

**CALL TO ORDER:**

The regular meeting of the Sand Point City Council was held Tuesday, August 13, 2024 in the City Chambers and teleconference. Mayor James Smith called the meeting to order at 7:01 p.m.

**ROLL CALL:**

James Smith	Mayor	Present
Austin Roof	Seat A	Present
Jani Gundersen	Seat B	Present
Amy Eubank	Seat C	Present
Jack Foster Jr.	Seat D	Present
Marita Gundersen	Seat E	Present
Arlene Gundersen	Seat F	Present @ 7:06 pm

A quorum was established.

**Staff in attendance:**

Debi Schmit, Administrator – Telephonically  
 Kurtis Gundersen, Finance Officer –Telephonically  
 Benjamin Allen, Acting Police Chief  
 Julius Karlsen, Public Works Director  
 Dylan Jacobsen, Water & Sewer Supervisor  
 Allen Kuchenoff Jr., Harbormaster

**APPROVAL OF AGENDA:**

Mayor James Smith requested a motion to approve the agenda.

MOTION: Council Member Marita Gundersen made a motion to approve the agenda.

SECOND: Council Member Jani Gundersen seconded the motion.

VOTE: Motion passed unanimously.

**PUBLIC COMMENTS ON AGENDA ITEMS:** None

**CONSENT AGENDA:**

MOTION: Council Member Marita Gundersen made a motion to approve the Regular Meeting Minutes of July 9, 2024 and the Special Meeting Minutes of July 16, 2024.

SECOND: Council Member Amy Eubank seconded the motion.

VOTE: Motion passed unanimously.

**REPORTS:**

Public Works Director – Julius Karlsen

Public Works Director Julius Karlsen read his report included in the packet.

Water/Sewer Director- Dylan Jacobsen

Water/Sewer Director Dylan Jacobsen read his report included in the packet. He added that ANTHC will be here for a site visit on September 18-19 to go over the 95% water treatment plant upgrades.

Fire & EMS Director

Director Brady Gatlin's report was included in the packet.

Harbor Master – Allen Kuchenoff Jr.

Harbor Master Allen Kuchenoff Jr.'s read his report included in the packet.

Police-Department

Officer Benjamin Allen's report was included in the packet. He added that they received word that the City should be getting reimbursement checks from the Haida program for 2023 and 2024. Administrator Debi Schmit thanked Edith for her work on the Haida reimbursements.

Finance Officer – Kurtis Gundersen

Finance Officer Kurtis Gundersen reported that for the month of June, the City received \$42,695.93 in Raw Fish Tax and \$1055313.20 in Sales Tax.

Administrator – Debi Schmit

Administrator Debi Schmit read her report included in the packet. She added that she met with Paul Mueller and they found the missing money for the new clinic lease, the clinic lease renewal will be on the next agenda. She also met with him regarding the drug officer pay and the search for grants to make the Fire and EMS position self-sufficient and upgrade equipment. The LOI for the derelict vessel grant was submitted.

**HEARINGS, ORDINANCES, AND RESOLUTIONS:**

**OLD BUSINESS:** None

**NEW BUSINESS:**

1. Code of Ordinances, Chapter 4 § 2.02.030 Regular Council Meetings Discussion

Council gave direction to administration to introduce an ordinance updating Chapter 4 § 2.02.030, giving the mayor 7 days' notice to change the regular meeting date if needed, and omitting the school as the only alternate location to host the meeting.

2. Donation Request: Pauloff Harbor Tribe Recycling Fair

**MOTION:** Council Member Austin Roof made a motion to approve the donation request in the amount of \$500 to the Pauloff Harbor Tribe Recycling Fair.

**SECOND:** Council Member Arlene Gundersen seconded the motion.

**VOTE:** Motion passed unanimously.

3. Donation Request: Sand Point Silver Salmon Derby

Rayette McGlashan was present on behalf on the Sand Point Silver Salmon Derby requesting the donation and available for questions.

**MOTION:** Council Member Amy Eubank made a motion to approve the donation request of \$750 to the Sand Point Silver Salmon Derby.

**SECOND:** Council Member Arlene Gundersen seconded the motion.

**VOTE:** Motion passed unanimously.

**PUBLIC COMMENTS:**

Edee Jacobsen was happy to see the council donating to all these entities that give back to the community.

Dick Jacobsen expressed appreciation for the alder clean up along the roads, but noticed the fire hydrants have not been cleared to be visible. He is concerned about the substance abuse problem in the community.

**COUNCIL COMMENTS:**

Council Member Jack Foster Jr. recommended that the City write a letter to the Aleutians East Borough Assembly to encourage them to fix the Sand Point School because learning to swim is important to where we live and to fishing.

Council Member Marita Gundersen asked that we send notices out that connexes need to covered.

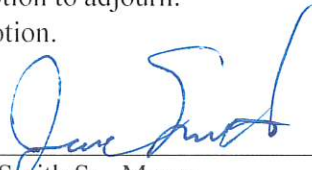
Council Member Austin Roof asked Administrator Debi Schmit if she anticipated a deficit in the audit being performed. Administrator Debi Schmit stated that the FY25 budget was adopted with a deficit, and that the money received that was missing from FY22, FY23, and FY24 will shrink he deficit.

**ADJOURNMENT:**

MOTION: Council Member Arlene Gundersen made a motion to adjourn.

SECOND: Council Member Amy Eubank seconded the motion.

The meeting adjourned at 7:46 pm.

  
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James Smith Sr., Mayor

ATTEST:

  
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Jade Gundersen, City Clerk