

CALL TO ORDER:

The regular meeting of the Sand Point City Council was held Tuesday, March 12, 2024 in the City Chambers and teleconference. Mayor James Smith called the meeting to order at 7:00 p.m.

ROLL CALL:

James Smith	Mayor	Present
Austin Roof	Seat A	Present
Jani Gundersen	Seat B	Present
Amy Eubank	Seat C	Present
Jack Foster Jr.	Seat D	Present
Marita Gundersen	Seat E	Present
Arlene Gundersen	Seat F	Present

A quorum was established.

Staff in attendance:

Debi Schmit, Administrator
 Kurtis Gundersen, Finance Officer – Telephonically
 Jeff Thompson, Police Chief – Telephonically
 Dylan Jacobsen, Water & Sewer Supervisor
 Allen Kuchenoff Jr., Harbormaster

APPROVAL OF AGENDA:

Mayor James Smith requested a motion to approve the agenda.

MOTION: Council Member Austin Roof made a motion to approve the agenda.

SECOND: Council Member Arlene Gundersen seconded the motion.

VOTE: Motion passed unanimously.

PUBLIC COMMENTS ON AGENDA ITEMS:

CONSENT AGENDA:

MOTION: Council Member Marita Gundersen made a motion to approve the Regular Meeting Minutes of February 13, 2024 with a correction.

SECOND: Council Member Amy Eubank seconded the motion.

VOTE: Motion passed unanimously.

REPORTS:

Finance Officer – Kurtis Gundersen

Finance Officer Kurtis Gundersen reported that for the month of January the City received received \$28,856.65 in Raw Fish Tax and \$50,610.18 in Sales Tax.

Administrator – Debi Schmit

Administrator Debi Schmit read her report included in the packet. She added that they can use ANTHC's plans for the Johnson Avenue Sewer upgrade if other funding can be received. Also, that the grant for the harbor bridge was not funded and she is planning to use the grant application to apply for other funding with possible help from a tribe. In addition, they are working with the Denali Commission on gear replacement for the Peter Pan fishermen who lost their gear in the fire, with the help of Ernie Weiss from Aleutians East Borough and Liza Mack at the Denali Commission. Alaska Municipal League asked the City to submit a list of all the equipment we need at the City because there \$4 million available for 8 communities across Southwest Alaska to help fund equipment, specifically for the dump.

Police Chief- Jeff Thompson

Police Chief Jeff Thompson read the report included in the packet.

Fire & EMS Director

Director Brady Gatlin read his report included in the packet.

Public Works Director – Julius Karlsen

Public Works Director Julius Karlsen's report was included in the packet.

Water/Sewer Director- Dylan Jacobsen

Water/Sewer Director Dylan Jacobsen read his report included in the packet.

Harbor Master – Allen Kuchenoff Jr.

Harbor Master Allen Kuchenoff Jr.'s read his report included in the packet.

Student Representative- Mia Cromer

Student Representative Mia Cromer's report was included in the packet.

HEARINGS, ORDINANCES, AND RESOLUTIONS:

1. Ordinance 2024-01: An Ordinance of the Sand Point City Council Amending the FY24 Budget.
MOTION: Council Member Arlene Gundersen made a motion to put Ordinance 2024-01 on the floor for 1st Reading.

SECOND: Council Member Marita Gundersen seconded the motion.

DISCUSSION: Administrator Debi Schmit explained the budget amendment, the need to catch up on the audits to have a better ability to create a more accurate budget, and will have any changes for the next meeting.

VOTE: Motion passed unanimously.

2. Ordinance 2024-02: An Ordinance of the Sand Point City Council Updating Chapter 4: Fire Department.

MOTION: Council Member Arlene Gundersen made a motion to put Ordinance 2024-01: An Ordinance of the Sand Point City Council Updating Chapter 4-Fire Department of the Sand Point Municipal Code.

SECOND: Council Member Austin Roof seconded the motion.

DISCUSSION: EMS Director & Fire Chief Brady Gatlin explained the changes he is recommending in Chapter 4 in order to get the City Fire Department recertified by the State of Alaska.

VOTE: Motion passed unanimously.

3. Resolution 24-02: A Resolution of the Sand Point City Council Establishing a Finance Committee with named committee members Austin Roof, Arlene Gundersen, Marita Gundersen, and alternate, Jani Gundersen.

MOTION: Council Member Jack Foster Jr. made a motion to adopt Resolution 24-02.

SECOND: Council Member Jani Gundersen seconded the motion.

VOTE: Motion passed unanimously.

OLD BUSINESS: None

NEW BUSINESS:

1. Audit RFP

MOTION: Council Member Austin Roof made a motion to approve the RFP for the FY23 and FY24 Audit from Altman, Rogers, and Co.

SECOND: Council Member Amy Eubank seconded the motion.

DISCUSSION: Administrator Debi Schmit recommended that the council approve the only RFP received for the audit.

VOTE: Motion passed unanimously.

2. Lease Requests

Council gave direction to the Mayor and Administrator meet with the two interested parties to see if they could find space to meet both of their needs.

3. Donation Request: Egg Hunt

MOTION: Council Member Amy Eubank made a motion to donate \$1000 to the Janice Shuravloff Memorial Easter Egg Hunt.

SECOND: Council Member Austin Roof seconded the motion.

VOTE: Motion passed unanimously.

4. Donation Request: Class of 2031 Train Trip

Mayor Smith gave the floor to Jenny Eubank, 5th Grade Teacher and students. They presented their planned trip in 2025.

MOTION: Council Member Arlene Gundersen made a motion to donate \$2000 to the Class of 2031 Train Trip.

SECOND: Council Member Jani Gundersen seconded the motion.

VOTE: Motion passed unanimously.

PUBLIC COMMENTS: None

COUNCIL COMMENTS:

Council Member Marita Gundersen asked if anyone knew the plan for the scrap debris from the Peter Pan fire and recommended that the City meet with TDX about the light poles. Administrator Debi Schmit stated that she will be working with TDX on a report for PCE and hopes to get that addressed, and that there is a lot of money out there for energy projects.

Council Member Jack Foster Jr. stated that when it comes to green energy, it takes a lot of materials to make batteries and is concerned of the safety of our crew when working on the light poles.

Council Member Amy Eubank thanked Administrator Debi Schmit for looking for money for the City and is excited about doing some strategic planning.

Council Member Austin Roof thanked everyone who helped clear the school sewage line, including the city crew and school employees.

EXECUTIVE SESSION

1. Administrator Mid-Year Review

Council Member Amy Eubank made a motion to move into Executive Session with Administrator Debi Schmit and Mayor Smith for the Administrator Mid-Year Review.

Council Member Austin Roof seconded the motion.

Council moved into Executive Session at 7:59 pm.

Council Member Marita Gundersen made a motion to move out of Executive Session.

Council Member Amy Eubank seconded the motion.

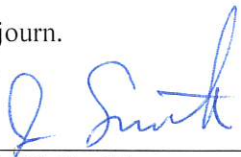
Council moved out of Executive Session at 8:43 pm.

ADJOURNMENT:

MOTION: Council Member Amy Eubank made a motion to adjourn.

SECOND: Council Member Austin Roof seconded the motion.

The meeting adjourned at 8:45 pm.



James Smith Sr., Mayor

ATTEST:



Jade Gundersen, City Clerk