

CITY OF SAND POINT COUNCIL MEETING



Tuesday, September 9, 2025

Workshop : 2:00 pm

Meeting: 7:00 pm

CALL TO ORDER

ROLL CALL

APPROVAL OF AGENDA

MAYOR

Mayor James Smith - Office Exp. 2026

CITY OF SAND POINT

The packet will be available on the website
September 5, 2025 www.sandpointak.com



COUNCIL MEMBERS

Austin Roof	Seat A - Exp. 2025
Jani Gundersen	Seat B - Exp. 2026
Amy Eubank	Seat C - Exp. 2025
Jack Foster Jr.	Seat D - Exp. 2026
Marita Gundersen	Seat E - Exp. 2027
William Dushkin Jr.	Seat F - Exp. 2027

SAND POINT CITY COUNCIL MEETING AGENDA CITY CHAMBERS		
September 9, 2025	7:00 pm	Regular Meeting
	2:00 pm	Workshop
To participate telephonically, please call (253)205-0468 And Use Meeting ID: 807 901 9744, Passcode: 2696		

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. APPROVAL OF AGENDA**
- 4. APPROVAL OF CONSENT AGENDA**
 1. Minutes: Regular Meeting-August 27, 2025
- 5. REPORTS**
 1. Public Works Director
 2. Water & Sewer Supervisor
 3. Harbormaster
 4. Police Chief
 5. EMS Coordinator
 6. Fire Chief
 7. Finance Officer
 8. Administrator
- 6. PUBLIC COMMENTS ON AGENDA ITEMS**
- 7. PUBLIC HEARINGS**
- 8. ORDINANCES AND RESOLUTIONS**
 1. Resolution 25-07: A Resolution of the Sand Point City Council Appointing Election Judges for the October 7, 2025 General City Election.
- 9. OLD BUSINESS**
- 10. NEW BUSINESS**

1. Donation Request: Area M Seiners Association

11. PUBLIC COMMENTS

12. COUNCIL COMMENTS

13. NEXT MEETING DATE

14. ADJOURNMENT

APPROVAL OF CONSENT AGENDA

CALL TO ORDER:

The Sand Point City Council's Regular Meeting was held on Wednesday, August 27, 2025, in the City Chambers and via teleconference. Mayor James Smith called the meeting to order at 7:01 p.m.

ROLL CALL:

James Smith	Mayor	Present	
Austin Roof	Seat A	Present	
Jani Gundersen	Seat B	Present	
Amy Eubank	Seat C	Present	@7:07 pm
Jack Foster Jr.	Seat D	Present	Absent/Excused
Marita Gundersen	Seat E	Present	
William "Billy" Dushkin Jr.	Seat F	Present	By Zoom

A quorum was established.

Staff in attendance:

- Debi Schmit, Administrator - Zoom
- Charlotte Hansen, Finance Officer
- Jade Gundersen, City Clerk
- Dylan Jacobsen, Water & Sewer Direct/Acting Public Works Director
- Alan Aldred, EMS Director
- Ben Allen, Police Chief

APPROVAL OF AGENDA:

- Mayor James Smith requested a motion to approve the agenda.
- MOTION: Council Member Austin Roof moved to approve the agenda.
- SECOND: Council Member Jani Gundersen seconded the motion.
- VOTE: Motion passed unanimously.

PUBLIC COMMENTS ON AGENDA ITEMS: None

CONSENT AGENDA:

- MOTION: Council Member Marita Gundersen moved to adopt the Consent Agenda.
- SECOND: Council Member Jani Gundersen seconded the motion.
- VOTE: Motion passed unanimously.

REPORTS:

Public Works-Acting Director-Dylan Jacobsen

Acting Public Works Director Dylan Jacobsen read the report included in the packet.

Water & Sewer Supervisor-Dylan Jacobsen

Water & Sewer Supervisor Dylan Jacobsen read his report included in the packet.

Council Member Austin Roof inquired about the PFOS testing and whether it was the first time we had that testing. Dylan concluded that it was. He also thanked Public Works for all that they do and appreciated the dumpsters that were painted, and thanked Dylan for stepping up in Public Works.

Dylan Jacobsen recognized Jeremy Krone for his effort on the sand and battery projects.

Police Chief-Benjamin Allen

Chief Allen read his report included in the packet.

EMS Director

EMS Director Alan Aldred's report was included in the packet.

Finance Officer-Charlotte Hansen

Finance Officer Charlotte Hansen reported that the City received \$23,553.14 in Raw Fish Tax and \$79,596.21 in Sales Tax Revenue for June and received \$100,234.25 in Raw Fish Tax and \$59,978.99 in Sales Tax so far for July. She added that the FY24 audit is complete and has begun to prepare for the FY25 audit now that she knows what is expected.

Administrator – Debi Schmit

Administrator Debi Schmit thanked Dylan Jacobsen for helping out with Public Works and Jeremy Krone for his work on the sand, batteries, and scrap barge. She thanked Charlotte Hansen, the Finance Director, for her hard work in updating the accounts, noting that the improvements will make financial information easier to access despite the process being stressful. She read her report included in the packet. She added that the first load of sand came over from Cold Bay and appreciated the DOT crew over there for assisting us. In addition, EATS had held its FY25 contribution to the City, but has since released it since an EMS Director was hired, and plans to fund again for this coming year. Also, the Aleutians East Borough is working on adding water to the new harbor project.

Mayor Smith thanked the Public Works crew on their work in the landfill and the scrap metal barge.

PUBLIC COMMENTS ON AGENDA ITEMS:

PUBLIC HEARINGS

1. Ordinance 2025-02: An Ordinance Of The City of Sand Point Submitting To the Qualified Voters of the City of Sand Point, A Ballot Proposition Amending Chapter 6 Of the Sand Point Municipal Code to Authorize An Alcohol Beverage Sales

Mayor Smith opened the floor for a Public Hearing on comments on Ordinance 2025-02.

There were no comments.

2. Ordinance 2025-03: An Ordinance of the City of Sand Point Amending Chapter 13: Planning and Zoning of the Code of Ordinances, City of Sand Point to Clarify Permitted Uses in the Open Space Zone-2nd Reading.

Mayor Smith opened the floor for a Public Hearing on comments on Ordinance 2025-02.

There were no comments.

HEARINGS, ORDINANCES, AND RESOLUTIONS:

1. Ordinance 2025-02: An Ordinance Of The City of Sand Point Submitting To the Qualified Voters of the City of Sand Point, A Ballot Proposition Amending Chapter 6 Of the Sand Point Municipal Code to Authorize An Alcohol Beverage Sales Tax-2nd Reading
MOTION: Council Member Amy Eubank moved to put Ordinance 2025-02 on the floor for 2nd Reading.
SECOND: Council Member Austin Roof seconded the motion.
DISCUSSION: Administrator Debi Schmit reviewed proposed Ordinance 2025-02.
MOTION: Council Member Austin Roof moved to adopt Ordinance 2025-02.
SECOND: Council Member Jani Gundersen seconded the motion.
VOTE: Motion passed, 3 Yes, 2 No.

2. Ordinance 2025-03: An Ordinance of the City of Sand Point Amending Chapter 13: Planning and Zoning of the Code of Ordinances, City of Sand Point to Clarify Permitted Uses in the Open Space Zone-2nd Reading.
MOTION: Council Member Amy Eubank moved to put Ordinance 2025-03 on the floor for second reading.
SECOND: Council Member Jani Gundersen seconded the motion.
DISCUSSION: Administrator Debi Schmit discussed the reasoning behind the Ordinance introduction in relation to the Building Permit introduced by GCI. The GCI representative expressed their desire to improve coverage for the residents of Sand Point and was available for any questions. They will make adjustments needed if City utilities are in the area they plan to build.
MOTION: Council Member Amy Eubank moved to adopt Ordinance 2025-03.
SECOND: Council Member Marita Gundersen seconded the motion.
VOTE: Motion passed unanimously.

3. Ordinance 2025-04: An Ordinance of the City of Sand Point Amending Title 13, Chapter 6 of the Code of Ordinances, City of Sand Point Regarding Metal Shipping Containers
Direction was given by the council to bring back another option for this Ordinance, removing the shipping container code, and also reviewing the code to consider shipping container beautification needs in different zones, such as light industrial and harbor areas.

OLD BUSINESS:

1. Clinic Floor Bids

Administrator Debi Schmit reported that Eastern Aleutian Tribes has applied for federal funding to cover paint, flooring, carpeting, and siding, and recommended revisiting the matter at a later date if necessary. New RFP's may be needed based on the federal funding application results.
No action taken.

2. Strategic Plan

Administrator Debi Schmit reported that in April 2024, the City completed a Strategic Planning process that set five goals for FY2025: grant funding, capital project planning, clarifying the roles of the Mayor and Administrator, supervisor and staff training, and staff onboarding. The Council also adopted a purpose, vision, and values to guide long-term growth. After review, two goals were considered complete, while capital project planning, role and authority updates, and staff training will carry into

FY2026. The Administrator recommends Council approve these goals for the coming year and decide whether to add additional priorities or schedule a new planning session.

NEW BUSINESS:

- 1. Donation Request: Sand Point Silver Salmon Derby
 MOTION: Council Member Amy Eubank moved to approve the donation request in the amount of \$1000 for the Sand Point Silver Salmon Derby.
 SECOND: Council Member Jani Gundersen seconded the motion.
 VOTE: Motion passed unanimously.

- 2. Donation Request: Qagan Tayagungin Tribe Annual End of Summer Clean-Up
 MOTION: Council Member Amy Eubank moved to donate \$250 to the Qagan Tayagungin Tribe for their Annual End of Summer Clean-Up.
 SECOND: Council Member Jani Gundersen seconded the motion.
 VOTE: Motion passed unanimously.

PUBLIC COMMENTS: None

COUNCIL COMMENTS:

Council Member Amy Eubank suggested establishing a cap on donations on frequency and amount, and thanked Dylan Jacobsen for his effort.

Council Member Jani Gundersen expressed gratitude to City Clerk Jade Gundersen for her guidance and for keeping the council organized and moving forward.

Council Member Marita Gundersen requested that the City set the Emergency Plan as a goal.

Council Member Austin Roof thanked City Clerk Jade Gundersen for her work guiding the meetings and all the other things she does. He recognized the Solid Waste crew for efficient operations of the dumpsters and dump, and recommended looking into a fuel farm contingency plan in response to the situation the City of King Cove faced.

Council Member Amy Eubank is concerned that the current cemetery is nearing capacity and would like that to be prioritized.

NEXT MEETING DATE: Tuesday, September 9, 2025

AGENDA ITEMS FOR NEXT MEETING:

- Mayor and Administrator Duties Delegation
- Resolution Appointing Election Judges
- Donation Requests

ADJOURNMENT:

- MOTION: Council Member Austin Roof moved to adjourn.
- SECOND: Council Member Marita Gundersen seconded the motion.

The meeting adjourned at 7:51 pm.

James Smith Sr., Mayor

ATTEST:

Jade Gundersen, City Clerk

PUBLIC COMMENTS ON AGENDA ITEMS

REPORTS

**PUBLIC WORKS
DIRECTOR**

Public Works

- Got the trailers ready for going to Cold Bay, they go on the boat tonight (9/4/25)
- Swept the gearshed and set up dumpsters for the derby
- Changed more tires on the garbage truck
- Graded roads in the boat harbor
- Received sand, unloaded at the sand shed
- Weighing and setting up batteries to send out on Coastal
- Picked up trash around dumpsters

WATER & SEWER SUPERVISOR

Water/Sewer City Council Report

August 2025

Dylan Jacobsen

- Reports/Samples
- Backwashing twice a week
- Chlorine analyzer maintenance kits
- Cleaned the turbidimeters
- Cleaned the overflow drain on the SCD
- Set up a couple porta potties for the derby, pumped those out each day over the weekend and then put them away at the shop Tuesday
- Took measurements up by the old tank with John from GCI, estimating where the water main for downtown runs and where they are putting their tower
- Worked with Ken on a sewer issue at the city building

HARBORMASTER

POLICE CHIEF



SAND POINT POLICE DEPARTMENT

MEMORANDUM

To: Honorable Jim Smith, Mayor, City of Sand Point
Ms. Debi Schmit, City Administrator, City of Sand Point
Mr. Austin Roof, City Councilperson, City of Sand Point
Ms. Jani Gundersen, City Councilperson, City of Sand Point
Ms. Amy Eubank, City Councilperson, City of Sand Point
Mr. Jack Foster Jr, City Councilperson, City of Sand Point
Ms. Marita Gundersen, City Councilperson, City of Sand Point
Mr. William Dushkin, City Councilperson, City of Sand Point

From: Chief of Police Benjamin Allen

Date: September 8, 2025

SAND POINT POLICE DEPARTMENT MONTHLY REPORT FOR AUGUST 2025

Police Department Roster

- Chief Benjamin Allen #101
- Captain Richard Lowery #102
- Officer Jeff Wood #103
- Officer Vacant #104
- Officer Vacant #105
- Office Manager Charly Bendixen
- Alfred 'Jesse' Pesterkoff 911 Dispatcher

POLICE ACTIVITY

AUGUST 2025

0 Arrested and lodged in the City Jail

33 Calls to 911

3- 911 Hangups

5- 911/Misdial/pocket dials

19- MOC (Medical on Call) requests

Officer Self-Initiated Activity

78- Bar checks

41- Courtesy Transports

621 – Building checks

1063- Total Citizen Contacts

Driver Knowledge Tests

2- Tests

Month of AUGUST 2025 Activity Summary

- 1055 miles patrolled
- Fire boat work
- SSD Volunteer work
- Earthquakes/tsunami warning events – Tsunami repair update -Proposal arriving this week

EMS DIRECTOR

To: Sand Point City Council

From: Alan Aldred, EMS Director

EMS Report - August 2025

- 1 Ambulance transports to the clinic
- 5 medivacs
- 3 911 EMS calls
- ETT class September 14th-18th

FIRE CHIEF

FINANCE OFFICER

ADMINISTRATOR



City of Sand Point

MEMORANDUM

TO: Mayor Smith and City Council Members
FROM: Debi Schmit, City Administrator
DATE: September 4, 2025
SUBJECT: Monthly Report

Today marks four workdays since our last meeting. Below is a summary of some of my work in progress:

- I have been preparing required reports for the State of Alaska, working with finance to develop financial reports for Council, organizing grants and working on grant reports, and ensuring sand delivery with DOT-Cold Bay.
- Checked in with Western Marine Construction to ensure delivery of crushed gravel by agreement, and this season's lease payments are paid. Additionally, we are working with West Marine Construction and Trident to ensure the property is returned in the same condition as when it was leased.
- Worked with our Police Chief and attorney over the weekend and this week on the aftermath of the issue on September 1, 2025. Three investigations are currently underway, none of which involve the City. Mayor Smith and I have talked with the Alaska State Troopers, but nothing has been reported. I am working on the cost to fix the damage to the harbor wall.
- Mile High Computing (MHC) and I are looking into a new phone system for the Sand Point and the Anchorage office.
- The City of Sand Point's FY2024 audit will be presented at the October meeting. The auditors identified a few additional changes required to finalize the report.

Grant	Project Title	Submitted	Status	Awarded	Amount
SLCGP	Cybersecurity Risk Assessment	8/31/2023	Awarded	12/1/2022	20,000
CAPGIS	Sewer Upgrades on Johnson Avenue	2/16/2024	On going		2,000,000
USDA	Equipment	24/23/2024	Awarded	8/14/2024	750,000
DEC	Lead Pipe	6/1/2024	Awarded	12/19/2024	30,000
BoatUS Foundation	Derelict Boat Removal	8/12/2024	Waiting		200,000
Congressional Directed Spending (CDS)	Humbolt Slough Bridge	2/14/2025	On going		750,000
CDS	Sand Point Roads Improvement	2/24/2025	On going		550,000
CAPGIS	Humbolt Slough Bridge	2/24/2025	On going		750,000
SLCGP	Equipment	3/21/2025	Waiting		63,000
ANTHC	Johnson Avenue Sewer Main Replacement	4/14/2025	Waiting		2,000,000
DOT	Airport		2026/2027		
DOT	Road Recon		Working on		

PUBLIC COMMENTS ON AGENDA ITEMS

ORDINANCES & RESOLUTIONS

City of Sand Point



RESOLUTION 25-07

A RESOLUTION OF THE SAND POINT CITY COUNCIL APPOINTING ELECTION JUDGES FOR THE OCTOBER 7, 2025 GENERAL CITY ELECTION.

WHEREAS, the City of Sand Point's General Election will be held October 7, 2025, and

WHEREAS, the City of Sand Point's Code, Section 4.20.020 requires that the Council appoint three election judges to constitute the election board, and

WHEREAS, the City Clerk has recommended the following names to the Council to serve in this capacity:

Mary Ann Krone	Judge
Laiv Gundersen	Judge
Marcella DeCosta	Judge

NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF SAND POINT;

1. The above list of persons are appointed to serve as election judges in the October 7, 2025 election.
2. They shall serve under the direction of the City Clerk to conduct the election in a proper manner.
3. Should they be unable to fulfill their duties on election day an alternate shall be named by the majority of the election board members present.
4. They shall be compensated at the rate of \$20.00 per hour worked.

PASSED AND APPROVED BY A DULY CONSTITUTED QUORUM OF THE CITY COUNCIL FOR THE CITY OF SAND POINT ON THIS 9th DAY OF SEPTEMBER, 2025.

CITY OF SAND POINT

James Smith, Mayor

ATTEST:

Jade Gundersen, City Clerk

OLD BUSINESS

NEW BUSINESS



Area M Seiners Association
P.O. Box 324
Sand Point, Alaska 99661

8/15/25

It is that time of year again when the Area M Seiners Association is collecting membership dues for 2025. This year, we are asking each city government, tribe and corporation for \$5000.00 to continue supporting our mission to protect our salmon fisheries. With the current political climate, now, more than ever, we need your help to ensure our success at keeping our fishery open.

The Area M Seiners Association was formed in 2011, originally as an association for Seiners. However, since the last Board of Fisheries cycle in 2019, we recognized the need to include the local set net fleet so they would also have formal representation. We currently have 33 members, 30 of which are seiners and 3 of which are set netters. During the last Board of Fisheries cycle meeting, almost all the stakeholders from Area M voluntarily unified to combat the efforts trying to close Area M Fisheries. Through the leadership of the local fishermen, we were able to prevent devastating changes to our management plans.

In the last few years, we have assembled a very strong team of lobbyists, lawyers, public relations experts and scientists. We have attended several Board of Fisheries meetings and workshops, and engaged with key Board members to develop realistic strategies that were presented and adopted at the last Board of Fisheries meeting. It was because of the collaboration from fishermen and leadership of the Seiners Association that we were able to prevent several proposals for time and area closures in the June fishery, and maintain control and flexibility over fishing schedules that allow us to optimize sockeye harvest. In addition, we've been working with all gear types to ensure the holistic success of our fisheries.

Membership dues are critical for our Association to operate and to contract subject-matter experts that we need to survive the next Board of Fisheries meeting. These services are costly, but it is a price we must pay to protect our fisheries and our communities. By contributing, you will be helping to offset costs for the future of our fisheries and join us in creating a united front.

We look forward to hearing from you,

Thank you,
Heather Thompson
Executive Secretary



CITY OF SAND POINT DONATION REQUEST APPLICATION

This form must be completed to be considered for a donation from the City of Sand Point. A letter may be included.

TODAY'S DATE: 9/4/25 DATE(S) OF EVENT: 2025
 ORGANIZATION/BENEFICIARY NAME: Area M Seiners Association
 PERSON COMPLETING THIS FORM: Heather Thompson
 MAILING ADDRESS: Po Box 324 Sand Point, AK 99661
 PHONE #: 907.952.8144
 AMOUNT REQUESTED: \$ 5000.00 (An amount range is acceptable)
 If Approved: Who should the check be made out to: Area M Seiners Association
 If Approved: Mailing address of donation recipient: _____
Po Box 324 Sand Point, AK 99661
 Number of participants benefiting from donation: hundreds

How will the participants benefit from this donation:
AMSA runs solely on memberships. We have a BOF work session at the end of October and BOF in Feb 2026, where the Area M Fishery will be a hot topic. We work solely to keep our salmon fishery intact. Any loss of fishing time will be detrimental to the community.

What is your estimated budget? Where does the City donation fit into the budget? Who are, if any, the other donors? Please limit your answer to no more than one page.

We estimate that preparing for & attending the BOF work session & meeting to be 200,000.00. We pay for lobbyists, scientists, lawyers, etc, and your contribution is necessary to keep our team of hard workers ~~working~~ who are dedicated to our cause.

Are you willing to report back, without a reminder, to the Mayor and Council describing you event/project within two months? Yes No

See other side

FOR OFFICE USED ONLY

Submit applications to:
 City of Sand Point
 Attn: City Clerk
 PO Box 249
 Sand Point, Alaska 99661
 Or you may submit via e-mail to: sptcity@arctic.net

Date Received: _____
 Council Decision:
 Approved
 Denied
 Tabled for more information
 Amount approved: _____

PUBLIC COMMENTS

COUNCIL COMMENTS

AGENDA ITEMS FOR NEXT MEETING

**NEXT MEETING
DATE**

ADJOURNMENT

FYI

You are here: [DEC](#) / [EH](#) / [Solid Waste](#) / [Waste in Rural Alaska](#) / [Bootcamp](#)

BOOTCAMP 2025



The SW Bootcamp is a free, online training that aims to teach participants about the basics of solid waste management in rural landfills (Class III landfills).

Some of the topics covered during the training include:

- Solid Waste 101
- Solid Waste Best Management Practices
- Proper Burning Practices
- Class III Landfill Designs
- Applying for/Renewing a Class III Landfill Permit
- Maintaining Operations and Site Plans
- Solid Waste Technical Assistance Resources
- Backhaul/Recycling
- Introducing the Waste Index Landfill Scoring Criteria and more.

See our full [Course Descriptions \(DOC\)](#) for details on courses.

Fall Bootcamp

We will be hosting our fall bootcamp **October 28 - 30, 2025**. Sessions are 10:00 am - 3:00 pm.

Registration is required for each person. Register in advance for this Zoom training at

<https://us02web.zoom.us/meeting/register/TMlmlHemSiadE7EXL3edxw> 

If you have registration problems, or simply have questions, contact Rachel Mills at rachel.mills@alaska.gov.

Course Information

Who can take the course?