

CALL TO ORDER:

The Sand Point City Council's Regular Meeting was held on Wednesday, August 27, 2025, in the City Chambers and via teleconference. Mayor James Smith called the meeting to order at 7:01 p.m.

ROLL CALL:

James Smith	Mayor	Present	
Austin Roof	Seat A	Present	
Jani Gundersen	Seat B	Present	
Amy Eubank	Seat C	Present	@7:07 pm
Jack Foster Jr.	Seat D	Present	Absent/Excused
Marita Gundersen	Seat E	Present	
William "Billy" Dushkin Jr.	Seat F	Present	By Zoom

A quorum was established.

Staff in attendance:

- Debi Schmit, Administrator - Zoom
- Charlotte Hansen, Finance Officer
- Jade Gundersen, City Clerk
- Dylan Jacobsen, Water & Sewer Direct/Acting Public Works Director
- Alan Aldred, EMS Director
- Ben Allen, Police Chief

APPROVAL OF AGENDA:

- Mayor James Smith requested a motion to approve the agenda.
- MOTION: Council Member Austin Roof moved to approve the agenda.
- SECOND: Council Member Jani Gundersen seconded the motion.
- VOTE: Motion passed unanimously.

PUBLIC COMMENTS ON AGENDA ITEMS: None

CONSENT AGENDA:

- MOTION: Council Member Marita Gundersen moved to adopt the Consent Agenda.
- SECOND: Council Member Jani Gundersen seconded the motion.
- VOTE: Motion passed unanimously.

REPORTS:

Public Works-Acting Director-Dylan Jacobsen

Acting Public Works Director Dylan Jacobsen read the report included in the packet.

Water & Sewer Supervisor-Dylan Jacobsen

Water & Sewer Supervisor Dylan Jacobsen read his report included in the packet.

Council Member Austin Roof inquired about the PFOS testing and whether it was the first time we had that testing. Dylan concluded that it was. He also thanked Public Works for all that they do and appreciated the dumpsters that were painted, and thanked Dylan for stepping up in Public Works.

Dylan Jacobsen recognized Jeremy Krone for his effort on the sand and battery projects.

Police Chief-Benjamin Allen

Chief Allen read his report included in the packet.

EMS Director

EMS Director Alan Aldred's report was included in the packet.

Finance Officer-Charlotte Hansen

Finance Officer Charlotte Hansen reported that the City received \$23,553.14 in Raw Fish Tax and \$79,596.21 in Sales Tax Revenue for June and received \$100,234.25 in Raw Fish Tax and \$59,978.99 in Sales Tax so far for July. She added that the FY24 audit is complete and has begun to prepare for the FY25 audit now that she knows what is expected.

Administrator – Debi Schmit

Administrator Debi Schmit thanked Dylan Jacobsen for helping out with Public Works and Jeremy Krone for his work on the sand, batteries, and scrap barge. She thanked Charlotte Hansen, the Finance Director, for her hard work in updating the accounts, noting that the improvements will make financial information easier to access despite the process being stressful. She read her report included in the packet. She added that the first load of sand came over from Cold Bay and appreciated the DOT crew over there for assisting us. In addition, EATS had held its FY25 contribution to the City, but has since released it since an EMS Director was hired, and plans to fund again for this coming year. Also, the Aleutians East Borough is working on adding water to the new harbor project.

Mayor Smith thanked the Public Works crew on their work in the landfill and the scrap metal barge.

PUBLIC COMMENTS ON AGENDA ITEMS:

PUBLIC HEARINGS

1. Ordinance 2025-02: An Ordinance Of The City of Sand Point Submitting To the Qualified Voters of the City of Sand Point, A Ballot Proposition Amending Chapter 6 Of the Sand Point Municipal Code to Authorize An Alcohol Beverage Sales

Mayor Smith opened the floor for a Public Hearing on comments on Ordinance 2025-02.

There were no comments.

2. Ordinance 2025-03: An Ordinance of the City of Sand Point Amending Chapter 13: Planning and Zoning of the Code of Ordinances, City of Sand Point to Clarify Permitted Uses in the Open Space Zone-2nd Reading.

Mayor Smith opened the floor for a Public Hearing on comments on Ordinance 2025-02.

There were no comments.

HEARINGS, ORDINANCES, AND RESOLUTIONS:

1. Ordinance 2025-02: An Ordinance Of The City of Sand Point Submitting To the Qualified Voters of the City of Sand Point, A Ballot Proposition Amending Chapter 6 Of the Sand Point Municipal Code to Authorize An Alcohol Beverage Sales Tax-2nd Reading
MOTION: Council Member Amy Eubank moved to put Ordinance 2025-02 on the floor for 2nd Reading.
SECOND: Council Member Austin Roof seconded the motion.
DISCUSSION: Administrator Debi Schmit reviewed proposed Ordinance 2025-02.
MOTION: Council Member Austin Roof moved to adopt Ordinance 2025-02.
SECOND: Council Member Jani Gundersen seconded the motion.
VOTE: Motion failed, 3 Yes, 2 No. Must have 4 affirmative votes.

2. Ordinance 2025-03: An Ordinance of the City of Sand Point Amending Chapter 13: Planning and Zoning of the Code of Ordinances, City of Sand Point to Clarify Permitted Uses in the Open Space Zone-2nd Reading.
MOTION: Council Member Amy Eubank moved to put Ordinance 2025-03 on the floor for second reading.
SECOND: Council Member Jani Gundersen seconded the motion.
DISCUSSION: Administrator Debi Schmit discussed the reasoning behind the Ordinance introduction in relation to the Building Permit introduced by GCI. The GCI representative expressed their desire to improve coverage for the residents of Sand Point and was available for any questions. They will make adjustments needed if City utilities are in the area they plan to build.
MOTION: Council Member Amy Eubank moved to adopt Ordinance 2025-03.
SECOND: Council Member Marita Gundersen seconded the motion.
VOTE: Motion passed unanimously.

3. Ordinance 2025-04: An Ordinance of the City of Sand Point Amending Title 13, Chapter 6 of the Code of Ordinances, City of Sand Point Regarding Metal Shipping Containers
Direction was given by the council to bring back another option for this Ordinance, removing the shipping container code, and also reviewing the code to consider shipping container beautification needs in different zones, such as light industrial and harbor areas.

OLD BUSINESS:

1. Clinic Floor Bids

Administrator Debi Schmit reported that Eastern Aleutian Tribes has applied for federal funding to cover paint, flooring, carpeting, and siding, and recommended revisiting the matter at a later date if necessary. New RFP's may be needed based on the federal funding application results.
No action taken.

2. Strategic Plan

Administrator Debi Schmit reported that in April 2024, the City completed a Strategic Planning process that set five goals for FY2025: grant funding, capital project planning, clarifying the roles of the Mayor and Administrator, supervisor and staff training, and staff onboarding. The Council also adopted a purpose, vision, and values to guide long-term growth. After review, two goals were considered complete, while capital project planning, role and authority updates, and staff training will carry into

FY2026. The Administrator recommends Council approve these goals for the coming year and decide whether to add additional priorities or schedule a new planning session.

NEW BUSINESS:

1. Donation Request: Sand Point Silver Salmon Derby
MOTION: Council Member Amy Eubank moved to approve the donation request in the amount of \$1000 for the Sand Point Silver Salmon Derby.
SECOND: Council Member Jani Gundersen seconded the motion.
VOTE: Motion passed unanimously.

2. Donation Request: Qagan Tayagungin Tribe Annual End of Summer Clean-Up
MOTION: Council Member Amy Eubank moved to donate \$250 to the Qagan Tayagungin Tribe for their Annual End of Summer Clean-Up.
SECOND: Council Member Jani Gundersen seconded the motion.
VOTE: Motion passed unanimously.

PUBLIC COMMENTS: None

COUNCIL COMMENTS:

Council Member Amy Eubank suggested establishing a cap on donations on frequency and amount, and thanked Dylan Jacobsen for his effort.

Council Member Jani Gundersen expressed gratitude to City Clerk Jade Gundersen for her guidance and for keeping the council organized and moving forward.

Council Member Marita Gundersen requested that the City set the Emergency Plan as a goal.

Council Member Austin Roof thanked City Clerk Jade Gundersen for her work guiding the meetings and all the other things she does. He recognized the Solid Waste crew for efficient operations of the dumpsters and dump, and recommended looking into a fuel farm contingency plan in response to the situation the City of King Cove faced.

Council Member Amy Eubank is concerned that the current cemetery is nearing capacity and would like that to be prioritized.

NEXT MEETING DATE: Tuesday, September 9, 2025

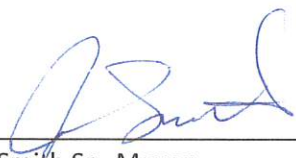
AGENDA ITEMS FOR NEXT MEETING:

Mayor and Administrator Duties Delegation
Resolution Appointing Election Judges
Donation Requests

ADJOURNMENT:

MOTION: Council Member Austin Roof moved to adjourn.
SECOND: Council Member Marita Gundersen seconded the motion.

The meeting adjourned at 7:51 pm.



James Smith Sr., Mayor

ATTEST:



Jade Gundersen, City Clerk