

CITY OF SAND POINT COUNCIL MEETING



Thursday, April 2, 2026

Meeting: 7:00 pm

CALL TO ORDER

ROLL CALL

APPROVAL OF AGENDA

MAYOR

Mayor James Smith - Office Exp. 2026

CITY OF SAND POINT

The packet will be available on the website

April 1, 2026 www.sandpointak.com



COUNCIL MEMBERS

Austin Roof	Seat A - Exp. 2028
Jani Gundersen	Seat B - Exp. 2026
Amy Eubank	Seat C - Exp. 2028
Jack Foster Jr.	Seat D - Exp. 2026
Marita Gundersen	Seat E - Exp. 2027
William Dushkin Jr.	Seat F - Exp. 2027

**SAND POINT CITY COUNCIL
SPECIAL MEETING AGENDA
CITY CHAMBERS**

April 2, 2026

7:00 pm

Special Meeting

To participate telephonically, please call (253)205-0468
And use Meeting ID: 807 901 9744, Passcode: 2696

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. APPROVAL OF AGENDA**
- 4. PUBLIC COMMENTS ON AGENDA ITEM**
- 5. NEW BUSINESS**
 - Audit & Financial Oversight Services
- 6. COUNCIL COMMENTS**
- 7. ADJOURNMENT**

**PUBLIC COMMENTS
ON AGENDA ITEMS**

NEW BUSINESS



City of Sand Point

MEMORANDUM

TO: Mayor Smith
FROM: Debi Schmit, City Administrator
DATE: April 1, 2026
SUBJECT: Audit & Financial Oversight Services

Mayor Smith asked me to draft a request for proposals for professional services for Audit Compliance and Financial Oversight for the city for one year. The services are to support the city in building strong financial systems, ensuring audit compliance, and supporting long-term stability and accountability.

The purpose of this role is to ensure:

- Accurate and timely financial reporting
- Strong internal controls and segregation of duties
- Audit readiness throughout the year
- Clear, reliable financial information for council governance and decision-making

This position is designed to provide oversight, structure, and accountability across all financial operations, supporting both day-to-day functions and long-term financial integrity.

We have growing concerns about burnout with the added responsibility of setting up new accounting software. We want to alleviate falling behind on city audits, penalties for late reports, and missed deadlines.

We hired two people, but they didn't work out. We recently hired another on a part-time, temporary basis, who is helping, but it is not enough. Nobody applied for the positions on their own; all three took coaxing from finance.

I will provide a scope of work and more details at the meeting.

PUBLIC COMMENTS

COUNCIL COMMENTS

ADJOURNMENT