

CALL TO ORDER:

The regular meeting of the Sand Point City Council was held Tuesday, March 13, 2018 in the Sand Point Council Chambers. Mayor Glen Gardner, Jr. called the meeting to order at 7:01 p.m.

ROLL CALL:

Glen Gardner Jr.	Mayor	Present
Danny Cumberlidge	Seat A	Absent - excused
Allan Starnes	Seat B	Present
Shirley Brown	Seat C	Present
Jack Foster, Jr.	Seat D	Absent - excused
Marita Gundersen	Seat E	Present
Emil Mobeck	Seat F	Present via teleconference

A quorum was established.

Staff in attendance:

- Lamar Cotten, Interim Administrator
- Shannon Sommer, City Clerk
- Krista Galvin, Finance Officer
- Richard Kochuten Sr., Harbor Master
- Hal Henning, Police Chief

APPROVAL OF AGENDA:

- Mayor Glen Gardner Jr. requested a motion to approve the agenda.
- MOTION: Councilperson Marita Gundersen made a motion to approve the agenda.
- SECOND: Councilperson Allan Starnes seconded the motion.
- VOTE: Motion passed unanimously.

APPROVAL OF CONSENT AGENDA:

- 1. Minutes of the February 13, 2018 Regular Meeting.
- Mayor Glen Gardner Jr. requested a motion to approve the consent agenda.
- MOTION: Councilperson Shirley Brown made a motion to adopt the consent agenda.
- SECOND: Councilperson Allan Starnes seconded the motion.
- VOTE: Motion passed unanimously.

REPORTS:

Finance Officer - Krista Galvin

Finance Officer Krista Galvin reported for the month of January 2018 Raw Fish Tax was \$3,836.52 and Sales Tax was \$39,383.33.

Accountant Irina Morozova stated the audit went well. She explained the Enterprise of Funds section to the Council and stated all in all, everything looked good and welcomed any questions if the Council had any.

Interim Administrator – Lamar Cotten

Interim Administrator Lamar Cotten reported the new dock design is on schedule for the bid in fall 2018. The final design for the New Boat Harbor is completed, the design-built design will have 2 separate contracts, 1 to furnish/fabricate materials and the other for installation. Interim Administrator Cotten suggested the City to initiate an internal funding strategy, i.e., hire outside help to work with the new Administrator. He worked with City staff and EAT about the current existing lease. The lease would take some time with, back and forth questions between

the City and EAT, with a level of details of some information. The City continued to work primarily with the State about details regarding the Airport Certification.

DPS Police Chief - Hal Henning

Police Chief Hal Henning reported there is statistical information included in his report. He introduced new Officer Dave Anderson to the Council with a brief description of his work history. The department received notification the new electronic fingerprint machine had been sent. The higher speed internet connection will be set up in the next week, the delay was caused by weather for the technician. Officer Anderson will be the new school resource officer, they plan to open a Drivers Ed. School for the students in the future.

Public Works Director - David Stokes

Public Works Director is still away for medical, no report given at this time.

Water and Sewer - Allen Hill

Water/Sewer Supervisor Allen Hill's report included in packet.

Harbor Master - Richard Kochuten, Sr.

Harbor Master Richard Kochuten Sr. reported they changed an oil pump on the big boat lift. They hauled used oils to the public works shop. Parts were ordered for the Grove Crane. They repaired the tilt motor on the Isuzu Flatbed. They did oil changes on the Flatbed, Gehl and harbor Ford truck and greased machinery. The harbor crew cleaned up and straightened up storage space for drag gear. They cleaned up white metal off the new harbor. The crew helped boats load and unload drag gear. At this current time, the Harbor is down to 1 daytime employee, job descriptions had been posted.

Student Representative – Peyton Stroud

Student Representative Peyton Stroud reported Student Council deposited \$859 for the store account, for the prior 2 weeks, which left the store balance of \$1500. They will hold a dance March 24, 2018 to celebrate the end of the sport season, after that they will set up for prom. Once their prom tickets arrive, they will start selling them to offset the cost of hosting prom.

HEARINGS, ORDINANCES, AND RESOLUTIONS: None.

OLD BUSINESS:

1. Airport Certification

Airport 139 Certification postponed until April 2018 agenda.

NEW BUSINESS:

1. FY17 Audit Results

FY17 Audit Results postponed until April 2018 agenda.

2. Implementation of Comprehensive Plan Review

Interim Administrator Cotten stated the next step is for the Council to review and decide which topic goals and objectives they would like done. He suggested the Community and Regional Fishery Issues, which include Harbor developments; Training Program Opportunities such as a Business Assistance Program; Tourism Development, i.e., have an individual take tourist out to explore the islands and Cruise ships; lastly, Housing Issues as there is a need for housing in Sand Point.

Mayor Gardner gave direction to Interim Administrator Cotten to research a couple topics.

3. EAT Tobacco Prevention and Control Community Based Grant

MOTION: Councilperson Allan Starnes made a motion to approve the EAT Tobacco Prevention and Community Control Grant.

SECOND: Councilperson Marita Gundersen seconded the motion.

VOTE: Motion passed unanimously.

PUBLIC COMMENTS:

Administrator applicant Jordan Keeler thanked the Council for inviting him to Sand Point.

COUNCIL COMMENTS:

Councilperson Shirley Brown welcomed Officer Dave Anderson and thanked the Administrator candidates for coming to Sand Point, she asked the Mayor about Water/Sewer Supervisor Allen Hill. Mayor Gardner stated he will move on. Councilperson Brown asked Police Chief Henning if there had been any interest in the Fire Chief position. Police Chief Henning replied hopefully within the next 6 months the Fire dept. will be up and running.

EXECUTIVE SESSION:

MOTION: Councilperson Emil Mobeck made a motion to go into Executive Session at 7:50 PM.

SECOND: Councilperson Shirley Brown seconded the motion.

VOTE: Motion passed unanimously.

MOTION: Councilperson Emil Mobeck made a motion to bring the regular meeting back to order at 8:28 PM.

SECOND: Councilperson Shirley Brown seconded the motion.

VOTE: Motion passed unanimously.

No action taken.

ADJOURNMENT:

MOTION: Councilperson Marita Gundersen made a motion to adjourn.

SECOND: Councilperson Allan Starnes seconded the motion.

The meeting adjourned at 8:30 PM.


Glen Gardner, Jr., Mayor

ATTEST:


Shannon Sommer, City Clerk