

**SAND POINT CITY COUNCIL**  
Regular Meeting Minutes

**Tuesday, April 14, 2015**

**CALL TO ORDER:**

The regular meeting of the Sand Point City Council was held Tuesday, April 14, 2015, in the Sand Point Council Chambers. Mayor Glen Gardner Jr. called the meeting to order at 7:02 p.m.

**ROLL CALL:**

Glen Gardner Jr.	Mayor	Present
Danny Cumberlidge	Seat A	Present via teleconference
Allan Starnes	Seat B	Present
Shirley Brown	Seat C	Present
Jack Foster Jr.	Seat D	Present
Marita Gundersen	Seat E	Present
Rayette McGlashan	Seat F	Present

A quorum was established.

**Staff in attendance:**

Andy Varner, Administrator  
Shannon Sommer, City Clerk  
Krista Galvin, Finance Officer  
John Lucking Jr., Police Chief  
David Stokes, Public Works Director  
Richard Kochuten Sr., Harbor Master

**APPROVAL OF AGENDA:**

Mayor Glen Gardner Jr. requested a motion to approve the agenda.

MOTION: Councilperson Shirley Brown made a motion to adopt the agenda with the addition of #3 under New Business, Harbor Mediation.

SECOND: Councilperson Marita Gundersen seconded the motion.

VOTE: Motion passed unanimously.

**APPROVAL OF CONSENT AGENDA:**

1. Minutes of April 14, 2015 Meeting Minutes.

Mayor Glen Gardner Jr. requested a motion to approve the consent agenda.

MOTION: Councilperson Jack Foster Jr. made a motion to approve the consent agenda with 1 correction.

SECOND: Councilperson Allan Starnes seconded the motion.

VOTE: Motion passed unanimously.

**REPORTS:**

Finance Officer- Krista Galvin

Finance Officer Krista Galvin reported that as of February 2015, we received \$37,006.13 in Raw Fish Tax, \$69,814.78 in Sales Tax. She included a bank balance and expenditure and revenue guidelines.

Administrator - Andy Varner

Administrator Andy Varner reported that Finance Officer Galvin and he will start working on the FY16 Budget the following week. He will get quotes for our next audit.

Health Plan Options

We will we will have a 1.88% rate increase for our Premera renewal.

General Insurance & Liability

City Clerk Shannon Sommer and he will attend an OSHA training later this summer; one of their Loss Control Managers is planning to come out in August to do some training for our various departments to get our premiums reduced.

Marijuana Law

We should decide if we want to hold a Town Hall meeting on the topic in May.

Mayor - Glen Gardner Jr.

Mayor Glen Gardner Jr. reported Public Works Director David Stokes has completed work on the rock crusher and the City will hire someone for the position.

Department of Public Safety - Chief John Lucking Jr.

Police Chief John Lucking Jr.'s reported he included statistical information in his report. Police Officer Aaron Spencer has resigned and has an officer from Kodiak coming in the next month for a temporary trial. EMS training is still going on.

Public Works Director – David Stokes

Public Works Director David Stokes reported they swept and graded roads, they cleaned the shop, they worked on the Champion 740 exhaust, they worked on the crusher and changed the belt, they poured cement under the new door at the old water plant, they worked on the Shumagin pad, and they attempted to work on the old crash building at the airport but there are too many pallets of fiber in there.

Landfill

They were short-handed for a week and a half, and they keep hauling the garbage next to the dumpsters.

Recycling Center

They are staying busy.

Water and Sewer

Water/Sewer Supervisor Allen Hill's report included in the packet.

Harbor Master - Richard Kochuten Sr.

Harbor Master Richard Kochuten Sr. reported all equipment is being maintained, greased and oiled on a regular basis. Work on the city dock continues at a slow pace. Dan Magone was here in March and completed work on the float in the new harbor. All underwater work has been completed, just waiting for Albert Spiros to do the final valve connection. They are busy hauling and launching boats. The Travelift inspection will be on April 15<sup>th</sup>-16<sup>th</sup>. They hauled used oils to the City shop. They are making dump runs on a regular basis. They turned the fresh water on to the stalls April 8, 2015. Building Maintenance Kenneth Spjut continues to remodel the down stairs bathroom. The Tustumena is scheduled to be in Sand Point twice monthly starting May 2015 through September 2015.

Student Representative – Colten Mack

Student Representative Colten Mack was not in attendance.

**HEARINGS, ORDINANCES, AND RESOLUTIONS:**

1. Resolution 15-08: Amending PPP for Medical Benefits

MOTION: Councilperson Shirley Brown made a motion to approve Resolution 15-08: Amending the PPP for Medical Benefits.

SECOND: Councilperson Allan Starnes seconded the motion.

VOTE: Motion passed unanimously.

2. Resolution 15-09: Amending Health Plan Policies to Include Employee Participation

MOTION: Councilperson Jack Foster Jr. made a motion to adopt Resolution 15-09: Amending Health Plan Policies to Include Employee Participation.

SECOND: Councilperson Rayette McGlashan seconded the motion.

VOTE: Motion passed unanimously.

3. Resolution 15-010: Amending Personnel Policy Manual for Employment Categories

MOTION: Councilperson Shirley Brown made a motion to adopt Resolution 15-010: Amending Personnel Policy Manual for Employment Categories.

SECOND: Councilperson Allan Starnes seconded the motion.

VOTE: Motion passed unanimously.

4. Resolution 15-11: Authorizing Alaska DOT&PF to Design and Construct New Dock

MOTION: Councilperson Jack Foster Jr. made a motion to adopt Resolution 15-11: Authorizing Alaska DOT&PF to Design and Construct New Dock.

SECOND: Councilperson Allan Starnes seconded the motion.

VOTE: Motion passed unanimously.

5. Resolution 15-12: Approving AEB FY 2015 Economic Development Grant Application

MOTION: Councilperson Shirley Brown made a motion to adopt Resolution 15-12: Approving AEB FY 2015 Economic Development Grant Application.

SECOND: Councilperson Rayette McGlashan seconded the motion.

VOTE: Motion passed unanimously.

**OLD BUSINESS:**

1. Health Plan – Medical Waiver

MOTION: Councilperson Shirley Brown made a motion to approve the Health Plan – Medical Waiver.

SECOND: Councilperson Rayette McGlashan seconded the motion.

VOTE: Motion passed unanimously.

**NEW BUSINESS:**

1. Clean-up Day Donation Request

MOTION: Councilperson Marita Gundersen made a motion to donate \$1,000 to Clean-up Day, same as last year.

SECOND: Councilperson Shirley Brown seconded the motion.

VOTE: Motion passed unanimously.

2. AMHS Dock Use Agreement

MOTION: Councilperson Jack Foster Jr. made to motion to approve the AMHS Dock Use Agreement.

SECOND: Councilperson Allan Starnes seconded the motion.

VOTE: Motion passed unanimously.

3. Harbor Mediation

MOTION: Councilperson Jack Foster Jr. made to motion to approve the Harbor Mediation.

SECOND: Councilperson Marita Gundersen seconded the motion.

VOTE: Motion passed unanimously.

**PUBLIC COMMENTS:**

Dick Jacobsen asked the Council if the City was approved for Federal Health Care Act. Administrator Varner replied we have a broker and we will look into the Health Care Act. Mr. Jacobsen also asked if it is okay to enter into mediation. Administrator Varner replied it is non-binding Mediation. Paul Gronholdt asked the Council what kind of cost is the City Dock Design is costing the City. Administrator Varner replied it is staff time.

**COUNCIL COMMENTS:**

Councilperson Allan Starnes stated we need a designated site for large household items being left by the dumpsters. Councilperson Rayette McGlashan stated when Jade Cromer was the City Clerk, she asked Paul Day to check on the Federal Health Care Act and suggested we look into.

**ADJOURNMENT:**

MOTION: Councilperson Rayette McGlashan made a motion to adjourn.

SECOND: Councilperson Marita Gundersen seconded the motion.

The meeting adjourned at 7:47 PM.

  
Glen Gardner Jr., Mayor

ATTEST:

  
Shannon Sommer, City Clerk