

CITY OF SAND POINT COUNCIL MEETING



Tuesday, June 2, 2025

Workshop: 2:00 pm

Meeting: 7:00 pm

CALL TO ORDER

ROLL CALL

APPROVAL OF AGENDA

MAYOR

Mayor James Smith - Office Exp. 2026

CITY OF SAND POINT

The packet will be available on the website
May 29, 2025 www.sandpointak.com



COUNCIL MEMBERS

Austin Roof	Seat A - Exp. 2025
Jani Gundersen	Seat B - Exp. 2026
Amy Eubank	Seat C - Exp. 2025
Jack Foster Jr.	Seat D - Exp. 2026
Marita Gundersen	Seat E - Exp. 2027
William Dushkin Jr.	Seat F - Exp. 2027

**SAND POINT CITY COUNCIL
MEETING AGENDA
CITY CHAMBERS**

June 2, 2025

7:00 pm

Regular Meeting

2:00 pm

Workshop

To participate telephonically, please call (253)205-0468
And use Meeting ID: 807 901 9744, Passcode: 2696

1. CALL TO ORDER
2. ROLL CALL
3. APPROVAL OF AGENDA
4. PUBLIC COMMENTS ON AGENDA ITEMS
5. CONSENT AGENDA:
 1. Minute: Regular Meeting Minutes of May 13, 2025
6. REPORTS
7. HEARINGS, ORDINANCES, AND RESOLUTIONS
 1. Ordinance 2025-01: An Ordinance of the City of Sand Point, Alaska, adopting the operating budget for Fiscal Year 2026.
8. OLD BUSINESS: None
9. NEW BUSINESS:
 1. Cost of Living Adjustment
 2. Donation Request: Qagan Tayagungin Tribe Annual Grave Yard Clean-Up
 3. Donation Request: Qagan Tayagungin Tribe Culture Camp
10. PUBLIC COMMENTS
11. COUNCIL COMMENTS
12. AGENDA ITEMS FOR NEXT MEETING

13. NEXT MEETING DATE

14. EXECUTIVE SESSION

1. Finance

15. ADJOURNMENT

PUBLIC COMMENTS ON AGENDA ITEMS

CONSENT AGENDA

CALL TO ORDER:

The Sand Point City Council's regular meeting was held on Tuesday, May 13, 2025, in the City Chambers and via teleconference. Mayor James Smith called the meeting to order at 7:01 p.m.

ROLL CALL:

James Smith	Mayor	Present
Austin Roof	Seat A	Present
Jani Gundersen	Seat B	Present
Amy Eubank	Seat C	Present
Jack Foster Jr.	Seat D	Present
Marita Gundersen	Seat E	Present
William "Billy" Dushkin Jr.	Seat F	Absent-Excused

A quorum was established.

Staff in attendance:

- Debi Schmit, Administrator
- Benjamin Allen, Police Chief-via Zoom
- Julius Karlsen, Public Works Director
- Dylan Jacobsen, Water & Sewer Supervisor
- Allen Kuchenoff Jr., Harbormaster
- Alan Aldred, EMS Director
- Jade Gundersen, City Clerk

APPROVAL OF AGENDA:

Mayor James Smith requested a motion to approve the agenda.

MOTION: Council Member Austin Roof moved to approve the agenda.

SECOND: Council Member Jani Gundersen seconded the motion.

VOTE: Motion passed unanimously.

PUBLIC COMMENTS ON AGENDA ITEMS:

The Close-Up group was invited to speak and thanked the council for supporting their trip.

CONSENT AGENDA:

MOTION: Council Member Jack Foster Jr. moved to approve the Regular Meeting Minutes of April 8, 2025.

SECOND: Council Member Marita Gundersen seconded the motion.

VOTE: Motion passed unanimously.

REPORTS:

Public Works Director – Julius Karlsen

Public Works Director Julius Karlsen's read the report was included in the packet. Council Member Austin Roof asked about the longevity of the burn box. Administrator Debi Schmit thanked Julius for his help with the Landfill Permit Application.

Water/Sewer Director- Dylan Jacobsen

Water/Sewer Director Dylan Jacobsen read the report included in the packet.

Harbormaster– Allen Kuchenoff Jr.

Harbormaster Allen Kuchenoff Jr. read his report, which was included in the packet.

Police Chief- Ben Allen

Police Chief Ben Allen read his report, which was included in the packet. He added that he completed the Taser Instructor Course, and Officer Lowery completed a Postal Inspector Course in Dallas.

EMS Director- Alan Aldred

EMS Director Alan Aldred read his report included in the packet. Council Member Austin Roof stated that he has heard positive things about his work and thanked him.

Finance Officer-Charlotte Hansen

Finance Officer Charlotte Hansen's report was included in the packet. She added that she has been busy going over numbers for the budget and coordinating with Irina in preparation for the audit. She included that for March, the Sales Tax Revenue was \$70,775.19 and Raw Fish Tax was \$38,351.72.

Administrator – Debi Schmit

Administrator Debi Schmit read her report, which was included in the packet.

HEARINGS, ORDINANCES, AND RESOLUTIONS:

1. Ordinance 2025-01: An Ordinance of the City of Sand Point, Alaska, adopting the operating budget for Fiscal Year 2026.

Administrator Debi Schmit introduced the Ordinance.

MOTION: Council Member Marita Gundersen moved to put Ordinance 2025-01 on the floor for first reading.

SECOND: Council Member Austin Roof seconded the motion.

VOTE: Motion passed unanimously.

OLD BUSINESS: None

NEW BUSINESS:

1. Ratification of Phone Poll: Eastern Aleutia Tribes Clinic Lease Revision 2

MOTION: Council Member Jani Gundersen moved to ratify the phone poll: Eastern Aleutian Tribes Clinic Lease Revision 2.

SECOND: Council Member Austin Roof seconded the motion.

VOTE: Motion passed unanimously.

1. Donation Request: KSDP Radio Station

Austin Roof and Virgil Porter spoke on behalf of KSDP's program. Council Member Amy Eubank expressed reservations about the donation, highlighting the importance of being mindful of the City's financial situation.

MOTION: Council Member Marita Gundersen moved to donate \$6000 to KSDP for the 2026 Fiscal Year.

SECOND: Council Member Jani Gundersen seconded the motion.

VOTE: Motion passed, 4-1.

PUBLIC COMMENTS:

City Clerk Jade Gundersen reminded the community about Clean-Up Week.

COUNCIL COMMENTS:

Council Member Austin Roof thanked the fire department for the great job they've been doing.

Mayor Smith added that the Budget Workshop is scheduled for May 27, 2025, at 6:00 p.m., and the next regular meeting will take place on June 2, 2025, at 7:00 p.m.

ADJOURNMENT:

MOTION: Council Member Marita Gundersen moved to adjourn.

SECOND: Council Member Jani Gundersen seconded the motion.

The meeting adjourned at 7:39 pm.

James Smith Sr., Mayor

ATTEST:

Jade Gundersen, City Clerk

REPORTS

HEARINGS, ORDINANCES & RESOLUTIONS



ORDINANCE 2025-01

**AN ORDINANCE OF THE CITY OF SAND POINT, ALASKA, ADOPTING THE
OPERATING BUDGET FOR FISCAL YEAR 2026.
BE IT ORDAINED BY THE SAND POINT CITY COUNCIL:**

SECTION 1. Classification: This is a non-code ordinance.

SECTION 2. Effective Date: This Ordinance becomes effective upon adoption.

SECTION 3. Severability: The terms, provisions and sections of this ordinance are severable.

SECTION 4. Content: The operating budget of the Sand Point City Council is adopted as follows:

Budget Summary:

	FY 26		FY 26	
FUND	REVENUE		EXPENDITURES	Change
General Fund	2,047,800.00		2,135,181.00	(87,381.00)
Bingo Fund	378,984.00		241,700.00	137,284.00
Silver Salmon Fund	-		-	-
LGLR-ARPA	-		-	-
Clinic Fund	364,894.00		87,500.00	277,394.00
Water Sewer Fund	249,740.00		249,740.00	-
Harbor Fund	616,100.00		596,481.00	19,619.00
Solid Waste Fund	153,500.00		86,490.00	67,010.00
Total	\$ 3,811,018		\$ 3,397,092	\$ 413,926

PASSED AND ADOPTED BY A DULY CONSTITUTED QUORUM OF THE SAND POINT CITY COUNCIL THIS ____ DAY OF JUNE, 2025.

ATTEST:

Jade Gundersen, City Clerk

James Smith, Mayor

Proposed Budget - Summary

FUND	FY 26 REVENUE	FY 26 EXPENDITURES	Change
General Fund	2,047,800.00	2,135,181.00	(87,381.00)
Bingo Fund	378,984.00	241,700.00	137,284.00
Silver Salmon Fund	-	-	-
LGLR-ARPA	-	-	-
Clinic Fund	364,894.00	87,500.00	277,394.00
Water Sewer Fund	249,740.00	249,740.00	-
Harbor Fund	616,100.00	596,481.00	19,619.00
Solid Waste Fund	153,500.00	86,490.00	67,010.00
Total	<u>\$ 3,811,018</u>	<u>\$ 3,397,092</u>	<u>\$ 413,926</u>

Proposed Budget - GF Revenue Detail

	FY 25 Adopted	FY26 Proposed	Change
R 01-200 CAPITAL GAIN / LOSS	\$ (25,000)	\$ 35,000	\$ 10,000
R 01-201 INTEREST INCOME	\$ 100,000	\$ 120,000	\$ 20,000
R 01-202 FINES AND PENALTIES	\$ 1,500	\$ 500	\$ (1,000)
R 01-203 OTHER REVENUE	\$ 5,500	\$ 5,500	\$ -
R 01-205 4% SALES TAX	\$ 875,000	\$ 750,000	\$ (125,000)
R 01-213 RAW FISH TAX	\$ 350,000	\$ 450,000	\$ 100,000
R 01-214 FINE-LATE SALES TAX	\$ 1,500	\$ 3,500	\$ 2,000
R 01-217 7% B & B Tax	\$ 15,000	\$ 12,000	\$ (3,000)
R 01-225 PAYMENT IN LIEU OF TAXES	\$ -	\$ -	\$ -
R 01-230 DONATIONS	\$ 60,000	\$ 10,000	\$ (50,000)
R 01-232 FIRE MISC REVENUE	\$ -	\$ 20,000	\$ 20,000
R 01-233 BUSINESS LIC. FEE	\$ 2,000	\$ 1,500	\$ (500)
R 01-234 SB 46 PERS RELIEF	\$ -	\$ -	\$ -
R 01-238 ANCHORAGE OFFICE	\$ 40,000	\$ 40,000	\$ -
R 01-250 STATE REVENUE SHARING	\$ 85,000	\$ 85,000	\$ -
R 01-256 REVENUE--STATE OF ALASKA	\$ 20,000	\$ 20,000	\$ -
R 01-257 REVENUE--FEDERAL GOVERNMENT	\$ -	\$ 5,000	\$ 5,000
R 01-258 ALEUTIAN'S EAST BOROUGH	\$ -	\$ -	\$ -
R 01-260 STATE LIQUOR SHARE TAX	\$ 2,500	\$ 2,500	\$ -
R 01-265 SOA DOCCED SHARED FISH TAX	\$ 35,000	\$ -	\$ (35,000)
R 01-266 SOA DOR FISH BUS SHARED TAX	\$ 165,000	\$ 110,000	\$ (55,000)
R 01-285 EQUIPMENT RENTAL	\$ 25,000	\$ 10,000	\$ (15,000)
R 01-288 GASB 87 LEASE REVENUE	\$ -	\$ -	\$ -
R 01-289 GASB 87 INTEREST REVENUE	\$ -	\$ -	\$ -
R 01-290 AK HIDTA PROGRAM	\$ 15,000	\$ 15,000	\$ -
R 01-291 BUILDING RENTALS	\$ 115,000	\$ 140,000	\$ 25,000
R 01-293 LIBRARY GRANT	\$ 7,000	\$ -	\$ (7,000)
R 01-296 PD FORFEITURES	\$ -	\$ 2,500	\$ 2,500
R 01-297 POLICE MISC REVENUE	\$ 150,000	\$ 165,000	\$ 15,000
R 01-298 EMS MISC REVENUE	\$ 60,000	\$ 40,000	\$ (20,000)
Total General Fund Revenue	\$ 2,105,000	\$ 2,043,000	\$ (112,000)

Governance	FY 25	FY26	Change
	Adopted	Proposed	
E 01-100-000-300 SALARIES	36,000	36,000	-
E 01-100-000-350 FRINGE & PAYROLL TAX	8,000	12,000	4,000
E 01-200-000-330 CASH IN LIEU OF HEALTH INSURANCE	-	6,240	6,240
E 01-100-000-355 COUNCIL STIPEND	42,000	34,500	(7,500)
E 01-100-000-400 TRAVEL/PERDIEM	8,000	8,000	-
E 01-100-000-660 DUES/FEES	500	6,000	5,500
Total Governance	94,500	102,740	8,240

Adminstration	FY 25	FY26	Change
	Adopted	Proposed	
E 01-200-000-300 SALARIES	263,000	263,571	571
E 01-200-000-330 CASH IN LIEU OF HEALTH INSURANCE	80,000	6,240	(73,760)
E 01-200-000-350 FRINGE/BENEFITS PAYROLL TAX	65,000	69,700	4,700
E 01-200-000-400 TRAVEL/PERDIEM	25,000	12,000	(13,000)
E 01-200-000-410 SUPPLIES	8,500	9,000	500
E 01-200-000-420 FUEL	2,000	2,000	-
E 01-200-000-450 POSTAGE	4,500	4,500	-
E 01-200-000-485 PHONE	10,000	8,000	(2,000)
E 01-200-000-500 EQUIPMENT	7,500	4,000	(3,500)
E 01-200-000-510 FREIGHT	2,000	2,000	-
E 01-200-000-520 CONTRACTUAL	8,250	10,500	2,250
E 01-200-000-540 EQUIPMENT MAINTENANCE	3,500	3,500	-
E 01-200-000-570 AIRPORT LEASE	9,000	7,900	(1,100)
E 01-200-000-610 PROFESSIONAL SERVICES	80,000	55,000	(25,000)
E 01-200-000-620 SALES TAX AUDIT	18,000	-	(18,000)
E 01-200-000-630 LEGAL	7,500	2,500	(5,000)
E 01-200-000-640 INSURANCE	250,000	300,000	50,000
E 01-200-000-650 BANK SERVICE CHARGES	4,500	4,000	(500)
E 01-200-000-660 DUES/FEES	8,200	7,000	(1,200)
E 01-200-000-670 ELECTION EXPENSE	900	900	-
E 01-200-000-680 INVESTMENT FEES	4,500	5,000	500
E 01-200-000-700 TRANSFER OUT	-	-	-
E 01-200-000-710 ANCHORAGE OFFICE	12,000	12,000	-
E 01-200-000-730 HOSPITALITY	2,500	1,000	(1,500)
E 01-200-000-750 INTEREST EXPENSE (bond)	165,000	200,000	35,000
E 01-200-000-760 DONATIONS	-	-	-
E 01-200-000-770 EVENT COSTS	1,500	500	(1,000)
E 01-200-000-780 LIBRARY GRANT EXPENSES	2,500	-	(2,500)
E 01-200-000-790 MISC EXPENSES	-	-	-
Total Administration	1,045,350	990,811	725
Total Governanace and Administration		1,093,551	

	FY 25 Adopted	FY25 3/31/25	FY26 Proposed	Change
Parks & Recreation				
E 01-250-000-300 SALARIES	\$ 10,000	\$ 17,780	\$ 20,000	\$ -
E 01-250-000-350 FRINGE PAYROLL TAX	\$ 2,000	\$ 1,492	\$ 2,000	\$ -
E 01-250-000-500 EQUIPMENT	\$ 500	\$ -	\$ 500	\$ (500)
Total Parks & Recreation	\$ 12,500	\$ 19,272	\$ 22,500	\$ (500)

	FY 25 Adopted	FY26 Proposed	Change
Police			
E 01-300-010-300 SALARIES	303,090	265,000	(38,090)
E 01-300-010-310 911 DISPATCHER	24,000	40,000	16,000
E 01-200-000-330 CASH IN LIEU OF HEALTH INSUR	-	12,480	12,480
E 01-300-010-350 FRINGE & PAYROLL TAX	131,990	60,000	(71,990)
E 01-300-010-400 TRAVEL/PERDIEM	40,000	10,000	(30,000)
E 01-300-010-410 SUPPLIES	5,000	7,500	2,500
E 01-300-010-420 FUEL	7,000	3,500	(3,500)
E 01-300-010-485 PHONE	12,000	9,000	(3,000)
E 01-300-010-500 EQUIPMENT	10,000	2,500	(7,500)
E 01-300-010-510 FREIGHT	1,500	500	(1,000)
E 01-300-010-520 CONTRACTUAL	1,500	1,000	(500)
E 01-300-010-540 EQUIPMENT MAINTENANCE	10,000	6,000	(4,000)
E 01-300-010-660 DUES/FEES	2,000	2,000	-
Total Police	548,080	419,480	(128,600)
AAIT (Drug Officer)			
E 01-300-011-300 SALARIES	110,517	115,000	4,483
E 01-300-011-350 FRINGE PAYROLL TAX	24,903	20,000	6,903
Total AAIT	135,420	135,000	11,386
EMS			
E 01-300-011-300 SALARIES	40,000	30,000	-
E 01-300-020-320 VOLUNTEER STIPEND	10,000	2,000	(10,000)
E 01 -300-020-350 FRINGE	14,000	4,800	10,800
E 01-300-020-400 TRAVEL/PERDIEM	3,000	5,000	3,000
E 01-300-020-410 SUPPLIES	3,500	1,000	-
E 01-300-020-420 FUEL	-	750	
E 01-300-020-485 PHONE	3,000	2,000	(1,500)
E 01-300-020-500 EQUIPMENT	2,500	1,000	-
E 01-300-020-510 FREIGHT	1,000	100	-
E 01-300-020-520 CONTRACTUAL	-	-	-
E 01-300-020-540 EQUIPMENT MAINTENANCE	2,000	1,000	-
E 01-300-020-560 EQUIPMENT FUEL	1,000	250	-
E 01-300-020-660 DUES/FEES	1,500	1,500	1,000
Total EMS	81,500	49,400	3,300
Drug Forfeitures			
E 01-300-025-410 SUPPLIES	-	-	-
E 01-300-025-500 EQUIPMENT	2,000	-	(2,000)
E 01-300-025-540 EQUIPMENT MAINTENANCE	-	-	-
Total Drug Forfeitures	2,000	-	(2,000)
Fire			
E 01-300-090-300 SALARY	20,000	20,000	-
E 01-300-090-320 VOLUNTEER STIPEND	1,000	1,000	-
E 01 -300-090-350 FRINGE	-	3,000	3,000
E 01-300-090-410 SUPPLIES	1,000	500	(500)
E 01-300-090-460 FIRE BOAT	1,000	500	(500)
E 01-300-090-470 UTILITIES	1,500	2,000	500

E 01-300-090-485 PHONE	1,000	1,000	-
E 01-300-090-500 EQUIPMENT	2,000	300	(1,700)
E 01-300-090-510 FREIGHT	500	100	(400)
E 01-300-090-540 EQUIPMENT MAINTENANCE	500	500	-
E 01-300-090-560 EQUIPMENT FUEL	500	500	-
E 01-300-090-660 DUES/FEES	500	100	(400)
Total Fire	29,500	29,500	-
Total Public Safety General Fund Expenditures	796,500	633,380	(115,914)

	FY 25 Adopted	FY26 Proposed	Change
Public Works			
E 01-500-000-300 SALARIES	\$ 225,090	\$ 225,090	\$ -
E 01-200-000-330 CASH IN LIEU OF HEALTH INSURANCE	\$ -	\$ 24,960	\$ 24,960
E 01-500-000-350 FRINGE & PAYROLL TAX	\$ 53,780	\$ 44,500	\$ (9,280)
E 01-500-000-400 TRAVEL/PERDIEM	\$ 2,000	\$ 2,000	\$ -
E 01-500-000-410 SUPPLIES	\$ 12,000	\$ 6,000	\$ (6,000)
E 01-500-000-420 FUEL	\$ 10,000	\$ 6,000	\$ (4,000)
E 01-500-000-430 STOVE OIL	\$ 15,000	\$ 15,000	\$ -
E 01-500-000-440 DIESEL	\$ -	\$ -	\$ -
E 01-500-000-470 UTILITIES	\$ 18,000	\$ 20,000	\$ 2,000
E 01-500-000-485 PHONE	\$ 2,100	\$ 2,100	\$ -
E 01-500-000-500 EQUIPMENT	\$ -	\$ -	\$ -
E 01-500-000-510 FREIGHT	\$ 10,000	\$ 6,000	\$ (4,000)
E 01-500-000-520 CONTRACTUAL	\$ 10,000	\$ -	\$ (10,000)
E 01-500-000-540 EQUIPMENT MAINTENANCE	\$ 30,000	\$ 20,000	\$ (10,000)
E 01-500-000-560 EQUIPMENT FUEL	\$ 20,000	\$ 10,000	\$ (10,000)
E 01-500-000-600 REPAIRS AND MAINTENANCE	\$ 10,000	\$ 4,000	\$ (6,000)
E 01-500-000-660 DUES/FEES	\$ 500	\$ 100	\$ (400)
Public Works General Fund Expense	\$ 418,470	\$ 385,750	\$ (32,720)

FACILITIES	FY 25	FY26	Change
	Adopted	Proposed	
General Maintenance			
E 01-800-000-300 SALARIES	\$ 113,006	\$ 113,006	\$ -
E 01-800-000-350 FRINGE & PAYROLL TAX	\$ 43,000	\$ 46,000	\$ 3,000
E 01-800-040-410 SUPPLIES	\$ 500	\$ 100	\$ (400)
E 01-800-040-510 FREIGHT	\$ 200	\$ 200	\$ -
E 01-800-040-600 REPAIRS AND MAINTENANCE	\$ 3,000	\$ 300	\$ (2,700)
Total General	\$ 159,706	\$ 159,606	\$ (100)

New Clinic			
E 01-800-050-410 SUPPLIES	\$ 5,000	\$ 5,000	\$ -
E 01-800-050-420 FUEL	\$ 35,000	\$ 35,000	\$ -
E 01-800-050-470 UTILITIES	\$ 12,000	\$ 20,000	\$ 8,000
E 01-800-050-485 PHONE	\$ 2,000	\$ 2,000	\$ -
E 01-800-050-500 EQUIPMENT	\$ 2,000	\$ -	\$ (2,000)
E 01-800-050-510 FREIGHT	\$ 4,500	\$ 15,000	\$ 10,500
E 01-800-050-540 EQUIPMENT MAINTENANCE	\$ 4,000	\$ -	\$ (4,000)
E 01-800-050-600 REPAIRS AND MAINTENANCE	\$ 15,000	\$ 10,000	\$ (5,000)
E 01-800-050-660 DUES/FEES	\$ 300	\$ -	\$ (300)
Total New Clinic	\$ 79,800	\$ 87,000	\$ 7,200

City Hall			
E 01-800-055-420 FUEL	\$ 2,500	\$ 3,000	\$ 500
E 01-800-055-470 UTILITIES	\$ 1,000	\$ 1,200	\$ 200
E 01-800-055-600 REPAIRS AND MAINTENANCE	\$ 500	\$ 2,500	\$ 2,000
Total City Hall	\$ 4,000	\$ 6,700	\$ 2,700

Teen Center			
E 01-800-060-410 SUPPLIES	\$ 500	\$ 500	\$ -
E 01-800-060-420 FUEL	\$ 7,500	\$ 7,500	\$ -
E 01-800-060-470 UTILITIES	\$ 1,000	\$ 1,000	\$ -
E 01-800-060-500 EQUIPMENT	\$ 1,000	\$ 500	\$ (500)
E 01-800-060-510 FREIGHT	\$ 500	\$ 200	\$ (300)
E 01-800-060-600 REPAIRS AND MAINTENANCE	\$ 500	\$ 500	\$ -
Total Teen Center	\$ 11,000	\$ 10,200	\$ (800)

4-Plex			
E 01-800-070-410 SUPPLIES	\$ 500	\$ 500	\$ -
E 01-800-070-420 FUEL	\$ 6,000	\$ 6,000	\$ -
E 01-800-070-470 UTILITIES	\$ 4,500	\$ 8,000	\$ 3,500
E 01-800-070-500 EQUIPMENT	\$ 1,000	\$ 1,500	\$ 500
E 01-800-070-510 FREIGHT	\$ 500	\$ 100	\$ (400)
E 01-800-070-600 REPAIRS AND MAINTENANCE	\$ 1,000	\$ 500	\$ (500)
Total 4-Plex	\$ 13,500	\$ 16,600	\$ 3,100

City Houses			
E 01-800-071-410 SUPPLIES	\$ -	\$ 1,500	\$ 1,500
E 01-800-071-420 FUEL	\$ 3,500	\$ 3,500	\$ -
E 01-800-071-470 UTILITIES	\$ 10,000	\$ 15,000	\$ 5,000
E 01-800-071-510 FREIGHT	\$ 500	\$ 200	\$ (300)
E 01-800-071-600 REPAIRS AND MAINTENANCE	\$ 1,500	\$ 1,300	\$ (200)

Total City Houses	\$ 15,500	\$ 21,500	\$ 6,000
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Ratnet Building

E 01-800-085-470 UTILITIES

	\$ 750	\$ 400	\$ (350)
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Total Ratnet

	\$ 750	\$ 400	\$ (350)
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Total Facilities and Buildings

	\$ 284,256	\$ 302,006	\$ 17,750
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	FY 25 Adopted	FY26 Proposed	Change
R 02-294 BINGO REVENUE	\$ 20,000	\$ 25,000	\$ 5,000
R 02-295 PULL TAB REVENUE	\$ 390,000	\$ 353,984	\$ (36,016)
Total Bingo Revenue	\$ 410,000	\$ 378,984	\$ (31,016)

	FY 25 Adopted	FY26 Proposed	Change
E 02-200-000-230 DONATIONS	\$ 20,000	\$ 20,000	\$ -
E 02-200-000-300 SALARIES	\$ 36,000	\$ 21,000	\$ (15,000)
E 02-200-000-350 FRINGE/PAYROLL TAX	\$ 3,150	\$ 1,600	\$ (1,550)
E 02-200-000-410 SUPPLIES	\$ 1,000	\$ 150	\$ (850)
E 02-200-000-485 PHONE	\$ 1,000	\$ 550	\$ (450)
E 02-200-000-500 EQUIPMENT	\$ 1,000	\$ 100	\$ (900)
E 02-200-000-510 FREIGHT	\$ 600	\$ 200	\$ (400)
E 02-200-000-650 BANK SERVICE CHARGES	\$ 2,000	\$ 700	\$ (1,300)
E 02-200-000-660 DUES/FEES	\$ 600	\$ 100	\$ (500)
E 02-200-000-790 MISC EXPENSE	\$ 100	\$ -	\$ (100)
E 02-200-000-830 BINGO PRIZES	\$ 15,000	\$ 12,000	\$ (3,000)
E 02-200-000-840 DOOR PRIZE	\$ 2,500	\$ 1,200	\$ (1,300)
E 02-200-000-850 BINGO SUPPLIES	\$ 700	\$ 400	\$ (300)
E 02-200-000-860 PULL TAB PRIZES	\$ 300,000	\$ 175,000	\$ (125,000)
E 02-200-000-870 PULL TAB PURCHASES	\$ 20,000	\$ 7,500	\$ (12,500)
E 02-200-000-880 PULL TAB TAX	\$ 3,000	\$ 1,200	\$ (1,800)
Total Bingo/Pull Tabs Expense	\$ 406,650	\$ 241,700	\$ 147,700

	FY 25 Adopted	FY26 Proposed	Change
Silver Salmon			
R 03-230 DONATIONS	\$ 2,250	\$ 5,950	\$ 3,700
R 03-292 SILVER SALMON DERBY	\$ 43,436	\$ 40,213	\$ (3,223)
Total Silver Salmon Derby Revenue	\$ 45,686	\$ 46,163	\$ 5,611

	FY 25 Adopted	FY26 Proposed	Change
E 03-350-000-410 SUPPLIES	\$ 26,000	\$ 46,163	\$ 20,163
E 03-350-000-660 DUES/FEES	\$ -	\$ -	\$ -
E 03-350-000-760 DONATIONS	\$ 9,000	\$ -	\$ (9,000)
E 03-350-000-800 SILVER SALMON DERBY PRIZES	\$ -	\$ -	\$ -
Silver Salmon Derby Expenditures	\$ 35,000	\$ 46,163	\$ 11,163

	FY 25 Adopted	FY26 Proposed	Change
ARPA/LGLR Grant			
R 01-257 ARPA	\$ -	\$ -	\$ (256,841)
R 01-258 LGLR	\$ -	\$ -	\$ (404,470)
Total Grant Revenue	\$ -	\$ -	\$ (661,311)

	FY25 Adopted	FY26 Proposed	Change
Public Safety	\$ -	\$ -	\$ -
Administrator	\$ -	\$ -	\$ -
Harbor	\$ -	\$ -	\$ -
Other	\$ -	\$ -	\$ (661,311)
City Grants	\$ -	\$ -	\$ -
Total Grant Expense			\$ (661,311)

Clinic	FY 25	FY26	Change
	Adopted	Proposed	
R 10-257 REVENUE--FEDERAL GOVERNMENT	\$ 364,894	\$ 364,894	\$ -
R 10-291 BUILDING RENTALS	\$ -	\$ -	\$ -
Total Clinic Revenue	\$ 364,894	\$ 364,894	\$ 130,435

	FY 25	FY26	Change
	Adopted	Proposed	
E 10-200-040-410 SUPPLIES	\$ 30,000	\$ 10,000	\$ (20,000)
E 10-200-040-510 FREIGHT	\$ 300	\$ 2,500	\$ 2,200
E 10-200-040-520 CONTRACTUAL	\$ 29,936	\$ 15,000	\$ (14,936)
E 10-200-040-600 REPAIRS AND MAINTENANCE	\$ 21,000	\$ 60,000	\$ 39,000
New Clinic Expenditures	\$ 81,236	\$ 87,500	\$ 18,824

	FY 25 Adopted	FY26 Proposed	Change
WATER & SEWER			
R 61-202 FINES AND PENALTIES	\$ 1,200	\$ 1,000	\$ (200)
R 61-206 WATER/SEWER REVENUE	\$ 236,250	\$ 230,000	\$ (6,250)
R 61-235 TRANSFER IN	\$ 30,500	\$ 18,740	\$ (11,760)
Total Water/Sewer Revenue	\$ 267,950	\$ 249,740	\$ (18,210)

	FY 25 Adopted	FY26 Proposed	Change
E 61-700-000-300 SALARIES	\$ 115,000	\$ 115,000	\$ 45,000
E 01-200-000-330 CASH IN LIEU OF HEALTH INSUR	\$ -	\$ 6,240	\$ -
E 61-700-000-350 FRINGE & PAYROLL TAX	\$ 25,000	\$ 35,000	\$ -
E 61-700-000-400 TRAVEL/PERDIEM	\$ 2,000	\$ 2,000	\$ (500)
E 61-700-000-410 SUPPLIES	\$ 20,000	\$ 15,000	\$ (5,000)
E 61-700-000-420 FUEL	\$ 15,000	\$ 2,000	\$ (5,000)
E 61-700-000-470 UTILITIES	\$ 28,000	\$ 45,000	\$ (2,000)
E 61-700-000-485 PHONE	\$ 3,500	\$ 2,000	\$ (1,500)
E 61-700-000-500 EQUIPMENT	\$ 4,000	\$ 2,000	\$ (4,000)
E 61-700-000-510 FREIGHT	\$ 7,500	\$ 5,000	\$ (2,500)
E 61-700-000-540 EQUIPMENT MAINTENANCE	\$ 10,000	\$ 10,000	\$ (20,000)
E 61-700-000-560 EQUIPMENT FUEL	\$ 1,000	\$ 500	\$ -
E 61-700-000-600 REPAIRS AND MAINTENANCE	\$ 10,000	\$ 2,500	\$ (25,000)
E 61-700-000-660 DUES/FEES	\$ 6,000	\$ 7,500	\$ (500)
Water/Sewer Fund Expenditures	\$ 247,000	\$ 249,740	\$ (21,000)

	FY 25 Adopted	FY26 Proposed	Change
Harbor & Port Operations			
R 62-201 INTEREST INCOME	\$ 6,000	\$ 3,500	\$ (2,500)
R 62-203 OTHER REVENUE	\$ 5,000	\$ 2,000	\$ (3,000)
R 62-210 HARBOR/MOORAGE	\$ 300,000	\$ 275,000	\$ (25,000)
R 62-211 HARBOR/TRAVELLIFT	\$ 80,000	\$ 80,000	\$ -
R 62-212 BOAT HARBOR/RENTS	\$ 135,000	\$ 115,000	\$ (20,000)
R 62-215 HARBOR/WHARFAGE	\$ 35,000	\$ 30,000	\$ (5,000)
R 62-219 HARBOR ELEC SERVICE FEE	\$ 9,000	\$ 9,000	\$ -
R 62-220 HARBOR/ELEC DEPOSIT	\$ 500	\$ 100	\$ (400)
R 62-221 HARBOR/VAN STORAGE	\$ 20,000	\$ 20,000	\$ -
R 62-222 HARBOR/STALL ELECTRICITY	\$ 50,000	\$ 42,000	\$ (8,000)
R 62-223 HARBOR/ELECTRICITY	\$ 2,000	\$ 4,500	\$ 2,500
R 62-224 GEARSHED LOCKER RENTAL	\$ 15,000	\$ 15,000	\$ -
R 62-237 HARBOR STORAGE	\$ 5,000	\$ 5,000	\$ -
R 62-285 EQUIPMENT RENTAL	\$ 12,000	\$ 15,000	\$ 3,000
Total Harbor Revenue	\$ 674,500	\$ 616,100	\$ (161,268)

	FY 25 Adopted	FY26 Proposed	Change
E 62-600-000-300 SALARIES	\$ 225,000	\$ 221,221	\$ (3,779)
E 01-200-000-330 CASH IN LIEU OF HEALTH INSURANCE	\$ -	\$ 24,960	\$ 24,960
E 62-600-000-350 FRINGE PAYROLL TAX	\$ 61,000	\$ 44,500	\$ (16,500)
E 62-600-000-400 TRAVEL/PERDIEM	\$ 3,500	\$ 3,500	\$ -
E 62-600-000-410 SUPPLIES	\$ 20,000	\$ 10,000	\$ (10,000)
E 62-600-000-420 FUEL	\$ 10,000	\$ 5,000	\$ (5,000)
E 62-600-000-470 UTILITIES	\$ 105,000	\$ 125,000	\$ 20,000
E 62-600-000-485 PHONE	\$ 3,000	\$ 2,000	\$ (1,000)
E 62-600-000-500 EQUIPMENT	\$ 10,000	\$ 3,000	\$ (7,000)
E 62-600-000-510 FREIGHT	\$ 10,000	\$ 10,000	\$ -
E 62-600-000-520 CONTRACTUAL	\$ 2,500	\$ 1,500	\$ (1,000)
E 62-600-000-540 EQUIPMENT MAINTENANCE	\$ 15,000	\$ 15,000	\$ -
E 62-600-000-557 OVERPYMNTS ON ACCT/CKS ISSUED	\$ -	\$ -	\$ -
E 62-600-000-560 EQUIPMENT FUEL	\$ 10,000	\$ 7,500	\$ (2,500)
E 62-600-000-600 REPAIRS AND MAINTENANCE	\$ 25,000	\$ 7,500	\$ (17,500)
E 62-600-000-660 DUES/FEES	\$ 500	\$ 800	\$ 300
E-62-601 Revenue Bond	\$ 115,000	\$ 115,000	\$ -
Harbor Fund Expenses	\$ 615,500	\$ 596,481	\$ (5,100)

	FY 25 Adopted	FY26 Proposed	Change
SOA DOCK			
R 63-215 Ferry Wharfage	\$ 35,000	\$ 4,800	\$ 30,200
Total SOA Revenue	\$ 35,000	\$ 4,800	\$ 30,200

	FY 25 Adopted	FY26 Proposed	Change
CONTRIBUTIONS			
R-63-245 Contributions	\$ -	\$ -	\$ -
SOA Expenses	\$ -	\$ -	\$ -

	FY 25 Adopted	FY26 Proposed	Change
Solid Waste			
R 65-202 FINES AND PENALTYS	\$ 1,000	\$ 500	\$ (500)
R 65-204 REFUSE COLLECTION	\$ 153,000	\$ 153,000	\$ -
R 65-235 TRANSFER IN	\$ -	\$ -	\$ -
Total Solid Waste Revenue	\$ 154,000	\$ 153,500	\$ (500)

	FY 25 Adopted	FY26 Proposed	Change
E 65-500-000-300 SALARIES	\$ 85,000	\$ 42,500	\$ (42,500)
E 01-200-000-330 CASH IN LIEU OF HEALTH INSURANCE	\$ -	\$ 6,240	
E 65-500-000-350 FRINGE & PAYROLL TAX	\$ 20,000	\$ 20,000	\$ -
E 65-500-000-400 TRAVEL/PERDIEM	\$ -	\$ -	\$ -
E 65-500-000-410 SUPPLIES	\$ 1,000	\$ 1,000	\$ -
E 65-500-000-420 FUEL	\$ 2,000	\$ 3,200	\$ 1,200
E 65-500-000-500 EQUIPMENT	\$ 1,000	\$ 1,000	\$ -
E 65-500-000-510 FREIGHT	\$ 1,500	\$ 1,000	\$ (500)
E 65-500-000-540 EQUIPMENT MAINTENANCE	\$ 5,000	\$ 5,000	\$ -
E 65-500-000-560 EQUIPMENT FUEL	\$ 5,000	\$ 5,500	\$ 500
E 65-500-000-660 DUES/FEES	\$ 500	\$ 250	\$ (250)
E 65-500-080-410 SUPPLIES	\$ 250	\$ -	\$ (250)
E 65-500-080-420 FUEL	\$ 250	\$ -	\$ (250)
E 65-500-080-470 UTILITIES	\$ 500	\$ 500	\$ -
E 65-500-080-600 REPAIRS AND MAINTENANCE	\$ 300	\$ 300	\$ -
Solid Waste Fund Expenses	\$ 122,300	\$ 86,490	\$ (42,050)

OLD BUSINESS

NEW BUSINESS



City of Sand Point

TO: Mayor Smith
City Council Members

FROM: Debi Schmit
City Administrator

DATE: May 29, 2025

SUBJECT: COLA Increases FY 2026

Below is the effect of a three percent cost-of-living adjustment (COLA) for the City of Sand Point's hourly and salaried employees as defined in the Personnel Policies and Procedures Manual Section 5-A Comment (6).

2.2% COLA Hourly Employees

Gross Payroll with 2.2% increase	665,756.15
Less Gross Payroll before an increase	651,424.80
Increase in Gross Payroll	14,331.35
Increase in Benefits and Payroll Taxes	<u>3,480.33</u>
Total Projected Increase in Hourly Payroll Expenses	<u>\$ 17,811.67</u>

2.3% COLA Salaried Employees

Gross Payroll with 2.2% increase	477,906.63
Less Gross Payroll before an increase	467,619.01
Increase in Gross Payroll	10,287.62
Increase in Benefits and Payroll Taxes	<u>2,413.45</u>
Total Projected Increase in Hourly Payroll Expenses	<u>\$ 12,700.07</u>

If the 3% COLA for all employees is approved, the total FY26 payroll expenses due to COLA will increase by approximately **\$30,512.74**.



QAGAN TAYAGUNGIN TRIBE
P.O. BOX 447
SAND POINT, ALASKA 99661
PHONE (907) 383-5616
ENVIRONMENTAL (907) 383-6968

City of Sand Point
P.O. Box 249
Sand Point, AK 99661

May 20, 2025

Dear Mayor Smith and Council Members;

We are writing on behalf of the Qagan Tayagungin Tribe. We would like to ask if you would consider providing a donation for our 12th Annual Graveyard Clean-up.

During the end of June, the QTT Environmental Department will be conducting a graveyard clean-up in coordination with our Environmental Youth Groups to teach them about invasive species and cleaning up our community. This will be our twelfth year with a graveyard clean-up.

Each year we've done the Graveyard Clean-up, we've gotten positive feedback. We are praised for doing a great job and we are always told how wonderful the graveyard looks. We clear a lot of the alders, bushes, grass and invasive species. We've been asked to do more, but recognize we need more volunteer help and more equipment in order to do more in the limited time we have.

All proceeds will go to the Graveyard Clean-up for supplies and door prizes for both youth and adults. We will be providing children and adults with the opportunity to learn more about our environment, and a better understanding of what we all can do to keep our community clean for future generations. Any donation you could make would be greatly appreciated.

Sincerely,

Karis Porcincula
Environmental Coordinator





CITY OF SAND POINT DONATION REQUEST APPLICATION

MAY 2025 35

This form must be completed to be considered for a donation from the City of Sand Point. A letter may be included.

TODAY'S DATE: 05/20/2025 DATE(S) OF EVENT: 06/23-27/2025

ORGANIZATION/BENEFICIARY NAME: Qagan Tayagungin Tribe Graveyard Clean-Up

PERSON COMPLETING THIS FORM: Karis Porcincula

MAILING ADDRESS: P.O. Box 447

PHONE #: 907-383-6968 or 907-383-5616

AMOUNT REQUESTED: \$ 500 (An amount range is acceptable)

If Approved: Who should the check be made out to: Qagan Tayagungin Tribe Graveyard Clean-up

If Approved: Mailing address of donation recipient: P.O. Box 447 Sand Point, AK 99661

Number of participants benefiting from donation: All community members

How will the participants benefit from this donation:

This donation will go towards supplies for the Graveyard Clean up along with prizes for the youth and adults of the community for Clean-Up.

What is your estimated budget? Where does the City donation fit into the budget? Who are, if any, the other donors? Please limit your answer to no more than one page.

Our estimate budget is estimated to be about \$5,000 for the prizes, supplies, gloves, and raffle.

We are hoping the city could help donate gift card prizes or a cash donation to help put on the Graveyard Clean-up.

The Environmental Department is asking Trident, AC Store, and other tribes and businesses for donations also.

Are you willing to report back, without a reminder, to the Mayor and Council describing you event/project within two months? Yes No

FOR OFFICE USED ONLY

Submit applications to:
City of Sand Point
Attn: City Clerk
PO Box 249
Sand Point, Alaska 99661
Or you may submit via e-mail to: sptcity@arctic.net

Date Received: _____

Council Decision:

Approved

Denied

Tabled for more information

Amount approved: _____

If you have any questions, please feel free to contact the City Clerk at (907)383-2696.



QAGAN TAYAGUNGIN TRIBE
P.O. BOX 447
SAND POINT, ALASKA 99661
PHONE (907) 383-5616

May 29, 2025

Jim Smith Mayor
City of Sand Point
P.O. Box 249
Sand Point, Alaska 99661

Dear Mr. Mayor and Council Members,

Aang! It is time to plan our annual Culture Camp. We are extremely excited to be celebrating our 25th year of camp. Culture Camp dates are July 14 through July 24, 2025. Camp hours will be the same as before with grades K – 12th along with elders going from 9:00 a.m. to 5:00 p.m. every day, and adult classes from 7:00 p.m. to 9:00 p.m. every evening.

As we will be celebrating 25 years this year our camp will have more instructors and people attending. It takes a considerable amount of funding to put on camp yearly and a bit more for our 25th year celebration. We rely on donations from our local tribes, corporations, borough, the city, and other local businesses. We also apply for grants, and ask EATs, A/PIA, Aleutian Housing, Aleut Corporation for donations.

We appreciate the support the city has given us in the past and hope you will continue to support us with a donation of \$7000. Thank you again for your support.

Sincerely,

A handwritten signature in blue ink that reads "Carla Chebetnoy". The signature is written in a cursive style and is positioned to the left of the printed name.

Carla Chebetnoy
Camp Director



CITY OF SAND POINT DONATION REQUEST APPLICATION

This form must be completed to be considered for a donation from the City of Sand Point. A letter may be included.

TODAY'S DATE: 05/29/2025 DATE(S) OF EVENT: July 14 - 24

ORGANIZATION/BENEFICIARY NAME: Sand Point Culture Camp

PERSON COMPLETING THIS FORM: Carla Chebetnoy Camp Director

MAILING ADDRESS: P.O. Box 447 Sand Point, AK 99661

PHONE #: 907-383-5616

AMOUNT REQUESTED: \$ 7000 (An amount range is acceptable)

If Approved: Who should the check be made out to: QTT/ Culture Camp

If Approved: Mailing address of donation recipient: P.O. Box 447 Sand Point, AK 99661

Number of participants benefiting from donation: 150

How will the participants benefit from this donation:

Culture Camp is open to everyone to attend. Everyone will have the opportunity to learn about the Unangan Culture and Traditions. They will learn about subsistence gathering and preparing, make bentwood hats, drummaking Regalia, Dance, Language, Beading Headdresses, Weaving baskets, carving masks.

What is your estimated budget? Where does the City donation fit into the budget? Who are, if any, the other donors? Please limit your answer to no more than one page.

The budget this year is \$203,711.00. City's donation would help purchase materials for classes taught this year. Other donors are, EATS, A/PIA, AHA, local corporations and tribes, AEB, Aleut Corporation.

Are you willing to report back, without a reminder, to the Mayor and Council describing you event/project within two months? Yes No

FOR OFFICE USED ONLY

Submit applications to:
City of Sand Point
Attn: City Clerk
PO Box 249
Sand Point, Alaska 99661
Or you may submit via e-mail to: sptcity@arctic.net

Date Received: _____

Council Decision:

Approved

Denied

Tabled for more information

Amount approved: _____

If you have any questions, please feel free to contact the City Clerk at (907)383-2696.

SAND POINT CULTURE CAMP 2025 BUDGET

STIPENDS

CAMP DIRECTOR	9,000
DIRECTOR ASSISTANT	4,000
DANCE INSTRUCTOR	4,000
DANCE ASSISTANT	2,000
REGALIA INSTRUCTOR	4,000
HAT MAKING INSTRUCTOR	4,000
IQUAX INSTRUCTOR	4,000
MASK INSTRUCTOR	4,000
MEDALLION INSTRUCTOR	4,000
DRUM MAKING INSTRUCTOR	4,000
WEAVING INSTRUCTOR	4,000
BEADED GLASS BALL INSTRUCTOR	4,000
BERING SEA HEADDRESS INSTRUCTOR	4,000
FULL CROWN HEADDRESS INSTRUCTOR	4,000
FULL CROWN ASSISTANT	2,000
TRADITIONAL FOODS	4,000
BIDARKA INSTRUCTOR	4,000
FISH ART INSTRUCTOR	4,000
LANGUAGE INSTRUCTOR	4,000
FUR SEWING INSTRUCTOR	4,000
CLASSROOM TEACHER	3,500
TEACHER ASSISTANT	2,000
CAMP COOK	4,000
COOK ASSISTANT	3,000
PHOTOGRAPHER	2,000
JANITOR	2,500
LABORER X 3 X 2000	6,000
TOTAL	114,000

TRAVEL

ALEUTIAN AIRWAYS	12,000
AMHS	315
AK AIRLINES	1526
GRANT	150
MARITIME	100
TOTAL	14,091

LODGING

ANCHOR INN	15,620
TOTAL	15,620

PER DIEM

PER DIEM	11 X \$300	3300
TOTAL		3,300

SUPPLIES

REGALIA SUPPLIES	2000
HATMAKING SUPPLIES	1500
DRUMMAKING SUPPLIES	2000
WEAVING SUPPLIES	500
IQUAX SUPPLIES	2000
FURS	3000
BEADS	5000
FISH ART SUPPLIES	3000
BIDARKA SUPPLIES	4000
MASK MAKING SUPPLIES	2000
CLASSROOM SUPPLIES	2000
SWEATSHIRTS	7000
TRADITIONAL FOODS	1500
TOTAL	35,500

FOOD AND JANITOR SUPPLIES

COSTCO FOOD ORDER	7000
COSTCO JANITOR SUPPLIES	1000
ALEUTIAN COMMERCIAL	1500
TRIDENT	1000
TOTAL	10,500

FREIGHT & POSTAGE

FREIGHT	3000
POSTAGE	200

TOTAL 3,200

GAS & PROPANE

GAS	2000
PROPANE	500
TOTAL	2,500

CAR RENTALS

A&D CAR RENTAL	5000
TOTAL	5,000

GRAND TOTAL 203,711

PUBLIC COMMENTS

COUNCIL COMMENTS

AGENDA ITEMS FOR NEXT MEETING

NEXT MEETING DATE

EXECUTIVE SESSION

ADJOURNMENT

FYI

Thank You!



Thank you for your donation to the Earth Day Fair! It was greatly appreciated and it aided the Earth Day Fair to be at it's best potential! The Earth Day Fair had a great turn out this year and we hope to continue to grow the fair for years to come!

Thank you again.

-Karis Porcincula Qagan Tayagungin Tribe Environmental Department

