fish Tax	375,000	400,000	25,000	
214-Fine-Late Sales Tax	5,000	5,000	-	
217-7% B&B Tax	14,000	14,000	-	
225-PILT	150,000	150,000	-	
226-Events Revenue	-	-	-	
230-Donations	47,753	47,753	-	
233-Business License Fee	4,000	4,000	-	
234-State PERS On-Behalf Relief	40,000	40,000	-	
238-Anchorage Office	-	15,000	15,000	
250-Community Assistance	92,598	90,000	(2,598)	
256-State of Alaska/EMPG	-	-	-	
260-State Business Licenses	3,500	3,500	-	
265-DCRA Shared Fish Tax	40,788	44,000	3,212	
266-DOR Shared Fish Tax	300,000	275,000	(25,000)	
285-Equipment Rental	47,878	47,000	(878)	
291-Building Rentals	140,000	140,000	-	
293-Library Grant	7,000	-	(7,000)	
297-Police Misc	(15,937)	-	15,937	
xxxx - HITDA	-	18,000	18,000	
298-EMS Misc	<u>15,000</u>	<u>15,000</u>	-	
Total Revenue	<u>2,249,580</u>	<u>2,191,253</u>	<u>(58,327)</u>	

CITY OF SAND POINT: GENERAL FUND EXPENDITURES 01-1			
	FY 19	FY20	
	<u>Final</u>	<u>Proposed</u>	
			<u>Change</u>
Expenditures:			
Legislative			
300-Salaries	42,000	42,000	-
350-Fringe benefits	74,200	74,200	-
400-Travel and per diem	20,000	20,000	-
660-Dues and fees	4,000	4,000	-
Total legislative	140,200	140,200	-
Administration:			
300-Salaries	250,000	260,000	10,000
330-Cash in Lieu of Health Insurance	85,000	85,000	-
350-Fringe benefits	72,000	76,000	4,000
400-Travel and per diem	20,000	21,000	1,000
410-Supplies	8,500	8,500	-
420-Fuel	4,000	4,000	-
450-Postage	3,000	3,500	500
485-Telephone	15,000	15,000	-
500-Equipment	10,000	10,000	-
510-Freight	3,000	3,000	-
520-Contractual	2,250	9,000	6,750
540-Equipment maintenance	6,500	6,500	-
570- Airport Leases	3,325	7,000	3,675
610-Professional Services/Audit	50,000	43,000	(7,000)
620-Sales Tax Audit	-	18,000	18,000
630-Legal	6,000	6,000	-
640-Prop & Liability Insurance	134,581	135,000	419
650-Bank Service Charge	10,000	8,500	(1,500)
660-Dues and fees	10,000	10,000	-
670-Elections	1,000	1,000	-
700-Transfer To Other Funds	94,000	72,650	(21,350)
710-Anchorage Office	10,000	10,000	-
730-Hospitality	3,000	3,000	-
750-Bond Payment	180,180	180,180	-
760-Donations	-	-	-
770-Event Costs	10,000	10,000	-
780-Library Grant	2,500	2,500	-
Total administration	993,836	1,008,330	14,494

CITY OF SAND POINT: GENERAL FUND EXPENDITURES 01-2			
	FY19	FY20	
	<u>Final</u>	<u>Proposed</u>	
			<u>Change</u>
Expenditures, continued:			
Parks and recreation:			
300-Salaries	21,500	21,500	-
350-Fringe benefits	2,500	2,500	-
500 Equipment	<u>1,000</u>	<u>1,000</u>	<u>-</u>
Total parks and recreation	<u>25,000</u>	<u>25,000</u>	<u>-</u>
Public safety:			
010-Police:			
300-Salaries	337,000	378,903	41,903
310-911 Dispatchers	25,000	25,000	-
350-Fringe benefits	100,000	113,000	13,000
400-Travel and per diem	46,000	46,000	-
410-Supplies	5,000	5,000	-
420-Fuel	6,500	7,500	1,000
485-Telephone	10,000	9,000	(1,000)
500-Equipment	25,000	25,000	-
510-Freight	1,000	-	(1,000)
520-Contractual	-	10,000	10,000
xxx - Training	-	5,000	5,000
540-Equipment Maint	10,000	10,000	-
660-Dues and fees	3,500	3,500	-
Sub-total police	<u>569,000</u>	<u>637,903</u>	<u>68,903</u>

CITY OF SAND POINT: GENERAL FUND EXPENDITURES 01-3			
	FY19	FY20	
	<u>Final</u>	<u>Proposed</u>	
Expenditures, continued:			<u>Change</u>
020-Emergency Services			
320-Volunteer Stipend	12,000	12,000	-
400-Travel/Perdiem	1,200	1,200	-
410-Supplies	2,000	2,000	-
470-Utilities	-	-	-
485-Telephone	3,200	3,200	-
500-Equipment	2,500	2,500	-
510-Freight	500	500	-
520-Contractual	6,000	6,000	-
540-Equipment Maintenance	1,500	1,500	-
560-Equipment Fuel	1,000	1,000	-
660-Dues/Fees	500	500	-
Sub-total EMS	<u>30,400</u>	<u>30,400</u>	<u>-</u>
090-Fire			
300-Salaries	-	-	-
350-Fringe			-
410-Supplies	1,000	1,000	-
460-Fireboat	700	700	-
470-Utilities	1,500	1,500	-
485-Telephone	750	750	-
500-Equipment	20,000	20,000	-
510-Freight	2,500	2,500	-
540-Equipment Maintenance	3,500	3,500	-
560-Equipment Fuel	1,000	1,000	-
660-Dues/Fees	500	500	-
Sub-total fire	<u>31,450</u>	<u>31,450</u>	<u>-</u>
Total Public Safety	<u>630,850</u>	<u>699,753</u>	<u>68,903</u>

500-Public works:			
000-General:			
300-Salaries	350,000	350,000	-
350-Fringe benefits	74,000	74,000	-
400-Travel/Perdiem	3,000	3,000	-
410-Supplies	15,000	15,000	-
420-Fuel	25,000	25,000	-
470-Utilities/Street Lights	17,000	17,000	-
485-Telephone	6,000	6,000	-
500-Equipment	25,000	25,000	-
510-Freight	10,000	10,000	-
520-Contractual	55,000	55,000	-
540-Equipment maintenance	55,000	55,000	-
560-Equipment fuel	10,000	10,000	-
600-Repairs	75,000	75,000	-
660-Dues and fees	<u>500</u>	<u>500</u>	<u>-</u>
Total general public works	<u>720,500</u>	<u>720,500</u>	<u>-</u>
800-Facilities			
000-General			
300-Salaries	88,000	88,000	-
350-Fringe benefits	<u>47,000</u>	<u>47,000</u>	<u>-</u>
Total facilities	<u>135,000</u>	<u>135,000</u>	<u>-</u>

CITY OF SAND POINT: GENERAL FUND EXPENDITURES 01-4			
	FY19	FY19	
	<u>Budget</u>	<u>Amendment</u>	
			<u>Change</u>
040-New Clinic			
410-Supplies	300	300	-
510-Freight	300	300	-
600-Repairs and Maintenance	<u>2,000</u>	<u>15,000</u>	<u>13,000</u>
Total new clinic	<u>2,600</u>	<u>15,600</u>	<u>13,000</u>
050-Municipal Building			
410-Supplies	12,000	12,000	-
420-Fuel	30,000	30,000	-
470-Utilities	15,000	14,000	(1,000)
485-Phone	2,500	2,500	-
500-Equipment	3,000	3,000	-
510-Freight	4,500	4,500	-
540-Equipment Maintenance	1,500	4,000	2,500
600-Repairs & Maintenance	25,000	15,000	(10,000)
660-Dues/Fees	<u>300</u>	<u>300</u>	<u>-</u>
Total municipal building	<u>93,800</u>	<u>85,300</u>	<u>(8,500)</u>
055-Teen Center			
420-Fuel	2,500	2,500	-
470-Utilities	1,500	1,500	-
600-Repairs & Maintenance	<u>500</u>	<u>500</u>	<u>-</u>
Total teen center	<u>4,500</u>	<u>4,500</u>	<u>-</u>
060-4 Plex			
410-Supplies	500	500	-
420-Fuel	12,000	8,000	(4,000)
470-Utilities	3,000	3,000	-
500-Equipment	1,500	1,500	-
510-Freight	1,000	1,000	-
600-Repairs & Maintenance	<u>1,000</u>	<u>1,000</u>	<u>-</u>
Total 4plex	<u>19,000</u>	<u>15,000</u>	<u>(4,000)</u>

GAMING FUND 02			
	FY19	FY19	
	<u>Budget</u>	<u>Amedned</u>	
			<u>Change</u>
Revenue:			
203-Other Revenue	5,000	-	(5,000)
294-Bingo	40,000	45,000	5,000
295-Pull tab	<u>525,000</u>	<u>525,000</u>	<u>-</u>
Total revenues	<u>570,000</u>	<u>570,000</u>	<u>-</u>
Expenditures: Bingo & Pulltabs			
230-Donations	50,000	70,000	20,000
300-Salaries	36,050	36,050	-
350-Fringe Benefits	4,000	4,000	-
410-Supplies	500	1,000	500
485-Telephone	1,000	1,000	-
500-Equipment	2,500	1,000	(1,500)
510-Freight	300	300	-
650-Bank service charges	3,000	3,000	-
660-Dues and fees	4,000	4,000	-
830-Bingo prizes	30,000	30,000	-
840-Door prizes	3,500	3,500	-
850-Bingo supplies	1,000	1,000	-
860-Pull-tab prizes	400,000	400,000	-
870-Pull tab purchases	15,000	15,000	-
880-Pull-tab tax	<u>4,500</u>	<u>4,500</u>	<u>-</u>
Total expenditures	<u>555,350</u>	<u>574,350</u>	<u>19,000</u>
Projected Surplus/(Deficit)	<u>14,650</u>	<u>(4,350)</u>	<u>(19,000)</u>

SILVER SALMON DERBY FUND 03			
	FY19	FY19	
	<u>Budget</u>	<u>Amended</u>	
			<u>Difference</u>
Revenue:			
03-230-Donations	4,000	3,250	(750)
03-292-Revenues	<u>30,000</u>	<u>26,384</u>	<u>(3,616)</u>
Total revenue	<u>34,000</u>	<u>29,634</u>	<u>(4,366)</u>
Expenditures:			
410-Supplies	22,000	22,384	384
660-Dues/Fees	10,000	120	(9,880)
760-Donations	10,000	10,000	-
800-Prizes	<u>2,000</u>	<u>-</u>	<u>(2,000)</u>
Total expenditures	<u>44,000</u>	<u>32,504</u>	<u>(11,496)</u>

CLINIC FUND 10			
	FY19	FY20	
	<u>Final</u>	<u>Proposed</u>	
			<u>Change</u>
Revenue			
257-Revenue Federal	<u>62,412</u>	<u>307,410</u>	<u>244,998</u>
Total revenue	<u>62,412</u>	<u>307,410</u>	<u>244,998</u>
Expenditures:			
520-Contractual	<u>62,412</u>	<u>62,412</u>	<u>-</u>
Total expenditures	<u>62,412</u>	<u>62,412</u>	<u>-</u>
Projected Surplus/(Deficit)	<u>-</u>	<u>244,998</u>	<u>244,998</u>

ROCK FUND 58

	FY18 Budget	FY19 Budget	<u>Change</u>
Revenue			
207-Gravel Sales	45,000	-	
Total revenue	<u>45,000</u>	<u>-</u>	<u>-</u>
Expenditures:			
500-Equipment	1,000	-	(1,000)
540-Equipment Maintenance	3,000	-	(3,000)
826-Blasting/Materials	30,000	-	(30,000)
827-Royalty Payments	9,500	-	(9,500)
Total expenditures	<u>43,500</u>	<u>-</u>	<u>(34,000)</u>
 Projected Surplus/(Deficit)	 <u>1,500</u>	 <u>-</u>	 <u>34,000</u>

WATER & SEWER FUND 61			
	FY19	FY20	
	<u>Final</u>	<u>Proposed</u>	
			<u>Change</u>
Revenue:			
202-Fines and Penalties	1,000	1,000	-
206-User Fees water/sewer	200,000	220,000	20,000
235-Transfer from GF	70,000	60,500	(9,500)
243-USDA Grant	<u>-</u>	<u>-</u>	<u>-</u>
Total revenues	<u>271,000</u>	<u>281,500</u>	<u>10,500</u>
Expenditures:			
300-Salaries	95,000	98,000	3,000
350-Fringe (Employee) Benefits	33,000	35,000	2,000
400-Travel and per diem	5,000	5,000	-
410-Supplies	25,000	25,000	-
420-Fuel	18,000	18,000	-
470-Utilities	20,000	20,000	-
485-Telephone	5,000	5,000	-
500-Equipment	8,000	8,000	-
510-Freight	10,000	10,000	-
520-Contractual (USDA)	-	-	-
540-Equipment maintenance	15,000	15,000	-
557-Overpayments on account	-	-	-
560-Equipment Fuel	1,000	1,000	-
600-Repairs & Maintenance	35,000	35,000	-
660-Dues and fees	<u>6,500</u>	<u>6,500</u>	<u>-</u>
Total expenditures	<u>276,500</u>	<u>281,500</u>	<u>5,000</u>
Projected Surplus/(Deficit)	<u>(5,500)</u>	<u>-</u>	<u>5,500</u>

BOAT HARBOR FUND 62			
	FY19	FY20	
	<u>Final</u>	<u>Proposed</u>	
			<u>Change</u>
Revenue:			
201-Interest	5,000	5,000	-
203-Other Revenue	10,000	10,000	-
210-Moorage	225,000	280,000	55,000
211-Haulout (Travel Lift)	90,000	110,000	20,000
212-Harbor Rents/Leases	85,000	85,000	-
215-Wharfage	95,000	95,000	-
219-Elec Service Fee	8,000	8,000	-
220-Electric Deposit	1,100	1,100	-
221-Van Storage	20,000	20,000	-
222-Electricity Stalls	30,000	30,000	-
223-Electricity-Uplands	4,000	4,000	-
224-Locker Rentals	15,000	15,000	-
237-Harbor Storage	2,500	2,500	-
285-Equipment Rental	40,000	40,000	-
Total revenue	<u>630,600</u>	<u>705,600</u>	<u>75,000</u>
Expenditures:			
300-Salaries	288,000	300,000	12,000
350-Fringe (Employee) Benefits	114,000	118,000	4,000
400-Travel and Per Diem	3,000	3,000	-
410-Supplies	10,000	10,000	-
420-Fuel	15,000	15,000	-
470-Utilities	75,000	75,000	-
485-Telephone	5,000	5,000	-
500-Equipment	10,000	10,000	-
510-Freight	8,000	8,000	-
520-Contractual	8,000	8,000	-
540-Equipment Maintenance	45,000	45,000	-
560-Equipment Fuel	2,500	2,500	-
600-Repairs	12,500	12,500	-
660-Dues and fees	500	500	-
Total expenditures	<u>596,500</u>	<u>612,500</u>	<u>16,000</u>
Projected Surplus/(Deficit)	<u>34,100</u>	<u>93,100</u>	<u>59,000</u>

REFUSE COLLECTION FUND 65			
	FY19	FY20	
	<u>Final</u>	<u>Proposed</u>	
			<u>Change</u>
Revenue:			
202-Fines and Penalties	1,500	1,500	-
204-User Fees refuse	130,000	146,000	16,000
235-Transfer In	<u>24,000</u>	<u>12,150</u>	<u>(11,850)</u>
Total revenue	<u>155,500</u>	<u>159,650</u>	<u>4,150</u>
Expenditures: Refuse			
300-Salaries	100,000	105,000	5,000
350-Fringe (Employee) Benefits	27,000	29,000	2,000
400-Travel/Perdiem	-	-	-
410-Supplies	2,500	2,500	-
420-Fuel	3,000	3,000	-
500-Equipment	1,000	1,000	-
510-Freight	1,500	1,500	-
540-Equipment maintenance	10,000	10,000	-
560-Equipment fuel	5,000	5,000	-
660-Dues and fees	<u>250</u>	<u>250</u>	<u>-</u>
Total expenditures ops	<u>150,250</u>	<u>157,250</u>	<u>7,000</u>
Expenditures: Recycle Center			
410-Supplies	250	250	-
420-Fuel	250	250	-
470-Utilities	1,500	1,500	-
510-Freight	100	100	-
600-Repairs	<u>300</u>	<u>300</u>	<u>-</u>
Total expenditures ops	<u>2,400</u>	<u>2,400</u>	<u>-</u>
Total expenditures ops(combined)	152,650	159,650	<u>7,000</u>
Projected Surplus/(Deficit)	<u>2,850</u>	<u>-</u>	<u>(2,850)</u>

OLD BUSINESS

NEW BUSINESS

Sand Point Teen Center

C/O Unga Tribal Council
PO Box 508
Sand Point, AK 99661

April 23, 2019

To Mayor Glen Gardner and Council Members:

This is a donation request for \$3000 to go towards the operations of the Sand Point Teen Center. Thank you so much for your continued support of the Teen Center by providing the building, utilities and maintenance along with past years contributions. I only fund raise when we really need funding, and at this time, the Teen Center funding level has gotten very low. I am hoping you will consider the Teen Center as an important program to continue.

Sand Point teens have a safe place to socialize and participate in positive activities, which provides an alternative to drugs and alcohol use. We have ten soon-to-be seventh graders that will be enjoying the Teen Center this year.

The teenagers are the future of our community and we want to help build productive young adults and providing a good, safe environment for teens will have a positive effect on them.

The Teen Center has been operating since 2009 and would not be successful without your continued support.

Thank you in advance for any support you can contribute.

Sincerely,

A handwritten signature in black ink, appearing to read "Tina Anderson", with a long horizontal flourish extending to the right.

Tina Anderson
Teen Center Committee Member

CITY ADMINISTRATOR CONTRACT

Building Permit Application

Owner/Applicant: Bruce Foster Sr

Address: PO Box 34 SAND Point AK 99661

Are you the owner? Yes

(If answer is no, you must attach a title/quick deed with application.)

Legal Description:

Tract _____ Block 1 Lot 9 SUB. _____

ZONING DISTRICT: R-8 R-10 R-20 MH-5 A-U

C-3 C-4 H-I L-I O-P

PERMIT FOR USE

Conditional Use Home Occupancy
 Temporary Use Other tearing down old shed

RESIDENTIAL:

Single Family
 Mobile Home
 Multi Family Light Industrial

COMMERCIAL:

General Commercial
 Neighborhood Commercial
 Heavy Industrial

Rebuilding new

Main Dwelling will be as follows: Number of Units: 2

Height: 12' Description of Use: Shed

Setbacks:

Front yard setback 6ft ft.

Side yard setback 6 ft.

Backyard setback 8ft ft.

Type of Construction:

Wood frame

Masonry

Other: _____

PROVISION FOR WATER AND SEWER: Attach to existing City System none

****ATTACH SITE PLAN SHOWING EXISTING AND PROPOSED BUILDING, LOT SIZE, LOT COVERAGE, SETBACKS AND ALL OTHER REQUIREMENTS TO COMPLY WITH THE ZONING AND SUBDIVISION CODES.****

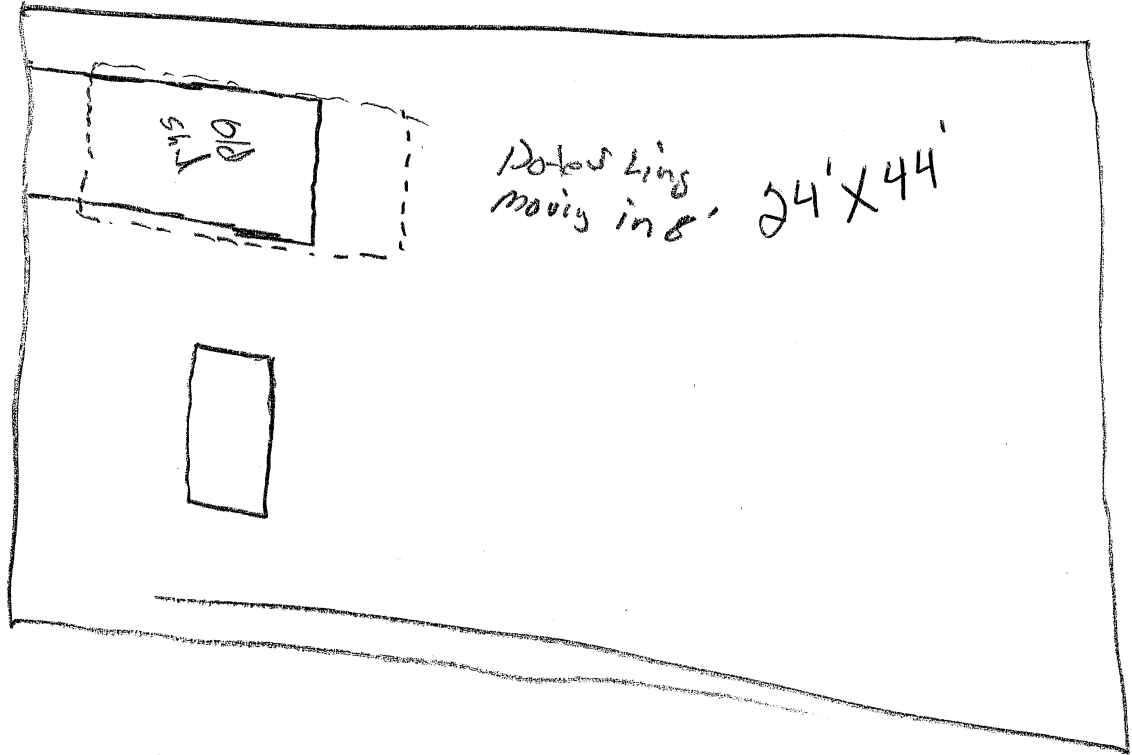
Applicants Signature: Bruce Foster Sr Date: 4-15-19

THIS REQUEST IS IN ACCORDANCE WITH SECTION 13.07.020 OF THE MUNICIPAL CODE. SUBJECT TO THE BUILDING PERMIT ORDINANCE, CHAPTER 7 OF THE SAND POINT MUNICIPAL CODE

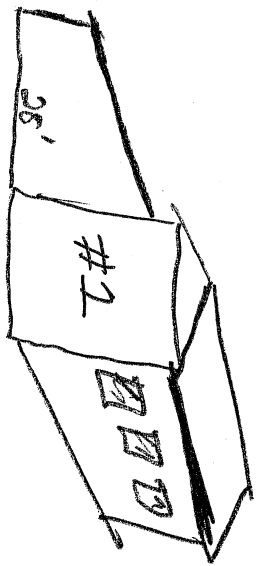
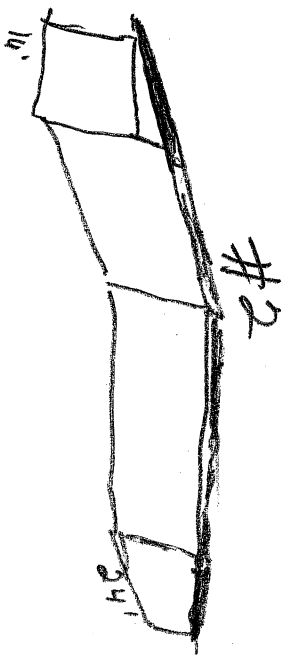
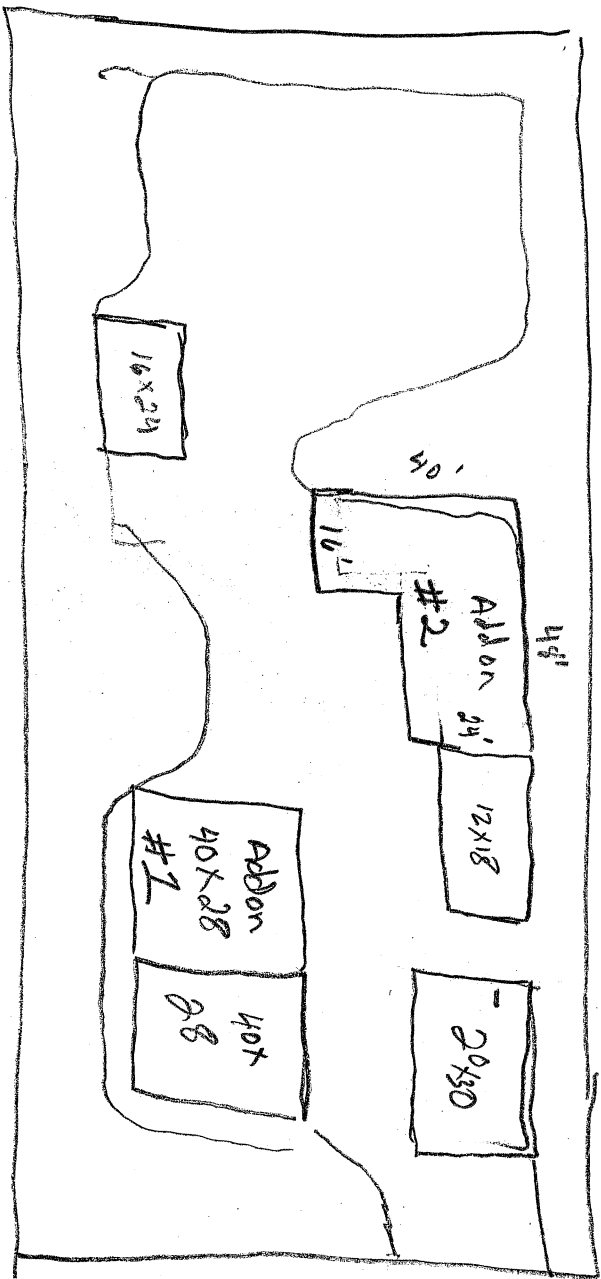
This Building Permit is: Approved Denied

By: _____ Date: _____

Title: _____ Expiration: _____



Tearing old structure
Rebuilding new



PUBLIC COMMENTS

COUNCIL COMMENTS

ADJOURNMENT

FYI