

SAND POINT CITY COUNCIL
Regular Meeting Minutes

Tuesday, September 10, 2013

CALL TO ORDER:

The regular meeting of the Sand Point City Council was held Tuesday, September 10, 2013, in the Sand Point Council Chambers. Mayor Martin Gundersen called the meeting to order at 7:05 p.m.

ROLL CALL:

Martin Gundersen	Mayor	Present
Danny Cumberlandidge	Seat A	Present
Allan Starnes	Seat B	Present
Shirley Brown	Seat C	Present
Jack Foster Jr.	Seat D	Excused
Marita Gundersen	Seat E	Present
Rayette McGlashan	Seat F	Present

A quorum was established.

Staff in attendance:

Paul Day, Administrator
Krista Galvin, Finance Officer
Shannon Sommer, City Clerk
Dave Stokes, Public Works Director
Raymond Ogata, Acting Harbormaster
Dennis McGlashan, Jr., Water/Sewer Director

APPROVAL OF AGENDA:

Mayor Martin Gundersen requested a motion to approve the agenda.
MOTION: Councilperson Shirley Brown made a motion to approve the agenda.
SECOND: Councilperson Marita Gundersen seconded the motion.
VOTE: Motion passed unanimously.

APPROVAL OF CONSENT AGENDA:

1. Minutes of September, 2013 Regular Meeting
Councilperson Shirley Brown stated there are two typos on pages four and six of the August 13, 2013 minutes.
MOTION: Councilperson Shirley Brown made a motion to approve the consent agenda with those two corrections.
SECOND: Councilperson Marita Gundersen seconded the motion.
VOTE: Motion passed unanimously.

REPORTS:

Finance Officer- Krista Galvin

Krista Galvin reported that as of August 2013, we received \$156,655.84 in Raw Fish Tax and \$77,379.32 in Sales Tax. She included a detailed check register, including revenue and expenditure guidelines.

Administrator- Paul Day

Administrator Paul Day apologized he did not have a written report.
-Administrator Paul Day gave the update on the Quit Claim Deed for the space in the harbor; he is working with President Glen Gardner and Shumagin to agree to hand over the rights to the property to the City. Administrator Paul Day had heard from President Gardner, Shumagin has approved the transfer of the property as a Quit Claim Deed to the City. The City's promise to Shumagin was to pay for the legal fees for the draft of the Quit Claim Deed as well as all the costs along with it. Administrator Paul Day stated he will take the Quit Claim Deed be recorded and for the surveying company come to Sand Point to subdivide the property into lots.

-Administrator Paul Day stated the yearly Audit with BDO is underway. He spent some time with the BDO auditors that morning and thinks this Audit will go smoothly. He pressed upon BDO the City would like the Audit done by the first of November if possible.

-He will speak more about the City Administrator position during Old Business.

Mayor Martin Gundersen

Mayor Martin Gundersen reported the City is busy in the New Harbor since Pacific Pile & Marine has arrived; they are busy unloading their equipment. He stated the boats from the old harbor have been moving to different stalls and getting hauled up.

-Mayor Martin Gundersen has been meeting with Trident and spoke with Mike McCarty about the New Harbor. Trident will be repairing the damage in the New Harbor in the next couple of weeks.

Department of Public Safety- Chief John Lucking, Jr.

Chief John Lucking Jr. reported he has been working with the Valdez court. He stated school was back in session and there will be more patrolling around the bus route, and they have been following the bus making sure there are no issues.

Public Works Department- Dave Stokes

Shop/Streets

Public Works Director Dave Stokes reported they have been grading and sweeping the roads. They have been digging holes for Aleutian House Authority. They have installed some speed bumps. They are working on Shumagin's pot storage around the shop. They have rebuilt a circle turn on the Cat Grader. They serviced a shop truck and repaired a front end on the landfill truck.

Water/Sewer

They repaired a hydrant at Balboa Court which they will need to go back and work on, but it is workable. Water/Sewer Director Dennis McGlashan Jr. turned in his monthly report and there will be a couple DEC workers working with Dennis inside the water plant the next day.

Landfill

They have serviced the incinerator.

Recycle Center

Glass has increased quite a bit.

Fire Chief- Dave Stokes

All Scott air packs are certified and on the way back to Sand Point, and awaiting certification on the air.

Mayor Martin Gundersen stated for the record, there has been a new engine ordered for a D6 Cat. Administrator Paul day asked Public Works Director Dave Stokes to talk about the Humboldt Harbor Bridge. Public Works Director Dave Stokes stated there are two different entities about the bridge inspection. He stated they had an inspector from DOT come to inspect the bridge; what was required, when to do testing, etc.; also, another inspector will be coming next year to inspect the bridge structure. Public Works Director Dave Stokes explained the hand out Water/Sewer Director Dennis McGlashan Jr. provided. He stated it is a backup battery required to keep all technical data at the Water plant and School Pump house, online during a power outage.

Harbor- Richard Kochuten Sr.

Report in packet.

Mayor Martin Gundersen stated Harbormaster Richard Kochuten Sr. is out of and town and Raymond Ogata is Acting Harbormaster. Mayor Martin Gundersen stated the Ferry is still scheduled to arrive September 22; equipment is running well except for the Gehl which has a broken pivot. Public Work Director Dave Stokes stated

the Gehl will be working again the next day. Acting Harbormaster Raymond Ogata stated there are 15 boats hauled up and are non rev and will be back in the water when the floats are in the water.

Mayor Martin Gundersen thanked previous City Clerk Jade Cromer and the excellent job she had done during her time with the City of Sand Point. Administrator Paul Day presented Jade Cromer with a plaque and thanked her during her four years working with him.

HEARINGS, ORDINANCES, AND RESOLUTIONS:

OLD BUSINESS:

1. City Administrator Position

Administrator Paul Day stated his contract is ending January 31, 2014. He stated they have been soliciting the position and the advertisement is running on a daily basis thru the month of September. The advertisement is in the Anchorage Daily News, Alaska Municipal League and he is requesting money back from Career Builder, which is not advertising as paid for. Part of the application process is for the applicant to send a packet to the Administrator and to the Mayor. Administrator Paul Day stated they will solicit the position, pick three finalists and hold interviews the first week of October.

Councilperson Allen Starnes stated he would like the new Administrator to spend more time in Sand Point. Administrator Paul Day and Mayor Martin Gundersen explained the position advertised has a requirement of a certain amount of time spend in Sand Point.

NEW BUSINESS:

1. City Clerk Appointment

Mayor Martin Gundersen stated he has spent some time working with the Acting City Clerk Shannon Sommer and recommends to the City Council to be moved as City Clerk. Councilperson Rayette McGlashan asked if there were any interviews and if there are rules in the Handbook. She stated with a position such as the Administrator and City Clerk, there should be equal opportunity for all applicants. Administrator Paul Day stated interviews are not mandatory and the Mayor has consulted applicants with the Council members. Councilperson Rayette McGlashan stated she would have liked to see interviews done before the final recommendation was made.

MOTION: Councilperson Marita Gundersen made a motion to appoint Shannon Sommer as new City Clerk.

SECOND: Councilperson Shirley Brown seconded the motion.

VOTE: Motion passed unanimously.

2. DEC Invoice

Administrator Paul Day explained the Drum Cleanup in 2009 with DEC; the City had an agreement with DEC to make four quarterly payments. He explained the fourth installment was not paid, and Finance Director Krista Galvin will pay the \$11,589.07.

PUBLIC COMMENTS:

Peggy Osterback explained she would like the new Administrator to spend more time here in Sand Point, and it would be very helpful to the City of Sand Point. Peggy was wondering how the new speed bumps affect the school bus, ambulance and if it is a regulation speed bump. Public Works Director Dave Stokes explained they are regulation speed bumps and they did not come as advertised in the literature, he explained they shaved them down. Councilperson Rayette McGlashan explained the dangers of the speeders who do not slow down and the speed bumps had slowed traffic by a great deal. Debbie Gundersen reported she made a poll about the speed bumps, and explained the reasons and answers she received; she had hoped they remove at least one speed bump. Councilperson Danny Cumberlidge explained that is a problem hill and why originally, the stop signs went into place by the school bus stop at the three way, on Red Cove Road. Chief John Lucking Jr. stated they are dedicating more of their time watching drivers. Peggy Osterback explained she knows the reasons for the speed bump, but would like a better speed bump. Councilperson Rayette McGlashan explained the speed bumps weren't meant to be that aggressive and came not as advertised. Councilperson Shirley Brown made a motion to take one speed bump out and order less aggressive speed bumps. Councilperson Allen Starnes seconded the motion. Councilperson Allen Starnes agrees with Councilperson Shirley Brown, to leave one speed bump until winter and come spring, order new

ones. Councilperson Rayette McGlashan expressed her opinion for leaving the one speed bump in, and would like to see the police officers enforcing the speed limit and giving out more tickets. Public Works Director stated the speed bumps are temporary, get community comments and then plan permanently. Chief John Lucking Jr. stated he found the missing radio.

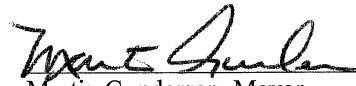
COUNCIL COMMENTS:

Councilperson Rayette McGlashan stated would like to see the City having a set pay day. Administrator Paul Day explained why the pay date is as is. Councilperson Rayette McGlashan stated we should look at a more consistent pay date. Administrator Paul Day stated to give Finance Officer Krista Galvin the courtesy to look at the pros and cons, and to make this topic an Agenda item for next month's meeting. Councilperson Rayette McGlashan asked the School Principal Ralph Lindquist if was able to talk to the High School students about attending Council meetings. She also wondered if at the next Council meeting, the Council can implement that idea. Administrator Paul Day commented he researched the topic and was recommended the Student Council representative should have the same student attending the meetings the Council to make a motion to approve a written formal for a student to be a Student City Council member, be a non-voting in discussions and be appointed by the Principal, or how the Council chooses; be treated vote like a Council but their vote will be a non-binding vote. The Principal would like to be added in the idea, the student be excluded in anything that includes confidentiality. Councilperson Rayette McGlashan announced the motivational speaker; D.J. Easel Bear Vanas is in town and hopes everyone will attend his presentation the next day. Councilperson Shirley Brown thanked the public who attended the meeting for voicing their opinion and welcomed Shannon Sommer as the new City Clerk, and recommends posting the Gaming Auditor position and for that position to be part-time. Administrator Paul Day explained AML is coming up, and the new City Clerk will be attending the meetings.

ADJOURNMENT

MOTION: Councilperson Shirley Brown made a motion to adjourn.
SECOND: Councilperson Rayette McGlashan seconded the motion.

The meeting adjourned at 8:32 PM.



Martin Gundersen, Mayor

ATTEST:



Shannon Sommer, City Clerk