

City of Sand Point Council Meeting



Workshop: Tuesday, September 10, 2019 – 2:00 p.m.

Meeting: Tuesday, September 10, 2019 – 7:00 p.m.

CALL TO ORDER

ROLL CALL

CITY OF SAND POINT

(packet will be available on website September 6,
2019 www.sandpointak.com.)



MAYOR

Mayor Glen Gardner Jr. - Office Exp. 2020

COUNCIL MEMBERS

Danny Cumberlidge	Seat A - Exp. 2019
Allan Starnes	Seat B - Exp. 2020
Shirley Brown	Seat C - Exp. 2019
Jack Foster Jr.	Seat D - Exp. 2020
Marita Gundersen	Seat E - Exp. 2021
Emil Mobeck	Seat F - Exp. 2021

SAND POINT CITY COUNCIL MEETING AGENDA CITY CHAMBERS

Regular Meeting

Tuesday, September 10, 2019 7:00 pm

CALL TO ORDER ROLL CALL APPROVAL OF AGENDA

CONSENT AGENDA:

1. Minutes: Minutes of Regular Meeting on August 13, 2019

REPORTS:

1. Finance Officer
2. Administrator
3. DPS Police Chief
4. Public Works Manager
5. Harbor Master
6. Student Representative

HEARINGS, ORDINANCES AND RESOLUTIONS:

1. Ordinance 2019-06: Council Compensation – 2nd Reading
2. Resolution 19-02: Appointing Election Judges

OLD BUSINESS:

NEW BUSINESS:

1. Confirmation of Harbor Master Hire

PUBLIC COMMENTS COUNCIL COMMENTS ADJOURNMENT

THERE IS A WORKSHOP FOR THIS MEETING AT 2 P.M. – SAME DAY IN CITY CHAMBERS

POSTED: 09/04/19

CALL TO ORDER:

The regular meeting of the Sand Point City Council was held Tuesday, August 13, 2019 in the Sand Point Council Chambers. Mayor Glen Gardner Jr. called the meeting to order at 7:00 p.m.

ROLL CALL:

Glen Gardner Jr.	Mayor	Present
Danny Cumberlidge	Seat A	Present
Allan Starnes	Seat B	Present via teleconference
Shirley Brown	Seat C	Present
Jack Foster Jr.	Seat D	Absent - excused
Marita Gundersen	Seat E	Present
Emil Mobeck	Seat F	Present

A quorum was established.

Staff in attendance:

- Jordan Keeler, Administrator
- Shannon Sommer, City Clerk
- Krista Galvin, Finance Officer
- Jeremy Krone, Interim Harbor Master
- Brent Nierman, Police Sergeant

APPROVAL OF AGENDA:

Mayor Glen Gardner Jr. requested a motion to approve the agenda.

MOTION: Councilperson Emil Mobeck made a motion to approve the agenda with the addition of #4 under New Business, Building Permit: Trident Seafood Corporation.

SECOND: Councilperson Marita Gundersen seconded the motion.

VOTE: Motion passed unanimously.

APPROVAL OF CONSENT AGENDA:

1. Minutes of the July 9, 2019 Regular Meeting.

MOTION: Councilperson Shirley Brown made a motion to adopt the Minutes of July 9, 2019 Regular Meeting.

SECOND: Councilperson Emil Mobeck seconded the motion.

VOTE: Motion passed unanimously.

REPORTS:

Finance Officer - Krista Galvin

Finance Officer Krista Galvin reported for the month of June 2019 Raw Fish Tax was \$89,711.60 and Sales Tax was \$78,409.44. Audit prep will begin at the end of the month and the audit will take place at the end of October.

Administrator – Jordan Keeler

Administrator Jordan Keeler reported June fish tax came in well under the 5-year average. The final state budget has not been finalized yet, as of now there are no direct funding cuts including the community revenue sharing. ANTHC did receive \$600,000 for sewer funding. PCE funding has been restored. The harbor camera contractor will be here August 21-24. The annual Alaska Municipal League and affiliate meetings will be held November 18-22 in Anchorage and the Pacific Marine Expo is November 21-23 in Seattle. Administrator Keeler recommended the council think about who will be attending what.

Councilperson Mobeck asked Administrator Keeler if the new camera system will cover the new harbor. Administrator Keeler replied no.

Mayor – Glen Gardner Jr.

Mayor Gardner thanked Pauloff Harbor Tribe for their hard work with the tire project.

DPS Police Sergeant – Brent Nierman

DPS Police Sergeant Brent Nierman read a note from Chief Hal Henning: Calls are up as usual for the summer. The equipment has been ordered for the Voice Over IP (VOIP) radio system and hopes to get it installed and running for the beta test around the middle to end of September, all agreements have been signed by EATS and ProComm. Officer Chandler continues to work with the company who oversees the Tsunami Siren Equipment to get it back up and running from a software malfunction in the new computer. Police Administrative and EMS Chief Denise Mobeck celebrated 5 years with the department, they will present her with a 5-year pin. They thanked her for her dedication and services to the citizens of Sand Point. The department would like to get council approval to utilize up to \$5,000 from the Drug Forfeiture Fund to start a Crime Stoppers program which would allow the department to offer a monetary reward to someone for information leading to the arrest for an unsolved crime.

Councilperson Mobeck asked Sergeant Nierman if the fund would help with cold cases or drug cases. Sergeant Nierman replied that would be up to administration to decide. For example, if they did open a cold case, they would notify the public and put a reward for x amount of dollars for a conviction in that certain case.

Public Works Director - David Stokes

Public Works Director David Stokes reported they hauled 30 junk vehicles to the shop to be drained of oils. They changed the radiator in the Gehl. They changed the hub bearing on the skid-steer. They patched asphalt. They serviced the trash truck and replaced a spool valve. They repaired the sight glass on the road sweeper. They graded the Peter Pan Seafoods lot. They did foundation prep work for Aleutian Housing Authority. They swept roads numerous times. They took a vehicle off the side of the road at the landfill. They serviced the police Tahoe and Bobcat 325. They put new tires on the building maintenance vehicle.

Landfill

They cleaned up around the landfill. They serviced the skid-steer and incinerator. They cleaned up around dumpsters.

Recycling

The recycling center is running well.

Water and Sewer

They fixed a broken water line in the harbor. They finished a PRV vault. They turned off delinquent water lines, and installed water shut offs. They changed a water hydrant at the Shumagin Corporation lot.

Administrator Keeler stated Water/Sewer Operator Dylan Jacobsen has passed all four of his provisional certifications. Councilperson Mobeck asked Public Works Director Stokes if the department was finding any more vehicles in the backtrails. Public Works Director Stokes replied no they have not, they are trying to get as many vehicles as possible and there will be a backtrails site cleanup with the government, they want the department to remove garbage vehicles. Councilperson Mobeck thanked the crew for getting under the vehicles and excavators for removing oils.

Interim Harbor Master – Jeremy Krone

Interim Harbor Master Jeremy Krone reported all is going good at the harbor. Boats are steady fishing; some boats have returned early to haul out their boats for winter storage. Harbor day crew is finally at full capacity and working on maintenance on the machinery. They received their floor dry and the oil bin is looking better. The crew is working on getting a handle on the garbage and bathroom messes. The dock project is in full swing. The Coast Guard cutter was in the harbor and stayed a little longer than expected.

HEARINGS, ORDINANCES, AND RESOLUTIONS:

1. Ordinance 2019-06: Council Compensation

Administrator Keeler stated if this ordinance was adopted it would approve per councilperson a \$500 stipend per meeting either in-person or telephonically, since losing the health insurance option. The benefit effective date would be retroactive to July 1, 2019.

MOTION: Councilperson Emil Mobeck made a motion to put Ordinance 2019-06: Council Compensation on the floor for 1st Reading.

SECOND: Councilperson Marita Gundersen seconded the motion.

VOTE: Motion passed unanimously.

OLD BUSINESS: None.

NEW BUSINESS:

1. Silver Salmon Derby Donation Request

MOTION: Councilperson Marita Gundersen made a motion to donate \$800 to the Silver Salmon Derby Donation Request.

SECOND: Councilperson Emil Mobeck seconded the motion.

VOTE: Motion passed unanimously.

2. Leave Donation

Administrator Keeler stated the leave donation would allow city employees to donate a portion of their sick leave to someone who is out of sick leave. You can donate no more than 30 days, if you donate you still need to have 10 days of leave left. There are 2 scenarios, authorized leave or a death of a family member, the payout rate is made at the payrate of the donor not the recipient. It will be added to the Personnel Policies and Procedures Manual.

3. State of Alaska MOA

The council declined the State of Alaska MOA for 139 operations. Mayor Gardner suggested the State to look to Ravn.

4. Building Permit: Trident Seafoods Corporation

MOTION: Councilperson Emil Mobeck made a motion to approve the Building Permit: Trident Seafoods Corporation.

SECOND: Councilperson Danny Cumberlidge seconded the motion.

VOTE: Motion passed unanimously.

PUBLIC COMMENTS: None.

COUNCIL COMMENTS:

Councilperson Mobeck commented Building Maintenance Ken Spjut has been doing a good job mowing the lawns, Public Works Director Stokes and department getting summer maintenance done and nice to see the harbor is fully staffed and getting ready for winter. Mayor Gardner commented the alders are getting out of hand again and Building Maintenance Spjut will take care of the situation once the leaves are gone.

ADJOURNMENT:

MOTION: Councilperson Emil Mobeck made a motion to adjourn.

SECOND: Councilperson Danny Cumberlidge seconded the motion.

The meeting adjourned at 7:31 p.m.

Glen Gardner Jr., Mayor

ATTEST:

Shannon Sommer, City Clerk

REPORTS

**City of Sand Point
Raw Fish Tax Revenue**

	<u>FY15</u>	<u>FY16</u>	<u>FY17</u>	<u>FY18</u>	<u>FY19</u>	<u>FY20</u>
July	121,976.31	110,509.71	129,882.77	142,500.10	83,040.24	81,992.40
August	48,575.15	94,822.69	42,576.34	139,542.35	48,290.30	
September	64,362.76	62,297.79	63,622.18	37,427.07	49,496.61	
October	32,213.32	76,878.70	59,854.60	32,201.69	46,261.99	
November	7,214.11	3,770.50	6,757.09	10,083.69	4,963.48	
December	372.97	735.79	-	515.28	74.67	
January	25,670.23	21,798.52	8,015.18	3,836.52	12,558.77	
February	37,309.68	47,098.16	47,058.04	27,529.30	24,948.95	
March	88,220.14	69,354.74	95,569.42	45,022.21	82,916.26	
April	15,613.35	23,493.50	5,984.43	58,469.24	13,561.22	
May	25,246.23	16,091.74	20,790.33	24,240.36	8,025.95	
June	68,319.25	78,884.08	109,955.05	58,431.26	89,711.60	-
Total	535,093.50	605,735.92	590,065.43	579,799.07	463,850.04	81,992.40

Sales Tax Revenue

	<u>FY15</u>	<u>FY16</u>	<u>FY17</u>	<u>FY18</u>	<u>FY19</u>	<u>FY20</u>
July	104,201.30	88,780.27	75,255.42	79,691.25	92,628.52	88,102.92
August	88,102.34	92,491.15	64,147.25	77,015.98	65,979.46	
September	116,436.20	95,569.47	80,332.82	66,935.45	71,697.10	
October	81,510.79	71,821.64	62,727.84	34,186.58	58,219.29	
November	43,535.59	35,841.10	36,741.45	49,870.42	46,835.09	
December	44,980.97	48,357.80	37,647.73	31,235.26	39,642.29	
January	66,575.33	60,942.89	58,373.49	39,387.33	44,528.74	
February	69,895.86	60,702.43	59,618.34	45,302.69	41,619.24	
March	105,731.28	81,364.98	77,700.11	81,890.02	75,803.84	
April	58,562.79	53,394.08	52,535.54	45,633.53	49,639.45	
May	52,976.00	44,528.77	45,569.00	46,470.55	61,719.51	
June	96,824.06	80,350.37	78,996.36	81,316.23	93,332.26	-
Total	929,332.51	814,144.95	729,645.35	678,935.29	741,644.79	88,102.92
			TDX Fines	(150,000.00)		
				528,935.29		

City of Sand Point
Bank Balance

Date		Balance	
Bank	End of July		Date
Key Bank	2,214,966.20		9/5/2019
Wells Fargo - General	118,458.99	270,986.84	
Wells Fargo - Bingo Fund	68,416.62	78,597.96	
Wells Fargo - Silver Salmon Fund	20,708.74	28,581.04	
Wells Fargo - PD Forfeiture	33,093.65	33,093.65	
Charles Schwab	535,590.38	538,224.64	

CITY OF SAND POINT
***Expenditure Guideline-No Enc Sum©**

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Current Period: JULY 19-20

	19-20 YTD Budget	19-20 YTD Amt	JULY MTD Amt	19-20 YTD Balance	% of YTD
GENERAL FUND					
LEGISLATIVE	\$140,200.00	\$4,073.36	\$4,073.36	\$136,126.64	2.91%
ADMINISTRATION	\$1,008,330.00	\$216,312.97	\$216,312.97	\$792,017.03	21.45%
PARKS AND RECREATION	\$25,000.00	\$1,574.92	\$1,574.92	\$23,425.08	6.30%
PUBLIC SAFETY	\$699,753.00	\$44,161.14	\$44,161.14	\$655,591.86	6.31%
PUBLIC WORKS	\$720,500.00	\$29,736.88	\$29,736.88	\$690,763.12	4.13%
FACILITIES	\$284,650.00	\$16,773.27	\$16,773.27	\$267,876.73	5.89%
<i>Total GENERAL FUND</i>	<u>\$2,878,433.00</u>	<u>\$312,632.54</u>	<u>\$312,632.54</u>	<u>\$2,565,800.46</u>	<u>10.86%</u>
BINGO FUND					
ADMINISTRATION	\$574,350.00	\$62,110.58	\$62,110.58	\$512,239.42	10.81%
<i>Total BINGO FUND</i>	<u>\$574,350.00</u>	<u>\$62,110.58</u>	<u>\$62,110.58</u>	<u>\$512,239.42</u>	<u>10.81%</u>
SILVER SALMON DERBY					
FIRE	\$32,504.00	\$8,985.58	\$8,985.58	\$23,518.42	27.64%
<i>Total SILVER SALMON DERBY</i>	<u>\$32,504.00</u>	<u>\$8,985.58</u>	<u>\$8,985.58</u>	<u>\$23,518.42</u>	<u>27.64%</u>
CLINIC OPERATIONS/MAINTENANCE					
ADMINISTRATION	\$62,412.00	\$0.00	\$0.00	\$62,412.00	0.00%
<i>Total CLINIC OPERATIONS/MAINTENANCE</i>	<u>\$62,412.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$62,412.00</u>	<u>0.00%</u>
WATER/SEWER OPERATIONS					
WATER/SEWER	\$281,500.00	\$13,586.96	\$13,586.96	\$267,913.04	4.83%
<i>Total WATER/SEWER OPERATIONS</i>	<u>\$281,500.00</u>	<u>\$13,586.96</u>	<u>\$13,586.96</u>	<u>\$267,913.04</u>	<u>4.83%</u>
HARBOR/PORT OPERATIONS					
HARBOR	\$612,500.00	\$74,164.94	\$74,164.94	\$538,335.06	12.11%
<i>Total HARBOR/PORT OPERATIONS</i>	<u>\$612,500.00</u>	<u>\$74,164.94</u>	<u>\$74,164.94</u>	<u>\$538,335.06</u>	<u>12.11%</u>
REFUSE COLLECTION					
PUBLIC WORKS	\$159,650.00	\$9,844.19	\$9,844.19	\$149,805.81	6.17%
<i>Total REFUSE COLLECTION</i>	<u>\$159,650.00</u>	<u>\$9,844.19</u>	<u>\$9,844.19</u>	<u>\$149,805.81</u>	<u>6.17%</u>
Report Total	\$4,601,349.00	\$481,324.79	\$481,324.79	\$4,120,024.21	10.46%

CITY OF SAND POINT
***Revenue Guideline-Alt Code©**

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Current Period: JULY 19-20

		19-20	19-20	JULY	19-20	% of
		YTD Budget	YTD Amt	MTD Amt	YTD Balance	YTD
GENERAL FUND						
Active	R 01-200 CAPITAL GAIN / LOSS	\$0.00	\$1,148.21	\$1,148.21	-\$1,148.21	0.00%
Active	R 01-201 INTEREST INCOME	\$20,000.00	\$5,068.31	\$5,068.31	\$14,931.69	25.34%
Active	R 01-202 FINES AND PENALTYS	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
Active	R 01-203 OTHER REVENUE	\$5,000.00	\$42.79	\$42.79	\$4,957.21	0.86%
Active	R 01-205 4% SALES TAX	\$600,000.00	\$93,332.26	\$93,332.26	\$506,667.74	15.56%
Active	R 01-213 RAW FISH TAX	\$400,000.00	\$89,711.60	\$89,711.60	\$310,288.40	22.43%
Active	R 01-214 FINE-LATE SALES TAX	\$5,000.00	\$2.43	\$2.43	\$4,997.57	0.05%
Active	R 01-217 7% B & B Tax	\$14,000.00	\$1,392.56	\$1,392.56	\$12,607.44	9.95%
Active	R 01-225 PAYMENT IN LIEU OF TAX	\$150,000.00	\$0.00	\$0.00	\$150,000.00	0.00%
Active	R 01-233 BUSINESS LIC. FEE	\$4,000.00	\$150.00	\$150.00	\$3,850.00	3.75%
Active	R 01-234 SB 46 PERS RELIEF	\$40,000.00	\$0.00	\$0.00	\$40,000.00	0.00%
Active	R 01-238 ANCHORAGE OFFICE	\$15,000.00	\$0.00	\$0.00	\$15,000.00	0.00%
Active	R 01-244 JAG GRANT REVENUE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 01-250 STATE REVENUE SHARIN	\$90,000.00	\$0.00	\$0.00	\$90,000.00	0.00%
Active	R 01-256 REVENUE--STATE OF ALA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 01-257 REVENUE--FEDERAL GOV	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 01-258 REVENUE--ALEUTIANS EA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 01-260 STATE LIQUOR SHARE TA	\$3,500.00	\$0.00	\$0.00	\$3,500.00	0.00%
Active	R 01-265 SOA DOCCED SHARED FIS	\$44,000.00	\$0.00	\$0.00	\$44,000.00	0.00%
Active	R 01-266 SOA DOR FISH BUS SHAR	\$275,000.00	\$0.00	\$0.00	\$275,000.00	0.00%
Active	R 01-285 EQUIPMENT RENTAL	\$47,000.00	\$5,854.48	\$5,854.48	\$41,145.52	12.46%
Active	R 01-290 AK HIDTA PROGRAM	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 01-291 BUILDING RENTALS	\$140,000.00	\$11,514.50	\$11,514.50	\$128,485.50	8.22%
Active	R 01-293 LIBRARY GRANT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 01-296 PD FORFEITURES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 01-297 POLICE MISC REVENUE	\$0.00	\$50.00	\$50.00	-\$50.00	0.00%
Active	R 01-298 EMS MISC REVENUE	\$15,000.00	\$2,144.00	\$2,144.00	\$12,856.00	14.29%
Active	R 01-990 F/V DESTINATION SWEAT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	Total	\$1,868,500.00	\$210,411.14	\$210,411.14	\$1,658,088.86	11.26%
	Total GENERAL FUND	\$1,868,500.00	\$210,411.14	\$210,411.14	\$1,658,088.86	11.26%
BINGO FUND						
Active	R 02-203 OTHER REVENUE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 02-294 BINGO REVENUE	\$45,000.00	\$1,830.00	\$1,830.00	\$43,170.00	4.07%
Active	R 02-295 PULL TAB REVENUE	\$525,000.00	\$68,160.00	\$68,160.00	\$456,840.00	12.98%
	Total	\$570,000.00	\$69,990.00	\$69,990.00	\$500,010.00	12.28%
	Total BINGO FUND	\$570,000.00	\$69,990.00	\$69,990.00	\$500,010.00	12.28%
SILVER SALMON DERBY						
Active	R 03-230 DONATIONS	\$3,250.00	\$0.00	\$0.00	\$3,250.00	0.00%
Active	R 03-292 SILVER SALMON DERBY	\$26,384.00	\$0.00	\$0.00	\$26,384.00	0.00%
	Total	\$29,634.00	\$0.00	\$0.00	\$29,634.00	0.00%
	Total SILVER SALMON DERBY	\$29,634.00	\$0.00	\$0.00	\$29,634.00	0.00%
CLINIC OPERATIONS/MAINTENANCE						
Active	R 10-257 REVENUE--FEDERAL GOV	\$307,410.00	\$2,731.39	\$2,731.39	\$304,678.61	0.89%
	Total	\$307,410.00	\$2,731.39	\$2,731.39	\$304,678.61	0.89%
	Total CLINIC OPERATIONS/MAINTENANCE	\$307,410.00	\$2,731.39	\$2,731.39	\$304,678.61	0.89%
ROCK CRUSHER ENTERPRISE FUND						

CITY OF SAND POINT
***Revenue Guideline-Alt Code©**

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Current Period: JULY 19-20

		19-20	19-20	JULY	19-20	% of
		YTD Budget	YTD Amt	MTD Amt	YTD Balance	YTD
Active	R 58-207 GRAVEL SALES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total		<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>0.00%</u>
Total ROCK CRUSHER ENTERPRISE FUND		<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>0.00%</u>
WATER/SEWER OPERATIONS						
Active	R 61-202 FINES AND PENALTYS	\$1,000.00	\$78.58	\$78.58	\$921.42	7.86%
Active	R 61-206 WATER/SEWER REVENUE	\$220,000.00	\$11,228.32	\$11,228.32	\$208,771.68	5.10%
Active	R 61-234 SB 46 PERS RELIEF	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 61-235 TRANSFER IN	\$60,500.00	\$0.00	\$0.00	\$60,500.00	0.00%
Active	R 61-243 USDA GRANT REVENUE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 61-270 ON BEHALF REVENUE PE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total		<u>\$281,500.00</u>	<u>\$11,306.90</u>	<u>\$11,306.90</u>	<u>\$270,193.10</u>	<u>4.02%</u>
Total WATER/SEWER OPERATIONS		<u>\$281,500.00</u>	<u>\$11,306.90</u>	<u>\$11,306.90</u>	<u>\$270,193.10</u>	<u>4.02%</u>
HARBOR/PORT OPERATIONS						
Active	R 62-201 INTEREST INCOME	\$5,000.00	\$53.69	\$53.69	\$4,946.31	1.07%
Active	R 62-203 OTHER REVENUE	\$10,000.00	\$0.00	\$0.00	\$10,000.00	0.00%
Active	R 62-210 HARBOR/MOORAGE	\$280,000.00	\$3,195.91	\$3,195.91	\$276,804.09	1.14%
Active	R 62-211 HARBOR/TRAVELLIFT	\$110,000.00	\$5,771.86	\$5,771.86	\$104,228.14	5.25%
Active	R 62-212 BOAT HARBOR/RENTS	\$85,000.00	\$8,290.70	\$8,290.70	\$76,709.30	9.75%
Active	R 62-215 HARBOR/WHARFAGE	\$95,000.00	\$1,659.12	\$1,659.12	\$93,340.88	1.75%
Active	R 62-219 HARBOR ELEC SERVICE F	\$8,000.00	\$403.39	\$403.39	\$7,596.61	5.04%
Active	R 62-220 HARBOR/ELEC DEPOSIT	\$1,100.00	\$0.00	\$0.00	\$1,100.00	0.00%
Active	R 62-221 HARBOR/VAN STORAGE	\$20,000.00	\$0.00	\$0.00	\$20,000.00	0.00%
Active	R 62-222 HARBOR/STALL ELECTRIC	\$30,000.00	\$3,015.87	\$3,015.87	\$26,984.13	10.05%
Active	R 62-223 HARBOR/ELECTRICITY	\$4,000.00	\$235.00	\$235.00	\$3,765.00	5.88%
Active	R 62-224 GEARSHED LOCKER RENT	\$15,000.00	\$0.00	\$0.00	\$15,000.00	0.00%
Active	R 62-234 SB 46 PERS RELIEF	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 62-235 TRANSFER IN	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 62-237 HARBOR STORAGE	\$2,500.00	\$0.00	\$0.00	\$2,500.00	0.00%
Active	R 62-270 ON BEHALF REVENUE PE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 62-285 EQUIPMENT RENTAL	\$40,000.00	\$1,632.74	\$1,632.74	\$38,367.26	4.08%
Total		<u>\$705,600.00</u>	<u>\$24,258.28</u>	<u>\$24,258.28</u>	<u>\$681,341.72</u>	<u>3.44%</u>
Total HARBOR/PORT OPERATIONS		<u>\$705,600.00</u>	<u>\$24,258.28</u>	<u>\$24,258.28</u>	<u>\$681,341.72</u>	<u>3.44%</u>
REFUSE COLLECTION						
Active	R 65-202 FINES AND PENALTYS	\$1,500.00	\$31.48	\$31.48	\$1,468.52	2.10%
Active	R 65-204 REFUSE COLLECTION	\$146,000.00	\$6,861.76	\$6,861.76	\$139,138.24	4.70%
Active	R 65-234 SB 46 PERS RELIEF	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 65-235 TRANSFER IN	\$12,150.00	\$0.00	\$0.00	\$12,150.00	0.00%
Active	R 65-270 ON BEHALF REVENUE PE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total		<u>\$159,650.00</u>	<u>\$6,893.24</u>	<u>\$6,893.24</u>	<u>\$152,756.76</u>	<u>4.32%</u>
Total REFUSE COLLECTION		<u>\$159,650.00</u>	<u>\$6,893.24</u>	<u>\$6,893.24</u>	<u>\$152,756.76</u>	<u>4.32%</u>
Report Total		<u>\$3,922,294.00</u>	<u>\$325,590.95</u>	<u>\$325,590.95</u>	<u>\$3,596,703.05</u>	<u>8.30%</u>

CITY OF SAND POINT

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***Fund Summary -
Budget to Actual©**

JULY 19-20

	19-20 YTD Budget	JULY MTD Amount	19-20 YTD Amount	19-20 YTD Balance	19-20 % YTD Budget
FUND 01 GENERAL FUND					
Revenue	\$1,868,500.00	\$210,411.14	\$210,411.14	\$1,658,088.86	11.26%
Expenditure	\$2,878,433.00	\$312,632.54	\$312,632.54	\$2,565,800.46	10.86%
		-\$102,221.40	-\$102,221.40		
FUND 02 BINGO FUND					
Revenue	\$570,000.00	\$69,990.00	\$69,990.00	\$500,010.00	12.28%
Expenditure	\$574,350.00	\$62,110.58	\$62,110.58	\$512,239.42	10.81%
		\$7,879.42	\$7,879.42		
FUND 03 SILVER SALMON DERBY					
Revenue	\$29,634.00	\$0.00	\$0.00	\$29,634.00	0.00%
Expenditure	\$32,504.00	\$8,985.58	\$8,985.58	\$23,518.42	27.64%
		-\$8,985.58	-\$8,985.58		
FUND 10 CLINIC OPERATIONS/MAINTENANCE					
Revenue	\$307,410.00	\$2,731.39	\$2,731.39	\$304,678.61	0.89%
Expenditure	\$62,412.00	\$0.00	\$0.00	\$62,412.00	0.00%
		\$2,731.39	\$2,731.39		
FUND 61 WATER/SEWER OPERATIONS					
Revenue	\$281,500.00	\$11,306.90	\$11,306.90	\$270,193.10	4.02%
Expenditure	\$281,500.00	\$13,586.96	\$13,586.96	\$267,913.04	4.83%
		-\$2,280.06	-\$2,280.06		
FUND 62 HARBOR/PORT OPERATIONS					
Revenue	\$705,600.00	\$24,258.28	\$24,258.28	\$681,341.72	3.44%
Expenditure	\$612,500.00	\$74,164.94	\$74,164.94	\$538,335.06	12.11%
		-\$49,906.66	-\$49,906.66		
FUND 65 REFUSE COLLECTION					
Revenue	\$159,650.00	\$6,893.24	\$6,893.24	\$152,756.76	4.32%
Expenditure	\$159,650.00	\$9,844.19	\$9,844.19	\$149,805.81	6.17%
		-\$2,950.95	-\$2,950.95		
Report Total		-\$155,733.84	-\$155,733.84		

TO: Mayor Gardner
City Council Members

FROM: Jordan Keeler
City Administrator

DATE: September 5, 2019

SUBJ: Monthly Report for September 2019



I took off the second half of August, so this month's report is fairly brief:

- Work continues on the dock project and remains on schedule with a target completion time of late October.
- Dug up several documents and chased down various people for audit prep paperwork.
- Spent time on personnel matters and it appears that our PPPM needs a review as several policies appear to be in conflict or could be view as contradicting.
- Harbor cameras are installed. General incompetence by Ravn will add slightly to the final cost, but I set aside 10% of the total grant amount from the bid price, so the City will not pay out of pocket for this.
- The scrap metal in the harbor will be removed starting the middle of the month through cooperation with QTT and Western Marine. The City will be providing equipment and staff for the project and will bill accordingly.
- I will not be in Sand Point for the meeting due to the light agenda but will definitely be at the October meeting.



SAND POINT DEPARTMENT of PUBLIC SAFETY



Post Office Box 423
Sand Point, Alaska 99661

MEMORANDUM

To: Honorable Glen Gardner, Mayor, City of Sand Point
Mr. Jordan Keeler, City Administrator, City of Sand Point
Mr. Danny Cumberlidge, City Councilperson, City of Sand Point
Mr. Allan Starnes, City Councilperson, City of Sand Point
Ms. Shirley Brown, City Councilperson, City of Sand Point
Mr. Jack Foster Jr, City Councilperson, City of Sand Point
Ms. Marita Gundersen, City Councilperson, City of Sand Point
Mr. Emil Mobeck, City Councilperson, City of Sand Point

From: Denise Mobeck, Administrative Assistant

Date: September 4, 2019

Ref: Department of Public Safety's Monthly Report for August 2019

Police Department

- Hal Henning, Chief of Police
- Brent Nierman, Police Sergeant
- Dave Anderson, Police Officer
- Mark Chandler, Police Officer
- Thomas Slease, Investigator

Administrative Assistant

- Denise Mobeck/weekday 911 Dispatcher

Dispatchers

- Anne Christine Nielsen, 911 Dispatcher
- Alfred 'Jesse' Pesterkoff, 911 Dispatcher

Police Division Activity

AUGUST 2019

4 persons were jailed
2 Arrest Warrant
1 Trespass/disorderly
1 Assault – domestic violence

There were 53 calls to 911

911 calls not resulting in an incident

8 Hang up/mis-dials
18 MOC
2 not emergency call
3 ambulance needed
1 water leak in road
2 report of gunfire
1 report of smoke in back trails
1 fire on electrical box

55 Incidents generated

Served several court documents
Drug intel investigation
Standby for civil issue
Welfare check
Trespass
Dog complaint
Impound of ATV driven by unlicensed underage person
Bar fights
Vandalism
Graffiti on roadway
Disturbance involving intoxicated person
Driving without valid license
Building check with doors left open
Several suspicious drug activity complaints
REDDI reports
Drunken disturbance
Violating conditions of 3rd party custodial duties
Miscellaneous call
Vehicle in ditch
Assault (domestic violence)
Theft of fuel
Trespass notice given

Noise complaint
Evading officer
Stolen firearm report
Warrant arrest
Civil issue
Broken window damage
Trespass disorderly at lounge
Abandoned vehicle

Traffic Stops:

Warning for vehicle with no working taillights
Driving with revoked license
Warning for person riding ATV on sidewalks
Warning for speeding
Warning for person driving with no helmet & reckless and on ATV
Warning for unlicensed driver on ATV
Underage driver speeding and with 3 people on board ATV
Warning for speed
Underage person without helmet operating ATV

A note from Chief Hal Henning:

Where does one begin after a week like last. First and foremost, I want to acknowledge the amazing efforts of the EMS, Fire Department, EAT's medical staff and Police Department for the great work and dedication on all the calls this past week. Words cannot express how proud I am of my EMS and Police staff and how they conducted themselves this past week through some very difficult times.

Sand Point Officers and State Troopers worked tirelessly investigating Kochuten's death and identifying several witness and suspects making two arrests in connection with the death. The investigation is ongoing and there will be more charged in connection to the case.

It was amazing to watch these professionals and volunteers come together and work so well to serve the community.

EMS Division

Chief of EMS Division: Denise Mobeck

EMS Activity: 6 runs

Rescue1 transported 3 patients to clinic
Rescue1 transported 2 patients to airport for medevac
Rescue1 standby for fire

Carmen Holmberg has been with EMS for 10 years now! A HUGE thank you for your continued service and dedication to the people of Sand Point. You are much appreciated!

Thank you to our volunteers that respond in a very short amount of time from being dispatched and for your commitment to the community!

We are looking for community members to become a part of the EMS team, whether it be ambulance drivers, ETT or EMT. We have FREE upcoming ETT/EMT classes the beginning of November. Please contact Denise for more information or to sign up. YOU could make a difference to save a life!

Fire Division

Chief of Fire Division: Vacant, administrative duties being fulfilled by police administrative assistant.

Fire Activity: 1 electrical box

A BIG Thank you to those that responded to the electrical box fire in the trailer park. Dave Stokes, Allen Kuchenoff, John Jacobsen, Brandon Gundersen, Police Officers and EMS.

All monthly incident reports were filed with the State Fire Marshal's Office meeting obligations and maintaining agency certification.

August 2019 Public Works Report

Shop

- Drain vehicles at shop and pick up trailer in back trails
- Cleaned out the Hitachi 200 heater, fix fuel line
- Hauled rock to boat harbor
- Haul tires to harbor for Pauloff Harbor tribe
- Hauled 30 vehicles to landfill
- Sweep gear shed, east wall
- Graded roads
- Hauled roller to airport
- Repair hydraulic hose on the road sweeper
- Assist setting up with the salmon derby
- Fueled vehicles and filled diesel fuel truck
- Sweep roads
- Expose skirting around the school
- Street sign maintenance
- Put dump truck on the ferry for sand

Landfill

- Moved dumpsters, for derby and Western Marine, at trailer court
- Weed whacked around dumpsters
- Cleaning around landfill

Recycling

- Recycle center is running good

Water and Sewer

- Fixed a broken water line at the Sand Point Baptist Church
- Having chlorine pump problems
- Extra back washes due to warm weather
- Dylan's been getting ready to do lead copper testing

HARBOR MASTER

No report given at this time.

STUDENT REPRESENTATIVE

FINANCE OFFICER

HEARINGS, ORDINANCES AND RESOLUTIONS

**ORDINANCE 2019-06:
COUNCIL COMPENSATION**

Memo

To: Mayor Gardner & City Council
From: Jordan Keeler, Administrator
cc: City Council
Date: September 5, 2019
Re: Council Compensation

Ordinance 2019-06 is presented for your consideration as a follow-up to the conversation from the July meeting involving health insurance and compensation. City Code at the moment allows for the City to provide health insurance to councilmembers through the City's health insurance plan, and it specifically disallows any direct monetary compensation to councilmembers. Due to developments this winter and spring by our insurance company, the City lost the ability to offer health insurance to councilmembers effective July 1. In light of this development, Ordinance 2019-06 proposes a \$500 stipend per councilmember per meeting if they attend either in-person or telephonically.

There are two specific points to this ordinance that I want to draw attention to; first, the ordinance does not specify that a meeting has to have a quorum in order for attendees to become eligible for a stipend. I can add language that clarifies this if you would like me to do so. Second, the ordinance makes the stipend retroactive to July 1. I ran this past Patrick Munson and he did not see any legal issue against backdating. There is the political aspect of voting on compensation, but the intent of this ordinance is to replace a benefit with a different benefit that would effect when the original benefit ceased.

I recommend that the City Council approve this resolution, with or without any modifying language.

City of Sand Point



ORDINANCE 2019-06

AN ORDINANCE AMENDING TITLE 2 OF THE SAND POINT MUNICIPAL CODE TO PROVIDE FOR COMPENSATION FOR CITY COUNCIL

WHEREAS, the City of Sand Point provided health insurance coverage to City Council members to acknowledge their service to the city;

WHEREAS, the ability of the City to provide this coverage ceased on June 30, 2019 due to various changes in healthcare laws and regulations;

WHEREAS, after reviewing an Alaska Municipal League survey of elected official salaries, meetings fees and other forms of compensation during the July 2019 council meeting, the City Council proposed to compensate council members who are present either in person or telephonically at regular and special City Council meetings with payment of a stipend in the amount of \$500;

NOW BE IT ORDAINED BY THE CITY COUNCIL OF SAND POINT, ALASKA:

Section 1. This is a code ordinance.

Section 2. Amendment of Chapter 2.20.050. Chapter 2.20.050 of the Sand Point Municipal Code is hereby amended to read as follows [new language is underlined, deletions are struck through]:

§ 2.20.050. COMPENSATION OF COUNCIL MEMBERS.

Council members shall receive a \$500 meeting stipend for each regular and special Council meeting attended either in person or telephonically. Health care benefits will not be provided by the City. ~~Council members shall receive no direct monetary compensation. City provided health care benefits may be available to council members. Per diem payments or reimbursement for expenses are not compensation under this section.~~

Section 4. Effective Date. This ordinance shall be effective immediately, but shall be deemed retroactive to July 1, 2019 for purposes of calculating stipends to be provided to City Council members.

**PASSED AND ADOPTED BY A DULY CONSTITUTED QUORUM OF
THE SAND POINT CITY COUNCIL THIS 10th DAY OF SEPTEMBER, 2019.**

ATTEST:

Glen Gardner Jr., Mayor

Shannon Sommer, City Clerk

DRAFT

City of Sand Point



RESOLUTION 19-02

A RESOLUTION OF THE SAND POINT CITY COUNCIL APPOINTING ELECTION JUDGES FOR THE OCTOBER 1, 2019 GENERAL CITY ELECTION.

WHEREAS, the City of Sand Point's General Election will be held October 1, 2019, and

WHEREAS, the City of Sand Point's Code, Section 4.20.020 requires that the Council appoint three election judges to constitute the election board, and

WHEREAS, the City Clerk has recommended the following names to the Council to serve in this capacity:

Maryann Krone	Judge
Laiv Gundersen	Judge
Marcella DeCosta	Judge

NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF SAND POINT;

1. The above list of persons are appointed to serve as election judges in the October 1, 2019 election.
2. They shall serve under the direction of the City Clerk to conduct the election in a proper manner.
3. Should they be unable to fulfill their duties on election day an alternate shall be named by the majority of the election board members present.
4. They shall be compensated at the rate of \$20.00 per hour worked.

PASSED AND APPROVED BY A DULY CONSTITUTED QUORUM OF THE CITY COUNCIL FOR THE CITY OF SAND POINT ON THIS 10th DAY OF SEPTEMBER, 2019.

CITY OF SAND POINT

Glen Gardner Jr., Mayor

ATTEST:

Shannon Sommer, City Clerk

OLD BUSINESS

NEW BUSINESS

CONFIRMATION OF HARBOR MASTER HIRE

PUBLIC COMMENTS

COUNCIL COMMENTS

ADJOURNMENT

FYI