

**CALL TO ORDER:**

The regular meeting of the Sand Point City Council was held Friday, January 6, 2023 in the City Chambers and telephonically. Mayor James Smith called the meeting to order at 7:04 p.m.

**ROLL CALL:**

James Smith	Mayor	Present
Austin Roof	Seat A	Present
Allan Starnes	Seat B	Present – Telephonically
Amy Eubank	Seat C	Present
Jack Foster Jr.	Seat D	Present
Marita Gundersen	Seat E	Present
Arlene Gundersen	Seat F	Present

A quorum was established.

**Staff in attendance:**

Jordan Keeler, Administrator  
 Kurtis Gundersen, Finance Officer – Telephonically  
 Jade Gundersen, City Clerk  
 Dave Anderson, Police Chief  
 Logan Thompson, EMS Director – Telephonically  
 Robert Gadotti, Fire Chief – Telephonically  
 Julius Karlsen, Public Works Director  
 Dylañ Jacobsen, Water & Sewer Supervisor  
 Allen Kuchenoff Jr., Harbormaster  
 Richard Lowery, Investigator – Telephonically

**APPROVAL OF AGENDA:**

Mayor James Smith requested a motion to approve the agenda.

**MOTION:** Council Member Amy Eubank made a motion to approve the agenda with the correction to 1. under Hearings, Ordinances, and Resolutions to read Ordinance 2023-01: FY23 Budget Amendment.

**SECOND:** Council Member Austin Roof seconded the motion.

**VOTE:** Motion passed unanimously.

**PUBLIC COMMENT ON AGENDA ITEMS:** None

**CONSENT AGENDA:**

**MOTION:** Council Member Arlene Gundersen made a motion to approve the Regular Meeting Minutes of December 13, 2022 with corrections.

**SECOND:** Council Member Marita Gundersen seconded the motion.

**VOTE:** Motion passed unanimously.

**REPORTS:**

**Finance Officer – Kurtis Gundersen**

Finance Officer Kurtis Gundersen reported that the City received no Fish Tax for the month of November and received \$36,554.18 in Sales Tax. He added that audit preparations have started at the end of December.

Administrator – Jordan Keeler

Administrator Jordan Keeler's report was included in the packet. He added that he is working on the next phase of the grants for the foot bridge and the harbor bridge under the State Department of Transportation STP and CTP grants, which requires at least a 9.03% match from the City, meaning \$60,000 minimum for the harbor bridge, \$17,500 for the foot bridge, and overages if the project comes in over budget. He requests direction from council to proceed with this. He added that at the February meeting there would be a resolution of support of commitment for the project and financial liquidity to cover any costs over budget.

Council directed Administration to move forward with the DOT bridge grants and requesting assistance from other entities to support the projects.

He spoke with Department of Homeland Emergency Management at JBER about the BRIC (Building Resilient Infrastructure in Communities) to address engineering needs for the culverts and the dam. He also spoke with BIA TTP (Tribal Transportation Programs) about funding for both bridges and the reservoir. He has not heard back yet on whether those structures are part of Qagan Tayagungin Tribe's inventory.

He has jury duty during the next meeting and plans to call in telephonically if he cannot get it postponed.

Police Chief – David Anderson

Chief David Anderson read his report included in the packet. He added that there is \$800,000 in high intensity drug trafficking area seizures that belongs to the City that has to be federally processed to get dispersed. Some of the money needs to be shared with other entities that may have been involved. He will deliver a report to council regarding this on the next meeting.

Investigator Richard Lowery reported on the drug task force activity in Anchorage for 2022 by teleconference.

Mayor James Smith thanked EATS for funding the program.

EMS Director – Logan Thompson

EMS Director Logan Thompson read his report included in the packet.

Fire Chief- Robert Gadotti

Fire Chief Robert Gadotti read his report included in the packet.

Public Works Director – Julius Karlsen

Public Works Director Julius Karlsen read his report included in the packet.

Water & Sewer Supervisor – Dylan Jacobsen

Water Sewer Supervisor Dylan Jacobsen read his report included in the packet.

Harbor Master – Allen Kuchenoff Jr.

Harbor Master Allen Kuchenoff Jr. Read his report included in the packet.

**HEARINGS, ORDINANCES, AND RESOLUTIONS:**

1. Ordinance 2023-01: FY23 Budget Amendment

**MOTION:** Council Member Marita Gundersen made a motion to put Ordinance 2023-01: FY 23 Budget Amendment on the floor for first reading.

**SECOND:** Council Member Arlene Gundersen seconded the motion.

VOTE: Motion passed unanimously.

2. Resolution 23-01: Supporting Alaska Department of Transportation Fence Project at the Sand Point Airport

MOTION: Council Member Austin Roof made a motion to adopt Resolution 23-01: Supporting Alaska Department of Transportation Fence Project at the Sand Point Airport.

SECOND: Council Member Amy Eubank seconded the motion.

VOTE: Motion passed unanimously.

**OLD BUSINESS:**

1. City Hall Repair Bid

MOTION: Council Member Austin Roof made a motion to give authority to Mayor Smith to open negotiations with Kuchar on the building bid not to exceed the amount quoted.

SECOND: Council Member Marita Gundersen seconded the motion.

VOTE: Motion passed unanimously.

**NEW BUSINESS:** None

**PUBLIC COMMENTS:** None

**COUNCIL COMMENTS:**

Council Member Amy Eubank thanked Ken for putting up the decorations in front of the City Building.

Council Member Arlene Gundersen announced that the Kids Don't Float life jackets have arrived.

**EXECUTIVE SESSION:**

MOTION Council Member Marita Gundersen made a motion to move into Executive Session to discuss Personnel at 8:16 pm.

SECOND: Council Member Arlene Gundersen seconded the motion.

MOTION: Council Member Amy Eubank made a motion to move out of Executive Session at 9:33 pm.

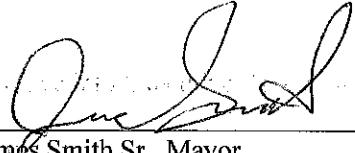
SECOND: Council Member Jack Foster Jr. seconded the motion.

**ADJOURNMENT:**

MOTION: Council Member Austin Roof made a motion to adjourn.

SECOND: Council Member Arlene Gundersen seconded the motion.

The meeting adjourned at 9:35 pm.

  
James Smith Sr., Mayor

ATTEST:

  
Jade Gundersen, City Clerk