

CITY OF SAND POINT  
P.O. Box 249  
Sand Point, AK 99661  
Phone (907) 383-2696  
Fax (907) 383-2698

**2026 CITY BUSINESS LICENSE APPLICATION**

Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_  
\_\_\_\_\_

Email: \_\_\_\_\_

Name of Business or DBA: \_\_\_\_\_

Address of Business: \_\_\_\_\_

Business Phone(s) \_\_\_\_\_

Nature of Business: \_\_\_\_\_

Alaska Business License No. (*Current Copy required*):  
\_\_\_\_\_

**Type of Business:**

Sole Proprietor    Partnership    Joint Venture    Corporation    Non-profit

\*On a separate paper, attach a list of the names and residence addresses of co-owners, or of the officers of the business if it is a corporation, limited liability company, or business entity.

\_\_\_\_\_  
**Signature** \_\_\_\_\_ **Date**

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**9.10.30 License: Duration; Renewal.**

(a) A license is valid for the calendar year in which it is issued. **No license may be issued for a period extending beyond the end of the calendar year in which it is issued.**

**9.10.60 License - Fee**

The license fee for each business shall be **\$25 per calendar year**, or any part thereof. **Payment is due by February 1 of each calendar year.**

**6.10.240 Registration of Buyers and sellers entitled to Exemption**

(b). Any buyer exempt under 6.10.150 shall register with the City as an exempted buyer to avoid payment of tax. Registration shall be upon forms provided by the City and shall include a brief statement of the reason for exemption and such other information as the City may require making an informed determination. Upon registration and approval of the exemption by the City Clerk, the buyer shall be issued a certificate of exemption, which the buyer must show seller to avoid initial payment of the sales tax. A person may request a certificate of exemption from the City at any time.

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Check # \_\_\_\_\_ Credit Card \_\_\_\_\_ Money Order \_\_\_\_\_ Cash \_\_\_\_\_ Year \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_  
City Clerk \_\_\_\_\_ **Date**