

CALL TO ORDER:

The regular meeting of the Sand Point City Council was held Tuesday, March 14, 2023 in the City Chambers and telephonically. Mayor James Smith called the meeting to order at 7:03 p.m.

ROLL CALL:

James Smith	Mayor	Present
Austin Roof	Seat A	Present
Allan Starnes	Seat B	Absent
Amy Eubank	Seat C	Present
Jack Foster Jr.	Seat D	Present – Telephonically
Marita Gundersen	Seat E	Present
Arlene Gundersen	Seat F	Present

A quorum was established.

Staff in attendance:

- Jordan Keeler, Administrator
- Kurtis Gundersen, Finance Officer – Telephonically
- Jade Gundersen, City Clerk
- Jeff Thompson, Police Chief
- Julius Karlsen, Public Works Director
- Dylan Jacobsen, Water & Sewer Supervisor
- Allen Kuchenoff Jr., Harbormaster

APPROVAL OF AGENDA:

Mayor James Smith requested a motion to approve the agenda.

MOTION: Council Member Austin Roof made a motion to approve the agenda with the removal of New Business items 1 and 3.

SECOND: Council Member Marita Gundersen seconded the motion.

VOTE: Motion passed unanimously.

PUBLIC COMMENT ON AGENDA ITEMS: None

CONSENT AGENDA:

MOTION: Council Member Arlene Gundersen made a motion to approve the Regular Meeting Minutes of February 14, 2023.

SECOND: Council Member Amy Eubank seconded the motion.

VOTE: Motion passed unanimously.

REPORTS:

Finance Officer – Kurtis Gundersen

Finance Officer Kurtis Gundersen reported that the City received \$19,465.94 for Raw Fish Tax and \$59,987.67 in Sales Tax for the month of January.

Administrator – Jordan Keeler

Administrator Jordan Keeler read his report included in the packet. He added that the City received a DEC Best Practices Score of 72 for our water sewer system, which is an improvement from before. He attended the

Aleutians East Borough's Annual Planning Meeting where they review their upcoming priorities for the upcoming fiscal year. He submitted an application for the Borough's Community Assistant Request Program for a new incinerator, but with the news of funding for that from the Pauloff Harbor Tribe, he can revise it to go towards a trash truck. He will be attending the Northwest Manager's Conference in Fairbanks the last week of March. He received a scholarship from the Alaska Municipal Management Association to attend.

Police Chief – Jeff Thompson

Chief Jeff Thompson read his report included in the packet. He added that prior his first rotation in Sand Point, he, along with Ben Allen and John Young, attended the required State of Alaska Recertification Training. On March 28th, there will be a DOT Annual Tabletop Meeting at the airport to review the airport emergency plan.

Public Works Director – Julius Karlsen

Public Works Director Julius Karlsen read his report included in the packet.

Council Member Amy Eubank recommended signs instructing the public on dumping of garbage when the dump is closed.

Water & Sewer Supervisor – Dylan Jacobsen

Water Sewer Supervisor Dylan Jacobsen read his report included in the packet.

Harbor Master – Allen Kuchenoff Jr.

Harbor Master Allen Kuchenoff Jr. read his report included in the packet.

HEARINGS, ORDINANCES, AND RESOLUTIONS:

1. Resolutions 23-05: A Resolution of the City of Sand Point Supporting Participation In the Denali Commission Grant Funding Opportunity

MOTION: Council Member Austin Roof made a motion to adopt Resolution 23-05: A Resolution of the City of Sand Point Supporting Participation In the Denali Commission Grant Funding Opportunity.

SECOND: Council Member Arlene Gundersen seconded the motion.

DISCUSSION: Administrator Jordan Keeler explained the grant opportunity, criteria, and matching requirements, and recommends the City submit the request for funding towards a trash truck.

VOTE: Motion passed unanimously.

2. Resolution 23-06: A Resolution of the City of Sand Point Establishing the Capital Improvement Project List.

MOTION: Council Member Arlene Gundersen made a motion to adopt Resolution 23-06: A Resolution of the City of Sand Point Establishing the Capital Improvement Project List.

SECOND: Council Member Amy Eubank seconded the motion.

DISCUSSION: Administrator Jordan Keeler explained that this resolution would revise the Capital Improvement Project List previously established by the council, which is used for applying for funds. This list includes the Sand Point Sand Point Culvert Dam and Repair, Incinerator Replacement, Foot Bridge, Road Bridge Rehabilitation, and Public Works Heavy Equipment Replacement.

VOTE: Motion passed unanimously.

OLD BUSINESS:

1. GCI Building Permit Application

MOTION: Council Member Amy Eubank made a motion to approve the GCI Building Permit.

SECOND: Council Member Marita Gundersen seconded the motion.

DISCUSSION: Administrator Jordan Keeler discussed the concerns with the operations of installing fiber optic cable by GCI and their subsidiaries. He explained that they will not be cutting any pavement and have equipment that can bore under roads and have proposed daily or weekly meetings with public works to map out a location schedule to prevent accidental cuts to utilities. He recommended Dennis McGlashan Jr. to GCI as he has a lot of experience with the City and very knowledgeable on utility locations. They do have plans to reseed upon completion. He added that the City can also request a performance bond.

VOTE: Motion passed unanimously.

NEW BUSINESS:

2. Janice Shuravloff Memorial Easter Egg Hunt

MOTION: Council Member Amy Eubank made a motion to donate \$400 to the Janice Shuravloff Memorial Easter Egg Hunt.

SECOND: Council Member Austin Roof seconded the motion.

VOTE: Motion passed unanimously.

PUBLIC COMMENTS:

Administrator Jordan Keeler shared that booking is now available for the ferry and recommends people book early due to the Kodiak run and availability.

COUNCIL COMMENTS:

Council Member Austin Roof recommends that the City have a Planning Session to update the Strategic Plan.

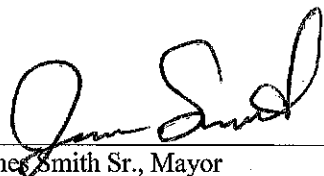
Mayor James Smith thanked Pauloff Harbor Tribe for purchasing the new burn box.

ADJOURNMENT:

MOTION: Council Member Arlene Gundersen made a motion to adjourn.

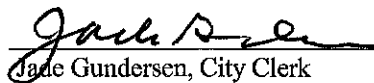
SECOND: Council Member Marita Gundersen seconded the motion.

The meeting adjourned at 7:44 pm.



James Smith Sr., Mayor

ATTEST:



Jade Gundersen, City Clerk