

# City of Sand Point Council Meeting



**Workshop: Tuesday, May 8, 2018 – 2:00 p.m.**

**Meeting: Tuesday, May 8, 2018 – 7:00 p.m.**

# CALL TO ORDER

# ROLL CALL

# CITY OF SAND POINT

(packet will be available on website May 4, 2018  
[www.sandpointak.com](http://www.sandpointak.com))



## MAYOR

Mayor Glen Gardner Jr. - Office Exp. 2020

## COUNCIL MEMBERS

Danny Cumberlidge	Seat A - Exp. 2019
Allan Starnes	Seat B - Exp. 2020
Shirley Brown	Seat C - Exp. 2019
Jack Foster Jr.	Seat D - Exp. 2020
Marita Gundersen	Seat E - Exp. 2018
Emil Mobeck	Seat F - Exp. 2018

### SAND POINT CITY COUNCIL MEETING AGENDA CITY CHAMBERS

**Regular Meeting**

**Tuesday, May 8, 2018 7:00 pm**

#### CALL TO ORDER ROLL CALL APPROVAL OF AGENDA

#### CONSENT AGENDA:

1. Minutes: Minutes of Regular Meeting on April 10, 2018

#### REPORTS:

1. Finance Officer
2. Administrator
3. DPS Director
4. Fire Chief
5. Public Works Director
6. Harbor Master
7. Student Representative

#### HEARINGS, ORDINANCES AND RESOLUTIONS:

1. Ordinance 2018-02: FY19 Budget – 1<sup>st</sup> Reading
2. Resolution 18-02: Part 139 Certification

#### OLD BUSINESS:

#### NEW BUSINESS:

1. QTT Culture Camp Donation Request
2. FY19 Health Insurance Renewal

#### PUBLIC COMMENTS COUNCIL COMMENTS ADJOURNMENT

THERE IS A WORKSHOP FOR THIS MEETING AT 2 P.M. – SAME DAY IN CITY CHAMBERS

POSTED: 05/02/18

**CALL TO ORDER:**

The regular meeting of the Sand Point City Council was held Tuesday, April 10, 2018 in the Sand Point Council Chambers. Mayor Glen Gardner, Jr. called the meeting to order at 7:02 p.m.

**ROLL CALL:**

Glen Gardner Jr.	Mayor	Present
Danny Cumberlidge	Seat A	Absent - excused
Allan Starnes	Seat B	Present
Shirley Brown	Seat C	Present
Jack Foster, Jr.	Seat D	Present
Marita Gundersen	Seat E	Present
Emil Mobeck	Seat F	Present

A quorum was established.

**Staff in attendance:**

- Jordan Keeler, Administrator
- Lamar Cotten, Interim Administrator via teleconference
- Shannon Sommer, City Clerk
- Krista Galvin, Finance Officer
- Hal Henning, Police Chief

**APPROVAL OF AGENDA:**

Mayor Glen Gardner Jr. requested a motion to approve the agenda.  
 MOTION: Councilperson Marita Gundersen made a motion to approve the agenda.  
 SECOND: Councilperson Shirley Brown seconded the motion.  
 VOTE: Motion passed unanimously.

**APPROVAL OF CONSENT AGENDA:**

1. Minutes of the March 13, 2018 Regular Meeting.  
 Mayor Glen Gardner Jr. requested a motion to approve the consent agenda.  
 MOTION: Councilperson Shirley Brown made a motion to adopt the consent agenda.  
 SECOND: Councilperson Emil Mobeck seconded the motion.  
 VOTE: Motion passed unanimously.

**REPORTS:**

Finance Officer - Krista Galvin

Finance Officer Krista Galvin reported for the month of February 2018 Raw Fish Tax was \$27,529.30 and Sales Tax was \$45,302.69.

Administrator – Jordan Keeler

Administrator Jordan Keeler reported the new dock design with PND is on schedule. The speed of internal reviews by both the state and federal has somewhat delayed the project. However, the project construction schedule is still set at early 2019 with a completion date of fall 2019. the state agreed to cover the “step-up cost” of the Part 139 process that PenAir had initially agreed to cover. The cost will be covered by existing state funds. TDX Power’s President, John Lyons will be attending our May 2018 Council meeting.

Mayor Gardner stated the City asked Mr. Lyons what the costs are of managing such a company. Mr. Lyons stated the agreement he would offer would be the cost of the original grant amount, free of charge.

DPS Police Chief - Hal Henning

Police Chief Hal Henning reported there is statistical information included in his report. He encouraged community members to step forward if they have missing items from their homes. Sergeant Brent Nierman and Officer Dave Anderson are cleaning out the evidence room and returning items that are returnable to individuals. At this time, DRS is installing the higher speed internet. Officer Anderson will be the new School Resources Officer. Police Chief Henning is quite pleased with the partnership with our Anchorage Investigator Thomas Slease. Police Chief Henning submitted a letter of request to the City of Unalaska for a Fire Truck they are willing to donate to a community. He stated the electronic fingerprint system should be up and running by the end of June 2018.

Councilperson Allan Starnes asked if the department would have a safety class at the end of the school year. Police Chief Henning replied they are working with the school and will teach driver’s ed.

Public Works Director - David Stokes

Public Works Director David Stokes reported since he has been back, he has been having a “catch up” week with the crew. They have been working on lift stations. They are busy fixing water leaks. They will be digging up the road in the coming week. In the next month, the department will be working with ANTHC for the Kelly Ave. Outfall Line Project.

Mayor Gardner stated the City has hired a new Water & Sewer Supervisor, he would be starting May 1, 2018. He updated the Council the City is now renting out the two City apartments, one to the new hire and AEBSD.

Water and Sewer - Vacant

No report given at this time.

Harbor Master - Richard Kochuten, Sr.

Harbor Master Richard Kochuten Sr. report in packet.

Student Representative – Peyton Stroud

No report given at this time.

**HEARINGS, ORDINANCES, AND RESOLUTIONS: None.**

**OLD BUSINESS:**

- 1. FY17 Audit Results

MOTION: Councilperson Jack Foster Jr. made a motion to approve the FY17 Audit Results.

SECOND: Councilperson Allan Starnes seconded the motion.

VOTE: Motion passed unanimously.

**NEW BUSINESS:**

- 1. UAA – SBDC Assistance Proposal

Interim Administrator Lamar Cotten stated he spoke with the UAA – SBDC Executive Director, he stated they can get the survey done as fast as the City coordinates with them. Mayor Gardner stated for Interim Administrator Cotten to work with Administrator Keeler on the first step.

- 2. ATIA Proposal

Interim Administrator Cotton stated for the City staff to work with ATIA to make a draft agenda, notify the public of a in-person meeting and find a way for the ATIA spokesperson to arrive in Sand Point.

- 3. New Sand Point Boat Harbor Funding Strategy

Mayor Glen Gardner Jr. stated Interim Administrator Lamar Cotten to move forward with project.

**PUBLIC COMMENTS:**

Ingrid Cumberlidge stated she does not have enough information she would like to be comfortable with, but she had two comments. She expressed her thoughts of the importance of our EMS, with the aging population, etc., it would be a mistake for the City to give the EMS duties to the Eastern Aleutian Tribes. Mayor Gardner stated EMS is a certification agreement, the City had tried to work with EAT many times for EMS/ETT training, EAT has not followed through certification process and the City cannot handle that kind of liability. He stated the City is working with EAT Executive Director Jennifer Harrison on a lease agreement for the City to receive up to \$300,000 year, possibly from IHS. EAT is currently rent free, the City is working hard with EAT. Dick Jacobsen stated the City could have been sued over past issues with EMS with Sand Point residents, he then stated his past non-answered calls to 911. Mayor Gardner stated for Mr. Jacobsen to speak to Police Chief, he would be happy to answer any EMS questions he had. Ingrid Cumberlidge stated EMS is a City function, she asked the Council to sit with the EAT Board to work on an agreement. Mayor Gardner stated the EAT, AEB and QTT should all meet to work together to come to a solution. Edee Jacobsen stated the City moved a bus stop and placed it next to an existing bus stop and asked if feasible to move another bus stop at the four way. Public Works Director Stokes replied the reason they moved the bus stop was because of the new bus schedule. Jordan Keeler commented about the EAT clinic lease would not be diverting funds from EAT directly, the separate funding stream because the City does own the building and maintenances the building. In long and short term, it would take pressure off of EAT.

**COUNCIL COMMENTS:**

Councilperson Jack Foster Jr. stated the City needs to keep costs down, the City is as fair as they can be and to be prepared for tough times. Councilperson Allan Starnes stated he had 4 x 12's if students would like to have to build a new base for a bus stop and the Council is listening to everyone's comments. Councilperson Shirley Brown asked Dick Jacobsen how many EAT Board Members from Sand Point. Dick Jacobsen replied there are three who do not meet at the same time as they alternate and the meetings are open to the public. Councilperson Emil Mobeck stated the City had been trying for months to work with EAT for EMS/ETT training but there had been no cooperation to be recertified. The certification for the ambulance had been pushed away for months, the City is trying to get it certified to be operable. Dick Jacobsen stated the Travelift has had no oil pressure to the gage since the engine had been replaced. Mayor Gardner stated the machine had just been inspected and he will speak to Harbor Master Richard Kochuten Sr.

**ADJOURNMENT:**

MOTION: Councilperson Emil Mobeck made a motion to adjourn.

SECOND: Councilperson Jack Foster Jr. seconded the motion.

The meeting adjourned at 8:08 PM.

\_\_\_\_\_  
Glen Gardner, Jr., Mayor

ATTEST:

\_\_\_\_\_  
Shannon Sommer, City Clerk

# REPORTS



# FINANCE OFFICER

**City of Sand Point  
Raw Fish Tax Revenue**

	<u>FY13</u>	<u>FY14</u>	<u>FY15</u>	<u>FY16</u>	<u>FY17</u>	<u>FY18</u>
July	98,195.23	156,655.84	121,976.31	110,509.71	129,882.77	142,500.10
August	68,242.04	137,107.36	48,575.15	94,822.69	42,576.34	139,542.35
September	71,393.24	53,307.44	64,362.76	62,297.79	63,622.18	37,427.07
October	74,240.08	41,610.64	32,213.32	76,878.70	59,854.60	32,201.69
November	5,675.98	22,386.53	7,214.11	3,770.50	6,757.09	10,083.69
December	1,305.30	5,337.01	372.97	735.79	-	515.28
January	39,379.85	43,650.07	25,670.23	21,798.52	8,015.18	3,836.52
February	33,190.81	53,363.98	37,309.68	47,098.16	47,058.04	27,529.30
March	78,691.30	65,073.23	88,220.14	69,354.74	95,569.42	43,319.52
April	24,930.11	36,514.38	15,613.35	23,493.50	5,984.43	-
May	16,846.94	21,292.12	25,246.23	16,091.74	20,790.33	-
June	<u>129,015.93</u>	<u>64,462.43</u>	<u>68,319.25</u>	<u>78,884.08</u>	<u>109,955.05</u>	<u>-</u>
<b>Total</b>	<b>641,106.81</b>	<b>700,761.03</b>	<b>535,093.50</b>	<b>605,735.92</b>	<b>590,065.43</b>	<b>436,955.52</b>

**Sales Tax Revenue**

	<u>FY13</u>	<u>FY14</u>	<u>FY15</u>	<u>FY16</u>	<u>FY17</u>	<u>FY18</u>
July	101,206.98	82,934.73	104,201.30	88,780.27	75,255.42	79,691.25
August	76,571.79	73,136.15	88,102.34	92,491.15	64,147.25	77,015.98
September	194,900.07	75,647.72	116,436.20	95,569.47	80,332.82	66,935.45
October	85,720.47	69,251.83	81,510.79	71,821.64	62,727.84	34,186.58
November	90,575.50	46,816.20	43,535.59	35,841.10	36,741.45	49,870.42
December	44,723.29	52,116.25	44,980.97	48,357.80	37,647.73	31,235.26
January	62,428.48	80,977.40	66,575.33	60,942.89	58,373.49	39,383.33
February	57,547.22	84,035.36	69,895.86	60,702.43	59,618.34	45,302.69
March	75,307.36	126,325.95	105,731.28	81,364.98	77,700.11	43,008.75
April	65,117.67	86,407.71	58,562.79	53,394.08	52,535.54	-
May	58,775.64	70,189.92	52,976.00	44,528.77	45,569.00	-
June	<u>80,381.46</u>	<u>98,758.26</u>	<u>96,824.06</u>	<u>80,350.37</u>	<u>78,996.36</u>	<u>-</u>
<b>Total</b>	<b>993,255.93</b>	<b>946,597.48</b>	<b>929,332.51</b>	<b>814,144.95</b>	<b>729,645.35</b>	<b>466,629.71</b>
				TDX Fines	(150,000.00)	
					579,645.35	

City of Sand Point  
Bank Balance

Date

	Balance	
Bank	End of MARCH	Date
Key Bank	2,301,264.02	5/1/2018
Wells Fargo - General	210,428.45	223,720.90
Wells Fargo - Bingo Fund	36,560.48	37,715.69
Wells Fargo - Silver Salmon Fund	38,780.49	38,780.49
AlaskaUsa Federal Credit Union CD	205,088.51	205,239.38
Charles Schwab	511,291.60	510,764.22

**CITY OF SAND POINT**  
**\*Expenditure Guideline-No Enc Sum©**

05/01/18 3:00 PM

Page 1

Current Period: MARCH 17-18

	17-18 YTD Budget	17-18 YTD Amt	MARCH MTD Amt	17-18 YTD Balance	% of YTD
<b>GENERAL FUND</b>					
LEGISLATIVE	\$134,200.00	\$106,535.40	\$12,371.36	\$27,664.60	79.39%
ADMINISTRATION	\$1,145,950.00	\$667,063.44	\$51,045.71	\$478,886.56	58.21%
PARKS AND RECREATION	\$24,000.00	\$17,702.13	\$1,628.73	\$6,297.87	73.76%
PUBLIC SAFETY	\$586,700.00	\$347,897.77	\$35,854.24	\$238,802.23	59.30%
PUBLIC WORKS	\$698,100.00	\$547,207.36	\$39,232.60	\$150,892.64	78.39%
FACILITIES	\$287,350.00	\$155,681.70	\$18,227.34	\$131,668.30	54.18%
<i>Total GENERAL FUND</i>	<u>\$2,876,300.00</u>	<u>\$1,842,087.80</u>	<u>\$158,359.98</u>	<u>\$1,034,212.20</u>	<u>64.04%</u>
<b>BINGO FUND</b>					
ADMINISTRATION	\$535,850.00	\$528,576.77	\$136,078.04	\$7,273.23	98.64%
<i>Total BINGO FUND</i>	<u>\$535,850.00</u>	<u>\$528,576.77</u>	<u>\$136,078.04</u>	<u>\$7,273.23</u>	<u>98.64%</u>
<b>SILVER SALMON DERBY</b>					
FIRE	\$30,000.00	\$22,556.67	\$0.00	\$7,443.33	75.19%
<i>Total SILVER SALMON DERBY</i>	<u>\$30,000.00</u>	<u>\$22,556.67</u>	<u>\$0.00</u>	<u>\$7,443.33</u>	<u>75.19%</u>
<b>CLINIC OPERATIONS/MAINTENANCE</b>					
ADMINISTRATION	\$36,412.00	\$0.00	\$0.00	\$36,412.00	0.00%
<i>Total CLINIC OPERATIONS/MAINTENANCE</i>	<u>\$36,412.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$36,412.00</u>	<u>0.00%</u>
<b>ROCK CRUSHER ENTERPRISE FUND</b>					
PUBLIC WORKS	\$40,500.00	\$39,465.93	\$0.00	\$1,034.07	97.45%
<i>Total ROCK CRUSHER ENTERPRISE FUND</i>	<u>\$40,500.00</u>	<u>\$39,465.93</u>	<u>\$0.00</u>	<u>\$1,034.07</u>	<u>97.45%</u>
<b>WATER/SEWER OPERATIONS</b>					
WATER/SEWER	\$267,618.00	\$170,774.58	\$16,892.20	\$96,843.42	63.81%
<i>Total WATER/SEWER OPERATIONS</i>	<u>\$267,618.00</u>	<u>\$170,774.58</u>	<u>\$16,892.20</u>	<u>\$96,843.42</u>	<u>63.81%</u>
<b>HARBOR/PORT OPERATIONS</b>					
HARBOR	\$590,500.00	\$458,336.17	\$28,797.98	\$132,163.83	77.62%
<i>Total HARBOR/PORT OPERATIONS</i>	<u>\$590,500.00</u>	<u>\$458,336.17</u>	<u>\$28,797.98</u>	<u>\$132,163.83</u>	<u>77.62%</u>
<b>REFUSE COLLECTION</b>					
PUBLIC WORKS	\$165,350.00	\$104,741.75	\$10,569.01	\$60,608.25	63.35%
<i>Total REFUSE COLLECTION</i>	<u>\$165,350.00</u>	<u>\$104,741.75</u>	<u>\$10,569.01</u>	<u>\$60,608.25</u>	<u>63.35%</u>
<b>Report Total</b>	<u>\$4,542,530.00</u>	<u>\$3,166,539.67</u>	<u>\$350,697.21</u>	<u>\$1,375,990.33</u>	<u>69.71%</u>

**CITY OF SAND POINT**  
**\*Revenue Guideline-Alt Code©**

05/01/18 3:00 PM

Page 1

Current Period: MARCH 17-18

		17-18	17-18	MARCH	17-18	% of
		YTD Budget	YTD Amt	MTD Amt	YTD Balance	YTD
<b>GENERAL FUND</b>						
Active	R 01-200 CAPITAL GAIN / LOSS	\$0.00	\$7,979.94	(\$851.36)	-\$7,979.94	0.00%
Active	R 01-201 INTEREST INCOME	\$10,000.00	\$25,149.37	\$3,343.92	-\$15,149.37	251.49%
Active	R 01-202 FINES AND PENALTYS	\$2,000.00	\$1,653.69	\$97.88	\$346.31	82.68%
Active	R 01-203 OTHER REVENUE	\$170,000.00	\$2,140.08	(\$1,408.90)	\$167,859.92	1.26%
Active	R 01-205 4% SALES TAX	\$700,000.00	\$502,617.32	\$45,302.69	\$197,382.68	71.80%
Active	R 01-213 RAW FISH TAX	\$470,000.00	\$503,591.05	\$27,529.30	-\$33,591.05	107.15%
Active	R 01-214 FINE-LATE SALES TAX	\$1,000.00	\$1,589.91	\$210.11	-\$589.91	158.99%
Active	R 01-217 7% B & B Tax	\$14,000.00	\$10,689.29	\$1,336.11	\$3,310.71	76.35%
Active	R 01-225 PAYMENT IN LIEU OF TAX	\$150,000.00	\$0.00	\$0.00	\$150,000.00	0.00%
Active	R 01-226 EVENT COSTS	\$12,000.00	\$0.00	\$0.00	\$12,000.00	0.00%
Active	R 01-229 EASTER EGG HUNT DONA	\$0.00	\$300.00	\$0.00	-\$300.00	0.00%
Active	R 01-230 DONATIONS	\$2,500.00	\$104,237.00	\$103,687.00	-\$101,737.00	4169.48%
Active	R 01-231 INSURANCE REFUND	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 01-233 BUSINESS LIC. FEE	\$4,000.00	\$1,575.00	\$400.00	\$2,425.00	39.38%
Active	R 01-234 SB 46 PERS RELIEF	\$40,000.00	\$0.00	\$0.00	\$40,000.00	0.00%
Active	R 01-238 ANCHORAGE OFFICE	\$20,000.00	\$0.00	\$0.00	\$20,000.00	0.00%
Active	R 01-250 STATE REVENUE SHARIN	\$87,700.00	\$98,363.00	\$0.00	-\$10,663.00	112.16%
Active	R 01-256 REVENUE--STATE OF ALA	\$7,500.00	\$0.00	\$0.00	\$7,500.00	0.00%
Active	R 01-257 REVENUE--FEDERAL GOV	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 01-260 STATE LIQUOR SHARE TA	\$3,500.00	\$2,500.00	\$0.00	\$1,000.00	71.43%
Active	R 01-265 STATE PROCESSORS TAX	\$38,000.00	\$0.00	\$0.00	\$38,000.00	0.00%
Active	R 01-266 ExT FISH TAX SHARING	\$458,906.00	\$513,559.53	\$54,652.91	-\$54,653.53	111.91%
Active	R 01-285 EQUIPMENT RENTAL	\$20,000.00	\$13,631.18	\$3,616.23	\$6,368.82	68.16%
Active	R 01-291 BUILDING RENTALS	\$140,000.00	\$93,187.45	\$10,705.41	\$46,812.55	66.56%
Active	R 01-293 LIBRARY GRANT	\$4,200.00	\$7,000.00	\$0.00	-\$2,800.00	166.67%
Active	R 01-297 POLICE MISC REVENUE	\$36,000.00	\$15,235.00	\$150.00	\$20,765.00	42.32%
Active	R 01-298 EMS MISC REVENUE	\$5,000.00	\$11,470.00	\$0.00	-\$6,470.00	229.40%
Active	R 01-990 F/V DESTINATION SWEAT	\$0.00	\$80.00	\$0.00	-\$80.00	0.00%
	<b>Total</b>	<u>\$2,396,306.00</u>	<u>\$1,916,548.81</u>	<u>\$248,771.30</u>	<u>\$479,757.19</u>	<u>79.98%</u>
	<b>Total GENERAL FUND</b>	\$2,396,306.00	\$1,916,548.81	\$248,771.30	\$479,757.19	79.98%
<b>BINGO FUND</b>						
Active	R 02-203 OTHER REVENUE	\$5,000.00	\$56.25	\$0.00	\$4,943.75	1.13%
Active	R 02-294 BINGO REVENUE	\$40,000.00	\$30,446.00	\$3,122.00	\$9,554.00	76.12%
Active	R 02-295 PULL TAB REVENUE	\$550,000.00	\$432,151.00	\$31,550.00	\$117,849.00	78.57%
	<b>Total</b>	<u>\$595,000.00</u>	<u>\$462,653.25</u>	<u>\$34,672.00</u>	<u>\$132,346.75</u>	<u>77.76%</u>
	<b>Total BINGO FUND</b>	\$595,000.00	\$462,653.25	\$34,672.00	\$132,346.75	77.76%
<b>SILVER SALMON DERBY</b>						
Active	R 03-230 DONATIONS	\$3,000.00	\$3,550.00	\$0.00	-\$550.00	118.33%
Active	R 03-292 SILVER SALMON DERBY	\$0.00	\$30,601.63	\$0.00	-\$30,601.63	0.00%
	<b>Total</b>	<u>\$3,000.00</u>	<u>\$34,151.63</u>	<u>\$0.00</u>	<u>-\$31,151.63</u>	<u>1138.39%</u>
	<b>Total SILVER SALMON DERBY</b>	\$3,000.00	\$34,151.63	\$0.00	-\$31,151.63	1138.39%
<b>CLINIC OPERATIONS/MAINTENANCE</b>						
Active	R 10-257 REVENUE--FEDERAL GOV	\$62,412.00	\$60,645.92	\$9,769.12	\$1,766.08	97.17%
	<b>Total</b>	<u>\$62,412.00</u>	<u>\$60,645.92</u>	<u>\$9,769.12</u>	<u>\$1,766.08</u>	<u>97.17%</u>
	<b>Total CLINIC OPERATIONS/MAINTENANCE</b>	\$62,412.00	\$60,645.92	\$9,769.12	\$1,766.08	97.17%
<b>ROCK CRUSHER ENTERPRISE FUND</b>						

**CITY OF SAND POINT**  
**\*Revenue Guideline-Alt Code©**

05/01/18 3:00 PM

Page 2

Current Period: MARCH 17-18

		17-18	17-18	MARCH	17-18	% of
		YTD Budget	YTD Amt	MTD Amt	YTD Balance	YTD
Active	R 58-207 GRAVEL SALES	\$45,000.00	\$900.00	\$0.00	\$44,100.00	2.00%
<b>Total</b>		<u>\$45,000.00</u>	<u>\$900.00</u>	<u>\$0.00</u>	<u>\$44,100.00</u>	<u>2.00%</u>
<b>Total ROCK CRUSHER ENTERPRISE FUND</b>		\$45,000.00	\$900.00	\$0.00	\$44,100.00	2.00%
<b>WATER/SEWER OPERATIONS</b>						
Active	R 61-202 FINES AND PENALTYS	\$2,500.00	\$1,484.38	\$159.11	\$1,015.62	59.38%
Active	R 61-206 WATER/SEWER REVENUE	\$190,000.00	\$142,190.11	\$17,367.86	\$47,809.89	74.84%
Active	R 61-234 SB 46 PERS RELIEF	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 61-235 TRANSFER IN	\$59,000.00	\$0.00	\$0.00	\$59,000.00	0.00%
Active	R 61-243 USDA GRANT REVENUE	\$23,516.00	\$23,516.00	\$0.00	\$0.00	100.00%
Active	R 61-270 ON BEHALF REVENUE PE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
<b>Total</b>		<u>\$275,016.00</u>	<u>\$167,190.49</u>	<u>\$17,526.97</u>	<u>\$107,825.51</u>	<u>60.79%</u>
<b>Total WATER/SEWER OPERATIONS</b>		\$275,016.00	\$167,190.49	\$17,526.97	\$107,825.51	60.79%
<b>HARBOR/PORT OPERATIONS</b>						
Active	R 62-201 INTEREST INCOME	\$0.00	\$3,858.55	\$365.53	-\$3,858.55	0.00%
Active	R 62-203 OTHER REVENUE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 62-210 HARBOR/MOORAGE	\$225,000.00	\$164,384.31	\$4,805.71	\$60,615.69	73.06%
Active	R 62-211 HARBOR/TRAVELLIFT	\$95,000.00	\$77,733.89	\$2,627.29	\$17,266.11	81.83%
Active	R 62-212 BOAT HARBOR/RENTS	\$85,000.00	\$62,366.30	\$590.70	\$22,633.70	73.37%
Active	R 62-215 HARBOR/WHARFAGE	\$90,000.00	\$88,033.16	\$9,526.88	\$1,966.84	97.81%
Active	R 62-219 HARBOR ELEC SERVICE F	\$8,000.00	\$6,357.47	\$829.49	\$1,642.53	79.47%
Active	R 62-220 HARBOR/ELEC DEPOSIT	\$2,000.00	\$115.94	\$4.39	\$1,884.06	5.80%
Active	R 62-221 HARBOR/VAN STORAGE	\$22,000.00	\$16,941.20	\$0.00	\$5,058.80	77.01%
Active	R 62-222 HARBOR/STALL ELECTRIC	\$35,000.00	\$24,432.47	\$2,080.72	\$10,567.53	69.81%
Active	R 62-223 HARBOR/ELECTRICITY	\$4,000.00	\$1,777.21	\$121.28	\$2,222.79	44.43%
Active	R 62-224 GEARSHED LOCKER REN	\$15,000.00	\$11,178.13	\$1,200.00	\$3,821.87	74.52%
Active	R 62-234 SB 46 PERS RELIEF	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 62-235 TRANSFER IN	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 62-237 HARBOR STORAGE	\$5,000.00	\$1,769.10	\$242.55	\$3,230.90	35.38%
Active	R 62-270 ON BEHALF REVENUE PE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 62-285 EQUIPMENT RENTAL	\$30,000.00	\$33,002.97	\$5,266.75	-\$3,002.97	110.01%
<b>Total</b>		<u>\$616,000.00</u>	<u>\$491,950.70</u>	<u>\$27,661.29</u>	<u>\$124,049.30</u>	<u>79.86%</u>
<b>Total HARBOR/PORT OPERATIONS</b>		\$616,000.00	\$491,950.70	\$27,661.29	\$124,049.30	79.86%
<b>REFUSE COLLECTION</b>						
Active	R 65-202 FINES AND PENALTYS	\$1,500.00	\$739.62	\$86.53	\$760.38	49.31%
Active	R 65-204 REFUSE COLLECTION	\$140,000.00	\$103,915.85	\$13,055.23	\$36,084.15	74.23%
Active	R 65-234 SB 46 PERS RELIEF	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 65-235 TRANSFER IN	\$24,000.00	\$0.00	\$0.00	\$24,000.00	0.00%
Active	R 65-270 ON BEHALF REVENUE PE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
<b>Total</b>		<u>\$165,500.00</u>	<u>\$104,655.47</u>	<u>\$13,141.76</u>	<u>\$60,844.53</u>	<u>63.24%</u>
<b>Total REFUSE COLLECTION</b>		\$165,500.00	\$104,655.47	\$13,141.76	\$60,844.53	63.24%
<b>Report Total</b>		\$4,158,234.00	\$3,238,696.27	\$351,542.44	\$919,537.73	77.89%

CITY OF SAND POINT

05/01/18 2:59 PM

Page 1

**\*Fund Summary -  
Budget to Actual©**

MARCH 17-18

	17-18 YTD Budget	MARCH MTD Amount	17-18 YTD Amount	17-18 YTD Balance	17-18 % YTD Budget
<b>FUND 01 GENERAL FUND</b>					
Revenue	\$2,396,306.00	\$248,771.30	\$1,916,548.81	\$479,757.19	79.98%
Expenditure	\$2,876,300.00	\$158,359.98	\$1,842,087.80	\$1,034,212.20	64.04%
		\$90,411.32	\$74,461.01		
<b>FUND 02 BINGO FUND</b>					
Revenue	\$595,000.00	\$34,672.00	\$462,653.25	\$132,346.75	77.76%
Expenditure	\$535,850.00	\$136,078.04	\$528,576.77	\$7,273.23	98.64%
		-\$101,406.04	-\$65,923.52		
<b>FUND 03 SILVER SALMON DERBY</b>					
Revenue	\$3,000.00	\$0.00	\$34,151.63	-\$31,151.63	138.39%
Expenditure	\$30,000.00	\$0.00	\$22,556.67	\$7,443.33	75.19%
		\$0.00	\$11,594.96		
<b>FUND 10 CLINIC OPERATIONS/MAINTENANCE</b>					
Revenue	\$62,412.00	\$9,769.12	\$60,645.92	\$1,766.08	97.17%
Expenditure	\$36,412.00	\$0.00	\$0.00	\$36,412.00	0.00%
		\$9,769.12	\$60,645.92		
<b>FUND 61 WATER/SEWER OPERATIONS</b>					
Revenue	\$275,016.00	\$17,526.97	\$167,190.49	\$107,825.51	60.79%
Expenditure	\$267,618.00	\$16,892.20	\$170,774.58	\$96,843.42	63.81%
		\$634.77	-\$3,584.09		
<b>FUND 62 HARBOR/PORT OPERATIONS</b>					
Revenue	\$616,000.00	\$27,661.29	\$491,950.70	\$124,049.30	79.86%
Expenditure	\$590,500.00	\$28,797.98	\$458,336.17	\$132,163.83	77.62%
		-\$1,136.69	\$33,614.53		
<b>FUND 65 REFUSE COLLECTION</b>					
Revenue	\$165,500.00	\$13,141.76	\$104,655.47	\$60,844.53	63.24%
Expenditure	\$165,350.00	\$10,569.01	\$104,741.75	\$60,608.25	63.35%
		\$2,572.75	-\$86.28		
<b>Report Total</b>		\$845.23	\$110,722.53		

**TO:** Mayor Gardner  
City Council Members  
Sand Point Residents

**FROM:** Jordan Keeler  
City Administrator

**DATE:** May 2, 2018

**SUBJ:** Monthly Report for May 2018



Here is a brief list of items I have been working on since our last meeting, often with Lamar's assistance to fill in the gaps:

#### **KELLY AVENUE OUTFALL LINE**

- Lamar and I met with Ben Chadwick at ANTHC to get an update on the outfall line replacement and other matters. The project is still on track to begin in late May or early June, depending on materials and staffing. ANTHC expects to hire locally for laborer positions for the project.

#### **TDX**

- Lamar and I met with John Lyons in April to introduce myself and get up to speed on TDX operations in the community and their future plans. John will be in attendance at the May meeting to provide an update.

#### **EAT CLINIC ARRANGEMENT**

- EAT continues to review internally the proposed new lease that would significantly increase funding for the operation and maintenance of the clinic. The 105(l) lease would be with IHS and would allow us to charge EAT rent and recoup new costs such as replacement charges, depreciation, insurance, and other operational costs. The new contract would not take any current funding from the clinic, but would be a supplemental source of funds from a different fund.

#### **AML-JIA INSURANCE**

- The city's insurance expires on June 30<sup>th</sup> and we will renew with them for next year. A staffer from AML-JIA was in the city in April to do a walkthrough and go over coverages with Mayor Gardner and various staffers. We have made some minor changes and the price should come in about the same as the FY 2018 coverage. I have completed the paperwork and will meet with the broker before the coverage takes effect.

#### **ENERGY EFFICIENCY**

- I met with Laura Vaught and Bruce Wright to review the energy audits in the community that were done in 2017 and how the city can take advantage of the results. They also provided the flier in the FYI section for the SWAMC Commercial Audit Program that is available for businesses in the community.

#### **FY 2019 BUDGET**

- The proposed FY 2019 budget is attached for your consideration. It is fairly similar to last year's budget, but the police department budget reflects the full staffing and other changes associated with it.



**OTHER MEETINGS**

- I have had extensive meetings and introductions to various cities, boroughs, state agencies, federal agencies, Brooks Chandler, Marl Hickey, DOT&PF, and other entities that have dealings with the city.

While this has been quite the adjustment and overwhelming at times, I would again like to thank Mayor Gardner and city staff for their willingness to explain matters and bring me up to speed.



# SAND POINT DEPARTMENT of PUBLIC SAFETY



Post Office Box 423  
Sand Point, Alaska 99661  
EMAIL: [sppd@arctic.net](mailto:sppd@arctic.net)

## MEMORANDUM

To: Honorable Glen Gardner, Mayor, City of Sand Point  
Mr. Jordan Keeler, City Administrator, City of Sand Point  
Mr. Danny Cumberlidge, City Councilperson, City of Sand Point  
Mr. Allan Starnes, City Councilperson, City of Sand Point  
Ms. Shirley Brown, City Councilperson, City of Sand Point  
Mr. Jack Foster Jr, City Councilperson, City of Sand Point  
Ms. Marita Gundersen, City Councilperson, City of Sand Point  
Mr. Emil Mobeck, City Councilperson, City of Sand Point

From: Denise Mobeck, Administrative Assistant

Date: May 3, 2018

Ref: Department of Public Safety's Monthly Report for April 2018

### Police Department

- Hal Henning, Chief of Police
- Brent Nierman, Police Sergeant
- Dave Anderson, Police Officer
- Thomas Slease, Investigator

#### **Administrative Assistant**

- Denise Mobeck/weekday 911 Dispatcher

#### **Dispatchers**

- Anne Christine Nielsen, 911 Dispatcher
- Alfred 'Jesse' Pesterkoff, 911 Dispatcher

## Police Division Activity

APRIL 2018

4 cases was generated

- PTRP (Probation violation)
- Burglary, MIW, Theft of firearm
- Eluding
- Found property

Information cases were generated

- Suspicious person
- 2 drunken persons removal
- Traffic stop, gave warning for speed
- 2 REDDI reports (Report Every Dangerous Driver Immediately)
- Loud vehicle complaints
- Paper service
- Agency assist
- Injured bird retrieval to send out to Anchorage
- Abandoned vehicle check

There were 2 persons jailed

- 1 PTRP (probation violation)
- 1 Burglary, MIW, Theft of firearm

There were 18 calls to 911

- 3 MOC/clinic needed
- 3 ambulance needed
- 5 mis-dial or hang ups
- 2 miscellaneous info wanted
- 1 suspicious person
- 1 burglary
- 2 domestic violence
- 1 drunken persons removal

Other Officer Activity

- Prisoner transport to airport
- Adult Probation assistance
- Building checks
- Bar checks

## INTERNET UPDATE

The new donated internet service from DRS was installed last week and APSIN is up and running. The fingerprinting system installation was delayed by the contractor who is flying out to set it up. We have not received a date as of 05/01/18.

## SCHOOL RESOURCE OFFICER

As reported in the last meeting we have been working with the School and are waiting to see if District will cover the cost to send Officer Anderson to SRO School in July. I hope have an update at the next council meeting.

## DRUG TASK FORCE

The WAANT Unit is still making amazing progress intercepting drugs coming to the community. As most of you know they had a major seizure last month of over 5 pounds of Heroin off a barge. Not all 5 pounds of it was heading for Sand Point but some would eventually find its way to town. They also made a seizure of 9 grams of Heroin off an individual coming into town on the plane.

## BURGLARIES

We have investigated a few burglaries in town over the past couple months. Those have been solved and one individual was arrested in one incident and the other is awaiting charges upon completion of the investigation.

## OFFICER MARK CHANDLER

I received final conformation Mark will be starting on June 6th and will be on temporary duty assignment from the Air Force for training as a Sand Point Police Officer till September 1st. During this time his pay and benefits will be covered by the Air Force and the city is only responsible for his housing and transportation to and from Colorado. At the time he is discharged from the military and becomes a permanent employee we will start paying his salary and benefits per his contract. This will result in a savings to the city of just over \$19,000 in wages and benefits over the 90 day training period.

## **EMS Division**

### **Chief of EMS Division:**

- Denise Mobeck, EMS Chief

### **EMS Activity: 5 runs**

Rescue1 transported 3 patients to clinic

Rescue1 transported 2 patients to airport for medevac

Thank you to our volunteers that respond in a very short amount of time from being dispatched.

We have a few classes going on right now that Susan Davis is teaching: ETT, ETT bridge to EMT, EMT recertification and a First Aid/CPR class.

## **Fire Division**

### **Chief of Fire Division:**

- Vacant, administrative duties being fulfilled by police administrative assistant.

### **Fire Activity:**

- Recruitment efforts continue as the department seeks to fill the vacant fire chief position.
- All monthly incident reports were filed with the State Fire Marshal's Office meeting obligations and maintaining agency certification.

# April 2018 Public Works Report

## **Shop**

- Graded Harbor
- Swept Roads
- Worked on Little Crusher in shop
- Re-shimmed grader blades on both machines
- Repaired potholes
- Worked on the approach at Kelly Avenue
- Graded landfill road
- Serviced Public Works Directors Truck
- Changed and rebuilt tilt ram on Harbor Ghel fork lift
- Fueled up landfill
- Fueled all Buildings
- Worked on Garbage Truck
- Repaired Diesel fuel truck
- Changed grader blades on CAT grader
- Cleaned the shop
- Moved man lift to QTT

## **Landfill**

- Changed tires on skid steer
- Regular Maintenance
- Picked up around dumpster

## **Recycling**

- All is going good

## **Water & Sewer**

- Pulled Tridents lift station pump, cleaned it and sent to Alaska Pump
- Drilled a hole in the Kelly Avenue outfall line to find out how thick the pipe is for ANTHC.
- Worked on jumps lift station

# WATER/SEWER SUPERVISOR

No report given at this time.

## Sand Point Small Boat Harbor 05-03-2018

All is going well at the harbor, have two new guys working the day shift, still looking for a person to fill in for Night Watchman, have a temp for now.

Guys are busy moving boats and taking care of the harbor, hauling boats and skiffs, helping install engines, busy work.

The equipment is being serviced on a regular basis.

Helped remove the steeple off the church. Crane lift.

Moved reels and skiffs making room for Western Marines rock pile.

Guys helped NOAA tide station crew out at the city dock.

That's all I have to report.

Richard Kochuten Sr.  
Harbor Master Sand Point



**STUDENT  
REPRESENTATIVE**

# HEARINGS, ORDINANCES AND RESOLUTIONS

**ORDINANCE 2018-02: FY19  
BUDGET – 1<sup>ST</sup> READING**

# Memo

**To:** Mayor Gardner  
**From:** Jordan Keeler, Administrator  
**cc:** City Council  
**Date:** May 2, 2018  
**Re:** FY19 Operating Budget

---

The proposed FY19 budget is presented for first reading. Departments have maintained a sharp pencil this past year and the budget is similar to last year. The main changes to the budget include an increase in healthcare costs (12% year-over-year) and an increase to reflect the full staffing of the police department.

There are no 'big ticket' items in the budget this year; the two projects for FY19 are the federally funded Kelly Avenue Outfall Line project (ANTHC) and the Dock Construction (ADOT&PF). Departments, save for the police department, will have similar budgets for FY 19, and this includes salaries.

The possibility exists of additional funding for the clinic that would provide a substantial increase in revenue, but that remains pending and would be reflected at a later date in budget amendment.

# City of Sand Point



## ORDINANCE 2018-02

AN ORDINANCE OF THE CITY OF SAND POINT, ALASKA, ADOPTING THE  
OPERATING BUDGET FOR FY19.

BE IT ORDAINED BY THE SAND POINT CITY COUNCIL:

SECTION 1. Classification: This is a non-code ordinance.

SECTION 2. Effective Date: This Ordinance becomes effective upon adoption.

SECTION 3. Severability: The terms, provisions and sections of this ordinance are severable.

SECTION 4. Content: The operating budget of the Sand Point City Council is adopted as follows:

### BUDGET SUMMARY:

<u>FUND</u>	<u>REVENUE</u>	<u>EXPENDITURES</u>
General Fund	\$ 2,788,000	\$ 2,808,380
Bingo	\$ 595,000	\$ 535,850
Silver Salmon Derby	\$ 34,000	\$ 30,000
Clinic Operations	\$ 62,412	\$ 36,412
Rock Fund	\$ 45,000	\$ 40,500
Water & Sewer Operations	\$ 262,500	\$ 270,618
Harbor	\$ 621,000	\$ 609,500
Refuse Collection	\$ 165,500	\$ 167,850
<b>TOTAL</b>	<b>\$ 4,573,412</b>	<b>\$ 4,499,110</b>

**PASSED AND ADOPTED BY A DULY CONSTITUTED QUORUM OF  
THE SAND POINT CITY COUNCIL THIS 12<sup>th</sup> DAY OF JUNE, 2018.**

ATTEST:

\_\_\_\_\_  
Glen Gardner Jr., Mayor

\_\_\_\_\_  
Shannon Sommer, City Clerk

Introduction and 1<sup>st</sup> Reading    May 8, 2018  
2<sup>nd</sup> Reading and Adoption    June 12, 2018

**CITY OF SAND POINT  
FY19 Budget**

	FY18 Budget	FY19 DRAFT Budget		
			\$ Change	% Change
<b>Revenue:</b>				
01-General Fund	2,726,269	2,788,000	61,731	2%
02-Bingo	595,000	595,000	-	0%
03-Silver Salmon Derby	33,000	34,000	1,000	3%
10-Clinic Operations	62,412	62,412	-	0%
58-Rock Fund	45,000	45,000	-	0%
61-Water and Sewer Operations	221,116	262,500	41,384	19%
62-Harbor	621,000	621,000	-	0%
65-Refuse Collection	165,500	165,500	-	0%
<b><i>Total revenue</i></b>	<b>4,469,297</b>	<b>4,573,412</b>	<b>104,115</b>	<b>2%</b>
<b>Expenditures:</b>				
01-General Fund	2,868,030	2,808,380	(59,650)	-2%
02-Bingo	535,850	535,850	-	0%
03-Silver Salmon Derby	30,000	30,000	-	0%
10-Clinic Operations	36,412	36,412	-	0%
58-Rock Fund	40,500	40,500	-	0%
61-Water and Sewer Operations	267,618	270,618	3,000	1%
62-Harbor	590,500	609,500	19,000	3%
65-Refuse Collection	165,850	167,850	2,000	1%
<b><i>Total expenditures</i></b>	<b>4,534,760</b>	<b>4,499,110</b>	<b>(35,650)</b>	<b>-1%</b>
<b>Projected Surplus/(Deficit)</b>	<b>(65,463)</b>	<b>74,302</b>	<b>139,765</b>	<b>-</b>

**CITY OF SAND POINT  
FY19 Budget**

<b>CITY OF SAND POINT - GENERAL FUND REVENUE</b>				
	FY18	FY19		
	<u>Budget</u>	<u>Budget</u>		
			<u>Change</u>	
<b>Revenue:</b>				
2-Transfer From Reserves	290,000	290,000	-	
201-Interest Income	16,000	20,000	4,000	
202-Fines and Penalties	2,000	2,000	-	
203-Other Revenue	170,000	170,000	-	
205-4% Sales Tax	700,000	700,000	-	
207- Gravel Sales			-	
213-2% Raw Fish Tax	470,000	510,000	40,000	
214-Fine-Late Sales Tax	1,500	1,500	-	
217-7% B&B Tax	14,000	14,000	-	
225-PILT	150,000	150,000	-	
226-Events Revenue	12,000	-	(12,000)	
230-Donations	2,500	2,500	-	
233-Business License Fee	4,000	4,000	-	
234-State PERS On-Behalf Relief	40,000	40,000	-	
238-Anchorage Office	20,000	20,000	-	
250-DCRA Revenue Sharing	98,363	87,000	(11,363)	
256-State of Alaska/EMPG	7,500	7,500	-	
260-State Business Licenses	3,500	3,500	-	
265-DCRA Shared Fish Tax	53,000	53,000	-	
266-DOR Shared Fish Tax	458,906	500,000	41,094	
285-Equipment Rental	20,000	20,000	-	
291-Building Rentals	140,000	140,000	-	
293-Library Grant	7,000	7,000	-	
297-Police Misc	36,000	36,000	-	
298-EMS Misc	10,000	10,000	-	
<b><i>Total Revenue</i></b>	<b><u>2,726,269</u></b>	<b><u>2,788,000</u></b>	<b><u>61,731</u></b>	

**CITY OF SAND POINT  
FY19 Budget**

<b>CITY OF SAND POINT: GENERAL FUND EXPENDITURES 01-1</b>			
	FY18	FY19	
	<u>Budget</u>	<u>Budget</u>	
			<u>Change</u>
<b>Expenditures:</b>			
<b>Legislative</b>			
300-Salaries	42,000	42,000	-
350-Fringe benefits	74,200	74,200	-
400-Travel and per diem	14,000	14,000	-
660-Dues and fees	<u>4,000</u>	<u>4,000</u>	-
<b>Total legislative</b>	<b><u>134,200</u></b>	<b><u>134,200</u></b>	<b><u>-</u></b>
<b>Administration:</b>			
300-Salaries	260,000	250,000	(10,000)
330-Cash in Lieu of Health Insurance	80,000	80,000	-
350-Fringe benefits	68,200	72,000	3,800
400-Travel and per diem	18,000	18,000	-
410-Supplies	8,500	8,500	-
420-Fuel	4,000	4,000	-
450-Postage	5,000	5,000	-
485-Telephone	14,000	14,000	-
500-Equipment	30,000	10,000	(20,000)
510-Freight	3,000	3,000	-
520-Contractual	140,000	20,000	(120,000)
540-Equipment maintenance	4,000	4,000	-
570- Airport Leases	3,200	3,200	-
610-Professional Services/Audit	43,000	43,000	-
630-Legal	14,000	14,000	-
640-Prop & Liability Insurance	130,000	130,000	-
650-Bank Service Charge	10,000	10,000	-
660-Dues and fees	10,000	10,000	-
670-Elections	800	800	-
700-Transfer To Other Funds	75,000	94,000	19,000
710-Anchorage Office	10,000	10,000	-
730-Hospitality	3,000	3,000	-
750-Bond Payment	182,980	181,180	(1,800)
760-Donations	12,000	12,000	-
770-Event Costs	10,000	10,000	-
780-Library Grant	<u>2,500</u>	<u>2,500</u>	-
<b>Total administration</b>	<b><u>1,141,180</u></b>	<b><u>1,012,180</u></b>	<b><u>(129,000)</u></b>



**CITY OF SAND POINT  
FY19 Budget**

<b>CITY OF SAND POINT: GENERAL FUND EXPENDITURES 01-2</b>			
	FY18	FY19	
	<u>Budget</u>	<u>Budget</u>	
			<u>Change</u>
Expenditures, continued:			
Parks and recreation:			
300-Salaries	21,500	21,500	-
350-Fringe benefits	2,500	2,500	-
500 Equipment		1,000	1,000
<b>Total parks and recreation</b>	<b><u>24,000</u></b>	<b><u>24,000</u></b>	<b><u>1,000</u></b>
Public safety:			
010-Police:			
300-Salaries	295,000	337,000	42,000
310-911 Dispatchers	25,000	25,000	-
350-Fringe benefits	97,350	100,000	2,650
400-Travel and per diem	18,000	45,000	27,000
485-Telephone	9,000	9,000	-
410-Supplies	5,000	5,000	-
500-Equipment	25,000	25,000	-
540-Equipment Maint	10,000	10,000	-
660-Dues and fees	3,500	3,500	-
420-Fuel	15,000	15,000	-
510-Freight	1,500	-	(1,500)
520-Contractual	20,000	10,000	(10,000)
<b>Sub-total police</b>	<b><u>524,350</u></b>	<b><u>584,500</u></b>	<b><u>60,150</u></b>

**CITY OF SAND POINT  
FY19 Budget**

<b>CITY OF SAND POINT: GENERAL FUND EXPENDITURES 01-3</b>			
	FY18	FY19	
	<u>Budget</u>	<u>Budget</u>	
Expenditures, continued:			<u>Change</u>
020-Emergency Services			
320-Volunteer Stipend	9,500	9,500	-
400-Travel/Perdiem	1,200	1,200	-
410-Supplies	2,000	2,000	-
470-Utilities	500	500	-
485-Telephone	3,200	3,200	-
500-Equipment	2,500	2,500	-
510-Freight	500	500	-
520-Contractual	5,000	5,000	-
540-Equipment Maintenance	1,500	1,500	-
560-Equipment Fuel	1,000	1,000	-
660-Dues/Fees	500	500	-
<b><i>Sub-total EMS</i></b>	<b><u>27,400</u></b>	<b><u>27,400</u></b>	<b><u>-</u></b>
090-Fire			
300-Salaries	-	-	-
350-Fringe	-	-	-
410-Supplies	1,000	1,000	-
460-Fireboat	700	700	-
470-Utilities	1,500	1,500	-
485-Telephone	750	750	-
500-Equipment	20,000	20,000	-
510-Freight	2,500	2,500	-
540-Equipment Maintenance	3,500	3,500	-
560-Equipment Fuel	1,000	1,000	-
660-Dues/Fees	500	500	-
<b><i>Sub-total fire</i></b>	<b><u>31,450</u></b>	<b><u>31,450</u></b>	<b><u>-</u></b>
<b><i>Total Public Safety</i></b>	<b><u>583,200</u></b>	<b><u>611,900</u></b>	<b><u>60,150</u></b>
500-Public works:			
000-General:			
300-Salaries	325,000	325,000	-
350-Fringe benefits	70,600	74,000	3,400
400-Travel/Perdiem	3,000	3,000	-
410-Supplies	15,000	15,000	-
420-Fuel	40,000	60,000	20,000
470-Utilities/Street Lights	16,000	16,000	-

**CITY OF SAND POINT  
FY19 Budget**

485-Telephone	3,000	3,000	-
495-Street lights			-
500-Equipment	25,000	25,000	-
510-Freight	10,000	10,000	-
520-Contractual	50,000	50,000	-
540-Equipment maintenance	55,000	55,000	-
560-Equipment fuel	10,000	10,000	-
600-Repairs	75,000	125,000	50,000
660-Dues and fees	<u>500</u>	<u>500</u>	-
<b><i>Total general public works</i></b>	<b><u>698,100</u></b>	<b><u>771,500</u></b>	<b><u>73,400</u></b>
800-Facilities			
000-General			
300-Salaries	88,000	88,000	-
350-Fringe benefits	<u>47,000</u>	<u>47,000</u>	-
<b><i>Total facilities</i></b>	<b><u>135,000</u></b>	<b><u>135,000</u></b>	<b><u>-</u></b>

**CITY OF SAND POINT  
FY19 Budget**

<b>CITY OF SAND POINT: GENERAL FUND EXPENDITURES 01-4</b>			
	FY18	FY19	
	<u>Budget</u>	<u>Budget</u>	
			<u>Change</u>
040-New Clinic			
410-Supplies	300	300	-
510-Freight	300	300	-
600-Repairs and Maintenance	<u>1,000</u>	<u>1,000</u>	<u>-</u>
<b>Total new clinic</b>	<b><u>1,600</u></b>	<b><u>1,600</u></b>	<b><u>-</u></b>
050-Municipal Building			
410-Supplies	12,000	12,000	-
420-Fuel	35,000	15,000	(20,000)
470-Utilities	10,000	10,000	-
485-Phone	1,500	1,500	-
500-Equipment	1,500	1,500	-
510-Freight	7,500	7,500	-
540-Equipment Maintenance	1,500	1,500	-
600-Repairs & Maintenance	25,000	25,000	-
660-Dues/Fees	-	-	-
<b>Total municipal building</b>	<b><u>94,000</u></b>	<b><u>74,000</u></b>	<b><u>(20,000)</u></b>
055-Teen Center			
420-Fuel	4,000	4,000	-
470-Utilities	2,000	2,000	-
600-Repairs & Maintenance	<u>1,000</u>	<u>1,000</u>	<u>-</u>
<b>Total teen center</b>	<b><u>7,000</u></b>	<b><u>7,000</u></b>	<b><u>-</u></b>
060-4 Plex			
410-Supplies	1,000	1,000	-
420-Fuel	12,000	5,000	(7,000)
470-Utilities	3,000	3,000	-
500-Equipment	1,000	1,000	-
510-Freight	1,000	1,000	-
600-Repairs & Maintenance	<u>500</u>	<u>500</u>	<u>-</u>
<b>Total 4plex</b>	<b><u>18,500</u></b>	<b><u>11,500</u></b>	<b><u>(7,000)</u></b>
070-Employee Housing			
410-Supplies	500	500	-
420-Fuel	5,000	5,000	-

**CITY OF SAND POINT  
FY19 Budget**

470-Utilities	2,000	2,000	-
500-Equipment	500	500	-
510-Freight	500	500	-
600-Repairs	<u>2,000</u>	<u>2,000</u>	<u>-</u>
<b><i>Total Employee Housing</i></b>	<b><u>10,500</u></b>	<b><u>10,500</u></b>	<b><u>-</u></b>
071-City Owned Leased Buildings			
410-Supplies	500	500	-
420-Fuel	10,000	5,000	(5,000)
470-Utilities	7,500	7,500	-
510-Freight	500	500	-
600-Repairs	<u>1,500</u>	<u>1,500</u>	<u>-</u>
<b><i>Total city leased buildings</i></b>	<b><u>20,000</u></b>	<b><u>15,000</u></b>	<b><u>(5,000)</u></b>
085-Ratnet Building			
470-Utilities	<u>750</u>	<u>750</u>	<u>-</u>
<b><i>Total ratnet building</i></b>	<b><u>750</u></b>	<b><u>750</u></b>	<b><u>-</u></b>
<b><i>Total General Fund</i></b>	<b><u>2,868,030</u></b>	<b><u>2,808,380</u></b>	<b><u>#REF!</u></b>

**CITY OF SAND POINT  
FY19 Budget**

<b>GAMING FUND 02</b>			
	FY18	FY19	
	<u>Budget</u>	<u>Budget</u>	<u>Change</u>
<b>Revenue:</b>			
203-Other Revenue	5,000	5,000	-
294-Bingo	40,000	40,000	-
295-Pull tab	<u>550,000</u>	<u>550,000</u>	<u>-</u>
<b><i>Total revenues</i></b>	<b><u>595,000</u></b>	<b><u>595,000</u></b>	<b><u>-</u></b>
<b>Expenditures: Bingo &amp; Pulltabs</b>			
300-Salaries	36,050	36,050	-
350-Fringe Benefits	4,000	4,000	-
410-Supplies	750	750	-
485-Telephone	1,200	1,200	-
500-Equipment	5,000	5,000	-
510-Freight	350	350	-
650-Bank service charges	3,000	3,000	-
660-Dues and fees	4,000	4,000	-
830-Bingo prizes	35,000	35,000	-
840-Door prizes	3,500	3,500	-
850-Bingo supplies	500	500	-
860-Pull-tab prizes	425,000	425,000	-
870-Pull tab purchases	13,500	13,500	-
880-Pull-tab tax	<u>4,000</u>	<u>4,000</u>	<u>-</u>
<b><i>Total expenditures</i></b>	<b><u>535,850</u></b>	<b><u>535,850</u></b>	<b><u>-</u></b>
<b>Projected Surplus/(Deficit)</b>			
	<b><u>59,150</u></b>	<b><u>59,150</u></b>	<b><u>-</u></b>

**CITY OF SAND POINT  
FY19 Budget**

<b>SILVER SALMON DERBY FUND 03</b>			
	FY18	Fy19	
	<u>Budget</u>	<u>Budget</u>	
			<u>Difference</u>
<b>Revenue:</b>			
03-004-Revenues	30,000	30,000	-
03-230-Donations	<u>3,000</u>	<u>4,000</u>	<u>1,000</u>
<b><i>Total revenue</i></b>	<b><u>33,000</u></b>	<b><u>34,000</u></b>	<b><u>1,000</u></b>
<b>Expenditures:</b>			
410-Supplies	20,000	20,000	-
660-Dues/Fees	10,000	10,000	-
760-Donations	-	-	-
800-Prizes	<u>-</u>	<u>-</u>	<u>-</u>
<b><i>Total expenditures</i></b>	<b><u>30,000</u></b>	<b><u>30,000</u></b>	<b><u>-</u></b>

**CITY OF SAND POINT  
FY19 Budget**

<b>CLINIC FUND 10</b>			
	FY18	FY19	
	<u>Budget</u>	<u>Budget</u>	
			<u>Change</u>
Revenue			
257-Revenue Federal	<u>62,412</u>	<u>62,412</u>	<u>-</u>
<b><i>Total revenue</i></b>	<b><u>62,412</u></b>	<b><u>62,412</u></b>	<b><u>-</u></b>
Expenditures:			
520-Contractual	<u>36,412</u>	<u>36,412</u>	<u>-</u>
<b><i>Total expenditures</i></b>	<b><u>36,412</u></b>	<b><u>36,412</u></b>	<b><u>-</u></b>



**CITY OF SAND POINT  
FY19 Budget**

**ROCK FUND 58**

	<u>FY18 Budget</u>	<u>FY18 Amend Budget</u>	<u>Change</u>
Revenue			
207-Gravel Sales	45,000	45,000	
<b><i>Total revenue</i></b>	<b><u>45,000</u></b>	<b><u>45,000</u></b>	<b><u>-</u></b>
Expenditures:			
540-Equipment Maintenance	1,000	1,000	
826-Blasting/Materials	30,000	30,000	
827-Royalty Payments	<u>9,500</u>	<u>9,500</u>	
<b><i>Total expenditures</i></b>	<b><u>40,500</u></b>	<b><u>40,500</u></b>	<b><u>-</u></b>
<b>Projected Surplus/(Deficit)</b>	<b><u>4,500</u></b>	<b><u>4,500</u></b>	<b><u>-</u></b>

**CITY OF SAND POINT  
FY19 Budget**

<b>WATER &amp; SEWER FUND 61</b>			
	FY18	FY18 Amend	
	<u>Budget</u>	<u>Budget</u>	
			<u>Change</u>
<b>Revenue:</b>			
202-Fines and Penalties	2,500	2,500	-
206-User Fees water/sewer	190,000	190,000	-
235-Transfer from GF	5,100	70,000	64,900
243-USDA Grant	<u>23,516</u>	<u>-</u>	<u>(23,516)</u>
<b><i>Total revenues</i></b>	<b><u>221,116</u></b>	<b><u>262,500</u></b>	<b><u>41,384</u></b>
<b>Expenditures:</b>			
300-Salaries	95,000	95,000	-
350-Fringe (Employee) Benefits	30,000	33,000	3,000
400-Travel and per diem	11,500	11,500	-
410-Supplies	40,000	40,000	-
420-Fuel	18,000	18,000	-
470-Utilities	15,000	15,000	-
485-Telephone	4,000	4,000	-
500-Equipment	8,000	8,000	-
510-Freight	10,000	10,000	-
520-Contractual (USDA)	118	118	-
540-Equipment maintenance	15,000	15,000	-
557-Overpayments on account	1,000	1,000	-
560-Equipment Fuel	1,500	1,500	-
600-Repairs & Maintenance	12,000	12,000	-
660-Dues and fees	<u>6,500</u>	<u>6,500</u>	<u>-</u>
<b><i>Total expenditures</i></b>	<b><u>267,618</u></b>	<b><u>270,618</u></b>	<b><u>3,000</u></b>
<b>Projected Surplus/(Deficit)</b>	<b><u>(46,502)</u></b>	<b><u>(8,118)</u></b>	<b><u>38,384</u></b>

**CITY OF SAND POINT  
FY19 Budget**

<b>BOAT HARBOR FUND 62</b>			
	FY18	FY18 Amend	
	<u>Budget</u>	<u>Budget</u>	
			<u>Change</u>
<b>Revenue:</b>			
201-Interest	5,000	5,000	-
203-Other Revenue	-	-	-
210-Moorage	225,000	225,000	-
211-Haulout (Travel Lift)	95,000	95,000	-
212-Harbor Rents/Leases	85,000	85,000	-
215-Wharfage	90,000	90,000	-
219-Elec Service Fee	8,000	8,000	-
220-Electric Deposit	2,000	2,000	-
221-Van Storage	22,000	22,000	-
222-Electricity Stalls	35,000	35,000	-
223-Electricity-Uplands	4,000	4,000	-
224-Locker Rentals	15,000	15,000	-
237-Harbor Storage	5,000	5,000	-
285-Equipment Rental	30,000	30,000	-
<b><i>Total revenue</i></b>	<b><u>621,000</u></b>	<b><u>621,000</u></b>	<b><u>-</u></b>
<b>Expenditures:</b>			
300-Salaries	288,000	288,000	-
350-Fringe (Employee) Benefits	110,000	114,000	4,000
400-Travel and Per Diem	3,000	3,000	-
410-Supplies	7,000	7,000	-
420-Fuel	12,500	12,500	-
470-Utilities	75,000	75,000	-
485-Telephone	4,000	4,000	-
500-Equipment	10,000	10,000	-
510-Freight	5,000	5,000	-
520-Contractual	8,000	8,000	-
540-Equipment Maintenance	50,000	65,000	15,000
560-Equipment Fuel	5,000	5,000	-
600-Repairs	12,500	12,500	-
660-Dues and fees	500	500	-
<b><i>Total expenditures</i></b>	<b><u>590,500</u></b>	<b><u>609,500</u></b>	<b><u>19,000</u></b>
<b>Projected Surplus/(Deficit)</b>	<b><u>30,500</u></b>	<b><u>11,500</u></b>	<b><u>19,000</u></b>

**CITY OF SAND POINT  
FY19 Budget**

<b>REFUSE COLLECTION FUND 65</b>			
	FY18	FY18 Amend	
	<u>Budget</u>	<u>Budget</u>	
			<u>Change</u>
<b>Revenue:</b>			
202-Fines and Penalties	1,500	1,500	-
204-User Fees refuse	140,000	140,000	-
235-Transfer In	<u>24,000</u>	<u>24,000</u>	-
<b><i>Total revenue</i></b>	<b><u>165,500</u></b>	<b><u>165,500</u></b>	<b>-</b>
<b>Expenditures: Refuse</b>			
300-Salaries	100,000	100,000	-
350-Fringe (Employee) Benefits	25,000	27,000	2,000
400-Travel/Perdiem	1,000	1,000	-
410-Supplies	12,000	12,000	-
420-Fuel	3,000	3,000	-
500-Equipment	2,000	2,000	-
510-Freight	2,000	2,000	-
540-Equipment maintenance	5,000	5,000	-
560-Equipment fuel	10,000	10,000	-
660-Dues and fees	<u>500</u>	<u>500</u>	-
<b><i>Total expenditures ops</i></b>	<b><u>160,500</u></b>	<b><u>162,500</u></b>	<b><u>2,000</u></b>
<b>Expenditures: Recycle Center</b>			
410-Supplies	500	500	-
420-Fuel	250	250	-
470-Utilities	4,000	4,000	-
510-Freight	100	100	-
600-Repairs	<u>500</u>	<u>500</u>	-
<b><i>Total expenditures ops</i></b>	<b><u>5,350</u></b>	<b><u>5,350</u></b>	<b>-</b>
<b>Total expenditures ops(combined)</b>	<b>165,850</b>	<b>167,850</b>	<b>2,000</b>
<b>Projected Surplus/(Deficit)</b>	<b><u>(350)</u></b>	<b><u>(2,350)</u></b>	<b><u>(2,000)</u></b>

**RESOLUTION18-02: PART  
139 CERTIFICATION**

# Memo

**To:** Mayor Gardner  
**From:** Jordan Keeler, Administrator  
**cc:** City Council  
**Date:** May 8, 2018  
**Re:** Resolution 2018-02

---

The Alaska Department of Transportation and Physical Facilities (ADOT & PF) has requested that the Council pass a resolution as part of the FAA Part 139 certification process. The resolution is not the final piece of the puzzle, but it does bring all parties one step closer to getting the needed certification. The resolution does not bind the city to pay for any costs; ADOT & PF will be responsible for the start-up costs and for determining and administering the landing fee. They will also be responsible for ensuring the Part 139 operations will be funded and staffed in the future. The sole binding commitment for the City is to provide mutual support in the event of an emergency at the airport during Part 139 operations.

I respectfully request that the Council approve this resolution in order to move the process forward.

## City of Sand Point



### RESOLUTION 18-02

**A RESOLUTION OF THE CITY OF SAND POINT REQUESTING THE ALASKA DEPARTMENT OF TRANSPORTATION & PUBLIC FACILITIES (ADOT & PF) TO IMPLEMENT FEDERAL AVIATION ADMINISTRATION PART 139 STANDARDS AT THE SAND POINT AIRPORT, AND ADOT & PF TO ESTABLISH AIRCRAFT LANDING FEES TO PAY FOR THE ADDITIONAL LEVEL OF SERVICE.**

**WHEREAS**, the City of Sand Point desires to have scheduled service at the Sand Point Airport with a larger aircraft, such as the Saab 2000, that would provide a higher level of safety and comfort for our residents and the traveling public; and,

**WHEREAS**, Peninsula Airways, Inc. (Pen Air) currently provides scheduled air service at Sand Point Airport with a Saab 340B aircraft, and has indicated it desires to provide scheduled air service at Sand Point Airport with the larger and more efficient Saab 2000 aircraft; and,

**WHEREAS**, the Federal Aviation Administration (FAA) requires an airport meet the Federal Aeronautical Regulations Part 139 standards to allow an aircraft with more than 30 seats, such as the Saab 2000, to operate at an airport; and,

**WHEREAS**, the Alaska Department of Transportation and Public Facilities (DOT & PF) owns the Sand Point Airport and has indicated it is willing and capable to meet the Part 139 standards, but would need to have a stable funding source to pay for the higher level of ongoing, operating expenses to meet the Part 139 standards that the FAA would require; and,

**WHEREAS**, landing fees are a standard revenue source at airports across the nation, but landing fees are not currently charged at the Sand Point Airport; and,

**WHEREAS**, the stand-up or one-time cost of implementing the Part 139 Process will be paid by the ADOT & PF, and the ADOT & PF shall be responsible for the operation and staffing of Aircraft and Fire Fighting vehicle(s) ARFF and other Part 139 operational requirements; and,

**WHEREAS**, the City of Sand Point operational support for a Part 139 operation in Sand Point will only entail a mutual aid agreement in which the city will utilize any available emergency support such as ambulance, fire rescue vessel or other related services; and,

**WHEREAS**, the City of Sand Point supports a reasonable landing fee to cover Part 139 Certification cost at the Sand Point Airport; and,

**WHEREAS**, the ADOT & PF will provide its in-house cost determination for setting or changing the landing fees for the Sand Point Airport and provide an opportunity for the City of Sand Point to make comments; and,

**WHEREAS**, the ADOT & PF will provide a mechanism to suspend any landing fees if Part 139 operations are suspended or terminated at the airport and the Operating Certificate is returned to the FAA; and,

**WHEREAS**, the City of Sand Point and ADOT & PF agree to a review of collection and expenditure of land fees upon request from the City of Sand Point.

**NOW THEREFORE, BE IT RESOLVED THAT:** The City of Sand Point, by this resolution, requests that the Alaska Department of Transportation and Public Facilities completes the 139 certification of the Sand Point Airport, and that DOT & PF implement a landing fee program to pay for the increased operating expenses associated with meeting the FAA's Part 139 standards.

**PASSED AND APPROVED BY A DULY CONSTITUTED QUORUM OF THE CITY COUNCIL  
FOR THE CITY OF SAND POINT ON THIS 8<sup>th</sup> DAY OF MAY, 2018.**

**CITY OF SAND POINT**

\_\_\_\_\_  
Glen Gardner Jr., Mayor

**ATTEST:**

\_\_\_\_\_  
Shannon Sommer, City Clerk



# OLD BUSINESS

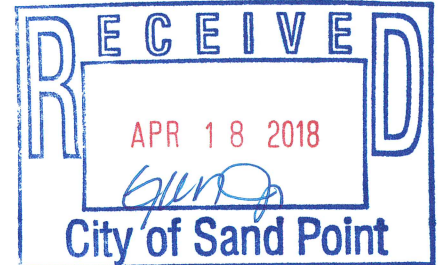
# NEW BUSINESS



QAGAN TAYAGUNGIN TRIBE  
P.O. BOX 447  
SAND POINT, ALASKA 99661  
PHONE (907) 383-5616  
FAX (907) 383-5814

City of Sand Point  
Attn: Mayor Glen Gardner Jr.  
P.O. Box 249  
Sand Point, Alaska 99661

April 17, 2018



Dear Mayor Gardner and Council Members,

Aang Aang! It's that time of year again to start preparing for our Annual Culture Camp. We will be celebrating nineteen years of having Culture Camp in Sand Point this year. The camp dates for this year are July 16 – 26, 2018.

Every year the Qagan Tayagungin Tribe has worked cooperatively with the US Fish & Wildlife Service, The Aleut Corporation, Unga Tribe, Shumagin Corporation, Aleutians East Borough, City of Sand Point, Trident Seafood's, Peter Pan Seafood's, Eastern Aleutian Tribes, Pauloff Harbor Tribe, Aleutian Housing Authority, Aleutian/Pribilof Island Association, as well as other businesses and donations from community members to provide funding each year for Culture Camp so we can provide our Unangan youth and community members with a cultural education.

Last year we had over 75 students from kindergarten through twelfth grade, and about 35 adults participate in cultural activities. It takes a considerable amount of funding to provide camp every year. We hope you will continue to generously support the Sand Point Culture Camp with a donation of \$7,000 which we can apply to expenses for camp.

Thank you for your time and support for the Sand Point Culture Camp.

Sincerely,

A blue ink handwritten signature that appears to be "Tiffany Jackson".

Tiffany Jackson  
Executive Director

# FY19 HEALTH INSURANCE RENEWAL

# Memo

**To:** Mayor Gardner  
**From:** Jordan Keeler, Administrator  
**cc:** City Council  
**Date:** May 2, 2018  
**Re:** Health insurance renewals

---

Our insurance broker Doug Brown sent me Premera Blue Cross Blue Shield plan renewal information this week for coverage in FY19. The attached rate sheet shows a 12% increase from last year's premiums with the dental option remaining the same price. While this is less than ideal, we are looking at smaller increase than other entities plus we remain grandfathered in to our current plan; leaving it would be more expensive with fewer benefits if we went with a different plan. Also of note, we are exempted from the 50 person minimum required that was added to this year's qualifications. This is important as the City would not meet that requirement, regardless of employees who choose to opt-out. Last but not least, employees will have the option to opt-out.

Doug and I recommend approval of the plan.



# Alaska Political Subdivision

Designed with you in mind

Premera Blue Cross Blue Shield of Alaska is pleased to offer a product portfolio called Alaska Political Subdivision (APS) that features great savings, service, and flexibility.

## What it means to belong

### **Savings you can count on**

Our network is the largest in the state, and our providers have contracts with Premera to help keep the total cost of care low for our customers.

### **Service you can trust**

We offer innovative programs that make a difference. These include:

- **Elective Procedure Travel:** A program designed to help Premera customers save money while providing a positive health outcome.
- **Premera Pulse:** A pro-active member engagement texting tool resulting in a more efficient and positive healthcare experience.

### **Flexibility that matters**

Choice is a good thing. The APS product portfolio includes several product options, including life insurance, so you can find the coverage that works best for your company.

## Interested in learning more?

There are certain underwriting guidelines for enrollment eligibility. To learn more, talk with your producer or Premera account representative today.

The APS product portfolio features:

- Benefits that are similar to organizations of your size and industry
- Low out-of-pocket member costs
- Access to high-quality providers across the nation
- A domestic medical travel benefit
- Life insurance coverage options

## New business underwriting rules effective July 1, 2018

- Group is not ERISA eligible. They are a Government or Public Plan. (*this will be on an internal list – not on the broker list*)
- Broker commission is paid at 5% of medical, pharmacy, and vision.
- Groups cannot make any plan changes off-anniversary.
- Groups can join APS off the July 1, 2018, anniversary.
- Groups can elect up to two plans with a deductible spread of no more than \$3,000. Heritage Plus and Heritage Select dual options are not allowed. GF plan and NGF plan dual options are not allowed.
- Groups must have at least 51+ on payroll to sign up.
- Groups will be assigned a risk level by Underwriting. Rates will be issued by Underwriting. Risk level is based on risk bucketing dependent upon demographic, area, industry, size and other approved rating factor and may be changed at any subsequent renewal effective date.
- Groups must be a public entity (Municipality, School District, or other Political Subdivision) of the State of Alaska.
- Groups will be subject to the same eligibility, contribution and participation requirements as the other groups within the pool.
- Groups will not receive experience/demographic/utilization data once enrolled within the Pool.
- The Alaska Political Subdivision renewal is subject to the Alaska Department of Insurance rate testing. This is performed by our Actuarial department and included within the renewal projection.

## Grandfathered Tier 2 Renewal Rates effective July 1, 2018 – June 30, 2019

**Group Name:** City of Sand Point 9000939

Option	Plan Design	Employee only	Employee + Spouse	Employee, Spouse + Child	Employee + Child(ren)	
GF- Heritage Select Envoy \$1500	Heritage Select \$1500/20%/\$4000 <b>OV co-pay \$25</b> RX: <b>Retail \$10/\$20/\$40; Mail \$20/\$40/\$80</b> Vision 1 exam per calendar year Hearing – covered under Medical	1151.64	2645.78	3683.52	2189.38	<input type="checkbox"/>
Dental A	\$1500 Annual maximum PCY- (OPTIONAL) Preventive – 100%, Basic – 80%, Major – 50%	51.57	112.04	156.20	95.73	<input type="checkbox"/>
NGF Heritage Plus \$500	Heritage Plus \$500/20%/\$2250 – <b>OV co-pay \$35</b> RX: <b>Retail \$20/\$40/\$80;</b> <b>Mail \$50/\$100/\$200</b> Vision 1 exam per calendar year Hearing – Covered under Medical	1212.70	2786.23	3876.74	2303.21	<input type="checkbox"/>
NGF Heritage Plus \$750	Heritage Plus \$750/20%/\$3000 – <b>OV co-pay \$35</b> RX: <b>Retail \$20/\$40/\$80;</b> <b>Mail \$50/\$100/\$200</b> Vision 1 exam per calendar year Hearing – Covered under Medical	1167.38	2682.11	3731.87	2217.15	<input type="checkbox"/>
NGF Heritage Plus \$1,500	Heritage Plus \$1500/20%/\$4000 – <b>OV co-pay \$35</b> RX: <b>Retail \$20/\$40/\$80; Mail \$50/\$100/\$200</b> Vision 1 exam per calendar year Hearing – covered under Medical	1089.44	2503.02	3482.69	2069.11	<input type="checkbox"/>
NGF Heritage Plus \$3,000	Heritage Plus \$3000/20%/\$5000 – <b>OV co-pay \$35</b> RX: <b>Retail \$20/\$40/\$80; Mail \$50/\$100/\$200</b> Vision 1 exam per calendar year Hearing – covered under Medical	912.95	2097.57	2918.53	1733.94	
NGF Heritage Plus \$4,000 Essential s Rx	Heritage Plus \$4000/20%/\$6000 – <b>OV co-pay \$40</b> Rx: <b>Retail \$15/\$30/\$50/30%;</b> <b>Mail \$37.5/\$75/\$125/30%</b> Vision 1 exam per calendar year Hearing- covered under medical	868.28	1994.93	2775.72	1649.08	
NGF Heritage Select \$500	Heritage Select \$500/20%/\$2500 – <b>OV co-pay \$35</b> RX: <b>Retail \$20/\$40/\$80; Mail \$50/\$100/\$200</b> Vision 1 exam per calendar year Hearing – Covered under Medical	1274.33	2927.83	4073.76	2420.27	
NGF Heritage Select \$3,000	Heritage Select \$3000/20%/\$5000 – <b>OV co-pay \$35</b> RX: Retail \$20/\$40/\$80; Mail \$50/\$100/\$200 Vision 1 exam per calendar year Hearing – covered under Medical	955.54	2195.50	3054.74	1814.76	
NGF Heritage	Heritage Plus HSA Aggregate \$3000/20%/\$6000	897.28	2061.56	2868.44	1704.18	



NGF Plus HSA \$3,000 AGG	Vision 1 exam per calendar year Hearing- covered under medical plan					
NGF Heritage Plus \$5,000 Essentials Rx	Heritage Plus \$5000/20%/\$7150 – <b>OV co-pay \$40</b> Rx: <b>Retail \$15/\$30/\$50/30%;</b> <b>Mail \$37.5/\$75/\$125/30%</b> Vision 1 exam per calendar year Hearing- covered under medical plan	822.97	1890.81	2630.85	1563.02	
Dental B	\$2000 Annual maximum PCY- (OPTIONAL) Preventive – 100%, Basic – 80%, Major – 50% Ortho - \$1000 LTM @50%	\$51.57	\$112.04	\$156.20	\$95.73	<input type="checkbox"/>
		\$61.74	\$125.85	\$172.67	\$108.57	<input type="checkbox"/>

Please make your medical selection and dental option and return this signed form with group renewals by June 15, 2018.

Dental is **not** required as bundled package with medical. If you do not select dental benefits, they will terminate as of June 30, 2018.

Accepted by:

Signature/Print name \_\_\_\_\_ Date \_\_\_\_\_

Group Benefit Administrator: \_\_\_\_\_ Title: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

In order to comply with these accounting requirements, we need you to provide the average number of employees\* that were employed during the 2017 calendar year in the space below. This information won't be used to change your eligibility requirements.

**\*The employee count should include all full-time, part-time and seasonal employees, union employees, employees from any affiliated companies, partners, business owners, corporate officers, and employees who work outside the State of Alaska. Do NOT include contracted 1099 individuals in your count.**

Average Number of Employees on Payroll: \_\_\_\_\_  
Will group allow Domestic Partners on plan:  Yes  No

Group's Probationary period:  First Day of Employment  First of Month Following  First day follow probationary period of  30 days  60 days (Healthcare reform now requires 90 days or less)

Note: Minimum employer contribution is 75%; no minimum dependent contribution. At least 75% participation required.  
Contribution: \_\_\_\_\_ % Emp \_\_\_\_\_ % Dep Number of eligible EE's \_\_\_\_\_ Number enrolled \_\_\_\_\_

# PUBLIC COMMENTS

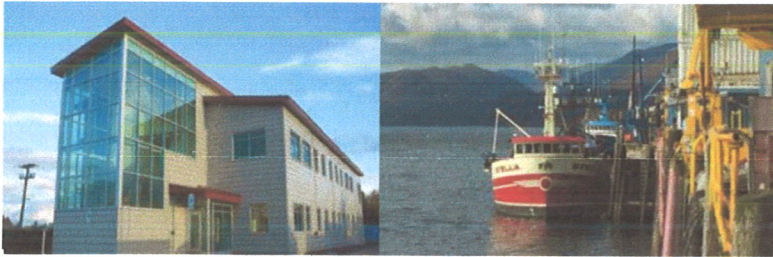
# COUNCIL COMMENTS

# ADJOURNMENT

**FYI**

# Let's Fuel Development through Efficiency & Investment

Southwest Alaska Municipal Conference is working with partners to offer low-cost energy audits for small businesses in Southwest Alaska.



## Benefits of Efficiency Upgrades in Your Building or Vessel

- + Improved heating, air circulation & more
- + Lower maintenance & operation costs
- + Increased value of the property
- + Reduced risk from fuel price hikes

= **Opportunities to invest in  
your business and community**

## Who's eligible for USDA-funded low- cost energy audits?

Small businesses & commercial fishing vessels in the Aleutians, Bristol Bay, and Kodiak regions.

**Not a small business,  
but interested in a low-  
cost audit? Contact us!**

### For more on cost & eligibility:

**email** [energy@swamc.org](mailto:energy@swamc.org)

**call** Jamie Hansen at 450-2461 or Laura Vaught at 562-7380

**visit** [www.southwestakenergy.org/energy-audits/](http://www.southwestakenergy.org/energy-audits/)



Energy Audits of Alaska 

 Information Insights  
vision + creativity = solutions

# ENERGY AUDITS

## Your 1<sup>st</sup> Step to Efficiency

### Register for an energy audit:

- 1) Ask other businesses in your community to apply (at least 3 buildings needed per community).
- 2) Fill out the registration form (1 per building) and send to [energy@swamc.org](mailto:energy@swamc.org).
- 3) Submit 2 years of monthly fuel and electricity consumption to [energy@swamc.org](mailto:energy@swamc.org).
- 4) Participate in a pre-audit meeting via telephone.

### What is in an energy audit?

#### Walkthrough (Level 1):

List of low & no cost improvements to make now and efficiency measures to pursue later for more savings.

**How to Use:** Identify efficiency projects

**Level 2:** Detailed building survey provides Level 1 info plus expected savings & costs for energy efficiency measures.

**How to Use:** Prioritize efficiency retrofits & line up funding.

#### Fishing Vessel:

Detailed analysis of vessel operations from refrigeration to propulsion loads.

**How to Use:** Prioritize efficiency retrofits & line up funding.

**Custom:** Detailed analysis of capital intensive improvements. Owner requests area of focus – refrigeration, HVAC, etc.

**How to Use:** Line up funding.

### How much does an audit cost?

AUDIT TYPE	Level 1	Level 2	AUDIT TYPE	Fishing Vessels	Custom
Building Size	Owner cost (75% savings)	Owner cost (60% savings)	Complexity of Systems	Owner cost (75% savings)	Owner cost (50% savings)
Up to 3,000 ft <sup>2</sup>	\$150	\$800*	Low	\$500*	\$1,000*
Up to 6,000 ft <sup>2</sup>	\$225	\$1,200*	Medium	\$625*	\$2,000*
Up to 10,000 ft <sup>2</sup>	\$300	\$1,600*	High	\$750*	\$3,000*
Up to 20,000 ft <sup>2</sup>	\$400	\$2,800*	*Costs are for reference only.		
Up to 30,000 ft <sup>2</sup>	\$525	\$3,600*	Email for quotes ( <a href="mailto:energy@swamc.org">energy@swamc.org</a> ).		

### Next step? Fund & Act on Retrofits!

Apply for the USDA REAP grant. It covers 25% of energy efficiency retrofits for small businesses!  
Email [energy@swamc.org](mailto:energy@swamc.org) for more info.