

CALL TO ORDER:

The regular meeting of the Sand Point City Council was held Tuesday, January 12, 2016 in the Sand Point Council Chambers. Mayor Glen Gardner, Jr. called the meeting to order at 7:05 p.m.

ROLL CALL:

Glen Gardner, Jr.	Mayor	Present
Danny Cumberlidge	Seat A	Absent - excused
Allan Starnes	Seat B	Present
Shirley Brown	Seat C	Present
Jack Foster, Jr.	Seat D	Present
Marita Gundersen	Seat E	Present

A quorum was established.

Staff in attendance:

Andy Varner, Administrator
Shannon Sommer, City Clerk

APPROVAL OF AGENDA:

Mayor Glen Gardner, Jr. requested a motion to approve the agenda.

MOTION: Councilperson Marita Gundersen made a motion to adopt the agenda.

SECOND: Councilperson Shirley Brown seconded the motion.

VOTE: Motion passed unanimously.

APPROVAL OF CONSENT AGENDA:

1. Minutes of October 13, 2015 Regular Meeting Minutes.
2. Minutes of December 8, 2015 Regular Meeting Minutes.

Mayor Glen Gardner, Jr. requested a motion to approve the consent agendas.

MOTION: Councilperson Shirley Brown made a motion to adopt the consent agendas.

SECOND: Councilperson Marita Gundersen seconded the motion.

VOTE: Motion passed unanimously.

REPORTS:

Finance Officer- Krista Galvin

Finance Officer Krista Galvin reported that as of October 2015, we received \$76,878.70 in Raw Fish Tax and \$71,821.64 in Sales Tax. In November 2015, we received \$3,770.50 in Raw Fish Tax and \$32,919.37 in Sales Tax. She included a bank balance and expenditure and revenue guidelines.

Administrator - Andy Varner

Administrator Andy Varner reported he met with DOT Aviation Commissioner and PenAir and went over the airport re-certification, Lobbyist Mark Hickey is also working on the subject. Due to the work involved DOT wanted to push the certification date to July 1, 2016. He has been pursuing the annexation petition; the City will need pass a resolution to formally submit the petition. Varner said he received a small quote of \$500-\$800 to determine the GIS coordinates of the new annexation territory, and the Council approved that amount. CRW made a visit to Sand Point to work on the water/sewer master plan. Their work is being paid for by a USDA grant, with the City providing a 25% match. PND was hired for the dock replacement design, Administrator Varner will include their full schedule at the February 2016 report. Telalaska, Inc. finished the rewiring project and debuted 3G mobility in Sand Point on that day. Accountant Irina Morozova finished the sales tax report.

Mayor - Glen Gardner, Jr

Mayor Glen Gardner, Jr. reported the sand building walls have blown off, Public Works Director David Stokes will get a quote for siding and a door. Administrator Varner will follow up with Xerox and OfficeTech about the copy machine. Administrator Varner, Public Works Director Stokes and himself will meet to find a solution to the water drainage problem by the Gundersen/Spjut residence.

Administrator Varner stated Ernie Weiss and NPFMC staff members will have a meeting in Sand Point the following week. Amy Foster stated for them look behind her home for the water drainage solution.

Department of Public Safety - Chief John Lucking, Jr.

Manager of Public Safety John Lucking, Jr. report included in packet.

Public Works Director – David Stokes

Mayor Gardner gave a quick update from Public Works Director David Stokes.

Harbor Master - Richard Kochuten, Sr.

Harbor Master Richard Kochuten Sr. report included in packet.

Student Representative – Colten Mack

Student Representative Colten Mack reported they held a winter formal, it currently was basketball spirit week, they continue to work on the region circles for the gym, the resolution they submitted to the council, they are working on starting a Pennies for Patients project and they will have an anti-drug potluck.

HEARINGS, ORDINANCES, AND RESOLUTIONS:

1. Ordinance 2016-01: ATV Regulations – 1ST Reading

Ordinance 2016-01: ATV Regulations Ordinance was changed at the workshop and tabled until February's agenda.

2. Ordinance 2016-02: Sales Tax Clarification – 1st Reading

Administrator Varner stated this ordinance relates to transactions being made outside city boundaries and Humboldt harbor and haven't been taxed. The proposed ordinance change could also incorporate some of the goals of the annexation process, and clarifies there is an exemption on Sand Point fishermen and processors already paying a sales tax.

MOTION: Councilperson Shirley Brown made the motion to put Ordinance 2016-02: Sales Tax Clarification on the floor for 1st reading.

SECOND: Councilperson Emil Mobeck seconded the motion.

VOTE: Motion passed unanimously.

3. Resolution 16-01: Shared Fisheries Business Tax Application

MOTION: Councilperson Shirley Brown made a motion to adopt Resolution 16-01: Shared Fisheries Business Tax Application.

SECOND: Councilperson Jack Foster, Jr. seconded the motion.

VOTE: Motion passed unanimously.

OLD BUSINESS:

1. URS and R&M Harbor Settlements

Administrator Varner stated the small boat harbor project was completed 2 years ago this March, URS agreed to go into mediation and R&M declined. Instead R&M agreed "write off" over \$12,000 in outstanding invoiced services since our last payment. URS/AECOM, on the other hand, had a "good faith" offer of or \$36,000 in professional services instead of mediation.

Council directed Administrator Varner to accept the \$36,000 off from URS has a final settlement, minus any agree-upon costs they had related to inspecting the billets in Summer 2015.

NEW BUSINESS:

1. Tax and Licensing Database Software

City Clerk Shannon Sommer gave a quick description of the software.

MOTION: Councilperson Shirley Brown made a motion to approve the Tax and Licensing Software purchase.

SECOND: Councilperson Allan Starnes seconded the motion.

VOTE: Motion passed unanimously.

2. Student Council Request to Amend Airport Road Speed Limit

Student Representative Mack stated the student council created this resolution to help slow vehicle accidents on the Spit road.

Council gave direction to the Administration and Public Works to change the speed limit to 35mph for certain areas on the Airport Road, especially on the hill near the spit.

PUBLIC COMMENTS:

Amy Foster asked Administrator Varner if there will be a public meeting about the annexation and stated she would like to know more information about proposed city boundary map. Administrator Varner replied the map was introduced during this meeting, and that there will be future public meetings related to annexation. This was the first time the Council had discussed the issue. Mayor Gardner stated this project is meant to collect tax revenue to recoup costs related to the Rainmaker, among other things.


COUNCIL COMMENTS:

ADJOURNMENT:

MOTION: Councilperson Marita Gundersen made a motion to adjourn.

SECOND: Councilperson Emil Mobeck seconded the motion.

The meeting adjourned at 7:39 PM.


Glen Gardner, Jr., Mayor

ATTEST:


Shannon Sommer, City Clerk