

CALL TO ORDER:

The regular meeting of the Sand Point City Council was held Monday, November 27, 2023 in the City Chambers and teleconference. Mayor James Smith called the meeting to order at 7:01 p.m.

ROLL CALL:

James Smith	Mayor	Present
Austin Roof	Seat A	Present
Jani Gundersen	Seat B	Present
Amy Eubank	Seat C	Present
Jack Foster Jr.	Seat D	Present
Marita Gundersen	Seat E	Present
Arlene Gundersen	Seat F	Present

A quorum was established.

Staff in attendance:

Debi Schmit, Administrator
 Kurtis Gundersen, Finance Officer –Telephonically
 Jade Gundersen, City Clerk
 Jeff Thompson, Police Chief
 Julius Karlsen, Public Works Director
 Dylan Jacobsen, Water & Sewer Supervisor
 Allen Kuchenoff, Harbormaster

APPROVAL OF AGENDA:

Mayor James Smith requested a motion to approve the agenda.

MOTION: Council Member Marita Gundersen made a motion to approve the agenda.

SECOND: Council Member Arlene Gundersen seconded the motion.

VOTE: Motion passed unanimously.

OATH OF OFFICE

Jack Foster Jr. swore in for his office of City Council Seat D.

PUBLIC COMMENTS ON AGENDA ITEMS: None

CONSENT AGENDA:

MOTION: Council Member Arlene Gundersen made a motion to approve the Regular Meeting Minutes of October 10, 2023.

SECOND: Council Member Amy Eubank seconded the motion.

VOTE: Motion passed unanimously.

REPORTS:

Finance Officer – Kurtis Gundersen

Finance Officer Kurtis Gundersen reported that for the month of September we received \$25,915.43 in Raw Fish Tax Revenue and \$116,657.57 in Sales Tax Revenue.

Administrator – Debi Schmit

Administrator Debi Schmit read her report included in the packet.

Police Chief – Jeff Thompson

Chief Jeff Thompson read his report included in the packet. He included that for the month, 39.98 lbs of drugs and \$79,319 was seized from the team in Anchorage.

Fire & EMS Director

Director Brady Gatlin read his report included in the packet.

Fire Chief- Jason Bjornstad

Brady Gatlin read the Fire Chief report.

Public Works Director – Julius Karlsen

Public Works Director Julius Karlsen read his report included in the packet.

Water/Sewer Director- Dylan Jacobsen

Water/Sewer Director Dylan Jacobsen read his report included in the packet.

Harbor Master – Allen Kuchenoff Jr.

Harbor Master Allen Kuchenoff Jr.'s read his report included in the packet.

Student Representative- Mia Crome

Student Representative Mia Cromer reported on Sand Point School activity.

HEARINGS, ORDINANCES, AND RESOLUTIONS:

OLD BUSINESS: None

NEW BUSINESS:

1. 2024 Lease Renewals

MOTION: Council Member Arlene Gundersen made a motion to approve the 2024 Lease Renewals.

SECOND: Council Member Marita Gundersen seconded the motion.

VOTE: Motion passed unanimously.

2. Contract Proposal for Accounting Assistance-Irina Morozova

MOTION: Council Member Arlene Gundersen made a motion to the contract proposal for Account Assistance from Irina Morozova as amended.

SECOND: Council Member Amy Eubank seconded the motion.

VOTE: Motion passed unanimously.

3. 2024 Hickey & Associates Contract

MOTION: Council Member Austin Roof made a motion to approve the 2024 Hickey & Associates Contract.

SECOND: Council Member Arlene Gundersen seconded the motion.

VOTE: Motion passed unanimously.

4. ICE Services-Helpdesk Service Agreement

MOTION: Council Member Arlene Gundersen made a motion to approve the ICE Service-Helpdesk Service Agreement.

SECOND: Council Member Austin Roof seconded the motion.

VOTE: Motion passed unanimously.

5. Donation Request: Qagan Tayagungin Tribe Annual Christmas Potluck

MOTION: Council Member Austin Roof made a motion to approve a \$1500 donation to the Qagan Tayagungin Tribe Annual Christmas Potluck.

SECOND: Council Member Jani Gundersen seconded the motion.

VOTE: Motion passed unanimously.

6. Donation Request: Qagan Tayagungin Tribe Environmental Youth & Teen Group

MOTION: Council Member Arlene Gundersen made a motion to the donation of \$2000 and \$600 for the Qagan Tayagungin Tribe Environmental Youth & Teen Group.

SECOND: Council Member Jack Foster Jr. seconded the motion.

VOTE: Motion passed unanimously.

7. Donation Request: Pauloff Harbor Tribe Silver Bell Rock

MOTION: Council Member Amy Eubank made a motion to donate \$500 to the Pauloff Harbor Tribe Silver Bell Rock.

SECOND: Council Member Jani Gundersen seconded the motion.

VOTE: Motion passed unanimously.

PUBLIC COMMENTS:

Dick Jacobsen asked about internet and security risks and recommended that the City set deadlines for the auditor for the audit to be performed.

COUNCIL COMMENTS:

Council Member Amy Eubank asked about the safety of the ladder on the water tank. Water Sewer Director Dylan Jacobsen stated that it is basically brand new, it was just put on backwards.

Council Member Jack Foster Jr. asked about cyber liability insurance and whether the City had it.

Council Member Arlene Gundersen congratulated the Eagles volleyball team on winning Regionals and wished them good luck at State.

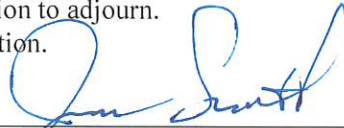
Council Member Austin Roof thanked the City Workers for their hard work and welcomed Jack back to City Council.

ADJOURNMENT:

MOTION: Council Member Arlene Gundersen made a motion to adjourn.

SECOND: Council Member Amy Eubank seconded the motion.

The meeting adjourned at 8:05 pm.



James Smith Sr., Mayor

ATTEST:



Jade Gundersen, City Clerk