

CALL TO ORDER:

The regular meeting of the Sand Point City Council was held Tuesday, December 14, 2021 in the City Chambers and telephonically. Mayor James Smith called the meeting to order at 7: p.m.

ROLL CALL:

James Smith	Mayor	Present
Danny Cumberlidge	Seat A	Present via telephonically
Allan Starnes	Seat B	Present via telephonically
Shirley Brown	Seat C	Present
Jack Foster Jr.	Seat D	Present
Marita Gundersen	Seat E	Present
Arlene Gundersen	Seat F	Present

A quorum was established.

Staff in attendance:

- Jordan Keeler, Administrator via telephonically
- Shannon Sommer, City Clerk
- Kurtis Gundersen, Finance Officer
- Curt Boyle, Officer
- Julius Karlsen, Public Works Director
- Dylan Jacobsen, Water & Sewer Supervisor
- Allen Kuchenoff Jr., Harbor Master
- Carmen Holmberg, EMS Director

APPROVAL OF AGENDA:

- Mayor James Smith requested a motion to approve the agenda.
- MOTION: Councilperson Shirley Brown made a motion to approve the agenda.
- SECOND: Councilperson Arlene Gundersen seconded the motion.
- VOTE: Motion passed unanimously.

CONSENT AGENDA:

- Mayor James Smith requested a motion to approve the consent agenda.
- MOTION: Councilperson Arlene Gundersen made a motion to approve the Regular Meeting Minutes of October 12, 2021.
- SECOND: Councilperson Shirley Brown seconded the motion.
- VOTE: Motion passed unanimously.

REPORTS:

Finance Officer – Kurtis Gundersen

Finance Officer Kurtis Gundersen reported for the month of October 2021 Raw Fish Tax was \$24,619.41 and Sales Tax was \$42,3007.84.

Administrator – Jordan Keeler

Administrator Keeler reported he submitted additional information requested by the Army Corp. He attended two-day training. He attended AML meetings. The City received a letter from Trident Seafoods Corporation to take over the water system.

Police Chief – David Anderson

Police Chief David Anderson stated there are statistical information in his rereport.

EMS Director – Carmen Holmberg

EMS Director Carmen Holmberg's reported for the month of November 2021 Rescue 1 had 8 calls, 4 medevacs and 4 tone outs.

Public Works Director – Julius Karlsen

Public Works Director Julius Karlsen reported they keep grading and sanding roads as needed. Servicing all equipment as needed.

Water & Sewer Supervisor – Dylan Jacobsen

Water & Sewer Supervisor Dylan Jacobsen reported they serviced a water from uptown backtrails, broke up grease in Russian town sewer plant. Talked with Jordan and ANTHC specs about a generator. Located on intake roads and watershed area. Winterized the altitude and PRV vaults. Usual water samples and reports. Pumped and stored the porta potties. Chopped alders around fire hydrants. Brandon Gunderson had been going on checks and learning backwash. He renewed his certifications that were due.

Harbor Master – Allen Kuchenoff Jr.

Harbor Master Allen Kuchenoff Jr. reported they hauled boats. Maintenance and service equipment. Ordered parts. They keep working on the fire boat.

HEARINGS, ORDINANCES, AND RESOLUTIONS:

1. Ordinance 2021-06: Amending Upland Storage Fees – 2nd Reading

MOTION: Councilperson Shirley Brown made a motion to put Ordinance 2021-06: Amending Upland Storage Fees for 2nd Reading.

SECOND: Councilperson Arlene Gundersen seconded the motion.

VOTE: Motion passed unanimously.

MOTION: Councilperson Marita Gundersen made a motion to adopt Ordinance 2021-06: Amending Storage Fees on the floor for 2nd Reading.

SECOND: Councilperson Shirley Brown seconded the motion.

VOTE: Motion passed unanimously.

2. Ordinance 2021-07: FY22 Budget Amendment – 1st Reading

Administrator Keeler stated every year the City adopts a budget for the fiscal year and then again every year after the fishing year in that time period.

MOTION: Councilperson Shirley Brown made a motion to put Ordinance 2021-07: FY22 Budget Amendment on the floor for 1st Reading.

SECOND: Councilperson Arlene Gundersen seconded the motion.

VOTE: Motion passed unanimously

3. Resolution 21-11: Shared Fisheries Business Tax Program

MOTION: Councilperson Jack Foster Jr. made a motion to adopt Resolution 21-11: Shared Fisheries Business Tax Program.

SECOND: Councilperson Shirley Brown seconded the motion.

VOTE: Motion passed unanimously.

OLD BUSINESS: None.

NEW BUSINESS:

1. 2022 Lease Renewals

MOTION: Councilperson Arlene Gundersen made a motion to approve 2022 Lease Renewals.

SECOND: Councilperson Jack Foster Jr. seconded the motion.

VOTE: Motion passed unanimously.

2. Contract: Hickey & Associates

MOTION: Councilperson Shirley Brown made a motion to approve Contract: Hickey & Associates.

SECOND: Councilperson Arlene Gundersen seconded the motion.

VOTE: Motion passed unanimously.

PUBLIC COMMENTS:

Water & Sewer Supervisor Dylan Jacobsen asked if the Equipment Operator position is posted. Mayor Smith replied it has been posted.

COUNCIL COMMENTS:

Councilperson Jack Foster Jr. thanked City employees for their hard work. Water & Sewer Supervisor Jacobsen thanked David Stokes. Councilperson M. Gundersen stated the same and for to keep looking for relief for Public Works. Councilperson A. Gundersen asked about the Johnson Avenue project. Administrator Keeler replied the deadline passed.

ADJOURNMENT:

MOTION: Councilperson Arlene Gundersen made a motion to adjourn.

SECOND: Councilperson Marita Gundersen seconded the motion.

The meeting adjourned at 8:29 p.m.

James Smith, Mayor

ATTEST:

Shannon Sommer, City Clerk