

**CALL TO ORDER:**

The regular meeting of the Sand Point City Council was held Wednesday, July 12, 2017 in the Sand Point Council Chambers. Mayor Glen Gardner, Jr. called the meeting to order at 7:00 p.m.

**ROLL CALL:**

Glen Gardner, Jr.	Mayor	Present
Danny Cumberlidge	Seat A	Present
Allan Starnes	Seat B	Present
Shirley Brown	Seat C	Present
Jack Foster, Jr.	Seat D	Present
Marita Gundersen	Seat E	Present
Emil Mobeck	Seat F	Present

A quorum was established.

**Staff in attendance:**

- Andy Varner, Administrator
- Shannon Sommer, City Clerk
- Krista Galvin, Finance Officer
- David Stokes, Public Works Director
- Roger Bacon, Jr., Chief of Police

**APPROVAL OF AGENDA:**

Mayor Glen Gardner, Jr. requested a motion to approve the agenda.

MOTION: Councilperson Marita Gundersen made a motion to add Executive Session after Public Comments and Equipment Quote under New Business to the agenda.

SECOND: Councilperson Jack Foster Jr. seconded the motion.

VOTE: Motion passed unanimously.

**APPROVAL OF CONSENT AGENDA:**

- 1. Minutes of the June 5, 2017, 2017 Regular Meeting.

Mayor Glen Gardner, Jr. requested a motion to approve the consent agenda.

MOTION: Councilperson Emil Mobeck made a motion to adopt the consent agenda.

SECOND: Councilperson Allan Starnes seconded the motion.

VOTE: Motion passed unanimously.

**REPORTS:**

Finance Officer- Krista Galvin

Finance Officer Krista Galvin reported for the month of May 2017 Raw Fish Tax was \$20,790.33 and Sales Tax was \$45,569.00.

Administrator - Andy Varner

Administrator Andy Varner reported NMFS issued the Incidental Harassment Authorization permit for the dock project. The City's general liability insurance provider is now AMLJIA, the insurance renewal was \$10,000 less than APEI's this fiscal year. DOT is currently working on the MOA between their dept./City/Pen Air for the airport. The AARF truck will be on Brechan Enterprises barge in August. Frontline Construction's quote to the City will be a bit higher for the Sand Storage Shed due to the job being a prevailing wage job. TDX contractors have finished installing the wind/heat boiler system at the clinic, in the couple days since installed, it had kept the heat and hot water hot enough.

Department of Public Safety - Chief Roger Bacon, Jr.

Police Chief Roger Bacon Jr. reported he filed an extension on a grant for items for the fire hall. Officers Aaron D'mize and Amy Reyes have resigned and are no longer with the department and Officer Steven Bentz resigned and his last day will be July 14.

Public Works Director – David Stokes

Public Works Director David Stokes reported they hauled 3 vehicles to the landfill, cleaned the Mack trucks bed and changed the clutch, changed 3 water lines down in Russian town. They eliminated 300 ft. of galvanized pipe. They swept and graded roads. They fueled all buildings. They assisted the Water/Sewer dept. with changing a lift station pump at Trident Seafoods and changing a fire hydrant at an AHA house. They moved a crashed vehicle to Amy Eubanks house. They removed alders around the sand storage shed, and alders around street signs and fire hydrants. They put in a new shut off valve at John Henry's house and worked on the Skid steer.

Landfill

They cleaned up around dumpsters and landfill and serviced the trash truck.

Recycling

Recycling center is running fine. They dropped off oil drums at the recycling center.

Water and Sewer

Water/Sewer Supervisor Allen Hill's report included in packet.

Harbor Master - Richard Kochuten, Sr.

Nor report at this time.

**HEARINGS, ORDINANCES, AND RESOLUTIONS:**

1. Ordinance 2017-05: Permanent Fund Reserve Account Contribution – 2<sup>nd</sup> Reading

MOTION: Councilperson Marita Gundersen made a motion to put Ordinance 2017-05: Permanent Fund Reserve Account Contribution on the floor for 2<sup>nd</sup> reading.

SECOND: Councilperson Danny Cumberlidge seconded the motion.

VOTE: Motion passed unanimously.

Paul Gronholdt asked Administrator Varner if the City's Permanent Fund code was copied from the AEB. Administrator Varner replied it is an old code from the late 1980's, and welcomed any feedback from Mr. Gronholdt.

MOTION: Councilperson Marita Gundersen made a motion to approve Ordinance 2017-05: Permanent Fund Reserve Account Contribution.

SECOND: Councilperson Emil Mobeck seconded the motion.

VOTE: Motion passed unanimously.

**OLD BUSINESS:** None.

**NEW BUSINESS:**

1. Equipment Quote

MOTION: Councilperson Jack Foster Jr. made a motion approve the Equipment Quote.

SECOND: Councilperson Danny Cumberlidge seconded the motion.

VOTE: Motion passed unanimously.

**PUBLIC COMMENTS:**

Paul Gronholdt stated he would like to see the total cost for the rock crusher project. Staff replied that we have an Enterprise Account for the crushing operation and those costs are available.

**EXECUTIVE SESSION:**

MOTION: Councilperson Marita Gundersen made a motion to go into Executive Session at 7:40 PM to discuss the Police Department.

SECOND: Councilperson Emil Mobeck seconded the motion.

VOTE: Motion passed unanimously.

MOTION: Councilperson Marita Gundersen made a motion to go out of Executive Session at 8:17 PM.

SECOND: Councilperson Jack Foster Jr. seconded the motion.

VOTE: Motion passed unanimously.

No action taken during the executive session.

**COUNCIL COMMENTS:** None.

**ADJOURNMENT:**

MOTION: Councilperson Marita Gundersen made a motion to adjourn.

SECOND: Councilperson Jack Foster Jr. seconded the motion.

The meeting adjourned at 8:18 PM.

  
Glen Gardner, Jr., Mayor

ATTEST:

  
Shannon Sommer, City Clerk