

**CALL TO ORDER:**

The regular meeting of the Sand Point City Council was held Tuesday, June 9, 2020 telephonically. Mayor Glen Gardner Jr. called the meeting to order at 7:00 p.m.

**ROLL CALL:**

Glen Gardner Jr.	Mayor	Present via teleconference
Danny Cumberlidge	Seat A	Present via teleconference
Allan Starnes	Seat B	Present via teleconference
Shirley Brown	Seat C	Present via teleconference
Jack Foster Jr.	Seat D	Present via teleconference
Marita Gunderson	Seat E	Present via teleconference
Emil Mobeck	Seat F	Present via teleconference

A quorum was established.

**Staff in attendance:**

Jordan Keeler, Administrator via teleconference  
 Shannon Sommer, City Clerk via teleconference  
 Krista Galvin, Finance Officer via teleconference  
 Hal Henning, Police Chief via teleconference  
 Douglas Holmberg, Harbor Master via teleconference

**APPROVAL OF AGENDA:**

Mayor Glen Gardner Jr. requested a motion to approve the agenda.

MOTION: Councilperson Marita Gunderson made a motion to approve the agenda with the addition of #6 under New Business, Building Permit: Patricia Curtis.

SECOND: Councilperson Emil Mobeck seconded the motion.

VOTE: Motion passed unanimously.

**CONSENT AGENDA:**

Mayor Glen Gardner Jr. requested a motion to approve the consent agendas.

MOTION: Councilperson Shirley Brown made a motion to approve the minutes from Regular Meeting on February 11, 2020, Regular Meeting on May 12, 2020 and Minutes of Emergency Meeting on May 26, 2020.

SECOND: Councilperson Allan Starnes seconded the motion.

VOTE: Motion passed unanimously.

**REPORTS:**

Finance Officer – Krista Galvin

Finance Officer Krista Galvin reported for the month of April 2020 Sales Tax was \$33,711.29 and Raw Fish Tax was \$13,500.37.

Administrator – Jordan Keeler

Administrator Keeler reported ANTHC and HDL engineers will visit Sand Point in July, the jump lift stations and main replacement project has been pushed back until 2021 due to funding issues.

Police Chief – Hal Henning

Police Chief Hal Henning reported May activity had picked up. They were doing more COVID-related patrols to the harbor and airport and other related activities. The State of Alaska Troopers fly two officers into Sand Point and will fly two officers to Anchorage for their rotations. They will start 911 testing with carriers for Valdez.

Mayor Gardner commented to Police Chief Henning to send the link for the addressing system to the Council so they can discuss it at the next workshop.

Public Works Manager – David Stokes

The Public Works Manager was not present, Mayor Gardner gave a quick update on the department.

Harbor Master – Douglas Holmberg

Harbor Master Douglas Holmberg reported three motors were rebuilt, one does not work. The Travelift needs more maintenance done, a Kendrick Equipment technician will arrive in Sand Point in late June. The east wall dock crane was recertified. He thanked councilperson Starnes for his help with equipment.

Mayor Gardner thanked Allan Starnes for all his help working on the equipment. Councilperson Foster asked what was wrong with the hydraulics on the Travelift. Harbor Master Holmberg replied the Travelift is not running well and he has a parts quote. Councilperson Foster asked who was rebuilding the hydraulics on the Travelift. Harbor Master Holmberg replied Alaska Hydraulics.

**HEARINGS, ORDINANCES, AND RESOLUTIONS:**

1. Ordinance 2020-01: FY21 Budget – 2<sup>nd</sup> Reading

MOTION: Councilperson Jack Foster Jr. made a motion to put Ordinance 2020-01: FY21 Budget on the floor for 2<sup>nd</sup> Reading.

SECOND: Councilperson Emil Mobeck seconded the motion.

VOTE: Motion passed unanimously.

Administrator Keeler explained the General Fund Revenues and Expenses projects for FY21, the budget is similar to the last fiscal year. One potential expense for the upcoming fiscal year is the EMS Director/Fire Chief position, the budget can be amended for the position. Mayor Gardner stated he would like to discuss the position at the next workshop.

MOTION: Councilperson Shirley Brown made a motion to adopt Ordinance 2020-01: FY21 Budget.

SECOND: Councilperson Emil Mobeck seconded the motion.

VOTE: Motion passed unanimously.

2. Resolution 20-06: Acceptance of Coronavirus Relief Funds

Administrator Keeler stated the Resolution is required by the State for Coronavirus Relief Funds.

MOTION: Councilperson Emil Mobeck made a motion to adopt Resolution 20-06: Acceptance of Coronavirus Relief Funds.

SECOND: Councilperson Danny Cumberlidge seconded the motion.

VOTE: Motion passed unanimously.

**OLD BUSINESS: None.**

**NEW BUSINESS:**

1. PERS Audit

The State of Alaska Department of Administration's Retirement and Benefits Division recently completed a routine audit of the City. The audit had one major and several minor findings. The major finding is being addressed accordingly.

2. VIP Taxes & Consulting, LLC Contract Renewal

Administrator Keeler stated this proposal will help Finance Officer Galvin with audit preparation, sales tax audits and a Single Federal Audit for FY20 due to the dock construction and gaming reporting and compliances.

MOTION: Councilperson Jack Foster Jr. made a motion to approve the VIP Taxes & Consulting, LLC Contract Renewal.

SECOND: Councilperson Emil Mobeck seconded the motion.

VOTE: Motion passed unanimously.

3. ANTHC – ICDBG Funding Application

Administrator Keeler stated ANTHC had applied for funds through the CARES Act-funded Indian Community Development Block Grant to upgrade the water treatment plant. One of the funding requirements is the opportunity for the community to make comments, the City had posted notices.

4. Health Insurance Renewal

Administrator Keeler stated the Premiera costs for FY21 had been increased by 21%. He asked the Council to increase the bi-weekly payroll contribution the employees pay into health insurance from \$25 to \$50.

MOTION: Councilperson Emil Mobeck made a motion to approve the Health Insurance Renewal with the employee contribution to remain at \$25.

SECOND: Councilperson Danny Cumberlidge seconded the motion.

VOTE: Allan-yes; Emil-yes; Shirley-no; Marita-yes; Danny-yes; Jack-no.  
Motion passed with 4-yes' and 2-no.

5. COVID-19 Update

Administrator Keeler stated the State had lifted its 14-day quarantine for all out of state travelers; travelers have the option to provide a negative test taken within 72 hours of boarding or be tested upon arrive in the State. He suggested the City modify its voluntary quarantine period from 14-days to a 5-day isolation period and take a test. Alaska Airlines had inaugurated service to Cold Bay, from there travelers will need to rely on air taxis to reach their final destination. The Shumagin Corporation Lounge and Tavern remain closed and the local stores had set their own policies on how to deal with the public. The City is eligible up to 1.2 million dollars for the CARES Act funding. Some funds are tentatively set to be spent to be reimbursed for the COVID-related staff time, as the amount of time spent on COVID issues will be reimbursable.

Mayor Gardner suggested the 4<sup>th</sup> of July festivities to be canceled this year. Councilpersons Cumberlidge and Starnes agreed with the 5-day quarantine. Councilperson Brown stated one American Seafoods boats quarantined their employees for 5-days before going onboard, she wondered if 5 days was long enough. Councilperson Foster suggested anything the City planned; the legalities be brought to our lawyers. Councilperson Gundersen was more for 7-days but is glad the Council is moving forward. Councilperson Mobeck agreed with mirroring what the State mandates and a test taken at the end of that time.

MOTION: Councilperson Emil Mobeck made a motion for the City to have a voluntary 5-day quarantine with a test taken at the end of that time.

SECOND: Councilperson Danny Cumberlidge seconded the motion.

VOTE: Motion passed unanimously.

6. Building Permit: Patricia Curtis

MOTION: Councilperson Jack Foster Jr. made a motion to approve Building Permit: Patricia Curtis.

SECOND: Councilperson Emil Mobeck seconded the motion.

VOTE: Motion passed unanimously.

**PUBLIC COMMENTS:** None.

**COUNCIL COMMENTS:**

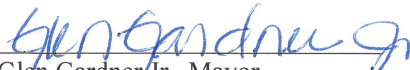
Councilperson Mobeck thanked everyone who was involved with the boats off the pad in the harbor, individuals who were on the ferry to please quarantine and get tested. Councilperson Gundersen commented she agreed with Councilperson Mobeck and for everyone to do their part. Councilperson Foster also agreed with Councilperson Mobeck and suggested the City get a loan to fix the Travelift, and to discuss the Travelift at the July meeting, he also thanked Councilperson Starnes for his help working on the Travelift. Councilperson Starnes commented the City needs to replace the needed parts for the Travelift and maintain the equipment more, and to get a couple mechanics in Sand Point to work on the equipment and while the boats are in the water, and for the Public Works department and Harbor department to work together as a team, and looks forward to the July workshop to hopefully to be in one room to discuss items. Councilperson Cumberlidge commented for everyone good luck and good fishing. Mayor Gardner suggested Administrator Keeler to be in Sand Point for a week during the July meeting to sort out some items. All Councilperson agreed for the next meeting to be July 8, 2020.

**ADJOURNMENT:**

MOTION: Councilperson Emil Mobeck made a motion to adjourn.

SECOND: Councilperson Marita Gundersen seconded the motion.

The meeting adjourned at 8:16 p.m.

  
Glen Gardner Jr., Mayor

ATTEST:

  
Shannon Sommer, City Clerk