

CALL TO ORDER:

The Sand Point City Council's regular meeting was held Tuesday, January 14, 2025, in the City Chambers and via teleconference. Mayor James Smith called the meeting to order at 7:00 p.m.

ROLL CALL:

James Smith	Mayor	Present
Austin Roof	Seat A	Present
Jani Gundersen	Seat B	Present
Amy Eubank	Seat C	Present
Jack Foster Jr.	Seat D	Present
Marita Gundersen	Seat E	Present
William "Billy" Dushkin Jr.	Seat F	Present

A quorum was established.

Staff in attendance:

Debi Schmit, Administrator
 Kurtis Gundersen, Finance Officer – Telephonically
 Benjamin Allen, Police Chief
 Dylan Jacobsen, Water & Sewer Supervisor
 Allen Kuchenoff Jr., Harbormaster

APPROVAL OF AGENDA:

Mayor James Smith requested a motion to approve the agenda.

MOTION: Council Member Marita Gundersen moved to approve the agenda with the correction of the Resolution number to Resolution 25-01.

SECOND: Council Member Billy Dushkin Jr. seconded the motion.

VOTE: Motion passed unanimously.

PUBLIC COMMENTS ON AGENDA ITEMS: None

CONSENT AGENDA:

MOTION: Council Member Amy Eubank moved to approve the Regular Meeting Minutes of November 25, 2025.

SECOND: Council Member Billy Dushkin Jr. seconded the motion.

VOTE: Motion passed unanimously.

REPORTS:

Public Works Director – Julius Karlsen– Telephonically

Public Works Director Julius Karlsen’s report was included in the packet. Mayor Smith added that the Unga Tribe donated \$390,000 for the purchase of an excavator and trailer.

Water/Sewer Director- Dylan Jacobsen

Water/Sewer Director Dylan Jacobsen read the report included in the packet.

Harbormaster– Allen Kuchenoff Jr.

Harbormaster Allen Kuchenoff Jr. read his report included in the packet.

Police Chief- Ben Allen

Police Chief Ben Allen read his report included in the packet. He added that the big issue for December was the 911 system being down and it is not completely resolved between GCI and Fastwyre. He also attended an FBI National Academy Association Conference in Anchorage and learned our insurance company is working on a police policy for the entire state. If we adopt it, we would get 5% off of our insurance bill.

EMS & Fire

Mayor Smith stated that the response to the fire went well and that there is one applicant for EMS Director.

Finance Officer – Kurtis Gundersen

Finance Officer Kurtis Gundersen reported that for November, the City received \$2,714.99 in Raw Fish Tax and \$18,529.72 in Sales Tax Revenue.

Administrator – Debi Schmit

Administrator Debi Schmit read her report included in the packet. She added that she worked with Finance to take a closer look at the leases that council requested and some issues were found and rate changes may be recommended. Also, she is preparing CIP projects to submit to the federal and State of Alaska governments with hopes to get something funded this year with help from the lobbyist. She is working with EATS on the clinic project plans and EATS asked for us to hold off on the clinic floor project while they are working on helping get it funded.

HEARINGS, ORDINANCES, AND RESOLUTIONS:

1. Resolution 25-01: A Resolution of the City of Sand Point Establishing the Capital Improvement Project List

Administrator Debi Schmit read the recommended changes to the list from the workshop which included: 1. Sand Point Culvert and Dam Repair, 2. Humboldt Slough Bridge Rehabilitation, 3. Sand Point Harbor and Side Roads Improvement, 4. Landfill Relocation, 5. Harbor Travelift Fingers, and 6. Harbor Footbridge Rehabilitation.

MOTION: Council Member Austin Roof moved to adopt Resolution 25-01: with the correction to number 5, replacing landfill with travellift.

SECOND: Council Member Billy Dushkin seconded the motion.

VOTE: Motion passed unanimously.

OLD BUSINESS: None

NEW BUSINESS:

1. Western Marine Construction Harbor Lease Revision Proposal

Mayor Smith explained that Western Marine Construction wanted to extend the previously approved harbor lease terms to September 30, 2025 instead of May 1, 2025 with the exchange for the 3,000 cubic

yards of gravel. Administrator Debi Schmit added that the lease was approved by council at the November meeting, and when sent to Western Marine Construction for signature, they requested that we change the date. Mayor Smith has been in discussion with them regarding getting sand.
No action taken.

2. Eastern Aleutian Tribes Revised Clinic Lease Revision Proposal

Administrator Debi Schmit explained that this lease approved by council at the September meeting as a 3-year lease. Due to GASB 87, Eastern Aleutian Tribes requested a 1-year lease instead.

MOTION: Council Member Marita Gundersen moved to amend the Eastern Aleutian Tribes Clinic Lease for a 1-year term through September 30, 2025.

SECOND: Council Member Amy Eubank seconded the motion.

VOTE: Motion passed unanimously.

3. 2025 Hickey and Associates Contract

Administrator Debi Schmit explained that Mark Hickey has been the lobbyist for the City of Sand Point since 2007. In the past, the contract was from \$15,000-\$18,000 annually, but was adjusted to \$8,000 in 2020. They had considered not recommending this to be passed, but received a report from the Governor's Task Force on Fisheries threatening raw fish tax in Alaska and recommend keeping Mark Hickey as the lobbyist for that and other funding needs.

MOTION: Council Member Jack Foster Jr. moved to approve the 2025 Hickey and Associates Contract.

SECOND: Council Member Billy Dushkin Jr. seconded the motion.

VOTE: Motion passed unanimously.

4. Donation Request: Class of 2025

Students from the Class of 2025 presented their donation request letter for their senior class trip.

MOTION: Council Member Austin Roof moved to donate \$2000 to the Class of 2025 with the recommendation to come back later once they have reached out to more donation sources.

SECOND: Council Member Jani Gundersen seconded the motion.

VOTE: Motion passed unanimously.

5. Donation Request: Area M Seiners Association

Administrator Debi Schmit read the letter from Area M Seiners Association to support their mission to protect salmon fisheries.

MOTION: Council Member Amy Eubank moved to donate \$5000 to the Area M Seiners Association.

SECOND: Council Member Jack Foster Jr. seconded the motion.

VOTE: Motion passed unanimously.

PUBLIC COMMENTS: None

COUNCIL COMMENTS:

Council Member Amy Eubank thanked Unga Tribe for their generous donation and Art Torres for his time.

Council Member Jack Foster Jr. thanked the police department. He reminded everyone to have their proposals in by the due date in April for the fish board.

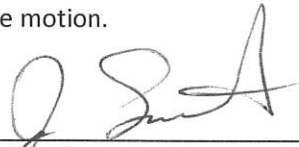
Council Member Austin Roof thanked all the tribes for their donations to the City.

ADJOURNMENT:

MOTION: Council Member Marita Gundersen moved to adjourn.

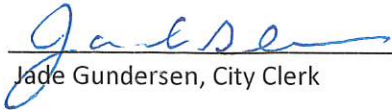
SECOND: Council Member Billy Dushkin Jr. seconded the motion.

The meeting adjourned at 7:44 pm.



James Smith Sr., Mayor

ATTEST:



Jade Gundersen, City Clerk