CITY OF SAND POINT
COUNCIL MEETING

Wednesday, July 20, 2022
Workshop: 2:00 pm
Meeting: 7:00 pm
CALL TO ORDER
ROLL CALL
APPROVAL OF AGENDA
# SAND POINT CITY COUNCIL MEETING AGENDA

## CITY CHAMBERS

**Regular Meeting**

**July 20, 2022  7:00 pm**

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**CALL TO ORDER**

**ROLL CALL**

**APPROVAL OF AGENDA**

**CONSENT AGENDA:**

1. Minutes: Minutes of Regular Meeting June 3, 2022

**REPORTS:**

1. Finance Officer  
2. Administrator  
3. Police Chief  
4. EMS Director  
5. Fire Chief  
6. Public Works Director  
7. Water / Sewer Supervisor  
8. Harbor Master

**HEARINGS, ORDINANCES AND RESOLUTIONS:**

**OLD BUSINESS:**

**NEW BUSINESS:**

1. Contract for Professional Services  
2. Building Permit: George Huckobey  
3. Donation Request: QTT Grave Yard Clean Up  
4. Donation Request: Sand Point Silver Salmon Derby  
5. City Building Repair  
6. Trident Water Rate Discussion

**PUBLIC COMMENTS**

**EXECUTIVE SESSION:** Outstanding Litigation

**COUNCIL COMMENTS**

**ADJOURNMENT**

*Note: Due to concerns about the COVID-19 virus and to follow best practices in order to prevent the spread of the virus, the meeting will also be held telephonically. Please call 1-800-315-6338 and use the passcode 26961 followed by the # key.*

POSTED: 07/15/2022
CONSENT AGENDA
CALL TO ORDER:
The regular meeting of the Sand Point City Council was held Friday, June 3, 2022 in the City Chambers and telephonically. Mayor James Smith called the meeting to order at 7:05 p.m.

ROLL CALL:
<table>
<thead>
<tr>
<th>Name</th>
<th>Seat</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>James Smith</td>
<td>Mayor</td>
<td>Present</td>
</tr>
<tr>
<td>Danny Cumberlidge</td>
<td>Seat A</td>
<td>Present</td>
</tr>
<tr>
<td>Allan Starnes</td>
<td>Seat B</td>
<td>Present</td>
</tr>
<tr>
<td>Shirley Brown</td>
<td>Seat C</td>
<td>Present</td>
</tr>
<tr>
<td>Jack Foster Jr.</td>
<td>Seat D</td>
<td>Present - Telephonically</td>
</tr>
<tr>
<td>Marita Gundersen</td>
<td>Seat E</td>
<td>Present</td>
</tr>
<tr>
<td>Arlene Gundersen</td>
<td>Seat F</td>
<td>Present - Excused</td>
</tr>
</tbody>
</table>

A quorum was established.

Staff in attendance:
Jordan Keeler, Administrator
Shannon Sommer, Clerk
Kurtis Gundersen, Finance Officer
Dave Anderson, Police Chief
Carmen Holmberg, EMS Director - Telephonically
Julius Karlsen, Public Works Director - Telephonically
Dylan Jacobsen, Water & Sewer Supervisor
Allen Kuchenoff Jr., Harbor Master

APPROVAL OF AGENDA:
Mayor James Smith requested a motion to approve the agenda with the addition of Donation Request under New Business and an Executive Session for Performance Reviews and Legal Matters.
MOTION: Council Member Shirley Brown made a motion to approve the agenda.
SECOND: Council Member Marita Gundersen seconded the motion.
VOTE: Motion passed unanimously.

CONSENT AGENDA:
Mayor James Smith requested a motion to approve the consent agendas.
MOTION: Council Member Marita Gundersen made a motion to approve the Regular Meeting Minutes of May 10, 2022.
SECOND: Council Member Shirley Brown seconded the motion.
VOTE: Motion passed unanimously.

REPORTS:
Finance Officer – Kurtis Gundersen
Finance Officer Kurtis Gundersen reported for the month of April 2022 that Raw Fish Tax was $51,631.27 and Sales Tax was $30,697.45.

Administrator – Jordan Keeler
Administrator Jordan Keeler said he didn’t have a lot to report since the last meeting was not long ago. He stated that the City would get $40,000 from their ownership stake in the Anchorage office. He thanked those who responded to the fire in May. He also thanks Julius Karlsen for his follow up on the AML/JIA visit.

Police Chief – David Andersen
Chief Andersen reported that the Department of Corrections was in town to contact 9 people or probation or parole. He noted Officer Lowery has been busy across Anchorage. Chief Anderson stated that staffing has been a problem since the pandemic and is requesting to split the 4th officer budget and spread to other three to keep officers around. He explained there was a cost breakdown in front of Council for the proposed budget. Council Member Brown stated that they would decide during the budget hearing.

EMS Director – Carmen Holmberg
EMS Director Carmen Holmberg gave her report for the month of April 2022. Rescue 1 had received 4 calls, including 3 tone outs and 1 medevac. They attended the Danger Point Fire and held an EMS BBQ attended by 75 people. She stated she was absent for a week and now has the EMS cruiser and thanked Chief Anderson for getting it set up.

Fire Chief – Robert Gaddotti
No Report.

Public Works Director – Julius Karlsen
Public Works Director Julius Karlsen reported they maintained the roads. They’ve been working with the GCI contractor as they are laying cable for the fiber optic. They also sent out some radiators to get replaced, maintained equipment, serviced the oil burners, and assisted with the Danger Point Fire.

Water & Sewer Supervisor – Dylan Jacobsen
Water & Sewer Supervisor Dylan Jacobsen reported that he and Brandon dug up some sewer and used the camera inspection. Did the reporting. Did locates for the GCI contractor and has been in the field most of the week. A watermain on the float was leaking and has been fixed. They met with ANTHC project manager. They turned on water for seasonal residents and missed time with COVID.

Harbor Master – Allen Kuchenoff Jr.
Harbor Master Allen Kuchenoff Jr. reported that they have been busy hauling and launching boats. They also repaired the pipe on B and C float, fixed the cable on the small travel lift, and performed maintenance on the New Travel Lift and Gehl.

HEARINGS, ORDINANCES, AND RESOLUTIONS:

1. Ordinance 2022-02: FY23 Budget – 2nd Reading

MOTION: Council Member Shirley Brown made a motion to put Ordinance 2022-02: FY23 Budget on the floor for 2nd Reading.
SECOND: Council Member Danny Cumberlidge seconded the motion.
VOTE: Motion passed unanimously.

Administrator Keeler stated the General Fund consists of Raw Fish and Sales Tax and that Raw Fish tax can be variable and the Sales Tax tends to with it. The expenditure side, the general fund looked somewhat better than the last fiscal year. The ability to refinance the City’s general obligation bond will save the City about
$20,000 in the current year and for years to come. The Bingo Fund is an enterprise fund and can only be used on community purposes. The Silver Salmon Derby fund acts as a bank for it and he recommended the City step away from this role. The ARPA and LGLR Fund needed to be used by a certain date. The Clinic Fund is funded from the Indian Health Service and stated he is working with EAT to get extra funds for repairs. The Water/Wastewater Fund is budgeted based on ‘business as normal’ revenues and expenses and the City will take over Trident Seafoods Corporation water system production, which will mean a change later on. The Harbor Fund had two major changes with the new Travelift bond payment and saving money on not dumping money into the old one. The Solid Waste Fund will not have that much of a change but the City did ask the state for Capital Funds to buy a new incinerator. Administrator Keeler reminded everyone that money budgeted didn’t mean it had to spend it all and department wouldn’t be penalized in the future. He stated that payroll is down due to attrition and lack of qualified applicants. He suggested a post-fishing meeting to sit down and figure out the financial and staffing future.

He said Council can make a motion to approve the requested changes to the Police Department. Council Member Brown asked about moving the Teen Center into the Bingo Fund, and he stated the debit is to the general fund and the credit would come from the Bingo Fund. Administrator Keeler stated the final audit had not come yet so he couldn’t give the final figures for last year.

MOTION: Council Member Shirley Brown made a motion to amend Ordinance 2022-02: FY23 Budget to reflect the revised Police Department payroll and fringe request.
SECOND: Council Member Marita Gundersen seconded the motion.
VOTE: Motion passed unanimously.

MOTION: Council Member Shirley Brown made a motion to adopt Ordinance 2022-02: FY23 Budget
SECOND: Council Member Danny Cumberlidge seconded the motion.
VOTE: Vote passed unanimously

2. Ordinance 2022-03 Amending City Manager to City Administrator – 2nd Reading
Administrator Keeler stated that the minor language changes are needed to change “Manager” to “Administrator” three places in code. Administrator Keeler stated he had no objection to filling out a financial disclosure form as result of the new language.
MOTION: Council Member Shirley Brown made a motion to put Ordinance 2022-03: Amending City Manager to City Administrator on the floor for 2nd Reading.
SECOND: Council Member Marita Gundersen seconded the motion.

MOTION: Council Member Marita Gundersen to adopt Ordinance 2022-03: Amending City Manager to City Administrator.
SECOND: Council Member Danny Cumberlidge seconded the motion.
VOTE: Vote passed unanimously

OLD BUSINESS: None.
NEW BUSINESS:
1. Building Permit: Matt and Emily Thoft
MOTION: Council Member Shirley Brown made a motion to approve the Development Permit for Matt and Emily Thoft.
SECOND: Council Member Danny Cumberlidge seconded the motion.
VOTE: Motion passed unanimously.
2. Donation Request: Jerri Nyberg for Softball
Jerri Nyberg explained how COVID was bad for the kids and she was asked to have softball this year. She stated that the softball shed had been burgled and they need new equipment. She was concerned about the adult game a few years ago had some adults smoking and it was a negative influence. She requested backup to keep this from happening. Council Member Brown volunteered her husband to mow the field. Mrs. Nyberg stated that the older kids could play with the adults. She also stated she would get waivers.

MOTION: Council Member Shirley Brown made a motion to donate $2,500 to the Donation Request: Jeri Nyberg
SECOND: Council Member Danny Cumberlidge seconded the motion.
VOTE: Motion passed unanimously.

PUBLIC COMMENTS:
None

EXECUTIVE SESSION:
MOTION: Council Member Marita Gundersen made a motion to go into Executive Session for Performance Reviews at 7:38 pm.
SECOND: Council Member Danny Cumberlidge seconded the motion.
Council exited Executive Session at 9:37 pm.

Mayor Smith recommended the termination of the City Clerk.
MOTION: Council Member Marita Gundersen made a motion to terminate the employment of the City Clerk pursuant to section IV. A of the contract.
SECOND: Council Member Jack Foster seconded the motion.
VOTE: Council Members Foster, Cumberlidge, Starnes and M. Gundersen voted in favor of the motion. Council Member Brown voted against it. Motion carried.

MOTION: Council Member Shirley Brown made a motion to go into Executive Session to discuss legal issues at 9:46 pm.
SECOND: Council Member Danny Cumberlidge seconded the motion.
Council exited Executive Session at 9:52 pm.

No further action was taken.

COUNCIL COMMENTS:
Council Member Shirley Brown asked to review the Personnel Policies Procedures Manual at the next meeting.

ADJOURNMENT:
MOTION: Council Member Danny Cumberlidge made a motion to adjourn.
SECOND: Council Member Marita Gundersen seconded the motion.

The meeting adjourned at 10:06 p.m.
ATTEST:

______________________________
City Clerk

James Smith Sr., Mayor
REPORTS
FINANCE OFFICER
### CITY OF SAND POINT
*Expenditure Guideline-No Enc Sum*

**Current Period: MAY 21-22**

<table>
<thead>
<tr>
<th>Fund</th>
<th>21-22 YTD Budget</th>
<th>21-22 YTD Amt</th>
<th>MAY MTD Amt</th>
<th>21-22 YTD Balance</th>
<th>% of YTD</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>GENERAL FUND</strong></td>
<td></td>
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</tr>
<tr>
<td>LEGISLATIVE</td>
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<td>PARKS AND RECREATION</td>
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<td>PUBLIC SAFETY</td>
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<td>FACILITIES</td>
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<td><strong>Total GENERAL FUND</strong></td>
<td>$2,580,205.41</td>
<td>$2,319,748.34</td>
<td>$193,429.11</td>
<td>$260,457.07</td>
<td>89.91%</td>
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<tr>
<td><strong>BINGO FUND</strong></td>
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<tr>
<td>ADMINISTRATION</td>
<td>$373,588.00</td>
<td>$410,825.33</td>
<td>$45,935.20</td>
<td>-$37,237.33</td>
<td>109.97%</td>
</tr>
<tr>
<td><strong>Total BINGO FUND</strong></td>
<td>$373,588.00</td>
<td>$410,825.33</td>
<td>$45,935.20</td>
<td>-$37,237.33</td>
<td>109.97%</td>
</tr>
<tr>
<td><strong>SILVER SALMON DERBY</strong></td>
<td></td>
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<tr>
<td>FIRE</td>
<td>$37,500.00</td>
<td>$37,434.14</td>
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<td>$65.86</td>
<td>99.82%</td>
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<tr>
<td><strong>Total SILVER SALMON DERBY</strong></td>
<td>$37,500.00</td>
<td>$37,434.14</td>
<td>$0.00</td>
<td>$65.86</td>
<td>99.82%</td>
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<tr>
<td><strong>CLINIC OPERATIONS/MAINTENANCE</strong></td>
<td>$62,412.00</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$62,412.00</td>
<td>0.00%</td>
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<td><strong>Total CLINIC OPERATIONS/MAINTENANCE</strong></td>
<td>$62,412.00</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$62,412.00</td>
<td>0.00%</td>
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<td><strong>ROCK CRUSHER ENTERPRISE FUND</strong></td>
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<td><strong>Total ROCK CRUSHER ENTERPRISE FUND</strong></td>
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<td>$0.00</td>
<td>$0.00</td>
<td>0.00%</td>
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<tr>
<td><strong>WATER/SEWER OPERATIONS</strong></td>
<td>$261,950.00</td>
<td>$141,664.91</td>
<td>$9,489.10</td>
<td>$120,285.09</td>
<td>54.08%</td>
</tr>
<tr>
<td><strong>Total WATER/SEWER OPERATIONS</strong></td>
<td>$261,950.00</td>
<td>$141,664.91</td>
<td>$9,489.10</td>
<td>$120,285.09</td>
<td>54.08%</td>
</tr>
<tr>
<td><strong>HARBOR/PORT OPERATIONS</strong></td>
<td>$411,300.00</td>
<td>$844,868.84</td>
<td>$41,408.97</td>
<td>-$433,568.84</td>
<td>205.41%</td>
</tr>
<tr>
<td><strong>Total HARBOR/PORT OPERATIONS</strong></td>
<td>$411,300.00</td>
<td>$844,868.84</td>
<td>$41,408.97</td>
<td>-$433,568.84</td>
<td>205.41%</td>
</tr>
<tr>
<td><strong>REFUSE COLLECTION</strong></td>
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<tr>
<td>PUBLIC WORKS</td>
<td>$151,500.00</td>
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<td><strong>Total REFUSE COLLECTION</strong></td>
<td>$151,500.00</td>
<td>$135,746.05</td>
<td>$10,502.05</td>
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<td><strong>Report Total</strong></td>
<td>$3,878,455.41</td>
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<td>MAY MTD Amount</td>
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<td>% YTD Budget</td>
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<td><strong>FUND 01 GENERAL FUND</strong></td>
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<td>-$75,273.74</td>
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<td><strong>FUND 02 BINGO FUND</strong></td>
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<td>$9,812.98</td>
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<td>$4,123.12</td>
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<td><strong>FUND 09 ARPA LOCAL GOVT LOST REV</strong></td>
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<td>$62,412.00</td>
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<td>$0.00</td>
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<tr>
<td><strong>FUND 61 WATER/SEWER OPERATIONS</strong></td>
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<td>$141,664.91</td>
<td>$120,285.09</td>
<td>54.08%</td>
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<td>$10,768.33</td>
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<td><strong>FUND 62 HARBOR/PORT OPERATIONS</strong></td>
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<tr>
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<td>$41,408.97</td>
<td>$844,868.84</td>
<td>-$433,568.84</td>
<td>205.41%</td>
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<td>$3,747.79</td>
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<td><strong>FUND 63 SOA DOCK</strong></td>
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<tr>
<td><strong>FUND 65 REFUSE COLLECTION</strong></td>
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<tr>
<td>Revenue</td>
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## CITY OF SAND POINT

*Revenue Guideline-Alt Code*

Current Period: MAY 21-22

<table>
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<tr>
<th></th>
<th>21-22 YTD Budget</th>
<th>21-22 YTD Amt</th>
<th>MAY MTD Amt</th>
<th>21-22 YTD Balance</th>
<th>% of YTD</th>
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<tr>
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|                      |                  |               |             |                    |          |
| **BINGO FUND**       |                  |               |             |                    |          |
| Active               |                  |               |             |                    |          |
| Active R 02-294 BINGO REVENUE | $15,000.00 | $15,328.00 | $328.00 | $102.19% |
| Active R 02-295 PULL TAB REVENUE | $350,000.00 | $420,012.50 | $70,012.50 | 119.27% |
| **Total  BINGO FUND** | $365,000.00 | $435,340.50 | $70,340.50 | 119.27% |

|                      |                  |               |             |                    |          |
| **SILVER SALMON DERBY** |                |               |             |                    |          |
| Active               |                  |               |             |                    |          |
| Active R 03-230 DONATIONS | $0.00 | $0.00 | $0.00 | $0.00 | 0.00% |
| Active R 03-292 SILVER SALMON DERBY | $40,075.00 | $41,557.26 | $1,482.26 | 103.70% |
| **Total  SILVER SALMON DERBY** | $40,075.00 | $41,557.26 | $1,482.26 | 103.70% |

<p>| | | | | | |
|                      |                  |               |             |                    |          |
| <strong>ARPA LOCAL GOVT LOST REV</strong> |                  |               |             |                    |          |
| Active               |                  |               |             |                    |          |
| Active R 09-256 REVENUE--STATE OF ALA | $0.00 | $404,469.68 | $404,469.68 | 0.00% |
| Active R 09-257 REVENUE--FEDERAL GOV | $0.00 | $0.00 | $0.00 | $0.00 | 0.00% |
| <strong>Total  ARPA LOCAL GOVT LOST REV</strong> | $0.00 | $404,469.68 | $404,469.68 | 0.00% |</p>
<table>
<thead>
<tr>
<th>Department</th>
<th>21-22 YTD Budget</th>
<th>21-22 YTD Amt</th>
<th>MTD Amt</th>
<th>YTD Balance</th>
<th>% of YTD</th>
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<td><strong>CLINIC OPERATIONS/MAINTENANCE</strong></td>
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<td>21-22 YTD Budget</td>
<td>21-22 YTD Amt</td>
<td>MAY MTD Amt</td>
<td>21-22 YTD Balance</td>
<td>% of YTD</td>
</tr>
<tr>
<td>-------------------------</td>
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<td>Total REFUSE COLLECTION</td>
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</table>
### City of Sand Point

#### Raw Fish Tax Revenue

<table>
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<tr>
<th></th>
<th>FY17</th>
<th>FY18</th>
<th>FY19</th>
<th>FY20</th>
<th>FY21</th>
<th>FY22</th>
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<td>July</td>
<td>129,882.77</td>
<td>142,500.10</td>
<td>83,040.24</td>
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<tr>
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<td>524.88</td>
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<td>13,306.96</td>
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<td><strong>Total</strong></td>
<td><strong>590,065.43</strong></td>
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#### Sales Tax Revenue

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<th>FY20</th>
<th>FY21</th>
<th>FY22</th>
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<td>48,712.31</td>
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<td>April</td>
<td>52,535.54</td>
<td>45,633.53</td>
<td>49,639.45</td>
<td>33,711.29</td>
<td>47,933.84</td>
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<td>May</td>
<td>45,569.00</td>
<td>46,470.55</td>
<td>61,719.51</td>
<td>47,729.27</td>
<td>47,260.30</td>
<td>52,776.83</td>
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<td>June</td>
<td>78,996.36</td>
<td>81,316.23</td>
<td>93,332.26</td>
<td>71,991.16</td>
<td>82,115.58</td>
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<tr>
<td><strong>Total</strong></td>
<td><strong>729,645.35</strong></td>
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<td><strong>717,028.91</strong></td>
<td><strong>653,989.17</strong></td>
<td><strong>715,780.53</strong></td>
</tr>
</tbody>
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ADMINISTRATOR
Here is a summary of items since our June 3rd meeting:

- Continued work with Trident and ANTHC on connecting them to our water supply.
- Spent a lot of time sorting through personnel issues.
- Worked with Jade where necessary to catch up on items not taken care of previously.
- Read up on boat impoundment procedures and old emails with legal on how to do it properly.
- Spent more time with lawyers regarding outstanding legal matters.
- Took some time off.
POLICE CHIEF
MEMORANDUM

To: Honorable Jim Smith, Mayor, City of Sand Point  
   Mr. Jordan Keeler, City Administrator, City of Sand Point  
   Mr. Danny Cumberlidge, City Councilperson, City of Sand Point  
   Mr. Allan Starnes, City Councilperson, City of Sand Point  
   Ms. Shirley Brown, City Councilperson, City of Sand Point  
   Mr. Jack Foster Jr. City Councilperson, City of Sand Point  
   Ms. Marita Gundersen, City Councilperson, City of Sand Point  
   Ms. Arlene Gundersen, City Councilperson, City of Sand Point

From: Cathy Adams, Administrative Assistant

Date: July 12, 2022

Ref: Police department’s Monthly Report for June

Police Department

- Dave Anderson, Chief of Police
- John Young, Police Officer
- Tyler Fryberger, Police Officer
- Richard Lowery, Police Officer

Administrative Assistant

- Cathy Adams

Dispatcher

- Alfred 'Jesse' Pesterkoff, 911 Dispatcher
- Kelly Bjornstad 911 Dispatcher
"The Sand Point City Council has approved an addressing system identifying each residential and commercial property in the city of Sand Point. Address plates are available free of charge and can be picked up at the front counter at the police department. We are available from 8 am to 4 pm, closing for lunch from 12-1. Please mount your address plate in a location that clearly identifies your home and is unobstructed by parked cars or growing shrubbery. Usually, the best location is near the top portion of the main entrance to a structure."
We welcome new joins to the Sand Point Police Department Officer John T. Young and Sergeant Tyler Fryberger.

Office John Young comes to us from the great state of Georgia where he was born and raised. John has 12 years of full-time experience gained while working with the Elbert, Oglethorpe and Athens County Sheriffs' Office's all of which gave him very favorable recommendations. Office Young has an extensive background in corrections, patrol, and community policing. In his formative years John worked in the Blue Crab fishing industry. John also worked as a carpenter in various areas of the trade. He currently resides in the city of Maxey, Georgia with his wife and son.

Sergeant Tyler Fryberger comes to us from the State of Washington. Tyler has over 32 years of law enforcement experience and is a U.S. Navy Veteran. Tyler is a Washington State Trooper with 25 years full time professional working experience. During his tenor with the WSP Tyler spent many years as Washington State Patrol Academy Faculty Member where he trained new cadets to become State Troopers. Most recently for the last 7 years, Tyler has worked with the Washington State Department of Social and Health Services in the Office of Fraud and Accountability as a fraud investigator. He currently lives with his wife in Ritzville, Washington.

We'd like to thank Officers Curt Boyle and Dwane Korthus Smith for their service to the citizens of Sand Point.

Residential addressing signs are available for pick-up at the Sand Point Police Department at no charge.
Sand Point
Police Department

MEMORANDUM

TO: Chief D. Anderson
FROM: TFO Richard Lowery
DATE: June 20, 2022

SUBJECT: June 2022 – ANC Airport Interdiction Team (AAIT) Supplement

Major Incidents:

TFO Lowery is currently investigating several long-term felony drug trafficking organizations.

New Cases:

AK22051784

On 05/25/2022 AAIT seized 1.3 grams of heroin and 1.4 grams of methamphetamine from a passenger at the Anchorage International Airport.

AK22052036

On 05/26/2022 AAIT seized 48 – 750ml bottles of distilled spirits and 24 – 12oz cans of malt beverage from a passenger at the Anchorage International Airport.

AK22054436

On 06/01/2022 AAIT seized 117.4 grams of heroin from a passenger at the Anchorage International Airport.

AK22054880

On 06/01/2022 AAIT seized 4 Adderall pills and 3 Xanax pills from a cargo facility at the Anchorage International Airport.
AK22056823

On 06/07/2022 AAIT seized 102.3 grams of methamphetamine from a passenger at the Anchorage International Airport. The passenger was attempting to travel to Barrow, AK.

AK22057768

On 06/09/2022 AAIT seized 24 – M30 counterfeit fentanyl pills, 16 – Suboxone sublingual strips, and one firearm from a passenger at the Anchorage International Airport.

AK22059812

On 06/15/2022 AAIT seized 4028.7 grams of heroin from a cargo facility at the Anchorage International Airport.

AK22059833

On 06/15/2022 AAIT seized 1065.9 grams of cocaine from a cargo facility at the Anchorage International Airport.

AK22060195

On 06/16/2022 AAIT seized 3247.1 grams of methamphetamine from a cargo facility at the Anchorage International Airport.

AK22060198

On 06/16/2022 AAIT seized 11.3 grams of cocaine and 4108.3 grams of heroin from a cargo facility at the Anchorage International Airport.

**Total Seizures:**

8255.7 grams of heroin  
3350.8 grams of methamphetamine  
1077.2 grams of cocaine  
24 – M30 counterfeit fentanyl pills  
16 – Suboxone sublingual strips  
4 – Adderall pills  
3 – Xanax pills  
48 – 750ml bottles distilled spirits  
24 – 12oz. cans of malt beverage
Training:

TFO Lowery is currently training several new State Troopers on parcel interdiction and narcotics trafficking investigations.

June 26th – July 1st, TFO Lowery attended International Narcotics Interdiction Conference in Nashville, TN.
Police Division Activity

June 2022

29 calls to 911
3 pocket dials/1 hang up
6 MOC requests
2 Ambulance needed
3 Medivac
3 EMS Assists
2 welfare check
2 civil issue
1 dog hit by car
1 trespass
2 domestic violence
1 vandalism
1 non-emergency call
1 reckless quad driving
1 harassment

Incidents Generated
3 civil issues
2 disturbances
3 animal calls
3 EMS assists
1 assist
1 trespass
3 vehicle collisions
1 harassment
1 welfare check
1 medical assist
EMS DIRECTOR
EMS DIRECTOR REPORT
JUNE 2022

Rescue 1 received seven calls – 3 Tone Outs – 4 Medevacs

- EMS Relief Position
- AutoPulse Training
- EMS vehicle – oil change
- Ambulance fueled up
- ETT Training
- Paint Lines for Ambulance Bay

Carmen Holmberg
EMS Director
PO BOX 249
Sand Point, AK 99661
(907)386-6072
FIRE CHIEF
Fire Chief Report
June 2022
Robert Gadotti

- 0 Fire Calls
- Assisted EMS on 1 call.

-Fire Boat
Did repairs of Fire Boat and got it running.
Took it for a short ride.
Still needs to be pulled out of the water for cleaning and inspection.
PUBLIC WORKS DIRECTOR
City of Sand Point
Public Works Department

Monthly Report June 2022

**Shop**

- Grade Harbor and City Dock road
- Moved and rented out Hitachi 200
- Serviced Hitachi 200 excavator
- Sweep roads
- Housekeeping at shop
- Hauled rock for Telalaska and rented 580
- Service EMS vehicle and remove partitions
- Ordered and installed new final drive motor for bobcat 325
- Replaced seals in Case 435 skid steer grapple cylinders
- Ordered new cylinders and seal kits for Case 435
- Put gravel on side roads
- Repaired broken water and sewer lines
- Equipment rented to Utility Technologies Inc.
- Replaced broken fan coupler on incinerator motor at landfill
Water/Sewer City Council Report  

June 2022  

Dylan Jacobsen  

- GCI had contractors here digging. We fixed 3 sewer lines and 2 water lines that were damaged during their dig.  
- Completed the annual consumer confidence report, sent in my final draft to DEC, posted them around town and the office helped by posting it on the website and distributing it in the mail.  
- Monthly and Quarterly water samples completed. Quarterly PM report also completed and sent in.  
- Met with Trident about their upcoming water service connection.  
- Was contacted by Alaska Geothermal, the lift station project was delayed from early June until after the 4th of July break.  
- Pressure washed, cleaned out and set up a porta potty in the Harbor for the Pink Rain Champagne event.  
- Did a repair kit on our polymer pump, replaced the diaphragm and check valves.  
- Routine maintenance around the water plant and backwashing as needed.  
- Brandon and I hand dug a shut off valve to turn someone’s water off.
HARBOR MASTER
- Launched boats and did a couple inspection lifts
- Cleaned oil bins and the bathroom
- Changed cable on the crane on East Wall
- New night watchman hired
- Received some lumber for East Wall project
HEARINGS, ORDINANCES AND RESOLUTIONS
OLD BUSINESS
NEW BUSINESS
The proposal for your consideration is from Irina Morozova for assistance in preparing for the audit as well as continued assistance throughout the year on various taxation and technical assistance on the finer points of accounting procedures. Irina has assisted the City for several years and her experience as an auditor has been useful to the City and her accounting knowledge will be especially important as the City has a new Finance Officer. In order to ensure a smooth transition and audit, I recommend that Council approve this contract.
City of Sand Point, Alaska

Proposal to Provide Accounting Assistance

For the Fiscal Year Ending
June 30, 2022

Irina Morozova, CPA

1029 W 16th Avenue,
Anchorage, AK 99501
(720) 357-4147

July 5, 2022
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<td>Letter of Transmittal</td>
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<tr>
<td>Work Plan</td>
</tr>
<tr>
<td>Acceptance Page</td>
</tr>
</tbody>
</table>
July 5, 2022

Mr. Jordan Keeler  
City Administrator  
City of Sand Point  
3380 C Street, Suite 205  
Anchorage, Alaska 99503

RE: Accounting Assistance and Audit Prep for 2022 Audit

Dear Jordan:

I want to thank you for giving me the opportunity to submit a proposal to perform the following professional services for the City of Sand Point.

- Audit preparation assistance for the year ending June 30, 2022
- Assistance with single audit for the year ending June 30, 2022
- Assistance and support for the City of Sand Point's accounting personnel during the 2022 audit
- Assistance and support for the City of Sand Point's accounting personnel during the IRS Payroll Tax Examination
- Telephone conferences with the IRS agent on a monthly or as-needed basis to discuss the progress of the IRS Payroll Tax examination, various issues and documentation requests
- Assist the Finance Officer with addressing the IRS agent's questions and documentation requests
- Training of the City of Sand Point's accounting personnel on best practices and accounting close-out
- Assistance with gaming reports, reconciliations and compliance with the State of Alaska gaming statutes and regulations
- Assistance with payroll reports and reconciliations, including quarterly IRS Form 941, Employer's Quarterly Federal Tax
City of Sand Point  
July 5, 2022

- Assistance with preparing the Alaska Quarterly Contribution Report
- Assistance with the Form W-3, Transmittal of Wage and Tax Statements, and Form W-2, Wage and Tax Statement, for the City’s employees for the year 2022
- Assistance with the IRS Form 1099-NEC, Nonemployee Compensation, for the City’s independent contractors for the year 2022
- Telephone conferences on an as-needed basis to discuss the operations of the City of Sand Point, business matters, accounting matters, and any other topics
- Unlimited phone and email support for the City of Sand Point’s personnel regarding accounting assistance, general questions, and other matters that do not require changes to the scope of this engagement

Professional services will begin on July 1, 2022 and will continue for a period of twelve months until June 30, 2023.

The price for the above professional services will be $39,900.00 payable on the last day of each month in equal installments of $3,325.00. The price does not include any out-of-pocket expenses, such as travel, postage, courier services, etc.

Because my proposal provides ongoing access to the accounting advice you need on a fixed-price basis, you will not be concerned about escalating costs. My service is built around fixed pricing, as opposed to hourly rates, and offers you access to the accumulated intellectual capital of my firm.

I take great pride in the level of experience, competence, and professionalism I can offer. I understand the importance of meeting deadlines and the effect it has on the annual audit of a government entity.

I look forward to your favorable consideration of my proposal and welcome the opportunity to discuss it with you in person. Please feel free to call if you have any questions about the contents of my proposal. I would be happy to discuss it with you in detail.

Very truly yours,

Irina V. Morozova, CPA
WORK PLAN

It is my understanding that the upcoming tasks facing the City of Sand Point is the preparation of accounting records for the 2022 audit, the IRS Payroll Tax Examination for the year 2019 and potentially years 2020 and 2021, the training of the City’s accounting personnel, and assistance with various quarterly reports to the Finance Officer. Accordingly, I have outlined a work plan. Other accounting services will be performed when requested.

- Assist the City’s accounting personnel with on-going questions – July 1, 2022 – June 30, 2023
- Obtain reports and records from the City’s accounting personnel, reconcile beginning balances and set up new 2022 work papers for the audit prep – July 2022
- A trip to Sand Point to perform audit prep work and to provide on-site training of the Finance Officer – August 2022.
- Complete audit prep work and deliver accounting records to the auditors with sufficient time to begin and complete the 2022 audit – the date to be agreed with the auditors.
- Support the City’s accounting personnel during the 2022 audit – until the audit is completed.
- Answer auditors’ questions and provide additional information as requested by the auditors - until the financial statements are issued.
- Assist the Finance Officer and the City Administrator with reviewing audited financial statements – upon the 2022 audit completion.
- Assure that June 30, 2022 balances per general ledger agree to the auditors’ records - upon the 2022 audit completion.
- Two additional trips to Sand Point, as discussed with the Financial Officer, to assist with on-going questions and various quarterly and annual reports – November 2022 and February 2023.
- Assist with the IRS Payroll Tax examination - on-going and as scheduled by the IRS agent
I appreciate the opportunity to submit this proposal and am available to discuss any items or questions you may have regarding it. If this proposal is acceptable to you, please sign where indicated below and return it to our office.

Very truly yours,

[Signature]

Irina V. Morozova, CPA

ACCEPTED:

City of Sand Point

Title:

Date:
City of Sand Point  
P.O. Box 249  
Sand Point, AK 99661  (907) 383-2696

Building Permit Application

Owner/Applicant: **GEORGE H HUCKOFFY**

Address: **130 SAND POINT AVE, P.O. BOX 445 SAND POINT AK 99661**

Are you the owner? **YES**

(If answer is no, you must attach a title/quick deed with application.)

Legal Description:
Tract **C**  Block **1**  Lot **18**  SUB. **HUGOLOTT HARBOR ESTATES**

ZONING DISTRICT:
{ } R-8  { } R-10  { } R-20  { } MH-5  { } A-U

{ } C-3  { } C-4  { } H-I  { } L-I  { } O-P

PERMIT FOR USE
{ } Conditional Use  { } Home Occupancy
{ } Temporary Use  { } Other

RESIDENTIAL:
{ } Single Family
{ } Mobile Home
{ } Multi Family

COMMERCIAL:
{ } General Commercial
{ } Neighborhood Commercial
{ } Light Industrial
{ } Heavy Industrial

Main Dwelling will be as follows:  Number of Units: __________

Height: ___________________________  Description of Use: **REBUILD ARCTIC ENTRY 13.5 X 15**

Setbacks:
Front yard setback **47** ft.  Type of Construction:
{ } Wood frame

Side yard setback **16** ft.  { } Masonry

Backyard setback **15** ft.  { } Other: __________________________

PROVISION FOR WATER AND SEWER:  { } Attach to existing City System

****ATTACH SITE PLAN SHOWING EXISTING AND PROPOSED BUILDING, LOT SIZE, LOT COVERAGE, SETBACKS AND ALL OTHER REQUIREMENTS TO COMPLY WITH THE ZONING AND SUBDIVISION CODES.****

Applicants Signature: **[Signature]**  Date: **6/10/22**

THIS REQUEST IS IN ACCORDANCE WITH SECTION 13.07.020 OF THE MUNICIPAL CODE. SUBJECT TO THE BUILDING PERMIT ORDINANCE, CHAPTER 7 OF THE SAND POINT MUNICIPAL CODE

This Building Permit is:  { } Approved  { } Denied

By: ___________________________  Date: ___________________________

Title: ___________________________  Expiration: ___________________________
City of Sand Point
P.O. Box 249
Sand Point, AK 99661 (907) 383-2696

Building Permit Application

Owner/Applicant: GEORGE H. HICKOBEY

Address: 130 SAND POINT AVE, P.O. BOX 445 SAND POINT AK 99661

Are you the owner? Yes
(If answer is no, you must attach a title/quick deed with application.)

Legal Description:
Tract C Block 1 Lot 18 SUB. HUMBOLDT HARBOR ESTATES

ZONING DISTRICT: { } R-8 { } R-10 { } R-20 { } MH-5 { } A-U

{ } C-3 { } C-4 { } H-I { } L-I { } O-P

PERMIT FOR USE
{ } Conditional Use { } Home Occupancy
{ } Temporary Use { } Other

RESIDENTIAL:
{ } Single Family
{ } Mobile Home
{ } Multi Family { } Light Industrial

COMMERCIAL:
{ } General Commercial
{ } Neighborhood Commercial
{ } Heavy Industrial

Main Dwelling will be as follows: Number of Units: 

Height: 

Description of Use: Rebuild Arctic Entry 130 x15'

Setbacks:
Front yard setback 47 ft.
Side yard setback 16 x 26 ft.
Backyard setback 15 ft.

Type of Construction:
{ } Wood frame
{ } Masonry
{ } Other:

PROVISION FOR WATER AND SEWER: { } Attach to existing City System

****ATTACH SITE PLAN SHOWING EXISTING AND PROPOSED BUILDING, LOT SIZE, LOT COVERAGE, SETBACKS AND ALL OTHER REQUIREMENTS TO COMPLY WITH THE ZONING AND SUBDIVISION CODES.****

Applicants Signature: George H. Hickobey Date: July 8, 19

THIS REQUEST IS IN ACCORDANCE WITH SECTION 13.07.020 OF THE MUNICIPAL CODE. SUBJECT TO THE BUILDING PERMIT ORDINANCE, CHAPTER 7 OF THE SAND POINT MUNICIPAL CODE

This Building Permit is: { } Approved { } Denied

By: [Signature] Date: 7-12-19
Title: MAYOR Expiration: 1 Year
June 17th, 2022

To Mayor Jim Smith and to the City Council,

I am writing on behalf of Qagan Tayagungin Tribe of Sand Point (QTT) to request a donation for the Graveyard Clean-Up.

From July 27th – 31st, the QTT Environmental Department will be performing a Graveyard Clean-Up in coordination with our Environmental Youth Group to teach them about invasive plants and cleaning up our community. This will be our 8th year of conducting the Graveyard Clean-Up.

Each year the QTT has conducted the Graveyard Clean-Up we have received positive feedback from the community. We are praised for doing a great job and for how much better the graveyard looks after the alders are pruned, the bushes are trimmed, the grass mowed and the invasive plants cut away. We have been asked to clean other areas, but recognize that we have a limited staff and would need more volunteers and more equipment to extend clean-up efforts any further.

All proceeds donated will go to the Graveyard Clean-Up for supplies and prizes for volunteer participants for both youth and adults in the community. Any donation would be greatly appreciated.

Finally, the Qagan Tayagungin Tribe of Sand Point would like to thank you for your time and consideration, and for any contribution you made for this year’s Earth Day Fair.

Sincerely,

Curt Boyle
Executive Director
Rayette McGlashan, Chairperson  
Sand Point Silver Salmon Derby  
C/O City of Sand Point  
PO Box 249  
Sand Point, AK  99661  

July 6, 2022  

Mayor Smith  
City of Sand Point  
PO Box 249  
Sand Point, AK  99661  

RE: Donation Request  

Dear Mayor Smith and Council Members:  

Our 16th Annual Sand Point Silver Salmon is just around the corner! Sand Point Silver Salmon Derby continues to be one of the biggest fundraising events of the year for the community, which will take place in the Sand Point Boat Harbor over Labor Day weekend, September 2-5, 2022.  

The residents of Sand Point not only benefit from the derby activities but also from the programs it raises funding for, including Culture Camp which serves children and adults of the Aleutians East Borough, Volunteer Sand Point Emergency Medical Services, Sand Point-Boys and Girls Club, and Sand Point Teen Center.  

We are asking that City please consider donating $750 as you have in the past to be used to support or derby activities. The support from businesses like yours has been key to the success of our widely anticipated event! Please visit our Facebook page-Sand Point Silver Salmon Derby to see our photos and highlights.  

Thank you for your thoughtful consideration of this request. If you have any questions, please contact me at (907) 306-9001.  

Sincerely,  

Rayette McGlashan  
Chairperson
The design work for the City Building rehabilitation work is attached. It’s a three-pronged project with each prong interrelated: foundation work, drainage and gutter repair/upgrades. In order for the project to be a success, each prong needs to be completed at the same time; there’s no point in fixing the gutters if the drainage isn’t fixed and if the foundation is fixed but the gutters aren’t repaired and so on, then there’s no point to doing anything. As noted in the original report, this is a pressing matter and should be addressed this year if possible. In order to make sure the work is done safely, correctly and not further overload our currently under-staffed public works department, I am asking council for permission to put the project out to bid as the price, still unknown, will clearly be above the dollar threshold that requires a competitive bid process. The City has $400,000 or so left in American Rescue Plan Act funds that can be put towards this project and I am confident that the winning bid will not come anywhere close to the full amount.

If council believes this to be a prudent use of funds, then I will ask the Mayor to call for a roll call vote during the meeting to direct staff to proceed with the competitive bid process.
LOCATION MAP

VICINITY MAP

GENERAL SUMMARY

Code Summary

- Occupancy: C-3
- Construction Type: V-1 Hour
- Fire Zone: 3
- Seismic Zone: 3

EXECUTIVE SUMMARY

The following summary and recommendations are based off of an on-site condition assessment of the Sand Point City Hall performed by a team of two building professionals on March 25th and 26th, 2022. The initial concern by the City of Sand Point that initiated the site visit was an acceleration of building settling as evident in the interior doors not properly functioning and standing water in the crawl space. Measures had been put in place to pump out the standing water and the doors have been a constant maintenance issue. In addition, it was noted that water intrusion was occurring at the roof in select locations.

The building is a two story structure with a partial crawlspace and is predominately wood framed. It was originally designed in 1951 as the Sand Point School and constructed in 1954. A one story gymnasium was added to the northwest (date unknown) and a two story addition was constructed in 1975 to the north of the original school and east of gym that tied all three buildings together.

The building is currently occupied by the City of Sand Point and serves as the City Hall. In addition to the city offices, the main building also houses the City of Sand Point Police, gymnasium and radio station. The 1971 Industrial Arts addition is being used as indoor fire truck and ambulance parking as well as a first responder training and storage area.

SUMMARY OF RECOMMENDATIONS

STRUCTURAL:

- The two wood stud walls in the crawlspace under the 1975 addition need to be replaced with pressure treated stud walls and the floors these walls support need to be re-leveled. One of these walls is the east corridor bearing wall and the other an east-west shear wall in the middle of the crawlspace just south of the crawlspace entrance pit. The east corridor wall line needs to be jacked up to re-level the floors. The wall is in very poor condition and the bearing studs are in an advanced state of decay and the wall needs to be replaced no later than the summer of 2022. The existing concrete footings can be reused but the mud must be removed so the top of footings are exposed as they are currently covered by up to 4" of clay.

CIVIL & SITE:

- In addition to the structural repairs, the site needs to be regraded adjacent to the 1975 building for proper drainage. A foundation drain and drainage swale will be required. During the regrading, foundation waterproofing should be installed and the overall grade lowered to dimensions indicated in the original construction drawings. It is also recommended that the crawlspace vapor barrier be replaced, the mud removed and the perimeter vents be replaced.

GUTTERS:

- It is recommended to remove the existing gutters completely and then repair and repaint all attachment and underlying surfaces. New gutters should be installed and tied directly into the perimeter drain and/or swale system to carry the water away from the structure. Overflows should be installed to help monitor when a drain pipe is clogged.

DRAWING INDEX

- Drawing Index
- Cover
- General
- Civil
- Architecture
- Structural
- Site

CITY OF SAND POINT, ALASKA

SAND POINT CITY HALL STABILIZATION

Sand Point City Hall
249 Main Street, Sand Point, AK 99661

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3909 ARCTIC BOULEVARD, SUITE 100
ANCHORAGE, ALASKA 99503 907.561.5543
PROJECT NO.22-0003.00

GENERAL SUMMARY

EXECUTIVE SUMMARY

SUMMARY OF RECOMMENDATIONS

DRAWING INDEX
TYPICAL SECTION

existing ground

proposed ground

vary: 10'-15'

eg + 78.00

eg + 80.00

DRAINAGE SWALE (≈115 FT) @ 1% MIN SLOPE
LINED WITH IMPERMEABLE MEMBRANE

4" CPEP DRAIN OUTLET; (≈ 90 FT) @ 1% SLOPE

perforated 4" CPEP FOOTING DRAIN ALONG NORTH/EAST FOUNDATION (≈165 FT); SEE 2/C1.00

CAUTION!! WATER LINE, NOTE 1

FOOTING DRAIN INVERT AT BUILDING CORNER ≈ 54.45

DRAIN INVERT ≈ 53.5

CAUTION!! WATER LINE, NOTE 1

CAUTION!! OIL LINE, NOTE 1

≈19.7'

EXISTING

building

FF = 60.00

30.8%

32.2%

18.9%

31.7%

7.6%

5.4%

58.25 FL

56.91 FL

56.30 OUTLET

57.82 FL

55.8 FL

DRAINAGE FILL (3/4" ROCK OR STONE AGGREGATE)

PERVIOUS FILTER FABRIC

CUT SLOPE ARFS

STRUCTURAL FILL

SOIL COVER ENDS

erosion control, geotextile

DRAINAGE SWALE (115 FT) @ 1% MIN SLOPE
LINED WITH IMPERMEABLE MEMBRANE

FOOTING DRAIN; SEE 2/C1.00

SECTION A-A'

4" FOOTING DRAIN SWALE OUTLET

CLASS 1 RIPRAP

SOIL COVER ENDS

SOIL COVER ENDS

4" FOOTING DRAIN SWALE OUTLET

EXISTING GROUND

existing building

FF = 60.00

fs = 58.75

4" SOIL AND SEED

3% MIN (2 1/2 H:V)

5% MIN (2 1/2 H:V)

existing building

ff = 60.00

structural fill

cut slope arfs

see structural for foundation

existing soils

permeable filter fabric

DRAINAGE FILL (3/4" ROCK OR STONE AGGREGATE)

4" PERFORATED CPEP DRAIN PIPE RV = 54.45

NOTES

1. WATER SERVICE, HYDRANT, OIL AND GAS LINE LOCATION AND DEPTHS TO BE DETERMINED PRIOR TO CONSTRUCTION.

2. CONTOURS ARE APPROXIMATE ONLY.

3. BUILDING OUTLINE IS APPROXIMATE, FIELD VERIFY DISTANCES.

4. FIRE HYDRANT LOCATION DEPENDANT ON EXISTING WATER LINE DEPTH. COORDINATE WITH ENGINEER FOR RELOCATION.

5. EXTENT OF RAMP AND RETAINING WALL IS APPROXIMATE, ELEVATIONS TO BE CONFIRMED PRIOR TO DRAIN PIPE PLACEMENT.

6. CONFIRM LOCATION OF ACID RESISTANT WASTE (W) AND ACID-RESISTANT VENT (V). ADDITIONAL INFORMATION NEEDED BEFORE CAPPING.
NEW CRAWL SPACE GRADE

2X6 PT PLATE W/ 1/2" Ø 5" SS CONC SCREWS @ 24" OC

(E) 2X8 @ 24" OC W/ JOIST HANGERS

(CONC FTG 2'-6" x 10" DP

1/2" PT PLYWOOD

2X6 PT STUDS @ 24" OC ALIGN W/ JOISTS

(2) PT 2X6 TOP PLATE

(E) 3/4" PLYWOOD FLR SHEATHING

NOTE:
EXISTING BUILDING HAS SETTLED UP TO 3 1/2" ALONG THIS BEARING WALL LINE DUE TO DETERIORATED WOOD STUDS. JACK STRUCTURE TO WITHIN 1 1/2" OF LEVEL PRIOR TO RECONSTRUCTING FOUNDATION WALL. SUBMIT JACKING PLAN TO ENGINEER FOR APPROVAL.

1 FOUNDATION WALL
GENERAL NOTES - ROOF PLAN

A. DRAWINGS ARE BASED ON BRIEF FIELD OBSERVATIONS AND PHOTOS. IF DISCREPANCIES ARE FOUND BETWEEN DRAWINGS AND FIELD VERIFIED CONDITIONS, NOTIFY ARCHITECT.

B. GRIDS ARE DIMENSIONED TO FACE OF FRAMING OR CENTERLINE OF STEEL COLUMNS UNLESS NOTED OTHERWISE.

C. ELEVATION PHOTOS ARE OF THE EXISTING BUILDING AND ARE FOR REFERENCE ONLY.

SITE DRAINAGE:

D. SEE CIVIL DRAWING FOR ADDITIONAL INFORMATION AND DIRECTION REGARDING GRADING PLAN AND NEW SITE DRAINAGE.

GUTTER AND DOWNSPOUT REPLACEMENT:

E. REMOVE EXISTING GUTTERS AND DOWNSPOUTS FROM THE ENTIRE BUILDING.

F. INSTALL NEW GUTTERS AND DOWNSPOUTS AS SHOWN ON THE ROOF PLAN.

G. CHECK FASCIA AROUND ENTIRE BUILDING. WHERE MISSING OR ROT TEN, REPLACE.

SIDING REPAIR:

H. AT EXISTING WALLS WHERE SIDING IS DAMAGED AND/OR MISSING, REPAIR, REPLACE, AND/OR INSTALL SIDING TO MATCH ADJACENT SIDING MATERIAL, FINISH, AND COLOR.

LEGEND - ROOF PLAN

- EXISTING ROOF, 1 LEVEL
- EXISTING ROOF, 2 LEVELS
- CONSTRUCTION / NEW
- CONTRIBUTION / NEW
- GUTTER
- DOWNSPOUT EXTENSION
- SLOPE DIRECTION

ELEVATION-SOUTHWEST SIDE
ELEVATION-SOUTHWEST PLAY AREA
ELEVATION-EAST SIDE
ELEVATION-EAST PLAY AREA
ELEVATION-SOUTHEAST SIDE
ELEVATION-NORTH SIDE
ELEVATION-NORTH PLAY AREA
ELEVATION-NORTH-EAST SIDE
ELEVATION-WEST SIDE
ELEVATION-WEST PLAY AREA
ELEVATION-WEST-NORTH SIDE
ELEVATION-WEST-EAST SIDE
ELEVATION-SOUTH SIDE
ELEVATION-SOUTH PLAY AREA
ELEVATION-SOUTH-EAST SIDE
ELEVATION-SOUTH-WEST SIDE

1/16" = 1'-0"

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EXECUTIVE SESSION
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