

**CALL TO ORDER:**

The regular meeting of the Sand Point City Council was held Tuesday, September 8, 2020 was held in the Sand Point Council Chambers and telephonically. Mayor Glen Gardner Jr. called the meeting to order at 7:00 p.m.

**ROLL CALL:**

Glen Gardner Jr.	Mayor	Present
Danny Cumberlidge	Seat A	Absent - excused
Allan Starnes	Seat B	Present
Shirley Brown	Seat C	Present
Jack Foster Jr.	Seat D	Absent - excused
Marita Gundersen	Seat E	Present
Emil Mobeck	Seat F	Present

A quorum was established.

**Staff in attendance:**

- Jordan Keeler, Administrator
- Shannon Sommer, City Clerk
- Dave Anderson, Police Chief
- Justin Cash, Police Officer
- Douglas Holmberg, Harbor Master

**APPROVAL OF AGENDA:**

Mayor Glen Gardner Jr. requested a motion to approve the agenda.

MOTION: Councilperson Marita Gundersen made a motion to adopt the agenda.

SECOND: Councilperson Shirley Brown seconded the motion.

VOTE: Motion passed unanimously.

**CONSENT AGENDA:**

Mayor Glen Gardner Jr. requested a motion to approve the consent agenda.

MOTION: Councilperson Emil Mobeck made a motion to approve the consent agenda with two corrections from the Regular Meeting on August 14, 2020.

SECOND: Councilperson Shirley Brown seconded the motion.

VOTE: Motion passed unanimously.

**REPORTS:**

Finance Officer – Krista Galvin

Finance Officer Krista Galvin report was included in the packet.

Administrator – Jordan Keeler

Administrator Keeler reported that he received a phone call from a group that represents commercial airlines for the state, they were not happy with the landing fees, the City asked them to levy the fees specific to Sand Point but the funds may go elsewhere. At the last meeting, the resolution for the reissuance of the harbor bonds, has been postponed by the bond bank due to a court ruling that could have an impact on State finances.

Police Officer – Dave Anderson

Police Officer Dave Anderson reported there was statistical information in his report. The department is fully staffed, new officer Cooper has transitioned well to Sand Point. Police Chief introduced new officer Justin Cash to the Council. He is still working with Administrator Keeler for an EMS / Fire Chief. He described ways how the new proposed mapping system will help 911 as well as other ways for the community.

Mayor Gardner stated the new proposed mapping system will be on October's agenda.

Public Works Director - Vacant

The Public Works Director was not present, Mayor Gardner gave a quick update on the department.

Harbor Master – Douglas Holmberg

Harbor Master Douglas Holmberg reported activity in the harbor has been slow. They worked on the 35 ton. They ordered a new pump for the 150.

Mayor Gardner stated they put some fill out at the dock. Administrator Keeler stated the Army Corp. of Engineers contractors did a survey last month. Harbor Master Holmberg stated they did not know when they will return but it will be a day trip. Mayor Gardner stated there will be a new Gehl teleporter has been replaced.

**HEARINGS, ORDINANCES, AND RESOLUTIONS:**

1. Resolution 20-09: Appointing Election Judges

MOTION: Councilperson Marita Gundersen made a motion to adopt Resolution 20-09: Appointing Election Judges.

SECOND: Councilperson Shirley Brown seconded the motion.

VOTE: Motion passed unanimously.

**OLD BUSINESS:**

1. Dock Update

Administrator Keeler stated the City has received a quote from PND Engineering, they would examine the old and new dock and give an estimate for repairs from the July earthquake.

**NEW BUSINESS:**

1. Grant Application Reviews

Administrator Keeler stated as of right now there are 69 completed permit holder applications, the payment will be roughly \$6,800 per permit holder and the City has extended the Sand Point Fishermen Relief and Recovery Grant application until September 30, 2020. For the Small Business Relief and Recovery Grant Applications owners, he based them on 4 tiers. Permit holders, small business owners and non-profit organizations must submit a W-9 and is non-taxable. With the Council's permission, Administrator Keeler would like to stay with that distribution plan and start distributing the funds to small business, non-profits and with permit holders as they arrive.

MOTION: Councilperson Marita Gundersen made a motion to move forward with the utility, non-profit, small business and permit holder grant applications with the extension of permit holder applications.

SECOND: Councilperson Emil Mobeck seconded the motion.

VOTE: Motion passed unanimously.

2. Travelift Replacement Options

Administrator Keeler stated the main issue right now is the Travelift is at the end of its life span. There are three options, the City purchase a new one or two, go the EDA route or private financing. Next is the Crane, if the City goes after EDA funding for a new Crane would be easier. Council gave direction to Administrator Keeler to purchase a new Travelift and direction was given to Harbor Master Holmberg to work with Administrator Keeler to purchase a new Crane and come back at the next meeting with options.

3. Proposed Address System for 911

Police Chief Anderson stated beta testing has gone well with Valdez for 911. With the new mapping system, it is a step forward for a more efficient process for 911. The mapping system will be on next month's agenda.

4. PND Proposal – Sand Point Dock

Administrator Keeler stated the proposal focuses more on the old dock than new dock for about \$15,000.

Administrator is looking for a motion from the Council to move forward with PND proposal.

MOTION: Councilperson Shirley Brown made a motion to approve to go into contract with PND.  
SECOND: Councilperson Marita Gundersen seconded the motion.  
VOTE: Motion passed unanimously.

**PUBLIC COMMENTS: None.**

**COUNCIL COMMENTS:**

Councilperson Brown thanked everyone for their input, glad the new Travelift is moving forward and welcomed the new officers.

**ADJOURNMENT:**

MOTION: Councilperson Shirley Brown made a motion to adjourn.  
SECOND: Councilperson Marita Gundersen seconded the motion.

The meeting adjourned at 7:39 p.m.

  
Glen Gardner Jr., Mayor

ATTEST:

  
Shannon Sommer, City Clerk