

SAND POINT CITY COUNCIL
Regular Meeting Minutes

Tuesday, March 11, 2014

CALL TO ORDER:

The regular meeting of the Sand Point City Council was held Tuesday, March 11, 2014, in the Sand Point Council Chambers. Mayor Martin Gundersen called the meeting to order at 7:04 p.m.

ROLL CALL:

Martin Gundersen	Mayor	Present
Danny Cumberlidge	Seat A	Absent – Excused
Allan Starnes	Seat B	Present
Shirley Brown	Seat C	Present (via teleconference)
Jack Foster Jr.	Seat D	Absent – Excused
Marita Gundersen	Seat E	Present
Rayette McGlashan	Seat F	Present

A quorum was established.

Staff in attendance:

Andy Varner, Administrator
Krista Galvin, Finance Officer
Shannon Sommer, City Clerk
Michael Livingston, Officer in Charge
Dennis McGlashan, Jr., Water/Wastewater Supervisor
Richard Kochuten, Sr., Harbor Master
Colten Mack, Student Representative

APPROVAL OF AGENDA:

Mayor Martin Gundersen requested a motion to approve the agenda with the addition of #5. Janice Shuravloff Memorial Easter Egg Hunt and #6. EAT's presentation, under new business.

MOTION: Councilperson Marita Gundersen made a motion to approve the agenda with the additions.

SECOND: Councilperson Rayette McGlashan seconded the motion.

VOTE: Motion passed unanimously.

APPROVAL OF CONSENT AGENDA:

1. Minutes of February 11, 2014 Regular Meeting Minutes

Mayor Martin Gundersen requested a motion to approve the consent agenda with the correction on page 2, add "t" to plant.

MOTION: Councilperson Marita Gundersen made a motion to approve the consent agenda with the correction.

SECOND: Councilperson Rayette McGlashan seconded the motion.

VOTE: Motion passed unanimously.

REPORTS:

Finance Officer- Krista Galvin

Finance Officer Krista Galvin reported that as of January 2014, we received \$43,650.07 in Raw Fish Tax, \$80,526.19 in Sales Tax and the bank balance is \$5,070,009.62. She included a check detail register, expenditure and revenue guideline.

Administrator - Andy Varner

Small Boat Harbor Rehabilitation Project

Administrator Andy Varner reported that fiscally, Pacific Pile & Marine have finished their work, but some issues still remain; the potable water system, additional lighting and we are up to 6 change orders on the contracts. Out of Pacific Piles \$9,256,012 contract, they have billed us \$8,481,110 which leaves us with \$774,902. R&M Consulting

construction management have been paid. The harbor designer, URS, is still doing some work and figuring design issues. With all change orders in place, leaves the city with \$893,000. The total project cost is \$9,521,081; the state will pay 50%, or \$4,760,506.50.

Sand Point Road Rehabilitation

The city ordered a design contract with HDR to start the process for the Sand Point road paving. HDR was here to get a good idea of what needs to be done. GeoTek will be in Sand Point in a couple weeks to meet with Public Works Director Dave Stokes and crew.

Capital Project Requests

Mayor Gundersen and Administrator Varner will be in Juneau the next week to meet with the Legislators and Commissioners for monies for dock repair and extending water and sewer out to the new harbor.

TDX/Energy

Administrator Varner met with TDX and the Alaska Housing Finance Corporation to get a better idea about future energy projects in the city.

TelAlaska

He has met with TelAlaska a couple times about the telecommunication system of the City, primarily in the City Office. They will provide a quote to rewire the building with dual wiring, phone and network/internet, and look into an upgraded phone system.

SWAMC

Mayor Gundersen and Administrator Varner attended SWAMC meetings in early March. They took the opportunity to meet with DoT Harbor Grants person Mike Lukshin, URS and R&M from the harbor project, the City Attorney, and a few others.

City Website

Former Clerk Jade Cromer will meet with Administrator Varner, Clerk Shannon Sommer and Officer Michael Livingston to learn how to update and maintain the City's website.

Tablet Research

Administrator Varner provided estimates of different tablet versions for the Council.

Mayor Martin Gundersen

-Mayor Gundersen reported Magone has arrived in Sand Point, and in the process of repairing the damaged dock. Matt with URS also arrived in Sand Point and walked both sections of the float with Mayor Gundersen and Harbor Master Richard Kochuten, Sr., there were a lot of noticeable discrepancies, and Matt assured Mayor Gundersen they will be addressed. A new engine has been ordered for the Travelift.

Department of Public Safety - Chief John Lucking, Jr.

Police Chief John Lucking, Jr. report in packet.

Mayor Gundersen welcomed new Officer Eric Tupper.

Public Works Department - Dave Stokes

Public Works Director Dave Stokes report in packet.

Water/Sewer

Water/Wastewater Supervisor Dennis McGlashan, Jr. reported he did the first set of quarterly samples for the year, replaced water service on a main line, had Water/Sewer Operator Vasilij Moskalenko paint valves boxes, re-plumbed the polymer at the water plant, added a shutoff valve to a residence and is continuing to train new employee Vasilij Moskalenko.

Mayor Gundersen stated Water/Sewer Supervisor McGlashan has given his resignation, and thanked him for his time spent with the City.

Harbor Master - Richard Kochuten Sr.

Harbor Master Richard Kochuten, Sr. reported the Travelift engine has been not working properly, so a replacement engine has been ordered. The harbor crew installed 70 ladders between every float in the new and old harbor. Harbor Master Kochuten took pictures and sent them to Pacific Pile & Marine of the damage they have done to the east wall, he expects to hear from them soon. The Harbor crew fixed the old fender piling which was damaged, instead of pulling each fender out one at a time and replacing the timbers, they used cutting torches and cut the old bolts off the frame and replaced them one at a time.

Student Representative - Colten Mack

Student Representative Colten Mack reported there have been some Council adjustments. He is still Student Council President; they have promoted Jillian Bjornstad to Vice-President, Dantezza Pangilinan to Secretary Treasurer, Keomi Chrim and Marieana Larsen to Social Chair. The Student Representatives remain the same. He summarized some upcoming Student Council events; he and Chloe Gardner will attend the 2014 AASG Spring Conference, prom night is May 3rd and the theme is fancy masquerade, there will be a go green week April 21 – April 25 and they will be doing monthly fundraising. Some school events coming up are Reclaim Alaska's event at the end of March, the students have just done a Nutritional play, and High School graduation is May 9th.

HEARINGS, ORDINANCES, AND RESOLUTIONS:

1. Ordinance 2014-02: Abatement of Nuisances – 2nd Reading

MOTION: Councilperson Rayette McGlashan made a motion to put Ordinance 2014-02: Abatement of Nuisances on the floor for 2nd Reading.

SECOND: Councilperson Marita Gundersen seconded the motion.

PUBLIC COMMENTS: Patrick Brown had a question about #11, he asked the Council about the Harbor and a time frame if someone was to leave a boat, if it was paid for or abandoned. Mayor Gundersen replied nothing is being replaced in the code, just an addition to it that fills in the loose ends. Mr. Brown suggested there be a written agreement with the harbor for example, what is and isn't a nuisance and what is taking up public space.

Councilperson Allan Starnes stated that in today's workshop the Council discussed the language of the Ordinance; some of the items will be determined by the Chief of Police, Harbor master, etc. Councilperson Starnes also pointed out, if a nuisance is to be removed, it will be at no cost to the owner. Mayor Gundersen added the intent of the Ordinance is if the owner of a derelict item cannot be contacted, this ordinance legally gives the City the right to dispose of the nuisance item.

COUNCIL COMMENTS: None.

MOTION: Councilperson Marita Gundersen made a motion to adopt 2014-02.

SECOND: Councilperson Rayette McGlashan seconded the motion.

VOTE: Motion passed unanimously.

2. Ordinance 2014-03: Elders Utility Exemptions – 2nd Reading

MOTION: Councilperson Marita Gundersen made a motion to put Ordinance 2014-03 on the floor for 2nd reading.

SECOND: Councilperson Allan Starnes seconded the motion.

PUBLIC COMMENTS: None.

COUNCIL COMMENTS: None.

MOTION: Councilperson Marita Gundersen made a motion to adopt 2014-03.

SECOND: Councilperson Rayette McGlashan seconded the motion.

VOTE: Motion passed unanimously.

3. Ordinance 2014-04: Financial Disclosure Statement – 1st Reading

MOTION: Councilperson Rayette McGlashan made a motion to put Ordinance 2014-03 on the floor for introduction and 1st reading.

SECOND: Councilperson Marita Gundersen seconded the motion.

DISCUSSION: Administrator Varner summarized this is a standard procedure to put this ordinance into code. Alaska Public Offices Commission started requiring financial regulations to public officials in several communities; a lot of communities have opted out of the financial rules. The enclosed proposed Sand Point Financial Disclosure Statement due date is dated May 15, 2014. The effective date of this form would be the 15th of April, each subsequent year.

VOTE: Motion passed unanimously.

4. Ordinance 2014-05: FY14 Budget Revision – 1st Reading

MOTION: Councilperson Marita Gundersen made a motion to put Ordinance 2014-05 on the floor for 1st reading.

SECOND: Councilperson Allan Starnes seconded the motion.

DISCUSSION: Administrator Varner explained he and Finance Officer Krista Galvin have gone thru the current year budget and made a few small changes. If 1st reading passes, by the time of 2nd reading, there will be one or two larger items to incorporate, to be finalized at the next meeting

VOTE: Motion passed unanimously.

5. Ordinance 2014-06: Robert E. Galovin Small Boat Harbor Electrical Service – 1st Reading

MOTION: Councilperson Rayette McGlashan made a motion to put Ordinance 2014-06 on the floor for 1st reading.

SECOND: Councilperson Marita Gundersen seconded the motion.

DISCUSSION: Administrator Varner explained this ordinance is to amend code Title 11 for meter reading, billing users and establish fees.

VOTE: Motion passed unanimously.

OLD BUSINESS: None.

NEW BUSINESS:

1. FY 13 Audit Results

Administrator Varner explained the audit is finalized, and the teleconference with BDO will be postponed until the next meeting.

2. QTT Annual Earth Day Fair Donation Request

MOTION: Councilperson Rayette McGlashan made a motion to approve the same donation as the previous year, \$250, to the Earth Day Fair.

SECOND: Councilperson Allan Starnes seconded the motion.

VOTE: Motion passed unanimously.

3. Building Permit: Luis Bravo

Harbor Master Kochuten explained Mr. Bravo has previously done fiberglass work inside the leased space to him, which resulted in fumes entering the harbor house office. So this doesn't happen again, Mr. Bravo wanted to build himself a shack on the property he is renting, Harbor Master Kochuten gave him the ok but told him to consult with the Mayor and submit a request to the planning and zoning commission.

MOTION: Councilperson Marita Gundersen made a motion to approve Luis Bravos building permit.

SECOND: Councilperson Allan Starnes seconded the motion.

VOTE: Motion passed unanimously.

4. Class of 2014 Donation Request

Senior Class Advisor Nate Julian explained the request was not for caps and gowns, but for a donation for a class trip, plane tickets, or an electronic device used for educational purposes. The graduating class has raised \$10,000, with a \$14,000 goal. Councilperson Marita Gundersen explained to Mr. Julian to state in the donation request what is being asked for. Councilperson Rayette McGlashan asked Mr. Julian if he would be back with a specific request, Mr. Julian replied they will be back for a specific request at the next meeting. Brett Stokes explained any donation helps, if it goes to a plane ticket, it will go to someone going to college, or a computer someone would need for college, or it would go to book money.

5. Janice Shuravloff Memorial Easter Egg Hunt

MOTION: Councilperson Marita Gundersen made a motion to donate \$300 to the Janice Shuravloff Memorial Easter Egg Hunt.

SECOND: Councilperson Rayette Gundersen seconded the motion.

VOTE: Motion passes unanimously.

6. Eastern Aleutian Tribes Executive Director

Eastern Aleutians Tribes new Executive Director Jennifer Harrison gave a presentation to the Council and audience. She stated she will be visiting all clinics in the region and will be visiting Sand Point twice. During the presentation she focused on three things. One, there is a new male Physician Assistant here in Sand Point; once he gets his license he will be able to see patients. Two, she talked on behavioral health and substance abuse, EAT's has hired a full time clinician in King Cove. She spoke with other regional organizations and community member and the need for a detox program and possibly expanding the old Cold Bay Clinic to include overnight beds for detox. She is also starting to talk to people about a halfway house. The third thing she talked about is a competitive grant; the grant would be a 3 year grant and on long term employment, attaining skills, training, education and experience. The grant would be focused on Alaska Natives and local hire skilled in medical, dental, and behavioral health services, information technology and clinical information and other professions.

Councilperson Rayette McGlashan asked Ms. Harrison about detox. Ms. Harrison replied she spoke with Dr. Martha Cotten and the number one issue brought up is behavioral health. They are working on a Critical Care Hospital, partnering with the City of Cold Bay and the Borough. Councilperson McGlashan expressed to Ms. Harrison the need for a halfway house and asked what the plans are for it. Ms. Harrison replied they would be part of the idea, AHA and the Police Department would have to be involved, they would be the behavioral health side of the idea, counseling and urine tests for example. Brett Stokes asked Ms. Harrison if the halfway house would be locked, mandatory drug tests or a set bed time. Ms. Harrison replied this is just an idea, now is the time to be asking those questions. Patrick Brown asked if it would a safe house for women, Ms. Harrison stated that is what got her thinking of the halfway house and it is a big concern.

PUBLIC COMMENTS:

Krista Galvin asked the Council if there can be something done to fill the ground at the bottom of the slide, on the City playground. Councilperson McGlashan expressed the rubber mulch is the best; Administrator Varner said he will look into grants. Patrick Brown stated maybe the older boardwalks made with wood, can be transitioned into gravel, Mayor Gundersen said they are working on it and it will be addressed this spring. Rosalie Holmberg stated the boardwalk going up to the school is dangerous and has been deteriorated down to two boards.

COUNCIL COMMENTS:

Councilperson Rayette McGlashan asked what is the city's projected 5 year plan and stated we should start a new plan with Administrator Varner. Mayor Gundersen replied the school loop road and the harbor project were part of the plan. Administrator Varner agreed to the idea. Councilperson McGlashan stated they should look into digital packets; it would save time and costs. Councilperson Allan Starnes also agreed to the idea. Councilperson Shirley Brown asked if there would be restrictions. Administrator Varner replied the city would have to adopt a policy, he recommended a technology policy. Councilperson McGlashan stated a technology policy should also be in place for employees. Council gave Administrator Varner direction:

MOTION: Councilperson Rayette McGlashan moved to make a motion to move forward with digital packets and a technology policy.

SECOND: Councilperson Allan Starnes seconded the motion.

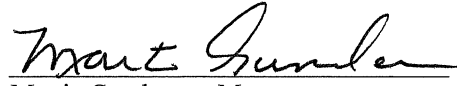
VOTE: Allan: yes, Shirley: no, Rayette: yes, Marita: yes.

Motion passes with 3-yes's and 1-no.

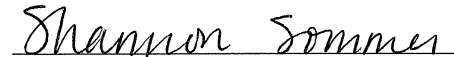
ADJOURNMENT

MOTION: Councilperson Rayette McGlashan made a motion to adjourn.
SECOND: Councilperson Marita Gundersen seconded the motion.

The meeting adjourned at 8:36 PM.


Martin Gundersen, Mayor

ATTEST:


Shannon Sommer, City Clerk