

**CALL TO ORDER:**

The Sand Point City Council's regular meeting was held on Monday, November 25, 2024, in the City Chambers and via teleconference. Mayor James Smith called the meeting to order at 7:03 p.m.

**ROLL CALL:**

James Smith	Mayor	Present
Austin Roof	Seat A	Present
Jani Gundersen	Seat B	Present
Amy Eubank	Seat C	Present @ 7:10 pm
Jack Foster Jr.	Seat D	Present
Marita Gundersen	Seat E	Present
William "Billy" Dushkin Jr.	Seat F	Present

A quorum was established.

**Staff in attendance:**

Debi Schmit, Administrator – Telephonically  
 Kurtis Gundersen, Finance Officer – Telephonically  
 Benjamin Allen, Acting Police Chief  
 Richard Lowery, Investigator  
 Julius Karlsen, Public Works Director – Telephonically  
 Dylan Jacobsen, Water & Sewer Supervisor  
 Allen Kuchenoff Jr., Harbormaster

**APPROVAL OF AGENDA:**

Mayor James Smith requested a motion to approve the agenda.

MOTION: Council Member Marita Gundersen moved to approve the agenda.

SECOND: Council Member Billy Dushkin seconded the motion.

VOTE: Motion passed unanimously.

**PUBLIC COMMENTS ON AGENDA ITEMS: None**

**CONSENT AGENDA:**

MOTION: Council Member Austin Roof moved to approve the Regular Meeting Minutes of October 8, 2024.

SECOND: Council Member William Dushkin Jr. seconded the motion.

VOTE: Motion passed unanimously.

**REPORTS:**

Public Works Director – Julius Karlsen– Telephonically

Public Works Director Julius Karlsen read his report included in the packet.

Water/Sewer Director- Dylan Jacobsen

Water/Sewer Director Dylan Jacobsen read the report included in the packet.

Council Member Amy Eubank arrived at 7:10 pm.

Harbor Master – Allen Kuchenoff Jr.

Harbor Master Allen Kuchenoff Jr. read his report included in the packet.

Police-Department

Acting Chief Benjamin Allen read his report included in the packet.

EMS Director

Acting EMS Director, Mike Franklin's report was included in the packet.

Finance Officer – Kurtis Gundersen

Finance Officer Kurtis Gundersen reported that for September, the City received \$54,594.25 in Raw Fish Tax Revenue and \$81,446.29 in Sales Tax Revenue.

Administrator – Debi Schmit

Administrator Debi Schmit read her report included in the packet. She added that the state is trying to adjust the fish tax program to get more tax to the communities, that the strategic plan is up to date, and she met with TDX about the possibility of the City buying Sand Point Generating. She included that she is in discussion with EATS about the maintenance that needs to be done for the clinic.

**HEARINGS, ORDINANCES, AND RESOLUTIONS:**

1. Resolution 24-06: A Resolution of the City of Sand Point Adopting an Alternative Allocation Method for the FY25 Shared Fisheries Business Tax Program and Certifying that this Allocation Method Fairly Represents the Distribution of Significant Effects of Fisheries Business Activity in the FMA 3: Alaska Peninsula Area.

MOTION: Council Member Marita Gundersen moved to adopt Resolution 24-06.

SECOND: Council Member Billy Dushkin seconded the motion.

VOTE: Motion passed unanimously.

**OLD BUSINESS:** None

**NEW BUSINESS:**

1. FY23 Audit

MOTION: Council Member Austin Roof motioned to accept the FY23 Audit as presented.

SECOND: Council Member Billy Dushkin seconded the motion.

VOTE: Motion passed unanimously.

2. Western Marine Construction Harbor Lease

MOTION: Council Member Marita Gundersen moved to authorize the Mayor to negotiate accepting 3000 cubic yards of gravel in lieu of payment for the Western Marine Construction harbor lease.

SECOND: Council Member Amy Eubank seconded the motion.

VOTE: Motion passed unanimously.

3. 2025 Leases

MOTION: Council Member Amy Eubank moved to approve the 2025 leases as presented and to postpone the approval of the Old Clinic Leases for Aleutia and Legendary Pizza, and KSDP lease.

SECOND: Council Member Jani Gundersen seconded the motion.

VOTE: Motion passed unanimously.

4. Police Department Policy Update: Body Camera

MOTION: Council Member Jani Gundersen moved to approve the Police Department Body Camera Policy and to bring an ordinance to the next meeting.

SECOND: Council Member Jack Foster Jr. seconded the motion.

DISCUSSION: There was discussion on whether this should be an ordinance instead of a policy with legal concerns.

VOTE: Motion passed unanimously.

5. Donation Request: QTT Christmas Potluck

MOTION: Council Member Jani Gundersen moved to donate \$1500 to the QTT Christmas Potluck

SECOND: Council Member Marita Gundersen seconded the motion.

VOTE: Motion passed unanimously.

6. Donation Request: Pauloff Harbor Tribe Silver Bell Rock

MOTION: Council Member Amy Eubank moved to donate \$500 to Pauloff Harbor Tribe's Silver Bell Rock.

SECOND: Council Member Billy Dushkin seconded the motion.

VOTE: Motion passed unanimously.

7. Donation Request: Sand Point Basketball Program

Coaches and members of the Sand Point Basketball Program in present to ask for their donation and answer questions.

MOTION: Council Member Jani Gundersen moved to donate \$5000 to the Sand Point Basketball Program.

SECOND: Council Member Billy Dushkin seconded the motion.

VOTE: Motion passed unanimously.

**PUBLIC COMMENTS: None**

**EXECUTIVE SESSION:**

MOTION: Council Member Marita Gundersen motioned to move into executive session with Ben Allen and Debi Schmit at 7:48 pm.

SECOND: Council Member Billy Dushkin seconded the motion.

VOTE: Motion passed unanimously.

MOTION: Council Member Marita Gundersen motioned to move out of the executive session at 8:20 pm with no action taken.

SECOND: Council Member Austin Roof seconded the motion.

VOTE: Motion passed unanimously.

MOTION: Council Member Amy Eubank motioned to approve the appointment of Benjamin Allen as Police Chief.

SECOND: Council Member Jani Gundersen seconded the motion.

VOTE: Motion passed unanimously.

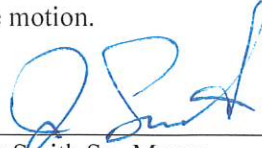
**COUNCIL COMMENTS: None**

**ADJOURNMENT:**

MOTION: Council Member Amy Eubank moved to adjourn.

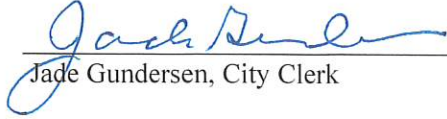
SECOND: Council Member Jani Gundersen seconded the motion.

The meeting adjourned at 8:23 pm.



James Smith Sr., Mayor

ATTEST:



Jade Gundersen, City Clerk