

CALL TO ORDER:

The regular meeting of the Sand Point City Council was held Wednesday, July 12, 2023 in the City Chambers and telephonically. Mayor James Smith called the meeting to order at 7:03 p.m.

ROLL CALL:

James Smith	Mayor	Present
Austin Roof	Seat A	Absent/Excused
Allan Starnes	Seat B	Present
Amy Eubank	Seat C	Present
Jack Foster Jr.	Seat D	Absent/Excused
Marita Gundersen	Seat E	Present
Arlene Gundersen	Seat F	Present

A quorum was established.

Staff in attendance:

- Debi Schmit, Administrator
- Kurtis Gundersen, Finance Officer
- Jade Gundersen, City Clerk
- Jeff Thompson, Police Chief
- Julius Karlsen, Public Works Director
- Dylan Jacobsen, Water & Sewer Supervisor

APPROVAL OF AGENDA:

Mayor James Smith requested a motion to approve the agenda.

MOTION: Council Member Marita Gundersen made a motion to approve the agenda.

SECOND: Council Member Arlene Gundersen seconded the motion.

VOTE: Motion passed unanimously.

PUBLIC COMMENTS ON AGENDA ITEMS:

CONSENT AGENDA:

MOTION: Council Member Amy Eubank made a motion to approve the Regular Meeting Minutes of May 9, 2023 and Special Meeting Minutes of May 17, 2023 with correction of typo on May 9, 2023.

SECOND: Council Member Marita Gundersen seconded the motion.

VOTE: Motion passed unanimously.

REPORTS:

Finance Officer – Kurtis Gundersen

Finance Officer Kurtis Gundersen reported that the City received \$10,590.34 in Raw Fish Tax \$35,672.95 in Sales Tax.

Administrator – Debi Schmit

Administrator Debi Schmit read her report included in the packet. She added that the FY22 audit is getting wrapped up.

Police Chief – Jeff Thompson

Police Chief Jeff Thompson read the June report included in the packet. He explained that the Officer Self-Initiated Activity included in the report is to give a better picture of monthly officer activity.

Fire Chief- Jason Bjornstad

Fire Chief Jason Bjornstad's report was included in the packet.

Public Works Director – Julius Karlsen

Public Works Director Julius Karlsen read his report included in the packet.

Water/Sewer Director- Dylan Jacobsen

Water/Sewer Director Dylan Jacobsen read his report included in the packet.

Harbor Master – Allen Kuchenoff Jr.

Harbor Master Allen Kuchenoff Jr's report was included in the packet.

HEARINGS, ORDINANCES, AND RESOLUTIONS:

1. Ordinance 2023-04: Amending Title 4, Chapter 8: Absentee Voting to Include Electronic Voting-1st Reading

MOTION: Council Member Marita Gundersen made a motion to put Ordinance 2023-04: Amending Title 4, Chapter 8: Absentee Voting to Include Electronic Voting-1st Reading.

SECOND: Council Member Arlene Gundersen seconded the motion.

DISCUSSION: City Clerk Jade Gundersen explained the purpose of the ordinance to allow electronic absentee voting for our municipal elections.

VOTE: Motion passed unanimously.

OLD BUSINESS:

1. Jim Amundsen, ANTHC Engineering Project Manager, to discuss Sand Point Project AN20-T97 funded by RAVG.

Jim Amundsen explained the project that was for the two lift stations replaced last summer and that they have no warranty issues to report. Since the project was short funding, they had to apply for \$75,000 from the RAVG and want to thank them and recognize them for funding the remainder of the project.

NEW BUSINESS:

1. Community Sanitation Priorities Discussion-ANTHC

Jim Amundsen explained that ANTHC is interested in making sure that the work he does for Sand Point meets the needs of our community by using a Community Sanitation Prioritization Form to track what the needs and priorities are and their status. The community currently has 2 upcoming projects, one is to make upgrades to the filters at the water treatment plant, which is about 4 to 5 years out, and the Johnson Avenue sewer replacement, which includes 500 feet of sewer lines that is made out of old wood staves that are starting to fail, and they are hoping to have that funded and project ready next summer. He encouraged the council and City to help identify other needs of the community that he can add to the list.

2. Capital Improvement Projects Discussion

Administrator Debi Schmit discussed the current capital improvement list and recommends updating it in the form of a resolution at the next meeting. She would like the council to consider adding resurfacing the airport and tie that into paving the rest of the streets, and the culvert and dam repair. The bridge rehabilitation project has been submitted to the state and they are reviewing those applications today and tomorrow, and the foot

bridge application had been denied. After seeing what funding is out there, she will bring back information for council to approve in the form of a Resolution.

3. Building Permit: Peter Pan Seafoods

MOTION: Council Member Arlene Gundersen made a motion to approve Peter Pan Seafoods Building Permit.

SECOND: Council Member Amy Eubank seconded the motion.

VOTE: Motion passed unanimously.

PUBLIC COMMENTS:

Dick Jacobsen recommends that every council member has a speaker in front of them so the public can hear them better and expressed that he is against electronic voting due to cheating and accountability concerns.

Edee Jacobsen recommends cleaning up the abandoned vehicles at the harbor due to the shortage of parking. She appreciates the alders that have been cut down but would like them hauled away.

COUNCIL COMMENTS:

Mayor James Smith thanked Pauloff Harbor Tribe for their generous donation to help purchase a new trash truck. He recommended that the next council meeting will be on August 22 unless there is an objection.

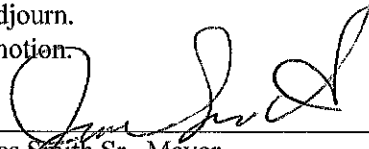
Council Member Amy Eubank thanked Pauloff Harbor Tribe for their donation and the City workers for their effort and their patience with GCI.

ADJOURNMENT:

MOTION: Council Member Amy Eubank made a motion to adjourn.

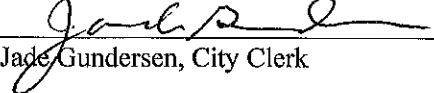
SECOND: Council Member Marita Gundersen seconded the motion.

The meeting adjourned at 7:46 pm.



James Smith Sr., Mayor

ATTEST:



Jade Gundersen, City Clerk