

**CALL TO ORDER:**

The regular meeting of the Sand Point City Council was held Tuesday, July 9, 2024 in the City Chambers and teleconference. Mayor James Smith called the meeting to order at 7:01 p.m.

**ROLL CALL:**

James Smith	Mayor	Present
Austin Roof	Seat A	Present
Jani Gundersen	Seat B	Present
Amy Eubank	Seat C	Absent/Excused
Jack Foster Jr.	Seat D	Present—Telephonically
Marita Gundersen	Seat E	Present
Arlene Gundersen	Seat F	Present

A quorum was established.

**Staff in attendance:**

- Debi Schmit, Administrator
- Kurtis Gundersen, Finance Officer –Telephonically
- Benjamin Allen, Acting Police Chief
- Julius Karlsen, Public Works Director
- Dylan Jacobsen, Water & Sewer Supervisor
- Allen Kuchenoff Jr., Harbormaster

**APPROVAL OF AGENDA:**

Mayor James Smith requested a motion to approve the agenda.

MOTION: Council Member Marita Gundersen made a motion to approve the agenda.

SECOND: Council Member Austin Roof seconded the motion.

VOTE: Motion passed unanimously.

**PUBLIC COMMENTS ON AGENDA ITEMS:** None

**CONSENT AGENDA:**

MOTION: Council Member Marita Gundersen made a motion to approve the Special Meeting Minutes of June 4, 2024.

SECOND: Council Member Jani Gundersen seconded the motion.

DISCUSSION: Council discussed consideration of Special and Regular Meetings. Council Member Marita Gundersen requested the subject be added to the next meeting agenda.

VOTE: Motion passed unanimously.

**REPORTS:**

Public Works Director – Julius Karlsen

Public Works Director Julius Karlsen read his report included in the packet.

Council Member Austin Roof thanked Public Works for moving the vehicles from in front of the auto shop. Administrator Debi Schmit asked about monthly fuel logs.

Water/Sewer Director- Dylan Jacobsen

Water/Sewer Director Dylan Jacobsen read his report included in the packet. He added that Brandon Gundersen passed his water tests. Council Member Austin Roof thanked the department heads for their work after hours.

Fire & EMS Director

Director Brady Gatlin's read his report included in the packet. He thanked the Water Department for going out and checking the fire hydrants. All but 2 hydrants are operable and he will get with Dylan on a plan to fix them. Also, he is now certified as a Fire I and Fire II fire fighter and has hazmat certification.

Harbor Master – Allen Kuchenoff Jr.

Harbor Master Allen Kuchenoff Jr.'s read his report included in the packet.

Edee Jacobsen asked if the City is collecting moorage for the Ballyhoo and requested that the City pull it forward for other boats. Harbormaster Allen Kuchenoff Jr. said he will check on it.

Police-Department

Officer Benjamin Allen's report was included in the packet. He highlighted activity from the report. Mayor James Smith added that Ben is the acting chief and the position has been posted.

Finance Officer – Kurtis Gundersen

Finance Officer Kurtis Gundersen reported that for the month of May the City received \$2,126.23 in Raw Fish Tax Revenue and \$49,729.69 in Sales Tax Revenue. He added that he had been busy with the audit. Council Member Arlene Gundersen requested that the Finance Reports be included in the packets.

Administrator – Debi Schmit

Administrator Debi Schmit read her report included in the packet. She added that she did hear from USDA for an equipment grant requesting more information for the grant and it is a 25% match.

Council Member Austin Roof would like to see a body cam policy put in place for the police department. Officer Benjamin Allen added that he recently found out from Edith that they have added \$120,000 in Equitable Sharing Funds for our agency and body cameras would be no additional cost to the City. Mayor Smith added that a concern of the previous Administrator was storage of the data and the length it needs to be kept. Officer Benjamin Allen explained the processes to store the footage and added that most court cases want to see the body cam footage.

**HEARINGS, ORDINANCES, AND RESOLUTIONS:**

**OLD BUSINESS:** None

**NEW BUSINESS:**

1. Sand Point Water System Lead Service Line Inventory Proposal

Administrator Debi Schmit explained the proposal included in the packet and recommends approving the proposal from HDR to meet the EPA Mandate deadline.

**MOTION:** Council Member Austin Roof made a motion to approve the Sand Point Water System Lead Service Line Inventory Proposal as received from HDR.

**SECOND:** Council Member Arlene Gundersen seconded the motion.

**VOTE:** Motion passed unanimously.

**PUBLIC COMMENTS:**

Dick Jacobsen recommended that the pad in the harbor be rebuilt like King Cove had to do a few years ago. He added that he is concerned about sheet metal blowing around town.

Edee Jacobsen expressed concerns about the way the fishing gear was handled by Western Marine by the New Harbor. She added that she appreciated the alders being cut and hauled off.

Tim Critchlow asked if there was any news on TDX running the windmills with concerns of the increase in cost of electricity. He also commented on the number of light poles that aren't working. He also requested the City to work with Shumagin regarding the erosion of his driveway by the bar.

**COUNCIL COMMENTS:**

Council Member Marita Gundersen commented that the playground by the Police Department needs to be cleaned up.

**EXECUTIVE SESSION:**

1. Administrator Contract

MOTION: Council Member Marita Gundersen made a motion to move into executive session with Administrator Debi Schmit.

SECOND: Council Member Arlene Gundersen seconded the motion.

Time: 8:08 pm.

MOTION: Council Member Marita Gundersen made a motion to made to move out of executive session.

SECOND: Council Member Arlene Gundersen seconded the motion.

Time: 8:44 pm

MOTION: Council Member Austin Roof made a motion to offer the Administrator Debi Schmit a 2-year contract with same terms as previous contract.

SECOND: Council Member Arlene Gundersen seconded the motion.

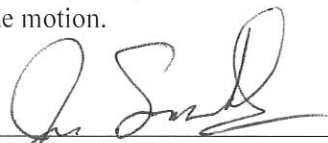
VOTE: Motion passed unanimously.

**ADJOURNMENT:**


MOTION: Council Member Arlene Gundersen made a motion to adjourn.

SECOND: Council Member Jani Gundersen seconded the motion.

The meeting adjourned at 8:46 pm.

  
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James Smith Sr., Mayor

ATTEST:

  
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Jade Gundersen, City Clerk