

**TO:** Mayor Gardner  
City Council Members

**FROM:** Jordan Keeler  
City Administrator

**DATE:** October 3, 2019

**SUBJ:** Monthly Report for October 2019



Here is a summary of the items that I have working on the past month:

- Work continues on the dock project and remains on schedule with a target completion time of late October.
- Dug up several documents and chased down various people for audit prep paperwork.
- Spent time on personnel matter with our lawyers
- Devoted a significant amount of time to the annexation issue. A memo is presented for your consideration later in the packet.
- Worked with other municipalities and AML on the online sales tax framework. Brooks Chandler has also been working on the issue in parallel and he has a memo on the proposed path forward between now and the annual AML meeting.
- Participated in teleconference and document creation/review for the Alaska Municipal Management Association as part of AML activities.
- Examined several years of fish harvest and tax records for the City, neighboring cities and the Borough.