

CALL TO ORDER:

The special meeting of the Sand Point City Council was held Wednesday, May 17, 2023 in the City Chambers and telephonically. Mayor James Smith called the meeting to order at 4:03 p.m.

ROLL CALL:

James Smith	Mayor	Present
Austin Roof	Seat A	Present
Allan Starnes	Seat B	Present
Amy Eubank	Seat C	Present –Telephonically
Jack Foster Jr.	Seat D	Present
Marita Gundersen	Seat E	Present
Arlene Gundersen	Seat F	Present

A quorum was established.

Staff in attendance:

Jordan Keeler, Administrator
Kurtis Gundersen, Finance Officer – Telephonically
Jade Gundersen, City Clerk
Jeff Thompson, Police Chief

APPROVAL OF AGENDA:

Mayor James Smith requested a motion to approve the agenda.

MOTION: Council Member Marita Gundersen made a motion to approve the agenda.

SECOND: Council Member Arlene Gundersen seconded the motion.

VOTE: Motion passed unanimously.

PUBLIC COMMENT ON AGENDA ITEMS: None

HEARINGS, ORDINANCES, AND RESOLUTIONS:

1. Ordinance 2023-02: Amending Chapter 10 of the Sand Point Municipal Code to Increase the Monthly Fees for All Rate Classes of Water, Wastewater and Solid Waste: 2nd Reading

MOTION: Council Member Austin Roof made a motion to put Ordinance 2023-02: Amending Chapter 10 of the Sand Point Municipal Code to Increase the Monthly Fees for All Rate Classes of Water, Wastewater and Solid Waste, on the floor for 2nd Reading.

SECOND: Council Member Marita Gundersen seconded the motion.

VOTE: Motion passed unanimously.

DISCUSSION: Administrator Jordan Keeler explained that the proposed rate increase shows a 5% rate on all classes. The last rate increase was 10% in 2019. The costs for providing these services have gone up. Council Member Arlene Gundersen stated that they discussed increasing the minimum charge from \$32 to \$34. Administrator Jordan Keeler agreed that the change should have been made on the ordinance and recommended an amendment.

MOTION: Council Member Arlene Gundersen made a motion to amend Ordinance 2023-02 to increase the minimum charge from \$32 to \$34.

SECOND: Council Member Marita Gundersen seconded the motion.

VOTE: Motion passed unanimously.

MOTION: Council Member Arlene Gundersen made a motion to adopt Ordinance 2023-02: Amending Chapter 10 of the Sand Point Municipal Code to Increase the Monthly Fees for All Rate Classes of Water, Wastewater and Solid Waste as amended.

SECOND: Council Member Amy Eubank seconded the motion.

VOTE: Motion passed unanimously.

2. Ordinance 2023-03: FY24 Budget-2nd Reading

MOTION: Council Member Marita Gundersen made a motion to put Ordinance 2023-03: FY24 Budget on the floor for 2nd Reading.

SECOND: Council Member Austin Roof seconded the motion.

VOTE: Motion passed unanimously.

DISCUSSION: Administrator Jordan Keeler explained the purpose of Ordinance 2023-03: FY24 Budget, which is the operating budget for July 1, 2023 through June 30, 2024 and it is required by state law to be passed by July 1st. The budget does project a \$341,000 deficit, but the expenditures side does have extra money built in. Council Member Austin Roof asked the Administrator when during the fiscal year would we have a better picture of any projected changes. Administrator Jordan Keeler stated that after the salmon season is a good check point, but October/November would be a better idea to review and council can amend the budget more than once. He added that the budget does include the 5% increase in water, wastewater, and refuse. Council Member Arlene Gundersen asked if the change in amount on the LGLR fund was due to the work on the building. Jordan stated that it was and may change when the final invoice comes in. Council had questions about the increase in the pull tab prize expenses. Jordan stated that it could be amended at the next review or amended now, but that the numbers are estimates.

MOTION: Council Member Arlene Gundersen made a motion to adopt Ordinance 2023-03: FY24 Budget.

SECOND: Council Member Allan Starnes seconded the motion.

VOTE: Motion passed unanimously.

PUBLIC COMMENTS: None

COUNCIL COMMENTS:

Administrator Jordan Keeler stressed the importance of everyone speaking out on Senate Bill 128 and thanked the council for the opportunity to serve the City of Sand Point.

EXECUTIVE SESSION:

MOTION: Council Member Marita Gundersen made a motion to move into Executive Session for Administrator Interviews at 4:32 pm.

SECOND: Council Member Arlene Gundersen seconded the motion.

MOTION: Council Member Amy Eubank made a motion to move out of Executive Session at 6:15 pm.

SECOND: Council Member Arlene Gundersen seconded the motion.

MOTION: Council Member Austin Roof made a motion to offer a contract for the position of City Administrator to Debi Schmit and direct the mayor to negotiate the contract.

SECOND: Council Member Amy Eubank seconded the motion.

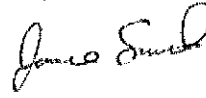
VOTE: Motion passed unanimously.

ADJOURNMENT:

MOTION: Council Member Marita Gundersen made a motion to adjourn.

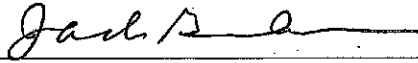
SECOND: Council Member Arlene Gundersen seconded the motion.

The meeting adjourned at 6:22 pm.



James Smith Sr., Mayor

ATTEST:



Jade Gundersen, City Clerk