

CALL TO ORDER:

The regular meeting of the Sand Point City Council was held Friday, June 4, 2021 in the City Chambers and telephonically. Mayor James Smith called the meeting to order at 7:01 p.m.

ROLL CALL:

James Smith	Mayor	Present
Danny Cumberlidge	Seat A	Present
Allan Starnes	Seat B	Present
Shirley Brown	Seat C	Present
Jack Foster Jr.	Seat D	Absent - excused
Marita Gundersen	Seat E	Present
Emil Mobeck	Seat F	Present

A quorum was established.

Staff in attendance:

- Jordan Keeler, Administrator
- Shannon Sommer, City Clerk
- Douglas Holmberg, Harbor Master
- Dylan Jacobsen, Water & Sewer Operator

APPROVAL OF AGENDA:

Mayor James Smith requested a motion to approve the agenda.

MOTION: Councilperson Marita Gundersen made a motion to approve the agenda.

SECOND: Councilperson Emil Mobeck seconded the motion.

VOTE: Motion passed unanimously.

CONSENT AGENDA:

Mayor James Smith requested a motion to approve the consent agenda.

MOTION: Councilperson Shirley Brown made a motion to approve the Regular Meeting Minutes of May 11, 2021.

SECOND: Councilperson Marita Gundersen seconded the motion.

VOTE: Motion passed unanimously.

REPORTS:

Finance Officer – Krista Galvin

Finance Officer Krista Galvin reports were included in the packet.

Administrator – Jordan Keeler

Administrator Keeler reported the city will receive the bond monies for the Travel Lift Thursday, June 16, 2021 in the amount of \$1,100,000. There will be a dentist arriving in Sand Point for four days, having 10 appointments a day and to call the Sand Point Health Clinic for more information. The States remote maintenance workers were here in Sand Point the previous month to help troubleshoot with client’s issues, developing maintenance plans and he was pleased to comment they said the City’s water and sewer system was in the upper echelon across the State. He thanked the water and sewer department and the public works department who assist when necessary.

Police Chief – Dave Anderson

Police Chief Dave Anderson’s report was included in the packet.

EMS Chief – Carmen Holmberg

EMS Chief Carmen Holmberg's report was included in the packet.

Fire Chief – Jason Bjornstad

Fire Chief Jason Bjornstad's report was included in the packet.

Acting Public Works Director – Julius Karlsen

Acting Public Works Director Julius Karlsen's report was included in the packet.

Water and Sewer Operator – Dylan Jacobsen

Water and Sewer Operator Dylan Jacobsen reported Alaska Rural Water Association employees were here in Sand Point as well as the remote maintenance workers, for a sanitary survey. The survey is done every three year and this year's survey was later than usual because of COVID-19. They fixed a water leak by the school.

Councilperson Mobeck asked Water and Sewer Operator Jacobsen the status of the Kelly Avenue outfall line and if ANTHC will come to Sand Point this summer. Water and Sewer Operator Jacobsen replied as far as he knows at this point the outfall looks good, there will be people arriving to put anchors on the outfall line at a later date and an ANTHC employee will come to Sand Point to look at lift stations and Johnson Avenue, there will be a project with the lift stations at a later date.

Harbor Master – Douglas Holmberg

Harbor Master Douglas Holmberg reported they are busy hauling boats. He ordered parts for the Grove. The Travel Lift pulley needs maintenance. He stated he would like Mayor Smith to give him more direction instead of the harbor crew. The bridge needs to be surveyed to change the timbers. He suggested the city hire a professional in Human Resources.

HEARINGS, ORDINANCES, AND RESOLUTIONS:

1. Ordinance 2021-02: FY22 Budget – 2nd Reading

MOTION: Councilperson Shirley made a motion to put Ordinance 2021-02: FY22 Budget on the floor for 2nd reading.

SECOND: Councilperson Allan Starnes seconded the motion.

VOTE: Motion passed unanimously.

Administrator Keeler stated the FY22 budget is fairly pessimistic, the city is looking at a \$502,000 deficit. For the past five years there has been a decline in Raw Fish and Sales Tax. Raw Fish and Sales Tax tend to move in tandem. The expense costs come from the General Fund to pay, for example, liability insurance and elections. He explained that if a department has \$50,000 in their budget it doesn't mean the department needs to spend all of the monies. There will be more clarity on where we stand financially at the mid-year budget amendment.

MOTION: Councilperson Marita Gundersen made a motion to put adopt Ordinance 2021-02: FY22 Budget.

SECOND: Councilperson Shirley Brown seconded the motion.

VOTE: Motion passed unanimously.

2. Ordinance 2021-03: Harbor Rate Increase – 2nd Reading

MOTION: Councilperson Marita Gundersen made a motion to put Ordinance 2021-3: Harbor Rates Increase on the floor for 2nd reading.

SECOND: Councilperson Danny Cumberlidge seconded the motion.

VOTE: Motion passed unanimously.

Administrator Keeler stated the resolution highlights the need to purchase for a new Travel Lift and the need to increase the harbor rates. Raising the harbor rates is a requirement by the Revenue Bond to keep the reserves to purchase the new Travel Lift.

MOTION: Councilperson Shirley Brown made a motion to adopt Ordinance 2021-03: Harbor Rates Increase.

SECOND: Councilperson Marita Gundersen seconded the motion.

VOTE: Motion passed unanimously.

3. Resolution 21-04: Akutan and Sand Point Harbor Grant Letter of Support

Administrator Keeler stated the resolution letter of support for the Aleutians East Borough harbor grant is a necessary requirement for the grant.

MOTION: Councilperson Emil Mobeck made a motion to put adopt Resolution 21-04: Akutan and Sand Point Harbor Grant Letter of Support.

SECOND: Councilperson Danny Cumberlidge seconded the motion.

VOTE: Motion passed unanimously.

4. Resolution 21-05: Authorizing Purchase of Travel Lift

Administrator Keeler stated the resolution is needed for the purchase of a new Travel Lift with Kendrick Equipment, our authorized vendor in our region. Kendrick Equipment paid the down payment of the new Travel Lift. Once the bond is finalized, the City will reimburse Kendrick Equipment for the down payment and the City will follow the payment schedule laid out in the purchase agreement.

MOTION: Councilperson Marita Gundersen made a motion to adopt Resolution 21-05: Authorizing Purchase of Travel Lift.

SECOND: Councilperson Emil Mobeck seconded the motion.

VOTE: Motion passed unanimously.

OLD BUSINESS: None.

NEW BUSINESS:

1. Donation Request: QTT Environmental Youth Group

MOTION: Councilperson Shirley Brown made a motion to donate \$500 to QTT Environmental Youth Group.

SECOND: Councilperson Danny Cumberlidge seconded the motion.

VOTE: Motion passed unanimously.

2. Donation Request: QTT End of Summer Clean Up

MOTION: Councilperson Emil Mobeck made a motion to donate \$1,000 to the QTT End of Summer Clean Up.

SECOND: Councilperson Shirley Brown seconded the motion.

VOTE: Motion passed unanimously.

3. FY22 Employee Rates of Pay

FY22 Employee Rates of Pay will be on the August 2021 agenda.

4. Bank of America Change Request

Administrator Keeler stated Bank of America needed this very specific change request language in order to change the credit card name of the present Finance Officers name to the new Finance Officers name.

MOTION: Councilperson Marita Gundersen made a motion to accept the Bank of America Change Request

SECOND: Councilperson Allan Starnes seconded the motion.

VOTE: Motion passed unanimously.

5. Pay Scale Update

Administrator Keeler stated the current pay scale is outdated in terms of both job titles and rates of pay. There are several titles not listed but used in practiced and do not have approved job descriptions.

MOTION: Councilperson Shirley Brown made a motion to direct staff to update the pay scale, job descriptions and job titles.
SECOND: Councilperson Emil Mobeck seconded the motion.
VOTE: Motion passed unanimously.

6. Health Insurance Renewal

Administer Keeler stated there are two options for the health insurance renewal, the traditional renewal option or an HSA option. The new employee enrollees will need to turn in their application by next Friday, June 11, 2021. He also stated Premera Blue Cross Blue Shield is now being accepted by Eastern Aleutian Tribes.

7. City Contracts

MOTION: Councilperson Shirley Brown made a motion to accept the City Administrator contract.
SECOND: Councilperson Marita Gundersen seconded the motion.
VOTE: Motion passed unanimously.

MOTION: Councilperson Shirley Brown made a motion to go accept the Finance Office contract.
SECOND: Councilperson Danny Cumberlidge seconded the motion.
VOTE: Motion passed unanimously.

MOTION: Councilperson Marita Gundersen made a motion to accept the City Clerk contract.
SECOND: Councilperson Emil Mobeck seconded the motion.
VOTE: Motion passed unanimously.

PUBLIC COMMENTS:

Trident Seafoods Corporation Director of Manufacturing Dave Abbasian introduced and welcomed new Trident Seafoods Corporation Vice President of Alaska White Fish Operations, Jeff Welbourn. Trident Seafoods Corporation Director of Manufacturing Welbourn stated he is new to the community; he will help oversee western Alaska for Trident Seafoods. He expressed their appreciation for the care and understanding for the past year due to COVID-19. He also commented Trident Seafoods will be in operation for the salmon season. Starting tomorrow Saturday, June 5, 2021, the Trident Store will now be open to the public from 8:00am to 11:30am and from 1:00pm to 9:00pm, with a maximum of 8 customers at a time, masks are mandatory and they will post signs. They will communicate with the community and fishermen over the next few days for the salmon season. Harbormaster Holmberg invited them to the harbor house. Councilperson Mobeck asked if they will move product out of town after June. Trident Seafoods VP replied they will be processing all summer, hoping for a lot of fish to show up in June, July and August. He also stated they will be here in Sand Point for the next few days, if anybody had any questions to ask, feel free to contact them and they will have more answers.

EXECUTIVE SESSION:

MOTION: Councilperson Emil Mobeck made a motion to go into Executive Session at 7:41pm.
SECOND: Councilperson Marita Gundersen seconded the motion.
VOTE: Motion passed unanimously.

MOTION: Councilperson Shirley Brown made a motion to go out of Executive Session at 8:26pm with no action taken.
SECOND: Councilperson Marita Gundersen seconded the motion.
VOTE: Motion passed unanimously.

COUNCIL COMMENTS:

Councilperson Starnes thanked the Aleutians East Borough for being over 80% vaccinated. He thanked the Eastern Aleutian Tribes Sand Point Health Clinic employees and the Government. Councilperson Brown expressed her opinion about having a relief person for Water and Sewer Operator Jacobsen. Administrator Keeler commented Harbor Maintenance Drayton Newman will cross train to be a relief for Water and Sewer Operator Jacobsen.

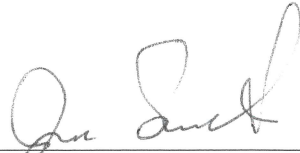
Councilperson Cumberlidge commented he was glad everyone who attended the meeting. Administrator Keeler commented he was glad to see a thank you letters from donation recipients Pink Rain Champagne and the QTT Environmental Department. Mayor Smith stated the July 2021 meeting will be Monday, July 12, 2021.

ADJOURNMENT:

MOTION: Councilperson Marita Gundersen made a motion to adjourn.

SECOND: Councilperson Emil Mobeck seconded the motion.

The meeting adjourned at 8:36 p.m.



James Smith, Mayor

ATTEST:


Shannon Sommer, City Clerk