

**SAND POINT CITY COUNCIL**  
Regular Meeting Minutes

**Tuesday, February 11, 2014**

**CALL TO ORDER:**

The regular meeting of the Sand Point City Council was held Tuesday, February 11, 2014, in the Sand Point Council Chambers. Mayor Martin Gundersen called the meeting to order at 7:05 p.m.

**ROLL CALL:**

Martin Gundersen	Mayor	Present
Danny Cumberlandidge	Seat A	Present
Allan Starnes	Seat B	Present
Shirley Brown	Seat C	Present
Jack Foster Jr.	Seat D	Present
Marita Gundersen	Seat E	Present
Rayette McGlashan	Seat F	Present

A quorum was established.

**Staff in attendance:**

Andy Varner, Administrator  
Krista Galvin, Finance Officer  
Shannon Sommer, City Clerk  
John Lucking, Jr., Chief of Police  
Dave Stokes, Public Works Director  
Raymond Ogata, Acting Harbor Master

**APPROVAL OF AGENDA:**

Mayor Martin Gundersen requested a motion to approve the agenda.

MOTION: Councilperson Shirley Brown made a motion to approve the agenda with the additions.

SECOND: Councilperson Marita Gundersen seconded the motion.

VOTE: Motion passed unanimously.

**APPROVAL OF CONSENT AGENDA:**

1. Minutes of January 14, 2014 Regular Meeting Minutes

Mayor Martin Gundersen requested a motion to approve the consent agenda.

MOTION: Councilperson Jack Foster, Jr. made a motion to approve the consent agenda.

SECOND: Councilperson Marita Gundersen seconded the motion.

VOTE: Motion passed unanimously.

**REPORTS:**

**Finance Officer- Krista Galvin**

Finance Officer Krista Galvin reported that as of December 2013, we received \$5,337.01 in Raw Fish Tax, \$51,674.68 in Sales Tax and the bank balance is \$4,655,159.85. She included a check detail register, expenditure and revenue guideline.

**Administrator - Andy Varner**

**Small Boat Harbor Rehabilitation Project**

Administrator Andy Varner reported the B float has been corrected. There are 5 change orders for additional lighting, putting in a water system and fixing the pilings and another one in the works for the City more additional money for the landfill, debris, and storage, and marine mammal observer activity. Administrator Varner has been working with the attorneys about the Harbor electrical issue, so in March there will be a code for 1<sup>st</sup> reading and get a system up and running in May or June.

#### Sand Point Road Rehabilitation

There is one design proposal from HDR to pave from the Airport to just past the Harbor Access Road.

#### Capital Project Requests

He attended a SWAMC meeting in Juneau and met with our lobbyist Mark Hickey, Senator Hoffman, and Reps. Edgmon and Herron to go over the City's capital requests for the dock rehab and water/sewer lines to the new harbor.

#### Finances

Administrator Varner is getting a better handle on the City's finances with Wells Fargo, he will be able to access that soon.

#### City Website

Administrator Varner want to update the City's website, he will get with the former Clerk.

#### Silver Bay Seafoods Lease

The lease has not been signed yet. Silver Bay will have a meeting next month, and the City's lease will be discussed then.

#### Landfill/Lagoon

He spoke with DEC, the City has permission to truck overflow sludge from our Kelly Avenue lagoon up to the landfill as long as we follow the proper procedures.

#### Paperless Packets

He did research and priced 4 different models. If the Council wants Administrator Varner to do more research he is more than welcome.

Councilperson Allan Starnes asked if the City received the audit results. Administrator Varner replied we will have the results during the March meeting.

#### Mayor Martin Gundersen

-Mayor Gundersen reported he spoke with Jack McFarland and he will arrive in Sand Point, tomorrow, February 12, 2014. Police Chief John Lucking, Jr. will not be attending the meeting due to his job duties.

#### Department of Public Safety - Chief John Lucking, Jr.

Police Chief John Lucking, Jr. report in packet.

#### Public Works Department - Dave Stokes

##### Shop/Streets

Public Works Director Dave Stokes reported the department has changed tires on the Mack dump truck, put new tires on a Grader, put new tires on the Backhoe 580. They put a new starter on the Skid Steer, rebuilt the Recycle Center waste oil heater, changed batteries on the Ambulance, and put a new alternator on the Fire truck. They hauled 4 derelict boats from the harbor, got timbers from Pacific Pile for dunnage, put 9 loads of rock and gravel to fix the soft spots on the harbor road, and graded the City dock twice. They did snow removal one day and swept roads.

Public Works Director Stokes introduced Steve Evavold, from the State of Alaska Remote Maintenance Worker Program. Mr. Evavold explained he works with all communities and Kodiak Island. He came to Sand Point to work with Water/Sewer Director Dennis McGlashan, Jr. on water and wastewater issues and look for any problems he can assist with, he can also expedite orders as needed. He explained the Water plant is being operated as designed, and the water quality is good as anywhere. The largest expense the City faces are the pumps, they are aged beyond life expectancy from what he sees. He encourages a waste water study in the future.

Water/Sewer

They replaced drainage culverts at the Nagai lift station, replaced the #2 pump and motor and training new employee Vasilij Moskalenko.

Landfill

They are steadily hauling and burning trash. The landfill pick-up is running on 7 cylinders and needs a replacement, and the incinerator needs repairs.

Recycle Center

Crushing glass and ordered the truck new tires.

Fire Chief - Dave Stokes

Public Works Director Stokes stated Susan Shoemaker and he have scheduled training, weather permitting.

Harbor - Richard Kochuten Sr.

Acting Harbor Master Raymond Ogata reported as to the Harbor Masters report, N C Machinery will not be able to repair the engine on the Travelift but will advise warranty work.

**HEARINGS, ORDINANCES, AND RESOLUTIONS:**

1. Ordinance 2014-01: Excise tax on raw fish processed in Sand Point – 1<sup>st</sup> Reading

MOTION: None.

SECOND: None.

VOTE: Ordinance failed due to lack of motion.

2. Ordinance 2014-02: Abatement of Nuisances – 1<sup>st</sup> Reading

MOTION: Councilperson Shirley Brown made a motion to put Ordinance 2014-02 on the floor for introduction and 1<sup>st</sup> reading.

SECOND: Councilperson Rayette McGlashan seconded the motion.

VOTE: Motion passed unanimously.

3. Ordinance 2014-03: Elders Utility Exemptions – 1<sup>st</sup> Reading

MOTION: Councilperson Shirley Brown made a motion to put Ordinance 2014-03 on the floor for introduction and 1<sup>st</sup> reading.

SECOND: Councilperson Allan Starnes seconded the motion.

VOTE: Motion passed unanimously.

4. Resolution 14-01: Trident Pilot

MOTION: Councilperson Shirley Brown made a motion to ratify the agreement and pass Resolution 14-01.

SECOND: Councilperson Jack Foster, Jr. seconded the motion.

VOTE: Motion passed unanimously.

**OLD BUSINESS:**

**NEW BUSINESS:**

1. HDR Alaska: Sand Point Road Rehabilitation Design Proposal

Administrator Varner explained the City has money to repave the Airport road and the little stretch before Trident Seafoods, in order to use the money, and use some of the money left over from last year's paving project, the City needs to move ahead with a design in place. HDR provided the City with a proposal that included engineering investigations, hydraulic designs, design study report, utility conflict report, coordination with environmental document and permit commitments, preparing plan specs and estimates, design review, design documents, geotechnical assistance, complete documentations, and the bidding process for construction and repaving. Councilperson Shirley Brown stated the City should get the project money before we lose the money.

MOTION: Councilperson Shirley Brown made a motion to approve the proposal from HDR.

SECOND: Councilperson Allan Starnes seconded the motion.  
VOTE: Motion passed unanimously.

2. Island Wellness Donation Request

MOTION: Councilperson Marita Gundersen made a motion to approve the donation request submitted by Island Wellness.

SECOND: Councilperson Danny Cumberlidge seconded the motion.

VOTE: Danny: yes, Rayette: abstain, Jack: no, Shirley: yes, Allan: yes, Marita: yes.  
Motion passes with 4 yes' and 1 no.

3. Puffin Electric Power Proposal

Mayor Gundersen stated that power to pedestals on floats T and A has been restored. Power pedestals to floats B and C will not be reconnected to power until a design is in place; Puffin Electric emailed a proposal for \$97,000 Public Works Director Stokes had been in contact with Puffin Electric, as of now, they proposed one step down transformer that is good for only 15 pedestal, but if they do smaller step down pedestals every 4 or 5 beds, they can go up to 50 or 100 pedestal in the uplands. Councilperson Jack Foster Jr. asked if that amount would include finished product with them coming to Sand Point to dig, etc. Public Works Director Stokes replied the City would do the digging, that price includes man time, wire, pedestals, etc. Councilperson Allan Starnes stated May is coming up pretty fast and boats will start getting ready for fishing, the city needs to act now or it won't be done by May. Councilperson Danny Cumberlidge asked if the boats would need to be moved. Public Works Director Stokes replied they would use the back road; they would use the poles that are now in; use the Slough Bridge, now they may be able to use the mini excavator to the back side without removing a bunch of poles.

MOTION: Councilperson Shirley Brown made a motion to approve Puffin Electrics power proposal.

SECOND: Councilperson Jack Foster, Jr. seconded the motion.

VOTE: Motion passed unanimously.

**PUBLIC COMMENTS:**

Patrick Brown stated he is glad the Puffin Electric Proposal has been accepted, and it is important as May is coming soon and having power there will be help out a lot, especially for one who does things themselves. He also stated that now the harbor is taking over responsibility of the metering and charging people, it is important that you can reflect on what is being used and neither side is being cheated.

**COUNCIL COMMENTS:**

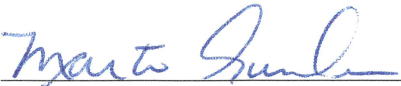
Mayor Gundersen stated as talked about during the workshop, he looks to the Council for direction on issues such as projects in house, and updates the Council for input. Councilperson Rayette McGlashan stated if the buildings need repair, it makes sense to make the necessary repair work, and since summer is almost here, most projects take two guys, since Animal Control position is vacant; it makes more sense to allocate money. Mayor Gundersen stated will be putting out a position to help Ken. Councilperson Jack Foster Jr. stated when they redo the budget to be fiscally responsible, to add monies for different enterprises there should be money for when a tractor or engine goes out.

**ADJOURNMENT**

MOTION: Councilperson Shirley Brown made a motion to adjourn.

SECOND: Councilperson Rayette McGlashan seconded the motion.

The meeting adjourned at 8:04 PM.

  
Martin Gundersen, Mayor

ATTEST:

  
Shannon Sommer, City Clerk