

CITY OF SAND POINT  
P.O. BOX 249  
SAND POINT, AK 99661  
907-383-2696

## **\*EMPLOYMENT OPPORTUNITY\***

**The City is accepting applications for the following position:**

**POSITION:** Permanent, Part-time / 911 Dispatcher

**SALARY:** \$1,000 / mo.

**DEADLINE:** Open until filled

This position is under the direction of the Chief of Police and works in coordination with the other 911 Dispatcher.

### **DUTIES & RESPONSIBILITIES:**

Act as a radio dispatcher for the Police Department, when needed and initiate radio contact with the on-duty police officer. Perform lawful communication-coordinating task that may be necessary to promote efficient and effective response to life saving entities within the City. Maintain a daily log of all calls received of emergency and non-emergency nature. Record, analyze (as to type of help needed), and relay that information to the Police Department, Fire Department and EMS. Compile monthly statistics. Perform above duties from his / her personal residence.

### **For a job application or for more information, contact:**

Shannon Sommer, City Clerk at 383-2696 or e-mail: [sptcity@arctic.net](mailto:sptcity@arctic.net)

Or

Sand Point Police Department at 383-3700 or by email to: [danderson@sandpointak.org](mailto:danderson@sandpointak.org)  
or [sppdadmin@arctic.net](mailto:sppdadmin@arctic.net).

THE CITY OF SAND POINT IS AN EQUAL OPPORTUNITY EMPLOYER. WOMEN AND  
MINORITIES ARE ENCOURAGED TO APPLY.

ALL EMPLOYEES ARE REQUIRED TO TAKE A MANDATORY DRUG TEST. THE CITY OF  
SAND POINT IS A DRUG FREE WORK PLACE.

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POSTED: 05/16/22